

Shire of Kulin

Invitation to Quote - WALGA Preferred Suppliers



Request for Quote:

Supply of 6X4 Rigid Tipping Truck

Deadline:

2:00pm Monday, 23rd February 2026

Address for Delivery:

38 Johnston Street, Kulin WA 6365

PO Box 125, Kulin WA 6365

tenders@kulin.wa.gov.au

RFQ Number:

RFQ 08-25/26

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1 Conditions of Quoting

1.1 Definitions

Below is a summary of some of the important defined terms used in this Request:

Attachments: The documents you attach as part of your Quote.

Contractor: Means the person or persons, corporation or corporations whose Quote is accepted by the Principal, including the executors or administrators, successors and assignments of such person or persons, corporation or corporations.

Deadline: The deadline for lodgement of your Quote as detailed on the front cover of this Request.

Offer: Your offer to supply the Requirements.

Principal: The Shire of Kulin

**Request OR RTF
OR Request for
Quote** This document.

Requirement: The Goods requested by the Principal.

Selection Criteria: The Criteria used by the Principal in evaluating your Quote.

Special Conditions: The additional contractual terms.

Specification: The Statement of Requirements that the Principal requests you to provide if selected.

Quote: Completed Offer form, Response to the Selection Criteria and Attachments.

Quoter: Someone who has or intends to submit an Offer to the Principal.

Quote Open Period: The time between advertising the Request and the Deadline.

1.2 Quote Documents

This Request for Quote is comprised of the following parts:

Part 1 – Conditions of Quoting (*read and keep this part*).

Part 2 – Statement of Requirement includes Specification and any plans/drawings (*read and keep this part*).

Part 3 – General Conditions of Contract (*read and keep this part*).

Part 4 – Special Conditions of Contract (*read and keep this part*).

Part 1 READ AND KEEP THIS PART

Part 5 – Quoter’s Offer (*complete and return this part*).

1.3 How to Prepare Your Quote

- a) Carefully read all parts of this document;
- b) Ensure you understand the Requirements;
- c) Complete and return the Offer (Part 3) in all respects and include all Attachments;
- d) Make sure you have signed the Offer form and responded to all of the Selection Criteria; and
- e) Lodge your Quote before the Deadline.

1.4 Contact Persons

Quoters should not rely on any information provided by any person other than the person listed below:

Name:	Judd Hobson
Telephone:	0427 801 241
Email:	works@kulin.wa.gov.au

1.5 Requests for Clarification

Quoters may submit a written request for clarification on any part of the RFT documents prior to lodgement of their Quote. Written clarifications must be made via email or phone using the details provided at Part 1.4 of this document.

No requests for information or clarification to the RFT Documents will be accepted later than 2 days prior to the Deadline of this Request.

1.6 Lodgement of Quotes and Delivery Method

Physical Quote Box

The Quote must be lodged by the Deadline. The Deadline for this request is *2:00pm Monday 23 February 2026*.

The Quote is to be:

- a) Placed in a sealed envelope clearly endorsed with the Quote number and title as shown on the front cover of this Request; and
- b) Delivered by hand and placed in the Quote Box at *38 Johnston Street, Kulin WA 6365* (by the Quoter or the Quoter’s private agent) or sent through the mail to the Chief Executive Officer *PO Box 125, Kulin WA 6365*.

Electronic mail Quotes and Quotes submitted by Facsimile *will* be accepted.

Quoters must ensure that they have provided a signed copy of their Quote to tenders@kulin.wa.gov.au

1.7 Rejection of Quotes

A Quote will be rejected without consideration of its merits in the event that:

Part 1 READ AND KEEP THIS PART

- a) It is not submitted before the Deadline; or
 - b) It is not submitted at the place specified in the Request; or
 - c) It may be rejected if it fails to comply with any other requirements of the Request.
- No web links or hyperlinks will be considered as part of any submission.

1.8 Late Quotes

Quotes received:

- a) After the Deadline; or
- b) In a place other than that stipulated in this Request;

will not be accepted for evaluation.

1.9 Acceptance of Quotes

Unless otherwise stated in this Request, Quotes may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Quote and may reject any or all Quotes submitted.

1.10 Disclosure of Contract Information

Documents and other information relevant to the contract may be disclosed when required by law under the Freedom of Information Act 1992 or under a Court order.

All Quoters will be given particulars of the successful Quoter or be advised that no Quote was accepted.

1.11 Quote Validity Period

All requests for Quotes will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline or forty-five (45) days from the Principal's resolution for determining the Quote, whichever is the later unless extended on mutual agreement between the Principal and the Quoter in writing.

1.12 Alternative Quotes

All Alternative Quotes may be accompanied by a conforming Quote.

Quotes submitted as Alternative Quotes or made subject to conditions other than the General and Special Conditions of Contract must in all cases be clearly marked "**Alternative Quote**".

The Principal may in its absolute discretion reject any Alternative Quote.

Any printed "General Conditions of Contract" contained within a Quote will not be binding on the Principal in the event of a Contract being awarded unless the Quote is marked as an Alternative Quote.

1.13 Quoters to Inform Themselves

Quoters will be deemed to have:

- a) examined the Request and any other information available in writing to Quoters for the purpose of Quoting;

- b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Quote which is obtainable by the making of reasonable enquires;
- c) satisfied themselves as to the correctness and sufficiency of their Quotes including Quoted prices which will be deemed to cover the cost of complying with all the Conditions of Quoting and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- d) acknowledged that the Principal may enter into negotiations with a chosen Quoter and that negotiations are to be carried out in good faith; and
- e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

1.14 Alterations

The Quoter must not alter or add to the Request documents unless required by these Conditions of Quoting.

The Principal will issue an addendum to all registered Quoters where matters of significance make it necessary to amend or supplement the issued Request documents before the Deadline.

1.15 Evaluation Process

This is a Request for Quote.

Your Quote will be evaluated using information provided in your Quote.

The following evaluation methodology will be used in respect of this Request:

- a) Quotes are checked for completeness and compliance. Quotes that do not contain all information requested (e.g. completed Offer form and Attachments) may be excluded from evaluation.
- b) Quotes are assessed against the Selection Criteria. Contract costs are evaluated (e.g. Quoted prices) and other relevant whole of life costs are considered.
- c) The most suitable Quoters may be short listed and may also be required to clarify their Quote, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Quoter.

A Contract may then be awarded to the Quoter whose Quote is considered the most advantageous Quote to the Principal.

1.16 Selection Criteria

The Contract may be awarded to a Quoter who best demonstrates the ability to provide quality products and/or services at a competitive price. The Quoted prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request. This means that, although price is considered, the Quote containing the lowest price will not necessarily be accepted, nor will the Quote ranked the highest on the qualitative criteria.

1.17 Regional Price Reference

Quoters for the contract may be afforded a preference in accordance with Regulation 24(A-G) of the Local Government (Functions and General) Regulations, and the Shire of Kulin's Regional Preference Policy adopted 14 June 2017.

The Policy stipulates that:

That a Regional Price Preference will be provided to businesses operating within the boundary of the Shire of Kulin for all goods and services in accordance with Regulation 24D of the Local Government (Function and General) Regulations 1996.

- Up to 10%-where the contract is for goods and services, up to a maximum reduction of \$50,000 on total cost.
- Up to 5%-where the contract is for construction (building) services, up to a maximum price reduction of \$50,000, or
- Up to 10% where the contract is for goods or services (including construction services), up to a maximum price reduction of \$500,000 if the Local Government is seeking Quotes for the first time, due to goods or services previously being undertaken by the Shire of Kulin

1.17.1 Price Basis

All prices for goods/services offered under this Request are to be fixed for the term of the Contract. Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated prices Quoted must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the Quote, as being additional will not be allowed as a charge for any transaction under any resultant Contract.

1.18 Ownership of Quotes

All documents, materials, articles and information submitted by the Quoter as part of or in support of the Quote will become upon submission the absolute property of the Principal and will not be returned to the Quoter at the conclusion of the Quote process PROVIDED that the Quoter be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.19 Canvassing of Officials

If the Quoter, whether personally or by an agent, canvasses any of the Principal's Commissioners or Councillors Officers (as the case may be) with a view to influencing the acceptance of any Quote made by it or any other Quoter, then regardless of such canvassing having any influence on the acceptance of such Quote, the Principal may at its absolute discretion omit the Quoter from consideration.

1.20 Costs of Quoting

The Principal will not be liable for payment to the Quoter for any costs, losses or expenses incurred by the Quoter in preparing their Offer.

1.21 Quote Opening

Quotes will be opened in the Principal's offices, following the advertised Deadline. All Quoters and members of the public may attend or be represented at the opening of Quotes.

The names of the persons who submitted the Quote by the due Deadline will be read out at the Quote Opening. No discussions will be entered into between Quoters and the Principal's officers present or otherwise, concerning the Quotes submitted.

The Quote Opening will be held on or as soon as practicable after the Deadline at 38 Johnston Street, Kulin WA 6365.

2 Statement of Requirements

2.1 Introduction

Quotes are invited for the supply and delivery of one (1) 6x4 Rigid Truck with a Two Way Tipping Body.

2.2 Detailed Specification

70 Tonne GCM Minimum

The 6x4 Rigid Truck with Two Way Tipping Body

- ◆ 460 HP minimum
- ◆ Trailer mounting with ring feeder and airlines and hydraulics to suit side tipper
- ◆ Automatic transmission
- ◆ Spare tyre and tyre rack
- ◆ Bull Bar and Spotlights
- ◆ Seat covers (not canvas)
- ◆ Moulded Rubber Floor Mats
- ◆ Windscreen stone guard
- ◆ Tinted windows
- ◆ Air conditioned
- ◆ AM/FM radio, Bluetooth
- ◆ Supply and fit 80 channel UHF two-way radio
- ◆ Compliance plate for a GCM
- ◆ Minimum 500 litre fuel tank
- ◆ External vehicle isolator (drivers' side)
- ◆ External lockable toolbox
- ◆ Police pre licence certificate to be included
- ◆ Hot shift PTO (required)
- ◆ Hydraulic control pump to suit side tipping trailers
- ◆ Hydraulic and air fittings to suit side tipper double acting hydraulics to truck and dog trailer
- ◆ Hydraulic coupling to be PBR type male/female
- ◆ LED taillights
- ◆ Truck must have 2 x Rotating Beacons (LED), Reversing Alarm, Fire Extinguisher (9kg mounted externally to drivers' side)
- ◆ Front and rear recovery points
- ◆ Delivery date essential
- ◆ Driver familiarisation provided
- ◆ Warranty details including extension options
- ◆ Full list of filters and service intervals to be provided.

Side/End Tipper 4600x2450x1000:

- ◆ 11 cubic metre two-way tipper (end and drivers side tip)
- ◆ Width of body to accommodate 2200mm tank
- ◆ Under body hoist approx. 30-ton capacity
- ◆ 200 litre Hydraulic oil tank
- ◆ PTO pump and controls to suit
- ◆ Air operated controls for all operations
- ◆ Sub frame channel and hoist mounts two-way pivots
- ◆ Toolbox 915mm x 305mm x 305mm
- ◆ Steps, ladder, shovel rack and rated tie down points

- ◆ Roll Tarp or similar

Optional Extras

- Reversing Camera, inside tipper body camera
- Auto Greaser
- Compressor fridge (minimum 11 litres) mounted inside cab

The provision of a delivery date is essential. The price supplied must be inclusive of all costs associated with delivery to the Shire of Kulin Depot (Beard Street, Kulin).

If the Quoter is unable to make delivery of the machine, this must be expressly identified in the Quoter's submission.

2.3 Period of Contract and Termination

The Contract is to be completed on supply of the Requirements. For ongoing Requirements, the period needs to be specified as in the first paragraph.

3 Quoter’s Offer

3.1 Form of Quote

Quoter’s Offer	
Quoter’s Name:	
Quoter’s Registered Address:	
Quoter’s Postal Address:	
Quoter’s ABN:	
Quoter’s Phone No.	
Quoter’s Email:	
<p>I/We agree that I am/We are bound by and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Quoting contained in this Request signed and completed.</p> <p>The Quoted price is valid up to ninety (90) calendar days from the date of the Quote closing or forty-five (45) days from the Council’s resolution for determining the Quote, whichever is the later unless extended on mutual agreement between the Principal and the Quoter in writing.</p> <p>I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Quote irrespective of its outcome.</p> <p>The Quoted consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Quote.</p>	
Signature of authorised signatory of Quoter	
Date:	
Name of Signatory:	
Position:	

3.2 Selection Criteria

3.2.1 Compliance Criteria

Please select with a “Yes” or “No” whether you have complied with the following compliance criteria:

Description of Compliance Criteria	
a) Quoters are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Quote, including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.	Yes / No
b) Compliance with the Specification contained in the Request.	Yes / No

3.2.2 Qualitative Criteria

Before responding to the following qualitative criteria, Quoters must note the following:

- a) All information relevant to your answers to each criterion are to be contained within your Quote;
- b) Quoters are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Quoters are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- d) Quoters are to address each issue outlined within a qualitative criterion.

Relevant Experience

Quoters must address the following information in an attachment and label it “Relevant Experience”:

- a) Provide details of Quoter’s recent experience with the supply of machines of similar size and scope.
- b) Demonstrated sound performance of machines provided to Local Government’s (Principal will seek references from the information provided).
- c) Council will consider the mechanical performance of equipment previously purchased by Suppliers (if relevant)

After Sales Service

Quoters must address the following information in an attachment and label it “After Sales Service”:

- a) Provide details of the period of coverage for any warranty provided and full details of the conditions of the warranty offered
- b) Provide details of any back up service provided
- c) Provide detail of spare parts availability and servicing agents for the machine supplied

Part 5 COMPLETE AND RETURN THIS PART

Availability

Quoters must provide lead times for the delivery of the machine following the issuance of a purchase order from the Shire of Kulin.

3.3 Price Information

Quoters must complete the following “Price Schedule”. Before completing the Price Schedule, Quoters should ensure they have read this entire Request.

3.3.1 Price Schedule

Item Description	Price Quoted (inc GST)
Supply of one (1) 6x4 Rigid Tipping Truck as per Principal's specification list	\$
Total price inclusive of GST.	\$