

Notice of Meeting

Councillors: Please be advised that the next meeting of the

Kulin Shire Council

will be held on **Thursday 17 December 2020**

Council Meeting	1.00pm
Afternoon Tea	3.30pm
<i>Concept Forum to follow</i>	
Christmas Function	6.00pm



Garrick Yandle
Chief Executive Officer
11 December 2020



DISCLAIMER: The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used. Please note this agenda contains recommendations, which have not yet been adopted by Council.

ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
Leave of Absence – Cr Taylor
- 3 PUBLIC QUESTION TIME**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
 - 4.1 Declarations of Financial Interest
 - 4.2 Declarations of Proximity Interest
 - 4.3 Declarations of Impartiality Interest
- 5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE**
- 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 6.1 Shire of Kulin Ordinary Meeting – 18 November 2020
 - 6.2 Kulin Child Care Centre Meeting – Minutes 10 November 2020 Attachment 1
- 7 MATTERS REQUIRING DECISION**
 - 7.1 List of Accounts – November 2020 Attachment 2
 - 7.2 Financial Reports – November 2020 Attachment 3
 - 7.3 Avon Waste Changes to Recycling Fees Attachment 4
 - 7.4 Development Application – Existing Unauthorised Storage Sheds & Proposed New Storage Shed on Lot 260 (No. 18) High Street Kulin Attachment 5
 - 7.5 Request to Waive Fees – Kulin Junior Basketball Club
 - 7.6 All Ages Activity Precinct – Detailed Design Attachment 6
- 8 COMPLIANCE**
 - 8.1 Compliance Reporting - General Compliance November 2020 Attachment 7
 - 8.2 Compliance Reporting – Delegations Exercised November 2020
- 9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISSCUSSION**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**
- 13 DATE AND TIME OF NEXT MEETING**
- 14 CLOSURE OF MEETING**

7 MATTERS REQUIRING DECISION

7.1 List of Accounts – November 2020

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of November 2020, for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That November payments being; cheque no. 263 (Trip), 450 (Trust) 37291 – 37295; EFT no's 17109 - 17215; DD7526.1 – DD7539.10 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$747,242.60 be received.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 2

7.2 Financial Reports – November 2020

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Financial reports for the period ending 30 November 2020 are attached.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statements for the period ending 30 November 2020.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 3

7.3 Avon Waste – Changes to Recycling Fees

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 31.06 Waste Service Provision
AUTHOR: CEO
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider proposed fee changes from Avon Waste with regard to recycling kerbside collection and increase fees at the Material Recovery Facility (MRF), in conjunction with anticipated rebate from Container Deposit Scheme (CDS).

BACKGROUND & COMMENT:

Council's kerbside waste and recycling collection is undertaken by Avon Waste. This is a contract that was won via Avon Waste through a competitive tender process run via RoeROC. Avon Waste is the contractor for all RoeROC Councils, with each Council having an individual agreement with Avon Waste.

Avon Waste take Council's collected kerbside recycling to MRF in the Perth metropolitan area, where it is sorted and on-sold. Recent changes to MRFs across the Perth have seen available MRFs reduced from 3 to 1. The remaining available MRF is at full capacity and has resulted in higher gate fees being charge to Avon Waste than a previously available MRF when Avon Waste took such material.

Avon Waste current charge Council \$118.71 per tonne inc GST to have the Recyclables processed (as per the joint RFQ with the other ROEROC Shires) which was based upon charges from the recently destroyed Cleanaway MRF in South Guildford. They are now being charged \$154 per tonne inc GST to take the material to SEMRC MRF in Canning Vale.

In 2020 the WA State Government introduced the Container Deposit Scheme (CDS) whereby residents and organisations are eligible to receive a rebate for specifically collected recyclables. Council is eligible for this rebate via material collected by kerbside collection by Avon Waste and taken to the MRF. Council will receive the rebate via MRF and Avon Waste. This rebate will be based upon estimate tonnes received of specific recyclables less the handling and processing fees of the MRF and Avon Waste. The total rebate based upon the recyclables received less processing fees will then be split between Council and the MRF. A likely income back to the Shire of Kulin is circa \$41 per tonne (based on current modelling).

Details of this information are outlined in the following documents:

- Letter from Avon Waste to the Shire dated 1 December 2020.
- DWER publication Container Deposit Scheme – Local government sharing protocol (draft April 2020).
- DWER publication Container Deposit Scheme – Recovery Amount Protocol (August 2020).

STATUTORY ENVIRONMENT:

Local Government Act 1995

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Gate Fees

As a comparison on a previous month's invoice the difference is as follows:

Existing Rate

Total tonnage	2 tonne @ \$118.71	Total	\$237.42
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New Rate

Total tonnage	2 tonne @ \$154.00	Total	\$308.00
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The difference is \$70.58 per month and approx. \$846.96 per year. These changes are proposed to be implemented from 1 March 2021.

CDS Rebate

A likely income back to the Shire of Kulin is circa \$41 per tonne (based on current modelling). The monthly income would therefore be around \$82 and therefore a yearly amount of approximately \$984 if volumes were to remain the same.

Net Cost

CDS Rebate less Gate Fee Increase

\$984 less \$846 = \$138 annual cost reduction to the Shire for kerbside recycling collection

COMMUNITY CONSULTATION:

CEO met with Ashley Fisher from Avon Waste on Tuesday 1 December to discuss proposed changes, further correspondence and information received via email.

Ashley from Avon Waste presented at the RoeROC Meeting on Thursday 10 December.

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION

That Council accepts the proposed changes to Avon Waste's kerbside recycling fees based upon changes to Material Recovery Facility gate fees and anticipated rebates to be received from the Container Deposit Scheme.

VOTING REQUIREMENTS:

Simple Majority Required

Attachment 4

7.4 Development Application – Existing Unauthorised Storage Sheds & Proposed New Storage Shed on Lot 260 (No. 18) High Street Kulin

RESPONSIBLE OFFICER: CEO
APPLICANT: Mr Troy Gangell on behalf of BE & WJ Gangell (Landowners)
FILE REFERENCE: 18.05
AUTHOR: Mr Joe Douglas - Consultant Town Planner (Exurban Rural & Regional Planning)
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report recommends that a development application submitted by Mr Troy Gangell on behalf of BE & WJ Gangell (Landowners) requesting Council's retrospective approval for two (2) existing unauthorised storage sheds and approval for one (1) proposed new storage shed on Lot 260 (No.18) High Street, Kulin be approved subject to conditions.

BACKGROUND:

The applicant is seeking Council's retrospective development approval for two (2) existing unauthorised storage sheds on Lot 260 (No.18) High Street, Kulin and development approval for one (1) proposed new storage shed on the same lot to support the continued use of the land for 'trade supply' purposes (i.e. Gangells Ag Solutions).

A review of Shire records has confirmed the two (2) existing storage sheds for which retrospective approval is now being sought were never formally approved by Council in accordance with the specific requirements of the Shire of Kulin Local Planning Scheme No.2. These existing sheds, which comprise a total area of approximately 320m² and 384m² respectively, are located at the rear of an existing 1,041m² shed on the land that is currently being used for 'trade supply' purposes, including the bulk storage of agricultural chemicals.

Given the landowners' intention to now construct a new 224m² storage shed on the land to support its continued use for 'trade supply' purposes, the application submitted is also requesting Council's development approval for this proposed new structure.

Full details of the application are provided in Attachment 5.

Lot 260 is located centrally in the Kulin townsite's designated commercial precinct and comprises a total area of approximately 6,283m². The property is generally flat throughout, with the natural ground level being approximately 310 metres AHD, and has not been formally designated as being flood or bushfire prone.



General Location Plan (Source: Google Earth – October 2018 Aerial Photo)



Lot Configuration Plan (Source: Landgate – December 2014 Aerial Photo)

By virtue of its location in a well-established part of the Kulin townsite, the subject land is served by a wide range of essential service infrastructure including power, water, reticulated sewerage, stormwater drainage and telecommunication infrastructure.

Lot 260 has direct frontage and access to High Street along its southern boundary, which is the main entry road into the Kulin townsite from the west, and Bull Street along its eastern side boundary which is a local access road. Both roads have been constructed to a sealed and drained standard and are under the care, control and management of the Shire.

Lot 260 has been extensively developed and used for ‘trade supply’ purposes for many years and historically accommodated an agricultural machinery dealership. It is understood the current owners purchased the property in 2014 without realising that the existing 384m² shed located at the rear of the larger 1,041m² shed on the land had never been formally approved in accordance with the specific requirements of the Shire of Kulin Local Planning Scheme No.2.

In more recent years it appears an additional shed comprising a total area of approximately 320m² was also constructed at the rear of the larger 1,041m² shed on the land by the current landowners, again without Council’s formal development approval. There is also no record of any building permit approval having been issued by the Shire for this more recent structure which is a separate matter that will need to be suitably addressed by the landowners if Council approves the application the subject of this report.

Existing adjoining and other nearby land uses are quite varied and include an educational establishment (i.e. children’s playgroup facility) to the east on the opposite side of Bull Street, a single house and existing trade supply centre to the south on the opposite side of High Street and Crown Reserve 51371 immediately west and north which is a ‘C’ class reserve vested in the Water Corporation for water supply purposes.

COMMENT:

Lot 260 is classified ‘Commercial’ zone under the Shire of Kulin Local Planning Scheme No.2 (LPS2).

Council’s stated objectives for the development of any land classified ‘Commercial’ zone are as follows:

- i) To provide for a variety of service, retail, office and entertainment uses;
- ii) To maintain a compact and accessible town centre;
- iii) To centralise commercial and service functions;
- iv) To maintain safety and efficiency of traffic flows and provide for adequate facilities for the parking and circulation of vehicles;
- v) To preclude the storage of bulky and unsightly goods where they may be in public view;
- vi) To maintain the compatibility with the general streetscape of all new buildings in terms of scale, height, style, materials, street alignment and design of facades;
- vii) To provide sheltered places for pedestrians;
- viii) To restrict industrial type uses to service or low impact, labour intensive industries that relate to the commercial and service functions of the zone.
- ix) To restrict the development of uses which attract large volumes of truck traffic; and
- x) To provide for residential uses only where such uses are combined with a commercial use (e.g. hotel) or where the residential uses occupy a floor level where it is impracticable or inappropriate to establish a shop or office.

Council should also note Lot 260 is located within a designated 'Special Design Area' where the following additional objectives are applicable to any future development:

- i) To improve the general appearance and image of the town centre;
- ii) To preserve and enhance the heritage character of the town centre;
- iii) To cater for convenient, shaded and safe pedestrian areas;
- iv) To ensure that town centre traffic and vehicular parking are efficiently and safely catered for;
- v) To provide suitable landscaping to enhance the appearance of the town centre and provide shading of pedestrian and vehicle parking areas; and
- vi) To provide for tourist information and other facilities considered necessary by the local government.

The current use of the land is most appropriately classified as 'trade supplies' which is defined in Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as follows:

"premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises:

- a) *automotive repairs and servicing;*
- b) *building including repair and maintenance;*
- c) *industry;*
- d) *landscape gardening;*
- e) *provision of medical services;*
- f) *primary production;*
- g) *use by government departments or agencies, including local government."*

The use class 'trade supplies' is not specifically mentioned in the Zoning Table of LPS2. As such Council would typically need to determine whether such use:

- a) **is consistent** with the objectives of the land's current 'Commercial' zoning classification and is therefore permitted subject to any conditions considered appropriate; or
- b) **may be consistent** with the objectives of the land's current 'Commercial' zoning classification and publicly advertise any development application received for such use before making a final determination; or
- c) **is not consistent** with the objectives of the land's current 'Commercial' zoning classification and is therefore not permitted.

Having regard for the fact Lot 260 has been developed and used for 'trade supply' purposes for many years and was originally approved to be used for this purpose by Council, it is contended the use is generally consistent with the objectives of the land's current 'Commercial' zoning classification and is therefore permitted. Assessment of the application for Lot 260 in the context of the specific objectives and standards of the Shire's local planning framework, including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, has confirmed the proposal is generally compliant or capable of compliance with the following requirements:

- Land capability and suitability;
- Land use compatibility;
- Boundary setbacks;
- Visual amenity of the existing unauthorised and proposed new structures including streetscape character;
- Loading dock size and location;
- Vehicle access arrangements and on-site parking; and
- Stormwater drainage management.

Notwithstanding the above conclusion, Council should note the proposal does not make provision for any new landscaping and does not therefore satisfy Council's stated objectives for the land's 'Special Design Area' classification in LPS2 as it applies to enhancing the appearance of the Kulin town centre area including the provision of shade for pedestrian and vehicle parking areas. In considering this issue Council should note the following key points:

- i) Lot 260 has been extensively cleared and does not contain any landscaping at all;
- ii) Lot 260 is located at the main entry to the Kulin townsite from the west and is therefore highly prominent from a visual perspective;
- iii) There is sufficient area available on Lot 260 to provide landscaping to improve the land's visual appearance when viewed from the public realm without compromising the ability to develop and use the property for the intended purpose;
- iv) The provision of landscaping in suitable locations on Lot 260 will make an important and worthwhile contribution to the visual amenity of the Kulin town centre area and will provide some shade for the benefit of pedestrians and vehicles;
- v) Whilst LPS2 does not prescribe any minimum land area requirements for landscaping associated with the use class 'trade supplies', it is considered reasonable to require at least 5% of the total area of Lot 260 be landscaped which equates to approximately 314m². Council should note the minimum landscaping requirement for a range of commercial-type uses as prescribed in Table 3 of LPS2 is generally 10% of any given property's total site area;

- vi) The potential bushfire risk associated with the planting of additional vegetation on the land is considered manageable given existing firefighting infrastructure in the immediate locality (i.e. fire hydrants on water supply mains) and the fact the land is not designated as being bushfire prone;
- vii) Clause 32 in LPS2 affords Council the discretion to approve the application without the need to provide any landscaping if it is satisfied the proposal as presented will not have a significant adverse effect on the occupiers or users of the development, the inhabitants of the locality or the likely future development of the locality. Should Council consider this to be appropriate it may resolve to amend the recommendation provided below by removing all reference to Conditions 3 and 4 as they apply specifically to landscaping; and
- viii) Should Council wish to exercise the discretion afforded by clause 32 of LPS2, it should be mindful that doing so may create an undesirable precedent for the future development of all other land in the Kulin town centre area, with the cumulative effect being contrary to Council's stated planning objectives.

In light of all of the above it is concluded the proposal for Lot 260 is generally consistent with the objectives and standards applicable to the land's current 'Commercial' zoning and 'Special Design Area' classifications in LPS2 and is therefore unlikely to have any negative impacts on the general amenity, character, functionality and safety of the immediate locality provided at least 5% of the subject land's total area (i.e. 314m²) is landscaped. As such it is recommended Council conditionally approve the application to ensure the development proceeds in a proper and orderly manner.

STATUTORY ENVIRONMENT:

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Kulin Local Planning Scheme No.2

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Not required or deemed necessary. The application was however the subject of detailed discussion with the applicant and the Shire's Chief Executive Officer.

FINANCIAL IMPLICATIONS:

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget. All costs associated with the proposed development will be met by the applicant / landowner.

It is significant to note that should the applicant / landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

STRATEGIC IMPLICATIONS:

The proposal for Lot 260 is considered to be consistent with the aims and objectives of the Shire's Strategic Community Plan 2013-2023 as it applies to the following:

- Economic
 - *Actively support, develop and attract local and new businesses and new services to Kulin; and*
 - *Provide commercial and industrial infrastructure aligned to economic need and growth.*

RECOMMENDATION:

That Council approve the development application submitted by Mr Troy Gangell on behalf of BE & WJ Gangell (Landowners) requesting Council's retrospective approval for two (2) existing unauthorised storage sheds and approval for one (1) proposed new storage shed on Lot 260 (No.18) High Street, Kulin to support the continued use of the land for 'trade supply' purposes subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
3. A landscaping plan for at least 5% of the total area of Lot 260 (i.e. approximately 314m²) shall be prepared and submitted to the Shire's Chief Executive Officer by no later than 31 March 2021 for consideration and final determination.

4. All landscaping approved pursuant to the requirements of Condition 3 of this approval shall be planted during Winter 2021 unless otherwise approved by Council and maintained thereafter to the specifications and satisfaction of the Shire's Chief Executive Officer.
5. All stormwater drainage generated by the existing unauthorised and proposed new structures shall be managed and disposed of to the specifications and satisfaction of the Shire's Chief Executive Officer.
6. Any floodlights / security lights that need to be installed are not to be positioned or operated in such manner as to cause the light source to be directly visible to the travelling public or adjoining properties or cause annoyance to the surrounding area.
7. All waste generated by the approved use of the land shall be managed and disposed of at an approved landfill site when recycling is not possible.
8. Any areas on the land to be used for open storage purposes shall be screened from public view to the specifications and satisfaction of the Shire's Chief Executive Officer.
9. No advertising signs are to be erected in relation to the approved use without the separate development approval of Council unless such signs are listed in the Shire of Kulin Local Planning Scheme No.2 as being exempt from the need for approval.

Advice Notes

1. Should the landowner/applicant wish to amend the proposal in any way, including any conditions of this approval, a further application for development approval is required to be prepared and submitted to the Shire for Council's consideration and determination pursuant to the requirements of clause 77 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
2. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the Shire's attention.
3. This is a development approval of the Shire of Kulin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the landowner / applicant to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
4. The landscaping plan required by Condition 3 of this approval must provide details of the location, area and type/s of vegetation proposed to be planted (i.e. species types) and ongoing maintenance regimes. It is recommended consideration be given to using drought tolerant native plant species.
5. In accordance with the Building Act 2011 and Building Regulations 2012, a Building Permit Application for the proposed new 224m² shed must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
6. In accordance with the Building Act 2011 and Building Regulations 2012, a Building Approval Certificate Application must be submitted to and approved by the Shire's Building Surveyor for any existing structure on the land that has not previously been approved.
7. The existing unauthorised and proposed new sheds on the land are required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the Building Permit and Building Approval Certificate Applications.
8. No construction works shall commence on the land prior to 7am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays.
9. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
10. The applicant / landowner is reminded of their obligation to ensure compliance with the specific standards and requirements of the Shire of Kulin Annual Fire Break Notice as it applies to all land within the Shire's townsites comprising an area less than one (1) hectare.
11. All chemical storage on the land shall be undertaken in a manner consistent with the Dangerous Goods Safety Act 2004 and all associated regulations as well as Australian Standard AS 2507-1998 entitled 'The Storage and Handling of Agricultural and Veterinary Chemicals'. Any queries regarding the relevant requirements should be directed to the Department of Mines, Industry Regulation and Safety.
12. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Kulin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
13. If the applicant / landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

VOTING REQUIREMENTS:

Simple majority required.

7.5 Request to Waive Fees – Kulin Junior Basketball Club

NAME OF APPLICANT: Shire of Kulin
FILE REFERENCE: 02.08
STRATEGIC REFERENCE/S:
AUTHOR: DCEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

We have received a letter from the Kulin Junior Basketball Club requesting the Freebairn Recreation Centre membership fees for their junior members be waived for the 2020 season.

BACKGROUND:

Fiona Murphy, secretary of the Kulin Junior Basketball Club (KJBC), wrote a letter to the manager of the Freebairn Recreation Centre (FRC) requesting that the membership fees for their junior members be waived for the 2020 season.

Typically, membership fees are to be paid by individuals (over 13 years of age) who take part in sport or attend the FRC in a social capacity for a calendar year. If members of a particular sporting club have not paid their individual membership fees to the Shire of Kulin an invoice is prepared and billed to the club who are hosting fixtures at the FRC. The request to waive these memberships fees has come from the associated club rather than the individuals responsible for paying the fees.

In this instance, the KJBC have requested these membership fees be waived as, due to the COVID-19 pandemic, prospective members have not had the opportunity to enjoy the facility to its full capacity as sporting fixtures were cancelled over the course of the year.

The KJFC have a total of 19 members (18 have not paid an FRC membership) who have taken part in an eight-week fixture which concludes on 11 December 2020. The cost of a junior membership is \$20 and the total value of the fees requested to be waived is \$360.

The value of the request is insignificant in relation to the overall value of fees & charges collected by the Shire of Kulin. Council may wish to consider whether the junior members did not receive the full value of their memberships due to the impact of COVID-19 shutdowns or whether the use of the facility for this eight-week period constitutes 'value for money' for their \$20 membership.

CONSULTATION:

Chief Executive Officer, Manager FRC, Secretary KJBC

STATUTORY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Will result in the loss of \$360 of membership fees.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council:

- Impose the 2020 junior membership fees for those taking part in the basketball season, or
- Waive the fees for the 2020 junior membership fees for those taking part in the basketball season.

VOTING REQUIREMENTS:

Simple majority required.

7.6 All Ages Activity Precinct – Detailed Design

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 21.02 Parks and Reserves / Design and Construction
AUTHOR: CEO
STRATEGIC REFERENCE/S: 1.4 A liveable and safe community
1.4.3 Provide a variety of sport, recreation and leisure services and facilities for all life stages.
1.4.5 Opportunities for development and participation of young people (e.g. Youth Services Group).
2.2 A positive visitor experience
2.2.1 The Shire's capacity for tourism is grown, founded on iconic major events and distinct local attractions

DISCLOSURE OF INTEREST: Nil

SUMMARY:

The All Ages Activity Precinct project is funded within 2020/21 Budget for \$330K to undertake design and construction. Presented is the Detailed Design for endorsement by Council to allow staff to the procurement process.

BACKGROUND & COMMENT:

Kulin District High School students from Year 8 English class submitted letters to Council, in 2019, regarding various requests and suggestions for "youth focused" community amenities within Kulin.

Council engaged consultant Emerge Associates to develop a Master Plan for All Ages Activity Precinct. This culminated in a Masterplan Concept Design, which focused on providing multi-purpose amenities for all ages and families. This Concept Design was endorsed by Council at the October Ordinary Council Meeting.

The Concept Design was sent to Arc Infrastructure for endorsement of proposed construction activities within the licensed railway corridor. The Detailed Design will be required to be sent to Arc Infrastructure for final approval prior to construction.

Detailed Design has been progressed further by Emerge Associates. Attached are the All Ages Activity Precinct Detailed Design Drawings for Stage 1 – Wheeled Zone and Hangout Zone.

COMMUNITY CONSULTATION:

KDHS via survey and Workshop

CKC

- via Workshop June 2020
- presentation of Design November 2020

Kulin Community Workshop in June 2020

Council via various Concept Forums

- June 2020
- July 2020
- August 2020
- September 2020 (Site Visit)
- October 2020 – Concept Design Endorsement

Arc Infrastructure

- Meeting in September 2020.
- Submission of Concept Design for license approval within railway license area.

STATUTORY IMPLICATIONS:

Section 11 Local Government (Functions & General) Regulations 1996 – when tenders have to be publicly invited.

POLICY IMPLICATIONS:

A11 Procurement, Purchasing and Tenders.

FINANCIAL IMPLICATIONS:

The All Ages Activity Precinct project is funded within 2020/21 Budget for \$300K to undertake construction of Stage 1, as well as staff hours to assist with bulk earthworks and site preparation. This is funded by the following sources:

- Local Roads and Community Infrastructure Program (LRCIP) \$150K.
- Cultivating Kulin Committee \$100K.
- Council \$50K.

As per Concept Forum information Council has received a further \$400K of LRCIP funding from 1 January 2021 to 31 December 2021. This additional available funding could be utilised to design and construct Stage 2.

WORKFORCE IMPLICATIONS:

Council staff involved in Detailed Design review and Procurement Process.

Council works staff to be involved in bulk earthworks and site preparation, with hours already allocated within Council's 20/21 budget.

OFFICER'S RECOMMENDATION:

That Council:

1. Endorse the proposed All Ages Activity Precinct Detailed Design.
2. Authorise CEO to provide All Ages Activity Precinct Detailed Design to ARC Infrastructure for final approval for construction within the licensed area of the Railway Reserve.
3. Authorise CEO to commence the procurement process.
4. Authorise CEO to commence the Detailed Design process for Stage 2 "Obstacle Zone".

VOTING REQUIREMENTS:

Simple Majority.

Attachment 6 - Kulin Youth Precinct Detailed Design.

8 COMPLIANCE

8.1 Compliance Reporting – General Compliance November 2020

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for November 2020. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding

Workers Compensation Wages Declaration
 Smoke Alarms & RCD Testing of Shire Houses - *ongoing*

Outstanding August

Budget Commentary distributed to staff
 WALGA Roads Return

Outstanding September

FOI Statement to be in Annual Report and sent to Commissioner
 Record Keeping Plan Compliance comment in Annual Report

Outstanding October

Annual Electors Meeting
 Bushfire Firebreak Inspection
 Commence process for property sale for rates outstanding 3 years
 Register and review information for AGO Holiday Planner

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council receive the General & Financial Compliance Report November 2020 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

8.2 Compliance Reporting – Delegations Exercised – November 2020

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the period ending 30 November 2020. To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-too numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
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COMMUNITY SERVICES

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS16	Bushfire Control – Confirmation of Appointment of Dual FCO's	(CEO)
CS17	Seed Collection	(CEO)

WORKS

W1	Gravel Supplies	(MW) - various
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)

W8	Roadside Vegetation Management	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of September 2020 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A2 Agreements for Payments of Debts to Council

Various payment plans as per Senior Finance Officer records

A6 Investment of Surplus Funds (DCEO)

Date	Amount	Product
6/11	418,086.93	On call
19/11	500,000	Term deposit 4 months (0.3%)
23/11	250,344.87	Term deposit 4 months (0.35%)

A8 Legal Advice, Representation & cost Reimbursement

Mapien Consulting \$3000

G2 Building Licences and Swimming Pools

David Griffiths – Shed – 17 Bull St

STATUTORY ENVIRONMENT:

Building Act 2011
Bushfires Act 1954
Cemeteries Act 1986
Health (Asbestos) Regulations 1992;
Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995
Public Health Act 2016
Shire of Kulin TPS2
Town Planning Development Act
Town Planning Scheme
Trustees Act, Part III,
Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for November 2020.

VOTING REQUIREMENTS:

Simple majority required.

9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Meeting may adjourn to move into Concept Forum

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

13 DATE AND TIME OF NEXT MEETING

Wednesday 17 February 2021 at 1.00pm

14 CLOSURE OF MEETING

There being no further business the President declared the meeting closed at

Kulin Child Care Centre

Management Committee Meeting
10th November 2020 at Kulin Shire Meeting Room
(unconfirmed)

Meeting Open 9.00am

Present: Michael Lucchesi, Megan Syred, Elle Bowey, Steph Bradford, Ash West, Melina McBow, Taryn Scadding

Apologies: Justine Tyson

Minutes of previous meeting

Nil

Business Arising from previous minutes

Nil

Coordinators Report

Attached

Financial Statements

Financial statements were presented and discussed.

Agenda Items

Containers for Cash

Kulin CCC to register for Containers for Cash and advertise collection point behind Memorial Hall. Collection point container to be arranged and install. Collection point containers to be installed at Freebairn Recreation Centre also for KCCC fundraising.

Christmas Closing Dates

Close to families – Tuesday 22nd December (last day)
Staff only on 23rd & 24th December to pack up and shut down centre

Reopen to families Wednesday 13th January 2021

Staff only 11th and 12th January to setup up and get centre ready

Committee endorsed Christmas Closure dates. Melina to advertise to families.

Vesting of Building in Shire of Kulin

Taryn updated committee of correspondence with the department and Shire of Kulin decision to go ahead with the vesting of the building from the Department of Education to Shire of Kulin.

Early Childhood Centre

Taryn updated committee on REDS application for a feasibility study to be undertaken for an Early Childhood Centre. Awaiting the outcome of the REDS application.

Child Care Central

Through our Kindcare system we can access the e-signatures function. This allows parents to sign in and out electronically and the information goes straight to the system, which will reduce the inputting requirements and provide better efficiencies for enrolment information. E-Signatures to be implemented in 2021.

General Business

Committee Meetings

Face-to-face Committee meetings to be held bi-monthly. Monthly coordinator report to be emailed out to committee.

Statements

Regularity of statements – Taryn to contact parents with when statements will be sent (weekly/fortnightly) and which day. This will allow parents to expect the statements and have consistency in payments.

KDHS library

KDHS welcome Kulin CCC to access the library resources. KCCC can be set up with a code to access the facility at a suitable time. Melina and Megan to liaise.

Meeting Closed 9.55am

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2020

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRIP			
263	27/11/2020	SUE KNAPP	\$4,000.00
		Refund Request from Trip Account	
TRUST			
450	11/11/2020	GRANT JENKS	\$800.00
		Refund Housing Bond, 23 Bull Street	
MUNICIPAL			
EFT17109	09/11/2020	CHILD SUPPORT AGENCY	\$212.12
		Payroll Deductions	
EFT17110	09/11/2020	KULIN SOCIAL CLUB	\$200.00
		Payroll Deductions	
EFT17111	09/11/2020	KULIN SHIRE TRIP FUND	\$1,420.00
		Payroll Deductions	
EFT17112	09/11/2020	KULIN SHIRE TRUST FUND	\$775.00
		Payroll Deductions	
EFT17113	11/11/2020	AVON WASTE	\$12,317.26
		Refuse Service	
EFT17114	11/11/2020	AIR LIQUIDE WA	\$21.70
		Cylinder Rent	
EFT17115	11/11/2020	ADVERTISER PRINT	\$558.00
		Purchase Order Books	
EFT17116	11/11/2020	ACRES OF TASTE	\$691.90
		Catering	
EFT17117	11/11/2020	AFGRI EQUIPMENT AUSTRALIA	\$60,500.00
		John Deere Tractor	
EFT17118	11/11/2020	ALLIED PUMPS PTY LTD	\$1,322.20
		Metering Pump, Aquatic Centre	
EFT17119	11/11/2020	BGC QUARRIES	\$12,588.86
		7MM & 14MM Washed Granite	
EFT17120	11/11/2020	BOC GASES	\$45.91
		Cylinder Rent	
EFT17121	11/11/2020	BEST OFFICE SYSTEMS	\$1,786.35
		Printing Costs	
EFT17122	11/11/2020	BT EQUIPMENT P/L	\$835.34
		Parts	
EFT17123	11/11/2020	BLACKWOODS	\$148.46
		Depot Supplies	
EFT17124	11/11/2020	COUNTRY WIDE FRIDGE LINES PTY TLD	\$299.99
		Freight on Bar Purchase	
EFT17125	11/11/2020	COURIER AUSTRALIA	\$773.47
		Freight	
EFT17126	11/11/2020	JULIE DALL	\$28.00
		Embroidery	
EFT17127	11/11/2020	DEPT OF MINES, INDUSTRY REGULATION AND SAFETY	\$370.45
		Building Levy	
EFT17128	11/11/2020	ENGINE PROTECTION EQUIPMENT PTY LTD	\$518.80
		Parts	
EFT17129	11/11/2020	FEGAN BUILDING SURVEYING	\$346.50
		Contract Building Surveying	
EFT17130	11/11/2020	GANGELLS AGSOLUTIONS	\$1,585.85
		Various Buildings, Depot & Road Maintenance Supplies	
EFT17131	11/11/2020	GILBARCO AUSTRALIA PTY LTD	\$358.82
		Thermal Paper Rolls	

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2020

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17132	11/11/2020	GARRICK YANDLE	\$600.00
		CEO Clothing Reimbursement	
EFT17133	11/11/2020	JR & A HERSEY PTY LTD	\$1,553.02
		Depot Supplies	
EFT17134	11/11/2020	SOUTH WEST ISUZU	\$717.20
		Parts	
EFT17135	11/11/2020	KULIN TRANSPORT	\$15,891.12
		Freight	
EFT17136	11/11/2020	KLEENHEAT GAS	\$216.70
		Gas	
EFT17137	11/11/2020	KULIN IGA	\$343.66
		Office Statement October 2020	
EFT17138	11/11/2020	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Library Service Fee	
EFT17139	11/11/2020	LAKE GRACE TRANSPORT	\$71.61
		Freight	
EFT17140	11/11/2020	METROCOUNT	\$220.00
		Premium Rubber Road Tube	
EFT17141	11/11/2020	MARKETFORCE	\$1,161.96
		Advertisings Project Manager	
EFT17142	11/11/2020	MOORE AUSTRALIA (WA) PTY LTD	\$9,790.00
		Long Term Financial Planning Services Progressive Payment	
EFT17143	11/11/2020	NARROGIN TOYOTA	\$11,632.15
		New Toyota Prado	
EFT17144	11/11/2020	NEWGROUND WATER SERVICES PTY LTD	\$9,834.00
		Sprinklers	
EFT17145	11/11/2020	SIGMA CHEMICALS	\$192.50
		Chemical	
EFT17146	11/11/2020	SWAN BREWERY COMPANY PTY LTD	\$1,211.76
		Bar Purchase	
EFT17147	11/11/2020	SUPAFIT SEAT COVERS	\$276.10
		Seat Covers	
EFT17148	11/11/2020	SOUTH WEST FIRE	\$105.44
		Parts	
EFT17149	11/11/2020	TRUCK CENTRE (WA) PTY LTD	\$704.86
		Service & Parts	
EFT17150	11/11/2020	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	\$100.00
		Breakfast with Directors General, G Yandle & B West	
EFT17151	11/11/2020	WESTRAC PTY LTD	\$2,168.03
		Parts	
EFT17152	11/11/2020	WA CONTRACT RANGER SERVICES	\$841.50
		Ranger Service	
EFT17153	11/11/2020	WA DISTRIBUTORS PTY LTD	\$666.85
		Bar & Canteen Purchase	
EFT17154	13/11/2020	AUSTRALIA POST- MAILWEST	\$359.00
		Postage	
EFT17155	13/11/2020	AFGRI EQUIPMENT AUSTRALIA	\$241.96
		Parts	
EFT17156	13/11/2020	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND	\$1,483.50
		BCITF Levy	
EFT17157	13/11/2020	BULLIVANTS PTY LTD	\$185.59
		Parts	
EFT17158	13/11/2020	COURIER AUSTRALIA	\$27.28
		Freight	
EFT17159	13/11/2020	EASIFLEET MANAGEMENT	\$1,522.67
		Staff Novated Lease	

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2020

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17160	13/11/2020	KULIN IGA	\$166.87
		Child Care Statement October 2020	
EFT17161	13/11/2020	LOMBARDI PTY LTD	\$114.97
		Parts	
EFT17162	13/11/2020	MJB INDUSTRIES	\$14,225.20
		Headwalls & Concrete Pipes	
EFT17163	13/11/2020	MAJOR MOTORS PTY LTD	\$1,422.25
		Parts & Labour	
EFT17164	13/11/2020	MARKETFORCE	\$304.32
		Advertising, CRC Trainee & Co-Ordinator	
EFT17165	13/11/2020	NARROGIN STIHL	\$44.61
		Parts	
EFT17166	13/11/2020	OIL TECH FUEL	\$39,384.03
		Fuel Purchase	
EFT17167	13/11/2020	PH & KE GOW LICENSED SURVEYORS	\$9,460.00
		Pingaring Dam, Subdivision Of Lots 14838 & 14839	
EFT17168	13/11/2020	EXURBAN RURAL & REGIONAL PLANNING	\$1,592.70
		Town Planning Consulting Services	
EFT17169	13/11/2020	PINGARING AGSOLUTIONS	\$63.03
		Road Maintenance Supplies	
EFT17170	13/11/2020	PICTUREPRODUCTS BLUE PTY LTD	\$1,474.00
		Picture Plates, KCCC	
EFT17171	13/11/2020	THE ROYAL LIFE SAVING SOCIETY WA	\$316.36
		Wrist Bands	
EFT17172	13/11/2020	SEEK LIMITED	\$297.00
		Advertisement, Plant Operator & Truck Operator	
EFT17173	13/11/2020	SIGMA CHEMICALS	\$154.88
		Signs	
EFT17174	13/11/2020	SYRED MECHANICAL SERVICES	\$1,048.52
		Oil	
EFT17175	13/11/2020	WESTRAC PTY LTD	\$1,457.40
		Parts & Labour	
EFT17176	23/11/2020	CHILD SUPPORT AGENCY	\$212.12
		Payroll Deductions	
EFT17177	23/11/2020	KULIN SOCIAL CLUB	\$200.00
		Payroll Deductions	
EFT17178	23/11/2020	KULIN SHIRE TRIP FUND	\$1,420.00
		Payroll Deductions	
EFT17179	23/11/2020	KULIN SHIRE TRUST FUND	\$790.00
		Payroll Deductions	
EFT17180	26/11/2020	ACRES OF TASTE	\$484.00
		Catering	
EFT17181	26/11/2020	AC ELECTRICS WA	\$598.64
		Supply & Install Ceiling Fans, 5 Bowey Way	
EFT17182	26/11/2020	BGC QUARRIES	\$1,340.90
		14MM Washed Granite	
EFT17183	26/11/2020	BLACKWOODS	\$173.51
		Depot Supplies	
EFT17184	26/11/2020	COUNTRY WIDE FRIDGE LINES PTY TLD	\$83.34
		Freight on Bar Purchase	
EFT17185	26/11/2020	COCA-COLA AMATIL (AUST) PTY LTD	\$1,000.25
		Bar Purchase	
EFT17186	26/11/2020	WINC AUSTRALIA LIMITED	\$79.47
		Stationery	
EFT17187	26/11/2020	CORSIGN (WA) PYT LTD	\$28.60
		Rural Number Plate	

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2020

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17188	26/11/2020	C R INDUSTRIES	\$153.67
		Parts	
EFT17189	26/11/2020	DENARO NOMINEES	\$14,850.00
		Push Gravel with D8, Holland Track	
EFT17190	26/11/2020	EDWARDS MOTORS PTY LTD	\$13.80
		Parts	
EFT17191	26/11/2020	EMERGE ASSOCIATES	\$4,455.00
		Detailed Design & Documentation, All Ages Precinct	
EFT17192	26/11/2020	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	\$14,463.30
		ESLB 2nd QTR Contribution	
EFT17193	26/11/2020	FEGAN BUILDING SURVEYING	\$596.75
		Contract Building Surveying	
EFT17194	26/11/2020	FIRE & SAFETY WA	\$746.57
		Full Face Masks & Filters	
EFT17195	26/11/2020	IT VISION	\$6,776.00
		Staff Training, Cassi Vandenberg, Fiona Murphy, Annette Lewis, Nicole Poletti	
EFT17196	26/11/2020	KULIN HARDWARE & RURAL	\$6,099.11
		Various Buildings, Depot & Road Maintenance Supplies	
EFT17197	26/11/2020	KULIN TYRE SERVICE	\$4,356.41
		Tyres, Batteries & Tubes	
EFT17198	26/11/2020	KONDININ MEDICAL CENTRE	\$165.00
		Pre Employment Medical, Rachel Caprani	
EFT17199	26/11/2020	MAJOR MOTORS PTY LTD	\$53.61
		Parts	
EFT17200	26/11/2020	MCINTOSH & SON	\$538.57
		Parts	
EFT17201	26/11/2020	MCPEST PEST CONTROL	\$2,145.00
		Spider Treatment	
EFT17202	26/11/2020	KOMATSU AUSTRALIA PTY LTD	\$898.09
		Parts	
EFT17203	26/11/2020	NEWGROUND WATER SERVICES PTY LTD	\$168,586.00
		Town Oval Irrigation	
EFT17204	26/11/2020	OIL TECH FUEL	\$45,368.80
		Fuel Purchase	
EFT17205	26/11/2020	PTE GROUP PTY LTD	\$9,163.00
		New Plant Trailer	
EFT17206	26/11/2020	SIGMA CHEMICALS	\$295.90
		Chemicals	
EFT17207	26/11/2020	SWAN BREWERY COMPANY PTY LTD	\$1,712.41
		Bar Purchase	
EFT17208	26/11/2020	SPYKER BUSINESS SOLUTIONS	\$2,582.91
		IT Support	
EFT17209	26/11/2020	STAX CHAIRS	\$3,135.00
		Sun Lounges, Aquatic Centre	
EFT17210	26/11/2020	TAMORA PLUMBING AND GAS	\$9,577.48
		Plumbing & Annual Standpipe Backflow Testing	
EFT17211	26/11/2020	OFFICEWORKS BUSINESS DIRECT	\$399.96
		Stationery	
EFT17212	26/11/2020	SYNERGY	\$231.70
		Electricity	
EFT17213	26/11/2020	WESTRAC PTY LTD	\$2,660.62
		Parts	
EFT17214	26/11/2020	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	\$957.00
		Waste Dispensers & Rolls	

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2020

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17215	26/11/2020	WA DISTRIBUTORS PTY LTD	\$357.05
		Cleaning Supplies	
37291	11/11/2020	LIONS CLUB OF KULIN	\$440.00
		Refuse Site Maintenance	
37292	11/11/2020	TELSTRA	\$147.16
		Integrated Messaging	
37293	11/11/2020	WATER CORPORATION	\$757.35
		Water Usage & Rates	
37294	26/11/2020	TELSTRA	\$1,943.47
		Phone Usage & Equipment Rent	
37295	26/11/2020	WATER CORPORATION	\$8,785.74
		Water Usage & Rates	
DD7526.1	01/11/2020	REST SUPERANNUATION	\$415.98
		Superannuation Contributions	
DD7526.2	01/11/2020	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$822.76
		Superannuation Contributions	
DD7526.3	01/11/2020	WA LOCAL GOVT SUPERANNUATION PLAN	\$11,816.88
		Payroll Deductions	
DD7526.4	01/11/2020	AUSTRALIAN SUPERANNUATION	\$505.23
		Superannuation Contributions	
DD7526.5	01/11/2020	BENDIGO SUPERANNUATION PLAN	\$277.06
		Superannuation Contributions	
DD7526.6	01/11/2020	ANZ SMART CHOICE SUPER	\$173.79
		Superannuation Contributions	
DD7526.7	01/11/2020	SUNSUPER SUPERANNUATION FUND	\$124.05
		Superannuation Contributions	
DD7526.8	01/11/2020	PRIME SUPERANNUATION	\$198.55
		Superannuation Contributions	
DD7526.9	01/11/2020	MLC MASTERKEY SUPERANNUATION	\$187.48
		Superannuation Contributions	
DD7530.1	01/11/2020	CREDIT CARD - MASTER CARD	\$2,552.88
		Statement October 2020	
DD7536.1	11/11/2020	BENDIGO BANK	\$6.15
		Bank Charges	
DD7536.2	02/11/2020	BENDIGO BANK	\$172.09
		Bank charges	
DD7536.3	01/11/2020	BENDIGO BANK	\$3.80
		Bank Charges	
DD7536.4	10/11/2020	SYNERGY	\$6,991.61
		Electricity	
DD7536.5	09/11/2020	BENDIGO BANK	\$0.60
		Bank Charges	
DD7536.6	04/11/2020	BENDIGO BANK	\$8.40
		Bank Charges	
DD7536.7	02/11/2020	WESTNET INTERNET SERVICES	\$179.90
		Westnet Service	
DD7536.8	02/11/2020	FIRST DATA MERCHANT SOLUTIONS AUSTRALIA PTY LTD	\$378.72
		FDMSA Fee	
DD7539.1	15/11/2020	REST SUPERANNUATION	\$427.47
		Superannuation Contributions	
DD7539.2	15/11/2020	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$822.76
		Superannuation Contributions	
DD7539.3	15/11/2020	WA LOCAL GOVT SUPERANNUATION PLAN	\$11,774.26
		Payroll Deductions	

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2020

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD7539.4	15/11/2020	AUSTRALIAN SUPERANNUATION	\$384.37
		Superannuation Contributions	
DD7539.5	15/11/2020	BENDIGO SUPERANNUATION PLAN	\$294.11
		Superannuation Contributions	
DD7539.6	15/11/2020	ANZ SMART CHOICE SUPER	\$148.60
		Superannuation Contributions	
DD7539.7	15/11/2020	SUNSUPER SUPERANNUATION FUND	\$75.56
		Superannuation Contributions	
DD7539.8	15/11/2020	PRIME SUPERANNUATION	\$209.95
		Superannuation Contributions	
DD7539.9	15/11/2020	MLC MASTERKEY SUPERANNUATION	\$187.48
		Superannuation Contributions	
DD7542.1	24/11/2020	BENDIGO BANK	\$0.60
		Bank Charges	
DD7542.2	13/11/2020	SYNERGY	\$3,204.77
		Electricity	
DD7542.3	23/11/2020	SYNERGY	\$1,751.83
		Electricity	
DD7542.4	18/11/2020	WESTNET INTERNET SERVICES	\$109.90
		Westnet Service	
DD7542.5	17/11/2020	BENDIGO BANK	\$9.30
		Bank Charges	
DD7542.6	16/11/2020	AUSTRALIAN LIQUOR MARKETERS PTY LTD - METCASH TRADING LIMITED	\$1,370.72
		Bar Purchase	
DD7542.7	16/11/2020	SYNERGY	\$1,017.21
		Electricity	
DD7542.8	16/11/2020	BENDIGO BANK	\$3.30
		Bank Charges	
DD7548.1	29/11/2020	BENDIGO BANK	\$5.40
		Bank Charges	
DD7548.2	27/11/2020	SYNERGY	\$468.25
		Electricity	
DD7548.3	26/11/2020	CARLTON UNITED BREWERIES PTY LTD	\$1,609.37
		Bar Purchase	
DD7550.1	02/11/2020	BENDIGO BANK	\$76.43
		Merchant Fees	
DD7526.10	01/11/2020	THE PIPA SELF MANAGED SUPER FUND	\$196.65
		Superannuation Contributions	
DD7539.10	15/11/2020	THE PIPA SELF MANAGED SUPER FUND	\$222.48
		Superannuation Contributions	
6189008	04/11/2020	BULK PAYMENT	\$65,413.62
		Payroll	
6206487	13/11/2020	BULK PAYMENT	\$75,346.14
		Payroll	
Sub-total: EFT & Chq Payments			\$742,442.60
TOTAL PAYMENTS FOR MONTH ENDING 30 November 2020			\$747,242.60

CREDIT CARD
Statement Summary 30 November 2020

Transaction Date	Officer	Creditor	Amount
4/01/2020	JUDD HOBSON	BUNNINGS Depot Supplies & Bin for Community Bus	\$41.90
4/11/2020	JUDD HOBSON	BUNNINGS Depot Supplies	\$24.00
8/11/2020	GARRICK YANDLE	BP REDCLIFFE Fuel	\$132.70
6/11/2020	GARRICK YANDLE	CROWN METROPOLITAN Accommodation, CEO - LG Professionals Conference	\$1,169.37
7/11/2020	CASSI VENDENBERG	CALTEX GOSNELLS Fuel	\$31.92
9/11/2020	GARRICK YANDLE	NARROGIN TOYOTA 10,000KLM Service	\$448.78
10/11/2020	JUDD HOBSON	METRO HARDWARE JOONDALUP Gardening Equipment	\$283.70
9/11/2020	JUDD HOBSON	JOONDALUP COUNTRY CLUB Meals	\$30.00
9/11/2020	JUDD HOBSON	JOONDALUP RESORT HOTEL Accommodation, Judd Hobson	\$1,183.00
13/11/2020	CASSI VENDENBERG	BROADWATER RESORT COMO Accommodation, Nicole Poletti - Training	\$873.00
13/11/2020	CASSI VENDENBERG	PAGODA RESORT COMO Accommodation, Staff Training, Meals & Accommodation ,	\$2,736.96
13/11/2020	JUDD HOBSON	JOONDALUP RESORT HOTEL Meals	\$30.50
15/11/2020	JUDD HOBSON	JOONDALUP RESORT HOTEL Meals	\$18.00
17/11/2020	GARRICK YANDLE	SIMPLEINOUT Subscription	\$28.51
17/11/2020	CASSI VANDENBERG	TELSTRA Internet, Aquatic Centre	\$115.95
17/11/2020	CASSI VANDENBERG	CITY OF MELVILLE PARKING Parking - Training	\$9.00
17/11/2020	JUDD HOBSON	VOESTALPINE HIGH Parts	\$175.29
19/11/2020	CASSI VENDENBERG	CITY OF MELVILLE PARKING Parking - Training	\$8.00
20/11/2020	CASSI VENDENBERG	PUMA COMO Fuel	\$33.34
26/11/2020	GARRICK YANDLE	WALKERS HILL VINEYARD Office Staff Christmas Dinner	\$600.00
26/11/2020	CASSI VENDENBERG	FLORAL POSIES, MURDOCH Flowers, R Bowey	\$90.00
29/11/2020		BENDIGO BANK Card Fees	\$16.00
			\$8,079.92

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$2,552.88
7 Nov 20	BUNNINGS 751000, BEL MONT AUS RETAIL PURCHASE 04/11 CARD NUMBER 552638XXXXXXXX706 1	41.90		2,594.78
7 Nov 20	BUNNINGS 350000, CAN NINGTON AUS RETAIL PURCHASE 04/11 CARD NUMBER 552638XXXXXXXX706 1	24.00		2,618.78
10 Nov 20	BP REDCLIFFE 2123, R EDCLIFFE AUS RETAIL PURCHASE 08/11 CARD NUMBER 552638XXXXXXXX405 1	132.70		2,751.48
10 Nov 20	CROWN METROPOL PERTH , BURSWOOD AUS RETAIL PURCHASE 06/11 CARD NUMBER 552638XXXXXXXX405 1	1,169.37		3,920.85
10 Nov 20	CALTEX GOSNELLS NORT H,GOSNELLS AUS RETAIL PURCHASE 07/11 CARD NUMBER 552638XXXXXXXX823 1	31.92		3,952.77
10 Nov 20	NARROGIN TOYOTA & MA Z,Narrogin AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX405 1	448.78		4,401.55
12 Nov 20	METRO HARDWARE PTY L ,JOONDALUP AUS RETAIL PURCHASE 10/11 CARD NUMBER 552638XXXXXXXX706 1	283.70		4,685.25
12 Nov 20	JOONDALUP COUNTRY CL U,CONNOLLY AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX706 1	30.00		4,715.25
12 Nov 20	JOONDALUP RESORT HOT E,CONNOLLY AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX706 1	1,183.00		5,898.25

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Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call 1300 BENDIGO (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
 PO Box 480
 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by Agency Banking Bank@Post[®] using your credit card.

Business Credit Card

BSB number	633-000
Account number	691211254
Customer name	SHIRE OF KULIN
Minimum payment required	\$242.39
Closing Balance on 30 Nov 2020	\$8,079.92
Payment due	14 Dec 2020
Date	Payment amount

Drawer	Chq No	BSB	Account No	\$	¢

[^]Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
14 Nov 20	PERIODIC TFR 00074214151201 00000000000		2,552.88	3,345.37
15 Nov 20	BROADWATER RESORT CO MO, COMO AUS RETAIL PURCHASE 13/11 CARD NUMBER 552638XXXXXXXX823 1	873.00		4,218.37
17 Nov 20	PAGODA RESORT SPA, C OMO AUS RETAIL PURCHASE 13/11 CARD NUMBER 552638XXXXXXXX823 1	1,059.11		5,277.48
17 Nov 20	PAGODA RESORT SPA, C OMO AUS RETAIL PURCHASE 13/11 CARD NUMBER 552638XXXXXXXX823 1	648.64		5,926.12
17 Nov 20	PAGODA RESORT SPA, C OMO AUS RETAIL PURCHASE 13/11 CARD NUMBER 552638XXXXXXXX823 1	648.64		6,574.76
17 Nov 20	JOONDALUP RESORT HOT E, CONNOLLY AUS RETAIL PURCHASE 13/11 CARD NUMBER 552638XXXXXXXX706 1	30.50		6,605.26
17 Nov 20	JOONDALUP RESORT HOT E, CONNOLLY AUS RETAIL PURCHASE 13/11 CARD NUMBER 552638XXXXXXXX706 1	18.00		6,623.26
17 Nov 20	SIMPLEINOUT.COM, 701 4918762 US RETAIL PURCHASE-INTERNATIONAL 15/11 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX405 1	27.68		6,650.94
17 Nov 20	INTERNATIONAL TRANSACTION FEE	0.83		6,651.77
19 Nov 20	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 17/11 CARD NUMBER 552638XXXXXXXX823 1	115.95		6,767.72
19 Nov 20	CITYMELVILLE PARKING ,BOORAGOON AUS RETAIL PURCHASE 17/11 CARD NUMBER 552638XXXXXXXX823 1	9.00		6,776.72
20 Nov 20	VOESTALPINE HIGH, ORC HARD HILLS AUS RETAIL PURCHASE 17/11 CARD NUMBER 552638XXXXXXXX706 1	175.29		6,952.01
21 Nov 20	PAGODA RESORT SPA, C OMO AUS RETAIL PURCHASE 19/11 CARD NUMBER 552638XXXXXXXX823 1	162.16		7,114.17
21 Nov 20	CITYMELVILLE PARKING ,BOORAGOON AUS RETAIL PURCHASE 19/11 CARD NUMBER 552638XXXXXXXX823 1	8.00		7,122.17
24 Nov 20	PUMA COMO, COMO AUS RETAIL PURCHASE 20/11 CARD NUMBER 552638XXXXXXXX823 1	33.34		7,155.51

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Business Credit Card (continued)

Date	Transaction	Withdrawals	Payments	Balance
24 Nov 20	PAGODA RESORT SPA, C OMO AUS RETAIL PURCHASE 20/11 CARD NUMBER 552638XXXXXXXX823 1	218.41		7,373.92
28 Nov 20	WALKERS HILL VINEY1, LAKE GRACE AUS RETAIL PURCHASE 26/11 CARD NUMBER 552638XXXXXXXX405 1	600.00		7,973.92
28 Nov 20	FLORAL POSIES, MURDO CH AUS RETAIL PURCHASE 26/11 CARD NUMBER 552638XXXXXXXX823 1	90.00		8,063.92
29 Nov 20	CARD FEE 4 @ \$4.00	16.00		8,079.92
Transaction totals / Closing balance		\$8,079.92	\$2,552.88	\$8,079.92

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Making great things happen
in your community.





Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 30 November 2020

Presented to Ordinary Council Meeting

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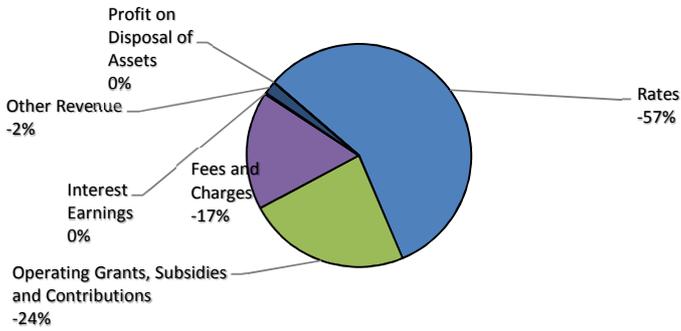
Note 7 Major Variances

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

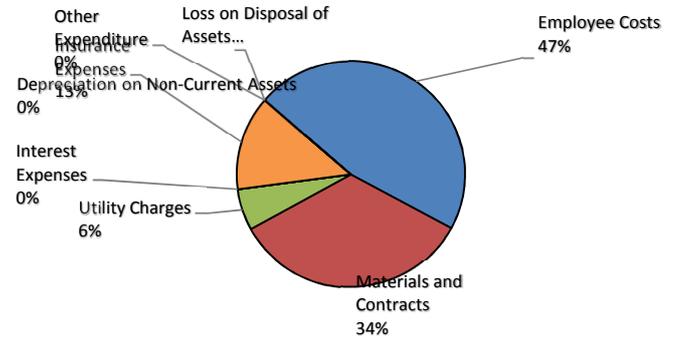
Shire of Kulin
SUMMARY INFORMATION - GRAPHS
 For the period ended 30 November 2020

OPERATING ACTIVITIES

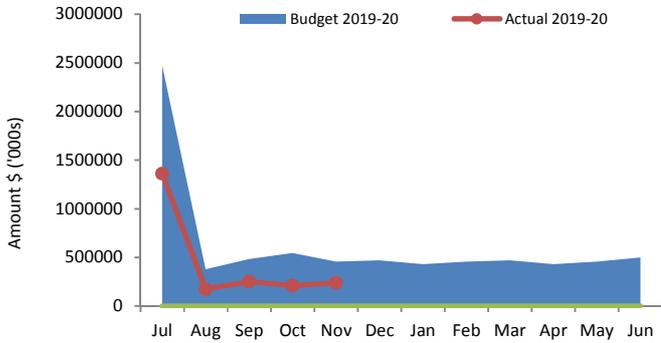
OPERATING REVENUE



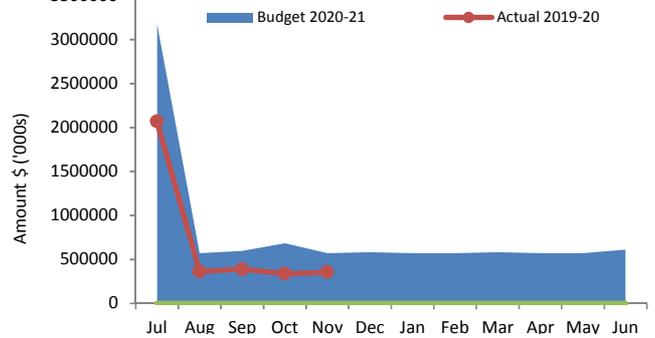
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

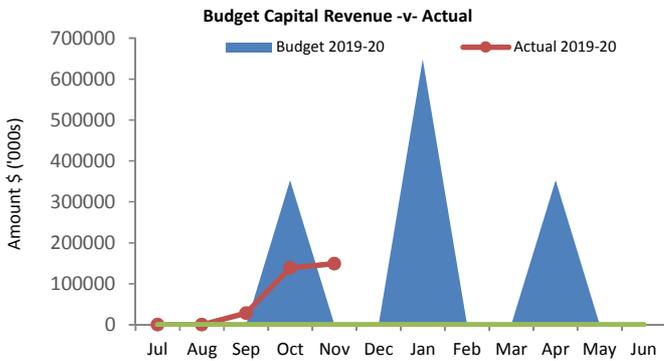


Budget Operating Expenses -v-YTD Actual

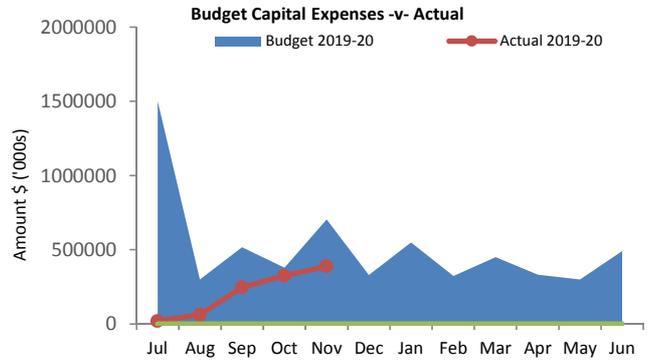


INVESTING ACTIVITIES

CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 30 November 2020

	Ref Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	
Opening Funding Surplus(Deficit)	1(a)	1,671,941	1,671,941	1,657,227	(14,714)	(1%)	
Operating Revenues							
General Purpose Funding		1,717,020	435,379	551,343	115,964	21%	▲
General Purpose Funding - Rates	2	2,028,931	2,028,931	2,033,590	4,659	0%	
Governance		17,970	7,480	36,149	28,669	79%	▲
Law, Order and Public Safety		33,400	8,070	9,604	1,534	16%	
Health		0	0	0	0		
Education and Welfare		270,440	90,800	100,196	9,396	9%	
Housing		108,282	45,110	41,743	(3,367)	(8%)	
Community Amenities		101,224	97,019	100,720	3,701	4%	
Recreation and Culture		214,449	80,930	85,657	4,727	6%	
Transport		257,681	231,575	206,610	(24,965)	0%	
Economic Services		1,235,800	314,865	344,707	29,842	9%	
Other Property and Services		120,864	48,265	50,608	2,343	5%	
Total (Excluding Rates)		6,106,061	3,388,424	3,560,927	172,503		
Operating Expense							
General Purpose Funding		(96,808)	(36,710)	(32,531)	(4,179)	(13%)	
Governance		(219,077)	(98,616)	(108,810)	10,194	9%	
Law, Order and Public Safety		(151,392)	(57,545)	(53,858)	(3,687)	(7%)	
Health		(120,039)	(43,810)	(23,271)	(20,539)	(88%)	▼
Education and Welfare		(323,674)	(134,810)	(138,895)	4,085	3%	
Housing		(263,405)	(109,695)	(104,819)	(4,876)	(5%)	
Community Amenities		(377,752)	(153,135)	(143,923)	(9,212)	(6%)	
Recreation and Culture		(1,231,739)	(527,524)	(405,934)	(121,590)	(30%)	▼
Transport		(3,382,226)	(1,406,050)	(803,915)	(602,135)	(75%)	▼
Economic Services		(1,101,998)	(466,240)	(403,421)	(62,819)	(16%)	▼
Other Property and Services		(93,007)	(127,315)	150,225	(277,540)	185%	
Total		(7,361,116)	(3,161,450)	(2,069,151)	(1,092,299)		
Funding Balance Adjustment							
Add back Depreciation	3(c)	3,175,584	1,058,528	0	(1,058,528)	-100%	▼
Adjust (Profit)/Loss on Asset Disposal	3(b)	(43,746)	0	0	0		
Total Adjustments		3,131,838	1,058,528	0	(1,978,323)		
Investing Activities							
Proceeds from Capital Grants	5	1,504,000	353,500	288,563	(64,937)	-23%	▼
Proceeds from disposal of assets	3(b)	171,000	42,750	92,127	49,377	54%	▲
Payments for property, plant and equipment and infrastructure	3(a)	(4,991,340)	(1,499,912)	(1,086,493)	(413,419)	-38%	▼
		(3,316,340)	(1,103,662)	(705,802)			
Financing Activities							
Transfer from reserves	4	218,327	0	0	0	0%	
Repayment of debentures	6	(90,511)	0	0	0	0%	
Transfer to reserves	4	(316,263)	0	(43,326)	43,326	0%	
		(188,447)	0	(43,326)			
Closing Funding Surplus(Deficit)	1(a)	43,937	1,853,781	2,399,875			

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 30 November 2020

Description	Balance 30 June 2020 \$	Movement \$	Total Actual 30-Nov-20 \$
CURRENT ASSETS			
Cash at Bank	1,983,660	1,220,849	3,204,509
Cash at Bank Reserves & Restricted Funds	1,871,837	42,979	1,915,163
Sundry Debtors	265,734	(55,229)	210,504
Sundry Debtors - Rates	54,423	93,099	147,522
Accrued Interest	3,007	(3,007)	0
Stock on hand	52,446	(6,275)	46,172
TOTAL CURRENT ASSETS	4,231,106	1,292,417	5,523,870
CURRENT LIABILITIES			
Contract Liabilities	0		(446,259)
Sundry Creditors	(196,709)	87,192	(109,517)
Accruals	(276,683)	(5,978)	(282,660)
LSL - Current	(217,364)	0	(217,364)
GST Clearing Account	(11,443)	(126,960)	(138,403)
Loan Commitment - Current	(90,511)	0	(90,511)
ESL Collection	3,937	(18,237)	(14,299)
Rates Paid in Advance	(3,781)	3,452	(329)
TOTAL CURRENT LIABILITIES	(792,554)	(60,531)	(1,299,344)
NET CURRENT ASSETS	3,438,553	1,231,886	4,224,526
NON-CURRENT ASSETS			
Land & Buildings	21,065,490	0	21,065,490
Construction other than Buildings	325,900	(0)	326,030
Plant & Equipment	3,070,738	69,348	3,140,086
Furniture & Equipment	141,596	0	141,596
Motor Vehicles	1,465,714	91,588	1,557,302
Infrastructure	107,273,928	533,009	108,106,788
Shares - Kulin (Bendigo) Bank	5,000	0	5,000
Units Held - Local Government House Trust	71,221	0	71,221
TOTAL NON-CURRENT ASSETS	133,419,587	694,385	134,413,953
NON CURRENT LIABILITIES			
Loan Liability Non Current	(1,073,720)	0	(1,073,720)
Lsl Accrual - Non Current	(74,878)	0	(74,878)
TOTAL NON-CURRENT LIABILITIES	(1,148,598)	0	(1,148,598)
NET ASSETS	135,709,541	1,926,271	137,489,881
TOTAL ACCUMULATED RESERVES			
	1,871,837	43,326	1,915,163
Asset Revaluation - Infrastructure	80,027,800	0	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,851,617	0	1,851,617
Asset Revaluation - Land & Buildings	11,639,170	0	11,639,170
Accumulated Surplus	40,319,118	1,780,339	42,099,458
TOTAL ACCUMULATED SURPLUS	133,837,704	(43,326)	135,574,718
TOTAL EQUITY	135,709,541	0	137,489,881

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2020

Note 1(a) - Net Current Assets Composition

	Budget Last Year Closing 30 June 2019	Actual Last Year Closing 30 June 2019	Year to Date 30-Nov-20
Current Assets			
Cash and Cash Equivalents	4,010,595	3,855,497	5,119,672
Accounts Receivable - Rates	69,220	54,579	132,893
Accounts Receivable - Sundry	271,384	265,734	210,504
Inventories	59,377	52,446	46,172
Other	3,007	3,007	0
Less: Current Liabilities			
Contract Liabilities	0	0	(446,259)
Sundry Creditors	(372,755)	(197,359)	(144,163)
Payroll Accruals	(86,562)	(106,150)	(78,132)
Provision for Annual Leave	(169,883)	(169,883)	(169,883)
Provision for Long Service Leave (Current)	(217,364)	(217,364)	(217,364)
ATO Liability	(17,828)	(12,486)	(138,403)
Borrowings (Current)	(90,511)	(90,511)	(90,511)
Adjustments to Current Assets			
Less: Reserves (Restricted Cash)	(1,871,837)	(1,871,837)	(1,915,163)
Add: Borrowings (Current)	90,511	90,511	90,511
Closing funding surplus/(deficit)	1,677,353	1,656,184	2,399,874

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Note 1(b) - Banking Information

	General Ledger Balance 30-Nov-20	Bank Statement Balance 30-Nov-20
Cash at Bank - Unrestricted		
Municipal Funds	1,413,459	1,427,644
Freebairn Recreation Centre	67,670	67,670
Investments	1,719,466	1,719,466
Till Float	3,415	3,415
Petty Cash	500	500
	3,204,509	3,218,695
Cash at Bank - Restricted		
Reserve Funds	1,915,163	1,915,163
	1,915,163	1,915,163

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2020

Note 2 - Rating information

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.10187	134	1,189,708	121,196	121,146
Industrial	0.10187	13	116,376	11,855	11,855
Commercial	0.10187	28	447,448	45,582	45,582
Rural	0.10187	11	88,608	9,026	9,026
Unimproved Value					
Rural	0.01049	347	180,837,500	1,896,713	1,897,023
Mining	0.01049	0	-	-	-
Sub-total		533	182,679,640	2,084,371	2,084,632
Minimum Payment					
Gross Rental Value					
Residential	443.89	10	4,160	4,439	4,439
Industrial	443.89	5	9,736	2,219	2,219
Commercial	443.89	4	8,600	1,776	1,776
Rural	443.89	7	12,795	3,107	3,107
Unimproved Value					
Rural	443.89	9	235,700	3,995	3,995
Mining	443.89	21	213,553	9,322	9,322
Sub-total		56	484,544	24,858	24,858
		589	183,164,184	2,109,229	2,109,490
Discount				(91,000)	(89,721)
Concessions/Write-offs				(13,000)	(9,879)
Total raised from general rates				2,005,229	2,009,889
Ex-Gratia Rates				23,701	23,701
Total Rates				2,028,930	2,033,590

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2020

Note 3 - Asset information

Note 3(a) - Asset Acquisitions

Description	YTD			Category	Renewal/	
	Budget	Budget	YTD Actual		Replace	New Asset
Server Equipment Replacement	47,732	-	-	F&E	Y	
Old Administration Building	13,500	-	-	F&E	Y	
Main Street CCTV	75,000	-	-	OC		Y
Cemetery Entrance Upgrade	15,098	-	-	OC	Y	
Aquatic Centre Recreation Improvements	135,000	-	35,916	Inf	Y	
Aquatic Centre Infr & Equip Improvements	83,000	83,000	-	Inf	Y	
Freebairn Rec Centre Surface Replacement	250,000	-	-	L&B	Y	
Freebairn Rec Centre Equip Improvements	30,000	15,000	-	P&E		Y
Oval Irrigation Upgrade	160,000	160,000	153,260	Inf	Y	
Town Playground Softfall Replacement	50,000	-	-	L&B	Y	
Lowloader	125,000	-	-	P&E	Y	
Side Tipper Trailer	120,000	120,000	98,145	P&E	Y	
Tractor	55,000	55,000	55,000	P&E	Y	
Mini Excavator	45,000	-	-	P&E		Y
Plant Trailer	11,000	11,000	8,330	P&E		Y
Miscellaneous Plant (inc EWP trial)	20,000	6,667	-	P&E		Y
Toyota Prado (CEO)	55,000	-	-	MV	Y	
Toyota Prado (WM)	55,000	55,000	58,757	MV	Y	
Isuzu 3T Tipper	66,000	-	-	MV	Y	
4x2 Utility (No Trade)	25,000	25,000	32,832	MV		Y
Holt Rock Depot Improvements	24,706	8,235	-	L&B	Y	
RRG Road Construction	626,271	208,757	346,381	Inf	Y	
R2R Road Construction	426,344	142,115	71,927	Inf	Y	
BS Road Construction	802,786	267,595	2,390	Inf	Y	
WSFN Road Construction	-	-	22,650	Inf	Y	
HSVPP Road Construction	-	-	16,098	Inf	Y	
Own Resource Road Construction	890,628	296,876	163,822	Inf	Y	
Drainage Improvements (High Street)	147,884	-	-	Inf	Y	
Footpath Construction	150,891	-	-	Inf		Y
Pingaring Dam	30,500	15,000	17,660	Inf		Y
Youth Precinct	330,000	-	-	L&B		Y
Water Infrastructure	92,000	30,667	2,886	Inf		Y
Caravan Park Disabled Ablutions	33,000	-	440	L&B	Y	
	4,991,340	1,499,912	1,086,493			

Note 3(b) - Disposal of Assets

Asset Description	Budget			YTD Actual		
	Net Book Value	Proceeds on Sale	Profit/Loss on Sale	Net Book Value	Proceeds on Sale	Profit/Loss on Sale
PPE74 - Roadwest Lowloader	10,000	25,000	(15,000)	-	-	-
PPE114 - Haulmore S/Tipper	8,502	20,000	(11,498)	-	-	-
PPE18 - New Holland Tractor	12,752	20,000	(7,248)	-	-	-
PMV37 - Isuzu 3T Tipper	6,000	16,000	(10,000)	-	-	-
PMV27 - Toyota Prado (CEO)	44,000	45,000	(1,000)	-	-	-
PMV30 - Toyota Prado (WM)	46,000	45,000	1,000	-	-	-
	127,254	171,000	(43,746)	-	-	-

Note 3(c) - Depreciation

	Depreciation Expense			Asset Sustainability Ratio	
	Budget	Budget	YTD Actual	Budget	Actual
Furniture & Equipment	9,942	3,314	0	-	0
Land & Buildings	461,285	153,762	0	0.05	0
Motor Vehicles	72,100	24,033	0	2.29	0
Construction Other than Buildings	15,205	5,068	0	-	0
Plant & Equipment	366,115	122,038	0	1.43	0
Infrastructure	2,250,937	750,312	0	1.54	0
	3,175,584	1,058,528	-	1.42	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2020

Note 4 - Cash Backed Reserves

Reserve	Budget				Actual			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	361,521	28,150	-	389,671	361,521	638	-	362,159
Plant	397,979	53,600	-	451,579	397,979	702	-	398,681
Building	248,034	87,250	-	335,284	248,034	437	-	248,471
Admin Equipment	76,640	675	47,732	29,583	76,640	135	-	76,775
Natural Disaster	142,362	1,260	20,000	123,622	142,362	251	-	142,613
Joint Venture Housing	75,946	675	-	76,621	75,946	134	-	76,080
FRC Surface & Equipment	141,595	600	139,595	2,600	141,595	40,275	-	181,870
Medical Services	114,998	1,035	-	116,033	114,998	212	-	115,210
Fuel Facility	81,814	720	-	82,534	81,814	135	-	81,949
Sportsperson Scholarship	13,625	108	-	13,733	13,625	24	-	13,649
Freebairn Rec Centre	217,323	1,935	11,000	208,258	217,323	383	-	217,706
Short Stay Accommodation	-	140,255	-	140,255	-	-	-	-
	1,871,837	316,263	218,327	1,969,773	1,871,837	43,326	-	1,915,163

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the development of future housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary.	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2022	-	250,000

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2020

Note 5 - Operating Grants

Grant Source	Purpose	Budget	YTD	
			Budget	YTD Actual
Grants Commission	Federal financial assistance grants	1,070,000	267,500	541,540
Local Roads & Community Infrastructure Program	Federal Government Stimulus	571,000	150,250	-
Department of Primary Industries & Regional Development	Regional Economic Development (RED)	30,000	-	-
Fire & Emergency Services	Emergency Services Levy Operating Grant	25,000	6,250	7,170
KCCC Sustainability Grant	Childcare Sustainability Grant	52,500	-	25,000
Main Roads	State Direct Grant (Untied Road Funding)	212,935	212,935	206,610
Department of Primary Industries & Regional Development	Community Resource Centre Funding	100,000	50,000	54,480
Department of Water	Drought Communities	500,000	-	-
		2,061,435	686,935	834,799

Capital Grants

Grant Source	Purpose	Budget	YTD	
			Budget	YTD Actual
Main Roads	Regional Road Group Road Construction	365,000	91,250	288,563
Department of Infrastructure	Roads to Recovery Road Construction	525,000	131,250	-
Main Roads	Black Spot Road Construction	524,000	131,000	-
Department of Water	Community Water Supply	90,000	-	-
		1,504,000	353,500	288,563

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the period ended 30 November 2020

Note 6 - Borrowings

	Budget				Actual			
	Principal		Interest		Principal		Interest	
	Principal 01/07/2020	Repayment s	Principal 30/06/2020	Repayment s	Principal 01/07/2020	Repayment s	Principal 30/06/2020	Repayment s
Loan 1 Administration Building	1,164,231	90,511	1,073,720	42,895	1,164,231	-	1,164,231	-
	1,164,231	90,511	1,073,720	42,895	1,164,231	-	1,164,231	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2020

Note 7 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 10.00% whichever is the greater.

Revenue from operating activities	Var \$	Var %	Explanation
			\$285k of LRCIP grant has been received but has not yet been recognised as income as most expenditure has not yet taken place, once performance obligations are satisfied this income will be recognised as per regulation changes. YTD budgeted income for LRCIP is \$150k. \$270k of FAG received in November however was budgeted to be received in December.
General purpose funding - other	115,964	21%	
General purpose funding - rates	4,659	0%	Below \$5,000 & 10% threshold
Governance	28,669	79%	Insurance rebate (27k) not budgeted for
Law, order and public safety	1,534	16%	Below \$5,000 threshold
Health	0		Below \$5,000 & 10% threshold
Education and welfare	9,396	9%	Below 10% threshold
Housing	(3,367)	-8%	Below \$5,000 & 10% threshold
Community amenities	3,701	4%	Below \$5,000 & 10% threshold
Recreation and culture	4,727	6%	Below \$5,000 & 10% threshold
Transport	(24,965)	0%	Below 10% threshold
Economic services	29,842	9%	Below 10% threshold
Other property and services	2,343	5%	Below \$5,000 & 10% threshold
Expenditure from operating activities	Var \$	Var %	Explanation
General purpose funding	(4,179)	-13%	Below \$5,000 threshold
Governance	10,194	9%	Below 10% threshold
Law, order and public safety	(3,687)	-7%	Below \$5,000 & 10% threshold
Health	(20,539)	-88%	Expenditure on medical centre (16k) and EHO (2.5k) lower than budgeted for.
Education and welfare	4,085	3%	Below \$5,000 & 10% threshold
Housing	(4,876)	-5%	Below \$5,000 & 10% threshold
Community amenities	(9,212)	-6%	Below 10% threshold
Recreation and culture	(121,590)	-30%	Depreciation journals not yet posted as is causing the most significant variance.
Transport	(602,135)	-75%	Depreciation journals not yet posted (780k), road maintenance higher than budgeted for (270k) due to timing
Economic services	(62,819)	-16%	CRC employee costs lower than budgeted for due to vacant positions 40k), depreciation journals for c/park & CRC not yet posted (27k)
Other property and services	(277,540)	185%	Depreciation journals not yet posted for plant (233k), fuel and oil expense lower than budgeted (30k), plant mechanic expenditure lower than budgeted due to planned leave periods (14k).
Investing activities	Var \$	Var %	Explanation
Proceeds from non-operating grants, subsidies and contributions	(64,937)	0	Road grants not yet received as projects not yet started or not progressed far enough to recognise the associated income.
Proceeds from disposal of assets	49,377	0	Budget timing differences relating to sale of plant, vehicles which have been traded have not had their disposals processed as asset transactions cannot take place until audit finalised.
Payments for property, plant and equipment and infrastructure	(413,419)	-38%	Timing issues when comparing budgets, no foreseeable issues will impact delivery.
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0	Below \$5,000 & 10% threshold
Repayment of debentures	0	0	Below \$5,000 & 10% threshold
Transfer to reserves	(43,326)	0	Colts Carnival \$40k transferred to Reserve in July, was unbudgeted for



5 Crawford Court, York, Western Australia 6302
Telephone: (08) 9641 1318
ACN 009 034 271 • ABN 50 009 034 271

1st December 2020

Mr Garrick Yandle
Chief Executive Officer
Kulin Shire
PO Box 125
Kulin WA 6

Dear Garrick,

RE: RECYCLE PROCESSING RATE CHANGE FOR SHIRES

Avon Waste has recently entered into a new contract with the Southern Metropolitan Region of Councils (SMRC) to process all of the recyclable material we collect from the various Shires. This Contract sees a significant increase in our processing rates. I am now writing to all local government clients to propose passing on this exact gate fee and suggest a fairer, more accountable gate fee moving forward.

Over the past few years there have been significant factors that have influenced the processing rate that are out of the control of Avon Waste and the Recyclable Processing companies alike. In Perth in early 2019 there was three processing facilities capable of processing our collected material being SUEZ (formally the Perth Waste site), South Metropolitan Region of Councils and Cleanaway.

The China "National Sword" legislation introduced in January 2018 meant that Australia's biggest buyer of recyclable product virtually stopped accepting Australian product overnight due to contamination and market conditions. This market previously imported around a half of the world's recyclable waste. Without this market, Perth MRF operators struggled to offload their product and when it was able to be sold, it was sold at a significantly reduced rate. This of course forced the Processing gate fee up as MRF's struggled to remain financially viable.

The other significant event that took place was the fire and total loss of the Cleanaway site nearly twelve months ago. This took out Perth's largest and newest MRF meaning that third party collection companies such as ours only had the SMRC and SUEZ as an option as to where to take our recycling product. With the major Cleanaway facility gone in Perth and the other two now at full capacity it has resulted in gate fees rising again to new levels.

The rate Avon Waste pays is now at a point where the difference between what we charge the local governments and what we are charged by the SMRC facility is too great a difference and we are no longer able to absorb it. We are therefore writing to all of our Shire clients to discuss the implementation of a fairer processing fee whereby any rise and fall in processing rate is directly passed on to the Shires. Avon Waste is not receiving any margin on the proposed rate and the rate is 100% transparent.

Currently the Shire of Kulin pays \$118.71 per tonne inc GST to have the Recyclables processed (as per the joint RFQ with the other ROEROC Shires).

Avon Waste has signed a three year Contract with the SMRC that has the initial processing gate fee at \$154 per tonne inc GST.

We are therefore looking to pass on this fee on to our Shire clients.

As a comparison on a previous months invoice the difference is as follows:

Existing Rate

Total tonnage 2 tonne @ \$118.71 Total \$237.42

New Rate

Total tonnage 2 tonne @ \$154 Total \$308

The difference is \$70.58 per month and approx. \$846.96 per year

Whilst this is an upward variation in rates, it should be noted that the proposed rate is a floating rate based on the sale of the Basket of Goods from the MRF. This means the rate will be adjusted each quarter as sale Contracts are negotiated with the MRF.

This increase in rates will be offset with income derived from the new Containers for Change or Container Deposit Scheme (CDS) legislation. This legislation will see a cost share arrangement between local governments and MRF operators. This income will help offset the cost of recycling programmes within local Government and hopefully see a reduction in the MRF processing rate. Whilst facts and figures have been based on likely presentation rates, the real effects of this legislation will not be known until a full year of collection and processing is done. Agreements will be made with all local governments that send recycling to Perth so a formal cost share agreement is signed. Avon Waste is simply a third party collector so will not benefit from the CDS legislation. Any income derived from this scheme is shared evenly between the local Government and the MRF operator (less costs).

A likely income back to the Shire of Kulin is circa \$41 per tonne (based on current modelling). The monthly income would therefore be around \$82 and therefore a yearly amount of approx. \$984 if volumes were to remain the same.

These figures are based on initial audits of collected material and likely ratepayer involvement in the scheme. It is predicted that some residents will withhold eligible containers from their bins and redeem the rebate themselves. This will result in less tonnes being collected within the Shire. Many local factors will determine if this is more noticeable in the first few months of the scheme introduction and may see volumes return to current levels after the initial honeymoon period.

A copy of the Recovery amount protocol is attached for your reference to show how the rebate calculations will be determined by the MRF

A copy of the Local Government Sharing Protocol and Cost Sharing agreement is also attached for your reference.

I would also like to confirm our position regarding the “ownership” of recyclables collected through the collection services. We will ensure that ownership of the recyclables remains with the Local Government so they are eligible to receive the CDS income.

I appreciate that this letter and information may have an effect on the current Shire budget. I am therefore writing to seek to adjust the pricing as of 1st March 2021. This will mean the Shire has over three months of CDS income before the cost increase of the processing rate comes into effect.

I am happy to come and visit with yourself and/or members of the Council to discuss the matter further.

I look forward to your consideration to this matter and reply.

Your Faithfully,

A handwritten signature in black ink, appearing to read 'Ashley Fisher', enclosed in a light blue rectangular box.

Ashley Fisher

Managing Director

Avon Waste

WA CDS - Benefit Sharing Calculation

Local Government Name

CDS Calculation Quarter Jul-Sep 2018 *Estimate Only*

A. Yield Loss from MRF							
	Base Yield % Apr17-Jun17	Actual Yield %	Actual Volume	Actual Vol @ Base Yield	Volume Change	Actual Net Sell Price	Volume Impact
MRF yield			2,436 T				
Mixed Paper	49.19%	50.71%	1,235 T				
PET	1.70%	1.29%	31 T	41 T	-10 T	\$242	-\$2,417
HDPE	1.11%	1.47%	36 T	27 T	9 T	\$685	\$6,007
Mixed Plastics	3.88%	4.62%	113 T	95 T	18 T	\$7	\$126
Aluminium	0.70%	0.50%	12 T	17 T	-5 T	\$1,919	-\$9,349
Glass	32.39%	31.34%	763 T	789 T	-26 T	-\$46	\$1,177
Steel	3.43%	3.39%	83 T				
Waste	7.60%	6.68%	163 T				
Total A	100.00%	100.00%	2,436 T				-\$4,456

B. Gate fee Tonnage Change	
Local Government Base Tonnes (1/07/2017 - 30/09/17)	2,766 T
Local Government Actual Tonnes This Quarter	2,436 T
Local Government Volume change	-330 T
Local Government Gate Fee per tonne	\$0.00
Total B	\$0

C. Commodity Quality Changes			
	Tonnes	Rate	\$
Glass processing - additional costs	763 T	-\$ 26 /T	-\$19,850
Waste Disposal Cost	0 T	\$ 0 /T	\$0
Aluminium UBC Degradation	0 T	\$ 0 /T	\$0
Total C			-\$19,850

D. Refund Received			
	Container Factor Units/Kg	CDS Containers	Refund (GST excl) 9.09 cents
PET	11.12	349,439	\$31,767
HDPE	0.51	18,334	\$1,667
Mixed Plastics	2.264	254,798	\$23,163
Aluminium	46.488	566,224	\$51,475
Glass	1.464	1,117,680	\$101,607
Total D		2,306,475	\$209,680

E. Audit, Administration and Capital Costs		
	Per Unit (GST excl)	\$
Scheme Sampling Costs:		
PET	0.001894	-\$662
HDPE	0.001894	-\$35
Mixed Plastics	0.001894	-\$483
Aluminium	0.001894	-\$1,072
Glass	0.001894	-\$2,117
MRF Capital Enhancement Costs	-	\$0
MRF Operator Administration	-	\$0
Total E		-\$4,368

Refund Sharing - CDS Financial Impact	
CDS Financial Impact to MRF Operator (excl GST) A+B+C+D+E	\$181,006
Local Government Share %	50%
Local Government Quarter CDS Financial Impact Share Amount (excl GST)	\$90,503
GST	\$9,050
Amount Payable (Incl GST)	\$99,553

Gangells AgSolutions Development Application Notes

Gangells AgSolutions would like to request council's approval to formalise and expand the existing approved use of the land for 'trade supply' purposes. Some notes to consider:

- New surmest colorbond shed as attached to be erected for storage purposes
- New 1.8m surfmist colorbond fence to be installed for storage behind, we will use colorbond here to keep the site looking tidy from the street.
- Update the land use for the existing structures to 'trade supply' purposes
- A forklift is to be used on site
- Opening hours are 7:30am to 6pm
- Agricultural Inputs will be sold from the premises
- Gangells AgSolutions would like to request council waive the requirement for landscaping due to the nature of the premises and potential fire risk associated.

Thanks,

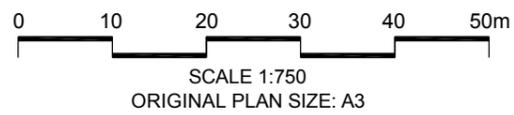
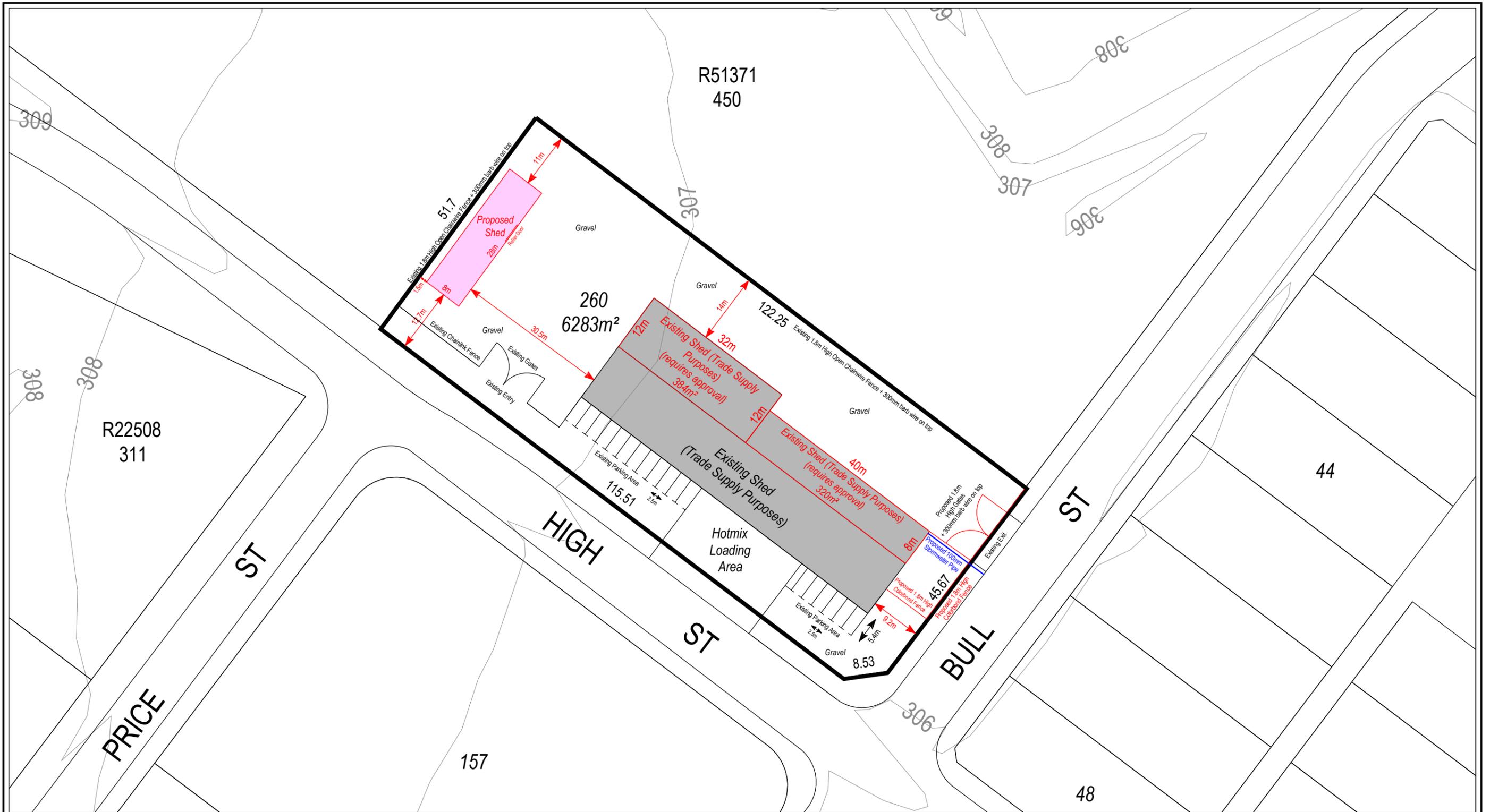
Troy Gangell

Ph: 98801292

F: 98801092

M: 0429942643

e: troy@agsolutionswa.com.au



- NOTE:
1. Dimensions and areas subject to survey.
 2. The site naturally falls toward Bull Street, so all stormwater will be disposed of by 100mm pipe to Bull Street.
 3. New shed to be constructed from steel frame, Colorbond walls & Zincolume roof.
 4. Walls, gutters and flashing to be coloured Surfsmist.

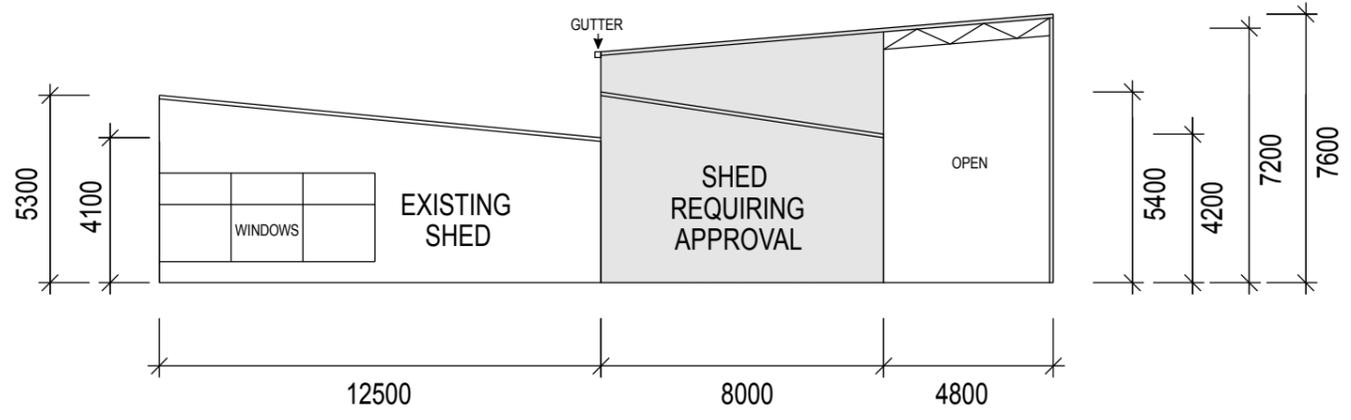


NORTH

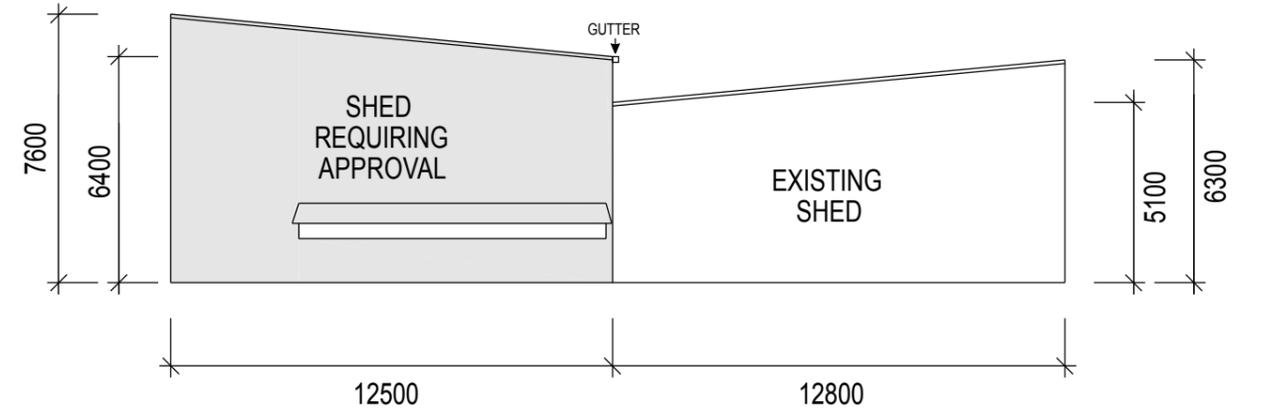
PREPARED FOR:
 Troy Gangell
 PH: 98801292
 F: 98801092
 M: 0429942643
 E: troy@agsolutionswa.com.au

SITE PLAN

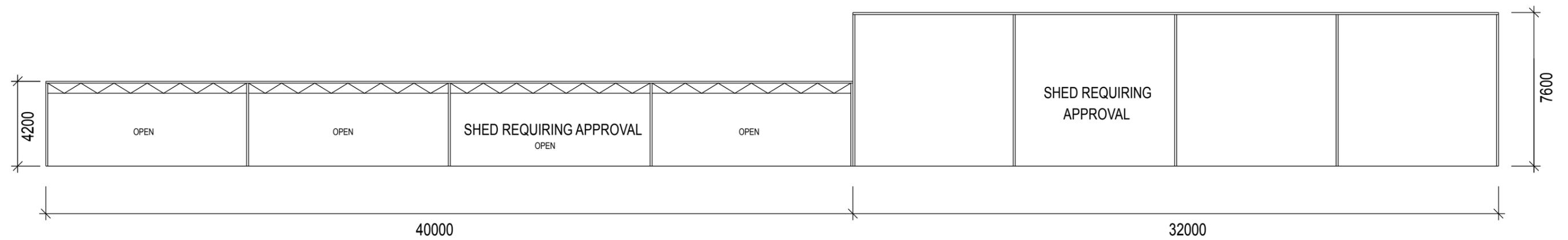
LOT 260 (No. 18) HIGH STREET
 KULIN
 Shire of Kulin



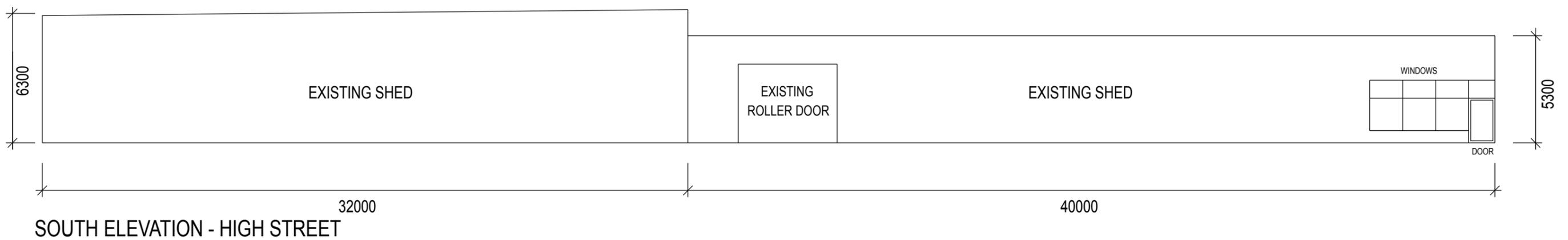
EAST ELEVATION - BULL STREET



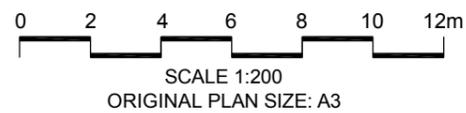
WEST ELEVATION



NORTH ELEVATION



SOUTH ELEVATION - HIGH STREET



- NOTE:
1. New shed to be constructed from steel frame, Colorbond walls & Zinalume roof.
 2. Walls, gutters and flashing to be coloured Surfmist.

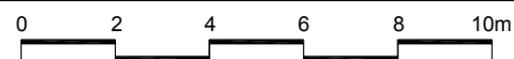
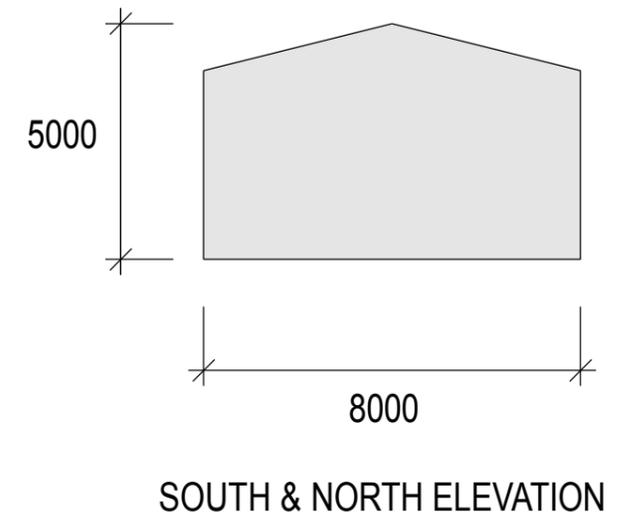
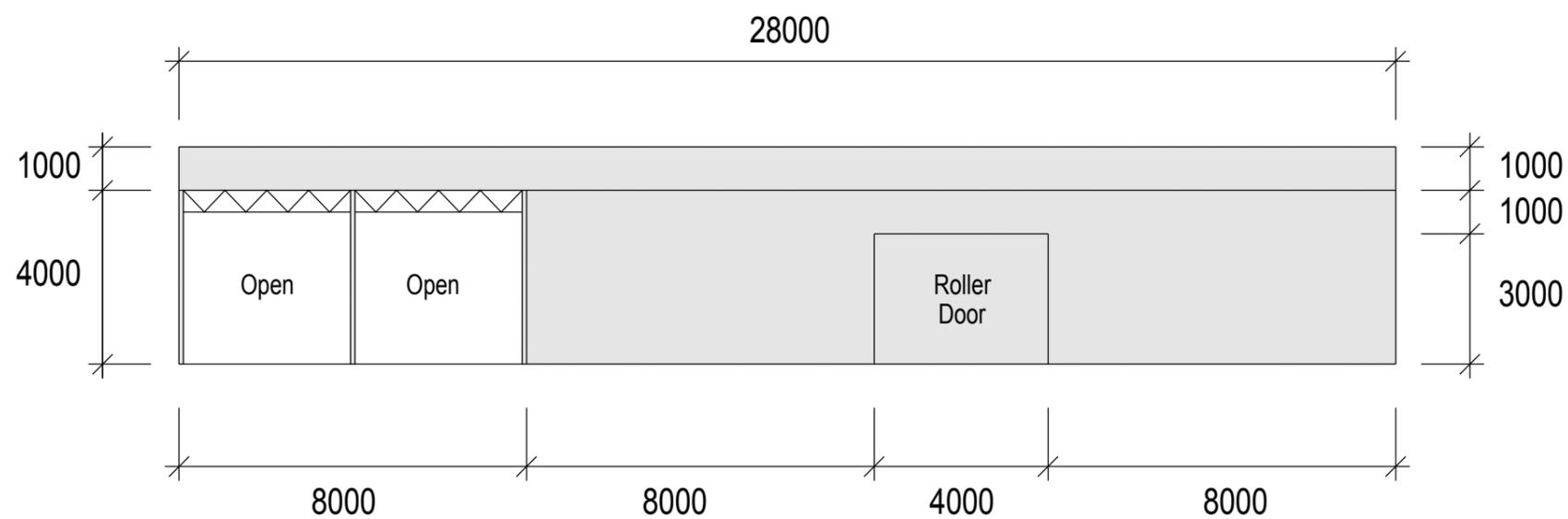
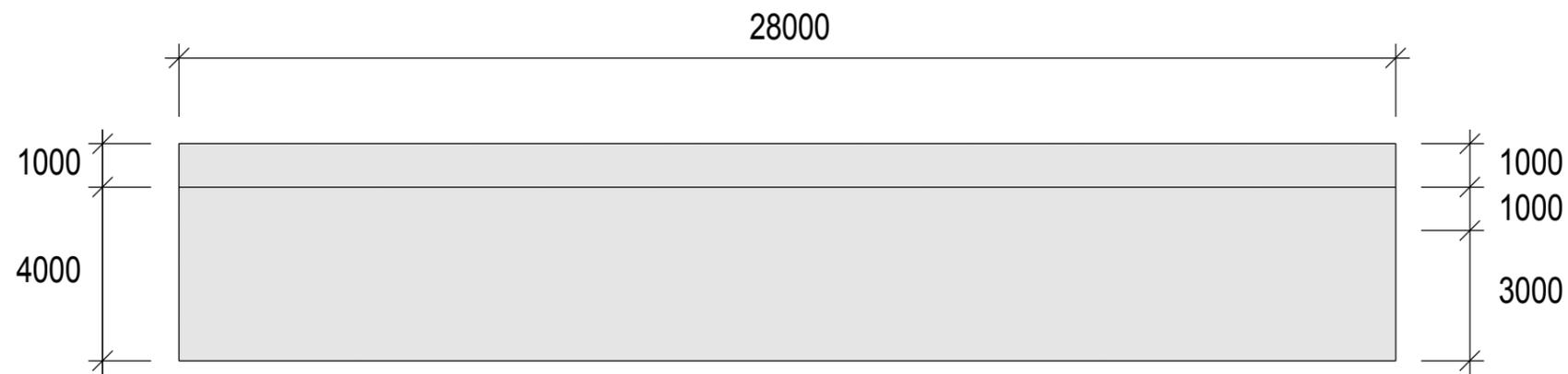


NORTH

PREPARED FOR:
Troy Gangell
PH: 98801292
F: 98801092
M: 0429942643
E: troy@agsolutionswa.com.au

ELEVATIONS FOR SHEDS REQUIRING APPROVAL

LOT 260 (No. 18) HIGH STREET
KULIN
Shire of Kulin



SCALE 1:150
ORIGINAL PLAN SIZE: A3



NORTH

PREPARED FOR:
Troy Gangell
PH: 98801292
F: 98801092
M: 0429942643
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NOTE:

1. New shed to be constructed from steel frame, Colorbond walls & Zinalume roof.
2. Walls, gutters and flashing to be coloured Surfemist.

ELEVATIONS PROPOSED SHED

LOT 260 (No. 18) HIGH STREET
KULIN
Shire of Kulin

GENERAL COMPLIANCE CHECKLIST – NOVEMBER 2020

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Annual Report adoption	1/10/2020	Annual	Give local public notice of the availability of the Annual Report as soon as practical after the Report is accepted by Council	Delayed due to DLGSC changes to financial regs. Not likely to be ready until 2021.
Governance	Annual Report & Electors Meeting	1/10/2020	Annual	After the Financial Report has been audited in accordance with the LG Act, the CEO is to sign and append to the report a declaration in the form of Form 1 (Fin Mgmt Regs - C51(1)). > When report is adopted - send copies to DLG, Regional Development & Health Dept.	
Governance	Meeting Dates advertisement	1/11/2020	Annual	Advertise Ordinary Council and Committee (open to public) meeting dates for next 12 months	Yes
Governance	Remembrance Day	11/11/2020	Annual	Flags to be flown at half mast from 10.30am to 11.02am and then at the top of the mast for the remainder of the day.	Yes
Governance	Remembrance Day	11/11/2020	Annual	One minute's silence to be observed at 11am	Yes
Governance	Audit Reporting	30/11/2020	Annual	A Local Government is to - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under Section 7.9 is received by the local government, whichever is the latest in time.	Delayed due to DLGSC changes to financial regs. Not likely to be ready until 2021.
Governance/ SAO	Letter to new elected members	01/11/20	Annual	Acknowledgement of Primary Return	N/A
Governance/ SAO	Electoral Material	30/11/20	Biannual	Destroy election material from election 4 years prior	No
Governance/ SAO	Honour Board in Chambers	30/11/20	Biannual	Update names on honour board (Eyerite Signs - Albany)	Yes – ordered mid-year - still waiting!
Bushfire Governance	Bushfire Prohibited Burning Period commences	1/11/2020	Annual		Yes
CEO	Select Panel for CEO Performance Review in December	1/11/2020	Probation	Report to Council meeting - to select panel	Now in June in line with contract cycle.
DCEO	Auditor Committee meeting with Auditor	30/11/2020	Annual	Organise meeting with Auditor	N/A
DCEO/CSO	Annual Councillors & Staff Xmas Function	Nov	Annual	Organise Xmas party - dates, invites, bookings, catering, decorations etc.	Yes - to be held 17 December 2020
CRC	Updating of Town Notice Board/Website		Weekly		Yes
CRC	CRC Annual Report to DRD for CRC Expenditure	1/11/2020	Annual	Submit CRC annual report on CRC expenditure and include Certificate of Currency - due end November	N/A - requirements changed

GENERAL COMPLIANCE CHECKLIST – NOVEMBER 2020

CRC	Seniors Xmas Party	1/11/2020	Annual	Prepare and advertise for annual seniors xmas lunch - in conjunction with FRC. Ensure Councillor Representative attends	Yes - held Tues 8 December 2020
WM	Road Construction & Maintenance Review	01/11/20	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
WM/CEO	Grants Commission Road Report - commence	31/12/20	Annual	WA Local Government Grants Commission Road Information Return due end December	In progress
WM/CEO	WALGA Local Road Group Project Report	30/11/20	Annual	Submit WALGA Local Road project Information Return due end November	In progress
WM/Oval Mtce	Waste Water Recycling Scheme water samples		Monthly	Start-up test, beginning of month tests (no more than 4 weeks apart), keep record of residual chlorine and PH on Form	Yes
TO	Spray caltrop golf course	Summer rain		As required	Not required
TO	Rubbish Collection	15/11/2020	Annual	Check rubbish pick up dates over festive season with contractor and advertise change if required	Yes
TO	Occupational Health Safety Review	30/11/20	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget	Ongoing
FRC	Monthly Stock on Hand		Monthly	Report to DCEO	Yes
FRC	Seniors Xmas Party	1/11/2020	Annual	Prepare and advertise for annual seniors xmas lunch - in conjunction with CRC	Yes held Tues 8 December 2020
SPM	Swimming Pool Water Sampling		Oct>Apr	due once a month in opening season	Yes
CDO	Kulin Child Care Centre Mgt Committee	1/11/2020	Annual	Agenda item to endorse new members onto KCCC Management Committee	N/A
EHO	Swimming Pool and Spa Inspections	12/12/2020	4 Yearly	Inspect private swimming pools and Spas once every 4 years	EHO following up