
A15 COUNCILLORS FEES, ALLOWANCES AND REIMBURSEMENT OF EXPENSES

Administration

PREAMBLE: Elected Members are required to perform a number of functions in the fulfilment of their duties. The Shire provides Elected Members with allowances and reimburses Elected Members for specified expenses incurred in the performance of their duties. This policy outlines the entitlements that will be provided to all Elected Members to enable them to effectively fulfil their duties.

OBJECTIVE: To provide guidance and clarity with regard to the allowances and expenses that will be paid to Council Members in accordance with the Local Government Act 1995 (Act), Local Government (Administration) Regulations 1996 (Regulations) and the Salaries and Allowances Act 1975.

POLICY: The following fees will be paid to Elected Members:

Meeting Fees

Pursuant to section 5.98(1)(b) of the Act, Councillors will be paid a per meeting fee for attendance of council or committee meetings, including the following prescribed type of meetings, the amount to be determined in the annual budget.

- (a) WALGA Zone meeting where a Councillor is representing a local government as a delegate elected or appointed by the local government;
- (b) Regional Road Group meeting where a Councillor is representing a local government as a delegate elected or appointed by the local government;
- (c) Regional Local Government meeting where a Councillor is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
- (d) Meeting other than a council or committee meeting where the Councillor is attending at the request of a Minister of the Crown;
- (e) Meeting other than a council or committee where the Councillor is representing a local government as a delegate elected or appointed by the local government.

President's and Deputy President's Allowance

Pursuant to section 5.98(5) of the LG Act, the President of a local government is entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the Shire of Kulin in the annual budget. The Deputy President is entitled to an allowance of 25% of the President's Allowance.

Information and Communications Technology Allowance

Councillors are to be paid an Information and Communication Technology Allowance in lieu of a reimbursement of expenses, the amount to be determined in the annual budget.

Travel Allowance

Councillors will be reimbursed their travel expenses for attending meetings listed under the meeting fees subheading above, at the rate outlined in Section 30.6 of the Local Government Officers' (Western Australia) Award 2021.

Childcare Expenses

An elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting is the actual cost up to \$35 per hour.

HEAD OF POWER: Local Government Act 1995 (Act), Local Government (Administration) Regulations 1996 (Regulations) and the Salaries and Allowances Act 1975