

ROEROC

Roe Regional Organisation of Councils
Corrigin | Kondinin | Kulin | Narembeen | Wickepin

MINUTES

RoeROC Ordinary Meeting

Thursday 4th December 2025

Shire of Narembeen Council Chambers



CONDUCT OF MEETINGS

Membership:

The RoeROC Committee includes:

- The Shire President of each Member Council
- One elected member (Deputy Delegate)
- The Chief Executive Officer of each Member Council
- One senior officer (Deputy Officer)

Deputy CEOs and observers may attend at the discretion of their Council.

Presiding Member:

The Chairperson and Deputy Chairperson are elected every two years in line with the Host Shire rotation. If the Chairperson is unavailable, the Deputy or a nominated member will preside.

Voting:

- Each Member Council has **one vote**, regardless of the number of representatives present.
- All resolutions or decisions of RoeROC (whether by the Committee or the Executive) are to be determined by a simple majority vote of members present and eligible to vote.

Role of the Committee

The role of the RoeROC Committee is to:

- Facilitate collaboration among Member Councils on matters of mutual interest;
- Provide a forum for regional leadership, shared decision-making, and advocacy;
- Oversee the development, coordination, and delivery of joint projects, services, and initiatives;
- Consider strategic regional issues affecting the Member Councils and propose coordinated responses; and
- Provide guidance and direction to working groups and the RoeROC Executive Officer.

Objectives of RoeROC

The objectives of RoeROC are to:

- Provide strong regional leadership and strategic direction;
- Advocate on regional priorities identified and supported by Member Councils;
- Form a collaborative alliance to improve infrastructure, community services, and economic resilience across the region;
- Promote cooperation and resource sharing for greater efficiency and cost-effectiveness;
- Pursue joint initiatives that enhance environmental management, tourism, health services, and local government capability; and
- Support sustainable population retention and regional development without diminishing the autonomy or relationships of individual Member Councils with their communities or external stakeholders.

Arrangements for Projects and Non-Ongoing Agreements

Projects may only proceed where participating Member Councils have agreed. Each participating Council must make necessary budget provisions for their share. A formal Project Plan must be prepared outlining scope, timeline, financial commitments, and governance arrangements.

All RoeROC projects are managed by a Lead Council and supported by the Executive Officer, with reporting provided to participating Councils. Councils that commit to a project are financially responsible until its completion, regardless of later changes to membership.

No Delegated Powers

RoeROC is an advisory and collaborative body and does **not** hold any delegated authority under the *Local Government Act 1995* or any other legislation. All decisions and recommendations made by RoeROC must be referred to the respective Member Councils for formal resolution, endorsement, or implementation unless otherwise provided for in a specific agreement or project.

Working Group Protocols and Structure

RoeROC may establish Working Groups to support its strategic or operational objectives. These groups report to the RoeROC Executive and Committee through the Executive Officer.

ROE REGIONAL ORGANISATION OF COUNCILS

Minutes of the RoeROC Ordinary Meeting held at the
Shire of Narembeen on
Thursday 4th December 2025

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ROE REGIONAL ORGANISATION OF COUNCILS

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AGENDA

1. Opening And Announcements

The Chairperson, Cr Holly Cusack welcomed attendees and declared the meeting open at 1.00pm

2. Attendance

Cr Sharon Jacobs	President, Shire of Corrigin
Cr Heather Talbot	Councillor, Shire of Corrigin
N Manton	CEO, Shire of Corrigin
Cr Holy Cusack	President, Shire of Narembeen (Chairperson)
Cr Hannah Bald	Deputy President, Shire of Narembeen
Rebecca McCall	CEO, Shire of Narembeen
Cr Robbie Bowey	Councillor, Shire of Kulin
Alan Leeson	CEO, Shire of Kulin
Cr Bruce Browning	Councillor, Shire of Kondinin
Bruce Wright	CEO, Shire of Kondinin
Cr Julie Russell	President, Shire of Wickepin
D Burton	CEO, Shire of Wickepin
Darren Mollenoyux	Executive Officer, RoeROC
Brendon Gerrard	Principal Roe EHO (<i>via Microsoft Teams</i>)

3. Apologies

Cr Brad Smoker	Deputy President, Shire of Kulin
Cr Beverley Gangell	Deputy President, Shire of Kondinin
Cr Tyron Miller	Deputy President, Shire of Wickepin

4. Guests

Myra Henry	DCEO Shire of Corrigin
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5. Declarations of Interest

Nil

6. Presentations

Nil

7. RoeROC Delegates

REPORTING OFFICER:	Darren Mollenoyux
DATE:	21 st November 2025
DISCLOSURE OF INTEREST:	Nil
ATTACHMENT NUMBER:	Nil
CONSULTATION	RoeROC CEOs

SUMMARY

RoeROC Committee is asked to endorse RoeROC delegates as provided by member Councils.

BACKGROUND

Following the October 2025 Local Government Elections, member Shires were requested to nominate their representatives to RoeROC. In accordance with Section 4.1 of the RoeROC Memorandum of Understanding, each member Council is required to appoint delegates to participate in RoeROC activities and meetings.

4.1 Appointment of members

- a) *The RoeROC Committee shall consist of the following;*
 - *Shire President of member Council*
 - *Deputy Delegate – one elected member from each member Council*
 - *Chief Executive Officer of the member Shire*
 - *Proxy Officer – one officer from each member Council*
- b) *A Member Council may appoint a nominee in lieu of the Shire President or Chief Executive Officer under sub-clause 4.1(a).*

COMMENT

Member Councils have nominated the following RoeROC delegates:

Shire	Delegate	Deputy Delegate	Proxy Delegate
Corrigin	Cr Sharon Jacobs	Cr Heather Talbot	Cr Megan Leach
Kondinin	Cr Bruce Browning	Cr Bev Gangell	
Kulin	Cr Brad Smoker	Cr Robbie Bowey	
Narembeen	Cr Holy Cusack	Cr Hannah Bald	Cr Michael Currie
Wickepin	Cr Julie Russell	Cr Tyron Miller	

New Delegate Induction Pack

The Executive Officer has developed a **RoeROC New Delegate Induction Pack** to support current and future delegates in understanding RoeROC's purpose, functions, and operations. The pack provides an overview of RoeROC's background, objectives, strategic priorities, collaboration framework, governance structure, and current projects. It is also intended as a reference resource for all Councillors and new staff. A copy of the Induction Pack has been provided to CEOs for distribution to Councillors.

STATUTORY ENVIRONMENT

RoeROC Memorandum of Understanding (2025–2029)

POLICY IMPLICATIONS

RoeROC Operational Guidelines 2025

COMMUNITY AND STRATEGIC OBJECTIVES

RoeROC MOU

2.d To promote co-operation between member Councils and to realize opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

VOTING REQUIREMENT

Simple Majority

Officer Recommendation and Resolution

Moved: Cr S Jacobs

Seconded: Cr R Bowey

That the RoeROC Committee receives the RoeROC delegates as presented.

Carried

8. Election of Chairperson

REPORTING OFFICER:	Darren Mollenoyux
DATE:	13 th November 2025
DISCLOSURE OF INTEREST:	Nil
ATTACHMENT NUMBER:	Nil
CONSULTATION	Nil

SUMMARY

The meeting is to elect the Chairperson and Deputy Chairperson of RoeROC for the upcoming two-year term.

BACKGROUND

The RoeROC Memorandum of Understanding (MOU) 2025 -2029 states:

4.4 Election of Chairperson and Deputy Chairperson

- (1) *The members of the RoeROC shall elect a Chairperson, Deputy Chairperson and secretariat for a two year term on a rotational basis as decided by Member Councils following the bi-annual local government elections.*
- (2) *The Chair shall be rotated accordingly;*

<i>March 2023 – March 2025</i>	<i>Shire of Corrigin</i>
<i>March 2025 – October 2027</i>	<i>Shire of Narembeen</i>
<i>November 2027 – October 2029</i>	<i>Shire of Kulin</i>
<i>November 2029 – October 2031</i>	<i>Shire of Kondinin</i>
<i>November 2031 – October 2033</i>	<i>Shire of Wickepin</i>

COMMENT

The election for the position of Chairperson and Deputy Chairperson will be undertaken at the meeting.

STATUTORY ENVIRONMENT

RoeROC Memorandum of Understanding (2025 – 2029)

POLICY IMPLICATIONS

RoeROC Operational Guidelines 2025

CONSULTATION

Nil

FINANCIAL IMPLICATIONS

Nil

COMMUNITY AND STRATEGIC OBJECTIVES

RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That _____ is appointed as the Chairperson of RoeROC until the October 2027 Ordinary Local Government Elections.

That _____ is appointed as the Deputy Chairperson of the RoeROC until the October 2027 Ordinary Local Government Elections.

Resolution

Moved: Cr B Browning

Seconded: Cr R Bowey

That Holy Cusack is appointed as the Chairperson of RoeROC until the October 2027 Ordinary Local Government Elections.

That Hannah Bald is appointed as the Deputy Chairperson of the RoeROC until the October 2027 Ordinary Local Government Elections.

Carried

9. Minutes of Meetings

- Minutes of the RoeROC Ordinary Meeting held on the 4th September 2025, included at **Attachment 9.1.**
- Minutes of the RoeROC Special Meeting held on the 10th November 2025, included at **Attachment 9.2.**
- Minutes of the RoeROC Executive Meeting held on the 17th November 2025, included at **Attachment 9.3.**
- Minutes of the RoeROC Shared Services Working Group Meeting held on the 27th October 2025, included at **Attachment 9.4.**

OFFICER RECOMMENDATION AND RESOLUTION

Moved: Cr S Jacobs

Seconded: Cr J Russell

The following minutes endorsed en bloc;

That the following minutes are received as a true and correct record of proceedings;

- RoeROC Ordinary Meeting held on the 4th September 2025
- RoeROC Special Meeting held on the 10th November 2025

The following minutes are received;

- RoeROC Executive Meeting held on the 17th November 2025
- RoeROC Shared Services Working Group Meeting held on the 27th October 2025

Carried

10. RoeROC Meeting Outcomes Status Report

The following provides a status report as of 25th November 2025

MINUTES REFERENCE/DATE	DETAIL	RESPONSIBLE OFFICER	STATUS	ANTICIPATED COMPLETION DATE
27 March 2018	Member shires agreed to allocate \$5,000 to a reserve fund to be included in each shire's annual budget		Proceeds from Bendering Tip fees after expenses distributed to shires and can be used for reserves. Bendering Waste Site Management Plan identified a need for each shire to have a reserve of approx.. \$83,000 by 2026 to cap stage 1.	
15 June 2023	Roe EHO to identify the highest priority tasks within each shire's Public Health Plan. This initial assessment will help establish specific areas of focus that can be addressed through collaborative efforts. Roe EHO will discuss who will form a working group that will collectively plan and execute strategies to address the identified priority tasks.	B Gerard	The following was agreed at the RoeROC Executive Meeting 28 July 2025 As the lead council for RoeHealth, Natalie Manton is to inform Brendon Gerrard that the RoeROC Executive discussed the Public Health Plans and agreed to defer further action until the release of the 2025 Census data.	
7 March 2025	Evacuation Centre Enhancement Project That RoeROC strongly support the development of a business case and submit a joint grant application for the installation of generators and power connection requirements at each of the 5 primary evacuation centres within RoeROC Shires, in line with Disaster Resilience Fund Category 7 projects.	RoeROC EO	Project scope changed due to request for joint project approach from NEWROC, providing a stronger application. In November 2025 received advise that the grant was unsuccessful.	Grant submitted 16 April 2025.
5 June 2025	Key Workforce Housing Project 1. Accept Whitney Consulting as the preferred consultant based on the evaluation of price, relevant experience, and resource availability, as the successful quotation for the development of funding submissions and guidance on the RoeROC Key Worker Housing Project. 2. That each RoeROC member Council make budget provision of \$9,000 in their 2025/2026 budget for grant consultancy for the Key Worker Accommodation project. 3. That RoeROC endorsed the RoeROC Key Worker Accommodation Project Action Plan, as presented.	RoeROC EO RoeROC CEOs		

28 July 2025	<ol style="list-style-type: none"> 1. That RoeROC proceed with Recommendation 1 from Whitney Consulting — to update the existing RoeROC Key Worker Housing Business Case — with the aim of completing the update by the end of October 2025. 2. That the RoeROC Executive Officer confirm with Whitney Consulting that RoeROC has agreed to proceed with the enhancement of the business case and arrange a project start-up meeting. 3. That RoeROC continue to undertake initial advocacy for Key Worker Housing funding through its internal lobbying group. 	RoeROC EO RoeROC EO	Joint start up meeting held with Whitney Consulting with EO, CEOs and key staff. Individual meetings held between Whitney Consulting and CEOs.	Individual Shires to provide all details by October 2025 Revised Business Case to be completed by December 2025
17 November 2025	<p>That the RoeROC Executive:</p> <ol style="list-style-type: none"> 1. Agrees to support progressing with the preparation and submission of a joint application to the State Government's Regional Housing Support Fund (RHSF) for the RoeROC Key Worker Housing Project. 2. Ratifies the email approval to engage Whitney Consulting to prepare the application to the RHSF for the RoeROC Key Worker Housing Project at a cost of \$5,980 (plus GST), to be shared equally among the member Shires. 3. Finalises its approach and position on the inclusion of project costs, co-contributions and letters of support to enable submission within the program timeframe. 	RoeROC CEOs	Update provided in the December 2025 Agenda outlining status and agreement to apply for RHSF grant.	
28 July 2025	<p>Joint Renewable Energy Policy</p> <ol style="list-style-type: none"> 1. It was agreed to develop a shared Council Planning Policy framework to guide renewable energy developments across RoeROC Shires, using WALGA's guidance document and templates. 2. A working group of Tory Young, Natalie Manton and Alan Leeson lead the development of a draft Council Planning Policy framework and templates to for use by member Councils. 3. The working group to report progress of the draft RoeROC policy and engagement framework for the RoeROC CEOs at the Executive Meeting by 30/11/25 	RoeROC EO & Working Group	First meeting of the working group held on the 2 nd September 2025. At the Committee Meeting 4 November 2025 it was agreed "The Committee requested the RoeROC Executive Officer to obtain quotations for a consultant or temporary employee to assist member Councils in formalising a suite of policies and frameworks to support the management and development of renewable energy projects and related initiatives."	November 2025
17 November 2025	<p>That the RoeROC Executive Officer:</p> <ol style="list-style-type: none"> 1. Invite Steve Thompson, Edge Planning and Property to the December RoeROC Meeting and seek an itemised quote. 2. Seek additional quotations from Shire of Kalamunda and Joe Douglas from Exurban. 		Update provided in the December 2025 Committee Meeting.	

4 September 2025	RoeROC Governance Review – MOU 2. Adopt the RoeROC Memorandum of Understanding (2024–2029) as presented in Attachment 10.2a (noting that clause 4.2a Voting - be amended to reflect that voting is applied only to members participating in referred item or project); 3. Adopt the RoeROC Operational Guidelines as presented in Attachment 10.2b, noting these replace the previous RoeROC Terms of Reference (2024); 4. Request member Councils formally ratify the adopted documents at their September 2025 Council meetings.	RoeROC EO RoeROC CEOs	Decision Special Committee Meeting 4th November 2025 Confirmed final adoption of RoeROC MOU (2025–2029) and Operational Guidelines 2025, including the Shire of Wickepin as a new Member. Record the completion of the RoeROC governance reform process and endorse the framework as the basis for RoeROC's operations through to 2029.	Completed November 2025
17 November 2025	RoeROC SSWG Community Development Workshop 1. The RoeROC Executive Officer is to update the RoeROC Shared Services and Collaboration Plan to incorporate the outcomes of the SSWG Community Development Workshop. 2. The RoeROC Executive Officer is to provide an update to the SSWG and Community Development staff, commence coordination on the agreed focus areas, including opportunities for events, regional campaigns, grant support, and community education.	RoeROC EO RoeROC SSWG	Will be progressed at the next SSWG meeting and updates will be provided to community development staff	February 2026
17 November 2025	Bendering Landfill - Independent Accounting Advice 2. A follow up workshop be held with the Shared Services Working Group, Site Working Group and CEOs in February 2026 to progress the matter. 3. The Shire of Corrigin, as the lead Shire for the Bendering Landfill Facility, obtain independent legal advice regarding the ownership of shared assets and preparation of a legal agreement between the Shires of Corrigin, Kondinin, Kulin and Narembeen.	Corrigin CEO RoeROC EO Corrigin CEO	The joint meeting has been scheduled for 19th February 2026	March 2026
17 November 2025	Inquiry into Local Government Funding and Fiscal Sustainability 1. Member Shires are to make individual submissions and provide a copy to the RoeROC Executive Officer to prepare a joint submission. 2. Discussion held regarding future consideration for an independent, suitably skilled person, be engaged to undertake an in-depth review of member Shires Annual Information Returns to identify any areas where additional funds could be obtained.	RoeROC CEOs RoeROC EO	Awaiting individual Council submissions	3 February 2026 Ongoing

11. RoeROC Executive Officer KPIs – Status Report

The following provides a status report as of 26th November 2025

ACTION	TIMELINE		STATUS
Retain a RoeROC Executive Officer to administer the organisation, develop and implement strategic projects as well as governing frameworks.	Ongoing		
KPI #1a	Timeline		
Effectively manage the process of improving the RoeROC governance structure, to be retained as a VROC, amending the current MOU and Terms of Reference to create a single document, ensuring a smooth transition and successful implementation.	July 2025	<ul style="list-style-type: none"> Presented in the July 2025 Executive Meeting. Updates made by Executive in August 2025. RoeROC Committee endorsed September 2026. Endorsed at RoeROC Special Meeting on 10th November 2025 MOU to be signed at the December 2025 Meeting 	
KPI #1b	Timeline		
Ensure an effective and transparent process is undertaken for evaluating and implementing the inclusion of the Shire of Wickepin as a member of RoeROC.	August 2025	<ul style="list-style-type: none"> Presented for discussion and direction at the July 2025 Executive Meeting Agenda. Discussion Paper presented to RoeROC Executive Meeting in August 2026. Presented at September 2025 Committee Meeting with recommendation made to present to individual Member Councils. Endorsed at RoeROC Special Meeting on 10th November 2025 Wickepin has formally resolved to join RoeROC on 19 November 2025 	
Review the Bendering Landfill Site Working Group Terms of Reference.	March 2026		
ACTION	TIMELINE		STATUS
Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.	2025/26		
KPI #2	Draft	Adoption	
Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region. Potential planning policy to be drafted.	Sept 2025		<ul style="list-style-type: none"> Walga released the guide and templates in early July 2025, this will be discussed in this agenda. Working group formed and met in August 2026. Update provided at September 2025 Committee meeting where delegates voted to seek external consultant to support process.

ACTION	TIMELINE	STATUS
Progress the RoeROC Key Worker Housing Project through the engagement of a consultant to finalise the business case and identify and pursue appropriate grant funding opportunities.	2025 - 2027	Whitney Consulting has been engaged to undertake finalization of business case and make application for funding under RHSF grant.
KPI #3a	TIMELINE	
Establish and support RoeROC Key Worker Housing Lobby Group to implement targeted advocacy and lobbying activities aligned with the approved Action Plan.	Ongoing 25/26	Update provided at the July 2025 Executive Meeting. Awaiting finalization of business case and next steps to commence lobbying and advocacy.
KPI #3b	Lodgement	
In conjunction with Whitney Consulting to identify funding sources and prepare applications with supporting documentation to secure external funding for the implementation of the strategies outlined in the investment plan.	Prior to closing date of funding program.	Individual member Councils are progressing with compilation of additional information for Tara Whitney, which is due by end of October 2025. Grant being prepared for RHSF grant, due on the 19 December 2025.
ACTION	TIMELINE	STATUS
Support the implementation of the Eastern Wheatbelt Power Resilience Project by progressing initiatives to enhance evacuation centre infrastructure across RoeROC Shires.	2025/26	Grant application unsuccessful
KPI #4a	Timeline	
Pending funding outcomes, coordinate the delivery of the project at identified RoeROC evacuation centres.	Dependent on success of funding application	Received notification in November 2025 that grant was unsuccessful.
KPI #4b	Lodgment	
Continue to identify funding opportunities for additional projects that align with local emergency arrangements and community resilience objectives.	Prior to closing date of funding program.	Monitoring
ACTION	TIMELINE	STATUS
Maintain functioning shared services working groups.	2025/26	
KPI #5a	Timeline	
Provide executive support to the Shared Services Working Group to ensure alignment with RoeROC objectives and identified shared projects.	Ongoing	Ongoing
KPI #5b	Timeline	
Deliver effective executive support to the Bendering Landfill Site Working Group to ensure timely progression of initiatives and actions as directed by RoeROC, and in line with the Bendering Landfill Site Working Group MOU.	Ongoing	Continuing Workshop with Talis being held on 29 th July 2025 On site works undertaken in September 2025

KPI #5c	Timeline	
Finalise and implement the Shared Services and Collaboration Plan that identifies key areas for inter-council collaboration, resource sharing, and efficiency improvements across RoeROC member shires.	Endorsed by Executive July 2025 Adopted by Committee by Sept 25 Ongoing delivery	Plan adopted at the June 2025 RoeROC Committee Meeting, will be reviewed regularly by the SSWG and Executive, including any impacts from the request by Shire of Wickepin to become a member. SSWG met with Community Development staff to review potential collaboration points from the RoeROC Plan.
ACTION	TIMELINE	STATUS
Facilitate the sharing of knowledge and understanding between Shires for regional benefit.	Ongoing	
KPI #6a	Implement	
Populate the platform with expert contacts and initial resources.	July 2025	

12. Bendering Landfill Site & RoeHealth – Matters for Information / Update

12.1 Bendering Waste Site

The Bendering Landfill Site Compliance Audit Report as at 25th November 2025 has been prepared by Brendon Gerrard and is provided at **Attachment 12.1**.

12.2 Bendering Landfill Site – Independent Accounting Advice

The RoeROC Executive has reviewed independent accounting advice from Moore Australia regarding the Bendering Landfill site, along with the response from the Office of the Auditor General (OAG). The advice clarifies the accounting treatment of the landfill facility, including ownership, recognition of assets, and provisions for capping and rehabilitation.

Moore Australia concluded that no joint control exists and that no investment in associate applies, while the OAG recommended maintaining the prior accounting treatment, recognising each Shire's 25% share in the landfill as an investment in associate. For consistency, the Shires have elected to continue using previous disclosure notes and provision calculations.

The matter has highlighted the need for a more robust legal agreement detailing the ownership and management of shared assets at the landfill. The Executive resolved as follows:

That:

1. *The Moore Australia Position Paper Bendering Landfill Facility and response from the Office of the Auditor General be received.*
2. *A follow-up workshop be held with the Shared Services Working Group, Site Working Group, and CEOs in February 2026 to progress the matter.*
3. *The Shire of Corrigin, as the lead Shire for the Bendering Landfill Facility, obtain independent legal advice regarding the ownership of shared assets and preparation of a legal agreement between the Shires of Corrigin, Kondinin, Kulin, and Narembeen.*

13. Matters for Decision

13.1 Financial Report

APPLICANT	Shire of Corrigin
REPORTING OFFICER:	Natalie Manton
DATE:	19 th November 2025
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	13.1 RoeHealth Statements Bendering Landfill Waste Statements

COMMENT

Financial reports for RoeHealth Scheme and Bendering Waste Site are attached for consideration.

RECOMMENDATION

That the financial reports for the RoeHealth Scheme and Bendering Waste Site prepared by the Shire of Corrigin for the period ended October 2025 be received.

Recommendation and Resolution

Moved: Cr S Jacobs

Seconded: Cr R Bowey

That the financial reports for the RoeHealth Scheme and Bendering Waste Site prepared by the Shire of Corrigin for the October and November 2025 be received.

Carried

13.2 RoeROC Meeting Schedule 2026

REPORTING OFFICER:	Darren Mollenoyux
DATE:	13 th November 2025
DISCLOSURE OF INTEREST:	Nil
ATTACHMENT NUMBER:	Nil
CONSULTATION	RoeROC CEOs

SUMMARY

Delegates are asked to consider and endorse the RoeROC meeting schedule for 2026.

BACKGROUND

At the RoeROC Committee Meeting on 21 November 2025, it was resolved:

“That RoeROC agree to amend the Terms of Reference to reflect that future Meetings be held on the first Thursday of the March, June, September and December each year.”

Following the success of the 2025 RoeROC Dinner hosted by the Shire of Corrigin in March (outside harvest period), it is proposed that the 2026 Annual RoeROC Dinner be held following the Committee Meeting on Thursday, 5 March 2026. In line with the hosting rotation, the Shire of Narembreen will host the event.

COMMENT

In line with the MOU the 2026 RoeROC **Committee** Meeting schedule would be as follows;

Thursday 5th March 2026 at 4.00pm – Annual RoeROC Dinner to follow

Thursday 4th June 2026 at 1.00pm

Thursday 3rd September 2026 at 1.00pm

Thursday 3rd December 2026 at 1.00pm

RoeROC CEOs will hold the **Executive** Meetings the month prior to each Committee Meeting, and have agreed to the following dates;

Thursday 5th February 2026

Thursday 7th May 2026

Thursday 6th August 2026

Thursday 5th November 2026

Feedback is sought on any potential conflicts or suitability.

STATUTORY ENVIRONMENT

RoeROC Memorandum of Understanding (2025 – 2029)

POLICY IMPLICATIONS

RoeROC Operational Guidelines 2025

CONSULTATION

Nil

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple Majority

Recommendation and Resolution

Moved: Cr B Browning

Seconded: Cr H Talbot

That RoeROC Committee endorse the following meeting dates for 2026;

Thursday 5th March 2026 at 4.00pm

Thursday 4th June 2026 at 1.00pm

Thursday 3rd September 2026 at 1.00pm

Thursday 3rd December 2026 at 1.00pm

Carried

13.3 RoeROC Renewables Energy Framework

REPORTING OFFICER:	Darren Mollenoyux
DATE:	23 rd November 2025
DISCLOSURE OF INTEREST:	
ATTACHMENT NUMBER:	13.3 - EOI for Consultant Renewable Energy Framework
CONSULTATION	Rebecca McCall – RoeROC Lead CEO – Host Shire Renewables Working Group RoeROC CEOs

SUMMARY

The RoeROC Committee is asked to consider consultant quotations to support the development of a regional Renewable Energy Policy Framework, including associated policies, procedures, and guidance tools. The framework will provide a coordinated, consistent approach to renewable energy development across RoeROC member Shires, improve clarity for developers, and ensure equitable delivery of community benefits.

BACKGROUND

At the July 2025 Executive Meeting, the release of WALGA's Renewable Energy Community Benefits and Engagement Guide was noted. The Guide provides practical resources to assist Local Governments in planning, engagement, and community benefit arrangements for renewable energy projects. The Executive resolved to develop a shared Council Planning Policy framework leveraging WALGA guidance and established a working group comprising Tory Young, Natalie Manton, and Alan Leeson to lead the process.

The working group met in September 2025 to review WALGA resources and determine priorities including community engagement, infrastructure planning, and agreements relating to water access, road use, housing requirements, and local resource management. The focus was on identifying direction and next steps rather than drafting policy content.

Following direction from the September 2025 Committee meeting, quotations were sought from three consultants deemed suitable to support the development of the framework. Two consultants declined to submit a quotation. Edge Planning and Property, led by Steve Thompson, submitted a formal Expression of Interest (EOI). Edge Planning's experience includes drafting renewable energy policies for Kojonup, Wickpin, and Pingelly, and providing planning advice to multiple regional local governments.

At the 17 November 2025 Executive Meeting, the Executive resolved to invite Steve Thompson, Edge Planning and Property to the December RoeROC Committee Meeting to provide a detailed itemised quote and seek further clarification. Additional quotations were also to be sought from the Shire of Kalamunda and Joe Douglas from Exurban to allow the Executive to assess value for money, suitability, and capacity.

COMMENT

The Committee is asked to consider the quotations received and determine whether to proceed with Edge Planning, seek additional submissions, or explore alternative options. The engagement will support development of a coordinated, sustainable framework compatible with each member Council's policies and statutory obligations, ensuring clarity for developers and consistency in community benefit arrangements.

Expression of Interest Requests:

Julian Goldacre – declined due to ability to commit and workload

Peter Zenni – declined as this work would impact his time to commit to other consultancy work

Steve Thompson, Edge Planning and Property – submission provided below

Joe Douglas Exurban Planning - declined due to workload

Joe Douglas also provided the following comments:

"I also note DPLH is working on a new Planning Code for renewable energy facilities that will have some big implications for how these types of developments are planned for and assessed."

Edge Planning & Property EOI

Initial Comment:

- *I have over 30 years planning experience with details in my CV;*
- *I have extensive local government experience and currently assist a number of regional local governments;*
- *I've recently drafted renewable energy policies for Kojonup, Wickpin and Pingelly (references Grant Thompson Kojonup CEO and David Burton Wickpin CEO);*
- *With sufficient lead time, we have capacity/availability to assist RoeROC; and*
- *We work collaboratively with local governments and other stakeholders.*

As a guide, the fee to review the planning framework, initial discussions with key Shire staff and draft a local planning policy is around \$3000 + GST. As a guide, preparing an item seeking Council support to publicly release the draft policy for comment is around \$1500 + GST.

Where the scope of work is not known, or where additional work is required, my hourly rate is \$200 + GST per hour as per the WALGA preferred supplier agreement. Rates are adjusted on 1 July to reflect CPI.

If I needed to be in Corrigin, Kondinin, Kulin or Narembeen, travelling time and vehicle operating expenses apply as per the WALGA agreement. A copy of Steve Thompson's CV and Business Profile are attached.

Follow Up Comment from Edge Consulting:

"If the same policy applies for all 4 Shires, then the RoeRoC group fee applies. If different Shires want different requirements, then perhaps this addressed through hourly rates.

I'm guessing each Shire has different planning frameworks and different agenda reporting requirements. The \$1500 + GST is to prepare one agenda report which could be used by the different Shires. While I expect much of the report could be used for all local governments, if a Shire has specific/additional requirements, I suggest this is addressed through hourly rates.

With sufficient notice, we have capacity to assist with other components.

There are a number of unknowns with the scope of work for the other components. This includes it is expected there are different local government planning (including local planning schemes and strategies), corporate and asset management (including road upgrading) frameworks. As you know, on some aspects, there is contemporary material that could be adapted to suit RoeROC requirements. On other matters, after understanding information gaps, more work is expected to be required. Until these and other matters were better understood, I expect pricing at this stage would be very rubbry.

Should Edge Planning & Property be appointed to assist RoeROC, I'm available to meet via Teams on 4 December in the afternoon. Should this occur, it would be good to initially understand some of the background through chatting with you both in the coming days.

Due to unclear information from the consultants, and mixed comments as to progressing this project, advice and direction are requested on the next steps.

STATUTORY ENVIRONMENT

The framework and associated policies will comply with the Local Government Act 1995, planning regulations, and member Council statutory requirements.

RoeROC Memorandum of Understanding (2025 – 2029)

POLICY IMPLICATIONS

RoeROC Operational Guidelines 2025

The framework will establish a consistent regional approach to renewable energy developments while remaining compatible with individual Shire policies and procedures. It will provide guidance for local planning, developer engagement, and community benefit arrangements across RoeROC Shires.

CONSULTATION

Consultation has been undertaken with relevant Shire staff through the working group, and will continue with the appointed consultant if engaged. Ongoing liaison will ensure that the framework and associated policies reflect sector best practice and local governance requirements.

FINANCIAL IMPLICATIONS

Engagement of consultant support is subject to quotation and subsequent Executive approval. No financial commitment has been made to date.

STRATEGIC OBJECTIVES

RoeROC MOU

2.d To promote co-operation between member Councils and to realise opportunities for greater efficiency in service delivery where appropriate through the sharing of resources

Strategic Priorities 2025 – 2027

Advocate for the development of a shared policy framework for renewable energy and carbon offsets among Shires for the betterment of the region.

RoeROC Executive Officer KPI 2

Develop a shared policy framework for renewable energy and carbon offsets among the Shires for the betterment of the region. Potential planning policy to be drafted.

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That RoeROC Committee considers the information received, including further clarification from Edge Planning, and determine whether to proceed with a consultant, seek additional submissions, or explore alternative options.

RESOLUTION

Moved: Cr S Jacobs

Seconded: Cr J Russell

That RoeROC defers progressing the renewables framework until further details become available, with further updates to be provided at the March 2026 RoeROC Committee Meeting.

Carried

14. Matters for Information / Update

14.1 Key Workforce Housing Project – Grant Application

The CEOs continue to progress the Key Worker Housing Project, with Whitney Consulting developing the business case and project planning. Member Shire has allocated \$9,000 in the 2025/2026 budget to support this work.

The State Government's Regional Housing Support Fund (RHSF) presents a timely opportunity, offering grants of up to \$5 million (total pool of \$25 million) for key worker and community housing projects in regional WA. Applications close on 19 December 2025. Whitney Consulting has quoted \$5,980 to prepare the funding application and customize the business case on behalf of RoeROC, building on existing project work to ensure a coordinated submission across all member Shires.

At a recent progress update via Microsoft Teams, Whitney Consulting provided an overview of the Key Worker Housing Business Case and proposed RHSF application. Discussion focused on project components, budget requirements, co-contribution expectations, and the merits of submitting an application exceeding the \$5 million project cap.

At the Executive Meeting on 17 November 2025, CEOs agreed to submit a joint RHSF application, confirming contribution levels, budget inclusions, project costs and co-contributions. They also endorsed applying for the full project amount—exceeding the \$5 million cap - to demonstrate that the funding pool is inadequate.

14.2 RoeROC SSWG Community Development Workshop – Update

Following the RoeROC SSWG Community Development Collaboration Workshop held on 27 October 2025, the Executive considered opportunities to strengthen regional collaboration across Community and Economic Development activities. The workshop brought together staff from all member Shires to share initiatives, explore coordination, and identify potential joint projects, regional campaigns, and funding opportunities.

Key focus areas included aligning event calendars, enhancing the Community Development staff network, collaborative initiatives such as regional roadshows and cultural events, coordinated promotion and awareness campaigns, tourism support, grant collaboration, and improved information sharing across Shires.

The Executive resolved to incorporate the workshop outcomes into the RoeROC Shared Services and Collaboration Plan and to progress coordination on the agreed focus areas. The SSWG and Executive Officer will commence implementation of opportunities for events, regional campaigns, grant support, and community education initiatives.

A copy of the Workshop agenda and discussion outcomes is provided at **Attachment 14.2**.

14.3 Joint ROC Event: MADE in the Eastern Wheatbelt

Arrangements for the Made in the Eastern Wheatbelt Forum are progressing well. The event is confirmed for **Monday, 16 February 2026 at Beaumonde on the Point, East Perth**, and will be hosted by the Member for Central Wheatbelt, Lachlan Hunter MLA.

A flyer and draft agenda are provided in **Attachment 14.3**.

Delivered jointly by NEWROC, WEROC and RoeROC, the forum will showcase the region's economic contribution, outline barriers to growth, and highlight diversification opportunities to Ministers and senior government leaders. The event aims to lift the profile of the Eastern Wheatbelt, advocate for targeted infrastructure investment, and demonstrate alignment with key State Government strategies, including Living Well in the Wheatbelt and Made in WA.

The program features ROC presentations on workforce housing, workforce attraction and retention, and industry diversification, followed by facilitated roundtable discussions with government representatives. A ROC-only working session will follow to identify shared priorities. A discussion paper will be circulated before the event, with presentations coordinated by ROC Executive Officers.

14.4 Joint ROC Works and Services Development Day

At the RoeROC Executive Meeting in November CEOs considered a proposal from 150Square to coordinate a Joint ROC Works and Services Development Day for works and services staff across RoeROC, NEWROC and WEROC.

The proposed event—scheduled for 15 April 2026 in Bruce Rock—will focus on building practical skills, leadership capability, workforce development, and regional collaboration. The program includes keynote presentations, safety and wellbeing sessions, competency-based training, leadership workshops for Leading Hands and Supervisors, and a facilitated Works Managers' session to develop a regional workforce strategy.

Discussions have been held with the President of the WA Works Managers Association, who has indicated support for the event, including seeking some sponsorship.

The event will be delivered on a cost-recovery basis, with the potential to seek funding support from the Wheatbelt Business Network.

The RoeROC Executive has expressed support for the proposal.

14.5 ERP Project Update

At its meeting on 27 October 2025 the Shared Services Working Group noted the release of WALGA's final ERP Scoping Template and Assessment Resources, including procurement and evaluation tools. These resources provide a sector-aligned framework to support RoeROC member Shires in planning, assessing, and procuring ERP systems collaboratively.

The SSWG resolved to meet on 15 December 2025 in Narembreen to review and adapt the WALGA resources, with the objective of developing a RoeROC-aligned ERP procurement framework. Member Shires will also discuss and consider implementation timeframes to support the joint procurement proposal.

14.6 Regional Education Strategy

The Department of Education has recently released its Regional Education Strategy – A vision for strengthening public education in the regions (email circulated 6 November 2025).

RoeROC previously provided input into the draft document; however, no changes appear to have been made following consultation. Key areas of concern that remain unaddressed included teacher accommodation and recruitment / retention and the unique needs of smaller communities. Housing remains a particularly pressing issue across all regional communities, yet it receives minimal attention in the final strategy.

At the RoeROC Executive Meeting on the 17th November 2025 resolved to write to the Minister for Education, Early Childhood, Preventative Health and Wheatbelt, Hon. Sabine Winton MLA, expressing disappointment with the lack of consideration given to issues raised during the consultation period — particularly housing - and send a copy the Shadow Minister, Liam Staltari MLA, and Central Wheatbelt representative, Lachlan Hunter MLA, and Hon Steve Martin MLC and Peter Rundle MLA. A copy of the letter is included in **Attachment 14.6**.

14.7 Disaster Ready Fund Application

RoeROC and WEROC made a joint grant application to the 2025-26 Disaster Ready Fund (DRF) for provision of power upgrades and installation of backup generators at each evacuation centre. The following response was received on the 18th November 2025.

"I regret to inform you that the 'Eastern Wheatbelt Power Resilience' project was not recommended for funding by the National Emergency Management Agency. Unfortunately, due to the high number of applications and the limited funding available, not all deserving projects could be supported in this round."

A copy of successful applicants can be found on the link [Disaster Ready Fund | NEMA](#)

The RoeROC Executive Officer will monitor future funding opportunities for this project.

15. General Business / Late Items

This section provides an opportunity for delegates to raise any additional matters, late business or emerging issues relevant to RoeROC.

Delegates are encouraged to highlight topics that may warrant future consideration, collaboration or further exploration, as well as any matters they wish to bring to the meeting's attention for awareness.

- **Government Housing**

The Shire of Corrigin raised concerns with the State Governments approach to demolishing existing old properties and not being replaced, and that its resulting in land banking by the State Government. To be included on the agenda for the joint ROC Meeting in Perth.

- **IT Systems and Centralized Portal**

Shire of Kulin requested that there be discussion on IT and establishment of a secure shared portal at next meeting. The SSWG will discuss this and report back to the Executive meeting prior to the March 2026 Committee Meeting.

- **Rural Health & GP**

Shire of Narembeen asked if updates and awareness on current initiatives, issues and reports on Health matters and GP Alliance be provided at future meetings.

16. Next Meeting

CEO meeting Schedule 2026

Thursday 5 th February 2026 at 1.00pm	Shire of Narembeen
Thursday 7 th May 2026 at 1.00pm	Shire of Narembeen
Thursday 6 th August 2026 at 1.00pm	Shire of Narembeen
Thursday 5 th November 2026 at 1.00pm	Shire of Narembeen

RoeROC Meeting Schedule 2026 (to be confirmed)

Thursday 5 th March 2026 at 4.00pm	Shire of Narembeen
Thursday 4 th June 2026 at 1.00pm	Shire of Narembeen
Thursday 3 rd September 2026 at 1.00pm	Shire of Narembeen
Thursday 3 rd December 2026 at 1.00pm	Shire of Narembeen

The next RoeROC meeting will be held on the 5th March 2026 at the Shire of Narembeen, **commencing at 4.00pm**, followed by Annual RoeROC Dinner.

17. Meeting Closure

The Chair, Cr Holly Cusack thanked delegates for their attendance and declared the meeting closed at 2.07pm.