



2012/13 ANNUAL REPORT SHIRE OF KULIN



**SHIRE OF KULIN
Administration Centre**

24 Johnston St
PO Box 125
KULIN WA 6365
T: (08) 98801204 F: (08) 98801221
E: enquiries@kulin.wa.gov.au
Office Hours 8.30am - 4.30pm Monday - Friday

KULIN RESOURCE CENTRE

38 Johnston St
PO Box 125
KULIN WA 6365
T: (08) 98801021 F: (08) 98801061
E: rcmgr@kulin.wa.gov.au
Office Hours 8.30am - 4.30pm Monday - Friday

FREEBAIRN RECREATION CENTRE

Gorge Rock - Lake Grace Rd
PO Box 125
KULIN WA 6365
T: (08) 98801000 F: (08) 98802000
E: reccentre@kulin.wa.gov.au
Please call the centre for opening hours

CONTENTS

Elected Members	4
Council Staff	5
Presidents Report	6
Chief Executive Officer's Report	7
Deputy Chief Executive Officer's Report	8
Transport Services Report	9
Leisure Services Report	10
Community Resource Centre Report	11
Childcare Centre Report	12
APPENDIX	
Annual Financial Report	
Auditor's Report	



ELECTED MEMBERS

CENTRAL WARD

Cr Brad Taylor
Tel: (08) 9880 4074
Retiring 2015

Cr Rob O'Brien
Tel (08) 9880 8007
Retiring 2013

WEST WARD

Cr Barry West – Deputy President
Tel (08) 9880 9021
Retiring 2015

Cr Rodney Duckworth
Tel (08) 9889 0076
Retiring 2013

Cr Mathew Ledwith
Tel (08) 9889 0046
Retiring 2013

EAST WARD

Cr Jim Sullivan – President
Tel (08) 9875 1043
Retiring 2015

TOWN WARD

Cr Rob Pittard
Tel (08) 9880 1099
Retiring 2015

Cr Haydn McInnes
Tel (08) 9880 1215
Retiring 2015

Cr Anthony Dearlove
Tel (08) 9880 8113
Retiring 2013

COUNCIL MEETING INFORMATION

Full Council meetings are held on the third Wednesday of the month commencing at 1.00pm. By resolution, no meeting is held in the month of January. Residents are reminded that a 15 minute public question time is held at the beginning of each meeting where questions may be asked, with or without notice, of any issue considered relevant to the operation of the Council. In some cases prior notification of a proposed question is considered prudent, particularly if the matter requires some research. Residents are also permitted to attend the whole Council meeting if desired, however are not permitted to speak (unless directed by the President) or take part in debate on any agenda item. Agendas are finalised on the preceding Friday and are available to the Councillors and the public prior to the Meeting.



COUNCIL STAFF

POSITION		EMAIL	AFTER HOURS
Chief Executive Officer	Greg Hadlow	ceo@kulin.wa.gov.au	9880 1023
Deputy Chief Executive Officer	Carly Bradford	dceo@kulin.wa.gov.au	9880 1158
Manager of Works	Len Hobson	works@kulin.wa.gov.au	0427801241
Administration Officer	Rebecca Culbertson	admin@kulin.wa.gov.au	
Finance Officer - creditors	Annette Lewis	finance@kulin.wa.gov.au	
Finance Officer - rates & payroll	Robyn Ogilvie	rates@kulin.wa.gov.au	
Executive Support Officer	Nicole Thompson	project@kulin.wa.gov.au	
Community Development Officer	Taryn Scadding	cdo@kulin.wa.gov.au	
Senior Project Officer	Gen Whisson	spo@kulin.wa.gov.au	
Community Resource Centre Manager	Brooke Tyson	rcmgr@kulin.wa.gov.au	
Manager of Leisure Services	Jane Ardagh	reccentre@kulin.wa.gov.au	
Recreation & Community Resource Centre Assistant	Simone Lockyer	recreation@kulin.wa.gov.au	
Consulting Town Planner	Joe Douglas	admin@kulin.wa.gov.au	
Consulting Building Surveyor	Hayley Fegan	admin@kulin.wa.gov.au	
Environmental Health Officer	Lauren Bosch	lbosch@corrigin.wa.gov.au	0427137431
Plant Mechanic	Denis Brandis		



PRESIDENT'S REPORT

A chapter in the history of the Kulin Shire and Community has closed with a sense of loss on the passing of Freeman of the Shire Mr John Wilson. A valuable history and a lifetime of devotion to Kulin has moved on. John was a Roe Road Board member from 1955 - 1961, Shire Councillor 1961 – 1988 and Kulin Shire President 1970 - 1984. He was awarded the honour of Freeman of the Shire in 1985 in recognition of his commitment to Local Government and his support of Kulin, his Community. You will be sadly missed and fondly remembered John, your commitment and support will always be part of Kulin.

LOCAL GOVERNMENT ELECTIONS

Congratulations to Mr Rodney Duckworth, Mr Mathew Ledwith and Mr Rob O'Brien who have been re-elected unopposed for the next four years to Council.

Mr Anthony Dearlove did not seek re election to council at this current election. Thank you Anthony for your contribution to the Council and Kulin Community during your time on Council. Best of luck to the two nominees Mrs Rebecca Meikle and Mr Grant Robins at the forthcoming Local Government Elections in October.

SHIRE AMALAGATIONS

Following the review of the Metropolitan Councils with the proposed changes to Perth's Local Government boundaries, rural Council changes have been suspended for a period of time, the actions by the State Government to pursue Council 's reconstruction has not been abandoned only suspended until the Metropolitan (Perth) decisions are completed.

PROJECTS

During this past year shire residents, friends and visitors enjoyed attending the Official Opening of The Tin Horse Highway, which, when completed will include the new Tourism precinct in Johnston Street and a new War Memorial.

FUEL

The new Fuel facility is now operating, despite a few minor delays in the teething stages, it is a great outcome for the Community, District and the Kulin area.

CAMP KULIN PROJECT

Congratulations to Miss Tanya Dupagne and the Camp Kulin project, it is encouraging to see this endeavour come to realisation, to see it bring so much life and enjoyment to the participants, a big thank you to those who have volunteered their time and energies to have this innovative idea happening in our Shire.

LOCAL GOVERNMENT VISITOR

During the year Council hosted a visit from the new Minister for Local Government Mr Tony Simpson, members from surrounding Shires attended. It is important to engage with the new Minister to hear his ideas on Local Government and to get a feel for his intentions for Local Government in Western Australia.

RESOURCE CENTRE

Work has commenced on the new roof of the Resource Centre Building, as a first step towards moving the Shire Offices to the new premises, to combine the Resource Centre and the Shire Business Centre into one building, making a more user friendly centre for all.

PROJECTS

Projects are in progress in the smaller towns of the Shire. Plans are in place to re-generate the old golf course in Dudinin with trees and shrubs. In Holt Rock a Pioneer Memorial Rest area is to be established on the old tennis court site, while a new dam is to be constructed in Pingaring for stock water in drought times.

COUNCILLORS AND STAFF

Thank you to all councillors and staff for your endeavours and support throughout the year.

Thank you to all the contestants, volunteer support staff, and supporters of all the various sporting teams who give so much during the year, well done. A big congratulations to Kulin Kondinin Football Club for winning the EDFL Grand Final 2013.

Kulin is primarily an agricultural area, so to all those farmers and those involved in agriculture, all being well will enjoy a very good season, perhaps one of the best for a while, enjoy your endeavours with a rewarding harvest.

To the business houses who support us during the good and bad times thank you, may you also enjoy the flow on benefits of a good season.

Compliments of the season to all residents.

Take Care

Jim Sullivan
Shire President



CHIEF EXECUTIVE OFFICER'S REPORT

The following is my report covering the activities of the Kulin Shire Council during the 2012/13 Financial Year.

NATIONAL COMPETITION POLICY

In accordance with statutory requirements set down in the National Competition Policy legislation, outlined below is a report on the Shire of Kulin's compliance with the requirements:

Competitive Neutrality

The Shire of Kulin does not have a business activity which generates a user pays income of \$200,000, therefore no obligation exists for the municipality to conduct a Public Benefits test. Nonetheless, the Shire of Kulin remains committed to the principals of Competitive Neutrality.

Legislative Review

The Shire of Kulin has reviewed some Local Laws and has concluded that none restrict competition in anyway. Nonetheless, the Shire of Kulin remains committed to the principals of Legislative Reform.

Structural Reform

The Shire of Kulin has no obligations for structural reform. Nonetheless, the Shire of Kulin remains committed to the principals of Structural Reform.

DISABILITY SERVICES PLAN

Council continues to remain committed to the Disability Services Plan and will undertake improvements to ensure ongoing access to Council Property and Services for people with disabilities as funds become available.

FREEDOM OF INFORMATION

The Shire of Kulin will provide information to people requesting it from Council. Should a request not be met satisfactorily, then a Freedom of Information Application can be lodged with Council. During the year ended 30 June 2013, no Freedom of Information Applications were received.

RECORD KEEPING PLAN

The Shire of Kulin is committed to ensure that all staff, contractors and elected members maintain compliant record keeping practices. New staff are required to complete an induction program and ongoing training with regards to recordkeeping requirements. Accordingly Council continues to maintain a recordkeeping system to be fully compliant with the relevant legislation. An amended Recordkeeping Plan was submitted to the State Records Commission in July 2013.

Greg Hadlow
Chief Executive Officer



DEPUTY CHIEF EXECUTIVE OFFICER'S REPORT

Responsibility of this position includes finance, rating, information technology & customer service.

FINANCE

Loans

In June 2013 Council paid out the Country Housing Authority Community Bank Residence Loan and the Bendigo Bank Subdivision Loan. This reduced our total amount on borrowing from \$1,690,493 to \$1,112,767 at 30 June 2013.

Loan 57	WA Treasury Freebairn Recreation Centre	\$135,740
Loan 58	Bendigo Bank GEHA Project	\$511,377
Loan 60	WA Treasury Aquatic Centre	\$465,650
TOTAL		\$1,112,767

Reserve Accounts

The total balance of reserve holdings at 30 June 2013 was \$1,587,885. These funds are currently being held on Term Deposit with the Bendigo Bank. The interest is added to the principal at maturity. At 30 June 2013 the reserve balances were as follows;

Long Service Leave	\$130,877
Building	\$141,972
Admin Equipment	\$56,425
Joint Venture Housing	\$80,720
Plant	\$215,825
Freebairn Estate	\$33,366
Freebairn Recreation Centre	\$199,060
Insurance	\$71,201
Town Planning	\$25,000
Natural Disaster	\$120,000
FRC Surface & Equipment Replacement	\$13,439
General Purpose	\$500,000
TOTAL	\$1,587,885

Budgeting

All residents, clubs and groups are advised that budget submissions for any proposed works are to be lodged with Council in April each year. A copy of the 2013/14 budget is available on the Shire website www.kulin.wa.gov.au and upon request.

Salaries

Under the Local Government (Administration) Regulations 1996, Local Governments are required to report the number of employees entitled to an annual salary of \$100,000 or more. In the 2012-13 financial year the Shire employed one staff member whose salary was over this threshold, being within the \$120,000—\$130,000 salary band.

Grants

The following grants were received during the year;

Grants Commission	\$680,032
Grants Commission 13-14 Advance	\$766,512
ESL Bush Fire Allocation	\$31,120
ESL SES Allocation	\$12,880
Black Spot	\$26,020
Regional Road Group	\$325,000
Roads to Recovery	\$172,772
Wheatbelt Development Commission Roe Regional Business Case Funding	\$15,968
Natural Resource Management Dudinin Golf Course revegetation	\$23,000
CSRFF Kulin Aquatic Centre Blankets	\$12,146
CSRFF Dudinin Tennis Court Lighting Upgrade	\$7,856
Lotterywest Tin Horse Highway walk path	\$14,700
AWARE Program	\$10,000
Cat Act Implementation Grant—Capital	\$10,140
Cat Act Implementation Grant	\$10,000
Royalties for Regions—Resource Centre Roof replacement	\$360,360

RATING

A schedule of rates imposed in the 2012/13 year forms part of the Annual Financial Report attached to this report.

Rate debtors increased from \$45,964 at 30 June 2012 to \$76,933 at 30 June 2013. Council procedure is being followed to recover these debts.

CUSTOMER SERVICE

Administration Office & Community Resource Centre

The Shire continues to strive to ensure both residents & visitors of the Shire of Kulin receive a satisfactory level of customer service. Both the Shire Administration Office and the Community Resource Centre are open Monday to Friday from 8.30am to 4.30pm.

INFORMATION TECHNOLOGY

The Shire is continually looking to better Information Technology to ensure that we are delivering the best level of service possible.

The 12/13 financial year saw the creation of a Council Facebook page and a new Council website. Residents are encouraged to 'like' our Facebook page to automatically receive updates on the happenings in the Shire and to regularly check our website.

Carly Bradford
Deputy CEO

TRANSPORT SERVICES REPORT

Transport Services is responsible for the:

- management of infrastructure assets including road networks, drainage, parks, gardens and waste management
- co-ordination of private works jobs
- street signage

The following road program was completed during the 2012/13 financial year;

Regional Road Group Funding

Tarin Rock North Rd	Reconstruct & seal	4.0km
Allen Rock Rd	Reconstruct & gravel sheet	3.7km

Roads to Recovery Funding

Jones Rd	Mulching road verges	\$7,500
Commonwealth Rd	Mulching road verges	\$7,500
Varley North Rd	Widen, reconstruct & gravel	5.6km

Own Resources

Henderer Rd	Widen, reconstruct & gravel	4km
Paperbark Rd	Widen, construct and gravel	1.5km
Hopkins Rd	Widen, construct and gravel	3.0km
Fotheringham Rd	Widen, construct and gravel	3.3km
Boundary Rd	Widen, construct and gravel	3.0km

Black Spot

Kulin Dudinin Rd	Realign corner & seal	\$37,630
------------------	-----------------------	----------

Grain Freight Program

Kulin West Rd	Construct new road through shire paddock linking up with Corrigin Rd
---------------	--

Main Roads WA

Williams Kondinin Rd, Jitarning	Completion of 110SLK—114 SLK
Williams Kondinin Rd, Jitarning	Commence construction 114 SLK—117 SLK

Miscellaneous Works

- Winter Grading
- Summer Grading
- Gravel Patching
- Town Streetscape
- Roadside Vegetation
- Centre Line Marking
- General Maintenance

Other

- Gravel Sheeting
- Clearing Drainages

Len Hobson
Manager of Works



Grain Freight works to Kulin West Rd

LEISURE SERVICES REPORT

Yet another year has passed and things are continually improving at the Freebairn Recreation Centre (FRC). Having been in the position of Manager for a little over a year now, I think I am finally getting my head around things and look forward to improving the services and facilities here in the near future.

Global Good Foundation Camps/Camp Kulin

October 2012 saw the first Global Good Foundation Camp held in Kulin. Thanks to the forward thinking of Yvonne Bowey, we have held 2 more camps since then, and are now lucky enough to have former GGF Director Tanya Dupayne as part of our shire staff team. Tanya is now heading the newly formed 'Camp Kulin' initiative and will be facilitating kid's camps throughout the year on behalf of the shire. This is a fantastic initiative which will utilise our recreation and accommodation facilities all year round.

Great Gatsby Casino Night

The Great Gatsby Casino Night was an event not many will forget. 4 full sized casino tables, red carpet entry, door prizes and a 7 person Grand Final play off, were just a few highlights of the evening. The '1920's glamour' theme gave everyone a chance to channel their inner 'flapper' and they definitely did not disappoint. With Best Dressed Female going to Jennie McInnes for her glitzy pink number, and Best Dressed Male awarded to Richard Bradford for his black and white two piece, with a complimentary scarf. The overall winner of the evening was Kim Brandis who received a Harvey World Travel, travel voucher valued at \$500. A huge thankyou to everyone who attended, and to the Junior Football Club for providing us all with dinner on the night.

Kulin Aquatic Centre

The 2012/13 summer season was another great one for the Kulin centre. With almost 10,000 people visiting our new facilities, the water slide was once again a great attraction. New shades sails were erected in late February, providing another attractive element to our already bright and inviting facility. With Simone Lockyer taking on half of the aquatic management responsibilities this year, I believe it will be another fantastic season. See you all there in November.

Events & Usage

Each year a record is kept of all functions, seminars, fixture events and training sessions held at the FRC. During the 2012/2013 year –

- 112 events & Seminars were held.
- 73 home sporting fixtures
- 58 social sporting fixtures
- 86 training nights

Records of the 2012/2013 year show that the events listed have attracted approximately 12,886 people to the centre.

Sporting Clubs

I would like to take this opportunity to thank the Sporting Clubs for their continued support of the FRC. We are extremely lucky to have such amazing facilities in our

community and seeing our sporting clubs make such great use of them over the sporting season is fantastic. A special thanks must go to the Junior Basketball Club for purchasing new square recording tables for the centre. They have been put to good use on a number of occasions.

Staff

Each year the FRC staff plays a huge part in the success of the centre. I would firstly like to thank Simone Lockyer, who has recently come on board as our new Rec Assistant/Bar Manager. Simone has been a fantastic addition to the FRC staff, with her enthusiasm and fresh ideas adding another element to the bar area. To all the casual bar staff, thank you for all your hard work, and to Sarah, who has now been with us for almost 6 months, thank you.

A huge thankyou must also go to Joy Adams and Betty Tyley who work extremely hard to maintain the high standard of cleanliness at the centre. Your early morning starts and late night loads are very much appreciated – thank you.

And lastly I would like to thank all the outside staff and maintenance crew who help around the centre. Whether it be setting up functions, laying the carpet or simply fixing a door handle, all of your work is very much appreciated, thank you.

Appreciation

Lastly I would like to thank the FRAC committee for their continued support throughout the year. I look forward to working with you all in the year ahead to explore new and exciting ventures for the FRC and our community.

Jane Ardagh

Manager of Leisure Services



Great Southern Colts Carnival June 2013

COMMUNITY RESOURCE CENTRE REPORT

The Kulin CRC had staff changes and restructuring in the last financial year. Annette Lewis has been positioned at the Shire office to complete her Finance role, Gen Whisson has moved into CRC Office One to continue with her special projects work and Simone Lockyer is basing herself 3 days a week at the front counter to assist with CRC duties and other Shire tasks such as OH & S, Pool organisation and FRC duties.

The Kulin CRC has been very fortunate in the last financial year with securing \$75,900 in funding from the Department of Regional Development and Lands (now called Dept. of Regional Development). This funding goes towards operating expenses, governance expenses and costs and equipment required for the financial years planned activities.

Activities that have contributed to the Kulin CRC over the 2012-2013 financial year are:

- Tin Horse Highway Books 'Much more than Metal' have been selling well with Visitors to Kulin and the local community with great feedback on having a cheap souvenir available.
- Building hire has contributed to our steady income stream with having employment and disability services meeting once a fortnight in Lesser Hall. We also continue to house a full time Grain Marketer and full time Agronomist.
- Haines & Robertson Lawyers came to Kulin for a community information session that included Wills mid -2012, they also did site visits to farmers with great feedback from all.
- The Kulin Kindy and Pre Primary children came to the CRC and Health Centre on a Community Tour to see the services available at both centres.
- The Department of Immigration visited Kulin for an information session on Skilled Migrants for our region.
- We continue to have support from Edith Cowan University by completing several Exam Supervisions over the past year.
- The Small Business Centre of Eastern Wheatbelt conducted a Facebook information session for local business on how to promote their businesses. Follow up sessions will be continuing.
- Wheatbelt Optic contacted the Kulin CRC to see if they could provide another service for our town. We have had great feedback from both the community and Wheatbelt Optic on the support. We hope to continue this relationship with them to provide this service regularly. Thank you to the Health Centre for their support and assistance.
- Card Making Classes have taken off. 2 classes have been held so far and we envisage these classes to be available once a month or once every 6 weeks on an ongoing basis.

- The Kulin CRC has been supplying Joy Adams - Caravan Park Caretaker with 'Kulin packs' to give to people as they check in. Its covers all the information of the caravan park aswell as community and tourism information. We hope that these packs make Visitors feel a part of our community and stay that little bit longer to explore our region.

The Kulin CRC has many activities in the pipeline for 2013-2104 and we look forward to another exciting year ahead.

Brooke Tyson
Manager



Community Resource Centre

Your local connection

KULIN CHILD CARE CENTRE REPORT

Kulin Child Care Centre has been a hub of activity and change in the past year. We again have seen fantastic numbers at the centre, with all days in operation requiring at least two staff members. The support we get from the community and the Shire is wonderful and is an essential contribution to the success of the centre.

Staffing

We have had a number of staff changes in the past year. It is with great pleasure that we welcome Tanya Sands to the Supervising Officer role of the centre. Tanya began employment at the Centre in January 2012 and has made excellent contributions to the management and administration of the centre.

Barbara Bunworth and Sarah Reader continue to be permanent part time caregivers. This year both Barbara and Sarah have undertaken studies and we are very pleased that Sarah has completed her Certificate III qualifications, while Barbara is part way through her Diploma studies. Their commitment to furthering their qualifications is of great benefit to the centre.

As our numbers of children have increased, so has our reliance on relief staff. We are very fortunate to have Dee Carroll, Michelle Randall and Nanette Wilson regularly at the centre. They are a huge asset to our centre and we are very grateful for their continued commitment to providing excellent care to our children.

We have also had a number of staff leave the centre in the past year. Sue Knapp finished as our Supervising Officer towards the end of 2011. We thank Sue for her wonderful efforts at the Centre. Sue made significant contributions to the growth of the centre and made it a nurturing and caring place for the children to attend. We also thank Trish Hayden, Alison Reader, Kendall Spurgeon and Matilda Pittard who have all moved on from the Kulin Child Care Centre. Your assistance was greatly appreciated.

The staff at the centre must be thanked for their continued hard work in ensuring that high quality care is given to the children attending the centre. The centre continues to have a wonderful caring and stimulating environment and this is reflected in the number of children permanently utilising the centre.

Committee

The Management Committee continue to do an outstanding job in ensuring the Centre operates effectively. A big thank you to all committee members who continue to be dedicated to improving the centre.

We thank Sarah Gangell and Renae Eva who have both left the committee. They have both been long serving members who have contributed a lot of time, effort and expertise into the committee. Thank you for your contributions.

It is with great excitement that we welcome two new members to the committee. Sharyn McAdam and Ashley Buttigig join our committee and we look forward to your contributions.

Operational Aspects

In August 2012 the Education and Care Services National Regulations 2012 became operational. Implementation of the new Regulations has resulted in additional administrative workloads for staff and the committee.

Outdoor Area Upgrade

We are currently developing a new outdoor area to further incorporate nature based play opportunities. The works will be funded via grant and fundraising opportunities and will be an exciting addition to our Centre.

Taryn Scadding
Management Committee Chairperson



Annual Financial Report

Auditor's Report