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Minutes of an Ordinary Meeting of Council held in the Freebairn Recreation Centre on Wednesday 16 September 2015 commencing at 4.22pm.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President of the Shire welcomed all present and declared the meeting opened at 4.22pm.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

JM Sullivan	President	East Ward
BD West	Deputy President	West Ward
RD Duckworth	Councillor	West Ward
MJ Ledwith	Councillor	West Ward
BP Taylor	Councillor	Central Ward
G Robins	Councillor	Town Ward
HT McInnes	Councillor	Town Ward
R Bowey	Councillor	Town Ward
R O'Brien	Councillor	Central Ward
G Hadlow	Chief Executive Officer	
C Vandenberg	Deputy CEO	
N Thompson	Executive Support Officer	
L Hobson	Manager of Works	

3. PUBLIC QUESTION TIME

As there were no members of the public present, there were no questions asked.

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 19 August 2015

01/0915

Moved Cr Robins Seconded Cr Duckworth that the minutes of the Ordinary Council Meeting held on 19 August 2015 be confirmed as a true and correct record.

Carried 9/0

Kulin Bush Races Meeting – 3 September 2015

02/0915

Moved Cr West Seconded Cr O'Brien that the minutes of the Kulin Bush Races Meeting held on 3 September 2015 be received.

Carried 9/0

6 MATTERS REQUIRING COUNCIL DECISION

6.1 List of Accounts – July 2015

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
DISCLOSURE OF INTEREST:

SUMMARY:

Attached is a list of accounts paid during the month of August 2015 for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That August payments being cheque No 1703 - 1708 (Bush Races), 310 (Trust Fund) 36404 - 36427 (Municipal), EFT No's 10121 - 10247 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$1,417,402.46 be passed for payment.

VOTING REQUIREMENTS:

Simple majority required.

03/0915

Moved Cr Robins Seconded Cr McInnes that August payments being cheque No 1703 - 1708 (Bush Races), 310 (Trust Fund) 36404 - 36427 (Municipal), EFT No's 10121 - 10247 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$1,417,402.46 be passed for payment.

Carried 9/0

6.2 Financial Reports August 2015

RESPONSIBLE OFFICER: DCEO

FILE REFERENCE: 12.01

AUTHOR: DCEO

DISCLOSURE OF INTEREST:

SUMMARY:

Attached are the financial reports for the periods ending 31 August 2015.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statements for the period ending 31 August 2015.

VOTING REQUIREMENTS:

Simple majority required.

04/0915

Moved Cr Duckworth Seconded Cr O'Brien that Council endorse the monthly financial statements for the period ending 31 August 2015.

Carried 9/0

6.3 Pingaring 90th Reunion Christmas Tree

NAME OF APPLICANT: Pingaring Progress Association
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 02.11
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Pingaring Progress Association wrote to Council seeking support for their upcoming 90th Christmas Tree function to be held in Pingaring in December 2015.

BACKGROUND & COMMENT

Council considered the matter at the August meeting and the matter was deferred pending further investigation by Cr Bard Taylor.

Subject to Cr Taylors report Council will now need to reconsider this matter.

FINANCIAL IMPLICATIONS

Nil, sufficient funds allocated in the 2015/16 budget.

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION

To be formulated following Cr Taylors report.

VOTING REQUIREMENTS

Simple majority required

05/0915

Moved Cr Duckworth Seconded Cr Robins that Council contribute \$1000 to the Pingaring Progress Association in support of their upcoming 90th Christmas Tree function to be held in Pingaring in December 2015.

Carried 9/0

CEO, Greg Hadlow declared a financial interest in Item 6.4

6.4 CEO – Long Service Leave

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 22.04
AUTHOR: CEO
DISCLOSURE OF INTEREST: As the employee concerned I declare a financial interest in this matter.

SUMMARY:

I became eligible for LSL at the end of July and am putting up this matter for Council discussion and consideration.

BACKGROUND & COMMENT:

I have attached a copy of the relevant legislation in relation to taking of leave. At this stage I would like to take some LSL over the Christmas/New year period however I am uncertain whether I want to take the leave at double pay or single pay.

The following is a breakdown of various scenarios in relation to the taking of leave:

Take the leave at single time

Regardless I do not intend to take all the leave at one time so if I take his option then I would look at taking the leave over 3 separate periods. The problem if I do this is that all that will happen is that over the next year or two I will not then be taking any annual leave which in effect means this will be accruing so that at the end of two years I will have something like 16 weeks of annual leave owing.

Take leave at double time

If I take this option I would take LSL over two periods in the next 12 months. By splitting the leave I do not believe we would need to get relief staff in for the leave periods.

FINANCIAL IMPLICATIONS:

The only financial implication will be if I was to take the full 13 weeks leave at one time, obviously if this was the case Council would need to consider relief staff for this period. Regardless the impact on Councils budget can be reduced by transferring some money from the LSL Reserve if considered necessary.

STATUTORY AND TOWN PLANNING IMPLICATIONS:

Local Government (Long Service Leave) Regulations

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

There obviously will be an impact on our management structure however this will be worked through depending on what is decided in relation to the taking of leave.

RECOMMENDATION

That Council authorise the President to negotiate with the CEO the taking of his LSL entitlements over the next 12 to 18 months and if necessary the taking of such leave be permitted at double pay if this suits both parties.

VOTING REQUIREMENTS

Simple majority required

06/0915

Moved Cr Duckworth Seconded Cr Robins that Council authorise the President to negotiate with the CEO the taking of his LSL entitlements over the next 12 to 18 months and if necessary the taking of such leave be permitted at double pay if this suits both parties.

Carried 9/0

6.5 Local Government Financial Assistance Grants

NAME OF APPLICANT: Australian Local Government Association (ALGA)
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 15.05
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

I have attached a copy of a letter received from the ALGA in relation to the campaign to maintain FAGs and restore indexation to grants. WALGA has also written a similar letter.

BACKGROUND & COMMENT

Basically the ALGA is seeking Council support for the ongoing campaign and has asked that we pass a resolution to indicate our acceptance of the importance of the FAGs grants.

FINANCIAL IMPLICATIONS

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION

That the Kulin Shire Council:

- Acknowledges the importance of the federal funding through the Financial Assistance Grants program for the continued delivery of councils services and infrastructure,
- Acknowledges that the council will receive approx. \$1.711M in 2015/16, and
- Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.

VOTING REQUIREMENTS

Simple majority required

07/0915

Moved Cr O'Brien Seconded Cr West that the Kulin Shire Council:

- Acknowledges the importance of the federal funding through the Financial Assistance Grants program for the continued delivery of councils services and infrastructure,
- Acknowledges that the council will receive approx. \$1.711M in 2015/16, and
- Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.

Carried 9/0

6.6 Regional Road Group – 5 year Road Program

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 28.06
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

I have attached a copy of the 5 year road program submitted with the recent RRG applications for Council information.

BACKGROUND & COMMENT:

The 5 year road program is updated annually and needs to be endorsed by Council.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council endorse the 5 year RRG road program as submitted.

VOTING REQUIREMENTS:

Simple majority required

08/0915

Moved Cr McInnes Seconded Cr Taylor that Council endorse the 5 year RRG road program as submitted.

Carried 9/0

6.7 Australia Day Awards Policy

NAME OF APPLICANT: Marie Martin (CRC Manager)

FILE REFERENCE: 02.02

AUTHOR: Marie Martin

Disclosure of Interest: NIL

SUMMARY:

The following is a brief outline of the proposed format for the annual Premier's Australia Day Active Citizenship Award Selection Committee

BACKGROUND & COMMENT:

There were no applications received from the community to serve on the selection committee following an advertising period of approx. one month. In view of this it is suggested that a 4 person committee be established, consisting of 2 councilors and 2 staff members.

The awards proposed are:

- Premier's Australia Day Active Citizenship Award
- Premier's Australia Day Active Citizenship Award for a person under 25 years
- Premier's Australia Day Active Citizenship Award for a community group or event

Nominations for the awards will be invited later this year and the role of the committee will be to ensure the recipients are selected from people and groups who have made a noteworthy contribution during the current year, or given outstanding service to the local community over a number of years through active involvement.

Committee members must display a high level of integrity, objective, adhere to the award guidelines/policy and keep all nominations strictly confidential up to the day of the awards. A copy of the guidelines for the annual award will be available once the selection committee has been appointed.

FINANCIAL IMPLICATIONS

If any additional resources are required an allowance will be made in the 2015/16 Budget

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSUNTATION:

Invitations have been advertised for a position on the selection committee with no response received

WORKFORCE IMPLCATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council appoint the following people to the selection committee for the annual Premier's Australia Day Active Citizenship Awards for the district of Kulin:

- President and Deputy President, and
- CEO and one other staff member

VOTING REQUIREMENTS RECOMMENDATION:

Simple majority required.

09/0915

Moved Cr West Seconded Cr Robins that Council appoint the following people to the selection committee for the annual Premier's Australia Day Active Citizenship Awards for the district of Kulin:

- Cr Duckworth and Cr Bowey, and
- Greg Hadlow CEO and Tanya Dupagne (Camp Kulin Manager)
- One other community member to be determined.

Carried 9/0

7 COMPLIANCE

Nil

8. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10. DATE AND TIME OF NEXT MEETING

The next Ordinary Council meeting will be held on Wednesday 21 October 2015 commencing at 10:00am.

11. CLOSURE OF MEETING

There being no further business the meeting closed at 5:15pm.