

## **ORDER OF BUSINESS**

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**Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 20 July 2016 commencing at 4:15pm**

**1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

Nil

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

Attendance

BD West	President	West Ward
RD Duckworth	Deputy President	West Ward
HT McInnes	Councillor	Town Ward
MJ Ledwith	Councillor	West Ward
R Bowey	Councillor	Town Ward
G Robins	Councillor	Town Ward
R O'Brien	Councillor	Central Ward
BP Taylor	Councillor	Central Ward
L Varone	Councillor	East Ward
N Mason	Chief Executive Officer	
C Vandenberg	Deputy CEO	
N Thompson	ESO / Minutes	

Apologies

Nil

**3. PUBLIC QUESTION TIME**

Nil

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Shire of Kulin Ordinary Meeting – 22 June 2016

**01/0716**

**Moved Cr Robins Seconded Cr Ledwith that the minutes of the Ordinary Council Meeting held on 22 June 2016 be confirmed as a true and correct record.**

**Carried 9/0**

Kulin Bush Races General Meeting – 29 June 2016

**02/0716**

**Moved Cr O'Brien Seconded Cr Robins that the minutes of the Kulin Bush Races General Meeting held on 29 June 2016 be confirmed as a true and correct record.**

**Carried 9/0**

**6 MATTERS REQUIRING COUNCIL DECISION**

**6.1 List of Accounts – June 2016**

**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.06  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:**  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached are the list of accounts paid during the month of June 2016 for Council's consideration.

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That June payments being cheque No 338 - 340 (Trust Fund), 1860 - 1865 (Bush Races), 36599 - 36617 (Municipal), EFT No's 11464 - 11634 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$514,907.14 be passed for payment.

**VOTING REQUIREMENTS:**

Simple majority required.

03/0716

**Moved Cr Taylor Seconded Cr McInnes that June payments being cheque No 338 - 340 (Trust Fund), 1860 - 1865 (Bush Races), 36599 - 36617 (Municipal), EFT No's 11464 - 11634 (Municipal), credit card payments, creditor payments, and other vouchers from the Municipal Fund totalling \$514,907.14 be passed for payment.**

**Carried 9/0**

## **6.2 Financial Reports – June 2016**

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**RESPONSIBLE OFFICER:** DCEO

**FILE REFERENCE:** 12.01

**AUTHOR:** DCEO

**STRATEGIC REFERENCE/S:**

**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached are the financial reports for the period ending 30 June 2016. While all End of Month procedures have been completed there are a couple of final journals which will need to be run as part of our End of Year processes. Typically, when we close off a month, any final payments or journals postings, which are not processed prior to the agenda being prepared will be presented to Council in the following month's agenda. As this is the final month of the year we will need to place all 2015/16 payments in to June, and as at the 14<sup>th</sup> July, not all invoices have been received and processed and accruals for year-end have not been posted.

The following journals need to be processed and will have effect on the final numbers for the 2015/16 year:

- Salary & Wage Accrual
- Creditor payments not yet received (circa \$30,000)
- Annual Leave and Long Service Leave Accrual
- Fair Value Journal (Non-Cash, will not have an effect on Net Current Assets)
- Stock on Hand Journals
- Final accounts for Kulin Bush Races.

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council endorse the monthly financial statements for the period ending 30 June 2016.

**VOTING REQUIREMENTS:**

Simple majority required.

04/0716

Moved Cr Robins Seconded Cr O'Brien that Council endorse the monthly financial statements for the period ending 30 June 2016.

Carried 9/0

### 6.3 Application for Planning Consent – B & R Smoker

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**NAME OF APPLICANT:** DCEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 18.05  
**AUTHOR:** DCEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Brad and Rynelle Smoker have submitted an application for planning consent to construct a colour bond shed at Lot 115 Rankin Street, Kulin.

**BACKGROUND & COMMENT:**

Details of the application are:

- The land is zoned residential.
- Dimensions 16.63m x 12.25m x 3.4m high or 203.72 m2.
- External construction material is steel cladding, colour bond.
- The building is to be used as a garage and storage shed for the residence.
- All storm water will be captured and plumbed in to an existing 110,000L rainwater tank.

The application fits the requirements of our town planning scheme.

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Town Planning Scheme No2 and associated policies.

**POLICY IMPLICATIONS:**

As above.

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That planning consent be given to B & R Smoker to erect a 16.63m x 12.25m x 3.4m high colour bond shed on Lot 115 Rankin Street, Kulin subject to the following conditions:

- The construction of the shed is subject to the issuance of an appropriate building licence and conforming to the Building Code of Australia, and
- The setbacks are to comply with the Building Codes as required for this type of construction.

**VOTING REQUIREMENTS:**

Simple majority required.

05/0716

Moved Cr Duckworth Seconded Cr Robins that planning consent be given to B & R Smoker to erect a 16.63m x 12.25m x 3.4m high colour bond shed on Lot 115 Rankin Street, Kulin subject to the following conditions:

- The construction of the shed is subject to the issuance of an appropriate building licence and conforming to the Building Code of Australia, and
- The setbacks are to comply with the Building Codes as required for this type of construction.

Carried 9/0

EHO has requested that Item 6.4 be withdrawn due to additional amendments being required from the Dept of Local Government and Communities.

## **6.4 Animals, Environment and Nuisance Local Law 2016**

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**NAME OF APPLICANT:** Shire of Kulin  
**FILE REFERENCE:** 19.03  
**STRATEGIC REFERENCE/S:** 2.1 'What we do'.  
**AUTHOR:** Mr J Goldacre, Environmental Health Officer

**SUMMARY:**

With the conclusion of the advertising of the Shire of Kulin Animals, Environment and Nuisance Local Law 2016 and correspondence sent to the Hon. Ministers for comment the Council of Kulin now in the position to 'Make' the Local Law as reviewed and to then undertake the required steps to progress Gazettal.

**BACKGROUND & COMMENT:**

At the Shire of Kulin Ordinary Meeting of Council held in December 2015 it was resolved to prepare the Shire of Kulin Animals, Environment and Nuisance Local Law 2016 (RESOLUTION 08/1215). Due to significant changes to the then proposed Shire of Kulin Animals, Environment and Nuisance Local Law 2016 at the May 2016 Ordinary Meeting of Council it was resolved to restart the local law preparation process (RESOLUTION 14/0516); Advertising of the Shire of Kulin Animals, Environment and Nuisance Local Law 2016 closed on the 15 July 2016.

The Shire of Kulin Animals, Environment and Nuisance Local Law 2016 (Local Law) as presented in **ATTACHMENT 5** has been in the advertising phase since December 2015. The most recent advertising started in late May 2016 and concluded on the 15 July 2016. To date, inclusive of the first round of advertising from December 2015 to the 4 March 2016, submissions have been provided to the Shire of Kulin Chief Executive Officer by the Dept of Local Government and Communities (DLGC) and the Dept of Health (DoH); no submissions were submitted by the public.

Many of the recommendations from the DLGC and the DoH were integrated into the readvertised Local Law therefore do not require tabling. The changes so recommended in the previous version of the Local Law were for formatting, further definitions, typographical errors and suggestions in line with current best practices for such local laws.

Council is now to ruminant to 'Make' the Local Law pursuant to Section 3.12, subsection 4 of the *Local Government Act 1995*. By 'Making' the Local Law as presented to Council then authorisation is required to be given to the Shire President and Chief Executive Officer for their signatures and the affixing of the Shire Seal onto the 'Made' Local Law. When the Local Law is signed and sealed one original is sent to the Executive Director of Public Health for consent along with two copies. When the consented Local laws are returned to the Shire of Kulin the next step is to have the Local Law Gazetted by State Law Publishers. When Gazetted the Local Law is presented to the Hon. Minister for Local Government; Community Services; Seniors; Volunteering & Youth Mr T Simpson and the Executive Director of Public Health Mr Tarun Weeramanthri. A statewide public notice of title and summary of purpose and effect of Gazetted Local Law is required by publishing a notice in the Western Australian newspaper. The Joint Standing Committee on Delegated Legislation of the WA Parliament (JSCDL) is to be provided with an 'Explanatory Memorandum' as well as ten copies as Gazetted within ten days of Gazettal.

## MINUTES OF ORDINARY MEETING HELD 20 JULY 2016

Provided the Local Law gets through the JSCDL review the Shire of Kulin will finally have a clear and present Local Law to deal effectively and in the first instance locally on matters pertaining to animals, environment and nuisances.

### **FINANCIAL IMPLICATIONS:**

29 pages with an estimated price of \$101.45 per page is \$2,942.05 for a Special Gazette. State Law Publishers have advised they can scale down the text formatting and anticipate the cost for Gazettal can be less than the figure quoted. Also to be budgeted is the cost to advertise a Notice in the Western Australian newspaper to announce the Making of the Local Law, its purpose and effect which is around \$500.

### **STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Health Act 1911; &  
Local Government Act 1995.  
Nil Town Planning Implications.

### **RECOMMENDATION:**

That Council resolves to:

1. 'Make' the Shire of Kulin Animals, Environment and Nuisance Local Law 2016 as presented to Council in **ATTACHMENT 5**;
2. Authorise the affixing the Shire of Kulin Seal to the Shire of Kulin Animals, Environment and Nuisance Local Law 2016 to be done in the presence of the Shire President and the Chief Executive Officer who are so authorised to sign; and
3. Authorise the Chief Executive Officer to carry out the process of Gazettal of the Shire of Kulin Animals, Environment and Nuisance Local Law 2016 and to complete the required administrative functions to enable the Shire of Kulin Animals, Environment and Nuisance Local Law 2016 to be a functioning statutory piece of legislation within the district of Kulin.

### **VOTING REQUIREMENTS:**

Absolute majority required.

## **6.5 Kulin Retirement Homes Inc. – Request to write off rates**

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**NAME OF APPLICANT:** Kulin Retirement Homes Inc.  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 25.02  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

### **SUMMARY:**

In past years the Kulin Retirement Homes has requested a refund of rates for their property in Gordon Street and Price St, Kulin. All service charges applicable for the property are to be paid by the committee.

### **BACKGROUND & COMMENT:**

This year the committee has written to Council requesting that Council waive rates for both Kulinda Estate and the Workman Estate. Since the write off will occur so late in the year interest and ESL penalties have been charged and I also request that these charges are written off also.

### **FINANCIAL IMPLICATIONS**

The write off is allowed for in annual budget.

### **STATUTORY AND TOWN PLANNING IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS:**

Nil

### **STATUTORY AND PLANNING IMPLICATIONS:**

Nil

### **POLICY IMPLICATIONS:**

Nil

### **COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council rates levied to Kulin Retirement Homes totalling \$7,876.20 (\$639.90 in penalty charges) for assessment number A95, charged against Kulinda Village and \$2,998.23 (\$243.50 in penalty charges) for assessment number A1422, charged against Workman Estate, be donated back to the organisation as they continue to operate as a not for profit community organisation.

**VOTING REQUIREMENTS:**

Simple majority required.

06/0716

**Moved Cr Duckworth Seconded Cr O'Brien that Council rates levied to Kulin Retirement Homes in 2015/16, totalling \$7,876.20 (\$639.90 in penalty charges) for assessment number A95, charged against Kulinda Village and \$2,998.23 (\$243.50 in penalty charges) for assessment number A1422, charged against Workman Estate, be donated back to the organisation as they continue to operate as a not for profit community organisation.**

**Carried 9/0**

## **6.6 Kulin Motor Museum Inc - Lease**

**NAME OF APPLICANT:**

Kulin Motor Museum Inc.

**FILE REFERENCE:**

02.09.10

**STRATEGIC REFERENCE/S:**

Shire of Kulin Corporate Business Plan  
2.2 Economic – Improved Visitor Experience

**AUTHOR:**

CEO

**SUMMARY:**

The Lease of Kulin Lots 72 & 74 Day Street to the Kulin Motor Museum Inc. is finalised and ready for approval and signing.

**BACKGROUND & COMMENT:**

Completing Council resolution May 2016 16/0516 approving a lease agreement with the Kulin Motor Museum Inc.

**FINANCIAL IMPLICATIONS:**

Peppercorn rental will apply.

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council approve the lease agreement as presented, sign and apply the common seal to the document.

**VOTING REQUIREMENTS:**

Simple majority required.

07/0716

**Moved Cr Duckworth Seconded Cr Bowey that Council approve the lease agreement as presented, sign and apply the common seal to the document.**

**Carried 9/0**

## **7 COMPLIANCE**

Nil

## **8. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **9. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

### **9.1 Pingaring Telstra Tower - Application**

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**NAME OF APPLICANT:** Deighton Pty Ltd on behalf of Aurecon as the contractor for TELSTRA  
**FILE REFERENCE:** 08.03  
**STRATEGIC REFERENCE/S:** Strategic Community Plan – 2.1.3 Telecommunications Infrastructure  
**AUTHOR:** CEO

#### **SUMMARY:**

Council has received a development application from Deighton Pty Ltd for the construction of an emergency services and mobile base station at Location 1293, on the North Lake Grace – Karlgarin Rd, at the site of the existing Telstra telephone exchange for Pingaring (approx. 13 km north of Pingaring). The communications infrastructure is provided under the Black Spot government funded program.

#### **BACKGROUND & COMMENT:**

The proposal is to install on the existing 30m tower a 1.8m parabolic antenna at the 25m and 15m levels (2) and remove the existing gridpack antennas at the 29.5 and 15.9m levels.

Following a review of the proposal, having due regard for the Telecommunications Act 1997 & the Telecommunications (Low-Impact Facilities) Determination 1997, it is concluded that the proposal is identified as 'low impact' (i.e. the antennas being installed are 1.8m in diameter or less) and does not require a planning approval from the Shire of Kulin.

The documentation lodged with the Shire is for notification purposes. The applicant has provided an EME report, which obviously does not result in an adverse impact on any residential or commercial type developments within close proximity of the tower. As such, there are no objection to the installation of the new low impact facilities on the existing tower on the land.

Notwithstanding the above, according to DFES mapping, the subject land (area of land comprising the tower) is identified within a bushfire prone area. As such, the Shire may advise the proponent to undertake a BAL assessment to ensure that the works/facilities will not cause or be impacted by bushfire.

#### **FINANCIAL IMPLICATIONS:**

Nil

#### **STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil - does not require a planning approval from the Shire of Kulin.

#### **WORKFORCE IMPLICATIONS:**

Nil

#### **RECOMMENDATION:**

The Shire acknowledge receipt of the application and respond to Deighton Pty Ltd advising that it does not raise any objections/concerns to the installation of the low impact facilities on the existing telecommunications infrastructure (tower) on the land and advise that;

- according to DFES mapping, the subject land (area of land comprising the tower) is identified within a bushfire prone area. As such, the proponent should undertake a BAL assessment to ensure that the works/facilities will not cause or be impacted by bushfire.

#### **VOTING REQUIREMENTS:**

Simple majority required



08/0716

Moved Cr Robins Seconded Cr O'Brien that the Shire acknowledge receipt of the application and respond to Deighton Pty Ltd advising that it does not raise any objections/concerns to the installation of the low impact facilities on the existing telecommunications infrastructure (tower) on the land and advise that;

- according to DFES mapping, the subject land (area of land comprising the tower) is identified within a bushfire prone area. As such, the proponent should undertake a BAL assessment to ensure that the works/facilities will not cause or be impacted by bushfire.

Carried 9/0

## 9.2 Application for Subdivision – Wilson Dam Water Lot 1001

**NAME OF APPLICANT:** CEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 05.19 Purchase of Land  
**STRATEGIC REFERENCE/S:** Item 1.3 Corporate Business Plan (Infrastructure - recreation) Item 1.4 Community Strategic Plan – Liveable and Safe community – maintain playing fields  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** NIL

### SUMMARY:

Seeking Council resolution to finalise a Subdivision of Land and application for freehold including the resultant transfer of land to the Shire of Kulin for Lot 1 and Lot 1001 (portion of Location 1001) for the provision of dams for the supply of agricultural water to the Kulin recreation facilities; including the completion of a Licensing Agreement with Lotin Pty Ltd for the continued access to watering for stock purposes.

### BACKGROUND & COMMENT:

This matter backdates to the installation of Dam 1 & 2 and the informal arrangement and understanding held with Mike and Kathy Wilson over the use of the land and the supply of water for stock. In November 2015, past CEO Greg Hadlow signaled wanting to resolve the issue on a more permanent basis with the Wilson's and sought their agreement to the following;

- That the Shire would purchase the land for each of the Freebairn Recreation Reserve oval water dams with consideration equaling the value of the tanks, pipeline, fencing and pumping (that Shire supplies) for the purpose of watering stock;
- Shire would survey the proposed acquisition;
- That Council would undertake to subdivide proposed Lot A from Lot 1001 totaling 7.5951ha; then
- Provide a 5x5x5 License to Use water to secure the Wilson's rights to access water from the dams.

Of the options to secure the facility under Shire control; subdivision and purchase with a License to Use (water) is the only assured resolution to the current informal arrangement. Any future change of ownership has no effect on Shire security to ensure water supplies from the dam sources and provides the Wilson's some certainly to access stock water.

### FINANCIAL IMPLICATIONS:

The previous uncertainty about how to resolve the matter has never brought the conclusion of subdivision to a head – but knowing now that this process will be needed makes the picture of cost clearer.

To have PH and KE GOW (Licensed Surveyors) to complete the WA Planning Commission (WAPC) form 1A application - \$3800; survey and plan production and deal with conditions - \$7000 and Application for new title via a settlement agent - \$1000. Total \$10,000. The staff time on the application for subdivision will be minimal.

Current 2016/17 Budget can accommodate this expense under administration consultancies – technically it is an administration issue to resolve the paperwork around the acquisition of the land for a facility that is already established and is a cost that cannot be avoided to resolve the matter.

### STATUTORY AND TOWN PLANNING IMPLICATIONS:

Subdivision matter that will rest with the WAPC for determination – as the facility already exists by consent – unlikely to require any further input to be approved.

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the Shire of Kulin make application to the WAPC (via contractors PH & KE Gow) to seek subdivision of Lot 1001 Kulin as per the attached plan and acknowledge that subdivisional cost will be in the region of \$10,000; following which a License to Use stock water be finalised with the owners of Lot 1001 in accordance with the previously negotiated conditions.

**VOTING REQUIREMENTS:**

Simple majority required.

09/0716

**Moved Cr Ledwith Seconded Cr McInnes that the Shire of Kulin make application to the WAPC (via contractors PH & KE Gow) to seek subdivision of Lot 1001 Kulin as per the attached plan and acknowledge that subdivisional cost will be in the region of \$10,000; following which a License to Use stock water be finalised with the owners of Lot 1001 in accordance with the previously negotiated conditions.**

**Carried 9/0**

**9.3 Bendigo Bank Accounts – Changes to Authorised Signatories**

**NAME OF APPLICANT:** DCEO  
**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.02 Banking  
**STRATEGIC REFERENCE/S:**  
**AUTHOR:** DCEO  
**DISCLOSURE OF INTEREST:** NIL

**SUMMARY:**

With the appointment of a new CEO there is the need to update the list of signatories on all accounts held with the Kulin branch of Bendigo Bank. It has been some time since the last update so there will be a number of changes to authorise.

**BACKGROUND & COMMENT:**

Traditionally Councillors were included as signatories when they were required to sign cheques each month, as that is no longer a requirement and staff can be authorised to process online banking, there is no longer a need to include Councillors as account signatories.

Bendigo Bank have advised who is currently an authorised signatory on each account. Required changes are noted on the right;

<u>Municipal &amp; Trust</u>	<u>Delete</u>	<u>Hold</u>	<u>Add</u>
	James Sullivan	Annette Lewis	Noel Mason
	Barry West	Nicole Thompson	
	Haydn McInnes	Cassi-Dee Vandenberg	
	Gregory Hadlow		
	Rodney Duckworth		
	Mathew Ledwith		
	Lauren Franklin		
<u>Trip Fund</u>	<u>Delete</u>	<u>Hold</u>	<u>Add</u>
	Gregory Hadlow	Annette Lewis	Noel Mason
	Carly Bradford	Lenard Hobson	
		Nicole Thompson	
		Cassi-Dee Vandenberg	

MINUTES OF ORDINARY MEETING HELD 20 JULY 2016

<u>Social Club</u>	<u>Delete</u>	<u>Hold</u>	<u>Add</u>
	Gregory Hadlow Melanie Edwards	Lenard Hobson Nicole Thompson Cassi-Dee Vandenberg	Noel Mason
<u>Fishing Trip</u>	<u>Delete</u>	<u>Hold</u>	<u>Add</u>
	Gregory Hadlow	Lenard Hobson Nicole Thompson Cassi-Dee Vandenberg Annette Lewis	Noel Mason
<u>Freebairn Rec Centre</u>	<u>Delete</u>	<u>Hold</u>	<u>Add</u>
	Gregory Hadlow Rodney Duckworth Jane Ardagh	Annette Lewis Nicole Thompson Cassi-Dee Vandenberg	Noel Mason
<u>Bush Races</u>	<u>Delete</u>	<u>Hold</u>	<u>Add</u>
	Gregory Hadlow James Sullivan Barry West Haydn McInnes Graeme Robertson Rodney Duckworth Mathew Ledwith	Annette Lewis Nicole Thompson Cassi-Dee Vandenberg	Noel Mason Nick Grant

There is also a need to authorise a credit card in the name of Noel Mason.

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council advise Bendigo Bank of the required changes to authorised signatures on all account as listed above and approve the request for a credit card for the CEO, Noel Mason.

**VOTING REQUIREMENTS:**

Simple majority required.

09/0716

**Moved Cr Duckworth Seconded Cr Robins that Council advise Bendigo Bank of the required changes to authorised signatures on all account as listed above and approve the request for a credit card for the CEO, Noel Mason.**

**Carried 9/0**

10/0716

**Moved Cr McInnes Seconded Cr Duckworth that Council close the meeting to the public under Section 5.23 (2)(b) of the Act – the personal affairs of a person.**

**Carried 9/0**

MINUTES OF ORDINARY MEETING HELD 20 JULY 2016

12/0716

Moved Cr Taylor Seconded Cr O'Brien that Council resume the meeting open to the public and that the items discussed by Council remain confidential until further notice.

Carried 9/0

11/0716

Moved Cr Bowey Seconded Cr Duckworth .....

Carried Unanimously

## **10. DATE AND TIME OF NEXT MEETING**

The next Ordinary Council meeting will be held on Wednesday 17 August 2016 at 1:00pm.

## **11. CLOSURE OF MEETING**

There being no further business the meeting closed at 6.14pm.