

ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4 APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 5.1 Shire of Kulin Ordinary Meeting – 19 December 2018
- 6 MATTERS REQUIRING DECISION**
 - 6.1 List of Accounts – December 2018 & January 2019
 - 6.2 Financial Reports – December 2018 & January 2019
 - 6.3 RFT 01/2018 – 1 Transportable Dwelling
 - 6.4 RFT - Primer Mover Changeover
 - 6.5 Side Tipper Changeover
 - 6.6 Community Water Supply Program
- 7 COMPLIANCE**
 - 7.1 Compliance Reporting - General Compliance Dec 2018 & Jan 2019
 - 7.2 Compliance Reporting – Delegations Exercised December 2018
- 8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 10 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**
- 11 DATE AND TIME OF NEXT MEETING**
- 12 CLOSURE OF MEETING**

Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 20 February 2019 commencing at 4.52pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

BD West	President	West Ward
RD Duckworth	Deputy President	West Ward
HT McInnes	Councillor	Town Ward
G Robins	Councillor	Town Ward
B Smoker	Councillor	West Ward
R Bowey	Councillor	Town Ward
BP Taylor	Councillor	Central Ward
MS Lucchesi	Councillor	Central Ward
L Varone	Councillor	East Ward
G Yandle	Chief Executive Officer	
C Vandenberg	Deputy Chief Executive Officer	
J Hobson	Manager of Works	
N Thompson	ESO/Minutes	

APOLOGIES

Nil

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 19 December 2018

01/0219

Moved Cr Robins Seconded Cr Duckworth that the minutes of the Ordinary Council Meeting held on 19 December 2018 be confirmed as a true and correct record.

Carried 9/0

6 MATTERS REQUIRING DECISION

6.1 List of Accounts – December 2018 & January 2019

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the months of December 2018 and January 2019 for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That December payments being cheque no.'s 37067 – 307075; EFT No's 14756 - 14873, DD6754.1 – DD6784.1 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$660,505.29 be received; and

That January payments being cheque no.'s 247 – 248 (Trip), 37076 – 37085; EFT No's 14874 - 14952, DD6785.1 – DD66819.1 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$501,512.90 be received.

VOTING REQUIREMENTS:

Simple majority required.

02/0219

Moved Cr Robins Seconded Cr Taylor that December payments being cheque no.'s 37067 – 307075; EFT No's 14756 - 14873, DD6754.1 – DD6784.1 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$660,505.29 be received; and

That January payments being cheque no.'s 247 – 248 (Trip), 37076 – 37085; EFT No's 14874 - 14952, DD6785.1 – DD66819.1 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$501,512.90 be received.

Carried 9/0

6.2 Financial Reports – December 2018 & January 2019

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the periods ending 31 December 2018 and 31 January 2019.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council endorse the monthly financial statements for the periods ending 31 December 2018 and 31 January 2019.

VOTING REQUIREMENTS:

Simple majority required.

03/0219

Moved Cr Taylor Seconded Cr Lucchesi that Council endorse the monthly financial statements for the periods ending 31 December 2018 and 31 January 2019.

Carried 9/0

6.3 RFT 01/2018 – 1 Transportable Dwelling

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 23.05
AUTHOR: Garrick Yandle
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider submissions for Request for Tender (RFT) 01/2018 – 1 Transportable Dwelling.

BACKGROUND & COMMENT:

RFT 1/2018 - 1 Transportable Dwelling was advertised publically in The West Australian newspaper on Saturday 22nd December 2018. The tender period closed at 12 noon on Friday 18th January 2019.

The basic design specifications outlined in the RFT were:

“This contract is for the supply, delivery and erection of one dwelling as specified below:

House 1.) minimum of three bedrooms (all bedrooms must have built in robes) and two bathrooms and minimum floor area of 120m2.

The preferred layout is “open floor plan” for living and dining areas.

A detailed floor plan (with optional verandas or patios shown) and specifications must be submitted with the Tender. Respectively, these are to be attachments 3 and 4 to the tender submission, and labelled as such.

Fixtures and fittings in dwelling supplied as per the contract and where required are to incorporate the 6 Star Plus principles with the aim of conservation of our resources.

The dwelling is to be constructed to the standard of the Building Code of Australia 2016 and the referenced Australian Standards or equivalent.”

The budget for the proposed dwelling can be summarised as follows:

Item	Budget Amount (inc GST)
Building Supply, Delivery and Erection	\$ 250,000
Earthworks, Service Connection, Ancillaries	\$ 50,000
Staff and Plant Contribution Allowance	\$ 60,000
TOTAL	\$ 360,000

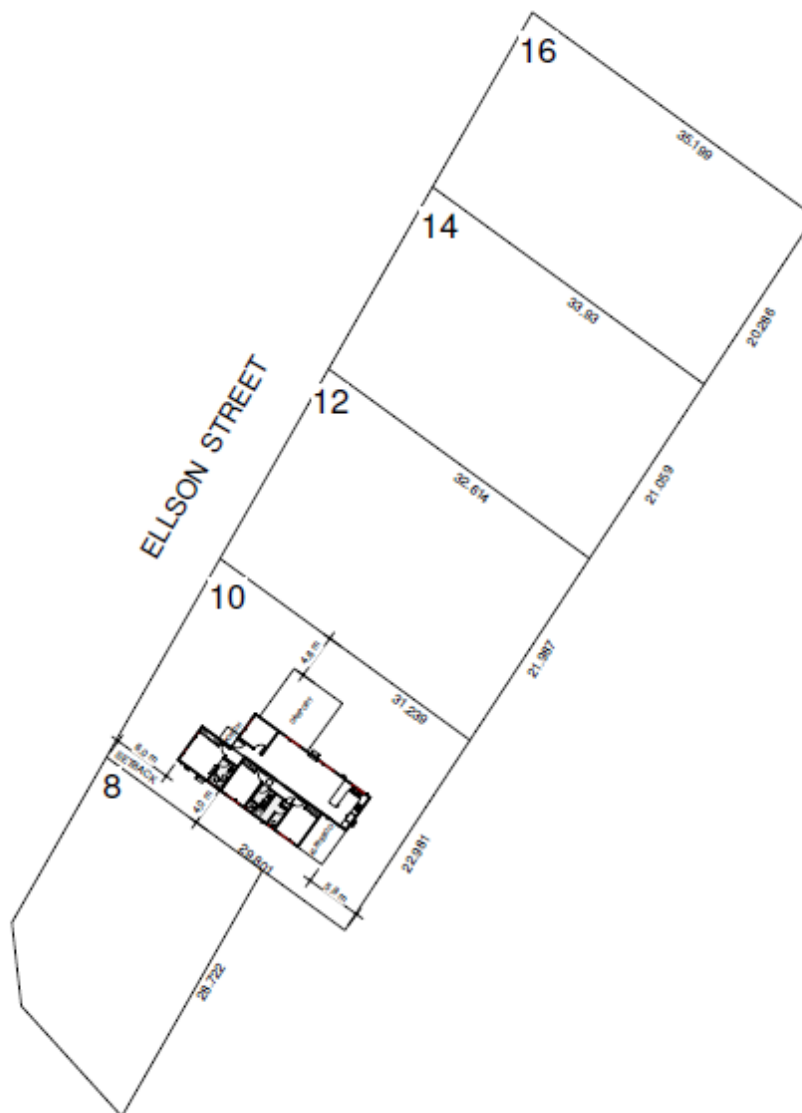
The qualitative criteria is outlined below. In determining the most advantageous Tender, each submission was assessed against the qualitative criteria.

- a) Given time frame for completion of dwelling.
- b) Demonstrated experience in completing similar type.
- c) Detail of house plans.
- d) Detail of specification submitted.
- e) Addressing of Specification Checklist Items.

The proposed location lots for the dwelling were included in RFT are located on Ellson Street with lot numbers 8, 10, 12, 14 or 16.

An indicative site plan showing proposed lot location options and dimensions indicates:

- Lot 8
 - approximately 29m x 18m
 - with a corner truncation.
- Lots 10
 - approximately 22m x 30m
 - rectangular
- Lots 12
 - approximately 22m x 31m
 - rectangular
- Lots 14
 - approximately 21m x 32m
 - rectangular
- Lots 16
 - approximately 20m x 34m
 - rectangular



A total of 4 submissions were received, all of which complied with the Compliance and Qualitative Criteria associated with the contract requirements in the brief. These submissions were from:

- Acero Construction.
- Modular WA.
- TCH.
- TR Homes.

A summary of tender prices submitted is outlined in the table below:

Details	Acero Construction	Modular WA	TCH	TR Homes
Model / Description	Parkview	3x2 home as per spec	Kulin 1	Killara
House 1	\$ 181,410.00	\$ 171,475.00	\$ 236,058.00	\$ 192,628.70
Floor Area	126m2	123.5m2	130m2	120.96m2
Option A	Optional Patio 18m2	Colourbond patio 3m x 4.2m = 12.5m2	Patio 24m2	Alfresco
	\$ 5,080.00	\$ 2,899.00	\$ 7,590.00	\$ 8,422.70
Option B	Ducted Reverse Cycle AC	Ducted AC system	Ducted Reverse Cycle AC	Ducted A/C
	\$ 13,200.00	\$ 9,475.00	\$ 7,500.00	\$ 11,346.50
Option C	Optional Carport 36m2	Colourbond double carport 36m2	Double Carport 6 x 6 = 36m2 (no concrete floor)	Carport
	\$ 9,030.00	\$ 9,673.00	\$ 11,385.00	\$ 13,610.30
Option D	Provisional Sum: Foundations for Class M Site	Increase internal ceiling height to 2.7m	Kulin 2 - design 130.2m2	Bushland Design
	\$ 5,000.00	\$ 2,768.00	\$ 236,058.00	\$ 188,086.80
Option E	0	Colourbond porch to front entry	Kulin 3 - design 129.7m2	Alfresco
	\$ -	\$ 678.00	\$ 228,400.00	\$ 8,410.60
Option F	0	Polaris planked vinyl in lieu of tiles	0	Alfresco and Verandah
	\$ -	-\$ 483.00	\$ -	\$ 15,149.20
Total	\$ 213,720.00	\$ 196,485.00	\$ 262,533.00	\$ 226,008.20
Anticipated Completion Period	15-May-19	16-Jun-19	30-Jun-19	29-Jul-19
	assumes start early Feb, so add an additional month	assumes start early Feb, so add an additional month	assumes start early Feb, so add an additional month	assumes start early Feb, so add an additional month

The following provides a summary of officer evaluations for each tender submission against the qualitative criteria.

QUALITATIVE CRITERIA	Acero Construction	Modular WA	TCH	TR Homes
a) Given time frame for completion of dwelling.	<ul style="list-style-type: none"> ▪ Completion date 15 May 2019 ▪ Start date early February ▪ So schedule will be put back a month. ▪ Comprehensive breakdown of schedule. 	<ul style="list-style-type: none"> ▪ Completion date 16 June. ▪ Start date early February ▪ So schedule will be put back a month - TBC. ▪ Comprehensive breakdown of schedule. 	<ul style="list-style-type: none"> ▪ Schedule outlines has total number of days to complete. 	<ul style="list-style-type: none"> ▪ Schedule inconclusive, it appears the incorrect schedule had been submitted. ▪ Further clarification to be sought. ▪ Updated schedule received. ▪ 29th July 2019 completion.
b) Demonstrated experience in completing similar type projects.	<ul style="list-style-type: none"> ▪ Multiple projects listed ranging from housing projects to offices, toilet blocks etc. ▪ Reasonable detail of scope and issues. ▪ Overview of delivery method. 	<ul style="list-style-type: none"> ▪ Multiple projects listed ranging from housing projects to offices, toilet blocks etc. ▪ Reasonable detail of project profiles, scope and issues. ▪ Overview of delivery method. 	<ul style="list-style-type: none"> ▪ Multiple projects listed ranging from housing projects to offices, toilet blocks etc. ▪ Basic detail of project profiles, scope and issues. ▪ Overview of delivery method. 	<ul style="list-style-type: none"> ▪ Detailed overview of capabilities. ▪ Limited information on previous projects. ▪ Basic detail of project profiles, scope and issues. ▪ Overview of delivery method.
c) Detail of house.	<ul style="list-style-type: none"> ▪ Basic house plan submitted. ▪ Carport probably needs to be located on opposite side. ▪ Living areas and bedrooms switch sides of house which is strange. ▪ Bathroom, laundry and WC quite compact. ▪ Kitchen small bench space. ▪ Medium pantry. ▪ Bed 1 BIR ▪ Bed 2 & 3 large robes. ▪ Entry provides clear path through house. 	<ul style="list-style-type: none"> ▪ Detailed house plan submitted. ▪ Electrical Plan included. ▪ Elevation views included. ▪ Carport probably needs to be relocated closer to front of block. ▪ Alfresco could potentially be relocated to other side outside living / dining area. ▪ Living areas and bedrooms on opposite sides of house which seems logical. ▪ 1 x living area. ▪ Bath not included. ▪ Linen cupboard separate from laundry. ▪ Kitchen large bench space. ▪ Medium pantry. ▪ Orientation on block 	<ul style="list-style-type: none"> ▪ 2 x detailed house plan options submitted. ▪ Elevation view included. ▪ Kulin 1 <ul style="list-style-type: none"> – Carport location practical. – Alfresco location practical. – Living areas and bedrooms on opposite sides of house which seems logical. – 1 x living area. – Bath included. – Linen cupboard separate from laundry. – Small pantry. – Kitchen large bench space. – Bed 1 WIR – Bed 2 & 3 large robes. – Feature entry not very practical. ▪ Kulin 2 <ul style="list-style-type: none"> – Carport location practical. – Alfresco location practical. 	<ul style="list-style-type: none"> ▪ 2 x detailed house plan options submitted. ▪ Electrical Plan included. ▪ Elevation views included. ▪ Killara <ul style="list-style-type: none"> – Carport probably needs to be relocated closer to front of block. – 2 x living areas. – Entry into living room rather than hallway. – Bath included. – Linen cupboard door opens behind laundry door. – Kitchen small bench space. – Medium pantry. ▪ Bushland <ul style="list-style-type: none"> – Carport probably

		<ul style="list-style-type: none"> included. ▪ Bed 1 BIR ▪ Bed 2 & 3 large robes. ▪ Entry provides clear path through house. ▪ Study / 4 bedroom included. 	<ul style="list-style-type: none"> - Living areas and bedrooms on opposite sides of house which seems logical. - 1 x living area. - Bath included. - Large Linen cupboard located in laundry. - Small pantry. - Kitchen large bench space. - Bed 1 BIR - Bed 2 & 3 large robes. - Feature entry not very practical. ▪ Kulin 3 <ul style="list-style-type: none"> - Carport location practical. - Alfresco location practical. - Living areas and bedrooms on opposite sides of house which seems logical. - 1 x living area. - Kitchen small bench space. - Large pantry. - No Bath included. - Linen cupboard located in laundry. - Bed 1 large WIR - Bed 2 & 3 small robes. - Entry provides clear path through house. 	<ul style="list-style-type: none"> needs to be relocated closer to front of block. - 1 x living area. - Bath not included. - Linen cupboard separate from laundry. - Kitchen large bench space. - Large pantry. - Regular shaped building. - Verandah option could be practical. - Does not really fit any lots with suitable orientation.
d) Detail of specification submitted.	<ul style="list-style-type: none"> ▪ Comprehensive photo library of proposed features and fittings. ▪ No official specification. 	<ul style="list-style-type: none"> ▪ Detailed specification. ▪ No photos. 	<ul style="list-style-type: none"> ▪ Basic specification for each model. 	<ul style="list-style-type: none"> ▪ Basic specification for each model.
e) Addressing of Specification Checklist Items.	<ul style="list-style-type: none"> ▪ Checklist completed. ▪ Extensive points of clarification provided in lieu of actual specification. 	<ul style="list-style-type: none"> ▪ Checklist completed. ▪ Clarifications included. 	<ul style="list-style-type: none"> ▪ Checklist completed. ▪ Clarifications included. 	<ul style="list-style-type: none"> ▪ Checklist completed. ▪ Outline of inclusions and exclusions.

Council officers undertook a reconnaissance visit to inspect similar display homes of the potential tenderers. Officers in attendance included; Garrick Yandle (CEO), and Judd Hobson (Works Manager). The purpose of the site visit was to:

- Inspect display buildings to investigate key features products.
- Visually compare the quality of finishes from one supplier to another.
- Discuss technical queries of tender submissions.
- Discuss key aspects of floor plans and potential modifications.
- Gauge on overall understanding of the product being tendered upon.

Further correspondence was received from the tenderers as a result of technical queries and the reconnaissance site visit. This provided updates to floor plans, updated costs and clarification of inclusions and options. Details of these are included as attachments:

- Attachment 1: RFT 01/2018 Updated Floor Plans
- Attachment 2: RFT 01/2018 Original Floor Plans

Based upon the above assessment the preferred tender submission is Modular WA with the following inclusions:

Details	Modular WA
Model / Description	Modified 3x2 as per specification and plans provided
House 1	\$ 174,010
Floor Area	123.5m2
Option A	Option for 6m x 3.5m alfresco located at rear of car port
	\$ 4,213.00
Option B	Ducted AC - not required
	\$ -
Option C	Option to supply and install a skillion roof Colourbond double carport and moved forward as per revised plans
	\$ 9,246
Option D	Option to increase ceiling height to 2700mm
	\$ 2,768
Option E	Option to supply and install a 4.2m x 1.5m Colourbond porch to front entry
	\$ 1,993
Option F	Polaris planked vinyl in lieu of tiles
	-\$ 483
Option G	Option for 2.5kw Fujitsu split system AC to bed 2
	\$ 1,833
Option H	Option for 2.5kw Fujitsu split system AC to bed 3
	\$ 1,833
Total	\$ 195,413
Anticipated Completion	16-Jun-19 assumes start early Feb, so add an additional month

Details of the preferred submission has been included as Attachment 3: RFT 01/2018 Modular WA Preferred Submission.

Reasons for recommendation:

QUALITATIVE CRITERIA	DISCUSSION
a) Timeframe	<ul style="list-style-type: none"> ▪ All tenderers submitted similar timeframes.
b) Experience	<ul style="list-style-type: none"> ▪ All tenderers submitted detail experience history and appear capable of undertaking the work.
c) House Plan	<ul style="list-style-type: none"> ▪ Revised house plan most practical. ▪ Plan submitted showing orientation on block. ▪ North facing patio area. ▪ South facing bedrooms to receive breeze. ▪ Modifications to carport, alfresco and porch highly practical and functional.
d) Specification	<ul style="list-style-type: none"> ▪ Detailed specification included
e) Specification Checklist	<ul style="list-style-type: none"> ▪ Specification checklist ▪ Comprehensive clarifications with no major issues.
f) Price	<ul style="list-style-type: none"> ▪ Competitive price within budget

STATUTORY ENVIRONMENT:

Section 11 Local Government (Functions & General) Regulations 1996 – When tenders have to be publically invited.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The following provides a financial summary of Tenders received and also the Shire Officer's recommendation.

The budget for the proposed dwelling can be summarised as follows:

Item	Budget Amount (inc GST)
Building Supply, Delivery and Erection	\$ 250,000
Earthworks, Service Connection, Ancillaries	\$ 50,000
Staff and Plant Contribution Allowance	\$ 60,000
TOTAL	\$ 360,000

The total price of the preferred tenderer's submission is \$195,419 (inc GST), which is within the budget of \$250,000. Details of final recommended scope and features are summarised in the table below:

Details	Modular WA
Model / Description	Modified 3x2 as per specification and plans provided
House 1	\$ 174,010
Floor Area	123.5m2
Option A	Option for 6m x 3.5m alfresco located at rear of car port
	\$ 4,213.00
Option B	Ducted AC - not required
	\$ -
Option C	Option to supply and install a skillion roof Colourbond double carport and moved forward as per revised plans
	\$ 9,246
Option D	Option to increase ceiling height to 2700mm
	\$ 2,768
Option E	Option to supply and install a 4.2m x 1.5m Colourbond porch to front entry
	\$ 1,993
Option F	Polaris planked vinyl in lieu of tiles
	-\$ 483
Option G	Option for 2.5kw Fujitsu split system AC to bed 2
	\$ 1,833
Option H	Option for 2.5kw Fujitsu split system AC to bed 3
	\$ 1,833
Total	\$ 195,413
Anticipated Completion Period	16-Jun-19 assumes start early Feb, so add an additional month

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Council's workforce will be required in preparation of the proposed site and coordination of the services connection pre and post installation of the dwelling. This has been allocated in the 2018/19 Budget as detailed.

OFFICER'S RECOMMENDATION:

That Council award Request for Tender 01/2018 – 1 Transportable Dwelling to Modular WA for a total price of \$195,413 (inc GST) with a breakdown of cost and scope inclusions as:

Details	Modular WA
Model / Description	Modified 3x2 as per specification and plans provided
House 1	\$ 174,010
Floor Area	123.5m ²
Option A	Option for 6m x 3.5m alfresco located at rear of car port
	\$ 4,213.00
Option B	Ducted AC - not required
	\$ -
Option C	Option to supply and install a skillion roof Colourbond double carport and moved forward as per revised plans
	\$ 9,246
Option D	Option to increase ceiling height to 2700mm
	\$ 2,768
Option E	Option to supply and install a 4.2m x 1.5m Colourbond porch to front entry
	\$ 1,993
Option F	Polaris planked vinyl in lieu of tiles
	-\$ 483
Option G	Option for 2.5kw Fujitsu split system AC to bed 2
	\$ 1,833
Option H	Option for 2.5kw Fujitsu split system AC to bed 3
	\$ 1,833
Total	\$ 195,413
Anticipated Completion Period	16-Jun-19 assumes start early Feb, so add additional month

VOTING REQUIREMENTS:

Absolute majority.

04/0219

Moved Cr Duckworth Seconded Cr McInnes that Council award Request for Tender 01/2018 – 1 Transportable Dwelling, to Modular WA for a total price of \$195,413 (inc GST) with a breakdown of cost and scope inclusions:-

Floor Area 1235.5m²

Modified 3x2 as per specification and plans provided	\$174,010
Option A 6m x 3.5m alfresco located at rear of car port	\$ 4,213
Option B Ducted AC – not required	\$ -
Option C Supply and install a skillion roof Colourbond double car port and move forward as per revised plans	\$ 9,246
Option D Increase ceiling height to 2700mm	\$ 2,768
Option E Supply and install a 4.2m x 1.4m Colourbond porch to front entry	\$ 1,993
Option F Polaris planked vinyl in lieu of tiles	\$ - 483
Option G 2.5kw Fujitsu split system AC to bed 2	\$ 1,833
Option H 2.5kw Fujitsu split system AC to bed 3	\$ 1,833
Total	\$195,413

Anticipated completion period 16 June 2019 assumes early Feb, so add additional months

Carried by Absolute Majority

6.4 RFT - Primer Mover Changeover

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 23.05 Tendering
AUTHOR: Garrick Yandle
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider submissions for Request for Tender (RFT) Prime Mover Changeover.

BACKGROUND & COMMENT:

RFT - Prime Mover was advertised publically in The West Australian newspaper on Saturday 12th and Saturday 19th January 2019. The tender period closed at 4pm on Monday 11th February 2019. This was also advertised on the Shire's webpage.

A parallel Request for Tender was also conducted for the Disposal of 1 2014 ISUZU GIGA Prime Mover 455hp (MV70). The details for this tender were advertised at the same time are also included in this item.

The basic design specifications outlined in the RFT were:

“The 6x4 Prime Mover 42.5 tonne GCM to be equipped as follows:

- Engine size 330kw minimum
- Engine to have turbo timer fitted
- 100km/hr speed limited
- Manual transmission
- Spare tyre and tyre rack
- Bull Bar
- Seat covers (not canvas)
- Headlight covers
- Windscreen stone guard
- Tinted windows
- Air conditioned
- AM/FM radio/ cd player
- Supply and fit 80 channel UHF two way radio
- Compliance plate for a GCM of 42.5 tonne (minimum), advise on maximum upgrade, prefer at least 60 tonne GCM
- Colour to be white with black chassis
- External tool box of minimum size 1200 x 600 x 600mm, lockable
- Police pre licence certificate to be included
- Pivoting type ball race turntable with 90mm pin
- Hot shift PTO
- Hydraulic control pump to be minimum 30 gallons per minute
- Hydraulic and air fittings to suit side tipper double acting hydraulics
- Hydraulic coupling to be PBR type
- LED tail lights
- Aluminium covers on chassis
- Machine must meet current Mine site specifications to enable the Shire of Kulin to operate on Main Roads work including rotating beacons, reverse buzzer, fire extinguisher etc
- Delivery date essential
- Warranty details including extension options
- Complete set of workshop, spare parts and operator manuals

Options and Accessories (price listed separately)

- Auto transmission
- Suitable sized water container near tool box
- Airbag suspension
- Price to upgrade GCM to enable use as a road train
- Vehicle tracking

Trade is also being offered for tender. Tenders need to be made on a trade and no trade basis. Trade details

- Isuzu Giga CX2
- 2014
- 200,000kms
- KU4231, MV70”

The changeover budget for the proposed prime mover can be summarised as follows:

Item	Budget Amount (exc GST)
New Prime Mover	\$ 170,600
Trade / Disposal	\$ 45,600
CHANGEOVER TOTAL	\$ 125,000

A total of 6 tender submissions were received for purchase and trade as well as 2 submissions for disposal via outright purchase, all of which complied with the criteria associated with the contract requirements in the brief. These submissions were from:

Purchase and Trade

- Off Road Trucks Australia
- CJD
- Truck Centre
- Daimler Trucks
- Penske Power Solutions
- WA Hino

Disposal via Outright Purchase

- Pickles Auctions
- Anthony Dearlove

A summary of tender prices submitted is outlined in the tables below:

Prime Mover GCM < 90 tonnes

Tenderer	Make & Model	GCM (kg)	Purchase Price	Trade / Disposal	Changeover
Offroad Trucks	TATRA	75,000	\$ 265,184	\$ -	\$ 265,184
CJD	Kenworth T409	60,000	\$ 193,965	\$ 70,000	\$ 123,965
CJD	DAF FTT CF85	68,000	\$ 204,927	\$ -	\$ 204,927
Truck Centre	UD GW460 Quon	60,000	\$ 193,965	\$ 70,000	\$ 123,965
Truck Centre	Volvo FM450	68,000	\$ 217,900	\$ 70,000	\$ 147,900
Daimler Trucks	Fuso FV51S MWB	53,000	\$ 179,420	\$ 72,720	\$ 106,700
Daimler Trucks	Fuso FV54S SWB	60,000	\$ 197,290	\$ 72,720	\$ 124,570
Penske Power	Western Star Constellation	106,000	\$ 264,245	\$ 60,910	\$ 203,335
WA Hino	Hino 700 Series	72,000	\$ 182,150	\$ 80,000	\$ 102,150

Road Train GCM > 90 tonnes

Tenderer	Make & Model	GCM (kg)	Purchase Price	Trade / Disposal	Changeover
Truck Centre	Mack Granite	110,000	\$ 228,900	\$ 70,000	\$ 158,900
Daimler Trucks	Freightliner CORONADO 114	90,000	\$ 248,150	\$ 72,720	\$ 175,430
Daimler Trucks	Mercedes Benz ACTROS	90,000	\$ 249,100	\$ 72,720	\$ 176,380

Outright Purchase

Tenderer	Make & Model	GCM (kg)	Purchase Price	Trade / Disposal	Changeover
Pickles				\$ 54,545	
Anthony Dealove				\$ 48,000	

The following vehicles were inspected by Shire officers as part of the tender review process:

- Truck Centre
- UD GW460 Quon (depot demonstration)
- Volvo FM450 (depot demonstration)
- Mack Granite (onsite inspection 13th February 2019)

Further discussions have been undertaken regarding the overall long term truck and side tipper configurations.

There is an opportunity to streamline the current fleet resulting in cost savings and efficiencies. If the Shire moved to road train combinations and also replaced a rigid 6x4 with a truck capable of towing a dog trailer, there is an opportunity to offload 2 prime mover in the future. This would save on running costs and provide increased efficient with gravel carting and road construction and great flexibility with staff. This would allow the Shire to restructure the fleet over the next 3 years as part of the plant replacement of trucks and side tippers, which is in the first year of a proposed 5 year changeover plan. A detailed updated plan can be presented at for discussion in coming months.

Based upon the above information the preferred tender submission is outlined as follows:

Item	Dealer - Vehicle	Transaction Details (exc GST)	Budget Amount (exc GST)
New Prime Mover	Truck Centre - Mack Granite	\$ 228,900	\$ 170,600
Trade / Disposal	Truck Centre – 2014 ISUZU GIGA	\$ 70,000	\$ 45,600
CHANGEOVER TOTAL		\$ 158,900	\$ 125,000

STATUTORY ENVIRONMENT:

Section 11 Local Government (Functions & General) Regulations 1996 – When tenders have to be publically invited.

POLICY IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The following provides a financial summary of Tenders received and also the Shire Officer's recommendation.

The actual changeover and budget for the proposed prime mover changeover can be summarised as follows:

Item	Dealer - Vehicle	Transaction Details (exc GST)	Budget Amount (exc GST)
New Prime Mover	Truck Centre - Mack Granite	\$ 228,900	\$ 170,600
Trade / Disposal	Truck Centre – 2014 ISUZU GIGA	\$ 70,000	\$ 45,600
CHANGEOVER TOTAL		\$ 158,900	\$ 125,000

- The proposed changeover is approximately \$34,000 over budget.
- So far the overall plant budget for the 2018/19 financial has a saving of approximately \$41,000.
- The proposed changeover of a side tipper is also expected to save approximately \$5,000.
- Going to road train configuration will also require a tandem axle dolly to be either purchased or built for an estimated cost of \$20,000.

The overall effect of this decision on the 2018/19 plant budget is:

Item	2018/19 Plant Budget (exc GST)
2018/19 Plant Budget – so far Mover	\$ 41,000
Prime mover changeover	- \$ 34,000
Side tipper changeover over	\$ 5,000
Tandem dolly	- \$ 20,000
2018/19 Plant Budget – effect	- \$ 8,000

The procurement of a tandem dolly would require a budget amendment prior to procurement taking place.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council award Request for Tender Prime Mover purchase and trade to Truck Centre as per:

Item	Dealer - Vehicle	Transaction Details (exc GST)
New Prime Mover	Truck Centre - Mack Granite	\$ 228,900
Trade / Disposal	Truck Centre – 2014 ISUZU GIGA	\$ 70,000
CHANGEOVER TOTAL		\$ 158,900

VOTING REQUIREMENTS:

Absolute majority

05/0219

Moved Cr Robins Seconded Cr Smoker that Council award Request for Tender Prime Mover purchase and trade to Truck Centre for:

Mack Granite	\$228,900
Trade 2014 Isuzu Giga	<u>\$ 70,000</u>
Total Changeover	\$158,900

Carried by Absolute Majority

6.5 Side Tipper Changeover

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 23.05
AUTHOR: Garrick Yandle
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider submissions for Side Tipper Changeover.

BACKGROUND & COMMENT:

Requests for Quote (RFQ) were sought from a range of suppliers for the changeover of 1 x side tipper. This was by invitation as the indicative budget is below the threshold for when tenders are required to be invited and publically advertised.

A parallel Expression of Interest (EOI) process for the disposal of the existing side tipper was also conducted by advertising through the local Kulin Update publication. Both processes closed at 4pm Wednesday 23rd January 2019.

The basic design specifications outlined in the RFQ were:

- "Tri Axle Side Tip Trailer
- Capacity minimum 21 m3
- Floor 6mm plate preferred, to extend at least 200mm up walls
- Hydraulic rams
- Spring suspension
- 10 Stud Rims
- Drum Brakes
- Body white, two pack paint
- Long vehicle signs to rear
- Safety signs as required
- Roll Tarp

Optional Extras

- Ring feeder with hydraulics to suit
- Disc Brakes

Trade / Disposal Details

- 2000 Road West Side Tipper (PE80)

The changeover budget for the proposed side tipper can be summarised as follows:

Item	Budget Amount (exc GST)
New Side Tipper	\$ 90,000
Trade / Disposal	\$ 30,000
CHANGEOVER TOTAL	\$ 60,000

A of total 5 submissions were received for purchase and trade as well as 2 submissions for disposal via outright purchase, all of which complied with the criteria associated with the contract requirements in the brief. These submissions were from:

Purchase and Trade

- Bruce Rock Engineering
- Howard Porter
- Evertrans
- Haulmore
- Lombardi

Disposal via Outright Purchase

- Glen Browning
- Pickles

A summary of prices submitted is outlined in the tables below:

Changeover				
Tenderer	Details	Price	Trade	Changeover
Bruce Rock Engineering	Evolution type 2 Tri axle	\$ 100,500	\$ -	\$ 100,500
Howard Porter	Bullmaster Tri axle	\$ 94,650	\$ 23,000	\$ 71,650
Evertrans	Tri axle	\$ 102,740	\$ -	\$ 102,740
Haulmore	Premium Tri axle	\$ 99,000	\$ -	\$ 99,000
Lombardi	Roadwest Tri axle	\$ 98,700	\$ -	\$ 98,700

Outright Purchase				
Tenderer	Details	Price	Trade	Changeover
Glen Browning		\$ -	\$ 39,000	\$ -
Pickles		\$ -	\$ 16,364	\$ -

Further discussions have been undertaken regarding the overall long term truck and side tipper configurations.

There is an opportunity to streamline the current fleet resulting in cost savings and efficiencies. If the Shire moved to road train combinations and also replaced a rigid 6x4 with a truck capable of towing a dog trailer, there is an opportunity to offload 2 prime mover in the future.

This would save on running costs and provide increased efficiency with gravel carting and road construction as well as greater flexibility with staff. This would allow the Shire to restructure the fleet over the next 3 years as part of the plant replacement of trucks and side tippers, which is in the first year of a proposed 5 year changeover plan.

A detailed updated plan can be presented for discussion in coming months. Based upon the above information the preferred tender submission is outlined as follows:

Item	Dealer - Vehicle	Transaction Details (exc GST)	Budget Amount (exc GST)
New Side Tipper	Howard Porter - Bullmaster Tri axle	\$ 94,650	\$ 90,000
Trade / Disposal	Glen Browning - 2000 Road West Side Tipper	\$ 39,000	\$ 30,000
CHANGEOVER TOTAL		\$ 55,650	\$ 60,000

STATUTORY ENVIRONMENT:

Section 11 Local Government (Functions & General) Regulations 1996 – when tenders have to be publically invited.

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

The following provides a financial summary of Tenders received and also the Shire Officer's recommendation. The actual changeover and budget for the proposed side tipper changeover can be summarised as follows:

Item	Dealer - Vehicle	Transaction Details (exc GST)	Budget Amount (exc GST)
New Side Tipper	Howard Porter - Bullmaster Tri axle	\$ 94,650	\$ 90,000
Trade / Disposal	Glen Browning - 2000 Road West Side Tipper	\$ 39,000	\$ 30,000
CHANGEOVER TOTAL		\$ 55,650	\$ 60,000

- The proposed changeover of a side tipper is also expected to save approximately \$5,000.
- So far the overall plant budget for the 2018/19 financial has saving of approximately \$41,000.
- The proposed prime mover changeover is approximately \$34,000.
- Going to road train configuration will also require a tandem axle dolly to be either purchased or built for an estimated cost of \$20,000.

The overall effect of this decision on the 2018/19 plant budget is:

Item	2018/19 Plant Budget (exc GST)
2018/19 Plant Budget – so far Mover	\$ 41,000
Prime mover changeover	- \$ 34,000
Side tipper changeover over	\$ 5,000
Tandem dolly	- \$ 20,000
2018/19 Plant Budget – effect	- \$ 8,000

The procurement of a tandem dolly would require a budget amendment prior to procurement taking place.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

This would save on running costs and provide increased efficiency with gravel carting and road construction as well as greater flexibility with staff.

OFFICER'S RECOMMENDATION 1:

That Council award:

1. The purchase of new site tipper to Howard Porter for \$94,650 (excluding GST), and
2. The disposal of Roadwest side tipper to Glenn Browning for \$39,000 (excluding GST).

OFFICER'S RECOMMENDATION 2:

That Council authorise a budget amendment of \$20,000 (exclusive of GST) for the procurement of a tandem axle dolly to be released from Plant Reserve.

VOTING REQUIREMENTS:

Absolute majority

06/0219

Moved Cr Taylor Seconded Cr Smoker that Council award:

1. The purchase of new side tipper to Howard Porter for \$94,650 (excluding GST), and
2. The disposal of Roadwest side tipper to Glenn Browning for \$39,000 (excluding GST)

Carried by Absolute Majority

07/0219

Moved Cr Robins Seconded Cr Bowey that Council authorise a budget amendment of \$20,000 (exclusive of GST) for the procurement of a tandem axle dolly to be released from Plant Reserve

Carried by Absolute Majority

6.6 Community Water Supply Program

RESPONSIBLE OFFICER: CDO
FILE REFERENCE: 15.04 – Grants - Environment
AUTHOR: Taryn Scadding
STRATEGIC REFERENCE/S: CBP 3.2 Environment
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Community Water Supply Program is available for the 2019/20 year. An application for Pingaring Dam to be submitted. Investigations to be undertaken for dam at Holt Rock.

BACKGROUND & COMMENT:

The Community Water Supply Program is administered by the Department of Water and Environmental Regulation (DWER). The objective of the program is to assist broad-acre farming communities to establish or improve non-potable water supplies to reduce reliance on potable water supplies and ensure water is available for emergencies and to be better prepared for periods of low rainfall.

The focus of the Program is to provide assistance in areas that have a history of water deficiency or where on-farm and non-potable community water supplies are unreliable and unable to meet the needs of local landholders or the community.

Up to \$100 000 is available for each project and all funds must be acquitted within two years of award. Applicants must contribute a minimum of 30 per cent of the total project cost. Greater co-contribution ratios will be held in higher regard. This contribution may include in-kind funding.

To be eligible for funding the responsibility for ongoing maintenance must be clearly detailed and any agreements required be in place. The Department of Water and Environmental Regulation will not be responsible for the ongoing operation, management and associated costs of installed infrastructure.

In 2012/13 Shire of Kulin were successful in receiving grant funding to establish a dam in Pingaring. The preferred site was located on the water reserve in bushland just north of the existing storage tank. Our clearing application was not approved and Council did not proceed with a hydrology and flora survey (cost approx. \$50,000). The second site was to be on farm land immediately to the west of the track from the tank (adjoin the reserve) however the landowner did not give permission, for the 1-2 hectares of required land to be purchased. The owner made it quite clear that a dam would not be constructed on the land under any circumstances. There was no suitable site further to the west of the townsite due to the high water table, even though the landowner was agreeable to land being available if required. As suitable land could not be secured the funding was moved to the upgrade of the old town dam in Dudinin.

The Program did not have funding available in the 2017/18 and 2018/19 state budget. Funding has been reinstated for 2019/20. As the program was not cut (as understood by Council), and funding is available, a letter was not written to the Minister for Water requesting that the Department give consideration to the reinstatement of funding for water initiatives as per Decision Item 13/1218 from the December 2018 Ordinary Meeting.

Two projects have been discussed under this funding – Pingaring Dam and Holt Rock dam. Further discussions will be undertaken with DWER to clarify if it is a disadvantage to have two projects in the same funding round. The priority for dams will be Pingaring Dam (1) and Holt Rock Dam (2).

In order to progress the project meetings and discussions will need to occur with landholders, Shire of Lake Grace, and Pingaring/Holt Rock ratepayers. Negotiating purchase/agreements to use of land and field investigations (test drilling/pit results, hydrological investigations, topographic data) need to occur quickly to complete the application.

STATUTORY ENVIRONMENT:

Nil

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

There is no budget allocation in 2018/19 for Pingaring Dam or Holt Rock Dam projects. Purchase of land and field investigations (test drilling/pit results, hydrological investigations, topographic data) costs may need to be expended this financial year to complete the applications.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Not in the 2018/19 financial year.

OFFICER'S RECOMMENDATION:

That Council endorse the Community Water Supply Project and authorise the CEO to begin negotiations with landholders for appropriate land for dams to be located, obtain costs for the services of external consultants to undertake the field investigations required and enter into discussions with Shire of Lake Grace regarding the proposed Pingaring Dam.

VOTING REQUIREMENTS:

Simple majority.

08/0219

Moved Cr Bowey Seconded Cr Varone that Council endorse the Community Water Supply Project and authorise the CEO to begin negotiations with landholders for appropriate land for dams to be located, obtain costs for the services of external consultants to undertake the field investigations required and enter into discussions with Shire of Lake Grace regarding the proposed Pingaring Dam.

Carried 9/0

7 COMPLIANCE

7.1 Compliance Reporting – General Compliance Dec 2018 & Jan 2019

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for December 2018 & January 2019. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month.

As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding November 2018

Audit Reporting – forward to Minister – email to be sent

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for December 2018 and January 2019 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

09/0219

Moved Cr Bowey Seconded Cr Taylor that Council receive the General & Financial Compliance Report for December 2018 and January 2019 and note the matters of non-compliance.

Carried 9/0

7.2 Compliance Reporting – Delegations Exercised – January 2019

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the period ending 31 January 2019. To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer’s Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
----	----------------------	-------

COMMUNITY SERVICES

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS12	Kulin Bush Races	(Kulin Bush Races Committee)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS20	Seed Collection	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of September 2018 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A1 Acting Chief Executive Officer

Cassi Dee Vandenberg was appointed Acting CEO from 26 November 2018 – 11 January 2019

A10 Use of Common Seal

The Common Seal was applied on the RoeROC Regional Health Scheme MOU and RoeROC MOU

A6 Investment of Surplus Funds (DCEO) – Local Government Act 1995, section 6.14

Municipal funds

Type	Rate	Deposit/(Withdrawal)
At Call	1.5%	100,000
At Call	1.5%	(50,000)
At Call	1.5%	(250,000)
Term Deposit	2.05%	150,000
Term Deposit	2.55%	500,000
Term Deposit	2.60%	358,034

STATUTORY ENVIRONMENT:

Building Act 2011

Bushfires Act 1954

Cemeteries Act 1986

Health (Asbestos) Regulations 1992;

Health (Miscellaneous Provisions) Act 1911;

Local Government Act 1995

Public Health Act 2016

Shire of Kulin TPS2

Town Planning Development Act

Town Planning Scheme

Trustees Act, Part III,

Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for January 2019.

VOTING REQUIREMENTS:

Simple majority required.

10/0219

Moved Cr Smoker Seconded Cr Robins that Council receive the Delegation Exercised Report for January 2019.

Carried 9/0

8 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

10 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

Nil

11 DATE AND TIME OF NEXT MEETING

Wednesday 20 March 2019 at 1.00pm

12 CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 5.28pm.