THE FREEBAIRN RECREATION CLUB INC

Minutes of the Annual General Meeting of the Freebairn Recreation Club Inc held at the Freebairn Recreation Centre Friday 29th October 2026

Declaration of Opening/Announcement of Visitors

The Chairperson of the Freebairn Recreation Club welcomed all present and declared the meeting open at 5:44pm.

Record of Attendance/Apologies

Attendance

T. McAdam (FRC Chairperson)

C. Carrie (FRC Minutes/ Netball)

A. Leeson (FRC/ Shire CEO)

T. Day (Tennis)

S. Schorer (Football)

N Saunders (Tennis)

C. Brennan (KKHC)

A. Lucchesi (KKHC)

H. King (FRC/Golf/Bowls)

J. Bowey (FRC/Bowls)

E. Bowey (J Basketball /Junior Cricket)

Apologies

F. Murphy, R Bowey, A. Buttigig

Moved: T. McAdam | Seconded S. Schorer |Carried

Confirmation of Minutes of Previous Meeting.

Copies of the Minutes distributed to all attending for review.

Business Arising – Nil

Moved: T. Day | Seconded H. King | Carried

Chairperson's Report

Travis McAdam presented his report. (Attached for reference)

Business Arising - Nil

Moved: A. Lucchesi | Seconded J. Bowey | Carried

Centre Manager's Report

Caroline Carrie presented her manager's report for all to read. (Attached for reference)

Business Arising – Nil

Moved: H. King | Seconded A. Lucchesi | Carried

Financial Report

Financials to the 30th of June 2026 were presented.

(Attached for reference)

Members were given the opportunity to peruse the financials and ask any questions.

Moved: A. Lucchesi | Seconded C. Brennan | Carried

Election of Committee

Existing members are:

T. McAdam, (Chairperson)
A. Buttigig, - absent
T. Murphy, - absent
J. Wilson, - absent
R. Bowey -One (1) Kulin Shire Councillor - absent
F. Murphy - One (1) Kulin Shire Council Staff Members – absent
S. Schorer
H. King
N. Thompson – absent
(Minimum of four (4) to a maximum of six (6) Committee Members)

Committee present agreed to for the committee to remain and continue as is for one more year.

C. Carrie (non-voting). Ex-officio Club Manager

Moved: T. McAdam | Seconded H. King | Carried

Nomination of Chairperson

T. McAdam nominated by S Schorer to continue as Chairperson and T. McAdam agreed.

Moved: S. Schorer | Seconded H. King | Carried

Nomination of Committee Members

T. McAdman called for any nominations for committee members.

All other existing members are willing to stay on the committee are as follows:

T. McAdam (Chairperson), A. Buttigig, T. Murphy, J. Wilson, R. Bowey, S. Schorer, F. Murphy, N. Thompson, H. King & C. Carrie (non-voting)

Moved: T. McAdam | Seconded C. Carrie | Carried

Election of Club Auditor

Club will continue to use the same Auditors as the Shire of Kulin – SW Audit

Moved: A. Leeson | Seconded C. Carrie | Carried

General Business

- Kulin Tennis Club had funding approved from the Bush races to install new built in BBQ and water fountain at the Tennis Club – T. Day queried why a built in BBQ – C. Carrie responded due to risk of theft the shire decided a permanent BBQ was a better option for the facility. – more information on this is found in Sporting Council AGM minutes

Moved: J. Bowey | Seconded H. King | Carried

Other Business

No other business to report.

Moved: H. King | Seconded T. McAdam | Carried

Many thanks to all who attended especially the committee members.

Closure of Meeting

As there was no further business, the meeting was closed at 5:56pm

Many thanks to everyone for giving up your time to attend. It is appreciated, and we look forward to working together in 2027/28.

Next Meeting – to be advised.

FREEBAIRN RECREATION CENTRE CLUB
AGM

Date: Thursday, 29 October 2026
Time: 5:30 pm
Venue: Freebairn Recreation Centre

Attendees and Apologies
Meeting Agenda

1. Reading and Confirmation of Minutes
    - Annual General Meeting held on 24 October 2025
2. Chairperson's Report
3. Centre Manager's Report
4. Statement of Accounts
5. Election of Office Bearers
6. Election of Club Auditor
7. General Business

Closure of Meeting

THE FREEBAIRN RECREATION CLUB INC

Minutes of the Annual General Meeting of the Freebairn Recreation Club Inc held at the Freebairn Recreation Centre Friday 24th October 2025

Declaration of Opening/Announcement of Visitors

The Chairperson of the Freebairn Recreation Club welcomed all present and declared the meeting open at 6:04 pm.

Record of Attendance/Apologies

Attendance

T. McAdam (FRC Chairperson)
C. Carrie (FRC Minutes/ Netball)
F. Murphy (FRC/Shire)
A. Leeson (FRC/ Shire CEO)
T. Day (Tennis)
T. McGuire (FRC/Tennis)
K. Spurgeon (Football/Cricket)
B. Young (Football)
J. Noble (FRC/Shire Councillor)
J Henderer (KKHC)
M. Luccessi (KKHC)
H. King (FRC/Golf/Bowls)
J. Bowey (FRC/Bowls)
C. Spurgeon (Golf)
J. West (Cricket)
T. Murphy (FRC/Junior Cricket)
B. Mullan (Junior Football)

Apologies

J Wilson, N Thompson, M Henry, R Bowey, D Carrol, A Robertson, A Buttigig, B Tyson, D Biglin & Junior Basketball Club

Moved F. Murphy & Seconded K. Spurgeon that the record of attendance be correct. ***Carried***

Confirmation of Minutes of Previous Meeting.

Copies of the Minutes distributed to all attending for review.

Business Arising – Nil

Moved A. Leeson & T. Murphy Seconded that the minutes of the Annual General Meeting held on 31st October 2024 be confirmed as a true and correct record.

Carried

Chairperson's Report

Travis McAdam presented his report. (Attached for reference)

Business Arising - Nil

Moved T. Murphy & K. Spurgeon Seconded that the Chairperson's report be accepted.

Carried

Centre Manager's Report

Caroline Carrie presented her manager's report for all to read. (Attached for reference)

Business Arising – Nil

Moved C. Carrie & F. Murphy Seconded that the Manager's Report be accepted.

Carried

Financial Report

Financials to the 30th of June 2025 were presented.

(Attached for reference)

Members were given the opportunity to peruse the financials and ask any questions.

F. Murphy – mentioned how you can see on the financial report how much the rec centre costs the shire. Funding from the Local Government and other Government funding options are important – We are always looking for other grants and funding sources.

Caroline is doing an excellent job.

Moved T. Murphy & B. Mullan Seconded that the financials presented to the 30 June 2025 be accepted.

Carried

Election of Committee

Existing members are:

T. McAdam, (Chairperson)
A. Buttigig,
T. Murphy,
J. Wilson,
J. Noble -One (1) Kulin Shire Councillor
F. Murphy - One (1) Kulin Shire Council Staff Members
H. King
N. Thompson
(Minimum of four (4) to a maximum of six (6) Committee Members)

C. Carrie (non-voting). Ex-officio Club Manager

Moved J. West and Seconded M Luccessi ***Carried***

Nomination of Chairperson

T. McAdam nominated by K. Spurgeon to continue as Chairperson and T. McAdam agreed.

Moved J. Noble & T. Murphy Seconded ***Carried***

Nomination of Committee Members

T. McAdman called for any nominations for committee members.

All other existing members willing to stay on the committee are as follows:

T. McAdam (Chairperson), A. Buttigig, T. Murphy, J. Wilson, J. Noble, F. Murphy E, N. Thompson, H. King & C. Carrie (non-voting)

Moved J. Noble & Seconded H. King ***Carried***

Election of Club Auditor

Club will continue to use the same Auditors - AMD Auditors

Moved J. Noble & Seconded H. King ***Carried***

General Business

C. Carrie – Digital Honours board update. We have purchased the hours board package. The company require five honours spreadsheets to continue with the purchase. I have so far received one from Taryn Day on behalf of the Tennis Club. Clubs have requested the format be sent to them, to allow them to complete the spreadsheets, hopefully this might speed up the process.

C. Spurgeon – Looking at Golf Simulator, which would be staffed by the golf club every time it has used. In the hope it would help increase the golf clubs' numbers, as they are currently Struggling for numbers. The Golf Club would require an area of 4m by 5m to install – it can be dismantled.

A. Leeson – A. Leeson We could potentially look at a position in the Courts or main Storeroom; Alan asked the Golf Club to produce a proposal and the Shire/ FRC can have a look at what could be possible.

K. Spurgeon – Winters sports are growing as a group, as we merge as a collective he proposed once every couple of months, we host a BBQ night after training. To make the clubs more collective and join the towns together to work more as a winter sports side.

A. Leeson – We have received a quote to replace the air condition systems here in the rec centre function rooms. One of the units has died and the other require extensive repair. Looking at the cost to be $100,000 to do it, this will go to council at the next meeting. It is likely to be going ahead.

T. Maguire mentioned the 2 BBQs at the tennis club do not work and can we remove them and replace with a working BBQ. C. Carrie Suggested buying a new BBQ for the Rec Centre and moving the current BBQ to the Tennis Club.

Moved K. Spurgeon & J. West Seconded

Other Business

No other business to report.

Moved K. Spurgeon & J. West Seconded ***Carried***

- Many thanks to all who attended especially the committee members.

Closure of Meeting

As there was no further business, the meeting was closed at 6:23pm.

Many thanks to everyone for giving up your time to attend. It is appreciated, and we look forward to working together in 2025/26.

Next Meeting – to be advised.

Chairman Report 29th October 2026

Thanks, everyone. Caroline has done a fantastic job covering the operational details in the Manager's Report. It is wonderful to celebrate our incredible milestones this year, including welcoming 17,000 visitors to the Freebairn Recreation Centre (FRAC) and maintaining a strong base of 300 financial members. By keeping user fees low, we ensure everyone can enjoy the facilities.

Thanks to recent upgrades, our centre remains modern, user-friendly, and a facility the whole region can be proud of.

Membership renewals for 2027 will open in February, and we encourage everyone involved in local sport to become a financial member. Your support helps the greater sporting community and keeps our doors open for amazing events.

This past year, FRAC was the place you could find the Grace, Grit & Growth event, the Agribalance workshop, the Business Forum, and many other training days, health services, and social gatherings.

Each sporting club contributes so much to our community, creating a thriving and positive legacy. Congratulations to the Golf Club on holding the 75th Clayton Cup! Thank you also to the Winter Sports Groups for hosting the ANZAC Day tribute, Christmas in July, and the Karaoke Disco. It was also great for our winter sport teams to host many finals matches here in Kulin.

While our committee helps keep us connected and compliant, the heavy lifting is done entirely by the Shire and its dedicated team, including Caroline.

On behalf of the committee, a massive thank you to Caroline, the Centre staff, and the Shire of Kulin for your hard work and continuous investment in this asset. A special shout-out to Ciara and Jaiden for doing a wonderful job over the last six months—we are so pleased to welcome them back next February.

Finally, thank you to our local clubs and the tireless volunteers who keep community sport alive, and thank you to all the club representatives for giving up your time to join us tonight. Thank you

Travis McAdam

FREEBAIRN RECREATION CENTRE

MANAGER'S ANNUAL REPORT 2026

Reporting Period: 2025/2026 Financial Year

Facility Usage

Throughout the 2025/2026 financial year, the Freebairn Recreation Centre welcomed approximately **17,000 visitors** through its doors. The Centre continued to support a wide range of activities, including sporting fixtures, training sessions, conferences, and private functions.

In addition to providing a venue for these activities, the Centre contributed approximately **$50,000 in in-kind support** to the Kulin sporting community through user fees and charges. This contribution helps local sporting clubs access quality facilities and provides valuable opportunities for participation across our community.

Maintenance and Projects Completed

Throughout the year, a range of maintenance works, facility improvements and equipment purchases were completed to support the ongoing development of the Centre and the needs of our sporting clubs.

Two significant improvements were the installation of new air-conditioning units throughout the function rooms and a new refrigeration system in the bar cool room. These were additional, unplanned improvements that addressed important facility needs.

Key projects and improvements included:

- Purchase of a new tennis net for the indoor courts.
- Purchase of new outdoor bench seating for the Tennis Club.
- Purchase of grandstand seating and four bench seats by the Junior Basketball Club.
- Purchase of five pickleball kits by the Tennis Club.
- Installation of new door signage and push/pull stickers throughout the facility.
- Painting of the timekeepers' box.
- Purchase of 12 bench seats with backrests by the Kulin Bowling Club.
- Installation of an electric motor to operate the large roller door in the courts.
- Installation of a new air-conditioning system in the function rooms.
- Installation of a new refrigeration system in the bar cool room.
- Installation of new coir entrance mats.
- Purchase of a golf simulator by the Kulin Golf Club.
- Purchase of a new line marker by the Colts Carnival.
- Installation of two new point-of-sale screens and two uninterruptible power supply (UPS) units for the bar's point-of-sale system.

These improvements reflect the ongoing investment and commitment of the Centre and its user groups to maintaining and enhancing the facilities available to the local sporting community.

Current and Future Projects

Several projects remain under consideration or are progressing towards completion as part of the Centre's ongoing development.

- **Oval Lighting:** The installation of oval lighting remains a potential future project. An application may be considered through the Club Night Lights Program, subject to eligibility requirements, funding opportunities, and Council approval.
- **Tennis Club BBQ and Water Fountain:** Installation of a new built-in BBQ and water fountain at the Tennis Club is being progressed, with funding provided by the Bush Races.

These projects reflect ongoing efforts to improve our sporting facilities and provide better amenities for sporting clubs and the wider community.

Memberships

The Freebairn Recreation Centre had just under **300 financial members in 2026**, demonstrating the continued support for and involvement in the Centre.

All sporting clubs are encouraged to ensure their members hold a current **Full Membership with the Freebairn Recreation Centre**. Maintaining strong membership numbers is important in helping the Centre continue to provide support and in-kind contributions to the Kulin sporting community, while minimising the need to introduce additional facility hire fees for sporting clubs.

We appreciate the ongoing commitment of our members, sporting clubs, volunteers and community groups, whose contributions play a significant role in the continued success of the facility.

Sporting Club Feedback and Future Planning

During the year, questionnaires were distributed to sporting clubs to gather feedback on their current needs, future requirements, and potential improvements to the Freebairn Recreation Centre.

The responses will be discussed with sporting clubs to help identify priorities, explore potential projects, and guide future planning for the Centre. This feedback will assist in ensuring the facility continues to meet the needs of its user groups and the wider Kulin community.

We thank all clubs that took the time to provide feedback and encourage continued communication to help guide the Centre's future direction.

Closing Remarks

The 2025/2026 financial year has seen continued use of the Freebairn Recreation Centre, alongside a range of improvements to our facilities and equipment. The ongoing support and contributions of our sporting clubs, members, volunteers, staff, and community organisations remain essential to maintaining the Centre as a valuable community asset.

The Shire of Kulin makes a significant contribution to the ongoing operation, maintenance, and development of the Freebairn Recreation Centre, as well as supporting the sporting clubs and community groups that use its facilities. This commitment helps ensure the Centre remains a welcoming, accessible, and well-maintained space for sport, recreation, and community activities.

We welcome suggestions for future upgrades, maintenance and projects that may improve the facilities and services available to our sporting clubs and wider community. To assist with planning and consideration, suggestions are encouraged to be submitted in writing via email to reccentre@kulin.wa.gov.au.

Thank you to all sporting clubs, members, volunteers, staff and community organisations for your continued support and contribution throughout the year. Your involvement is appreciated and helps ensure the Freebairn Recreation Centre continues to serve the needs of our community.

Caroline Carrie
Facility Manager
Freebairn Recreation Centre

Shire of Kulin

Freebairn Recreation Centre & Sporting Precinct

Profit & Loss Statement

For the period ended 30 June 2026

COA	Description	Amended Budget	Actual	Variance		Last year	Variance		Comments
Income									
I113050	FRC Corporate Memberships	520	0	(520)		347	(347)		
I113100	FRC Adult Memberships	16,000	18,432	2,432		16,138	2,294		
I113110	FRC Junior Memberships	1,000	864	(136)		677	186		
I113120	FRC Social Memberships	1,050	859	(191)		1,334	(475)		
I113130	FRC Short Term Memberships	900	1,105	205		818	286		
I113150	Events And Catering	8,500	982	(7,518)		2,782	(1,801)		
I113270	Reimbursement	0	17,049	17,049		0	17,049		Reimbursement from Basketball Club (for grandstand), Tennis Club (for pickleball sets) and Bowling Club (for bench seats with back rests)
I113300	Hire - Indoor Courts	600	195	(405)		381	(186)		
I113320	Hire - Kitchen	4,000	5,155	1,155		4,144	1,011		
I113351	Hire - Tennis Courts	50	0	(50)		0	0		
I113380	Hire - Tennis Pavilion	1,000	73	(927)		940	(867)		
I113390	Hire - Function Rooms	1,500	1,355	(145)		1,161	193		
I113400	Hire Meeting Room	500	6,727	6,227		2,355	4,373		
I113500	Bar Sales	150,000	183,389	33,389		162,695	20,694		
I113505	Canteen Sales	2,500	8,281	5,781		6,099	2,183		
I113510	Occasional Liquor Licences	250	0	(250)		282	(282)		
I113334	Grants - Sporting Projects	0	3,850	3,850		187,334	(183,484)		oval line marker. Last year included funding for tennis court resurfacing & bowling green lights and $40,000 Colts Carnival contribution to the changeroom upgrades.
I113335	Council Community Contributions to FRC	30,000	50,152	20,152		38,877	11,275		Fees waived by Council for use of FRC by clubs & community groups
I113360	Grants / Projects	51,725	51,725	0		0	51,725		Tennis court lighting grant
I110391	Insurance Reimbursements/Claims	0	0	0		9,237	(9,237)		
Total Income		**270,095**	**350,192**	**80,097**	**0**	**435,601**	**(85,409)**		

COA	Description	Amended Budget	Actual	Variance		Last year	Variance		Comments
Expenses									
E113060	Advertising And Promotion	250	0	250		0	0		
E113100	Bank Charges	2,280	2,843	(563)		2,122	721		
E113120	Cleaning Supplies	3,500	4,945	(1,445)		3,951	994		
E113130	It Maintenance	1,080	1,320	(240)		3,838	(2,518)		
E113137	Oval Dam Expenses	600	2,752	2,152		648	2,105		
E113180	Electricity	24,000	33,286	(9,286)		27,291	5,995		
E113210	Gas Supplies	3,000	2,011	989		1,909	103		
E113218	Equipment Non Capital	41,700	25,194	16,506		7,907	17,287		Includes equipment purchased for clubs which was reimbursed (see above)
E113220	Insurance	29,493	29,340	153		29,189	151		
E113240	Licencing Costs	2,200	2,233	(33)		1,935	298		
E113243	Kitchen Consumables	2,000	1,793	207		1,525	268		
E113250	Printing,Stationery And Post	1,200	1,845	(645)		937	908		
E113270	Repairs And Maintenance	73,338	88,684	(15,346)		29,404	59,280		2025/26 Includes $35k in roof repairs, $24k repairs to cool room and $5k installation of industrial motor on roller door & reservicing all roller doors.
E113272	Security Costs	450	491	(41)		481	11		
E113285	Staff Training	500	395	105		0	395		
E113290	Telephone	467	545	(79)		747	(202)		
E113295	Uniforms	800	224	576		218	6		
E113297	Write down of old tennis court lights on replacement	0	26,922	26,922		0	26,922		
E113298	Depreciation	169,652	269,776	(100,124)		166,529	103,247		Depreciation on FRC and all sporting precinct assets. Depreciation rates were revised after the budget was adopted to reflect useful lives from independent valuation.
E110298	Depreciation	24,823	138,104	113,281		27,633	110,471		
E113300	Wages - Manager	61,226	55,552	5,674		47,644	7,907		Increase in overall wages reflective of increased number of events / winter one day sports days and overall bar sales. This is being monitored.
E113310	Wages - Bar Staff Casuals	76,873	57,277	19,596		51,090	6,187		

COA	Description	Amended Budget	Actual	Variance		Last year	Variance		Comments
E113320	Wages - Cleaner	25,624	72,361	(46,737)		56,821	15,540		
E113280	Superannuation	19,769	29,559	(9,790)		17,844	11,715		
E113311	Frc Staff Allowances	7,606	8,010	(404)		3,580	4,431		
E113312	Frc Keys To Kulin	750	944	(194)		765	179		
E113315	Events	10,181	9,614	567		12,232	(2,619)		
E113330	Other Costs	0	179	(179)		126	53		
E113331	Bowling Green Maintenance	2,777	1,578	(1,198)		2,073	(494)		
E113332	Oval Maintenance	69,363	76,833	7,470		128,067	(51,234)		
E113333	Golf & Tennis Pavillion Maintenance	22,281	30,350	8,069		23,273	7,076		
E113334	Golf Course Maintenance	19,708	25,508	5,800		30,781	(5,273)		
E113335	FRC Garden Maintenance	13,462	25,368	11,906		22,727	2,641		
E113350	Workers Compensation	6,101	6,050	51		5,359	691		
E113500	Bar Purchases	60,000	102,297	(42,297)		83,862	18,434		
E113502	Freight	4,200	4,644	(444)		3,799	845		
E113505	Canteen Purchases	2,000	7,656	(5,656)		1,731	5,925		
E113540	Stock Written Off	250	0	250		0	0		
E110999	General Admin Allocated	29,224	27,206	(2,018)		22,684	4,523		
E113999	General Admin Allocated	69,631	64,702	4,929		50,005	14,697		
Total Expenditure		**882,359**	**1,238,392**	**(11,265)**		870,726	367,667		
Profit/(Loss)		**(612,264)**	**(888,201)**	**68,831**		**(435,125)**	**(453,076)**		
Capital Projects									
2025/26 Projects		**Amended Budget**	**Actual**	**Variance**		**Last year Actual**	**Variance**		
E110100	Tennis court lighting	78,200	76,229	1,971					
E113700	FRC Car Park	18,020	-	18,020					
E113905	FRC Air Conditioning Upgrade	100,000	92,050	7,950					
E113920	Oval Dam Project	57,273	-	57,273					
2024/25 Projects									
E110100	Tennis court resurfacing					190,671			
E113901	Bowling Green Lighting					64,048			
E113905	FRC Kitchen Upgrades					83,912			
E113908	FRC Changeroom upgrades					65,666			

COA	Description	Amended Budget	Actual	Variance		Last year	Variance		Comments
E113909	FRC Court Fans					49,245			