

SHIRE OF KULIN

Draft Policy – Kulin Caravan Park Site Occupancy

Purpose

To establish reasonable occupancy limits for caravan bays and tent sites at the Kulin Caravan Park to prevent overcrowding and support the safe, equitable and orderly operation of the facility.

Policy

The Shire of Kulin welcomes individuals, families and groups to the Kulin Caravan Park. To ensure sites are used appropriately and that reasonable space, access and amenity are maintained, the following standard occupancy limits apply.

Caravan Bays

- Maximum of 6 persons per caravan bay, inclusive of adults and children.
- Each bay is generally limited to one caravan, camper trailer, motorhome or similar recreational vehicle.
- A small ancillary tent or swags may be permitted where these can be reasonably accommodated within the allocated bay.
- A maximum of one guest vehicle per caravan bay is permitted, in addition to the caravan or camper trailer.
- Additional vehicles may be directed to an approved parking area where available.
- Where the number of occupants or amount of camping equipment cannot reasonably be accommodated on one bay, an additional site must be booked.

Tent Sites

- Maximum of 6 persons per tent site, inclusive of adults and children.
- The number and size of tents and/or swags must be appropriate to the size of the allocated site.
- A maximum of one vehicle per tent site is permitted.
- Larger families or groups must book additional sites where they cannot reasonably be accommodated within a single site.

General Conditions

- All caravans, tents, swags, vehicles, awnings and other equipment must be contained within the allocated site and must not obstruct internal roads, pedestrian access, neighbouring sites or access to Park facilities and infrastructure.
- The maximum occupancy of a site does not provide an automatic entitlement to accommodate any combination of caravans, tents, swags, vehicles or other equipment where the proposed arrangement cannot reasonably or safely fit within the site.
- The person making the booking is responsible for providing the Shire with accurate information regarding the number of occupants, vehicles and accommodation units associated with the booking.
- Where a booking exceeds the standard site occupancy or capacity, Caravan Park staff should, where practicable, offer an adjoining or nearby additional site.

Larger Groups

- Larger families and travelling groups are welcome at the Kulin Caravan Park; however, they are to be accommodated across an appropriate number of sites.
- As a general principle, the Shire will seek to accommodate such groups on adjoining or nearby sites where availability permits rather than allowing overcrowding of an individual site.

Staff Discretion

The Chief Executive Officer, or an authorised employee, may approve a reasonable variation to the standard requirements where satisfied that the proposed arrangement:

- can be safely accommodated within the site;
- will not obstruct access or Park infrastructure;
- will not unreasonably impact neighbouring guests; and
- is consistent with the orderly operation of the Caravan Park.

Staff may require an additional site to be booked where the number of persons, vehicles or camping arrangements are considered unsuitable for a single site.

Summary

Site	Maximum Occupancy	Vehicles	General Requirement
Caravan Bay	6 persons	1	One primary caravan/camper/motorhome, with limited ancillary tent/swags where appropriate
Tent Site	6 persons	1	Tent(s) and/or swags appropriate to the size of the site

Any variation to these standard limits is subject to approval by the Shire.

DRAFT FOR REVIEW