

Minutes

Special Council Meeting

29 October 2025



ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
- 2 SWEARING IN CEREMONY AND ELECTIONS**
- 3 SEATING ARRANGEMENTS**
- 4 PUBLIC QUESTION TIME**
- 5 CLOSURE / DATE AND TIME OF NEXT MEETING**

Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 29 October 2025 commencing at 6:00pm

1. DECLARATION OF OPENING

In accordance with Claus 3 of Schedule 2.3 of the Local Government Act 1995 the Chief Executive Officer is to preside at the meeting until the office of President is filled.

The Chief Executive Officer declares the meeting open (as temporary Presiding Member) at 6:01pm.

In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, this Council meeting is being digitally recorded (audio). All recordings will be retained as part of the Shire of Kulin's records and will be made available to the public via Council's website, excluding recordings of matters that Council take Behind Closed Doors.

Record of attendance

Grant Robins	Councillor
Brad Smoker	Councillor Elect
Jarron Noble	Councillor
Clinton Mullan	Councillor Elect
Robbie Bowey	Councillor
Brad Miller	Councillor
Lachy Siviour	Councillor Elect
Alan Leeson	Chief Executive Officer
Fiona Murphy	Executive Manager Financial Services
Cassi Lewis	Executive Manager Governance & Risk
Taryn Scadding	Executive Manager Community Development
Judd Hobson	Executive Manager Works
Mary Lucchesi	Justice of the Peace

2. SWEARING IN CEREMONY AND ELECTIONS

Declaration of Recently Elected Councillors

The *Local Government Act 1995* Section 2.29(1) indicates that a person elected as President or as a Councillor has to make a declaration in the prescribed form before acting in the office.

The following Councillors read aloud and signed the Declaration by Elected Member of Council, Form 7 (Local Government (Constitution) Regulations 1998, section 13(1)(c); and were formally sworn in, as witnessed by Mary Lucchesi JP:-

Councillor Brad Smoker
Councillor Clinton Mullan
Councillor Lachlan Siviour

Election of President – ensuing two year term

Council is required to elect the President from among the Councillors, as required in Section 2.15 of the *Local Government Act 1995*.

The CEO declared the position of President vacant and called for nominations. A written nomination had been received from Cr Robins. The CEO called for other nominations.

As no further nominations were received, Cr Robins was declared elected unopposed to the position of President for the ensuing two year term expiring in October 2027.

Cr Robins made and signed the Elected Members Declaration, Form 7, witnessed by Mary Lucchesi JP.

Election of Deputy President

The President, Cr Robins took the chair and called for nominations for the position of Deputy President. A written nomination had been received from Cr Smoker. The President called for other nominations.

As no further nominations were received, Cr Smoker was declared elected unopposed to the position of Deputy President for the ensuing two year term expiring in October 2027.

Cr Smoker made and signed the Elected Members Declaration, Form 7, witnessed by Mary Lucchesi JP.

President Robins thanked Mary Lucchesi JP for her time and attendance in witnessing the Councillor Declarations.

3. SEATING ARRANGEMENTS

Allocation of Councillor Seating within the Council Chamber

In accordance with Standing Orders Local Law Part 8.1 *Members to be in their proper places* (1) at the first meeting held after each election day, or at any other time considered necessary, each member is to be allocated a seat at the Council table be the Council.

CEO Alan Leeson conducted a ballot for the seating of elected members, noting that the Shire President and Deputy Shire President positions at the table were already declared.

Elected members vacated their seats and following the ballot for the remaining five seats, councillors assumed their seats accordingly.

4. PUBLIC QUESTION TIME

Nil

5. CLOSURE/DATE AND TIME OF NEXT MEETING

There being no further business the President declared the meeting closed at 6:15pm.

Ordinary Meeting Wednesday 19th November 2025 at 4:00pm