

Notice of Meeting

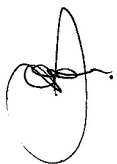
Councillors: Please be advised that a Special Meeting of the

Kulin Shire Council

will be held on **Wednesday 29th October 2025 at 6:00pm**

Purpose of Meeting

Swearing in of Councillors-elect & election of President & Deputy President



Alan Leeson
Chief Executive Officer
22nd October 2025



DISCLAIMER: The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used. Please note this agenda contains recommendations, which have not yet been adopted by Council.

ORDER OF BUSINESS

- 1 DECLARATION OF OPENING BY CHIEF EXECUTIVE OFFICER**
- 2 SWEARING IN CEREMONY AND ELECTIONS**
 - 2.1 Declarations by Councillor Elect
 - 2.2 Election of President
 - 2.3 Election of Deputy President
- 3 SEATING ARRANGEMENTS**

To be conducted by ballot.
- 4 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 4 PUBLIC QUESTION TIME**
- 5. CLOSURE / DATE AND TIME OF NEXT MEETING**

1 DECLARATION OF OPENING

In accordance with Claus 3 of Schedule 2.3 of the Local Government Act 1995 the Chief Executive Officer is to preside at the meeting until the office of President is filled.

The Chief Executive Officer declares the meeting open (as temporary Presiding Member).

In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, this Council meeting is being digitally recorded (audio). All recordings will be retained as part of the Shire of Kulin's records and will be made available to the public via Council's website, excluding recordings of matters that Council take Behind Closed Doors.

2 SWEARING IN CEREMONY AND ELECTIONS

In accordance with Section 2.29 of the Local Government Act 1995

2.1 Declarations by Councillors Elect

The *Local Government Act 1995* Section 2.29(1) indicates that a person elected as President or as a Councillor has to make a declaration in the prescribed form before acting in the office.

Brad Smoker, Clinton Mullan and Lachlan Siviour will be required to make and sign the Declaration of Office before participating in the meeting.

Mrs Mary Lucchesi J.P will be in attendance to witness the Declarations.

2.2 Election of President – two-year term (Schedule 2.3 – Local Government Act 1995)

Nominations for the Office of Shire President must be in writing and presented to the Chief Executive Officer prior to 6pm Wednesday 29th October 2025.

The CEO will declare the position of President vacant and call for nominations.

The elected Shire President will be required to make and sign the Declaration of Office before Mrs Mary Lucchesi J.P

2.3 Election of Deputy President – two-year term (Schedule 2.3 – Local Government Act 1995)

Nominations for the Office of Deputy President must be in writing and presented to the Chief Executive Officer prior to 6pm Wednesday 29th October 2025.

The Chief Executive Officer will declare the position of Deputy President vacant and call for nominations.

The Elected Deputy President will be required to make and sign the Declaration of Office before Mrs Mary Lucchesi J.P

3 SEATING ARRANGEMENTS

Allocation of Councillor Seating within the Council Chamber

In accordance with Standing Orders Local Law Part 8.1 *Members to be in their proper places* (1) at the first meeting held after each election day, or at any other time considered necessary, each member is to be allocated a seat at the Council table be the Council.

The CEO will allot by ballot a seat number to each elected member.

4 PUBLIC QUESTION TIME

5 CLOSURE / DATE AND TIME OF NEXT MEETING

There being no further business the President declared the meeting closed.

Ordinary Meeting Wednesday 19th November 2025 at 4:00pm