

Notice of Meeting

Councillors: Please be advised that the next meeting of the

Kulin Shire Council

will be held on **Wednesday 21 September 2022**

Council Meeting	1:00pm
Afternoon Tea	3:30pm
<i>Concept Forum to follow</i>	
Dinner	6:30pm



Alan Leeson
Acting Chief Executive Officer
16 September 2022



DISCLAIMER: The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used. Please note this agenda contains recommendations, which have not yet been adopted by Council.

ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
 - 4.1 Declarations of Financial Interest
 - 4.2 Declarations of Proximity Interest
 - 4.3 Declarations of Impartiality Interest
- 5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE**
- 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 6.1 Shire of Kulin Ordinary Meeting 17 August 2022
 - 6.2 Shire of Kulin Bushfire Brigades Meeting 6 September 2022 Attachment 1
- 7 MATTERS REQUIRING DECISION**
 - 7.1 List of Accounts – August 2022 Attachment 2
 - 7.2 Financial Reports – August 2022 Attachment 3
 - 7.3 Amended User Fees & Charges
 - 7.4 Annual General Meeting Shire of Kulin Bush Fire Brigades and Appointments for 2022/23 Fire Season Attachment 1
 - 7.5 Kulin Child Care Centre - Operations
- 8 COMPLIANCE**
 - 8.1 Compliance Reporting – General Compliance August 2022 Attachment 4
 - 8.2 Compliance Reporting – Delegations Exercised August 2022
- 9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**
 - 12.1 Confidential Item – Senior Staffing Matter
- 13 DATE AND TIME OF NEXT MEETING**
- 14 CLOSURE OF MEETING**

1 DECLARATION OF OPENING

The President declares the meeting open at

2 RECORD OF ATTENDANCE

ATTENDANCE

G Robins	President	Central Ward
B Smoker	Deputy President	West Ward
R Bowey	Councillor	Town Ward
L Varone	Councillor	East Ward
B West	Councillor	West Ward
M Lucchesi	Councillor	Central Ward
J Noble	Councillor	Town Ward
C Mullan	Councillor	West Ward
T Gangell	Councillor	Town Ward
A Leeson	Acting Chief Executive Officer	
F Murphy	Deputy Chief Executive Officer	
T Scadding	Community Services Manager	
N Thompson	Senior Finance Officer/ Minutes	

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

3 PUBLIC QUESTION TIME

4 DECLARATION OF INTEREST BY MEMBERS

5 APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- 6.1 Shire of Kulin Ordinary Meeting 17 August 2022
- 6.2 Shire of Kulin Bushfire Brigades Meeting 6 September 2022

7 MATTERS REQUIRING COUNCIL DECISION

7.1 List of Accounts – August 2022

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of August 2022, for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That August payments being cheque no.'s 37438 - 37441; EFT No's 19490 – 19603, DD8253.1 – DD8259.10 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$933,572.51 be received.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 2

7.2 Financial Reports & Operating Income and Expenditure Details – August 2022

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the periods ending 31 August 2022. In addition to the financial reports the Operating Income and Expenditure details are provided for information is the Shire's detailed accounts.

BACKGROUND & COMMENT:

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statements for the periods ending 31 August 2022 and that Council receive the attached accounts for information.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 3

7.3 Amended User Fees & Charges

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.08 Fees & Charges
AUTHOR: DCEO
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider implementing User Fees & Charges for the following:

- A new labour charge for use of the Audio-Visual Equipment at the Freebairn Recreation Centre
- Amend the user charge for A4 double sided colour printing when own paper is provided

BACKGROUND & COMMENT:

The Shire's User Fees & Charges are presented to Council each year in May for consideration and adoption for the financial year ahead. From time to time a fee or charge may need to be amended or added to the schedule. It is proposed to adopt one new charge and make one amendment to the 2022/23 User Fees and Charges adopted at the May 2022 Council meeting.

1. The new Audio-Visual equipment was installed at the Freebairn Recreation Centre in June 2022. The equipment has been used for several large events since and we have found that when there are many presenters and presentations, a staff member is required to operate the equipment. This ensures the event runs smoothly and our equipment is used to its optimum performance. To date, the Shire has provided a staff member to ensure events run smoothly, but this is at a significant cost for lost time on other tasks. It is proposed that a labour charge is introduced to recover this cost.

It is anticipated that the staff member who would provide this service would be the Freebairn Recreation Centre Venue Manager, the Community Development Officer, or the Community Services Manager. The average cost to the Shire for the level of employee is approximately \$50/hour including on-costs. It is proposed that we charge FRC members \$50/hour to recover this cost and non-member users \$70 per hour. This is consistent with the administration labour charge at other Shires:

- Shire of Corrigin – Admin labour charge \$50/hour
- Shire of Narrogin – Admin labour charge \$73/hour

2. The current user charge for colour printing when the user provides their own paper is incorrect. It is proposed to amend it to \$0.48 per page for CRC members and \$0.60 per page for members.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government Act 1995

Part 6, Division 5 – Financing local government activities

6.16. Imposition of fees and charges

- 1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

- 2) A fee or charge may be imposed for the following —

- a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
- b) supplying a service or carrying out work at the request of a person;
- c) subject to section 5.94, providing information from local government records;
- d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- e) supplying goods;
- f) such other service as may be prescribed.

- 3) Fees and charges are to be imposed when adopting the annual budget but may be —

- a) imposed* during a financial year; and
- b) amended* from time to time during a financial year.

* Absolute majority required.

6.17. Setting level of fees and charges

- 1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —

- a) the cost to the local government of providing the service or goods; and
- a) the importance of the service or goods to the community; and
- b) the price at which the service or goods could be provided by an alternative provider.

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- 2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- 3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - a) under section 5.96; or
 - b) under section 6.16(2)(d); or
 - c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- 4) Regulations may —
 - a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - b) limit the amount of a fee or charge in prescribed circumstances.

POLICY IMPLICATIONS:

There are no current policy implications.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council adopts the following fees and charges:

1. Labour rate for use of Freebairn Recreation Centre Audio Visual Equipment of \$50 per hour excluding GST for FRC members and \$70 per hour for non-members
2. Colour printing when own paper is provided: \$0.48 per page including GST for Community Resource Centre members and \$0.60 per page including GST for non-members.

VOTING REQUIREMENTS:

Absolute majority required.

7.4 Annual General Meeting Shire of Kulin Bush Fire Brigades and Appointments for the 2022/23 Fire Season

RESPONSIBLE OFFICER: Acting CEO
FILE REFERENCE: 12.01
AUTHOR: Acting CEO Alan Leeson
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Annual Meeting of Shire of Kulin Bush Fire Brigades was held in Pingaring on 6 September 2022. Council approval is required to formally approve recommended appointments of;

- Chief Bush Fire Control Officer
- Deputy Chief Bush Fire Control Officer
- Fire Weather Officer
- Deputy Fire Weather Officer
- Harvest Ban Officers
- Fire Control Officers
- Brigade Captains/Contacts
- Dual Fire Control Officers

Council approval is also required with respect to;

- Setting of Prohibited and Restricted Burning times

BACKGROUND & COMMENT:

Minutes of the meeting are attached. The meeting was extremely well attended with 19 people in attendance.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY IMPLICATIONS:

Bush Fires Act 1954. Section 38 (1) of the Bush Fires Act 1954 states that a local government may from time to time appoint such persons as it thinks necessary to be its Bush Fire Control officers under and for the purposes of the Act.

A local government or a person delegated the authority shall cause notice of an appointment made under the provisions of Act to be published at least once in a newspaper circulating in its district.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Appointments to be advertised widely across the Shire of Kulin community

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council

1. Receive the minutes of the Shire of Kulin Bush Fire Brigades meeting held in Pingaring on the 6 September 2022, and formally acknowledge and thank all volunteers in attendance;
2. Formally approve the following appointments of officers and dates of prohibited and restricted burning for the 2022/2023 fire season in accordance with the provisions of the Bush Fires Act 1954;

Chief Bush Fire Control Officer -	Rod Diery
Deputy Chief Bush Fire Control Officer -	Evan Wyatt
Fire Weather Officer -	Acting Chief Executive Officer – Alan Leeson
Deputy Fire Weather Officer -	Fire Control Officer John Waters
Authorised Harvest Ban Officers -	Acting Chief Executive Officer – Alan Leeson
	Works Supervisor – Fire Control Officer Judd Hobson
	CBFCO – Rod Diery
	DCBFCO – Evan Wyatt
	DFWO – John Waters

Fire Control Officers:-

Kulin Town

Rod Diery
Craig McInnes
Judd Hobson

Kulin North

Don Bradford
David Lewis
Brendan Sloggett
John Bowey
Michael Wilson

Kulin South

John Waters
Greg Schorer
Darren Kirby
Clinton Mullan
Rob O'Brien

Jilakin / Pingaring

Evan Wyatt
Peter Riseborough
Sean Scadding
Harry Hodgson
Michael Lane

Little Italy / Holt Rock

Cameron Mudge
Brent Di Russo

Brigade Captains / Contacts

Kulin Town – Craig McInnes
Kulin North – Don Bradford
Kulin South – John Waters
Jilakin / Pingaring – Evan Wyatt
Holt Rock / Little Italy – Cameron Mudge / Brent Hyde

Dual Fire Control Officer Appointments

Wickepin Shire - Clinton Mullan / David Lewis
Corrigin Shire – Don Bradford / David Lewis
Dumbleyung Shire – Darren Kirby / Clinton Mullan
Kondinin Shire – John Bowey / Evan Wyatt
Lake Grace Shire – Evan Wyatt / Ben Hyde

Prohibited and Restricted Burning Times

Restricted Burning – 19 September – 31 October (inclusive)
Prohibited Burning – 1 November – 15 February (inclusive)
Restricted Burning – 16 February – 15 March (inclusive)

**** Shire Acting CEO to ensure there is an alignment of burning dates with those published in the Government Gazette**

VOTING REQUIREMENTS:

Simple majority required.

Attachment 1

8 COMPLIANCE

8.1 Compliance Reporting – General Compliance August 2022

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for August 2022. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month eg. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for August 2022 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 4

8.2 Compliance Reporting – Delegations Exercised – August 2022

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the periods ending 31 August 2022.
 To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
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COMMUNITY SERVICES

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS20	Seed Collection	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)

W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of August 2022 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A7 IT & Social Media – Use of

Various social media posts regarding Shire Projects, events, recruitment as required

G1 Applications for Planning Consent

Lot 10208 Magee Rd Jilakin	Shearing Shed	Graeme Robertson	Approved 24/08/22
196, Lot 14453 Gnarming Road West, West Kulin	Communications Tower: CRISP Wireless	Jarron Noble	Approved 24/08/2022
4991 North Lake Grace - Kalgarin Rd Pingaring 6357	Communications Tower: CRISP Wireless	Fotheringham P/L	Approved 24/08/2022

G2 Building Licences

Lot 14343 Kulin-Holt Rock Rd/ Dandagin Rd Jilakin 6365	Communications Tower: CRISP Wireless	Peter Riseborough	Permit Signed 2/8/22
4991 North Lake Grace - Kalgarin Rd Pingaring 6357	Communications Tower: CRISP Wireless	Fotheringham P/L	Permit Signed 25/8/22

STATUTORY ENVIRONMENT:

Building Act 2011
Bushfires Act 1954
Cemeteries Act 1986
Health (Asbestos) Regulations 1992;
Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995
Public Health Act 2016
Shire of Kulin TPS2
Town Planning Development Act
Town Planning Scheme
Trustees Act, Part III,
Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council receive the Delegation Exercised Report for August 2022.

VOTING REQUIREMENTS:

Simple majority required.

9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Meeting may adjourn to move into Concept Forum.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

12.1 Senior Staffing Matter

NAME OF APPLICANT: Alan Leeson ACEO
RESPONSIBLE OFFICER: ACEO
FILE REFERENCE: 20.00 Personnel
STRATEGIC REFERENCE/S: 4.1
DISCLOSURE OF INTEREST: Nil

RECOMMENDATION:

That in accordance with Section 5.32(2a) of the *Local Government Act 1995* the meeting is closed to members of the public as it deals with a matter affecting an employee.

EXECUTIVE SUMMARY:

It is the recommendation of the Responsible Officer that this item is considered 'in camera' due to the private and confidential nature of the matter.

13 DATE AND TIME OF NEXT MEETING

Wednesday 19 October 2022 at 1:00pm

14 CLOSURE OF MEETING

There being no further business the President declared the meeting closed.



Shire of Kulin Bush Fire Brigades

Minutes of the Annual Meeting of the Shire of Kulin Bush Fire Brigades held on Tuesday 6 September 2022 at the Pingaring Golf Club commencing at 3:10pm

1. Declaration of Opening/Announcement of Visitors

The CBFCO Rod Diery, welcomed all present and declared the meeting open at 3:30pm.

2. Record of Attendance/Apologies

Rod Diery	Chief Bush Fire Control Officer (Kulin Town)
Evan Wyatt	Deputy Chief Bush Fire Control Officer (Jilakin/Pingaring)
Alan Leeson	Acting Chief Executive Officer Shire of Kulin
Grant Jenks	Works Supervisor Shire of Kulin
Cameron Mudge	Holt Rock/Little Italy
Brent Hyde	Holt Rock/Little Italy
Geoff Hodgson	Jilakin/Pingaring
Sean Scadding	Jilakin/Pingaring
Kathy Wilson	Kulin North
David Lewis	Kulin North
Tim Barndon	Kulin North
Don Bradford	Kulin North
John Waters	Kulin South
John Bowey	Kulin North
Darren Kirby	Kulin South
Clinton Mullan	Kulin South
Craig McInnes	Kulin Town
Rob O'Brien	Kulin South
Grant Hansen	Department of Fire and Emergency Services – Area Officer – Narrogin East

Visitors : Nil

Apologies : Brendon Sloggett, Jarron Noble, Judd Hobson

3. Confirmation of Minutes Meeting 31 August 2021

Moved Evan Wyatt Seconded John Bowey that the Minutes of the Annual Meeting of Bush Fire Brigades held 31 August 2021 be confirmed as a true and accurate record of proceedings.

CARRIED

4. Matters Arising from Previous Minutes

Nil

5. Chief Bush Fire Control Officer Report

CBFCO Rod Diery provided an overview of the 2021/2022 fire season.

- Spoke to experience of Shackleton, Corrigin and Narrogin fires of February 2022. Key issues identified but not necessarily limited to were;
 - Communication, or the lack of at times from DFES;
 - Poor or non-existent mobile phone reception as a result of power outages.
- Important to continue promotion of Rural Fire Awareness course which should be completed by all volunteers. Course goes for approximately 4 hours and is well worth it and a lot of learnings within the course content, even for an experienced bush fire volunteer. Rod advised he is going to become accredited to deliver the course.

Rod thanked all his fellow Fire Control Officers in particular DCBFCO Evan Wyatt and FCO Craig McInnes

6.1 Appointment of Chief Bush Fire Control Officer (CBFCO)

Call for nominations for the position of Chief Bush Fire Control Officer (CBFCO)

Nominated by: John Bowey

Seconded: John Waters

That Rod Diery be nominated as the Shire of Kulin's Chief Bush Fire Control Officer for the 2022/23 season.

CARRIED

As there were no further nominations Rod Diery was appointed as Chief Bush Fire Control Officer for 2022/23 season.

6.2 Appointment of Deputy Chief Bush Fire Control Officer

Call for nominations for the position of Deputy Chief Bush Fire Control Officer (DCBFCO).

Nominated by: Don Bradford

Seconded: Darren Kirby

That Evan Wyatt be nominated as the Shire of Kulin Deputy Chief Bush Fire Control Officer for 2022/23 season.

CARRIED

As there were no further nominations Evan Wyatt was appointed as Deputy Chief Fire Control Officer for 2022/23 season.

6.3 Appointment of Other Officers and Brigade Officers

The following nominations were received for the below positions.

Moved by: Clinton Mullan

Seconded: Evan Wyatt

That the Fire Weather Officer, Deputy Fire Weather Officer and Authorised Harvest Ban Officers for 2022/2023 season be as follows:

Fire Weather Officer - Alan Leeson – Acting Chief Executive Officer

Deputy FWO - John Waters – Fire Control Officer

CARRIED

Authorised Harvest Ban Officers

- Alan Leeson Shire of Kulin Acting CEO
- Judd Hobson Shire Works Manager and Kulin Town FCO
- CBFCO Rod Diery
- DCBFCO Evan Wyatt
- DFWO John Waters

Fire Control Officers

Kulin Town Rod Diery, Craig McInnes, Judd Hobson
Kulin North Don Bradford, David Lewis, Brendan Sloggett, John Bowey, Michael Wilson
Kulin South John Waters, Greg Schorer, Darren Kirby, Clinton Mullan, Rob O'Brien
Jilakin/ Pingaring Evan Wyatt, Peter Riseborough, Sean Scadding, Harry Hodgson, Michael Lane
Little Italy/Holt Rock Camron Mudge, Brent Di Russo

Brigade Contacts / Captains

Kulin Town - Craig McInnes
Kulin North - Donald Bradford
Kulin South - John Waters
Jilakin/ Pingaring - Evan Wyatt
Holt Rock/ Little Italy - Cameron Mudge / Brent Hyde

Only two people from each brigade to hold permit books.

Dual Fire Control Officer Appointments

Clinton Mullan / David Lewis - Wickepin
Don Bradford / David Lewis - Corrigin
Darren Kirby / Clinton Mullan - Dumbleyung
John Bowey / Evan Wyatt - Kondinin
Evan Wyatt / Ben Hyde - Lake Grace

Dual Fire Control Officers from Surrounding Shires – last year's appointments were as follows:

Wickepin - Wes Astbury & David Stacey
Corrigin - Greg Doyle & Bryce Nicholls
Kondinin - Neil Whyte, Trevor Hinck, Glenn Browning & Beau Repacholi
Dumbleyung - Gordon Davidson & Mark Pearce
Lake Grace - Evan Wyatt & Doug Dunham

CEO will authorise officers for 2022/2023 season once notified by surrounding Shires of names.

Moved by: John Bowey Seconded: Evan Wyatt

That the officer positions and Fire Control Officers be appointed as the Shire of Kulin Officers and Fire Control Officers for 2022/2023 season.

CARRIED

****** Acting CEO in liaison with Fire Control Officers to ensure all old Fire Permit Books are returned, with new Fire Permit Books to be issued prior to Restricted Burning commencing on the 19 September 2022, in line with new National Fire Danger Ratings and Indexation. Template for new Permit Books to be confirmed in liaison with DFES. ******

7.1 Prohibited Burning Times – Proposed for 2022/23 (DFES has queried the difference between the end date of our Prohibited Burning period and the official gazetted date)

Moved by: Rod Diery Seconded: John Waters

That the Acting CEO ensure there is an alignment of dates for Restricted and Prohibited Burning set by the Shire of Kulin and those dates published in the Government Gazette.

CARRIED

Restricted and Prohibited Burning Period 2022/23

Moved: Rod Diery Seconded: John Waters

That the following burning periods be set for the 2022/2023 fire season:

Restricted	19 September – 31 October
Prohibited	1 November – 15 February
Restricted	16 February – 15 March

CARRIED

7.2 Communications - what UHF channels should be used to control a fire when there are multiple teams fighting it under multiple FCOs.

General discussion ensued. The requirement of anyone attending the fire ground to report in on UHF channel five (5) was reinforced. CBFCO also spoke to sectorizing a fire and the benefit of going to different UHF channels for those sectors. The consensus was to utilize Channels 4 & 6 if required should the need arise to sectorize a fire.

7.3 Pole top fires - a quick update on the when, where and whys of pole top fires.

CBFCO Diery advises the meeting he is waiting for information from Western Power in this regard. Issue to be monitored on an ongoing basis.

7.4 Australian Fire Danger Rating System - update on new AFDRS by DFES AO Grant Hansen

Grant Hansen provided the meeting with a comprehensive overview of the new system. Powerpoint Presentation will be circulated.
Grant advised there is new funding available for new Fire Index Rating Signs.

Action

Acting CEO to follow up

7.5 Rural Fire Awareness Courses

To be promoted across the board and encourage as many volunteers as possible to complete the course.

Action

Shire of Kulin to promote and advertise course prior to ensuing fire season.

7.6 High Season Fire Appliances & Equipment- discussion on need to apply for these and in what Brigade areas

Discussion ensued regarding high season fire appliances, in with reference to the Little Italy / Holt Rock Area, further discussion on availability of protective clothing and equipment.

Action

Acting CEO to promote availability of protective clothing, gloves and goggles
Liaise with FCO's regarding purchasing of foam
Contact DFES to ascertain availability of a High Season vehicle/Fire Unit

7.7 WhatsApp groups – ensuring the WhatsApp groups are getting to the right people and that they are used for fire purposes only.

CBFCO Diery reminded everyone to make sure the WhatsApp message group is used only for emergency purposes, thus avoiding the diluting of the message group with non-emergency services content. CBFCO Diery cited examples from other Shires whereby the WhatsApp message group had ben used for non-emergency content e.g. sharing cricket scores which resulted in an Emergency Service message being missed.

7.8 Weekly check ins for WAERN radios - set up times and who will run them as well as callsigns

CBFCO to arrange for a weekly call up on WAERN radios across the Fire Control Officers Network – Monday mornings at 6.30am. Date of commencement to be advised.

7.9 Vehicle Identification Stickers – process for distribution

Acting CEO advised the meeting of the need to complete applications to obtain new Fire Vehicle Identification Stickers.

Action

Shire to circulate application forms across the bush fire network for completing and return to the Shire of Kulin Administration Centre

7.10 Fuel Card Allocation – unspent monies 2021/22

General discussion ensued. Recipients to ensure that fuel allocation is distributed appropriately. Don Bradford gave an example of an effective method of distribution, with the assistance of Great Southern Fuel Supplies.

7.11 Volunteer Age Limits

The upper age limit of volunteer fire fighters was queried. Grant Hansen from DFEs advised there is no upper age limit for a volunteer fire fighter however there is a minimum age limit of 15 years of age.

8. General Business

8.1 John Bowey – Harvest and Vehicle Movement Ban – Zones

John expressed his concern regarding the current designation of harvest and vehicle movement ban zone boundaries, with particular reference to the eastern boundary of Zone 1. John suggested the eastern boundary of Zone 1 should be moved further east towards Pingaring.

Moved John Bowey Seconded Evan Wyatt

That the Acting CEO initiate a review of existing harvest and vehicle movement ban zone boundaries in consultation with FCO's, with any changes to be put before the Shire Council for consideration.

CARRIED

8.2 Evan Wyatt – Thank You to Rod Diery CBCFO

Evan expressed his thanks to Rod Diery for taking on the role and CBCFO and for the job that he has done and continues to do.

8.3 Rob O'Brien – Fire Control Officers Course

Rob asked about Fire Control Training course/accreditation. Other FCO's whom have completed the course expressed a keen interest in doing a refresher.

Action

Acting CEO to coordinate a Fire Control Officers Training Course in the Shire of Kulin in consultation with DFES (Grant Hansen). Course to be held ASAP.

9. Meeting Closure

There being no further business CBCFO Rod Diery thanked everyone for their attendance in what was an excellent roll up and declared the meeting closed at 5.25pm.

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRUST			
MUNICIPAL			
EFT19490	10/08/2022	AIR LIQUIDE WA Cylinder Rent	\$21.70
EFT19491	10/08/2022	ADVERTISER PRINT Rate Notices & Envelopes	\$646.00
EFT19492	10/08/2022	ACRES OF TASTE Catering, Morning Tea & AAP Opening	\$469.50
EFT19493	10/08/2022	AFGRI EQUIPMENT AUSTRALIA Various Filters & Elements	\$661.23
EFT19494	10/08/2022	AUSTRALIAN INSTITUE OF WORKPLACE TRAINING Registration Fee for M McLeish - Resource/Deposit	\$150.00
EFT19495	10/08/2022	BOC LIMITED - A MEMBER OF THE LINDE GROUP Cylinder Rent	\$61.14
EFT19496	10/08/2022	BEST OFFICE SYSTEMS CRC Printing Charges	\$2,137.02
EFT19497	10/08/2022	BUILDING AND CONSTRUCTION INDUSTRY TRAINING FUND BCITF Levy Payment July 2022	\$231.75
EFT19498	10/08/2022	CLAW ENVIRONMENTAL PTY LTD Drum Muster	\$1,623.71
EFT19499	10/08/2022	COURIER AUSTRALIA Freight	\$22.47
EFT19500	10/08/2022	CUBALLING WINDSCREENS Supply & Fit Laminated Windscreen on Fuso Canter	\$877.80
EFT19501	10/08/2022	CITY TOYOTA 40000km Service, CEO'S Prado	\$1,169.21
EFT19502	10/08/2022	DENARO NOMINEES Push up 15000 Cubic Meters Gravel & Dry Hire Cat Grader	\$37,800.40
EFT19503	10/08/2022	DEPT OF MINES, INDUSTRY REGULATION AND SAFETY Building Services Levy	\$609.09
EFT19504	10/08/2022	ENVIRO PIPES PTY LTD Pipes for Fence Road	\$7,546.37
EFT19505	10/08/2022	FEGAN BUILDING SURVEYING Contract Building Surveying Administration Fees	\$1,141.25
EFT19506	10/08/2022	GANGELLS AGSOLUTIONS Various Building, Depot & Road Maintenance Supplies	\$751.64
EFT19507	10/08/2022	GREAT SOUTHERN FUEL SUPPLIES Diesel, CEO	\$40.64
EFT19508	10/08/2022	G & M DETERGENTS Cleaning Supplies	\$86.00
EFT19509	10/08/2022	LEN HOBSON Contract Roller Driver	\$1,068.75
EFT19510	10/08/2022	HERSEY'S SAFETY PTY LTD Marx Spot Marking Dispenser Longarm	\$209.00
EFT19511	10/08/2022	JOHN MERRICK CONSULTING Acting CEO Fee 18/07/2022- 29/07/2022	\$7,700.00
EFT19512	10/08/2022	KULIN TRANSPORT Supply & Cartage 5mm, 7mm & 14mm Blue Metal for Jilakin Street	\$11,941.94
EFT19513	10/08/2022	KLEENHEAT GAS Yearly Facility Fee	\$217.86
EFT19514	10/08/2022	KULIN IGA Office Statement July 2022	\$703.37
EFT19515	10/08/2022	KULIN LIBRARY, POST OFFICE AND MAIL Library Service Fee July 2022	\$1,323.30
EFT19516	10/08/2022	K & J MOTOR SERVICE	\$233.00

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Community Bus Annual Inspection	
EFT19517	10/08/2022	STATE LIBRARY OF WESTERN AUSTRALIA	\$55.00
		Better Beginnings 2022/23	
EFT19518	10/08/2022	MARKETFORCE	\$2,301.33
		Tender Advertising	
EFT19519	10/08/2022	NARROGIN TOYOTA	\$32,093.23
		New 2022 Toyota Hilux for DCEO & trade of WSNF vehicle	
EFT19520	10/08/2022	NARROGIN GLASS QUICKFIT WINDSCREENS	\$142.33
		Supply 4mm Glass Mirror for Old Shire Building	
EFT19521	10/08/2022	NEWGROUND WATER SERVICES PTY LTD	\$330.00
		12 Months Sim Card Subscription, Oval Pump	
EFT19522	10/08/2022	NARROGIN NURSERY AND CAFE	\$2,314.90
		Various Plants & Street Trees	
EFT19523	10/08/2022	OIL TECH FUEL	\$66,620.62
		Bulk Fuel Purchase, Unleaded & Diesel	
EFT19524	10/08/2022	EXURBAN RURAL & REGIONAL PLANNING	\$2,989.77
		Town Planning Consulting Services July 2022	
EFT19525	10/08/2022	PLAYMASTER PTY LTD	\$401.50
		Toddler Seat & Straps	
EFT19526	10/08/2022	PORTER CONSULTING ENGINEERS	\$9,301.88
		Yealering , Clayton Road Black Spot Project	
EFT19527	10/08/2022	AMBROSE POLETTI	\$600.00
		Bar Heaters for Depot	
EFT19528	10/08/2022	QUEST PAYMENT SYSTEMS	\$418.00
		Fuel Facility OPT Monthly Maintenance	
EFT19529	10/08/2022	SHIRE OF KONDININ	\$7,392.00
		Share of Medical Facilities Revised Invoice for April/June 2022	
EFT19530	10/08/2022	SAFESTART TEST & TAG	\$2,185.70
		Inspection & Testing Fire Extinguishers & Exit Lights	
EFT19531	10/08/2022	SWAN BREWERY COMPANY PTY LTD	\$895.88
		Bar Purchase	
EFT19532	10/08/2022	SAPIO	\$7,540.92
		Annual Cost of CCTV Maintenance & New laptop for WSNF (reimbursed by Main Roads)	
EFT19533	10/08/2022	TAMORA PLUMBING AND GAS	\$4,370.30
		Kitchen & Bathroom Plumbing Renovations 6 Bowey Way & Disabled Ablutions at Caravan Park	
EFT19534	10/08/2022	OFFICEWORKS BUSINESS DIRECT	\$512.27
		Stationery	
EFT19535	10/08/2022	W.A. TREASURY CORPORATION	\$3,547.49
		Interest on Loan 1	
EFT19536	10/08/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	\$27,168.60
		Membership 2022/2023	
EFT19537	10/08/2022	WESTRAC PTY LTD	\$531.87
		Hoses	
EFT19538	10/08/2022	WA DISTRIBUTORS PTY LTD	\$650.40
		Bar Purchase	
EFT19539	10/08/2022	ZONE 50 ENGINEERING SURVEYS	\$2,277.00
		Survey Clayton, Yealering Road Intersection	
EFT19540	17/08/2022	AVON WASTE	\$13,996.40
		Refuse Service Fee July 2022	
EFT19541	17/08/2022	AUSTRALIAN TAXATION OFFICE	\$19,587.00
		Business Activity Statement July 2022	
EFT19542	17/08/2022	COURIER AUSTRALIA	\$144.01
		Freight	
EFT19543	17/08/2022	COUPLERS PTY LTD	\$268.35
		Hydraulic Hose Fittings	
EFT19544	17/08/2022	DARREN THOMAS	\$230.00
		Repair Dish Cabling for TV 12 Bowey Way	

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT19545	17/08/2022	EASIFLEET MANAGEMENT	\$1,522.68
		Staff Novated Lease Payment August 2022	
EFT19546	17/08/2022	GRANT JENKS	\$108.70
		Fuel Purchase, & Police Application Fee	
EFT19547	17/08/2022	INTELFIFE GROUP LTD	\$3,146.00
		Tree Pruning/Mulching at Fence Road North	
EFT19548	17/08/2022	JOHN MERRICK CONSULTING	\$7,700.00
		Acting CEO Fee, 01/08/2022 - 12/08/2022	
EFT19549	17/08/2022	KULIN HARDWARE & RURAL	\$14,052.60
		Various Depot, Buildings & Road Maintenance Supplies	
EFT19550	17/08/2022	KULIN SOCIAL CLUB	\$130.00
		Payroll Deductions	
EFT19551	17/08/2022	KULIN SHIRE TRUST FUND	\$200.00
		Payroll Deductions	
EFT19552	17/08/2022	KULIN TYRE SERVICE	\$7,663.15
		Tyres, Batteries & Repairs	
EFT19553	17/08/2022	LOCAL HEALTH AUTH. ANALYT. COMM.	\$396.00
		Analytical Services 2022/23	
EFT19554	17/08/2022	LOCAL GOVERNMENT WORKS ASS OF WA INC	\$962.50
		Registration LGWA Works & Parks Conference Grant Jenks	
EFT19555	17/08/2022	MJB INDUSTRIES	\$34,789.24
		Pipes - Rabbit Proof Fence Rd	
EFT19556	17/08/2022	LGISWA	\$4,951.27
		Motor Vehicle Insurance Adjustment 2022/2023	
EFT19557	17/08/2022	MCINTOSH & SON	\$165.36
		Gear Oil	
EFT19558	17/08/2022	MOORE AUSTRALIA (WA) PTY LTD	\$2,090.00
		Professional Services, Fringe Benefits Tax Returns	
EFT19559	17/08/2022	NARROGIN CARPETS & CURTAINS	\$5,885.00
		Carpet Tiles, Physio & Managers Office FRC	
EFT19560	17/08/2022	NARROGIN TOYOTA	\$1,846.37
		Elements	
EFT19561	17/08/2022	NARROGIN GLASS QUICKFIT WINDSCREENS	\$1,776.45
		Supply & Fit Windscreen, MV30	
EFT19562	17/08/2022	PLAYMASTER PTY LTD	\$85.80
		S Hooks & Platform Plugs 12.7m	
EFT19563	17/08/2022	SHIRE OF KONDININ	\$80.00
		Advertising in Kondinin Echo	
EFT19564	17/08/2022	SWAN BREWERY COMPANY PTY LTD	\$643.03
		Bar Purchase	
EFT19565	17/08/2022	TAMORA PLUMBING AND GAS	\$691.90
		Repair Water Leak & Clear Blocked Drains 81 Day Street	
EFT19566	17/08/2022	TRAVIS DUCKWORTH	\$700.00
		Reimburse Rent Payment Made in Error	
EFT19567	17/08/2022	WESTRAC PTY LTD	\$3,892.45
		Service Grader, Parts & Travel	
EFT19568	17/08/2022	INDUSTRIAL AUTOMATION GROUP	\$5,325.65
		Standpipe Remote Access Fees, 6 Months	
EFT19569	17/08/2022	WA DISTRIBUTORS PTY LTD	\$123.00
		Bar Purchase	
EFT19570	26/08/2022	ACRES OF TASTE	\$1,848.00
		Catering, Council Meeting July & Lunch for Citizenship Awards	
EFT19571	26/08/2022	AFGRI EQUIPMENT AUSTRALIA	\$120.23
		V Belt	
EFT19572	26/08/2022	BLACKWOODS	\$2,170.40
		Fire Extinguishers	
EFT19573	26/08/2022	BITUTEK PTY LTD	\$42,762.37
		Supply and Cover Emulsion, Jilakin Street	
EFT19574	26/08/2022	BRUCE ROCK COMMUNITY RESOURCE CENTRE	\$32.00

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Advertising, Full Page	
EFT19575	26/08/2022	COUNTRY WIDE FRIDGE LINES PTY TLD	\$272.33
		Freight on Bar Purchase	
EFT19576	26/08/2022	COURIER AUSTRALIA	\$39.87
		Freight	
EFT19577	26/08/2022	AUSTRALIAN CHILDCARE ALLIANCE WA	\$445.00
		Child Care Membership 2022/2023	
EFT19578	26/08/2022	CHRISTINE HILL FOOD	\$2,250.00
		Catering, Faulty Towers Dinner	
EFT19579	26/08/2022	CIVIC LEGAL	\$347.29
		Disbursement from Landgate, Professionals Fees, Varone Land Use Agreement	
EFT19580	26/08/2022	CRISP WIRELESS PTY LTD	\$33,000.00
		Contribution to Telecommunications Towers	
EFT19581	26/08/2022	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	\$16,205.38
		2022/2023 1st Qtr Contribution	
EFT19582	26/08/2022	GARPEN PTY LTD	\$135.00
		High Pressure Hose & Fittings	
EFT19583	26/08/2022	JOHN MERRICK CONSULTING	\$7,700.00
		Acting CEO Fees, 15/08/2022 - 26/08/2022	
EFT19584	26/08/2022	KULIN SOCIAL CLUB	\$130.00
		Payroll Deductions	
EFT19585	26/08/2022	KULIN SHIRE TRUST FUND	\$200.00
		Payroll Deductions	
EFT19586	26/08/2022	KULIN IGA	\$90.80
		Child Care Statement July 2022	
EFT19587	26/08/2022	KARCHER	\$918.00
		2 ADV Dry Vacuum Cleaners	
EFT19588	26/08/2022	LGISWA	\$3,725.06
		Workers Compensation - Endorsement	
EFT19589	26/08/2022	MODERN TEACHING AIDS PTY LTD	\$273.55
		Various Art & Craft Supplies	
EFT19590	26/08/2022	MOORE AUSTRALIA (WA) PTY LTD	\$1,045.00
		Staff Training, Fiona Murphy - 2022 Nuts & Bolts Workshop	
EFT19591	26/08/2022	NARROGIN TOYOTA	\$373.27
		Service , MV124	
EFT19592	26/08/2022	OIL TECH FUEL	\$60,397.82
		Bulk Fuel Purchase, Unleaded & Diesel	
EFT19593	26/08/2022	PARKER BLACK & FORREST	\$660.88
		Offset Strap bolt SCP, Memorial Hall	
EFT19594	26/08/2022	PRICE'S FABRICATION & STEEL	\$3,071.33
		Lightweight Industrial Roller Door, FRC	
EFT19595	26/08/2022	QUEST PAYMENT SYSTEMS	\$418.00
		Fuel Facility OPT Monthly Maintenance	
EFT19596	26/08/2022	ROB DOOLAN	\$3,600.00
		Brick Paving, High Street & Unit 3 Johnston street	
EFT19597	26/08/2022	SWAN BREWERY COMPANY PTY LTD	\$1,135.53
		Bar Purchase	
EFT19598	26/08/2022	SAPIO	\$4,634.83
		IT Support July 2022	
EFT19599	26/08/2022	OFFICEWORKS BUSINESS DIRECT	\$282.82
		Stationery	
EFT19600	26/08/2022	VIZONA PTY LTD	\$19,992.50
		25% Deposit, Supply & Install Lighting at Hockey Oval	
EFT19601	26/08/2022	WEST AUSTRALIAN NEWSPAPERS LTD	\$67.20
		Advertising in Narrogin Observer, Job Positions	
EFT19602	26/08/2022	WESTERN STABILISERS PTY LTD	\$131,450.00
		Stabilisation on Jilakin Road & Kulin Holt Rock Road	
EFT19603	26/08/2022	WA DISTRIBUTORS PTY LTD	\$155.75

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Cleaning Supplies	
37438	10/08/2022	KULIN MUSEUM SOCIETY INC	\$500.00
		Refuse Site Maintenance	
37439	10/08/2022	PETTY CASH RECOUP - PLEASE PAY CASH	\$436.00
		Petty Cash Recoup July 2022	
37440	10/08/2022	WATER CORPORATION	\$4,517.68
		Water Usage & Service Charge	
37441	26/08/2022	OWEN JENKS	\$50.00
		Fuel, Community Bus	
DD8253.1	07/08/2022	AWARE SUPER	\$12,592.82
		Payroll Deductions	
DD8253.2	07/08/2022	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$905.41
		Superannuation Contribution	
DD8253.3	07/08/2022	AUSTRALIAN SUPERANNUATION	\$326.18
		Superannuation Contribution	
DD8253.4	07/08/2022	HOSTPLUS SUPERANNUATION FUND	\$857.72
		Superannuation Contribution	
DD8253.5	07/08/2022	PRIME SUPERANNUATION	\$475.68
		Superannuation Contribution	
DD8253.6	07/08/2022	ASB MARKETING	\$321.99
		Superannuation Contribution	
DD8253.7	07/08/2022	MLC MASTERKEY SUPERANNUATION	\$228.53
		Superannuation Contribution	
DD8253.8	07/08/2022	REST SUPERANNUATION	\$702.49
		Superannuation Contribution	
DD8253.9	07/08/2022	CBUS SUPER	\$435.35
		Superannuation Contribution	
DD8255.1	01/08/2022	BENDIGO BANK	\$4.90
		Bank Charges	
DD8255.2	08/08/2022	SYNERGY	\$856.52
		Electricity Usage, Caravan Park & Hostel	
DD8255.3	10/08/2022	BENDIGO BANK	\$15.75
		Bank Charges	
DD8255.4	12/08/2022	BENDIGO BANK	\$0.15
		Bank Charges	
DD8255.5	15/08/2022	TELAIR PTY LTD	\$614.90
		Monthly Access Fee August 2022	
DD8255.6	15/08/2022	AUSTRALIAN LIQUOR MARKETERS PTY LTD - METCASH TRADING LIMITED	\$2,717.91
		Bar Purchase	
DD8255.7	01/08/2022	WESTNET INTERNET SERVICES	\$179.90
		Westnet Service	
DD8255.8	02/08/2022	BENDIGO BANK	\$118.59
		Bank Charges, Merchant Fee	
DD8255.9	02/08/2022	SYNERGY	\$3,622.75
		Electricity Usage	
DD8259.1	21/08/2022	AWARE SUPER	\$13,038.84
		Payroll Deductions	
DD8259.2	21/08/2022	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$323.21
		Superannuation Contribution	
DD8259.3	21/08/2022	AUSTRALIAN SUPERANNUATION	\$393.73
		Superannuation Contribution	
DD8259.4	21/08/2022	HOSTPLUS SUPERANNUATION FUND	\$868.18
		Superannuation Contribution	
DD8259.5	21/08/2022	PRIME SUPERANNUATION	\$494.37
		Superannuation Contribution	
DD8259.6	21/08/2022	ASB MARKETING	\$315.78

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Superannuation Contribution	
DD8259.7	21/08/2022	MLC MASTERKEY SUPERANNUATION	\$224.71
		Superannuation Contribution	
DD8259.8	21/08/2022	REST SUPERANNUATION	\$702.49
		Superannuation Contribution	
DD8259.9	21/08/2022	CBUS SUPER	\$406.93
		Superannuation Contribution	
DD8263.1	22/08/2022	CARLTON UNITED BREWERIES PTY LTD	\$903.30
		Bar Purchase	
DD8263.2	22/08/2022	SYNERGY	\$1,694.03
		Street Lights & Information Lighting	
DD8263.3	18/08/2022	BENDIGO BANK	\$4.50
		Bank Charges	
DD8263.4	16/08/2022	TELSTRA	\$1,800.18
		Phone Usage & Equipment Rent July 2022	
DD8263.5	16/08/2022	BENDIGO BANK	\$30.00
		Bank Charge	
DD8263.6	24/08/2022	BENDIGO BANK	\$8.55
		Bank Charges	
DD8265.1	31/07/2022	CREDIT CARD - MASTER CARD	\$1,603.14
		Statement July 2022	
DD8269.1	02/08/2022	BENDIGO BANK	\$199.51
		Bank Fees	
DD8270.1	29/08/2022	TELSTRA	\$185.17
		Mobile Phone Usage & Equipment Rent	
DD8270.2	29/08/2022	CARLTON UNITED BREWERIES PTY LTD	\$635.15
		Bar Purchase	
DD8270.3	30/08/2022	SYNERGY	\$2,780.35
		Electricity Usage, FRC	
DD8270.4	26/08/2022	BENDIGO BANK	\$5.40
		Bank Charges	
DD8253.10	07/08/2022	BENDIGO SUPERANNUATION PLAN	\$131.16
		Superannuation Contribution	
DD8255.10	02/08/2022	ST.GEORGE BANK	\$557.57
		Merchant Fees	
DD8259.10	21/08/2022	BENDIGO SUPERANNUATION PLAN	\$209.10
		Superannuation Contribution	
7382323	10/08/2022	BENDIGO BANK	\$72,248.86
		Payroll	
7408793	24/08/2022	BENDIGO BANK	\$73,436.50
		Payroll	
7414294	26/08/2022	BENDIGO BANK	\$2,702.33
		Payroll	
Sub-total: EFT & Chq Payments			\$933,572.51
TOTAL PAYMENTS FOR MONTH ENDING 31 August 2022			#REF!

CREDIT CARD
Statement Summary 31 July 2022

Transaction Date	Officer	Creditor	Amount
7/9/2022	JUDD HOBSON	AMPOL, BUSSELTON Diesel, Judd Hobson	\$85.02
7/9/2022	JUDD HOBSON	BUNNINGS, BUSSELTON Jerry Cans, Bathroom Suction Hose	\$56.73
7/12/2022	GARRICK YANDLE	EZI CHILDCARE CENTRE Subscription 2022/23	\$397.00
7/15/2022	GARRICK YANDLE	SIMPLEINOUT Monthly Subscription	\$30.82
7/15/2022	CASSI LEWIS	TELSTRA Aquatic Centre	\$49.95
7/18/2022	JUDD HOBSON	DMIRS High Risk Work Licence, Len Cutforth	\$44.00
7/18/2022	JUDD HOBSON	LANDGATE Title Search	\$28.20
7/18/2022	JUDD HOBSON	LANDGATE Title Search	\$28.20
7/19/2022	GARRICK YANDLE	MAILCHIMP Monthly Subscription	\$16.32
7/21/2022	FIONA MURPHY	POST KULIN Approved Managers Application, Caroline Carrie	\$186.50
7/21/2022	FIONA MURPHY	POST KULIN Police Clearance Application, Lesley Trouchet	\$58.70
7/21/2022	JUDD HOBSON	DMIRS High Risk Work Licence, Garry Whitehead	\$44.00
7/25/2022	JUDD HOBSON	KULIN COMMUNITY BANK Change of Plate Fees & Plate Remake KU135	\$75.00
7/25/2022	JUDD HOBSON	KULIN COMMUNITY BANK Registration NewToyota Hilux, DCEO	\$486.70
7/30/2022		BENDIGO BANK Card Fees	\$16.00
			\$1,603.14

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$1,603.14
1 Aug 22	DUN DIRECT, WONGAN HILLS AUS RETAIL PURCHASE 31/07 CARD NUMBER 552638XXXXXXXX706 1	138.58		1,741.72
3 Aug 22	SHIRE OF KULIN, KULIN AUS RETAIL PURCHASE 30/07 CARD NUMBER 552638XXXXXXXX706 1	46.93		1,788.65
4 Aug 22	PERTH PUMPS & MOTORS P,BELMONT AUS RETAIL PURCHASE 02/08 CARD NUMBER 552638XXXXXXXX706 1	462.00		2,250.65
5 Aug 22	BP DONGARA 6350, DON GARA AUS RETAIL PURCHASE 03/08 CARD NUMBER 552638XXXXXXXX706 1	140.03		2,390.68
6 Aug 22	BINNU LIQUOR & GENERAL, BINNU AUS RETAIL PURCHASE 04/08 CARD NUMBER 552638XXXXXXXX706 1	113.40		2,504.08
10 Aug 22	BP ALLWAY MOTORS 186 2, ALBANY AUS RETAIL PURCHASE 08/08 CARD NUMBER 552638XXXXXXXX823 1	124.58		2,628.66
14 Aug 22	PERIODIC TFR 00074214151201 00000000000		1,603.14	1,025.52
14 Aug 22	JOONDALUP RESORT HOTEL, CONNOLLY AUS RETAIL PURCHASE 11/08 CARD NUMBER 552638XXXXXXXX554 1	585.00		1,610.52
14 Aug 22	POST KULIN LPO KU1, KULIN AUS RETAIL PURCHASE 12/08 CARD NUMBER 552638XXXXXXXX554 1	186.50		1,797.02

752BH102 / E-0 / S-204 / F-204 / 00074214150000839

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post** using your credit card.
Agency Banking

Business Credit Card

BSB number 633-000
Account number 691211254
Customer name SHIRE OF KULIN
Minimum payment required \$78.81
Closing Balance on 31 Aug 2022 \$2,627.07
Payment due 14 Sep 2022

Date _____ Payment amount _____

Drawer	Chq No	BSB	Account No	\$	¢

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
16 Aug 22	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/08 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX405 1	28.22		1,825.24
16 Aug 22	INTERNATIONAL TRANSACTION FEE	0.85		1,826.09
18 Aug 22	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 16/08 CARD NUMBER 552638XXXXXXXX823 1	49.95		1,876.04
21 Aug 22	MAILCHIMP *MISC, MAI LCHIMP.COM AUS RETAIL PURCHASE-INTERNATIONAL 19/08 CARD NUMBER 552638XXXXXXXX405 1	16.03		1,892.07
25 Aug 22	Kulin Bush Races, KU LIN AUS RETAIL PURCHASE 24/08 CARD NUMBER 552638XXXXXXXX554 1	100.00		1,992.07
25 Aug 22	KULINBUSHRACES.COM.A U, KULIN AUS RETAIL PURCHASE 24/08 CARD NUMBER 552638XXXXXXXX554 1	60.00		2,052.07
26 Aug 22	CHILD AUSTRALIA, BEL MONT AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXXXX554 1	176.00		2,228.07
28 Aug 22	Kulin Hotel1, KULIN AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXXXX554 1	67.00		2,295.07
28 Aug 22	Kulin Hotel1, KULIN AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXXXX554 1	150.00		2,445.07
30 Aug 22	TELSTRA PREPAID, MEL BOURNE AUS RETAIL PURCHASE 29/08 CARD NUMBER 552638XXXXXXXX706 1	150.00		2,595.07
30 Aug 22	CARD FEE 8 @ \$4.00	32.00		2,627.07
Transaction totals / Closing balance		\$2,627.07	\$1,603.14	\$2,627.07

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 August 2022

Presented to Ordinary Council Meeting

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LOCAL GOVERNMENT ACT 1995

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 31 August 2022

Ref Note	Original Budget	YTD Budget \$	YTD Actual \$	Var. \$	Var. %		
Opening Funding Surplus(Deficit)	1(a)	2,526,120	2,526,120	2,516,060	(10,060)	(0%)	
Operating Revenues							
General Purpose Funding		642,494	141,292	203,551	62,259	31%	▲
General Purpose Funding - Rates Governance	2	2,176,094	2,232,977	2,248,469	15,492	1%	
Law, Order and Public Safety		48,362	18,846	4,723	(14,123)	(299%)	
Health		32,200	6,383	15,918	9,534	60%	
Education and Welfare		0	0	1,524	1,524	100%	
Housing		379,500	52,083	67,672	15,589	23%	
Community Amenities		122,851	19,598	16,930	(2,668)	(16%)	
Recreation and Culture		109,980	106,480	109,978	3,498	3%	
Transport		235,070	26,968	41,850	14,883	36%	
Economic Services		292,306	261,006	250,966	(10,040)	(4%)	
Other Property and Services		1,304,188	184,135	201,773	17,638	9%	
Total		138,671	21,027	18,797	(2,230)	(12%)	
Operating Expense							
General Purpose Funding		(98,588)	(14,565)	(12,335)	(2,229)	(18%)	
Governance		(300,919)	(135,982)	(54,835)	(81,147)	(148%)	
Law, Order and Public Safety		(202,393)	(46,124)	(30,940)	(15,184)	(49%)	
Health		(129,750)	(17,000)	(5,030)	(11,970)	(238%)	
Education and Welfare		(444,663)	(76,308)	(65,611)	(10,696)	(16%)	
Housing		(169,257)	(30,771)	(25,553)	(5,218)	(20%)	
Community Amenities		(368,775)	(64,074)	(66,871)	2,797	4%	
Recreation and Culture		(1,254,197)	(224,891)	(155,639)	(69,252)	(44%)	
Transport		(3,795,773)	(641,701)	(379,202)	(262,500)	(69%)	
Economic Services		(1,790,077)	(315,476)	(250,442)	(65,034)	(26%)	
Other Property and Services		(117,645)	(17,484)	(161,064)	143,580	89%	
Total		(8,672,038)	(1,584,375)	(1,207,521)	(376,854)		
Funding Balance Adjustment							
Add back Depreciation	3(c)	3,102,295	517,049	0	517,049	(100%)	
Adjust (Profit)/Loss on Asset Disposal	3(b)	(30,380)	(26,480)	0	(26,480)	(100%)	
Total Adjustments		3,071,914	490,569	0	225,070		
Investing Activities							
Proceeds from Capital Grants	5	6,210,263	1,567,471	19,004	(1,548,467)	(8148%)	
Proceeds from disposal of assets	3(b)	367,450	30,000	29,091	(909)	-3%	
Payments for property, plant and equipment and infrastructure	3(a)	(9,893,073)	(1,643,420)	(503,261)	(1,140,159)	-227%	
		(3,315,360)	(45,949)	(455,166)			
Financing Activities							
Closing Funding Surplus/(Deficit)	1(a)	(907,646)	4,457,160	4,035,522			

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 August 2022

	2022	2023
	\$	\$
CURRENT ASSETS		
Cash at Bank	2,050,431	2,789,596
Cash at Bank (Reserves & Restricted Funds)	2,283,326	2,283,326
Trade and other receivables	597,272	64,532
Contract Assets	876,756	337,517
Sundry Debtors - Rates	82,401	1,940,939
Inventories	56,786	61,018
TOTAL CURRENT ASSETS	5,946,972	7,476,927
CURRENT LIABILITIES		
Contract Liabilities	(326,996)	(466,366)
Sundry Creditors	(154,332)	(80,760)
Accruals	(143,877)	(76,704)
Employee Provisions (Current)	(457,955)	(457,955)
ATO Liabilities	(64,426)	(76,294)
Borrowings (Current)	(96,179)	(96,179)
TOTAL CURRENT LIABILITIES	(1,243,766)	(1,254,258)
TOTAL NET CURRENT ASSETS	4,703,206	6,222,669
NON-CURRENT ASSETS		
Work in Progress	90,666	0
Land & Buildings	20,745,944	20,863,501
Construction other than Buildings	1,706,271	1,706,270
Plant & Equipment	3,218,257	3,189,166
Furniture & Equipment	254,198	254,198
Motor Vehicles	1,273,984	1,332,251
Infrastructure	110,597,061	111,015,164
Shares - Kulin (Bendigo) Bank	5,000	5,000
Units Held - Local Government House Trust	77,804	77,804
TOTAL NON-CURRENT ASSETS	137,969,184	138,443,354
NON CURRENT LIABILITIES		
Borrowings (Non-Current)	(883,702)	(883,702)
Employee Provisions (Non-Current)	(49,054)	(49,054)
TOTAL NON-CURRENT LIABILITIES	(932,756)	(932,756)
TOTAL NET CURRENT ASSETS	141,739,634	143,733,267
Asset Revaluation - Infrastructure	80,027,800	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,851,617	1,851,617
Asset Revaluation - Land & Buildings	11,639,170	11,639,170
Accumulated Reserves	2,283,326	2,283,326
Accumulated Surplus	45,937,722	47,931,354
TOTAL EQUITY	141,739,634	143,733,266
	0	0

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 1(a) - Net Current Assets Composition

	Budget Last Year Closing 30-Jun-22	Actual Last Year Closing 30-Jun-22	Year to Date 31-Aug-22
Current Assets			
Cash and Cash Equivalents	2,394,574	4,333,757	5,072,922
Accounts Receivable - Rates	38,738	71,093	1,938,817
Accounts Receivable - Sundry	329,951	607,662	63,515
Inventories	60,711	56,786	61,018
Other (Accrued Income & Contract Assets)	0	876,756	337,517
Less: Current Liabilities			
Contract Liabilities	0	(326,996)	(466,366)
Sundry Creditors	(429,510)	(153,414)	(77,621)
Payroll Accruals	(30,895)	(48,005)	(76,704)
Accrued expenses	0	(95,872)	0
Provision for Annual Leave	(186,833)	(181,222)	(181,222)
Provision for Long Service Leave (Current)	(262,812)	(276,733)	(276,733)
ATO Liability	(21,220)	(64,426)	(76,294)
Borrowings (Current)	(90,511)	(96,179)	(96,179)
Adjustments to Current Assets			
Less: Reserves (Restricted Cash)	(1,843,461)	(2,283,326)	(2,283,326)
Add: Borrowings (Current)	90,511	96,179	96,179
Closing funding surplus/(deficit)	49,243	2,516,060	4,035,522

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Note 1(b) - Banking Information

	General Ledger Balance 31-Aug-22	Bank Statement Balance 31-Aug-22
Cash at Bank - Unrestricted		
Municipal Funds	884,660	977,491
Freebairn Recreation Centre	32,564	32,641
Investments	1,868,772	1,868,772
Till Float	3,100	3,100
Petty Cash	500	500
	2,789,596	2,882,503
Cash at Bank - Restricted		
Reserve Funds	2,283,326	2,283,326
	2,283,326	2,283,326

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 2 - Rating information

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.100855	136	1,370,046	138,176	138,176
Industrial	0.100855	12	115,443	11,643	11,643
Commercial	0.100855	28	441,634	44,541	44,541
Rural	0.100855	11	101,710	10,258	10,258
Unimproved Value					
Rural	0.00838	342	240,282,458	2,013,567	2,013,567
Mining	0.00838	1	59,095	495	495
Sub-total		530	242,370,386	2,218,680	2,218,680
Minimum Payment					
Gross Rental Value					
Residential	489.38	9	11,172	4,404	4,404
Industrial	489.38	6	11,902	2,936	2,936
Commercial	489.38	4	8,280	1,958	1,958
Rural	489.38	7	8,127	3,426	3,426
Unimproved Value					
Rural	489.38	16	528,142	7,830	7,830
Mining	489.38	31	268,592	15,171	15,171
		73	836,215	35,725	35,725
		603	243,206,601	2,254,405	2,254,405
Discount				(94,120)	(20,397)
Concessions/Write-offs				(9,823)	(11,171)
Total raised from general rates				2,150,462	2,222,837
Ex-Gratia Rates				25,633	25,633
Total Rates				2,176,095	2,248,470

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 3 - Asset information

Note 3(a) - Asset Acquisitions

Description	Original			Category	Renewal/ Replace	New Asset
	Budget	YTD Budget	YTD Actual			
E041100 AV equipment for Chambers & meeting room	20,000	4,998	-	F&E		Y
E041110 Councillor Online Software	10,000			F&E		Y
E053730 FRC & Aquatic Centre CCTV	10,000	1,666	-	COB		Y
E084105 KCCC Flooring, curtains & outdoor blinds	30,000	5,000	-	L&B	Y	
E091100 Housing Construction	523,332	87,218	-	L&B		Y
E091114 6 Bowey Way Renovation	62,085	10,342	16,801	L&B	Y	
E091115 14 Stewart Street laundry	22,238	3,704	-	L&B	Y	
E091107 Unit 4/25 Johnston Street renovation	32,238	5,370	-	L&B	Y	
E107131 Cemetery Toilets	33,438	5,570	-	L&B		Y
E112100 Aquatic Centre Infr & Equip Improvements	252,325	42,050	1,455	Inf	Y	
E113940 FRC Generator	40,000	8,332	-	P&E		Y
E113940 Cricket pitch covers	10,000			P&E		Y
E113600 Hockey oval lights	115,000	19,166	18,175	Inf		Y
E113907 FRC Playground shade & Tennis club playground	30,000	5,000	-	P&E	Y	
E113905 FRC Changeroom upgrades	51,182	8,528	5,350	L&B	Y	
E117100 AAP Footpaths & fence	50,200	8,364	-	COB		Y
E123100 Grader	420,000	105,332	-	P&E	Y	
E123100 Side Tipper	120,000		-	P&E		Y
E123100 Dolly	32,000		-	P&E		Y
E123100 Tractor	82,000		-	P&E	Y	
E123100 Sundry Plant	10,000		-	P&E		Y
E123105 Toyota Prado (WM)	68,000	113,382		MV	Y	
E123105 4x2 Utility	33,000			MV	Y	
E123105 Toyota Prado (CEO)	65,000			MV	Y	
E123105 SR5 Hilux 4x4 Dual Cab (DCEO)	59,000		58,267	MV	Y	
E123105 Prime Mover	300,000			MV	Y	
E123105 Town Utility 4x2	34,000			MV	Y	
E123105 Crew cab Town PMV26	69,330			MV	Y	
E123105 Dual cab 4x4 Leading Hand	52,000			MV	Y	
E121260 HSVPP Road Construction	118,181	19,694	120,577	Inf	Y	
E121500 RRG Road Construction	581,141	96,848	11,769	Inf	Y	
E121520 R2R Road Construction	534,265	89,042	33,390	Inf	Y	
E121551 WSFN Road Construction	3,227,995	537,996	103,793	Inf	Y	
E121552 RRUPP Road Construction	1,001,212	166,864	118,342	Inf	Y	
E121750 BS Road Construction	842,938	140,484	10,603	Inf	Y	
E121550 Own Resource Road Construction	98,467	16,400	-	Inf	Y	
E121580 Footpath Construction	150,000	24,998	-	Inf	Y	
E121570 Depot Crib Room	200,000	33,334	-	L&B		Y
E132600 Caravan Park Disabled Ablutions	12,938	2,154	3,421	L&B		Y
E132650 Short stay accommodation	338,000	56,330	-	L&B		Y
E137600 Old Admin Building roof & bathroom	111,566	18,590	1,319	L&B	Y	
E139200 Fuel Facility OPT Shelter & Tank Guaging equipment	40,000	6,664	-	P&E	Y	
	9,893,073	1,643,420	503,261			

Note 3(b) - Disposal of Assets

MV165 Isuzu Giga CXZ Prime Mover	87,000	60,000	(27,000)			0
MV56 Mitsubishi Triton Single Cab	-	2,000	2,000			0
MV167 Holden Colorado Dual Cab	19,000	32,000	13,000			0
MV190 Toyota Prado MW	57,000	60,000	3,000			0
MV187 Toyota Prado CEO	56,400	58,000	1,600			0
MV175 Mitsubishi Canter Town	25,070	35,450	10,380			0
MV126 Holden Trailblazer	15,800	30,000	14,200	16,000	29,091	(13,091)
	337,070	367,450	30,380	16,000	29,091	(13,091)

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 4 - Cash Backed Reserves

Reserve	Full year Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	439,796	13,588	(50,000)	403,384	439,796	-	-	439,796
Plant	351,725	10,867	(355,000)	7,592	351,725	-	-	351,725
Building	535,537	16,546	(400,000)	152,083	535,537	-	-	535,537
Admin Equipment	29,411	909	0	30,320	29,411	-	-	29,411
Natural Disaster	143,614	4,437	(40,000)	108,051	143,614	-	-	143,614
Joint Venture Housing	76,614	2,367	0	78,981	76,614	-	-	76,614
FRC Surface & Equipment	43,147	1,333	0	44,480	43,147	-	-	43,147
Medical Services	116,019	3,584	0	119,603	116,019	-	-	116,019
Fuel Facility	52,525	823	(20,000)	33,348	52,525	-	-	52,525
Sportsperson Scholarship	13,744	424	0	14,168	13,744	-	-	13,744
Freebairn Rec Centre	208,194	6,432	0	214,626	208,194	-	-	208,194
Short Stay Accommodation	273,000	8,434	(273,000)	8,434	273,000	-	-	273,000
	2,283,326	69,744	(1,138,000)	1,215,070	2,283,326	-	-	2,283,326

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the development of future housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2023	-	250,000

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 5 - Operating Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual
Grants Commission	Federal financial assistance grants	550,000	137,500	201,695
Fire & Emergency Services	Emergency Services Levy Operating Grant	25,000	6,250	15,056
KCCC Sustainability Grant	Childcare Sustainability Grant	65,000	-	32,500
KCCC Traineeship Grant	Childcare Traineeship Grant	1,500	250	-
Main Roads	State Direct Grant (Untied Road Funding)	243,626	243,626	248,867
Department of Primary Industries & Regional Development	Community Resource Centre Funding	105,311	-	26,999
	Support Grant & Video Conferencing Grant	3,000	500	-
		993,437	388,126	525,117

Capital Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	770,000	128,333	5,350	203,511
CSRFF	Hockey Oval Lights	33,000	-	-	-
Hockey Club	Hockey Oval Lights	5,000	-	-	-
Colts Carnival Trust	Cricket pitch mats	10,000	-	-	-
Businesses	Contribution to Short Term Accommodation	50,000	-	-	-
Main Roads - Regional Road Group	Road Construction	375,000	93,750	11,769	158,374
Federal - Heavy Vehicle Safety & Productivity Program	Heavy Vehicle Road Construction	31,355	31,355	-	-
Federal - Wheatbelt Secondary Freight Network	WSFN Road Construction	3,045,687	1,180,307	-	-
Federal - Remote Roads Upgrade Pilot Program	Road Construction	800,000	-	-	-
Federal - Roads to Recovery	Road Construction	534,904	133,726	-	-
Federal - Black Spot Program	Road Construction on Dangerous Roads	555,317	-	1,885	173,380
		6,210,263	1,567,471	19,004	

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 6 - Borrowings

	Budget				Actual				
	Principal 01/07/2022	Principal Repayments	Principal 30/06/2023	Interest Repayments	Principal 01/07/2022	Principal Repayments	Principal 30/06/23	Interest Repayments	
Loan 1 Administration Building	979,881	96,179	883,702	36,259	979,881	-	979,881	-	0
	979,881	96,179	883,702	36,259	979,881	-	979,881	-	0

Note 7 - Receivables

Rates receivable	2021/22	2022/23
	\$	\$
Opening arrears previous years	57,236	88,600
Levied this year	2,191,470	2,254,405
Less - collections to date	(2,160,106)	(347,315)
Equals current outstanding	88,600	1,995,690
Net rates collectable	88,600	1,995,690
% Collected	96.1%	14.8%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables -	(81)	53,122	2,197	274	269	55,780
Percentage	-0.1%	95.2%	3.9%	0.5%	0.5%	
Allowance for impairment of receivables						0
Total receivables general outstanding						55,780
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is they will not be collectible.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 8 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General purpose funding - other	62,259	31%	Budgeted Financial Assistance Grant of \$137500 per quarter was based on the 75% advance grant received in 2021/22 and historical quarterly payments. Actual quarterly payments are \$201,500 - \$64,195 more than budgeted.
General purpose funding - rates	15,492	1%	Below 10% & \$10,000 threshold
Governance	(14,123)	-299%	Relates to profit on sale of DCEO Hilux. The actual profit on sale of this vehicle was \$13,091 - consistent with the budget. This difference will remain until the fixed asset register is updated after the 2021/22 Annual Report has been adopted.
Law, order and public safety	9,534	60%	Bush Fire Brigade and SES Operating Grant is higher than budgeted for. Quaterly payments of \$15k instead of \$6k
Health	1,524	100%	Below 10% & \$10,000 threshold
Education and welfare	15,589	23%	First half of KCCC Sustainability grant budgeted to be received in November, actually received in August. Offset by Childcare fees being \$14k underbudget.
Housing	(2,668)	-16%	Below 10% & \$10,000 threshold
Community amenities	3,498	3%	Below 10% & \$10,000 threshold
Recreation and culture	14,883	36%	Bar sales at the FRC up \$13k on budget due to a number of large events (funeral; Gala Ball; Sport semi-finals). Improved collection of FRC membership fees - invoiced football and netball clubs for outstanding membership fees, no change in policy just a change in timing.
Transport	(10,040)	-4%	Below 10% & \$10,000 threshold
Economic services	17,638	9%	CRC Operational Grant of \$26k received in August, budgeted in September.
Other property and services	(2,230)	-12%	Below 10% & \$10,000 threshold
Expenditure from operating activities	Var \$	Var %	Explanation
General purpose funding	(2,229)	-18%	Below 10% & \$10,000 threshold
Governance	(81,147)	-148%	\$16k budgeted for Local Government week - not yet incurred. \$57k related to the timing of general admin expense allocation to other programmes. This is spread evenly per month in the budget budget whilst actual admin costs are fully allocated each month which is correct. When considering these costs before allocation there are a few items to note: Contract employment for Acting CEO is consistent with budget to end of August. Contract employment for Yvonne Bowey \$18k underbudget. Costs of Acting CEO car being allocated to CEO car code - this is currently \$5k overbudget but a timing difference due to insurance and registration costs being spread evenly over year in budget, but actually incurred in July. Timing difference for audit fee - this will correct itself when invoice received later in year.
Law, order and public safety	(15,184)	-49%	\$13k timing difference for depreciation on the fire trucks - won't be recorded until the 21/22 Annual Report is adopted.
Health	(11,970)	-238%	Shire of Corrigin haven't yet invoiced for EHO costs for this year.
Education and welfare	(10,696)	-16%	Employment costs for Childcare \$4k underbudget.
Housing	(5,218)	-20%	Below 10% & \$10,000 threshold
Community amenities	2,797	4%	Below 10% & \$10,000 threshold
Recreation and culture	(69,252)	-44%	Mostly related to depreciation \$51k underbudget - which can't be recorded until the Annual Report for 21/22 has been adopted.
Transport	(262,500)	-69%	Mostly related to depreciation \$336k underbudget - which can't be recorded until the Annual Report for 21/22 has been adopted. Road maintenance is currently \$74k overbudget - consistent with prior years with budget spread evenly, with bulk of winter grading costs incurred already.
Economic services	(65,034)	-26%	CRC wages \$12k underbudget as we don't have a CDO. Fuel purchases \$20k underbudget - budgeted fuel price \$2/L, actual \$1.75/L. Depreciation also a factor here - \$20k underbudget.
Other property and services	143,580	89%	\$117k relates to allocation of public works overheads and plant costs - this is being monitored and the allocation rates may need to be amended in the coming months. Individual plant and public overhead items are generally in line with budget, it is the allocation rates that need reviewing. There are some one off costs incurred at the start of the year that are having an impact. \$52k timing difference related to payroll batch posted into incorrect period. This will correct in September.
Investing activities	Var \$	Var %	Explanation

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2022

Note 8 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
Proceeds from non-operating grants, subsidies and contributions	(1,548,467)	-8148%	\$1.4m in capital road grant income budgeted in August. We either haven't started work on these projects or having had the final approval for funding. Income will be recognised in line with expenditure and project milestones. Budget of \$128k in LRCIP3 funding but we haven't started many of these projects. Refer to Grant Information page.
Proceeds from disposal of assets	(909)	-3%	Below 10% & \$10,000 threshold
Payments for property, plant and equipment and infrastructure	(1,140,159)	-227%	Refer to Asset Information page for individual differences in budget v actual expenditure.
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	#REF!	#REF!	Timing difference - budget for reserve transfers spread evenly throughout the year. No transfers have occurred yet.
Repayment of debentures	#REF!	#REF!	Below 10% & \$10,000 threshold
Transfer to reserves	#REF!	#REF!	Below 10% & \$10,000 threshold

Shire of Kulin
STATEMENT OF OPERATING
(Statutory Reporting Program)
For the period ended 31 August 2022

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	\$	%
GENERAL PURPOSE FUNDING							
Rates							
I030001	General Rate - GRV	204,618	204,618	204,618	204,618	(0)	0%
I030101	General Rate - UV	2,014,062	2,014,062	2,014,062	2,014,062	0	0%
I030105	Interim Rates - GRV/UV	0	0	0	0	0	
I030131	Minimum Rates- GRV	12,724	12,724	12,724	12,724	0	0%
I030133	Minimum Rates - UV	23,001	23,001	23,001	23,001	0	0%
I030140	Interest on Instalments	1,100	1,100	183	92	(91)	-50%
I030141	PENALTY INTEREST	3,500	3,500	583	517	(66)	-11%
I030142	Admin Charge for Instalments	650	650	108	126	18	16%
I030150	EX GRATIA RATES	25,633	25,633	25,633	25,633	0	0%
I030160	Information & Search Fees	3,000	3,000	500	605	105	21%
I030170	LEGAL FEES RECOVERED	4,000	4,000	667	325	(342)	-51%
I030171	LEGAL FEES RECOVERED (NO GST)	6,500	6,500	1,083	0	(1,083)	-100%
	Total Revenue	2,298,787	2,298,787	2,283,162	2,281,703	(1,459)	-0.06%
E030100	Discount Allowed on Rates	94,120	94,120	47,060	20,397	26,663	-57%
E030110	RATES WRITTEN OFF	9,823	9,823	0	11,171	(11,171)	
E030130	TITLE SEARCHES	0	0	0	56	(56)	
E030111	LEGAL FEES - RATES DEBT COLLECTION LEGAL FEES - RATES DEBT COLLECTION (NO GST)	4,000	4,000	667	0	667	-100%
E030112	(NO GST)	6,500	6,500	1,083	0	1,083	-100%
E030140	Valuation Expenses	10,000	10,000	0	0	0	
E030150	Printing & Stationery	1,200	1,200	0	601	(601)	
E030999	General Admin Allocated	66,656	66,656	11,109	10,188	921	-8%
	Total Expenditure	192,299	192,299	59,919	42,414	17,505	
	Sub-total Rates	(2,106,488)	(2,106,488)	(2,223,243)	(2,239,289)	16,046	
General Purpose Grants							
I031100	Grants Commission	550,000	550,000	137,500	201,695	64,195	47%
I031102	LRICIP GRANT	770,000	770,000	128,333	5,350	(122,983)	-96%
	Total Revenue	1,320,000	1,320,000	265,833	207,045	(58,788)	-22%
	Sub-total General Purpose Grants	(1,320,000)	(1,320,000)	(265,833)	(207,045)	(58,788)	
General Financing							
I032100	Interest on Municipal	4,000	4,000	667	1,935	1,269	190%
I032110	INTEREST ON PLANT RESERVE	10,867	10,867	0	(269)	(269)	
I032120	Interest on LSL & AL Reserve	13,588	13,588	0	(336)	(336)	
I032130	INTEREST ON BUILDING RESERVE	16,546	16,546	0	(409)	(409)	
I032140	Interest on Admin Equip Reserv	909	909	0	(22)	(22)	
I032150	Interest on Freebairn Recreation Centre Reserve	6,432	6,432	0	(159)	(159)	
I032160	Interest on Joint Venture Reserve	2,367	2,367	0	(59)	(59)	
I032170	INTEREST ON FRC SURFACE & EQUIP REPLACEMENT	1,333	1,333	0	(33)	(33)	
I032180	INTEREST ON NATURAL DISASTER RESERVE	4,437	4,437	0	(110)	(110)	
I032185	INTEREST ON FREEBAIRN SPORTSPERSON SCHOOL	425	425	0	(11)	(11)	
I032198	INTEREST ON FUEL FACILITY RESERVE	823	823	0	(40)	(40)	
I032197	INTEREST ON MEDICAL SERVICES RESERVE	3,584	3,584	0	(89)	(89)	
I032199	INTEREST ON SHORT STAY ACCOMMODATION RESERVE	8,434	8,434	0	(209)	(209)	
	Total Revenue	73,744	73,744	667	190	(477)	
E032100	BANK CHARGES	4,500	4,500	750	360	390	-52%
E032999	General Admin Allocated	5,732	5,732	955	1,130	(174)	18%
	Total Expenditure	10,232	10,232	1,705	1,490	216	
	Sub-total General Financing	(63,512)	(63,512)	1,039	1,300	(261)	
	TOTAL GENERAL PURPOSE FUNDING	(3,490,000)	(3,490,000)	(2,488,038)	(2,445,035)	(43,003)	
GOVERNANCE							
Members of Council							
E041020	MEMBERS TRAVELLING	3,574	3,574	0	0	0	
E041030	CONFERENCE EXPENSES	16,800	16,800	16,800	0	16,800	-100%
E041050	SITTING FEES	23,100	23,100	0	0	0	
E041060	PRESIDENTIAL ALLOWANCE	8,750	8,750	0	0	0	
E041070	DRESS SHIRTS FOR COUNCILLORS	1,000	1,000	167	0	167	-100%
E041110	REFRESHMENTS & GOODWILL	27,760	27,760	3,210	3,978	(768)	24%
E041111	MEAL ENTERTAINMENT	2,000	2,000	333	100	233	-70%
E041150	INSURANCES	4,624	4,624	2,312	2,312	0	0%

STATEMENT OF OPERATING

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	\$	%
E041160	Subscriptions & Donations	30,199	30,199	28,699	24,699	4,000	-14%
E041161	Printing & Stationery	1,000	1,000	167	0	167	-100%
E041165	Advertising	1,000	1,000	167	0	167	-100%
E041180	Chamber Maintenance	1,000	1,000	167	0	167	-100%
E041270	Community Contributions	20,000	20,000	3,333	3,283	50	-2%
E041999	General Admin Allocated	111,751	111,751	18,625	15,741	2,884	-15%
	Total Expenditure	252,557	252,557	73,979	50,112	23,867	
	Sub-total Members of Council	252,557	252,557	73,979	50,112	23,867	
	General Administration						
I042015	LSL TRANSFERRED FROM OTHER SHIRE	4,687	4,687	0	0	0	
I042040	SUNDRY INCOME	1,200	1,200	200	0	(200)	
I042045	REIMBURSEMENTS	1,000	1,000	167	0	(167)	-100%
I042046	CONTRIBUTION TO VEHICLES	25,675	25,675	4,279	4,007	(272)	-6%
I042051	VEHICLE CONTRIBUTION - NOVATED LEASES	0	0	0	716	716	
I042297	PROFIT ON SALE OF ASSET	15,800	15,800	14,200	0	(14,200)	-100%
	Total Revenue	48,362	48,362	18,846	4,723	(14,123)	
E042010	SALARIES	650,006	650,006	108,334	118,809	(10,474)	10%
E042015	Admin Long Service Leave	58,685	58,685	9,781	2,432	7,348	-75%
E042020	SUPERANNUATION	99,946	99,946	16,658	23,162	(6,504)	39%
E042025	ADMINISTRATION HOUSING ALLOWANCES	25,480	25,480	4,247	3,360	887	-21%
E042030	INSURANCE	27,719	27,719	13,860	13,860	0	0%
E042035	STAFF UNIFORMS	3,500	3,500	583	0	583	-100%
E042040	STAFF TRAINING	14,500	14,500	0	950	(950)	
E042041	CONFERENCES	13,000	13,000	4,333	0	4,333	-100%
E042045	RELOCATION COSTS	5,000	5,000	833	0	833	-100%
E042046	STAFF HOUSING	40,956	40,956	7,567	6,674	893	-12%
E042047	Depreciation CEO Housing	3,600	3,600	600	0	600	-100%
E042048	Depreciation DCEO Housing	6,000	6,000	1,000	0	1,000	-100%
E042049	CEO UTILITIES	1,250	1,250	208	1,158	(950)	456%
E042050	OFFICE MAINTENANCE	13,036	13,036	2,173	2,087	86	-4%
E042051	INTEREST ON LOAN 1 (ADMINSTRATION OFFICE)	36,259	36,259	3,547	(1,721)	5,269	-149%
E042053	CEO VEHICLE COSTS	10,000	10,000	1,667	6,595	(4,928)	296%
E042054	DCEO VEHICLE COSTS	10,000	10,000	1,667	1,850	(183)	11%
E042055	NOVATED LEASE PAYMENTS	16,611	16,611	2,769	2,769	0	0%
E042060	MEMBERSHIPS & SUBSCRIPTIONS	3,000	3,000	500	807	(307)	61%
E042070	Printing and Stationery	19,000	19,000	3,167	1,805	1,362	-43%
E042075	FBT EXPENSE	4,500	4,500	0	0	0	
E042080	TELEPHONE	13,400	13,400	2,233	1,578	655	-29%
E042090	Postage and Freight	2,400	2,400	400	144	256	-64%
E042100	ADVERTISING	9,000	9,000	1,500	1,674	(174)	12%
E042110	Office Equipment Maintenance	1,000	1,000	167	97	70	-42%
E042115	BAD DEBTS EXPENSE	1,000	1,000	167	0	167	-100%
E042120	Cleaning	18,853	18,853	3,142	2,472	670	-21%
E042130	Computer Maintenance	32,877	32,877	28,710	27,877	833	-3%
E042135	IT Support	48,000	48,000	8,000	4,236	3,764	-47%
E042140	Staff Amenities	2,000	2,000	333	726	(393)	118%
E042170	CONTRACT EMPLOYMENT	240,000	240,000	71,894	41,249	30,645	-43%
E042180	UTILITIES	4,800	4,800	800	931	(131)	16%
E042190	KEY TO KULIN	3,200	3,200	533	0	533	-100%
E042200	Audit Fees	46,000	46,000	0	(36,600)	36,600	
E042298	Office Depreciation	18,350	18,350	3,058	0	3,058	-100%
E042999	General Admin Allocated	(1,454,567)	(1,454,567)	(242,428)	(224,255)	(18,172)	-7%
	Total Expenditure	48,362	48,362	62,003	4,723	57,280	
	Sub-total General Administration	0	0	43,157	0	43,157	
	TOTAL GOVERNANCE	252,557	252,557	117,136	50,112	67,024	
	LAW,ORDER & PUBLIC SAFETY						
	Fire Prevention						
I051100	FIRE CONTRIBUTIONS	100	100	17	0	(17)	-100%
	Total Revenue	100	100	17	0	(17)	
E051040	OFFICE EXPENSES	7,000	7,000	1,167	191	976	-84%
E051050	FIRE INSURANCE	30,065	30,065	15,033	15,033	0	0%
E051055	Protective Clothing	5,000	5,000	833	0	833	-100%
E051060	Communication Maintenance	1,000	1,000	167	0	167	-100%
E051070	SUNDRY FIRE PREVENTION COSTS	2,000	2,000	333	94	239	-72%
E051298	Depreciation	79,058	79,058	13,176	0	13,176	-100%
E051999	General Admin Allocated	16,014	16,014	2,669	2,470	199	-7%
	Total Expenditure	140,138	140,138	33,378	17,787	15,591	

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
	Sub-total Fire Protection	140,038	140,038	33,361	17,787	15,574	
	Animal Control						
I052100	GRANT INCOME	0	0	0	687	687	
I052400	FINES AND PENALTIES	200	200	33	0	(33)	-100%
I052430	CAT REGISTRATION FEE INCOME	200	200	0	150	150	
I052420	DOG REGISTRATION FEES	2,200	2,200	0	25	25	
	Total Revenue	2,600	2,600	33	862	829	
E052010	Dog Control Costs	3,000	3,000	500	459	41	-8%
E052020	CAT CONTROL COSTS	5,000	5,000	833	230	604	-72%
E052040	Pest Control	500	500	83	0	83	-100%
E052999	General Admin Allocated	11,184	11,184	1,864	1,693	171	-9%
	Total Expenditure	19,684	19,684	3,281	2,382	899	
	Sub-total Animal Control	17,084	17,084	3,247	1,520	1,727	
	Other Law & Order						
I053010	ESL Bush Fires Allocation	25,000	25,000	6,250	15,056	8,806	141%
I053030	ESL ADMINISTRATION	4,000	4,000	0	0	0	
I053050	SALE OF PROTECTIVE CLOTHING	500	500	83	0	(83)	-100%
	Total Revenue	29,500	29,500	6,333	15,056	8,722	
E053010	ESL BUSH FIRE BRIGADES	2,500	2,500	917	923	(7)	1%
E053051	EMERGENCY BUILDING MAINTENANCE	10,646	10,646	2,844	1,717	1,127	-40%
E053400	CCTV MAINTENANCE	6,681	6,681	1,080	4,837	(3,757)	348%
E053298	Depreciation	14,390	14,390	2,398	0	2,398	-100%
E053700	Plant Operation Costs	2,000	2,000	1,167	2,330	(1,163)	100%
E053999	General Admin Allocated	6,354	6,354	1,059	963	96	-9%
	Total Expenditure	42,571	42,571	9,465	10,770	(1,305)	
	Sub-total Other Law & Order	13,071	13,071	3,132	(4,285)	7,417	
	TOTAL LAW,ORDER & PUBLIC SAFETY	170,193	170,193	39,741	15,022	24,719	
	HEALTH						
	Preventative Services						
I074100	OTHER INCOME	0	0	0	746	746	
I074410	OTHER LICENSES	0	0	0	778	778	
	Total Revenue	0	0	0	1,524	1,524	
E074040	GROUP/REGIONAL SCHEME	39,000	39,000	9,750	(810)	10,560	-108%
E074100	OTHER EXPENDITURE	2,500	2,500	417	0	417	
E074999	General Admin Allocated	3,215	3,215	536	502	34	-6%
	Total Expenditure	44,715	44,715	10,703	(308)	11,011	
	Sub-total Other Law & Order	44,715	44,715	10,703	(1,832)	(9,487)	
	Mosquito Control						
E075020	Mosquito Control	4,829	4,829	805	0	805	-100%
E075999	General Admin Allocated	3,215	3,215	536	490	46	-8%
	Total Expenditure	8,044	8,044	1,341	490	850	
	Sub-total Other Mosquito Control	8,044	8,044	1,341	490	850	
	Analytical Expenses						
E076020	ANALYTICAL EXPENSES	1,000	1,000	167	360	(193)	116%
E076999	General Admin Allocated	3,215	3,215	536	490	45	-8%
	Total Expenditure	4,215	4,215	703	850	(148)	
	Sub-total Other Analytical Expenses	4,215	4,215	703	850	(148)	
	Medical Centre						
E077010	COMMUNITY NURSES	1,000	1,000	167	0	167	-100%
E077020	MEDICAL CENTRE	62,795	62,795	2,591	2,646	(55)	2%
E077030	AMBULANCE SERVICES	100	100	17	0	17	-100%
E077999	General Admin Allocated	8,880	8,880	1,480	1,351	129	-9%
	Total Expenditure	72,775	72,775	4,254	3,997	257	
	Sub-total Medical Centre	72,775	72,775	4,254	3,997	257	
	TOTAL HEALTH	129,750	129,750	17,000	3,506	(8,527)	
	EDUCATION & WELFARE						
	Education						

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
I080100	REIMBURSEMENT FROM SCHOOL	10,000	10,000	1,667	0	(1,667)	-100%
	Total Revenue	10,000	10,000	1,667	0	(1,667)	
E080100	Contribution to School	8,918	8,918	1,486	1,077	409	-28%
E080110	DONATIONS	1,000	1,000	167	0	167	-100%
E080999	General Admin Allocated	4,990	4,990	832	748	83	-10%
	Total Expenditure	14,907	14,907	2,485	1,825	659	
	Sub-total Education	4,907	4,907	818	1,825	(1,007)	
	Community Aged Care						
I082100	KULIN RETIREMENT HOMES ADMIN REIMBURSEMENT	2,000	2,000	0	0	0	
	Total Revenue	2,000	2,000	0	0	0	
E082999	General Admin Allocated	9,794	9,794	1,632	1,479	154	-9%
	Total Expenditure	9,794	9,794	1,632	1,479	154	
	Sub-total Community Aged Care	7,794	7,794	1,632	1,479	154	
	Other Welfare						
E083100	CARE GROUP DONATIONS	2,500	2,500	0	0	0	
E083999	General Admin Allocated	0	0	0	0	0	
	Total Expenditure	2,500	2,500	0	0	0	
	Sub-total Other Welfare	2,500	2,500	0	0	0	
	Child Care Services						
I084010	Fees & Charges	296,000	296,000	49,333	35,172	(14,161)	-29%
I084020	Family & Childrens Grant	65,000	65,000	0	32,500	32,500	
I084030	TRAINEESHIPS	1,500	1,500	250	0	(250)	-100%
I084040	FUNDRAISING - GST	5,000	5,000	833	0	(833)	-100%
I084100	Various Grants		0	0	0	0	
	Total Revenue	367,500	367,500	50,417	67,672	17,255	
E084010	Salaries	244,969	244,969	40,828	37,575	3,253	-8%
E084011	Salaries - Building Maintenance	0	0	0	953	(953)	
E084012	SALARIES - GARDENING	4,814	4,814	802	310	493	-61%
E084013	SUPERANNUATION	28,973	28,973	4,829	3,627	1,201	-25%
E084014	CLEANING SALARIES	11,849	11,849	1,975	2,095	(120)	6%
E084016	Insurance - Workers Comp	5,469	5,469	2,734	2,734	0	0%
E084020	MEMBERSHIPS AND SUBSCRIPTIONS	7,700	7,700	1,283	765	518	-40%
E084025	Advert/Printing/Promotion	1,000	1,000	167	0	167	-100%
E084030	Computer Exp	2,000	2,000	333	150	183	-55%
E084035	EQUIPMENT UPGRADES	5,000	5,000	833	0	833	-100%
E084040	ELECTRICITY/GAS/WATER	5,500	5,500	917	962	(45)	5%
E084045	GARDENING AND YARD MAINTENANCE	2,000	2,000	333	0	333	-100%
E084050	Insurance	2,372	2,372	1,186	1,186	0	0%
E084055	OUTDOOR EQUIPMENT AND UPGRADES	5,000	5,000	833	0	833	-100%
E084060	BUILDING LEASE	800	800	133	0	133	-100%
E084061	STAFF HOUSING	7,280	7,280	1,213	700	513	-42%
E084065	Postage & Stationery	3,000	3,000	500	48	452	-90%
E084070	REPAIRS & MAINTENANCE	3,977	3,977	663	1,941	(1,278)	193%
E084075	STAFF EXPENSES	9,984	9,984	1,664	0	1,664	-100%
E084080	TELEPHONE	1,000	1,000	167	69	98	-59%
E084085	Sundry & Other	1,500	1,500	250	0	250	-100%
E084086	FUNDRAISING	2,000	2,000	333	0	333	-100%
E084090	Consumables	4,000	4,000	667	367	299	-45%
E084095	CLEANING CONSUMABLES	3,500	3,500	583	690	(107)	18%
E084999	General Admin Allocated	53,775	53,775	8,962	8,134	828	-9%
	Total Expenditure	417,462	417,462	72,191	62,307	9,883	
	Sub-total Child Care Services	49,962	49,962	21,774	(5,365)	27,139	
	TOTAL EDUCATION & WELFARE	65,163	65,163	24,224	(2,061)	26,285	
	HOUSING						
	Housing - Other						
I092100	RENTAL - OTHER HOUSING	22,013	22,013	4,073	7,540	3,467	85%
I092110	Rental - GEHA Housing	52,284	52,284	8,714	7,081	(1,633)	-19%
I092150	RENTAL - JOINT VENTURE	48,304	48,304	6,769	2,308	(4,460)	-66%
I092391	Reimbursements - General	250	250	42	0	(42)	-100%
	Total Revenue	122,851	122,851	19,598	16,930	(2,668)	
E092050	OTHER HOUSING MAINTENANCE	6,625	6,625	1,327	6,113	(4,786)	361%

STATEMENT OF OPERATING

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	\$	%
E092060	KULIN RETIREMENT HOMES	19,227	19,227	3,205	919	2,286	-71%
E092148	GEHA HOUSING - COSTS	19,922	19,922	4,018	2,405	1,614	-40%
E092150	JOINT VENTURE HOUSING - COSTS	71,451	71,451	13,141	12,794	347	-3%
E092160	Depreciation - Joint Venture	5,409	5,409	902	0	902	-100%
E092170	COMMUNITY BANK HOUSE COSTS	20,702	20,702	3,859	1,586	2,273	-59%
E092180	Depreciation Community Bank Hs	5,279	5,279	880	0	880	-100%
E092298	Depreciation	9,136	9,136	1,523	0	1,523	-100%
E092999	General Admin Allocated	11,506	11,506	1,918	1,736	181	-9%
	Total Expenditure	169,257	169,257	30,771	25,553	5,218	
	Sub-total Housing - Other	46,406	46,406	11,173	8,623	2,550	
	TOTAL HOUSING	46,406	46,406	11,173	8,623	2,550	
	COMMUNITY AMENITIES						
	Sanitation - Household Refuse						
I101400	CHARGES - REFUSE REMOVAL	88,628	88,628	88,628	88,628	0	0%
	Total Revenue	88,628	88,628	88,628	88,628	0	
E101020	DOMESTIC REFUSE COLLECTION	119,073	119,073	19,846	17,997	1,849	-9%
E101021	DUDININ REFUSE COLLECTION	6,111	6,111	1,018	633	386	-38%
E101022	PINGARING REFUSE COLLECTION	12,764	12,764	2,127	2,476	(349)	16%
E101030	REFUSE SITE MAINTENANCE	42,689	42,689	7,180	7,050	130	-2%
E101040	ROEROC	10,000	10,000	0	0	0	
E101050	Recycling Depot	0	0	0	0	0	
E101298	Depreciation	706	706	118	0	118	-100%
E101999	General Admin Allocated	7,482	7,482	1,247	1,135	112	-9%
	Total Expenditure	198,825	198,825	31,535	29,290	2,245	
	Sub-total Sanitation - Household Refuse	110,197	110,197	(57,093)	(59,338)	2,245	
	Sanitation - Other						
I102050	Grants - Transfer Station	0	0	0	0	0	
I102410	CHARGES - REFUSE REMOVAL	17,152	17,152	17,152	17,152	0	0%
I102420	SALE OF BINS	200	200	33	100	67	200%
	Total Revenue	18,352	18,352	17,352	18,810	1,458	
E102020	Commercial Refuse Collection	62,862	62,862	10,477	9,869	608	-6%
E102030	Drum Muster	1,963	1,963	327	1,639	(1,312)	401%
E102298	Depreciation	0	0	0	0	0	
E102420	PURCHASE OF BINS	200	200	33	155	(121)	364%
E102999	General Admin Allocated	7,482	7,482	1,247	1,135	112	-9%
	Total Expenditure	72,506	72,506	12,084	12,798	(713)	
	Sub-total Sanitation - Other	54,154	54,154	(5,268)	(6,012)	745	
	Total Revenue			0	0	0	
E104010	Urban Stormwater Drainage	0	0	0	1,258	(1,258)	
E104999	General Admin Allocated	0	0	0	0	0	
E105051	Reinstatement of Gravel Pits	1,431	1,431	239	0	239	-100%
E105999	General Admin Allocated	0	0	0	0	0	
	Total Expenditure	1,431	1,431	239	1,258	(1,019)	
	Sub-total Protection of Environment	1,431	1,431	239	1,258	(1,019)	
	Town Planning						
I106110	Planning Approvals	1,000	1,000	167	1,085	918	551%
	Total Revenue	1,000	1,000	167	1,085	918	
E106020	Town Planning Advice	8,000	8,000	1,333	4,288	(2,955)	222%
E106030	Town Planning Other	3,279	3,279	1,306	1,139	167	-13%
E106999	General Admin Allocated	13,980	13,980	2,330	2,144	186	-8%
	Total Expenditure	25,258	25,258	4,969	7,572	(2,602)	
	Sub-total Town Planning	24,258	24,258	4,803	6,487	(1,684)	
	Other Community Amenities						
I107400	CHARGES - CEMETERY FEES	2,000	2,000	333	1,455	1,121	336%
	Total Revenue	2,000	2,000	333	1,455	1,121	
E107031	KULIN CEMETERY	5,144	5,144	904	1,935	(1,031)	114%
E107032	DUDININ CEMETERY	500	500	83	2,435	(2,351)	2821%
E107033	Pingaring Cemetery	500	500	83	0	83	-100%
E107050	PUBLIC CONVENIENCES	24,690	24,690	4,214	4,374	(160)	4%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E107052	PUBLIC CONVENIENCES DUDININ	4,079	4,079	722	624	98	-14%
E107053	PUBLIC CONVENIENCES PINGARING	6,329	6,329	4,321	3,895	427	-10%
E107060	WAR MEMORIAL	4,503	4,503	751	1,188	(438)	58%
E107298	Depreciation	15,477	15,477	2,580	0	2,580	-100%
E107999	General Admin Allocated	9,532	9,532	1,589	1,503	86	-5%
	Total Expenditure	70,755	70,755	15,246	15,953	(707)	
	Sub-total Other Community Amenities	68,754	68,754	14,913	14,499	414	
	TOTAL COMMUNITY AMMENITIES	258,795	258,795	(42,406)	(43,107)	701	
	RECREATION & CULTURE						
	Sports Facilities - Various						
I113334	GRANTS - SPORTING PROJECTS	48,000	48,000	0	0	0	
	Total Revenue	48,000	48,000	0	0		
E110298	Depreciation	43,151	43,151	7,192	0	7,192	-100%
E110999	General Admin Allocated	10,730	10,730	1,788	1,645	143	-8%
E113331	BOWLING GREENS	1,256	1,256	467	387	80	-17%
E113332	OVAL	52,978	52,978	8,830	2,765	6,064	-69%
E113333	GOLF TENNIS PAVILION	26,245	26,245	4,913	3,065	1,848	-38%
E113334	Golf Course	21,036	21,036	3,506	5,128	(1,622)	46%
E113701	Plant Operation Costs	3,000	3,000	500	742	(242)	48%
	Total Expenditure	158,396	158,396	27,196	13,732	13,464	
	Sub-total Sports Facilities - Various	110,396	110,396	27,196	13,732	13,464	
	Public Halls						
I111022	RENTAL FROM MEMORIAL HALL	4,656	4,656	776	0	(776)	-100%
	Total Revenue	4,656	4,656	776	0	(776)	
E111021	MEMORIAL HALL	8,164	8,164	1,663	2,978	(1,315)	79%
E111031	PINGARING HALL	3,269	3,269	701	234	467	-67%
E111032	DUDININ HALL	4,099	4,099	1,003	490	512	-51%
E111033	JITARNING HALL	384	384	192	192	0	0%
E111298	Depreciation	39,339	39,339	6,557	0	6,557	-100%
E111999	General Admin Allocated	8,171	8,171	1,362	1,258	103	-8%
	Total Expenditure	63,426	63,426	11,477	5,153	6,324	
	Sub-total Public Halls	58,770	58,770	10,701	5,153	5,548	
	Swimming Pools						
I112405	Pool Admission - Adults	8,100	8,100	0	0	0	
I112410	Pool Admission - Children	6,250	6,250	0	0	0	
I112450	Pool Slide Income	20,000	20,000	0	0	0	
I112480	SEASON PASS	10,000	10,000	0	0	0	
I112491	REIMBURSEMENTS LSL POOL MANAGER	14,486	14,486	0	0	0	
I112600	EVENTS	1,000	1,000	0	0	0	
I112620	SUNDRY INCOME	0	0	0	0	0	
I112510	STAFF RENT	5,850	5,850	975	1,095	120	12%
	Total Revenue	65,686	65,686	975	1,095	120	
E112021	Salaries	113,485	113,485	18,914	13,364	5,550	-29%
E112022	Superannuation	9,882	9,882	1,647	1,522	124	-8%
E112023	CHEMICALS	5,702	5,702	750	0	750	-100%
E112024	ELECTRICITY	39,000	39,000	2,000	194	1,806	-90%
E112025	WATER	15,700	15,700	1,800	184	1,616	-90%
E112026	MAINTENANCE	35,759	35,758	6,168	2,155	4,013	-65%
E112027	INSURANCE	17,886	17,886	8,943	8,943	0	0%
E112028	OTHER MINOR EXPENDITURE	3,880	3,880	400	0	400	-100%
E112029	STAFF HOUSING	10,175	10,175	1,929	995	934	-48%
E112030	TELEPHONE	1,800	1,800	300	64	236	-79%
E112298	Depreciation	70,518	70,518	11,753	0	11,753	-100%
E112600	EVENTS	1,350	1,350	0	0	0	
E112999	General Admin Allocated	17,896	17,896	2,983	2,738	245	-8%
	Total Expenditure	343,034	343,033	57,587	30,159	27,428	
	Sub-total Swimming Pools	277,348	277,347	56,612	29,064	27,548	
	Freebairn Recreation Centre						
I113100	Memberships - Adult	11,865	11,865	0	1,402	1,402	
I113110	Memberships - Children	545	545	0	273	273	
I113120	Memberships - Social	818	818	0	182	182	
I113130	MEMBERSHIPS - SHORT TERM	200	200	0	36	36	
I113150	EVENTS AND CATERING	2,000	2,000	333	364	30	9%

STATEMENT OF OPERATING

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	\$	%
I113300	Hire - Indoor Courts	500	500	83	182	98	118%
I113320	Hire - Kitchen	4,000	4,000	667	861	194	29%
I113335	Community Contributions	20,000	20,000	3,333	3,283	(50)	-2%
I113350	Hire - Golf Course	0	0	0	45	45	
I113380	Hire - Golf/Tennis Pavilion	800	800	133	31	(102)	-77%
I113390	Hire - Function Rooms	1,500	1,500	250	594	344	137%
I113500	BAR SALES	120,000	120,000	20,000	32,971	12,971	65%
I113505	Canteen Sales	2,500	2,500	417	532	115	28%
	Total Revenue	164,728	164,728	25,217	40,755	15,539	
E113060	Advertising and Promotion	1,000	1,000	167	0	167	-100%
E113100	BANK CHARGES	1,680	1,680	280	272	8	-3%
E113104	CATERING COSTS	1,000	1,000	167	18	148	-89%
E113120	Cleaning Supplies	3,000	3,000	500	1,025	(525)	105%
E113130	IT MAINTENANCE	4,400	4,400	733	421	312	-43%
E113180	ELECTRICITY	15,000	15,000	2,500	3,971	(1,471)	59%
E113210	GAS SUPPLIES	1,870	1,870	312	43	268	-86%
E113218	Minor Equipment	1,500	1,500	250	0	250	-100%
E113220	INSURANCE	25,209	25,209	12,605	12,211	394	-3%
E113240	LICENCING COSTS	1,805	1,805	301	698	(397)	132%
E113243	Kitchen Consumables	1,500	1,500	250	162	88	-35%
E113250	Printing, Stationery and Post	1,000	1,000	167	54	113	-68%
E113270	REPAIRS AND MAINTENANCE	54,239	54,239	11,064	6,296	4,768	-43%
E113272	Security Costs	450	450	75	0	75	-100%
E113280	Superannuation	12,312	12,312	2,052	2,977	(925)	45%
E113285	STAFF TRAINING	1,000	1,000	167	370	(204)	122%
E113290	TELEPHONE	2,100	2,100	350	353	(3)	1%
E113295	UNIFORMS	800	800	133	0	133	-100%
E113298	Depreciation	143,120	143,120	23,853	0	23,853	-100%
E113300	Wages - Centre Manager	54,250	54,250	9,042	9,420	(378)	4%
E113310	WAGES - BAR STAFF CASUALS	66,652	66,652	11,109	17,072	(5,963)	54%
E113315	EVENTS	2,000	2,000	333	3,297	(2,964)	889%
E113320	WAGES - CLEANER	1,561	1,561	260	(536)	796	-306%
E113330	OTHER COSTS	400	400	67	0	67	-100%
E113350	WORKERS COMPENSATION	2,503	2,503	1,251	1,251	0	0%
E113500	Bar Purchases	48,000	48,000	8,000	12,003	(4,003)	50%
E113501	Ice and Sundry Supplies	200	200	0	91	(91)	
E113502	FREIGHT	2,400	2,400	400	423	(23)	6%
E113540	STOCK WRITTEN OFF	400	400	67	0	67	-100%
E113999	General Admin Allocated	16,864	16,864	2,811	2,579	232	-8%
	Total Expenditure	468,216	468,216	89,264	74,473	14,791	
	Sub-total Freebairn Recreation Centre	303,488	303,488	64,048	33,718	30,330	
	Television Re-broadcasting						
E114290	CONT TO VARLEY RADIO	1,000	1,000	1,000	0	1,000	-100%
E114999	General Admin Allocated	0	0	0	0	0	
	Total Expenditure	1,000	1,000	1,000	0	1,000	
	Sub-total Television Re-broadcasting	1,000	1,000	1,000	0	1,000	
	Total Revenue	0	0	0	0	0	
E116100	KULIN MUSEUM	680	680	207	140	67	-32%
E116298	DEPRECIATION	1,675	1,675	279	0	279	-100%
E116999	General Admin Allocated	3,636	3,636	606	555	51	-8%
	Total Expenditure	5,992	5,992	1,092	695	397	
	Sub-total Other Culture	5,992	5,992	1,092	695	397	
I117056	OTHER SPORTING CLUBS		0	0	0		0
E117029	OFFICE GARDENS	25,821	25,821	4,304	3,293	1,011	-23%
E117030	PUBLIC PARKS GDNS & RESERVES	119,955	119,955	20,085	14,969	5,117	-25%
E117031	RESERVES - OTHER	17,350	17,350	2,892	5,817	(2,926)	101%
E117032	PLAYGROUND INSPECTIONS	5,750	5,750	500	0	500	-100%
E117052	DUDININ SPORTSGROUND	1,500	1,500	250	0	250	-100%
E117054	DUDININ TENNIS CLUB	5,496	5,496	1,915	1,498	417	-22%
E117056	OTHER SPORTING CLUBS	2,000	2,000	333	281	52	-16%
E117058	ALL AGES PRECINCT/VDZ/TOWN PLAYGROUND	3,382	3,382	1,066	1,650	(584)	55%
E117520	PINGARING GOLF CLUB	4,349	4,349	1,175	1,542	(367)	31%
E117298	Depreciation	13,230	13,230	2,205	0	2,205	-100%
E117999	GENERAL ADMIN ALLOCATED	15,301	15,301	2,550	2,376	174	-7%
	Total Expenditure	214,134	214,134	37,274	31,426	5,848	
	Sub-total Other Sport & Recreation	214,134	214,134	37,274	31,426	5,848	

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
TOTAL RECREATION & CULTURE		971,127	971,126	197,923	113,789	84,135	
TRANSPORT							
Roadworks							
I121500	REGIONAL ROAD GROUP	375,000	375,000	93,750	11,769	(81,981)	-87%
I121260	HSVPP	31,355	31,355	31,355	0	(31,355)	-100%
I121530	WSFN FUNDING	3,045,687	3,045,687	1,180,307	0	(1,180,307)	-100%
I121520	ROADS TO RECOVERY	534,904	534,904	133,726	0	(133,726)	-100%
I121540	RRUPP GRANT INCOME	800,000	800,000	0	0	0	
I121750	BLACK SPOT	555,317	555,317	0	1,885	1,885	
Total Revenue		5,342,263	5,342,263	1,439,138	13,654	(1,425,484)	
E121298	Depreciation	2,017,971	2,017,971	336,328	0	336,328	-100%
E121602	Traffic Signs	7,000	7,000	1,167	0	1,167	-100%
Total Expenditure		2,024,971	2,024,971	337,495	0	337,495	
Sub-total Roadworks		(3,317,292)	(3,317,292)	(1,101,643)	(13,654)	(1,087,989)	
Road Maintenance							
I122360	Government Grants	243,626	243,626	243,626	248,867	5,241	2%
I122500	Miscellaneous Income	2,000	2,000	0	0	0	
Total Revenue		245,626	245,626	243,626	248,867	5,241	
E122010	ROAD MAINTENANCE	922,045	922,045	153,675	228,089	(74,415)	48%
E122022	FLOOD DAMAGE - NORMAL	0	0	0	713	(713)	
E122121	KULIN DEPOT	58,496	58,496	11,540	14,877	(3,338)	29%
E122122	HOLT ROCK DEPOT	5,418	5,418	1,057	2,080	(1,023)	97%
E122150	STREET LIGHTING	22,407	22,407	3,735	3,066	668	-18%
E122160	Street Cleaning	6,870	6,870	1,145	203	942	-82%
E122161	DUDININ CLEANING	4,814	4,814	802	1,872	(1,070)	133%
E122180	Street Trees	4,814	4,814	802	2,001	(1,199)	149%
E122190	Streetscape Maintenance	19,091	19,091	3,182	9,676	(6,494)	204%
E122200	Roman Road System	8,853	8,853	8,853	8,853	0	0%
E122298	Depreciation	11,940	11,940	1,990	0	1,990	-100%
E122999	General Admin Allocated	643,018	643,018	107,170	99,305	7,864	-7%
Total Expenditure		1,707,767	1,707,767	293,950	370,738	(76,788)	
Sub-total Road Maintenance		1,462,141	1,462,141	50,324	121,871	(71,547)	
Road Plant Purchases							
I123297	Profit on Sale of Asset	46,680	46,680	17,380	0	(17,380)	-100%
Total Revenue		46,680	46,680	17,380	0	(17,380)	
E123297	LOSS ON SALE OF ASSET	32,100	32,100	5,100	0	5,100	-100%
E123999	General Admin Allocated	18,654	18,654	3,109	2,865	244	-8%
Total Expenditure		50,754	50,754	8,209	2,865	5,344	
Sub-total Road Plant Purchases		4,074	4,074	(9,171)	2,865	(12,036)	
Wheatbelt Secondary Freight Network							
I125000	WSFN PROGRAM ADMINISTRATION INCOME	0	0	0	2,099	2,099	
Total Revenue		0	0	0	2,099	2,099	
E125010	PROGRAM ADMINISTRATION SALARIES EXPENSE	0	0	0	56	(56)	
E125015	PROGRAM ADMINISTRATION EXPENSES	0	0	0	4,912	(4,912)	
E125030	WSFN HOUSING EXPENSES	0	0	0	183	(183)	
Total Expenditure		0	0	0	5,152	(5,152)	
Sub-total WSFN		0	0	0	3,053	(3,053)	
Aerodomes							
E126280	Airstrip Maintenance	1,963	1,963	327	0	327	-100%
E126298	Depreciation	7,382	7,382	1,230	0	1,230	-100%
E126999	General Admin Allocated	2,936	2,936	489	447	42	-9%
Total Expenditure		12,281	12,281	2,047	447	1,599	
Sub-total Aerodomes		12,281	12,281	2,047	447	1,599	
TOTAL TRANSPORT		(1,838,796)	(1,838,796)	(1,058,443)	114,582	(1,169,972)	
ECOMONIC SERVICES							

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Rural Services							
E131040	Noxious Weeds/Pest Plants	7,407	7,407	1,235	0	1,235	-100%
E131999	General Admin Allocated	3,215	3,215	536	490	45	-8%
	Total Expenditure	10,622	10,622	1,770	490	1,280	
	Sub-total Rural Services	10,622	10,622	1,770	490	1,280	
Tourism & Area Promotion							
I132100	Grants	1,000	1,000	167	0	(167)	-100%
I132409	HOSTEL CHARGES	10,000	10,000	1,667	1,652	(15)	-1%
I132410	Caravan Park Charges	35,000	35,000	5,833	4,832	(1,002)	-17%
I132412	CARAVAN PARK RELOCATION GRANTS	50,000	50,000	0	0	0	
I132430	MERCHANDISE SALES	1,000	1,000	167	145	(22)	-13%
I132450	SALE OF THH SOUVENIRS (DO NOT USE) USE I132	0	0	0	30	30	
	Total Revenue	97,000	97,000	7,833	6,658	(994)	
E132030	CARAVAN PARK	54,546	54,546	9,255	11,475	(2,221)	24%
E132040	KULIN HOSTEL	29,490	29,490	6,122	3,168	2,954	-48%
E132050	INFORMATION BAY	400	400	67	31	36	-54%
E132100	Tourism & Area Promotion	33,050	33,050	6,967	668	6,299	-90%
E132298	Depreciation	38,417	38,417	6,403	0	6,403	-100%
E132999	General Admin Allocated	62,199	62,199	10,366	9,513	853	-8%
	Total Expenditure	218,101	218,101	39,179	24,856	14,323	
	Sub-total Toursim & Area Promotion	121,101	121,101	31,346	18,198	13,329	
Building Control							
I133410	BUILDING PERMITS	4,000	4,000	667	934	267	40%
I133420	BCITF LEVY COLLECTION	500	500	83	583	500	600%
I133425	BUILDING SERVICES LEVY COLLECTION	1,000	1,000	167	742	576	345%
	Total Revenue	5,500	5,500	917	2,259	1,342	
E133010	Group Building Scheme	7,500	7,500	1,250	2,165	(915)	73%
E133420	BCITF levy payment	500	500	83	536	(453)	543%
E133425	BUILDING SERVICES LEVY PAYMENT	1,000	1,000	167	609	(442)	265%
E133999	General Admin Allocated	12,116	12,116	2,019	1,812	207	-10%
	Total Expenditure	21,116	21,116	3,519	5,123	(1,603)	
	Sub-total Building Control	15,616	15,616	2,603	2,864	(261)	
Kulin Resource Centre							
I134010	CRC MEMBERSHIPS	300	300	50	77	27	55%
I134070	PHOTOCOPYING/PRINTING	9,500	9,500	1,583	236	(1,347)	-85%
I134100	INTERNET/COMPUTER USAGE	300	300	50	13	(37)	-75%
I134120	STAFF ASSISTANCE/LABOUR	3,000	3,000	500	433	(67)	-13%
I134130	KULIN UPDATE	8,000	8,000	1,333	1,131	(202)	-15%
I134140	Laminating	750	750	125	17	(108)	-86%
I134150	Equipment Hire	500	500	83	27	(56)	-67%
I134160	KULIN PHONE DIRECTORY	1,500	1,500	250	27	(223)	-89%
I134170	BUILDING/ROOM HIRE	800	800	133	32	(102)	-76%
I134180	PUBLIC TRAINING/COURSES	20,000	20,000	3,333	0	(3,333)	-100%
I134185	EVENT INCOME & SPONSORSHIP (GST)	5,000	5,000	833	0	(833)	-100%
I134186	EVENT INCOME & SPONSORSHIP (GST FREE)	1,000	1,000	167	4,970	4,804	2882%
I134190	Commissions	8,640	8,640	1,440	1,440	0	0%
I134215	SUNDRY SERVICES	1,000	1,000	167	0	(167)	-100%
I134220	BINDING	2,000	2,000	333	8	(325)	-98%
I134225	TRAINEESHIP REIMBURSEMENTS	4,500	4,500	750	1,169	419	56%
I134500	GRANTS - CRC OPERATIONAL	105,311	105,311	0	26,999	26,999	
I134510	OTHER GRANTS	3,000	3,000	500	0	(500)	-100%
	Total Revenue	175,101	175,101	11,632	36,580	25,448	
E134010	Wages	88,177	88,177	14,696	2,451	12,245	-83%
E134020	Superannuation	9,259	9,259	1,543	328	1,215	-79%
E134030	INSURANCE	14,618	14,618	7,309	7,309	0	0%
E134040	UNIFORMS	800	800	0	0	0	
E134050	STAFF TRAINING	4,800	4,800	800	0	800	-100%
E134060	TELEPHONE	1,500	1,500	250	216	34	-13%
E134065	WATER	0	0	0	0	0	
E134070	ELECTRICITY	3,500	3,500	583	1,231	(648)	111%
E134080	Printing & Stationery	20,000	20,000	3,333	2,666	668	-20%
E134100	Advertising and Promotion	2,500	2,500	417	0	417	-100%
E134110	IT MAINTENANCE & SUPPORT	12,500	12,500	2,083	3,055	(971)	47%
E134115	Cleaning	0	0	0	780	(780)	
E134120	CENTRE MAINTENANCE	3,000	3,000	500	275	225	-45%
E134130	COURSES & EVENTS	30,000	30,000	5,000	5,401	(401)	8%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E134135	EVENTS	2,500	2,500	417	0	417	-100%
E134140	Library Freight	700	700	117	0	117	-100%
E134150	LIBRARY COSTS	14,000	14,000	2,333	2,456	(123)	5%
E134190	KEY TO KULIN	800	800	133	0	133	-100%
E134200	GRANT FUNDING EXPENDITURE	2,000	2,000	333	0	333	-100%
E134298	Depreciation	63,102	63,102	10,517	0	10,517	-100%
E134300	SUNDRY EXPENSES	2,000	2,000	333	0	333	-100%
E134999	General Admin Allocated	63,823	63,823	10,637	9,549	1,089	-10%
	Total Expenditure	339,579	339,579	61,336	35,716	25,620	
	Sub-total Kulin Resource Centre	164,478	164,478	49,704	(864)	51,068	
	Other Economic Services						
I136010	SALE OF STANDPIPE WATER	50,000	50,000	8,333	4,468	(3,865)	
I136115	Community Cropping Program	1,217	1,217	0	0	0	
	Total Revenue	51,217	51,217	8,333	4,468	(3,865)	
E136040	WATER SUPPLY (STANDPIPES)	77,200	77,200	12,867	10,498	2,369	-18%
E136047	WATER SUPPLY MAINTENANCE	0	0	0	316	(316)	
E136100	OTHER EXPENDITURE	30,000	30,000	30,000	30,000	0	
E136298	DEPRECIATION	2,141	2,141	357	0	357	-100%
E136999	General Admin Allocated	15,423	15,423	2,571	2,294	276	-11%
	Total Expenditure	124,765	124,765	45,794	43,108	2,686	
	Sub-total Other Economic Services	73,548	73,548	37,461	38,640	(1,180)	
	Old Admin Building						
I137010	RENTAL INCOME - OLD ADMIN BUILDING	6,720	6,720	1,120	300	(820)	
	Total Revenue	6,720	6,720	1,120	300	(820)	
E137030	INSURANCE	793	793	397	397	(0)	0%
E137040	WATER	1,600	1,600	267	118	148	-56%
E137050	ELECTRICITY	2,500	2,500	417	0	417	-100%
E137060	BUILDING MAINTENANCE	4,500	4,500	750	970	(220)	29%
E137120	CLEANING	2,061	2,061	344	147	197	-57%
E137298	DEPRECIATION	8,306	8,306	1,384	0	1,384	-100%
E137999	General Admin Allocated	7,426	7,426	1,238	1,095	142	-11%
	Total Expenditure	27,186	27,186	4,795	2,727	2,068	
	Sub-total Old Admin Building	20,466	20,466	3,675	2,427	1,248	
	Kulin Bush Races						
I138020	OTHER RACES INCOME	15,000	15,000	0	0	0	
	Total Revenue	15,000	15,000	0	0	0	
E138015	BLAZING SWAN EXPENDITURE	17,407	17,407	401	0	401	-100%
E138020	INSURANCE & LICENSING.	0	0	0	23	(23)	
E138040	BUSH RACES CONTRIBUTION	17,036	17,036	2,839	4,952	(2,113)	74%
E138999	General Admin Allocated	21,309	21,309	3,552	3,268	284	-8%
	Total Expenditure	55,752	55,752	6,792	8,243	(1,451)	
	Sub-total Kulin Bush Races	40,752	40,752	6,792	8,243	(1,451)	
	Fuel Facility						
I139010	SALES - PUBLIC	1,003,650	1,003,650	154,300	151,508	(2,792)	-2%
	Total Revenue	1,003,650	1,003,650	154,300	151,508	(2,792)	
E139010	FUEL PURCHASES	937,050	937,050	143,200	122,634	20,566	-14%
E139030	INSURANCE & LICENSING	814	814	407	407	0	0%
E139040	IT MAINTENANCE	5,760	5,760	960	1,002	(42)	4%
E139045	BANK CHARGES	6,600	6,600	1,100	996	104	-9%
E139050	MAINTENANCE & REPAIRS	9,907	9,907	1,151	1,472	(320)	28%
E139298	DEPRECIATION	9,014	9,014	1,502	0	1,502	-100%
E139999	GENERAL ADMIN ALLOCATED	23,811	23,811	3,968	3,668	301	-8%
	Total Expenditure	992,956	992,956	152,289	130,179	22,110	
	Sub-total Fuel Facility	(10,694)	(10,694)	(2,011)	(21,330)	19,319	
	TOTAL ECONOMIC SERVICES	435,889	435,889	131,340	48,669	83,353	
	OTHER PROPERTY & SERVICES						
	Private Works						
I141410	Private Works	50,000	50,000	8,333	1,710	(6,624)	-79%
	Total Revenue	50,000	50,000	8,333	1,710	(6,624)	

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E141010	PRIVATE WORKS	22,304	22,304	3,717	643	3,074	-83%
E141999	General Admin Allocated	7,050	7,050	1,175	1,124	51	-4%
	Total Expenditure	29,353	29,353	4,892	1,767	3,126	
	Sub-total Private Works	(20,647)	(20,647)	(3,441)	57	(3,498)	
	Community Bus						
I142100	Hire of Bus & Trailer	12,000	12,000	2,000	1,257	(743)	-37%
	Total Revenue	12,000	12,000	2,000	1,257	(743)	
E142020	Community Bus Shed	59	59	30	30	0	0%
E142105	LICENSING & INSURANCE	350	350	0	0	0	
E142298	Depreciation	1,238	1,238	206	0	206	-100%
E142700	Plant Operation Costs	6,000	6,000	1,000	5,684	(4,684)	468%
E142999	General Admin Allocated	4,473	4,473	746	666	80	-11%
	Total Expenditure	12,121	12,121	1,982	6,380	(4,398)	
	Sub-total Community Bus	121	121	(18)	5,122	(5,141)	
	Public Works Overheads						
I143100	STAFF HOUSING RENTAL	17,725	17,725	2,661	2,769	108	4%
I143046	Contribution for Vehicle	5,200	5,200	867	909	42	5%
I143160	Subsidies Reimbursed	10,746	10,746	0	10,292	10,292	
I143390	REIMBURSEMENTS	7,500	7,500	1,250	1,859	609	49%
	Total Revenue	41,171	41,171	4,777	15,829	11,052	
E143010	ENGINEERS SALARY	140,314	140,314	23,386	10,244	13,142	-56%
E143025	WORKERS COMPENSATION INSURANCE	37,580	37,580	18,790	18,790	0	0%
E143030	OFFICE EXPENSES	7,500	7,500	1,250	3,338	(2,088)	167%
E143040	Superannuation	188,461	188,461	31,410	30,612	799	-3%
E143050	Sick & Holiday Pay	102,736	102,736	17,123	24,090	(6,967)	41%
E143060	Insurance on Works	25,659	25,659	12,829	12,533	297	-2%
E143070	Long Service leave	77,161	77,161	12,860	24,561	(11,701)	91%
E143075	FBT EXPENSE	1,500	1,500	0	0	0	
E143090	Award Allowances	96,786	96,786	16,131	13,509	2,622	-16%
	WORKS MANAGER, WORKS SUPERVISOR &						
E143095	MECHANIC VEHICLES	20,000	20,000	3,333	8,321	(4,988)	150%
E143120	PROTECTIVE CLOTHING	10,000	10,000	2,000	7,175	(5,175)	259%
E143125	STAFF HOUSING	90,079	90,079	17,200	13,512	3,688	-21%
E143130	Removal Expenses	5,000	5,000	833	0	833	-100%
E143140	Seminar Expenses	15,000	15,000	2,500	1,071	1,429	-57%
E143150	HEALTH & SAFETY PROGRAM	15,000	15,000	2,500	6,739	(4,239)	170%
E143152	CONSULTING	20,000	20,000	3,333	0	3,333	-100%
E143290	ALLOCATED TO WORKS & SERVICES	(955,985)	(955,985)	(184,765)	(121,654)	(63,111)	-34%
E143298	Depreciation	30,187	30,187	5,031	0	5,031	-100%
E143999	General Admin Allocated	114,193	114,193	19,032	18,220	812	-4%
	Total Expenditure	41,171	41,171	4,777	71,059	(66,282)	
	Sub-total Public Works Overheads	0	0	0	55,230	(55,230)	
	Plant Operation						
I144100	DIESEL REBATE	35,000	35,000	5,833	0	(5,833)	-100%
	Total Revenue	35,000	35,000	5,833	0	(5,833)	
E144000	Plant Repair Wages	169,958	169,958	28,326	18,658	9,669	-34%
E144005	Tyres & Tubes	45,000	45,000	7,500	8,597	(1,097)	15%
E144010	Parts & Repairs	172,035	172,035	28,673	25,975	2,698	-9%
E144015	INSURANCE & LICENCE	87,787	87,787	54,091	47,861	6,230	-12%
E144020	Fuel & Oil	599,050	599,050	90,167	68,787	21,380	-24%
E144030	BLADES & TYNES	12,000	12,000	2,000	0	2,000	-100%
E144050	WATER USAGE	1,500	1,500	250	0	250	-100%
E144060	Expendable Tools	2,400	2,400	400	0	400	-100%
E144061	TELEPHONE	2,400	2,400	400	215	185	-46%
E144070	OFFICE EXPENSES	5,000	5,000	833	0	833	-100%
E144180	Other Minor Expenditure	2,400	2,400	400	0	400	-100%
E144190	M.V. INSURANCE CLAIMS	1,000	1,000	0	0	0	
E144290	ALLOCATED TO WORKS & SERVICES	(1,093,097)	(1,093,097)	(211,800)	(111,667)	(100,134)	-47%
E144700	PLANT OPERATION COSTS	0	0	0	0	0	
E144999	General Admin Allocated	27,566	27,566	4,594	4,365	229	-5%
	Total Expenditure	35,000	35,000	5,833	62,790	(57,186)	
	Sub-total Plant Operation	0	0	0	62,790	(63,019)	
	Salaries & Wages						
E146010	Gross Total For Year	3,148,147	3,148,147	524,691	504,984	19,707	-4%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E146020	Workers Compensation	0	0	0	74	(74)	
E146200	Salaries & Wages Allocated	-3,148,147	(3,148,147)	(524,691)	(452,337)	(72,355)	-14%
	Total Expenditure	0	0	0	52,721	(52,721)	
	Sub-total Salaries & Wages	0	0	0	52,721	(52,721)	
	Unclassified						
I147360	SALE OF PARTS/SCRAP	500	500	83	0	83	-100%
	Total Revenue	500	500	83	0	83	
	Sub-total Unclassified	(500)	(500)	(83)	0	83	
	Public Works Depreciation						
E144298	Depreciation	444,159	444,159	74,027	0	74,027	-100%
E148299	LESS DEPRECIATION ALLOCATED	-444,159	(444,159)	(74,027)	(33,653)	(40,374)	-55%
	Total Expenditure	0	0	0	(33,653)	33,653	
	Sub-total Public Works Depreciation	0	0	0	(33,653)	33,653	
	TOTAL OTHER PROPERTY & SERVICES	(21,026)	(21,026)	(3,543)	142,268	(145,873)	
	GRAND TOTAL	(3,019,943)	(3,019,944)	(3,053,891)	(1,993,632)	(1,078,609)	

GENERAL COMPLIANCE CHECKLIST AUGUST 2022

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Budget Adoption by 31 August	31/08/2022	Annual	Annual Budget to be adopted by the 31st August each year	Yes
Governance	Bush Fire Control - Dual Officers Appointment	1/08/2022	Annual	As required - under Delegation	Yes
Governance	Bush Fire Control Officers Appointment	1/08/2022	Annual	Brigade AGM held 8 September – see agenda item	Yes
Governance/ SAO	Annual Financial Returns	31/08/2022	Annual	Annual Financial Return forms due from Councillors & CEO, on completion send acknowledgement letters ex CEO and President	Yes
Governance/ WM	Annual Road Inspection	31/08/2022	Annual	Annual Inspection of Road and Jobs by Councillors	
Governance/ SAO	Election Timeline	August	Biennial	State-wide Public Notice - close of enrolments, advertise to call for nominations, close rolls etc.	N/A
CEO/DCEO	DFES ESL return - acquittal	31/08/2022	Annual	DFES Form 8 due by end of month	Yes
CEO/WM	RRG Road Project Funding	31-Aug	Annual	Commodity Route Funding 2020/20 funding open - electronic application to MRWA Northam by 31 Aug	Yes
CEO	Bush Fire AGM	1/08/2022	Annual	Finalise meeting day arrangements and hold meeting at Pingaring Golf Club - prepare Minutes and items for Council meeting	Yes
Bushfire/ Governance	Advertise Annual Bushfires Meeting Pingaring	August	Annual	Advertise annual Bushfire meeting - confirm with CFCO and Deputy Agenda Items	Yes
Bushfire/ Governance	Prepare Agenda for Bushfires meeting and send	August	Annual	Agenda Items prepared and FCO Updates of Brigade members sent out with new member forms	Yes
DCEO	Budget Commentary	31-Aug	Annual	Distribute budget commentary packs to staff	Yes
DCEO	Send copy of budget to Dept. of Local Government	31/08/2022	1/08/2022	30 days from adoption	Yes
DCEO	Staff Uniform Annual requirements	31/08/2022	Annual	Review staff uniform requirements and place order	No
DCEO	Accounts to be sent after adoption of budget	August	1/08/2022	Rent increases, leases etc	Yes
DCEO	Statement of Earnings for Elected Members	August	Annual	Enquire if Councillors require a Statement of Earnings from Shire	Yes
DCEO	ESL Reconciliation	Aug/Sept	Annual	ESL return must be completed after Audit has been finalised	Yes
SFO	ESL Return - Applications	August	Annual	Summary of ESL Levied forwarded to DFES	Yes
WM	Staff Uniform & PPE requirements	31/08/2022	Annual	Review staff uniform & PPE requirements and place order	Yes
TO	Occupational Health & Safety	August	Tri-annual	Hold committee meeting and toolbox meeting	Yes
WM	Cemetery Maintenance	August	Annual	Works crew to spray, general tidy of all 3 cemeteries	Not required
WM	RAV Ratings	August	Annual	Advertise RAV Ratings for Harvest Season	

GENERAL COMPLIANCE CHECKLIST AUGUST 2022

WM/DCEO	WALGA Roads Return	31/10/2022	Annual	WALGA roads asset expenditure report to be completed by end of October	Yes
WM/DCEO	R2R Annual Report to Auditors	31/08/2022	Annual	Prepare Annual report on R2R expenditure and submit to Auditors for confirmation	Yes
WM/TO	Road Construction & Maintenance Review	01/08/21	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
WM/TO	Annual Aggregate - Bitumen tenders	31/08/2022	Annual	Prepare tenders for annual aggregate and bitumen requirements	Yes
WM/TO	Plant Replacement Program	31/08/2022	Annual	Prepare tenders for Plant replacement Program	Yes
SAO/WM	Spraying of Council buildings	31/03/2022	Bi annual	Get quotes for next 12 months - 1/2 done in Oct and 1/2 done in March	
TO	Water Licenses - Water Reuse Licenses	April	Annual	Renew Licenses for oval watering - and reuse	
CRC	Advertise Australia Day Awards locally	Update	Annual	Advertise Australia Day Awards in Update	Yes
CRC	Renew Australia's Golden Outback Membership	31/08/2022	Annual	Will be sent to the Shire from AGO Marketing Team	Yes
POOL	Pool Checklist	August	Annual	Complete checklist early to ensure pool opening is not delayed	
FRC	FRAC & Sporting Council AGM's	August	Annual	Prepare, advertise and call for nominations for any FRAC committee vacancies	September
EHO	Food Act reporting to DOH	31/08/2022	Annual		