

Minutes for September 2021



ORDER OF BUSINESS

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1 DECLARATION OF OPENING

The President declares the meeting open

VISITORS

Ray Baldock – York Sub Branch National Service Association

2 RECORD OF ATTENDANCE

ATTENDANCE

BD West	President	West Ward
G Robins	Deputy President	Town Ward
R Bowey	Councillor	Town Ward
L Varone	Councillor	East Ward
B Smoker	Councillor	West Ward
MS Lucchesi	Councillor	Central Ward
JK Noble	Councillor	Town Ward
RD Duckworth	Councillor	West Ward
G Yandle	CEO	
C Vandenberg	DCEO	
J Hobson	Works Manager	
T Scadding	Community Service Manager	
F Jasper	Executive Support Officer	

APOLOGIES

LEAVE OF ABSENCE

Nil

3 PUBLIC QUESTION TIME

Ray Baldock to present to Council about the Memorial Cairns

4 DECLARATION OF INTEREST BY MEMBERS

5 APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- 6.1 Shire of Kulin – Ordinary Meeting – 18 August 2021
- 6.2 RoeRoc Meeting Minutes – 22 July 2021
- 6.3 Kulin Volunteer Bush Fire Brigade AGM – 31 August 2021

7 MATTERS REQUIRING COUNCIL DECISION

7.1 List of Accounts – August 2021

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of August 2021, for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That August payments being cheque no.'s 465 (Trust), 37366 - 37371; EFT No's 18155 - 18266, DD7853.1 – DD7878.11 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$698,745.71 be received.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 3

7.2 Financial Reports & Operating Income and Expenditure Details – August 2021

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the periods ending 31 August 2021. In addition to the financial reports the Operating Income and Expenditure details are provided for information is the Shire's detailed accounts.

BACKGROUND & COMMENT:

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statements for the periods ending 31 August 2021 and that Council receive the attached accounts for information.

VOTING REQUIREMENTS:

Simple majority required.

Attachments 4 & 5

7.3 Kulin Retirement Homes Inc. – Request to Write Off Rates 2021/22

NAME OF APPLICANT: Kulin Retirement Homes Inc.
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 25.02
AUTHOR: DCEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

In past years the Kulin Retirement Homes has requested a refund of rates for their property in Gordon Street and Price St, Kulin. All service charges applicable for the property are to be paid by the committee.

BACKGROUND & COMMENT:

This year the committee has again written to Council requesting that Council waive rates for both Kulinda Estate and the Workman Estate. The committee acknowledge Council's generosity in waiving rates in previous years.

FINANCIAL IMPLICATIONS:

Nil
The write off is allowed for in annual budget.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council rates levied to Kulin Retirement Homes totalling \$2,992.49 for assessment number A1422, charged against Workman Estate; and \$7,314.96 for assessment number A95, charged against Kulinda, be donated back to the organisation as they continue to operate as a not for profit community organisation.

VOTING REQUIREMENTS:

Simple majority required.

7.4 National Service Association Request for Memorial Cairns

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 02.05 Sponsorships and Donations
AUTHOR: CEO
STRATEGIC REFERENCE/S: 2.2.2 Support and promote a collaborative Shire wide approach to heritage, our stories and tourism

DISCLOSURE OF INTEREST:

SUMMARY:

For Council to consider a request from the York Sub-Branch of the National Service Association to place a Memorial Cairn in the Kulin War Memorial Precinct.

BACKGROUND & COMMENT:

Council have received written correspondence from Ray Baldock, Kulin resident of the York Sub-Branch of the National Service Association. This correspondence has outlined how the Sub-Branch have been making and placing Memorial Cairns in memory of National Service Men from 1951 to 1972 in various towns throughout the wheatbelt.

They are seeking sponsorship and approval to build one in Kulin on or near the existing Kulin Ware Memorial Precinct. The cost of the project is approximately \$3,000. They have also sought sponsorship from Bendigo Bank, OBs and Kulin Bush Races.

STATUTORY AND PLANNING IMPLICATIONS:

Nil.

FINANCIAL IMPLICATIONS:

The cost of the project is approximately \$3,000.

Council has provision within the annual budget for such donations.

It is proposed that Council offer a sponsorship donation of \$1,000 towards the project.

POLICY IMPLICATIONS:

Nil.

COMMUNITY CONSULTATION:

York Sub-Branch National Service Association correspondence to President Barry West. Ray Baldock invited to present to Council during Public Question time.

WORKFORCE IMPLICATIONS:

Council will likely to be required to undertake in-kind works to assist with the installation.

OFFICER'S RECOMMENDATION:

That Council approve the York Sub-Branches request to install a Memorial Cairn in memory of National Service Men from 1951 to 1972 at the Kulin War Memorial Precinct and approval sponsorship of \$1,000 towards the project.

VOTING REQUIREMENTS:

Simple Majority.

Attachment 6

7.5 Portable and Attractive Asset Register Policy

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 04.04
AUTHOR: DCEO
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Shire of Kulin manages a number of significant assets, by nature and value, can be particularly susceptible to theft or loss. These assets are referred to as Portable and Attractive Assets. The Policy details how the Shire of Kulin will account for and manage these particular items.

BACKGROUND:

This Policy enables a consistent and Practical approach to the administration and control of portable and attractive assets with reference to internal control and audit requirements.

All items of capital nature are capitalised based on the threshold as determined by *the Local Government (Financial Management) Regulations 1996 – 17A(5)*. Items that are not capitalised and are considered by management to be of a portable and attractive nature, is recorded in a separate Portable and Attractive Asset register.

Portable and Attractive Assets are defined as those, which by their nature are easily transported out of the Council, or may be subject to the temptation of theft or misappropriation, irrespective of their value.

These items/assets may include:

- Televisions
- Computers & Printers
- Laptops & iPad
- Microwaves or any other Kitchen equipment
- Power Tools
- Cameras
- Mobile Phones
- Audio Visual Equipment

Exclusions from the Portable and Attractive Asset Register include:

- Items that individually exceed asset acquisition threshold of \$5,000 or are capitalised as a group or network asset.
- Other items considered to be fixtures and secured to buildings or other corporate assets.

Provided as an attachment is policy: A28 – Portable and Attractive Asset Register Policy

CONSULTATION:

Shire of Kulin staff

STATUTORY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Local Government (Financial Management) Regulations 1996 – 17A(5).

POLICY IMPLICATIONS:

New procedure for APOG.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council adopt A28 – Portable and Attractive Asset Register Policy to be included in the Shire of Kulin's Administrative Procedures and Operational Guidelines (APOG) Manual

VOTING REQUIREMENTS:

Simple majority required.

Attachment 7

7.6 WALGA Honours Nomination 2021

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 13.3
AUTHOR: ESO
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider the nomination of Councillor Rodney Duckworth for the WALGA Long and Loyal Service Award 2021.

The WALGA Honours program represents a unique opportunity to celebrate the achievements of Elected Members and serving employees, and to recognise those who have given so much of their personal and professional time to the betterment of their communities through local government.

BACKGROUND & COMMENT:

To be eligible for a Long and Loyal Service Award, Elected Members must have served twelve years or more. Any Elected Member can nominate another Elected Member for this award.

Councillor Duckworth has held the position of West Ward Councillor on the Shire of Kulin since being elected in 2003. During this time, he served as Deputy Shire President from 2015 – 2019. Over the duration of his service, Rodney held portfolios in Emergency Services, Sport and Recreation, Health, Tourism, WALGA Central Country Zone and Kulin Bush Races. Rodney sits on the CEO Selection Panel and Review Committee. Cr Duckworth has been Kulin's representative on the DAP (Development and Assessment Panels) for the Department of Planning, Lands and Heritage.

Cr Duckworth has also served the Shire of Kulin and the community with volunteer efforts in Health and Emergency Services, the Football Club and Kulin Bush Races. His volunteer service includes qualifying as an ambulance officer in 2002, volunteering for St John Ambulance and providing dedicated service to the Kulin community.

Council submitted nomination to WALGA nominating Cr Duckworth for the Long and Loyal Service Award. Council received confirmation from WALGA on 13 July 2021 informing that this submission was successful.

IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

APOG – G2 RECOGNITION AWARDS and HONORARY SHIRE FREEMAN STATUS

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse Councillor Rodney Duckworth's nomination for the WALGA Long and Loyal Service Award.

VOTING REQUIREMENTS:

Simple Majority

Attachment 8

8 COMPLIANCE

8.1 Compliance Reporting – General Compliance August 2021

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for August 2021. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding

Annual Road Inspection – *Proposed October 2021*

Road Construction & Maintenance Review – *In Progress*

Outstanding August

Servicing of Bush Fire Radio's – *Completed*

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for August 2021 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 9

8.2 Compliance Reporting – Delegations Exercised – August 2021

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the periods ending 31 August 2021.
 To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy Delegation	Officers
A1 Acting Chief Executive Officer	(CEO)
A2 Agreements for Payments of Debts to Council	(CEO/DCEO)
A3 Casual Hirer's Liability	(CEO)
A4 Complaint Handling	(CEO)
A5 Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6 Investment of Surplus Funds	(CEO/DCEO)
A7 IT & Social Media – Use of	(CEO)
A8 Legal Advice, Representation & Cost Reimbursement	(CEO)
A9 Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10 Use of Common Seal	(CEO)
A11 Writing Off Debts	(CEO)
A12 Housing	(CEO)
A13 Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1 Applications for Planning Consent	(CEO)
G2 Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3 Cemeteries Act 1986	(CEO)
G4 Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1 Grievance Procedures	(CEO)
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COMMUNITY SERVICES

CS1 Bushfire Control – Shire Plant for Use of	(CEO)
CS2 Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3 Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4 Bushfire Training Administration	(CEO)
CS5 Cat Ownership Limit – Cat Control	(CEO)
CS6 Dog Control – Attacks	(CEO)
CS7 Dog Ownership Limit – Dog Control	(CEO)
CS8 Sea Containers Use of – Town Planning	(CEO)
CS9 Second Hand Dwellings	(CEO)
CS10 Temporary Accommodation	(CEO)
CS11 Unauthorised Structures – Building Control	(CEO)
CS13 Freebairn Recreation Club Committee	(FRC Club Committee)
CS14 Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15 General – Community Services Practices	(CEO)
CS20 Seed Collection	(CEO)

WORKS

W1 Gravel Supplies	(MW)
W2 Roads – Clearing	(CEO)
W3 Roads – Damage to	(MW)
W4 Roads – Roadside Markers – Management of	(MW)
W5 Stormwater Drainage	(MW)

W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

A6 Investment of Surplus Funds (DCEO) – Local Government Act 1995, section 6.14

Date	Account	Rate	Maturity	Balance
31/08/2021	Term Deposit 3772709	0.10%	25/10/2021	250,000
	Term Deposit 3772710	0.15%	23/11/2021	250,000
	Term Deposit 3772711	0.20%	22/12/2021	250,000

A8 Legal Advice, Representation & Cost Reimbursement

Ongoing advice regarding process associated with unpaid rates and sale of property.

CS8 Sea Containers Use of – Town Planning

Approval for temporary storage of the sea container at Lot 8 Curran Street Jitarning for months of September through to January 2022

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of August 2021 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

STATUTORY ENVIRONMENT:

Building Act 2011
Bushfires Act 1954
Cemeteries Act 1986
Health (Asbestos) Regulations 1992;
Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995
Public Health Act 2016
Shire of Kulin TPS2
Town Planning Development Act
Town Planning Scheme
Trustees Act, Part III,
Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for August 2021.

VOTING REQUIREMENTS:

Simple majority required.

9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Meeting may adjourn to move into Concept Forum.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

13 DATE AND TIME OF NEXT MEETING

Wednesday 20 October 2021 at 1:00pm

14 CLOSURE OF MEETING

There being no further business the President declared the meeting closed.

*RoeROC
Roe Regional Organisation of Councils
Corrigin – Kondinin – Kulin - Narembeen*

COUNCIL MINUTES

Shire of Kondinin

Council Chambers

Thursday 22nd July 2021

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1. Opening and Announcements

RoeROC Chair, Cr Meeking opened the meeting at 12.52pm and welcome all attending.

2. Record of Attendance

Cr S Meeking	President, Shire of Kondinin (Chair)
Cr B West	President, Shire of Kulin
Cr R Cole	President, Shire of Narembeen
Cr D Hickey	President, Shire of Corrigin

David Burton	CEO, Shire of Kondinin
Natalie Manton	CEO, Shire of Corrigin
Garrick Yandle	CEO, Shire of Kulin
David Blurton	CEO, Shire of Narembeen

Lauren Pitman	Roe EHO
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3. Apologies

Brendon Gerrard	Roe EHO
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4. Guests

5. Minutes of Meetings

RoeROC Council Meeting – 22nd April 2021

COMMENT:

Minutes of the RoeROC Meeting held 22nd April 2021 are attached.

RESOLUTION

Moved: R Cole

Seconded: D Hickey

That the Minutes of the RoeROC Meeting held on 22nd April 2021 be confirmed as a true and correct record.

Carried 4/0

5.1 Business Arising from the Minutes

NIL

6. Presentations

NIL

7. Matters for Decision

7.1 Finances – presented by Shire of Corrigin

RESOLUTION

Moved: D Hickey

Seconded: B West

That the Financial Reports to 30th June be received.

Carried 4/0

7.2 Bending Tip Reports – presented by Shire of Corrigin

Attached Report – Landfill Management Plan - Talis

RESOLUTION

Moved: Cr R Cole

Seconded: Cr D Hickey

That the Landfill Management Plan drafted by Talis be received by ROEROC.

Management investigates further options including the feasibility & implementation of drilling the whole site.

Carried 4/0

7.3 Bending Farm Licence Agreement

Applicant:	Shire of Kondinin
Author:	Corrigin CEO – Natalie MantonKondinin CEO – David Burton
Date:	16th July 2021
Disclosure of Interest:	Nil
Attachments:	Copy of Licence to Use Land

BACKGROUND

The Shires of Kondinin, Corrigin, Kulin and Narembeen purchased 64 hectares of freeholdland in the Shire of Kondinin for the Bending Tip in 2007 for \$63,000. The Shires also entered into a Licence to Use Land agreement with the former owner of the land on 1 October 2009 for the use of part of the land for a period of 10 years expiring on 1 October 2019 for a fee of one peppercorn.

COMMENT

Since the original licence agreement was made, all Shires have had changes in Executive Staff, so the thought processes behind the original agreements can only be estimated based on processes and outcomes.

The purpose of the peppercorn rent and the initial 10 year licence was most likely to encourage the farmer to sell the land to the shires for landfill. The CEO's at the time did a good job of securing the land for a municipal landfill which is challenging and comes with a great deal of public scrutiny and often results in protracted negotiations or arrangements falling through. Information suggests that the peppercorn lease was made as the farmer was not interested in a lease fee with the original arrangements.

The reason for entering into the licence agreement, or leasing the land, for farming purposes was to ensure the weeds were kept down and the land maintained without any further expense to the Shire's.

It is likely that the reason for the licence instead of a lease is because the farmer does not have exclusive possession of the land. The signed licence agreement is very simple and less detailed than a draft farming lease and draft licence agreement on file.

The licence agreement has now expired and after 10 years of paying peppercorn rent for the use of the land it may need to go to the open market in order to comply with the *Local Government Act 1995*.

A typical farm lease would be for three to five years, with three (3) being the most common. The expired agreement is very basic and there is an opportunity to add details to a new agreement such as chemical use, firebreaks, grazing, maintain fences etc.

The future requirements for the landfill site and timing of the move to stage 2 of the area will be outlined in the Bendering Tip Management Plan and may have implications for the time frame for any licence or lease agreements.

The Roe ROC Councils will need to consider:

- The lease/licence has a value and as such will need to be disclosed in financial statements.
- A lease is considered as a disposal of property and a market valuation will need to be obtained prior to entering into any new agreement.
- The land will need to be advertised on the open market for Expressions of Interests or tender a price for the use of the land.
- The lease would need to be advertised as a disposal.
- If it is for an amount that is less than market value, what is the basis of the discount? Is this considered a write off or waiving of fees and if so has it been endorsed by the councils/ Roe ROC?
- Value of gravel and price.

The current arrangement has been working very well with complaints about wind-blown litter in the early days resolved. The site is well maintained and requires very little input from the shires.

Notting Nominees are the only farmer currently working the land in the immediate area. As such, it may be difficult to find other farmers willing to lease the area as a lease fee and logistics in accessing the land will reduce the viability of the land. Quick discussions with Notting Nominees indicates that they are not willing to enter into a financial arrangement beyond a peppercorn lease.

It should also be noted that since the ending of the Agreement, the land has continued to be used and a crop is currently in place on the land. This will have significant impacts to any arrangements made by the Shire going forwards.

In order to ensure compliance with the Local Government Act 1995, it is possible for the CEO to negotiate a lease amount (or peppercorn if this is the only option) and then advertise this as required. Submissions for the proposal can be received and considered at the next RoeROC Meeting prior to a lease agreement being drafted. This may expedite the processes rather than a public auction or public tender. It would be requested that Delegates indicate where they would like to negotiations to be limited to.

1. FINANCIAL IMPLICATIONS

Basic estimates suggest that the former owner of the land has had free use of the land over the past 10 years which would have a very rough commercial lease value of approximately \$50 to \$110/hectare or \$32,000 to \$70,000 over that time. It could be argued that this is more than enough compensation and others may be willing to pay a higher price for access to the land.

The original Offer and Acceptance documents (that were obviously superseded and I can't find the signed versions) permitted grazing of the land. The subsequent licence to use agreement is very brief and only refers to "normal farming practices". This is a much wider purpose and allows for cropping as well.

On very rough figures the farmer could have earned an average profit from cropping of approximately \$150 per hectare which would equate to \$6,750. Based on an estimate of \$6,000 to 7,000 per annum this is equivalent of up to \$70,000 over the life of the licence agreement.

The land area is 64 hectares (total size, only approximately 45 hectares is arable) and the average lease price for that area would be approximately \$120 per hectare GST exclusive which equates to an annual lease of approximately \$5,400. Indications with other leased land in the area would suggest a more nominal market of about \$50 per hectare which would yield \$2,250 in return.

Any income received from the area will be a benefit to assist in the longer term planning and viability of the tip site, but it must also be at a value where it will be accepted. As an example, if the lease is for \$5,400 and the land is only making \$6,000 to \$7,000, will it still be worthwhile for the farmer to lease the land or will they hand it back over.

If the lease is not accepted, it would then create the problem of the Shires with having the additional cost of weed control on the land. Spraying for weed control and the maintenance of fire breaks for the property are likely to be around \$3,000 or more for each year.

As the waste facility expands over the site, the leasing options for the site become less attractive with the reducing arable land area.

2. STATUTORY ENVIRONMENT

Local Government Act 1995

3.58. Disposing of property

(1) In this section —

Dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; **property** includes the whole or any part of the interest of a local government in property, but does not include money.

(a) Except as stated in this section, a local government can only dispose of property to —

(b) the highest bidder at public auction; or

(i) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(2) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

And

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
 - (a) the land is disposed of to an owner of adjoining land (in this paragraph called the *transferee*) and —
 - (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;or
 - (b) the land is disposed of to a body, whether incorporated or not —
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;or
 - (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth; or
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government; or
 - (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
 - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land,

Local Government Act 1995

Section 5.43(d)

A local government cannot delegate to a CEO any of the following powers or duties

—

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.

RESOLUTION

Moved: Cr R Cole

Seconded: Cr B West

That:

1. *A market valuation be obtained for the Bending Tip farming land;*
2. *The CEO negotiate a lease arrangement with the current occupier based on RoeROC Delegates directions;*
3. *The lease arrangement be advertised as required under Section 3.58(3)(a) of the Local Government Act 1995; and*
4. *The item be brought back to RoeROC for consideration of the lease and submissions at the next meeting.*

Carried 4/0

7.4 RoeROC Strategic Considerations

Applicant: Shire of Kondinin
Author: Kondinin CEO – David Burton
Date: 16th July 2021
Disclosure of Interest: Nil
Attachments: Roe Strategic Ideas

BACKGROUND

RoeROC has on several occasions raised about the possibility of Strategic Projects that would impact all Shires and having a process to progress these projects.

At the April Meeting, this matter was raised again with the resolution for the CEO's to meet & discuss projects that fit with the member Shire's Strategic Community Plans. This discussion was held in June.

COMMENT

The CEO's from Corrigin, Kondinin and Narembeen (Kulin CEO was unable to attend) met to list possible ideas where resources can be pooled and a regional strategy looked at to achieve common goals for all the Shires. This resulted in the attached listing of projects for consideration.

It is suggested that RoeROC prioritise these projects (they are currently not listed in any order) and assign the projects to CEO's to pursue.

FINANCIAL IMPLICATIONS

There is no financial impact for this report, however, once projects are prioritised and progressed, funding may be required to fund the projects or for studies required to obtain funding.

STATUTORY ENVIRONMENT

Nil

CONSULTATION

CEO's from Corrigin, Kondinin, Kulin and Narembeen.

Resolution

Moved: Cr R Cole

Seconded: Cr D Hickey

That the following Strategic Projects be listed as a priority for RoeRoc:

A Securing Water resources (CEO) Kulin

B Waste Strategies (CEO) Corrigin

C Aged Care Services (CEO) Narembeen

D Business/Industrial Development (CEO) Kondinin

Carried 4/0

8. Other Matters

8.1 RoeROC Dinner

Shire of Kondinin to organise the RoeROC dinner for the evening of Monday 20th Sep during LG Convention at a venue with low noise

8.2 Greg Hadlow

The Shire of Kondinin acknowledges the passing of Greg Hadlow who was Chief Executive Officer for the Shire from 2003 to 2004. Greg was also involved in the neighbouring Shire of Kulin for several years and had a significant impact on this region through RoeROC. Our thoughts and condolences go to Greg's family.

9. Closure

9.1 **Next Meeting: 21st October 2021**

Meeting closed at 2:45pm and Chair thanked all for attendance.



Shire of Kulin Bush Fire Brigades

Minutes of the Annual Meeting of the Shire of Kulin Bush Fire Brigades held at the Pingaring Golf Club on Tuesday 31st August 2021 commencing at 3:00pm.

1. Declaration of Opening/Announcement of Visitors

The Deputy CBFCO welcomed all present and declared the meeting opened at 3:00pm

2. Record of Attendance/Apologies

Rod Diery	Deputy Chief Bush Fire Control Officer (Kulin Town)
Garrick Yandle	Shire Chief Executive Officer
Judd Hobson	Kulin Town
Evan Wyatt	Jilakin / Pingaring FCO
John Bowey	Kulin North FCO
Don Bradford	Kulin North FCO
Peter Jenson	
Isla Jenson	

Visitors

Apologies

Craig McInnes, John Waters, Brendan Di Russo, Gerry Noble and Darren Kirby

3. Confirmation of Minutes Meeting 5 August 2020 - Absent

Moved Judd Hobson Seconded John Bowey that the Minutes of the Annual Meeting of Bush Fire Brigades held 5 August 2020 be confirmed – (Incorrect minutes supplied – Fiona Jasper to provide refreshments for the next AGM).

CARRIED

4. Matters Arising from Previous Minutes

Nil

5. Chief Bush Fire Control Officer Report

No Report – the meeting would like to note the passing Chief Bush Fire Control Officer – Garry Strother

6.1 Appointment of Chief Bush Fire Control Officer (CBFCO)

Call for nominations for the position of Chief Bush Fire Control Officer (CBFCO)

Nominated by: Judd Hobson

Seconded: John Bowey

That Rod Diery be nominated as the Shire of Kulin's Chief Bush Fire Control Officer for the 2021/22 season.

As there were no further nominations Rod Diery was appointed as Chief Bush Fire Control Officer for 2021/22 season.

CARRIED

6.2 Appointment of Deputy Chief Bush Fire Control Officer

Call for nominations for the position of Deputy Chief Bush Fire Control Officer (DCBFCO).

Nominated by: John Bowey

Seconded: Donald Bradford

That Evan Wyatt be nominated as the Shire of Kulin Deputy Chief Bush Fire Control Officer for 2021/22 season.

CARRIED

As there were no further nominations Evan Wyatt was appointed as Deputy Chief Fire Control Officer for 2021/22 season.

6.3 Appointment of Other Officers and Brigade Officers

The following nominations were received for the below positions.

Moved by: Garrick Yandle Seconded: Rod Diery
That the Fire Weather Officer, Deputy Fire Weather Officer and Authorised Harvest Ban Officers for 2021/2022 season be as follows:

Fire Weather Officer - Garrick Yandle
Deputy FWO - John Waters

CARRIED

Authorised Harvest Ban Officers

- *these were omitted from the motion at the meeting so last years appointment to carry over:*

- Garrick Yandle – Shire of Kulin CEO
- Judd Hobson – Shire Works Manager and Kulin Town FCO
- CBFCO
- DCBFCO
- DFWO

Little Italy / Holt Rock – TBC – Garrick Yandle to follow up

Prior to the nomination of FCO's it was resolved that FCO's for each brigade be nominated in order of responsibility to ensure all are aware of who is to be contacted during fire instances:

Fire Control Officers

Kulin Town	R Diery, C McInnes, J Hobson
Kulin North	D Bradford, D Lewis, B Sloggatt, J Bowey, M Wilson
Kulin South	J Waters, G Schorer, D Kirby, C Mullan, J Bowey
Jilakin/ Pingaring	E Wyatt, P Riseborough, G Hodgson, M Lane
Little Italy/Holt Rock	B Di Russo, B Hyde any additions TBC

Brigade Contacts / Captains

Kulin Town	- Craig McInnes
Kulin North	- Donald Bradford
Kulin South	- John Waters
Jilakin/ Pingaring	- Evan Wyatt
Holt Rock/ Little Italy	- TBC

Only two people from each brigade to hold permit books.

This remains as per Minutes of last year's meeting with Holt Rock – TBC please include relevant information for each Brigade

Dual Fire Control Officer Appointments

C Mullan / D Lewis	- Wickepin
D Bradford / D Lewis	- Corrigin
D Kirby / C Mullan	- Dumbleyung
J Bowey / E Wyatt	- Kondinin
E Wyatt / B Hyde	- Lake Grace

CEO will authorise officers for 2021/22 season once notified by surrounding Shires of names.

Moved by: Evan Wyatt Seconded: John Bowey
That the officer positions and Fire Control Officers be appointed as the Shire of Kulin officers and Fire Control Officers for 2021/2022 season. **CARRIED**

6.4 Restricted and Prohibited Burning Period 2010/22

Moved Judd Hobson Seconded Evan Wyatt that the following same Burning Periods as last year be in place for the 2021/2022:

Restricted	19 September – 31 October
Prohibited	1 November – 15 February
Restricted	16 February – 15 March

CARRIED

Check Signage on Shire boundaries and update as required.

6.5 Servicing Bush Fire Radios

- Responsibility of the State
- Send all information to the Shier as to maintenance requirements
- Shire forward to DFES
- Coming through Lake Grace soon
- Check Base Station, Yellow Ute and Handhelds

6.6 Reporting of ALL Fires to DFES

Reminder that all incident report forms must be completed for all fires

- Ring 000 to Comms Centre to get fire logged
- Included in statistics
- 1800 number also

If you attend fires in others Shires please ensure brigade members and appliances are logged.

6.7 Training Day

- FCO – identify new FCOs
- Brigade – Trucks, Individual brigades to organise – Joint trainings to be held with Kulin Town and Pingaring
- Farmer Response Course
- Joint training day between Kulin Town and Pingaring – Tuesday 19/10/21

7. General Business

ROAC Meeting held in Narrogin 26th August 2021. Rod Diery attended

Permits

- Careful if a Total Fire Ban potentially occurs, fire must be extinguished and a 24-hour watch in place.

Lithium-Ion

- Causing more fires, particularly if not used much

Chainsaws on Trucks

- Operators to be fully trained
- PPE to be worn
- Only for when on ground

DBCA – Nature Reserves

- Firebreaks, controlled burning
- North Pingaring
- Dragon Rocks
- Jilakin – Given permission by Mitch Davies, pay Shire to undertake. CEO to follow up.

Garry Strother

CEO to draft a letter to family of Garry Strother on behalf of the Volunteer Bush Fire Brigade.

Kestral Meters

Judd Hobson to investigate buying.

8. Meeting Closure

There being no further business the meeting closed at 4:45pm.

CREDIT CARD Statement Summary 31 August 2021

Transaction Date	Officer	Creditor	Amount
7/08/2021	PETER HALL	MERREDIN BAKERY Meals, WSNF	\$12.50
10/08/2021	PETER HALL	CALTEX CANNINGTON Fuel, WSNF	\$15.14
11/08/2021	JUDD HOBSON	M & B SALES PTY LTD Outside & Solid Internal Door	\$375.22
12/08/2021	JUDD HOBSON	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY High Risk Work Licence - Forklift	\$100.00
12/08/2021	JUDD HOBSON	BUNNINGS WAREHOUSE Storage Container 18lt, Judd Hobson	\$13.29
13/08/2021	JUDD HOBSON	INDIAN OCEAN BREWING COMPANY Bar Purchase	\$82.00
14/08/2021	JUDD HOBSON	JOONDALUP RESORT Accommodation, Judd Hobson	\$195.00
14/08/2021	JUDD HOBSON	JOONDALUP RESORT Accommodation, Grant Jenks	\$195.00
14/08/2021	GARRICK YANDLE	MR MAGIC Car Wash	\$16.35
17/08/2021	GARRICK YANDLE	SIMPLEINOUT Monthly Subscription	\$28.09
18/08/2021	CASSI VANDENBERG	TELSTRA Aquatic Centre Internet	\$115.95
18/08/2021	JUDD HOBSON	DOME JOONDALUP Meals	\$53.30
18/08/2021	GARRICK YANDLE	OFFICEWORKS Stationery, CEO	\$47.70
21/08/2021	GARRICK YANDLE	MAILCHIMP Monthly Subscription	\$13.93
22/08/2021	JUDD HOBSON	BUNNINGS Storage Shelf, Judd Hobson	\$36.75
25/08/2021	CASSI VANDENBERG	STRATCO WA, CANNING VALE Flashing, 25 Johnston Street	\$318.18
24/08/2021	PETER HALL	DUNNINGS WYALKATCHEM Meals, WSNF	\$18.40

24/08/2021	PETER HALL	KORDA HOTEL Meals, WSFN	\$27.50
25/08/2021	CASSI VANDENBERG	JB HI-FI	\$534.94
24/08/2021	PETER HALL	Phone, Staff Salary Sacrifice	\$100.00
25/08/2021	JUDD HOBSON	SHIRE OF KORDA Accommodation, WSFN	\$100.00
25/08/2021	JUDD HOBSON	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY High Risk Work Licence - Forklift	\$100.00
25/08/2021	CASSI VANDENBERG	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY High Risk Work Licence - Forklift	\$1,204.18
27/08/2021	PETER HALL	DELL Laptop, Staff Salary Sacrifice	\$3.04
27/08/2021	PETER HALL	WILSON PARKING Parking	\$24.50
30/08/2021		THE COLA CAFÉ AND MUSEUM Meals, WSFN	\$20.00
		BENDIGO BANK Card Fee	\$3,750.96

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRIP			
TRUST			
465	20/08/2021	JOANN BLUCHER	\$500.00
		Refund Housing Bond, Unit 4 Kulinda Village	
MUNICIPAL			
EFT18155	10/08/2021	AIR LIQUIDE WA	\$21.70
		Cylinder Rent	
EFT18156	10/08/2021	BOC GASES	\$59.24
		Cylinder Rent	
EFT18157	10/08/2021	BEST OFFICE SYSTEMS	\$2,700.94
		Photocopying Fee's	
EFT18158	10/08/2021	BLACKWOODS	\$7.05
		Depot Supplies	
EFT18159	10/08/2021	CENTRAL COUNTRY ZONE - WALGA	\$2,200.00
		Subscription 2021/22	
EFT18160	10/08/2021	COCA-COLA AMATIL (AUST) PTY LTD	\$1,346.77
		Bar Purchase	
EFT18161	10/08/2021	WINC AUSTRALIA LIMITED	\$331.24
		Toners, Child Care Centre	
EFT18162	10/08/2021	DARREN THOMAS	\$205.00
		Materials & Equipment Hire, GENAG	
EFT18163	10/08/2021	DENARO NOMINEES	\$1,056.00
		Excavator Hire, gravel Samples	
EFT18164	10/08/2021	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	\$324.80
		Refuse Annual Licence 2021/22	
EFT18165	10/08/2021	DYNAMIC POOLS AUSTRALIA	\$850.00
		Supply Fibreglass Pool Light & Transformer	
EFT18166	10/08/2021	EDWARDS ISUZU UTE	\$509.50
		Parts	
EFT18167	10/08/2021	GANGELLS AGSOLUTIONS	\$2,155.31
		Various Buildings, Depot & Road Maintenance Supplies	
EFT18168	10/08/2021	GREAT SOUTHERN FUEL SUPPLIES	\$429.29
		Fuel, CEO & Peter Hall	
EFT18169	10/08/2021	GALVIN CONCRETE & SHEETMETAL PTY LTD	\$741.40
		Maxi Tank Riser	
EFT18170	10/08/2021	HITACHI	\$25.30
		Freight	
EFT18171	10/08/2021	KULIN COMMUNITY HUB PTY LTD	\$1,700.00
		Accommodation, Key Civil	
EFT18172	10/08/2021	KULIN IGA	\$547.06
		Office Statement July 2021	
EFT18173	10/08/2021	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Library Service Fee July 2021	
EFT18174	10/08/2021	KEY CIVIL PTY LTD	\$33,129.14
		Footpaths	
EFT18175	10/08/2021	MCINTOSH & SON	\$935.11
		Parts	
EFT18176	10/08/2021	MARKETFORCE	\$463.73
		Advertising, Tenders	
EFT18177	10/08/2021	MATERIALS CONSULTANTS	\$255.75
		Testing of Gravel Samples	
EFT18178	10/08/2021	METRIC FENCING	\$30.00
		Colorbond Rail, 19 McInnes Street	

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT18179	10/08/2021	SHIRE OF KONDININ	\$232.97
		Reimbursement, Electricity	
EFT18180	10/08/2021	EB & OM SLOGGETT	\$1,694.72
		Genset Hire, GENAG	
EFT18181	10/08/2021	SWAN BREWERY COMPANY PTY LTD	\$924.66
		Bar Purchase	
EFT18182	10/08/2021	SPYKER BUSINESS SOLUTIONS	\$139.10
		Monthly IT Support, WSNF	
EFT18183	10/08/2021	GOVERNMENT OF WESTERN AUSTRALIA SOUTH REGIONAL TAFE	\$1,033.20
		Forklift Course, Public & Staff	
EFT18184	10/08/2021	OFFICEWORKS BUSINESS DIRECT	\$461.58
		Stationery	
EFT18185	10/08/2021	WESTRAC PTY LTD	\$110.11
		Parts	
EFT18186	10/08/2021	SHIRE OF WANDERING	\$49.50
		Advertising, GENAG	
EFT18187	10/08/2021	WISTERIA HOUSE, BED & BREAKFAST	\$1,100.00
		Accommodation, Key Civil	
EFT18188	10/08/2021	WA DISTRIBUTORS PTY LTD	\$259.60
		Cleaning Supplies	
EFT18189	13/08/2021	AVON WASTE	\$13,158.94
		Refuse Service July 2021	
EFT18190	13/08/2021	CHILD SUPPORT AGENCY	\$212.12
		Payroll Deductions	
EFT18191	13/08/2021	AURA SPORTS PTY LTD	\$180,464.90
		Progress Claim #1, FRC Court Replacement	
EFT18192	13/08/2021	AUSTRALIAS GOLDEN OUTBACK	\$330.00
		AGA 2021/22 Membership Renewal	
EFT18193	13/08/2021	ACRES OF TASTE	\$5,186.50
		Catering, GENAG	
EFT18194	13/08/2021	ATC WORK SMART	\$753.92
		Shalleigh Saunders, Child Care Centre Trainee	
EFT18195	13/08/2021	COUNTRY WIDE FRIDGE LINES PTY TLD	\$107.72
		Freight on Bar Purchase	
EFT18196	13/08/2021	COURIER AUSTRALIA	\$919.26
		Freight	
EFT18197	13/08/2021	AUSTRALIAN CHILDCARE ALLIANCE WA	\$445.00
		ACA WA Membership 2021/22	
EFT18198	13/08/2021	CIVIC LEGAL	\$1,924.18
		Deed of Covenant	
EFT18199	13/08/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	\$441.02
		Building Services Levy July 2021	
EFT18200	13/08/2021	DATA SIGNS PTY LTD	\$6,551.60
		Traffic Lights Upgrade	
EFT18201	13/08/2021	EASIFLEET MANAGEMENT	\$1,522.68
		Staff Novated Lease Payment	
EFT18202	13/08/2021	IT VISION	\$550.00
		Refresh Play Account & Apply 2021/22 Tax Patch	
EFT18203	13/08/2021	KULIN SOCIAL CLUB	\$170.00
		Payroll Deductions	
EFT18204	13/08/2021	KULIN IGA	\$88.50
		Child Care Statement July 2021	
EFT18205	13/08/2021	KONDININ MEDICAL CENTRE	\$132.00
		Truck Medical, Grant Jenks	
EFT18206	13/08/2021	MARTINS TRAILER PARTS PTY LTD	\$83.45
		Parts	
EFT18207	13/08/2021	CHRISTINA MEIER	\$31.51

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Reimbursement, Travel Around Town	
EFT18208	13/08/2021	OIL TECH FUEL	\$54,557.75
		Fuel Purchase	
EFT18209	13/08/2021	THE ROYAL LIFE SAVING SOCIETY WA	\$159.00
		Lifeguard Requalification Enrolment, Mark Gillbard	
EFT18210	13/08/2021	REPCO	\$28.60
		Parts	
EFT18211	13/08/2021	SPYKER BUSINESS SOLUTIONS	\$4,331.46
		IT Support July 2021	
EFT18212	13/08/2021	INDUSTRIAL AUTOMATION GROUP	\$3,787.85
		Standpipe Remote Access Operational Cost, 6 Months	
EFT18214	20/08/2021	ADVERTISER PRINT	\$1,838.00
		Rate Notices, Envelopes & Purchase Order Books	
EFT18215	20/08/2021	ACRES OF TASTE	\$396.00
		Catering, Forklift Course	
EFT18216	20/08/2021	ATC WORK SMART	\$197.18
		Stella Wade, CRC Trainee	
EFT18217	20/08/2021	BGC QUARRIES	\$1,471.80
		Crushed Rock	
EFT18218	20/08/2021	BRANDSTATER ENTERPRISES ACCREDITATION SOLUTIONS	\$756.80
		Accreditation, MV53 & MV70	
EFT18219	20/08/2021	COUNTRY WIDE FRIDGE LINES PTY TLD	\$58.95
		Freight on Bar Purchase	
EFT18220	20/08/2021	COURIER AUSTRALIA	\$42.30
		Freight	
EFT18221	20/08/2021	LANDGATE	\$86.94
		Rural UV's Chargeable	
EFT18222	20/08/2021	ENGINE PROTECTION EQUIPMENT PTY LTD	\$74.65
		Parts	
EFT18223	20/08/2021	FEGAN BUILDING SURVEYING	\$123.75
		Contract Building Surveying	
EFT18224	20/08/2021	GILBARCO AUSTRALIA PTY LTD	\$2,756.35
		Supply & Install Card Reader	
EFT18225	20/08/2021	HOST CATERING SUPPLIES HEAD OFFICE	\$524.70
		Bins & Toaster, FRC	
EFT18226	20/08/2021	KULIN HARDWARE & RURAL	\$7,990.12
		Outside Crew Uniforms, Various Buildings, Depot & Road	
EFT18227	20/08/2021	KULIN COMMUNITY HUB PTY LTD	\$1,700.00
		Accommodation, Key Civil	
EFT18228	20/08/2021	KULIN IGA	\$85.21
		Freebairn Statement July 2021	
EFT18229	20/08/2021	KEY CIVIL PTY LTD	\$25,478.75
		Kulin Lake Grace Culvert Repair	
EFT18230	20/08/2021	KULIN ERINDALE UNITS	\$2,780.00
		Accommodation, Skate Park Contractors	
EFT18231	20/08/2021	MCINNES, PAUL DOUGLAS	\$1,031.25
		Pump Out Leach Drain, FRC	
EFT18232	20/08/2021	M P MILES MECHANICAL	\$1,654.13
		Plant Repairs	
EFT18233	20/08/2021	MCKENZIE CONCRETE CO	\$48,425.30
		Cement, Footpaths	
EFT18234	20/08/2021	MARKET CREATIONS AGENCY PTY LTD	\$4,705.00
		Kulin Website Build	
EFT18235	20/08/2021	NARROGIN BEARING SERVICE	\$64.95
		Parts	
EFT18236	20/08/2021	RUDD INDUSTRIAL	\$89.87
		Depot Supplies	
EFT18237	20/08/2021	REPCO	\$51.40
		Parts	

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT18238	20/08/2021	EB & OM SLOGGETT	\$167.70
		Parts, Air Conditioner Child Care Centre	
EFT18239	20/08/2021	SYRED MECHANICAL SERVICES	\$2,522.96
		Oils & Grease	
EFT18240	20/08/2021	ST JOHN AMBULANCE AUSTRALIA	\$1,770.00
		First Aid Course, Public & Staff	
EFT18241	20/08/2021	TELSTRA	\$3,462.00
		Repair to Damage at 50/52 Day Street	
EFT18242	20/08/2021	SW TAYLOR	\$2,750.00
		TMP, Black Spot Project	
EFT18243	20/08/2021	OFFICEWORKS BUSINESS DIRECT	\$473.00
		Stationery	
EFT18244	20/08/2021	WESTRAC PTY LTD	\$1,924.78
		Parts	
EFT18245	20/08/2021	WA DISTRIBUTORS PTY LTD	\$795.80
		Cleaning Supplies	
EFT18246	20/08/2021	WESTERN MECHANICAL CORRIGIN	\$990.00
		Hire of Traffic Lights	
EFT18247	20/08/2021	YILGARNIA WINES PTY LTD	\$594.00
		Bar Purchase	
EFT18248	24/08/2021	AUSTRALIAN TAXATION OFFICE	\$16,883.00
		Business Activity Statement June 2021	
EFT18249	26/08/2021	CHILD SUPPORT AGENCY	\$212.12
		Payroll Deductions	
EFT18250	26/08/2021	BLACKWOODS	\$29.92
		Parts	
EFT18251	26/08/2021	WINC AUSTRALIA LIMITED	\$48.48
		Stationery	
EFT18252	26/08/2021	CORSIGN (WA) PYT LTD	\$399.30
		Signs	
EFT18253	26/08/2021	PETER & REBECCA HALL	\$106.62
		Reimbursement, Mobile Phone	
EFT18254	26/08/2021	JTAGZ	\$97.90
		Dog & Cat Registration Tags	
EFT18255	26/08/2021	KULIN SOCIAL CLUB	\$160.00
		Payroll Deductions	
EFT18256	26/08/2021	KULIN SHIRE TRUST FUND	\$200.00
		Payroll Deductions	
EFT18257	26/08/2021	DUDININ TENNIS CLUB	\$363.00
		Playground Improvements, Dudinin Tennis Club	
EFT18258	26/08/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	\$400.00
		Staff Training, Ruth Tyson	
EFT18259	26/08/2021	MODERN TEACHING AIDS PTY LTD	\$134.10
		Equipment	
EFT18260	26/08/2021	MCINTOSH & SON	\$73.44
		Parts	
EFT18261	26/08/2021	MAIA ENVIRONMENTAL CONSULTANCY PTY LTD	\$4,895.00
		Yealering Rd Black Spot Clearing Permit	
EFT18262	26/08/2021	MARKET CREATIONS AGENCY PTY LTD	\$15,766.00
		Kulin Website Build	
EFT18263	26/08/2021	NESPRESSO PROFESSIONAL	\$46.00
		Coffee Machine Supplies	
EFT18264	26/08/2021	SHIRE OF KONDININ	\$80.00
		Advertising, GENAG	
EFT18265	26/08/2021	SWAN BREWERY COMPANY PTY LTD	\$1,841.07
		Bar Purchase	
EFT18266	26/08/2021	OFFICEWORKS BUSINESS DIRECT	\$396.04
		Stationery	
37366	10/08/2021	DEPARTMENT OF TRANSPORT	\$257.70

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Registration Catplr Excavator	
37367	10/08/2021	GRANT JENKS	\$60.00
		Reimbursement, Fuel Purchase	
37368	10/08/2021	WATER CORPORATION	\$652.82
		Water Usage & Rates	
37369	13/08/2021	TARYN SCADDING	\$384.00
		Reimbursement, Subscription (Survey Monkey)	
37370	20/08/2021	KULIN MUSEUM SOCIETY INC	\$250.00
		Refuse Site Maintenance	
37371	26/08/2021	FENCEMAKERS PTY LTD	\$33.00
		Hinges	
DD7853.1	08/08/2021	REST SUPERANNUATION	\$468.88
		Superannuation Contributions	
DD7853.2	08/08/2021	CBUS SUPER	\$323.56
		Superannuation Contributions	
DD7853.3	08/08/2021	HOSTPLUS SUPERANNUATION FUND	\$220.75
		Superannuation Contributions	
DD7853.4	08/08/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$872.46
		Superannuation Contributions	
DD7853.5	08/08/2021	AWARE SUPER	\$12,184.93
		Superannuation Contributions	
DD7853.6	08/08/2021	MLC MASTERKEY SUPERANNUATION	\$271.66
		Superannuation Contributions	
DD7853.7	08/08/2021	DALHALL HOLDINGS PTY LTD	\$461.55
		Superannuation Contributions	
DD7853.8	08/08/2021	PRIME SUPERANNUATION	\$234.86
		Superannuation Contributions	
DD7853.9	08/08/2021	SUNSUPER SUPERANNUATION FUND	\$506.93
		Superannuation Contributions	
DD7874.1	01/08/2021	BENDIGO BANK	\$2.80
		Bank Charges	
DD7874.2	08/08/2021	SYNERGY	\$930.57
		Electricity, Caravan Park	
DD7874.3	10/08/2021	BENDIGO BANK	\$5.10
		Bank Charges	
DD7874.4	11/08/2021	BENDIGO BANK	\$8.70
		Bank Charges	
DD7874.5	02/08/2021	BENDIGO BANK	\$111.92
		Bank Charges	
DD7874.6	02/08/2021	FIRST DATA MERCHANT SOLUTIONS AUSTRALIA PTY LTD	\$355.85
		FDMSA Fee, Merchant Fee	
DD7874.7	02/08/2021	WESTNET INTERNET SERVICES	\$179.90
		Westnet Service	
DD7874.8	03/08/2021	SYNERGY	\$3,991.50
		Electricity, FRC	
DD7875.1	20/08/2021	BENDIGO BANK	\$0.15
		Bank Charges	
DD7875.2	18/08/2021	SYNERGY	\$131.78
		Electricity	
DD7875.3	16/08/2021	AUSTRALIAN LIQUOR MARKETERS PTY LTD - METCASH TRADING LIMITED	\$1,387.26
		Bar Purchase	
DD7875.4	16/08/2021	TELSTRA	\$1,704.59
		Phone Usage & Equipment Rent	
DD7875.5	16/08/2021	BENDIGO BANK	\$3.60
		Bank Charges	
DD7876.1	01/08/2021	CREDIT CARD - MASTER CARD	\$5,302.38
		Statement July 2021	

Shire of Kulin

EFT & Chq Listing for period ended 31 August 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD7878.1	22/08/2021	REST SUPERANNUATION	\$473.01
		Superannuation Contributions	
DD7878.2	22/08/2021	CBUS SUPER	\$323.56
		Superannuation Contributions	
DD7878.3	22/08/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$872.46
		Superannuation Contributions	
DD7878.4	22/08/2021	AWARE SUPER	\$12,133.06
		Superannuation Contributions	
DD7878.5	22/08/2021	DALHALL HOLDINGS PTY LTD	\$519.23
		Superannuation Contributions	
DD7878.6	22/08/2021	PRIME SUPERANNUATION	\$213.86
		Superannuation Contributions	
DD7878.7	22/08/2021	SUNSUPER SUPERANNUATION FUND	\$593.53
		Superannuation Contributions	
DD7878.8	22/08/2021	MLC MASTERKEY SUPERANNUATION	\$202.13
		Superannuation Contributions	
DD7878.9	22/08/2021	BT SUPER FOR LIFE	\$187.04
		Superannuation Contributions	
DD7879.1	08/08/2021	HOSTPLUS SUPERANNUATION FUND	\$144.97
		Superannuation Contributions	
DD7885.1	26/08/2021	BENDIGO BANK	\$2.70
		Bank Charges	
DD7885.2	25/08/2021	BENDIGO BANK	\$8.40
		Bank Charges	
DD7885.3	23/08/2021	SYNERGY	\$1,669.50
		Electricity, Street Lighting & Information Bay	
DD7885.4	20/08/2021	BENDIGO BANK	\$5.10
		Bank Charges	
DD7885.5	30/08/2021	TELSTRA	\$1,415.17
		Phone Usage, Equipment Rent & Works iPhone	
DD7885.6	31/08/2021	SYNERGY	\$2,777.82
		Electricity, Aquatic Centre	
DD7853.10	08/08/2021	BT SUPER FOR LIFE	\$203.40
		Superannuation Contributions	
DD7853.11	08/08/2021	AUSTRALIAN SUPERANNUATION	\$309.51
		Superannuation Contributions	
DD7853.12	08/08/2021	BENDIGO SUPERANNUATION PLAN	\$114.33
		Superannuation Contributions	
DD7878.10	22/08/2021	AUSTRALIAN SUPERANNUATION	\$441.67
		Superannuation Contributions	
DD7878.11	22/08/2021	BENDIGO SUPERANNUATION PLAN	\$117.10
		Superannuation Contributions	
6696779	11/08/2021	BULK PAYMENT	\$79,390.18
		Payroll	
6721293	25/08/2021	BULK PAYMENT	\$71,572.12
		Payroll	
Sub-total: EFT & Chq Payments			\$698,745.71
TOTAL PAYMENTS FOR MONTH ENDING 31 August 2021			\$698,745.71

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				-\$295.49
7 Aug 21	CRMN HOLDINGS PTY LT D, MERREDIN AUS RETAIL PURCHASE 05/08 CARD NUMBER 552638XXXXXXXX238 1	12.50		-282.99
10 Aug 21	CALTEX CANNINGTON, C ANNINGTON AUS RETAIL PURCHASE 06/08 CARD NUMBER 552638XXXXXXXX823 1	15.14		-267.85
11 Aug 21	M & B SALES PTY LTD, BAYSWATER AUS RETAIL PURCHASE 09/08 CARD NUMBER 552638XXXXXXXX706 1	375.22		107.37
12 Aug 21	WA GOVERNMENT - DMI, CANNINGTON AUS RETAIL PURCHASE 10/08 CARD NUMBER 552638XXXXXXXX706 1	100.00		207.37
12 Aug 21	BUNNINGS 591000, MID LAND AUS RETAIL PURCHASE 09/08 CARD NUMBER 552638XXXXXXXX706 1	13.29		220.66
13 Aug 21	Indian Ocean Brewing , Mindarie AUS RETAIL PURCHASE 12/08 CARD NUMBER 552638XXXXXXXX706 1	82.00		302.66
14 Aug 21	JOONDALUP RESORT HOT E, CONNOLLY AUS RETAIL PURCHASE 11/08 CARD NUMBER 552638XXXXXXXX706 1	195.00		497.66
14 Aug 21	JOONDALUP RESORT HOT E, CONNOLLY AUS RETAIL PURCHASE 11/08 CARD NUMBER 552638XXXXXXXX706 1	195.00		692.66
14 Aug 21	SOUTHERN STAR ENTERP , MUNDARING AUS RETAIL PURCHASE 13/08 CARD NUMBER 552638XXXXXXXX405 1	16.35		709.01

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Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
 PO Box 480
 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post^** using your credit card.



Business Credit Card

BSB number	633-000
Account number	691211254
Customer name	SHIRE OF KULIN
Minimum payment required	\$103.66
Closing Balance on 31 Aug 2021	\$3,455.47
Payment due	14 Sep 2021
Date	Payment amount

Drawer	Chq No	BSB	Account No	\$	¢

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
17 Aug 21	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/08 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX405 1	27.27		736.28
17 Aug 21	INTERNATIONAL TRANSACTION FEE	0.82		737.10
18 Aug 21	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 16/08 CARD NUMBER 552638XXXXXXXX823 1	115.95		853.05
18 Aug 21	DOME JOONDALUP, JOON DALUP AUS RETAIL PURCHASE 13/08 CARD NUMBER 552638XXXXXXXX706 1	53.30		906.35
18 Aug 21	OFFICEWORKS 0623, BE LMONT AUS RETAIL PURCHASE 17/08 CARD NUMBER 552638XXXXXXXX405 1	47.70		954.05
21 Aug 21	MAILCHIMP *MISC, MAI LCHIMP.COM AUS RETAIL PURCHASE-INTERNATIONAL 19/08 CARD NUMBER 552638XXXXXXXX405 1	13.93		967.98
25 Aug 21	BUNNINGS 608000, LAN GE AUS RETAIL PURCHASE 22/08 CARD NUMBER 552638XXXXXXXX706 1	36.75		1,004.73
25 Aug 21	STRATCO WA, CANNING VALE AUS RETAIL PURCHASE 23/08 CARD NUMBER 552638XXXXXXXX823 1	318.18		1,322.91
26 Aug 21	DUNNINGS WYALKATCH,W YALKATCHEM AUS RETAIL PURCHASE 24/08 CARD NUMBER 552638XXXXXXXX238 1	18.40		1,341.31
26 Aug 21	KOORDA HOTEL, KOORDA AUS RETAIL PURCHASE 24/08 CARD NUMBER 552638XXXXXXXX238 1	27.50		1,368.81
26 Aug 21	JBHiFi.com.au, 03957 77000 AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXXXX823 1	534.94		1,903.75
26 Aug 21	SHIRE OF KOORDA, KOO RDA AUS RETAIL PURCHASE 24/08 CARD NUMBER 552638XXXXXXXX238 1	100.00		2,003.75
27 Aug 21	WA GOVERNMENT - DMI, CANNINGTON AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXXXX706 1	100.00		2,103.75
27 Aug 21	WA GOVERNMENT-DMIRS, CANNINGTON AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXXXX706 1	100.00		2,203.75
27 Aug 21	DELL AUSTRALIA P,FRE NCHS FORES AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXXXX823 1	1,204.18		3,407.93

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
28 Aug 21	WILSON PARKING AUSTR AL,SUBIACO AUS RETAIL PURCHASE 27/08 CARD NUMBER 552638XXXXXX238 1	3.04		3,410.97
28 Aug 21	THE COLA CAFE, TOODY AY AUS RETAIL PURCHASE 25/08 CARD NUMBER 552638XXXXXX238 1	24.50		3,435.47
30 Aug 21	CARD FEE 5 @ \$4.00	20.00		3,455.47
Transaction totals / Closing balance		\$3,750.96	\$0.00	\$3,455.47

**AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.**

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

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Making great things happen
in your community.





Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 August 2021

Presented to Ordinary Council Meeting

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Note 5 Grants Information

Note 6 Borrowings

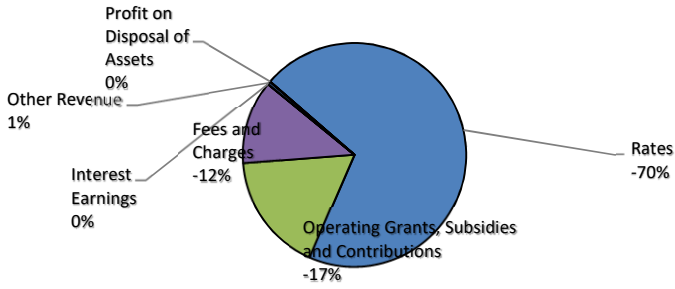
Note 7 Major Variances

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

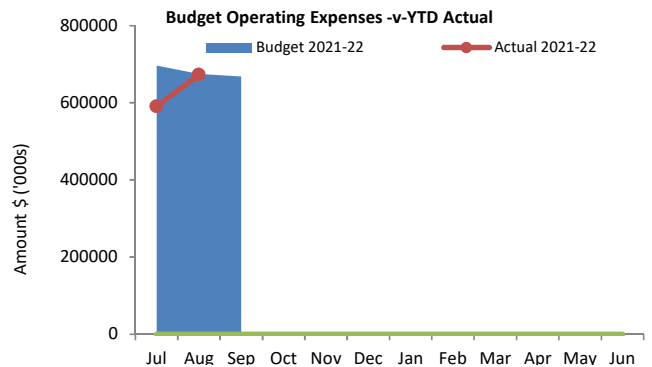
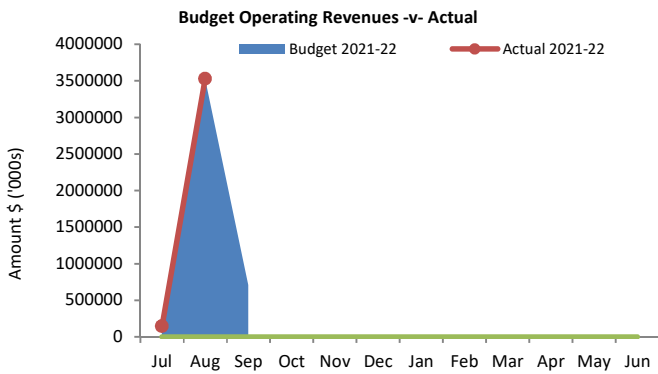
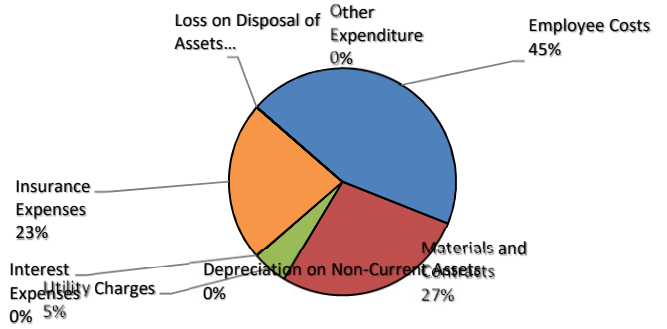
**Shire of Kulin
SUMMARY INFORMATION - GRAPHS
For the period ended 31 August 2021**

OPERATING ACTIVITIES

OPERATING REVENUE

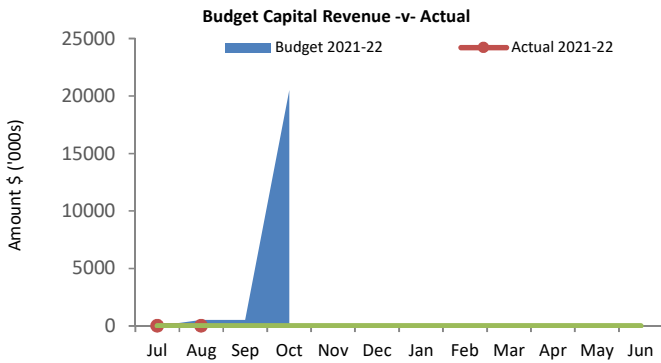


OPERATING EXPENSES

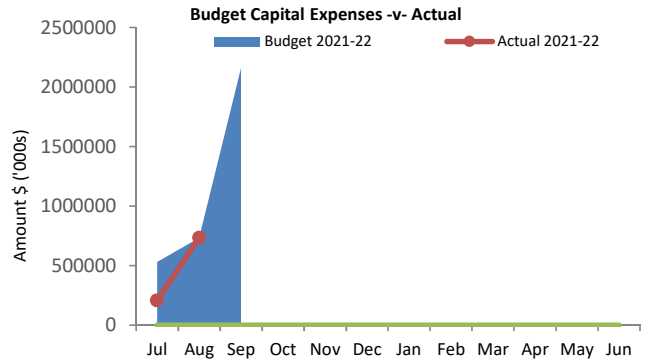


INVESTING ACTIVITIES

CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 31 August 2021

	Ref Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	
Opening Funding Surplus(Deficit)	1(a)	1,667,682	1,667,682	1,745,816	78,134	4%	
Operating Revenues							
General Purpose Funding		977,242	240,974	279,374	38,400	14%	▲
General Purpose Funding - Rates	2	2,076,196	2,133,796	2,165,101	31,305	1%	
Governance		43,961	7,326	6,070	(1,256)	(21%)	
Law, Order and Public Safety		40,400	366	223	(143)	(64%)	
Health		0	0	101	101	100%	
Education and Welfare		240,500	33,416	45,647	12,231	27%	▲
Housing		110,317	17,773	19,573	1,800	9%	
Community Amenities		101,224	95,224	100,540	5,316	5%	
Recreation and Culture		219,999	26,504	24,652	(1,852)	(8%)	
Transport		491,556	238,030	229,474	(8,556)	0%	
Economic Services		744,440	132,410	156,609	24,199	15%	▲
Other Property and Services		121,330	19,334	66,580	47,246	71%	▲
Total (Excluding Rates)		5,167,165	2,945,153	3,093,943	148,790		
Operating Expense							
General Purpose Funding		(107,884)	(15,030)	(12,331)	(2,699)	(22%)	
Governance		(252,305)	(71,216)	(51,212)	(20,004)	(39%)	▼
Law, Order and Public Safety		(152,521)	(38,419)	(36,973)	(1,446)	(4%)	
Health		(122,526)	(6,754)	(4,414)	(2,340)	(53%)	
Education and Welfare		(321,635)	(54,974)	(48,206)	(6,768)	(14%)	
Housing		(232,703)	(36,680)	(31,756)	(4,924)	(16%)	
Community Amenities		(367,344)	(60,645)	(42,371)	(18,274)	(43%)	▼
Recreation and Culture		(1,318,670)	(170,671)	(140,527)	(30,144)	(21%)	▼
Transport		(3,376,833)	(207,371)	(434,595)	227,224	52%	▲
Economic Services		(1,104,365)	(193,056)	(115,386)	(77,670)	(67%)	▼
Other Property and Services		(78,194)	(14,970)	(28,689)	13,719	48%	▲
Total		(7,434,980)	(869,786)	(946,460)	76,674		
Funding Balance Adjustment							
Add back Depreciation	3(c)	2,973,728	0	0	0		
Adjust (Profit)/Loss on Asset Disposal	3(b)	548	0	0	0		
Total Adjustments		2,974,276	0	0	225,464		
Investing Activities							
Proceeds from Capital Grants	5	5,883,701	469,726	0	(469,726)	100%	
Proceeds from disposal of assets	3(b)	324,000	0	0	0		
Payments for property, plant and equipment and infrastructure	3(a)	(8,718,086)	(681,811)	(440,191)	(241,620)	-55%	▼
		(2,510,385)	(212,085)	(440,190)			
Financing Activities							
Transfer from reserves	4	560,000	0	0	0	0%	
Repayment of debentures	6	(93,302)	0	0	0	0%	
Transfer to reserves	4	(279,400)	0	0	0	0%	
		187,298	0	0			
Closing Funding Surplus(Deficit)	1(a)	51,056	3,530,964	3,453,109			

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 August 2021

Description	Balance 30 June 2020 \$	Movement \$	Total Actual 31-Aug-21 \$
CURRENT ASSETS			
Cash at Bank	2,337,732	(320,164)	2,017,568
Cash at Bank Reserves & Restricted Funds	2,124,061	0	2,124,061
Sundry Debtors	329,951	(60,108)	269,843
Contract Assets	157,173		157,173
Sundry Debtors - Rates	48,759	1,887,903	1,936,663
Accrued Interest	0	0	0
Stock on hand	60,710	158,712	219,423
TOTAL CURRENT ASSETS	5,058,387	1,666,344	6,724,731
CURRENT LIABILITIES			
Contract Liabilities	(250,000)		(649,000)
Sundry Creditors	(434,423)	419,580	(17,260)
Accruals	(216,181)	30,895	(185,286)
LSL - Current	(262,812)	0	(262,812)
GST Clearing Account	(15,073)	(10,360)	(25,433)
Loan Commitment - Current	(93,302)	0	(93,302)
ESL Collection	3,509	(12,456)	(8,947)
Rates Paid in Advance	(13,530)	12,289	(1,241)
TOTAL CURRENT LIABILITIES	(1,281,812)	439,949	(1,243,281)
NET CURRENT ASSETS	3,776,575	2,106,292	5,481,450
NON-CURRENT ASSETS			
Land & Buildings	20,763,320	164,059	21,084,777
Construction other than Buildings	603,833	0	603,833
Plant & Equipment	3,023,513	0	3,023,513
Furniture & Equipment	209,728	0	209,728
Motor Vehicles	1,299,567	0	1,299,567
Infrastructure	108,222,878	17,974	108,341,611
Shares - Kulin (Bendigo) Bank	5,000	0	5,000
Units Held - Local Government House Trust	71,221	0	71,221
TOTAL NON-CURRENT ASSETS	134,199,061	182,033	134,639,252
NON CURRENT LIABILITIES			
Loan Liability Non Current	(979,881)	0	(979,881)
Lsl Accrual - Non Current	(56,853)	0	(56,853)
TOTAL NON-CURRENT LIABILITIES	(1,036,734)	2,220	(1,034,514)
NET ASSETS	136,938,902	2,290,546	139,086,187
TOTAL ACCUMULATED RESERVES			
	2,124,061	0	2,124,061
Asset Revaluation - Infrastructure	80,027,800	0	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,851,617	0	1,851,617
Asset Revaluation - Land & Buildings	11,639,170	0	11,639,170
Accumulated Surplus	41,296,254	2,147,285	43,443,539
TOTAL ACCUMULATED SURPLUS	134,814,840	0	136,962,126
TOTAL EQUITY	136,938,902	0	139,086,187

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2021

Note 1(a) - Net Current Assets Composition

	Budget Last Year Closing 30-Jun-20	Actual Last Year Closing 30-Jun-20	Year to Date 31-Aug-21
Current Assets			
Cash and Cash Equivalents	4,010,595	4,461,794	4,141,629
Accounts Receivable - Rates	69,220	38,738	1,926,475
Accounts Receivable - Sundry	271,384	329,951	269,843
Inventories	59,377	60,710	219,423
Other	3,007	157,173	157,173
Less: Current Liabilities			
Contract Liabilities	0	(250,000)	(649,000)
Sundry Creditors	(372,755)	(433,875)	(14,295)
Payroll Accruals	(86,562)	(30,895)	0
Provision for Annual Leave	(169,883)	(185,833)	(185,833)
Provision for Long Service Leave (Current)	(217,364)	(262,812)	(262,812)
ATO Liability	(17,828)	(15,073)	(25,433)
Borrowings (Current)	(90,511)	(93,302)	(93,302)
Adjustments to Current Assets			
Less: Reserves (Restricted Cash)	(1,871,837)	(2,124,061)	(2,124,061)
Add: Borrowings (Current)	90,511	93,302	93,302
Closing funding surplus/(deficit)	1,677,353	1,745,816	3,453,108

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Note 1(b) - Banking Information

	General Ledger Balance 31-Aug-21	Bank Statement Balance 31-Aug-21
Cash at Bank - Unrestricted		
Municipal Funds	236,389	469,165
Freebairn Recreation Centre	8,176	8,976
Investments	1,769,403	1,769,403
Till Float	3,100	3,400
Petty Cash	500	500
	2,017,568	2,251,443
Cash at Bank - Restricted		
Reserve Funds	2,124,061	2,124,061
	2,124,061	2,124,061

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2021

Note 2 - Rating information

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.10187	134	1,189,708	121,196	199,598
Industrial	0.10187	13	116,376	11,855	-
Commercial	0.10187	28	447,448	45,582	-
Rural	0.10187	11	88,608	9,026	-
Unimproved Value					
Rural	0.01049	347	180,837,500	1,896,713	1,926,466
Mining	0.01049	0	-	-	-
Sub-total		533	182,679,640	2,084,371	2,126,064
Minimum Payment					
Gross Rental Value					
Residential	443.89	10	4,160	4,439	11,186
Industrial	443.89	5	9,736	2,219	-
Commercial	443.89	4	8,600	1,776	-
Rural	443.89	7	12,795	3,107	-
Unimproved Value					
Rural	443.89	9	235,700	3,995	19,109
Mining	443.89	21	213,553	9,322	-
Sub-total		56	484,544	24,858	30,295
		589	183,164,184	2,109,229	2,156,359
Discount				(91,000)	(15,670)
Concessions/Write-offs				(13,000)	0
Total raised from general rates				2,005,229	2,140,689
Ex-Gratia Rates				23,701	24,412
Total Rates				2,028,930	2,165,101

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2021

Note 3 - Asset information

Note 3(a) - Asset Acquisitions

Description	YTD		YTD Actual	Category	Renewal/ Replace	New Asset
	Budget	Budget				
Photocopier	15,200	-	-	F&E	Y	
Public Office Space	100,000	-	-	F&E	Y	
Main Street CCTV	50,000	-	-	OC		Y
KCCC Flooring	15,000	-	-	F&E	Y	
Housing Construction	400,000	-	-	L&B	Y	
6 Bowey Way Housing Upgrade	112,687	-	-	L&B	Y	
Cemetery Entrance Upgrade & Toilets	30,761	-	-	OC		Y
Aquatic Centre Infr & Equip Improvements	100,000	-	773	L&B	Y	
Freebairn Rec Centre Surface Replacement	420,000	138,600	164,059	L&B	Y	
Freebairn Rec Centre Equip Improvements	60,000	-	-	P&E		Y
Tennis Lighting	45,000	-	-	L&B	Y	
Town Play Ground Equipment	5,000	-	-	L&B	Y	
Freightliner Truck	255,000	-	-	P&E	Y	
Triaxle Water Tanker	100,000	-	-	P&E	Y	
Loader	313,000	-	-	P&E	Y	
Dual Cab	65,000	-	-	P&E		Y
Forklift	26,500	-	-	P&E		Y
Utility	45,000	-	-	P&E		Y
Toyota Prado (CEO)	55,000	-	-	MV	Y	
Toyota Prado (WM)	59,786	-	-	MV	Y	
Isuzu 3T Tipper	73,876	-	-	MV	Y	
4x4 Utility	50,000	-	-	MV		Y
RRG Road Construction	573,604	95,601	-	Inf	Y	
R2R Road Construction	544,631	90,772	-	Inf	Y	
BS Road Construction	687,047	114,508	13,450	Inf	Y	
WSFN Road Construction	2,421,425	-	3,763	Inf	Y	
HSVPP Road Construction	425,593	-	-	Inf	Y	
Own Resource Road Construction	465,116	-	4,524	Inf	Y	
Varley Airstrip	108,431	-	-	Inf	Y	
Footpath Construction	107,491	107,491	96,224	Inf		Y
Generator	20,000	-	-			Y
All Ages Activity Precinct	809,040	134,840	157,398	OC		Y
Jilakin Rock Toilet	25,000	-	-			Y
Short Stay Accommodation Headworks	100,000	-	-	Inf		Y
Caravan Park Disabled Ablutions	33,898	-	-	L&B	Y	
	8,718,086	681,811	440,191			

Note 3(b) - Disposal of Assets

Asset Description	Budget			YTD Actual		
	Net Book Value	Proceeds on Sale	Profit/Loss on Sale	Net Book Value	Proceeds on Sale	Profit/Loss on Sale
PE170 - Kawasaki Wheel Loader	136,500	105,000	31,500	-	-	-
PE167 - 2014 Isuzu GIGA CXZ 455	36,000	85,000	(49,000)	-	-	-
MV144 - Fuso Dual Cab Utility	4,312	20,000	(15,688)	-	-	-
MV170 - 2018 Holden Colorado	21,797	20,000	1,797	-	-	-
PE111 - Forklift	4,312	8,000	(3,688)	-	-	-
PMV186 - Toyota Prado (WM)	58,051	49,000	9,051	-	-	-
MV167 - Holden Colorado Wagon	18,164	22,000	(3,836)	-	-	-
PE143 - Isuzu NPR Single Axle Truck	45,411	15,000	30,411	-	-	-
	324,547	324,000	547	-	-	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2021

Note 4 - Cash Backed Reserves

Reserve	Budget				Actual			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	388,570	1,164	-	389,734	388,570	-	-	388,570
Plant	550,346	1,650	200,000	351,996	550,346	-	-	550,346
Building	334,503	1,000	200,000	135,503	334,503	-	-	334,503
Admin Equipment	29,321	88	-	29,409	29,321	-	-	29,321
Natural Disaster	143,172	430	20,000	123,602	143,172	-	-	143,172
Joint Venture Housing	76,378	230	-	76,608	76,378	-	-	76,378
FRC Surface & Equipment	182,583	548	140,000	43,131	182,583	-	-	182,583
Medical Services	115,662	344	-	116,006	115,662	-	-	115,662
Fuel Facility	82,271	282	-	82,553	82,271	-	-	82,271
Sportsperson Scholarship	13,702	42	-	13,744	13,702	-	-	13,702
Freebairn Rec Centre	207,553	622	-	208,175	207,553	-	-	207,553
Short Stay Accommodation	-	273,000	-	273,000	-	-	-	-
	2,124,061	279,400	560,000	1,843,461	2,124,061	-	-	2,124,061

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the development of future housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary.	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2022	-	250,000

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2021

Note 5 - Operating Grants

Grant Source	Purpose	Budget	YTD Budget	YTD Actual
Grants Commission	Federal financial assistance grants	950,000	237,500	277,852
Fire & Emergency Services	Emergency Services Levy Operating Grant	32,000	-	-
KCCC Sustainability Grant	Childcare Sustainability Grant	50,000	-	-
Main Roads	State Direct Grant (Untied Road Funding)	205,000	205,000	229,474
Department of Primary Industries & Regional Development	Community Resource Centre Funding	100,000	25,000	26,328
		1,337,000	467,500	533,654

Capital Grants

Grant Source	Purpose	Budget	YTD Budget	YTD Actual
Main Roads	Regional Road Group Road Construction	365,000	140,000	-
Local Roads & Community Infrastructure Program	Federal Government Stimulus	1,544,591	-	-
Lighting Grant	Tennis Club & Grant	30,000	-	-
AAAP	Cultivating Kulin	100,000	100,000	-
HVSPP	Heavy Vehicle Road Construction	330,000	-	-
WSFN	WSFN Road Construction	2,260,000	-	-
Department of Infrastructure	Roads to Recovery Road Construction	534,904	133,726	-
RADS	Varley Airstrip	79,206	-	-
Main Roads	Black Spot Road Construction	340,000	96,000	-
Department of Water	Community Water Supply	300,000	-	-
		5,883,701	469,726	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2021

Note 6 - Borrowings

	Budget				Actual			
	Principal 01/07/2021	Principal Repayments	Principal 30/06/2022	Interest Repayments	Principal 01/07/2021	Principal Repayments	Principal 30/06/2022	Interest Repayments
Loan 1 Administration Building	1,164,231	93,302	1,070,929	42,895	1,164,231	-	1,164,231	-
	1,164,231	93,302	1,070,929	42,895	1,164,231	-	1,164,231	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 August 2021

Note 7 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
			An unbudgeted increase in our financial assistance grants was received with our August quarterly payment. Total increase is \$120,000 for the year which equates to \$40k per quarter.
General purpose funding - other	38,400	14%	
General purpose funding - rates	31,305	1%	Below 10% threshold
Governance	(1,256)	-21%	Below \$10,000 threshold
Law, order and public safety	(143)	-64%	Below \$10,000 threshold
Health	101	100%	Below \$10,000 threshold
			Childcare centre fees received in the first two periods (\$14k) are higher than what was budgeted. Some of this increase relates to payments for June 2021 fees received in July.
Education and welfare	12,231	27%	
Housing	1,800	9%	Below 10% & \$10,000 threshold
Community amenities	5,316	5%	Below 10% & \$10,000 threshold
Recreation and culture	(1,852)	-8%	Below 10% & \$10,000 threshold
Transport	(8,556)	0%	Below 10% & \$10,000 threshold
Economic services	24,199	15%	Fuel sales income higher than budgeted (\$23k)
			Private works income higher than what was budgeted for (\$49), cost of providing private works also higher than budgeted.
Other property and services	47,246	71%	
Expenditure from operating activities	Var \$	Var %	Explanation
General purpose funding	(2,699)	-22%	Below \$10,000 threshold
			Councillor conference budget for August is \$15,500 as this is when LG week was expected. These costs will be incurred in September.
Governance	(20,004)	-39%	
Law, order and public safety	(1,446)	-4%	Below 10% & \$10,000 threshold
Health	(2,340)	-53%	Below \$10,000 threshold
Education and welfare	(6,768)	-14%	Below \$10,000 threshold
Housing	(4,924)	-16%	Below \$10,000 threshold
Community amenities	(18,274)	-43%	Avon waste invoice not received for August (20k)
			Expenditure on oval, golf pavillion (8k), pool utilities (3.5k), FRC R&M (6k) and FRC wages (12k) all lower than budgeted due to timing
Recreation and culture	(30,144)	-21%	
			Road maintenance works higher than budgeted (227k), timing as winter grading currently taking place.
Transport	227,224	52%	
Economic services	(77,670)	-67%	Internal fuel allocations not processed (77k)
			Labour, plant & depreciation allocations under budgeted value by \$15k & private works expenditure up by \$35k in line with additional work completed.
Other property and services	13,719	48%	
Investing activities	Var \$	Var %	Explanation
Proceeds from non-operating grants, subsidies and contributions	(469,726)	100%	Timing, funding received but not recognised as capital works (milestones) not yet completed.
Proceeds from disposal of assets	0	0%	Below 10% & \$10,000 threshold
Payments for property, plant and equipment and infrastructure	(241,620)	-55%	Timing differences with budget
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	Below 10% & \$10,000 threshold
Repayment of debentures	0	0%	Below 10% & \$10,000 threshold
Transfer to reserves	0	0%	Below 10% & \$10,000 threshold

Shire of Kulin
STATEMENT OF OPERATING
(Statutory Reporting Program)
For the period ended 31 August 2021

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	%
GENERAL PURPOSE FUNDING						
Rates						
I030001	General Rate - GRV	199,589	199,589	199,598	9	0%
I030101	General Rate - UV	1,926,466	1,926,466	1,926,466	0	0%
I030105	Interim Rates - GRV/UV	0	0	0	0	
I030131	Minimum Rates- GRV	11,186	11,186	11,186	(0)	0%
I030133	Minimum Rates - UV	18,643	18,643	19,109	466	3%
I030140	Interest on Instalments	742	124	183	59	48%
I030141	PENALTY INTEREST	3,500	584	194	(390)	-67%
I030142	Admin Charge for Instalments	500	84	112	28	33%
I030150	EX GRATIA RATES	24,412	24,412	24,412	0	0%
I030160	Information & Search Fees	1,600	266	0	(266)	-100%
I030170	LEGAL FEES RECOVERED	4,000	666	530	(136)	-20%
I030171	LEGAL FEES RECOVERED (NO GST)	6,500	1,084	417	(667)	-62%
	Total Revenue	2,197,138	2,183,104	2,182,208	(896)	-0.04%
E030100	Discount Allowed on Rates	93,000	46,500	15,670	30,830	-66%
E030110	RATES WRITTEN OFF	11,100	0	1	(1)	
E030115	DOUBTFUL DEBTS EXPENSE RATES	0	0	0	0	
E030130	TITLE SEARCHES	660	110	0	110	-100%
E030140	Valuation Expenses	16,500	0	128	(128)	
E030150	Printing & Stationery	1,200	0	709	(709)	
E030999	General Admin Allocated	46,284	7,714	5,825	1,889	-24%
	Total Expenditure	168,744	54,324	22,332	31,992	
	Sub-total Rates	(2,028,394)	(2,128,780)	(2,159,875)	31,095	
General Purpose Grants						
I031100	Grants Commission	950,000	237,500	277,852	40,352	17%
I031102	LRCIP GRANT	1,544,591	0	0	0	
	Total Revenue	2,494,591	237,500	277,852	40,352	17%
E031999	General Admin Allocated	0	0	0	0	
	Total Expenditure	0	0	0	0	
	Sub-total General Purpose Grants	(2,494,591)	(237,500)	(277,852)	40,352	
General Financing						
I032100	Interest on Municipal	4,000	666	85	(581)	-87%
I032110	INTEREST ON PLANT RESERVE	1,650	0	0	0	
I032120	Interest on LSL & AL Reserve	1,164	0	0	0	
I032130	INTEREST ON BUILDING RESERVE	1,000	0	0	0	
I032140	Interest on Admin Equip Reserv	88	0	0	0	
I032150	Interest on Freebairn Recreation Centre Reserve	622	0	0	0	
I032160	Interest on Joint Venture Reserve	230	0	0	0	
I032170	INTEREST ON FRC SURFACE & EQUIP REPLACEMENT	548	0	0	0	
I032180	INTEREST ON NATURAL DISASTER RESERVE	430	0	0	0	
I032185	INTEREST ON FREEBAIRN SPORTSPERSON SCHOOLS	42	0	0	0	
I032198	INTEREST ON FUEL FACILITY RESERVE	282	0	0	0	
I032197	INTEREST ON MEDICAL SERVICES RESERVE	344	0	0	0	
	Total Revenue	10,400	666	85	(581)	
E032100	BANK CHARGES	3,300	550	315	235	-43%
E032150	Interest	1,500	250	516	(266)	106%
E032999	General Admin Allocated	38,440	6,406	4,838	1,568	-24%
	Total Expenditure	43,240	7,206	5,668	1,538	
	Sub-total General Financing	32,840	6,540	5,583	957	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
TOTAL GENERAL PURPOSE FUNDING		(4,490,145)	(2,359,740)	(2,432,145)	72,405	
GOVERNANCE						
Members of Council						
I041050	REBATES RECEIVED	500	84	0	(84)	-100%
Total Revenue		500	84	0	(84)	
E041020	MEMBERS TRAVELLING	4,800	0	0	0	
E041030	CONFERENCE EXPENSES	15,500	15,500	0	15,500	-100%
E041050	SITTING FEES	26,015	0	0	0	
E041060	PRESIDENTIAL ALLOWANCE	8,950	0	0	0	
E041070	DRESS SHIRTS FOR COUNCILLORS	1,000	166	0	166	-100%
E041075	FBT EXPENSE	2,500	0	2,256	(2,256)	
E041110	REFRESHMENTS & GOODWILL	20,400	2,200	2,165	35	-2%
E041111	MEAL ENTERTAINMENT	1,500	250	114	136	-55%
E041150	INSURANCES	4,319	4,319	4,319	0	0%
E041160	Subscriptions & Donations	24,600	20,900	24,368	(3,468)	17%
E041161	Printing & Stationery	1,000	166	0	166	-100%
E041165	Advertising	1,000	166	0	166	-100%
E041180	Chamber Maintenance	3,000	500	0	500	-100%
E041270	Community Contributions	4,200	700	0	700	-100%
E041298	Depreciation	914	152	0	152	-100%
E041999	General Admin Allocated	84,144	13,954	10,537	3,417	-24%
Total Expenditure		203,842	58,973	43,758	15,215	
Sub-total Members of Council		203,342	58,889	43,758	15,131	
General Administration						
I042040	SUNDRY INCOME	1,200	200	0	(200)	
I042045	REIMBURSEMENTS	1,000	166	0	(166)	-100%
I042046	CONTRIBUTION TO VEHICLES	29,211	4,868	2,979	(1,889)	-39%
I042051	VEHICLE CONTRIBUTION - NOVATED LEASES	0	0	0	0	
I042297	PROFIT ON SALE OF ASSET	0	0	0	0	
I042390	Traineeship	0	0	0	0	
I042050	STAFF RENT ADMIN	0	0	0	0	
I042391	REIMBURSEMENTS - INSURANCE	12,000	2,000	3,090	1,090	55%
I042440	PHOTOCOPYING & PRINTING	50	8	(0)	(8)	-100%
Total Revenue		43,461	7,242	6,070	(1,172)	
E042010	SALARIES	645,263	107,544	77,641	29,903	-28%
E042015	Admin Long Service Leave	32,164	0	0	0	
E042020	SUPERANNUATION	103,049	17,174	13,513	3,661	-21%
E042030	INSURANCE	24,881	24,881	14,957	9,924	-40%
E042035	STAFF UNIFORMS	3,000	500	0	500	-100%
E042040	STAFF TRAINING	14,500	0	0	0	
E042041	CONFERENCES	17,500	7,084	0	7,084	-100%
E042042	MEETING EXPENSES	0	0	0	0	
E042045	RELOCATION COSTS	5,000	834	0	834	-100%
E042046	STAFF HOUSING	65,737	13,122	9,992	3,130	-24%
E042047	Depreciation CEO Housing	3,604	600	0	600	-100%
E042048	Depreciation DCEO Housing	6,008	1,002	0	1,002	-100%
E042049	CEO UTILITIES	3,050	508	488	20	-4%
E042050	OFFICE MAINTENANCE	11,580	1,930	598	1,332	-69%
E042051	INTEREST ON LOAN 1 (ADMINSTRATION OFFICE)	39,464	0	0	0	
E042055	NOVATED LEASE PAYMENTS	16,611	2,768	1,384	1,384	-50%
E042060	MEMBERSHIPS & SUBSCRIPTIONS	2,000	2,000	1,260	740	-37%
E042070	Printing and Stationery	18,000	3,000	4,059	(1,059)	35%
E042075	FBT EXPENSE	3,000	0	0	0	
E042080	TELEPHONE	10,400	1,734	1,572	162	-9%
E042090	Postage and Freight	3,750	626	0	626	-100%
E042100	ADVERTISING	5,000	834	0	834	-100%
E042110	Office Equipment Maintenance	1,000	166	22	144	-87%
E042115	Bad Debts Expense	6,000	1,000	947	53	-5%
E042120	Cleaning	10,680	1,780	1,393	387	-22%
E042130	Computer Maintenance	35,908	28,408	30,685	(2,277)	8%

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E042135	IT Support	35,500	5,916	2,806	3,110	-53%
E042140	Staff Amenities	1,700	284	186	98	-34%
E042170	CONTRACT EMPLOYMENT	70,000	4,166	2,113	2,053	-49%
E042180	UTILITIES	4,000	666	964	(298)	45%
E042190	KEY TO KULIN	3,000	500	0	500	-100%
E042200	Audit Fees	60,000	30,000	0	30,000	-100%
E042297	LOSS ON SALE OF ASSET	0	0	0	0	
E042298	Office Depreciation	35,000	5,834	0	5,834	-100%
E042999	General Admin Allocated	(1,247,886)	(252,618)	(157,127)	(95,491)	-38%
	Total Expenditure	48,463	12,243	7,454	4,789	
	Sub-total General Administration	5,002	5,001	1,384	3,617	
	TOTAL GOVERNANCE	208,344	63,890	45,142	18,748	
	LAW,ORDER & PUBLIC SAFETY					
	Fire Prevention					
I051100	FIRE CONTRIBUTIONS	1,000	166	0	(166)	-100%
	Total Revenue	1,000	166	0	(166)	
E051040	OFFICE EXPENSES	3,300	550	364	186	-34%
E051050	FIRE INSURANCE	25,280	25,280	25,180	100	0%
E051055	Protective Clothing	5,000	834	20	814	-98%
E051060	Communication Maintenance	1,000	166	0	166	-100%
E051070	SUNDRY FIRE PREVENTION COSTS	1,500	250	0	250	-100%
E051080	FIRE PREVENTION - RANGER	1,500	250	0	250	-100%
E051298	Depreciation	50,000	0	0	0	
E051999	General Admin Allocated	14,144	2,358	1,780	578	-25%
	Total Expenditure	101,724	29,688	27,344	2,344	
	Sub-total Fire Protection	100,724	29,522	27,344	2,178	
	Animal Control					
I052410	Contributions	0	0	0	0	
I052400	FINES AND PENALTIES	200	34	0	(34)	-100%
I052430	CAT REGISTRATION FEE INCOME	200	0	0	0	
I052420	DOG REGISTRATION FEES	2,000	0	223	223	
	Total Revenue	2,400	34	223	189	
E052010	Dog Control Costs	3,000	500	384	116	-23%
E052020	CAT CONTROL COSTS	5,000	834	725	109	-13%
E052040	Pest Control	500	84	0	84	-100%
E052999	General Admin Allocated	5,206	868	655	213	-25%
	Total Expenditure	13,706	2,286	1,764	522	
	Sub-total Animal Control	11,306	2,252	1,542	710	
	Other Law & Order					
I053010	ESL Bush Fires Allocation	32,000	0	0	0	
I053030	ESL ADMINISTRATION	4,000	0	0	0	
I053050	SALE OF PROTECTIVE CLOTHING	1,000	166	0	(166)	-100%
	Total Revenue	37,000	166	0	(166)	
E053010	ESL BUSH FIRE BRIGADES	2,500	916	1,562	(646)	71%
E053051	EMERGENCY BUILDING MAINTENANCE	19,234	2,971	1,337	1,634	-55%
E053298	Depreciation	12,000	2,000	0	2,000	-100%
E053700	Plant Operation Costs	1,000	166	4,669	(4,503)	2713%
E053999	General Admin Allocated	2,357	392	297	95	-24%
	Total Expenditure	37,091	6,445	7,865	(1,420)	
	Sub-total Other Law & Order	91	6,279	7,865	(1,586)	
	TOTAL LAW,ORDER & PUBLIC SAFETY	112,121	38,053	36,750	1,303	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
HEALTH						
Preventative Services						
I074399	Reimbursements - Other	0	0	0	0	
I074410	OTHER LICENSES	0	0	0	0	
Total Revenue		0	0	0	0	
E074040	GROUP/REGIONAL SCHEME	37,000	0	0	0	
E074100	OTHER EXPENDITURE	2,500	416	0	416	
E074999	General Admin Allocated	3,830	638	482	156	-24%
Total Expenditure		43,330	1,054	482	572	
Sub-total Other Law & Order		43,330	1,054	482	(572)	
Mosquito Control						
E075020	Mosquito Control	3,904	652	0	652	-100%
E075999	General Admin Allocated	2,345	390	295	95	-24%
Total Expenditure		6,249	1,042	295	747	
Sub-total Other Mosquito Control		6,249	1,042	295	747	
Analytical Expenses						
E076020	ANALYTICAL EXPENSES	1,000	166	360	(194)	117%
E076999	General Admin Allocated	2,357	392	297	95	-24%
Total Expenditure		3,357	558	657	(99)	
Sub-total Other Analytical Expenses		3,357	558	657	(99)	
Medical Centre						
I074100	OTHER INCOME	0	0	101	(101)	
I077080	REIMBURSEMENTS & GRANTS	0	0	0	0	
Total Revenue		0	0	101	(101)	
E077010	COMMUNITY NURSES	1,000	166	0	166	-100%
E077020	MEDICAL CENTRE	60,150	2,528	2,296	232	-9%
E077030	AMBULANCE SERVICES	2,500	416	0	416	-100%
E077298	Depreciation	500	84	0	84	-100%
E077999	General Admin Allocated	5,440	906	685	221	-24%
Total Expenditure		69,590	4,100	2,980	1,120	
Sub-total Medical Centre		69,590	4,100	3,081	1,120	
TOTAL HEALTH		122,526	6,754	4,515	1,196	
EDUCATION & WELFARE						
Education						
I080100	REIMBURSEMENT FROM SCHOOL	2,000	2,000	0	(2,000)	-100%
Total Revenue		2,000	2,000	0	(2,000)	
E080100	Contribution to School	4,047	676	398	278	-41%
E080110	DONATIONS	1,000	166	0	166	-100%
E080999	General Admin Allocated	2,357	392	297	95	-24%
Total Expenditure		7,404	1,234	694	540	
Sub-total Education		5,404	(766)	694	(1,460)	
Community Aged Care						
E082999	General Admin Allocated	5,206	868	655	213	-25%
Total Expenditure		5,206	868	655	213	
Sub-total Community Aged Care		5,206	868	655	213	
Other Welfare						
E083100	CARE GROUP DONATIONS	4,500	0	0	0	
E083999	General Admin Allocated	11,222	1,870	1,412	458	-24%

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
	Total Expenditure	15,722	1,870	1,412	458	
	Sub-total Other Welfare	15,722	1,870	1,412	458	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Child Care Services						
I084010	Fees & Charges	182,500	30,416	45,426	15,010	49%
I084020	Family & Childrens Grant	50,000	0	0	0	
I084030	TRAINEESHIPS	0	0	221	221	
I084040	FUNDRAISING - GST	5,000	834	0	(834)	-100%
I084041	FUNDRAISING - GST FREE	0	0	0	0	
I084085	OTHER INCOME	1,000	166	0	(166)	-100%
I084100	Various Grants	0	0	0	0	
Total Revenue		238,500	31,416	45,647	14,231	
E084010	Salaries	190,523	31,754	28,788	2,966	-9%
E084011	Salaries - Building Maintenance	0	0	0	0	
E084012	SALARIES - GARDENING	2,000	334	2,519	(2,185)	654%
E084013	SUPERANNUATION	21,263	3,544	3,016	528	-15%
E084014	CLEANING SALARIES	11,070	1,846	1,528	318	-17%
E084016	Insurance - Workers Comp	4,116	2,058	0	2,058	-100%
E084020	ACCREDITATION	1,500	250	615	(365)	146%
E084025	Advert/Printing/Promotion	1,000	166	0	166	-100%
E084030	Computer Exp	3,000	500	0	500	-100%
E084035	EQUIPMENT UPGRADES	3,000	500	110	390	-78%
E084040	ELECTRICITY/GAS/WATER	5,000	834	737	97	-12%
E084045	Gardening	2,000	334	0	334	-100%
E084050	Insurance	2,236	1,118	1,118	0	0%
E084055	Subscriptions	1,000	166	361	(195)	117%
E084060	BUILDING LEASE	800	134	0	134	-100%
E084065	Postage & Stationery	1,000	166	443	(277)	167%
E084070	REPAIRS & MAINTENANCE	4,000	666	436	230	-35%
E084075	STAFF EXPENSES	5,140	856	384	472	-55%
E084080	TELEPHONE	1,000	166	73	93	-56%
E084085	Sundry & Other	1,500	250	0	250	-100%
E084086	FUNDRAISING	1,000	166	873	(707)	426%
E084298	Depreciation	0	0	0	0	
E084090	Consumables	3,500	584	573	11	-2%
E084095	CLEANING CONSUMABLES	3,000	500	770	(270)	54%
E084999	General Admin Allocated	24,655	4,110	3,103	1,007	-25%
Total Expenditure		293,303	51,002	45,444	5,558	
Sub-total Child Care Services		54,803	19,586	(203)	19,789	
TOTAL EDUCATION & WELFARE		81,135	21,558	2,559	18,999	
HOUSING						
Housing - Other						
I092110	Rental - GEHA Housing	42,404	7,068	7,732	664	9%
I092150	RENTAL - JOINT VENTURE	67,663	10,663	11,841	1,178	11%
I092299	Proceeds on Sale of Asset	0	0	0	0	
I092391	Reimbursements - General	250	42	0	(42)	-100%
Total Revenue		110,317	17,773	19,573	1,800	
E092050	OTHER HOUSING MAINTENANCE	11,762	2,529	12,572	(10,043)	397%
E092060	KULIN RETIREMENT HOMES	20,808	3,470	2,260	1,210	-35%
E092148	GEHA HOUSING - COSTS	42,633	6,726	3,159	3,567	-53%
E092150	JOINT VENTURE HOUSING - COSTS	100,277	19,573	12,484	7,089	-36%
E092160	Depreciation - Joint Venture	0	0	0	0	
E092170	COMMUNITY BANK HOUSE COSTS	10,102	2,632	626	2,006	-76%
E092180	Depreciation Community Bank Hs	5,707	952	0	952	-100%
E092190	Loss on the Sale of Asset	0	0	0	0	
E092298	Depreciation	36,624	0	0	0	
E092999	General Admin Allocated	4,790	798	655	143	-18%
Total Expenditure		232,703	36,680	31,756	4,924	
Sub-total Housing - Other		122,386	18,907	12,182	6,725	
TOTAL HOUSING		122,386	18,907	12,182	6,725	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
COMMUNITY AMENITIES						
Sanitation - Household Refuse						
I101400	CHARGES - REFUSE REMOVAL	78,580	78,580	83,595	5,015	6%
	Total Revenue	78,580	78,580	83,595	5,015	
E101020	DOMESTIC REFUSE COLLECTION	117,168	19,528	8,451	11,077	-57%
E101021	DUDININ REFUSE COLLECTION	5,905	984	747	237	-24%
E101022	PINGARING REFUSE COLLECTION	5,563	928	785	143	-15%
E101030	REFUSE SITE MAINTENANCE	39,253	6,692	6,821	(129)	2%
E101040	ROEROC	10,000	0	0	0	
E101050	Recycling Depot	0	0	0	0	
E101298	Depreciation	1,476	246	0	246	-100%
E101999	General Admin Allocated	5,206	868	655	213	-25%
	Total Expenditure	184,571	29,246	17,460	11,786	
	Sub-total Sanitation - Household Refuse	105,991	(49,334)	(66,135)	16,801	
Sanitation - Other						
I102030	Drum Muster Reimbursement	3,000	500	0	(500)	-100%
I102410	CHARGES - REFUSE REMOVAL	15,444	15,444	16,320	876	6%
I102420	SALE OF BINS	200	34	0	(34)	-100%
	Total Revenue	18,644	15,978	16,320	342	
E102020	Commercial Refuse Collection	63,495	10,582	6,206	4,376	-41%
E102030	Drum Muster	2,003	332	385	(53)	16%
E102298	Depreciation	1,300	216	0	216	-100%
E102420	PURCHASE OF BINS	200	34	0	34	-100%
E102999	General Admin Allocated	5,206	868	655	213	-25%
	Total Expenditure	72,204	12,032	7,247	4,785	
	Sub-total Sanitation - Other	53,560	(3,946)	(9,073)	5,127	
Sewage						
E103999	General Admin Allocated	0	0	297	(297)	
	Total Expenditure	0	0	297	(297)	
	Sub-total Sewage	0	0	297	(297)	
Urban Stormwater Drainage						
E104010	Urban Stormwater Drainage	1,003	166	0	166	-100%
E104999	General Admin Allocated	5,664	944	416	528	-56%
	Total Expenditure	6,667	1,110	416	694	
	Sub-total Urban Stormwater Drainage	6,667	1,110	416	694	
Protection of Environment						
E105051	Reinstatement of Gravel Pits	0	0	0	0	
E105999	General Admin Allocated	0	0	297	(297)	
	Total Expenditure	0	0	297	(297)	
	Sub-total Protection of Environment	0	0	297	(297)	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Town Planning						
I106110	Planning Approvals	3,000	500	0	(500)	-100%
	Total Revenue	3,000	500	0	(500)	
E106020	Town Planning Advice	7,000	1,166	0	1,166	-100%
E106030	Town Planning Other	4,150	1,409	1,075	334	-24%
E116298		0	0	0	0	
E106999	General Admin Allocated	13,195	2,200	1,364	836	-38%
	Total Expenditure	24,345	4,775	2,439	2,336	
	Sub-total Town Planning	21,345	4,275	2,439	1,836	
Other Community Amenities						
I107400	CHARGES - CEMETERY FEES	1,000	166	625	459	277%
	Total Revenue	1,000	166	625	459	
E107031	KULIN CEMETERY	2,208	368	1,663	(1,295)	352%
E107032	DUDININ CEMETERY	504	84	0	84	-100%
E107033	Pingaring Cemetery	504	84	0	84	-100%
E107050	PUBLIC CONVENIENCES	28,900	5,408	10,454	(5,046)	93%
E107051	Public Notice Boards	504	84	0	84	-100%
E107052	PUBLIC CONVENIENCES DUDININ	5,374	936	402	534	-57%
E107053	PUBLIC CONVENIENCES PINGARING	8,532	3,930	274	3,656	-93%
E107060	WAR MEMORIAL	4,309	718	11	707	-99%
E107298	Depreciation	17,500	0	0	0	
E107999	General Admin Allocated	11,222	1,870	1,412	458	-24%
	Total Expenditure	79,557	13,482	14,216	(734)	
	Sub-total Other Community Amenities	78,557	13,316	13,591	(275)	
	TOTAL COMMUNITY AMMENITIES	266,120	(34,579)	(58,169)	23,590	
RECREATION & CULTURE						
Sports Facilities - Various						
I113334	GRANTS - SPORTING PROJECTS	30,000	0	0	0	
	Total Revenue	30,000	0	0		
E110298	Depreciation	71,772	0	0	0	
E113331	BOWLING GREENS	645	645	61	584	-91%
E113332	OVAL	55,568	9,260	2,070	7,190	-78%
E113333	GOLF TENNIS PAVILION	12,521	2,587	688	1,899	-73%
E113334	Golf Course	13,520	2,254	8,330	(6,076)	270%
E113701	Plant Operation Costs	8,000	1,334	100	1,234	-92%
E110999	General Admin Allocated	7,326	1,222	922	300	-25%
	Total Expenditure	169,352	17,302	12,172	4,830	
	Sub-total Sports Facilities - Various	139,352	17,302	12,172	4,830	
Public Halls						
I111022	RENTAL FROM MEMORIAL HALL	1,800	300	982	682	227%
	Total Revenue	1,800	300	982	682	
E111021	MEMORIAL HALL	8,156	1,613	1,617	(4)	0%
E111031	PINGARING HALL	6,239	1,186	218	969	-82%
E111032	DUDININ HALL	7,030	1,469	448	1,021	-70%
E111033	JITARNING HALL	356	178	178	(0)	0%
E111298	Depreciation	59,874	0	0	0	
E111999	General Admin Allocated	7,326	1,222	922	300	-25%
	Total Expenditure	88,981	5,668	3,383	2,285	
	Sub-total Public Halls	87,181	5,368	2,401	2,967	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Swimming Pools						
I112405	Pool Admission - Adults	8,100	0	0	0	
I112410	Pool Admission - Children	6,250	0	0	0	
I112450	Pool Slide Income	18,000	0	0	0	
I112480	SEASON PASS	10,000	0	0	0	
I112491	REIMBURSEMENTS	0	0	0	0	
I112600	EVENTS	417	0	0	0	
I112620	SUNDRY INCOME	0	0	0	0	
I112510	STAFF RENT	5,200	866	840	(26)	-3%
Total Revenue		47,967	866	840	(26)	
E112021	Salaries	99,973	12,332	10,705	1,627	-13%
E112022	Superannuation	0	0	1,916	(1,916)	
E112023	CHEMICALS	5,091	84	0	84	-100%
E112024	ELECTRICITY	37,500	3,000	1,278	1,722	-57%
E112025	WATER	13,975	1,800	529	1,271	-71%
E112026	MAINTENANCE	28,429	4,590	3,995	595	-13%
E112027	INSURANCE	16,300	8,150	8,150	(0)	0%
E112028	OTHER MINOR EXPENDITURE	3,764	463	159	304	-66%
E112029	STAFF HOUSING	8,146	1,576	1,190	386	-24%
E112030	TELEPHONE	1,800	300	169	131	-44%
E112298	Depreciation	89,664	0	0	0	
E112600	EVENTS	1,350	0	0	0	
E112999	General Admin Allocated	12,675	2,112	1,595	517	-24%
Total Expenditure		318,667	34,407	29,687	4,720	
Sub-total Swimming Pools		270,700	33,541	28,847	4,694	
Freebairn Recreation Centre						
I113100	Memberships - Adult	11,052	0	2,482	2,482	
I113110	Memberships - Children	500	0	91	91	
I113120	Memberships - Social	1,652	0	27	27	
I113130	MEMBERSHIPS - SHORT TERM	0	0	73	73	
I113150	EVENTS	1,548	258	0	(258)	-100%
I113300	Hire - Indoor Courts	504	84	309	225	268%
I113320	Hire - Kitchen	3,504	584	894	310	53%
I113330	DONATIONS FOR FREEBAIRN REC CE NTRE	0	0	0	0	
I113335	Community Contributions	12,000	2,000	0	(2,000)	-100%
I113380	Hire - Golf/Tennis Pavilion	480	80	(14)	(94)	-117%
I113390	Hire - Function Rooms	996	166	198	32	19%
I113395	Catering Income	0	0	0	0	
I113410	SUNDRY DONATIONS	5,000	0	3,637	3,637	
I113500	BAR SALES	129,996	21,666	14,836	(6,830)	-32%
I113505	Canteen Sales	3,000	500	297	(203)	-41%
Total Revenue		170,232	25,338	22,830	(2,508)	
E113060	Advertising and Promotion	1,000	166	0	166	-100%
E113100	BANK CHARGES	500	84	320	(236)	280%
E113104	CATERING COSTS	0	0	29	(29)	
E113120	Cleaning Supplies	5,000	2,916	1,544	1,372	-47%
E113130	IT MAINTENANCE	4,000	666	394	272	-41%
E113137	Dam Expenses	0	0	0	0	
E113140	Depreciation- Freebairn Centre	4,265	0	0	0	
E113180	ELECTRICITY	15,000	2,500	3,196	(696)	28%
E113190	FREIGHT - NON-BAR	100	16	0	16	-100%
E113210	GAS SUPPLIES	1,700	284	243	41	-14%
E113218	Minor Equipment	500	84	0	84	-100%
E113220	INSURANCE	23,407	11,704	12,777	(1,073)	9%
E113240	LICENCING COSTS	1,710	284	611	(327)	115%
E113243	Kitchen Consumables	800	134	0	134	-100%
E113250	Printing, Stationery and Post	1,000	166	100	66	-40%
E113260	Pool Costs	200	34	0	34	-100%
E113270	REPAIRS AND MAINTENANCE	41,308	19,050	13,195	5,855	-31%
E113272	Security Costs	450	76	0	76	-100%
E113280	Superannuation	16,666	2,778	2,242	536	-19%

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E113285	STAFF TRAINING	1,850	308	375	(67)	22%
E113290	TELEPHONE	1,700	284	344	(60)	21%
E113295	UNIFORMS	800	134	0	134	-100%
E113298	Depreciation	155,281	0	0	0	
E113300	Wages - Centre Manager	96,294	16,050	5,334	10,716	-67%
E113310	WAGES - BAR STAFF CASUALS	0	0	5,182	(5,182)	
E113315	EVENTS	2,000	334	0	334	-100%
E113320	WAGES - CLEANER	60,078	10,014	4,241	5,773	-58%
E113330	OTHER COSTS	400	66	0	66	-100%
E113335	KIDSPORT	0	0	0	0	
E113350	WORKERS COMPENSATION	3,121	1,560	1,560	(0)	0%
E113410	Sundry Equipment Purchases	500	0	0	0	
E113499	INTERNAL BAR PURCHASES	2,000	334	0	334	-100%
E113500	Bar Purchases	52,000	8,666	8,252	414	-5%
E113501	Ice and Sundry Supplies	200	0	0	0	
E113502	FREIGHT ON BAR PURCHASES	2,400	400	152	248	-62%
E113505	Canteen Purchases	500	84	42	42	-50%
E113510	Bar Glassware	500	84	0	84	-100%
E113540	STOCK WRITTEN OFF	400	66	0	66	-100%
E113999	General Admin Allocated	11,509	1,918	1,448	470	-24%
	Total Expenditure	509,139	81,244	61,582	19,662	
	Sub-total Freebairn Recreation Centre	338,907	55,906	38,752	17,154	
	Television Re-broadcasting					
I114310	Television Charges	0	0	0	0	
	Total Revenue	0	0	0	0	
E114280	EQUIPMENT MAINTENANCE	0	0	0	0	
E114290	CONT TO VARLEY RADIO	1,400	1,400	0	1,400	-100%
E114999	General Admin Allocated	3,256	542	410	132	-24%
	Total Expenditure	4,656	1,942	410	1,532	
	Sub-total Television Re-broadcasting	4,656	1,942	410	1,532	
	Other Culture					
E116100	KULIN MUSEUM	661	196	193	3	-2%
E116300	Railway Station Maintenance	1,500	250	0	250	-100%
E116999	General Admin Allocated	2,357	392	297	95	-24%
	Total Expenditure	4,518	838	489	349	
	Sub-total Other Culture	4,518	838	489	349	
	Other Sport & Recreation					
I117100	Funding for Skate Park	100,000	0	0	0	
	Total Revenue	100,000	0	0	0	
E117029	OFFICE GARDENS	26,801	4,466	1,972	2,494	-56%
E117030	PUBLIC PARKS GDNS & RESERVES	95,620	16,303	23,545	(7,242)	44%
E117031	RESERVES - OTHER	18,036	3,006	2,872	134	-4%
E117050	STORM WATER REUSE SCHEME	0	0	0	0	
E117052	DUDININ SPORTSGROUND	2,000	334	3	331	-99%
E117054	Dudinin Tennis Club	2,783	1,391	1,391	(0)	0%
E117056	OTHER SPORTING CLUBS	33,000	0	363	(363)	
E117058	SKATE PARK & PLAYGROUND	0	0	33	(33)	
E117298	Depreciation	25,000	0	0	0	
E117520	Pingaring Golf Club	4,253	1,126	626	500	-44%
E117999	GENERAL ADMIN ALLOCATED	15,864	2,644	1,997	647	-24%
	Total Expenditure	223,357	29,270	32,802	(3,532)	
	Sub-total Other Sport & Recreation	123,357	29,270	32,802	(3,532)	
	TOTAL RECREATION & CULTURE	968,671	144,167	115,874	27,993	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
TRANSPORT						
Roadworks						
I121500	REGIONAL ROAD GROUP	365,000	140,000	0	(140,000)	-100%
I121260	HSVPP	330,000	220,000	0	(220,000)	-100%
I121530	WSFN FUNDING	2,260,000	0	0	0	
I121520	ROADS TO RECOVERY	534,904	133,726	0	(133,726)	-100%
I121750	BLACK SPOT	340,000	96,000	0	(96,000)	-100%
Total Revenue		3,829,904	589,726	0	(589,726)	
E121298	Depreciation	1,890,000	0	0	0	
E121602	Traffic Signs	7,000	1,166	0	1,166	-100%
Total Expenditure		1,897,000	1,166	0	1,166	
Sub-total Roadworks		(1,932,904)	(588,560)	0	(588,560)	
Road Maintenance						
I122360	Government Grants	205,000	205,000	229,474	24,474	12%
I122500	Miscellaneous Income	1,000	166	0	(166)	-100%
Total Revenue		206,000	205,166	229,474	24,308	
E122010	ROAD MAINTENANCE	430,204	71,700	281,122	(209,422)	292%
E122022	FLOOD DAMAGE - NORMAL	0	0	8,462	(8,462)	
E122121	KULIN DEPOT	60,165	11,699	15,456	(3,757)	32%
E122122	HOLT ROCK DEPOT	3,928	796	1,131	(335)	42%
E122140	Footpath Maintenance	2,500	416	849	(433)	104%
E122150	STREET LIGHTING	24,414	4,070	3,018	1,052	-26%
E122160	Street Cleaning	0	0	496	(496)	
E122161	DUDININ CLEANING	5,010	836	492	344	-41%
E122180	Street Trees	8,076	1,348	0	1,348	-100%
E122190	Streetscape Maintenance	59,985	9,018	10,829	(1,811)	20%
E122200	Roman Road System	7,800	7,800	8,384	(584)	7%
E122298	Depreciation	18,204	3,034	0	3,034	-100%
E122999	General Admin Allocated	544,850	90,808	73,281	17,527	-19%
Total Expenditure		1,165,136	201,525	403,520	(201,995)	
Sub-total Road Maintenance		959,136	(3,641)	174,046	(177,687)	
Road Plant Purchases						
I123297	Profit on Sale of Asset	88,376	0	0	0	
I123299	PROCEEDS ON SALE OF ASSET	0	0	0	0	
Total Revenue		88,376	0	0	0	
E123297	LOSS ON SALE OF ASSET	88,924	0	0	0	
E123999	General Admin Allocated	15,212	2,536	1,914	622	-25%
Total Expenditure		104,136	2,536	1,914	622	
Sub-total Road Plant Purchases		15,760	2,536	1,914	622	
Wheatbelt Secondary Freight Network						
I125000	WSFN PROGRAM ADMINISTRATION INCOME	0	0	0	0	
I125200	WSFN PROJECT MANAGEMENT INCOME	197,180	32,864	0	(32,864)	-100%
Total Revenue		197,180	32,864	0		
E125010	PROGRAM ADMINISTRATION SALARIES EXPENSES	21,840	3,640	9,064	(5,424)	149%
E125030	WSFN HOUSING EXPENSES	8,840	1,474	0	1,474	-100%
E125050	WSFN SALARIES	135,476	22,580	17,654	4,926	
E125055	WSFN SUPERANNUATION	13,548	2,258	1,904	354	
E125060	WSFN VEHICLE EXPENSES	18,000	3,000	242	2,758	
Total Expenditure		197,704	32,952	28,864	4,088	
Sub-total Aerodomes		197,704	32,952	28,864	4,088	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Aerodomes						
E126280	Airstrip Maintenance	2,500	418	0	418	-100%
E126298	Depreciation	8,000	1,334	0	1,334	-100%
E126999	General Admin Allocated	2,357	392	297	95	-24%
	Total Expenditure	12,857	2,144	297	1,847	
	Sub-total Aerodomes	12,857	2,144	297	1,847	
	TOTAL TRANSPORT	(945,151)	(587,521)	205,121	(763,778)	
ECOMONIC SERVICES						
Camp Kulin						
I130210	DONATIONS CAMPS	0	0	0	0	
I132409	HOSTEL CHARGES	0	0	0	0	
I130400	MERCHANDISE SALES	0	0	7	7	
	Total Income	0	0	7	0	
E130100	FACILITATORS WAGES	24,000	24,000	23,969	32	0%
E130110	FACILITATORS SUPERANNUATION	0	0	639	(639)	
E130999	GENERAL ADMINISTRATION ALLOCATED	0	0	2,356	(2,356)	
E132040	KULIN HOSTEL	20,120	4,475	3,971	504	-11%
	Total Expenditure	44,120	28,475	30,935	(2,963)	
	Sub-total Camp Kulin	44,120	28,475	30,928		
Rural Services						
E131040	Noxious Weeds/Pest Plants	9,196	1,534	0	1,534	-100%
E131999	General Admin Allocated	2,357	392	297	95	-24%
	Total Expenditure	11,553	1,926	297	1,629	
	Sub-total Rural Services	11,553	1,926	297	1,629	
Tourism & Area Promotion						
I132100	Grants	1,000	166	0	(166)	-100%
I132410	Caravan Park Charges	30,000	5,000	5,346	346	7%
I132430	SALE OF HISTORY BOOKS - KULIN	0	0	0	0	
I132450	SALE OF THH SOUVENIRS	5,000	834	250	(584)	-70%
	Total Revenue	36,000	6,000	5,596	(238)	
E132030	CARAVAN PARK	46,490	8,107	7,354	753	-9%
E132050	INFORMATION BAY	200	34	30	4	-10%
E132100	Tourism & Area Promotion	27,500	4,250	14,686	(10,436)	246%
E132298	Depreciation	35,000	0	0	0	
E132999	General Admin Allocated	42,205	7,034	5,311	1,723	-24%
	Total Expenditure	151,395	19,425	27,383	(7,958)	
	Sub-total Toursim & Area Promotion	115,395	13,425	21,787	(8,196)	
Building Control						
I133410	BUILDING PERMITS	4,000	666	619	(47)	-7%
I133420	BCITF LEVY COLLECTION	2,000	334	0	(334)	-100%
I133425	BUILDING SERVICES LEVY COLLECTION	1,000	166	5	(161)	-97%
	Total Revenue	7,000	1,166	624	(542)	
E133010	Group Building Scheme	7,500	1,250	498	752	-60%
E133420	BCITF levy payment	2,000	334	0	334	-100%
E133425	BUILDING SERVICES LEVY PAYMENT	1,000	166	0	166	-100%
E133999	General Admin Allocated	3,918	654	493	161	-25%
	Total Expenditure	14,418	2,404	991	1,413	
	Sub-total Building Control	7,418	1,238	367	871	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Kulin Resource Centre						
I134060	Organisations Membership	0	0	0	0	
I134070	Photocopying	4,500	750	267	(483)	-64%
I134080	BINDING, STAPLING & FOLDING	0	0	32	32	
I134090	FAXING, SCANNING & EMAILING	500	84	38	(46)	-55%
I134100	Computer Usage	500	84	14	(70)	-84%
I134120	Desktop Publishing	0	0	34	34	
I134130	KULIN UPDATE	7,000	1,166	2,318	1,152	99%
I134140	Laminating	500	84	11	(73)	-87%
I134150	Equipment Hire	500	84	0	(84)	-100%
I134160	CONSUMABLE SALES	500	84	123	39	46%
I134165	SOUVENIRS	0	0	0	0	
I134170	BUILDING HIRE	800	134	2,636	2,502	1867%
I134180	PUBLIC TRAINING/COURSES	10,000	1,666	1,433	(233)	-14%
I134185	EVENT INCOME & SPONSORSHIP	0	0	4,636	4,636	
I134190	Commissions	8,640	1,440	1,440	0	0%
I134200	GRANTS - OTHER	0	0	0	0	
I134215	KODAK SCANNING & PHOTOSHOP	0	0	13	13	
I134220	OTHER INCOME	2,000	334	202	(132)	-39%
I134300	Reimbursements	0	0	0	0	
I134500	GRANTS - CRC OPERATIONAL	100,000	25,000	26,328	1,328	5%
I134510	EVENT & TICKETING INCOME	5,000	834	368	(466)	-56%
Total Revenue		140,440	31,744	39,894	8,615	
Other Economic Services						
E134010	Wages	118,534	19,756	8,822	10,934	-55%
E134020	Superannuation	11,853	1,976	1,079	897	-45%
E134030	INSURANCE	13,187	6,593	6,593	(0)	0%
E134040	UNIFORMS	800	0	0	0	
E134050	STAFF TRAINING	4,800	800	365	435	-54%
E134060	TELEPHONE	1,500	250	214	36	-15%
E134065	WATER	1,200	200	141	59	-29%
E134070	ELECTRICITY	6,000	1,000	1,229	(229)	23%
E134080	Printing & Stationery	15,000	2,500	3,389	(889)	36%
E134100	Advertising and Promotion	1,500	250	778	(528)	211%
E134110	IT MAINTENANCE & SUPPORT	3,600	600	3,470	(2,870)	478%
E134115	Cleaning	0	0	0	0	
E134120	CENTRE MAINTENANCE	3,000	500	402	98	-20%
E134130	COURSES & EVENTS	10,000	1,666	7,324	(5,658)	340%
E134140	Library Freight	500	84	0	84	-100%
E134135	EVENTS	0	0	0	0	
E134150	LIBRARY COSTS	14,000	2,334	1,203	1,131	-48%
E134190	KEY TO KULIN	300	50	0	50	-100%
E134200	GRANT FUNDING EXPENDITURE	2,000	334	0	334	-100%
E134298	Depreciation	65,000	0	0	0	
E134300	SUNDRY EXPENSES	0	0	660	(660)	
E134999	General Admin Allocated	15,808	2,634	1,989	645	-24%
Total Expenditure		288,582	41,527	37,659	3,868	
Sub-total Kulin Resource Centre		148,142	9,783	(2,235)	12,484	
Other Economic Services						
I136010	SALE OF STANDPIPE WATER	60,000	10,000	3,853	(6,147)	-61%
I136030	GRANTS	300,000	0	0	0	
I136115	Community Cropping Program	1,000	166	0	(166)	
Total Revenue		361,000	10,166	3,853	(6,147)	
Other Economic Services						
E136040	WATER SUPPLY (STANDPIPES)	60,000	10,000	5,312	4,688	-47%
E136050	FARM WATER SUPPLIES & MAINTENANCE	17,000	2,834	3,453	(619)	
E136105	Pingaring Community Centre	4,000	666	0	666	-100%
E136115	COMMUNITY CROPPING PROGRAM	1,000	166	0	166	-100%
E136298	DEPRECIATION	2,500	416	0	416	-100%
E136999	General Admin Allocated	2,357	392	297	95	-24%
Total Expenditure		86,857	14,474	9,062	5,412	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Sub-total Other Economic Services		(274,143)	4,308	5,210	(736)	
Kulin Bush Races						
E138015	BLAZING SWAN EXPENDITURE	0	0	0	0	
E138020	INSURANCE & LICENSING.	0	0	23	(23)	
E138040	BUSH RACES CONTRIBUTION	0	0	0	0	
E138999	General Admin Allocated	17,381	2,896	2,187	709	-24%
Total Expenditure		17,381	2,896	2,210	686	
Sub-total Kulin Bush Races		17,381	2,896	2,210	686	
Fuel Facility						
I139010	SALES - PUBLIC	500,000	83,334	106,637	23,303	28%
Total Revenue		500,000	83,334	106,637	23,303	
E139010	FUEL PURCHASES	453,200	75,534	0	75,534	-100%
E139030	FUEL ACCOUNT SALES	1,500	250	377	(127)	51%
E139040	IT MAINTENANCE	3,500	584	397	187	-32%
E139045	BANK CHARGES	5,000	834	647	187	-22%
E139050	MAINTENANCE & REPAIRS	7,719	1,537	3,020	(1,483)	97%
E139298	DEPRECIATION	0	0	0	0	
E139999	GENERAL ADMIN ALLOCATED	19,140	3,190	2,409	781	-24%
Total Expenditure		490,059	81,929	6,850	75,079	
Sub-total Fuel Facility		(9,941)	(1,405)	(99,787)	98,382	
TOTAL ECONOMIC SERVICES		59,925	60,646	(41,223)	105,120	
OTHER PROPERTY & SERVICES						
Private Works						
I141410	Private Works	50,000	8,334	57,927	49,593	595%
Total Revenue		50,000	8,334	57,927	49,593	
E141010	PRIVATE WORKS	20,749	3,456	9,842	(6,386)	185%
E141025	MAIN ROADS WORKS	0	0	28,711	(28,711)	
E141999	General Admin Allocated	12,208	2,034	1,536	498	-24%
Total Expenditure		32,957	5,490	40,089	(34,599)	
Sub-total Private Works		(17,043)	(2,844)	(17,838)	14,994	
Community Bus						
I142100	Hire of Bus & Trailer	6,000	1,000	2,158	1,158	116%
I142200	Contributions - Bus Purchase	0	0	0	0	
Total Revenue		6,000	1,000	2,158	1,158	
E142020	Community Bus Shed	56	28	28	0	-2%
E142105	LICENSING & INSURANCE	350	0	0	0	
E142298	Depreciation	4,000	666	0	666	-100%
E142700	Plant Operation Costs	6,000	1,000	1,984	(984)	98%
Total Expenditure		10,406	1,694	2,011	(317)	
Sub-total Community Bus		4,406	694	(147)	841	
Public Works Overheads						
I143100	STAFF HOUSING RENTAL	24,830	3,250	1,595	(1,655)	-51%
I143390	REIMBURSEMENTS	10,000	1,666	17	(1,649)	-99%
Total Revenue		34,830	4,916	1,612	(3,304)	

STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	%
E143010	ENGINEERS SALARY	157,799	26,300	19,301	6,999	-27%
E143025	WORKERS COMPENSATION INSURANCE	39,088	19,544	19,544	0	0%
E143030	OFFICE EXPENSES	5,600	934	1,963	(1,029)	110%
E143040	Superannuation	166,047	27,674	22,625	5,049	-18%
E143050	Sick & Holiday Pay	129,787	21,632	20,915	717	-3%
E143060	Insurance on Works	24,203	12,102	12,379	(277)	2%
E143070	Long Service leave	0	0	2,775	(2,775)	
E143075	FBT EXPENSE	3,000	0	0	0	
E143090	Award Allowances	86,990	14,498	10,081	4,417	-30%
E143120	PROTECTIVE CLOTHING	9,357	1,773	5,516	(3,743)	211%
E143125	STAFF HOUSING	125,585	23,011	13,383	9,628	-42%
E143130	Removal Expenses	2,669	444	0	444	-100%
E143140	Seminar Expenses	15,000	2,500	524	1,976	-79%
E143150	Health & Safety Program	10,000	1,666	2,454	(788)	47%
E143152	CONSULTING	30,000	5,000	0	5,000	-100%
E143290	ALLOCATED TO WORKS & SERVICES	(962,647)	(184,219)	(128,306)	(55,913)	-30%
E143298	Depreciation	13,281	2,214	0	2,214	-100%
E143999	General Admin Allocated	179,072	29,846	20,181	9,665	-32%
	Total Expenditure	34,831	4,919	23,336	(18,417)	
	Sub-total Public Works Overheads	1	3	21,724	(21,721)	
	Plant Operation					
I144300	WATER REIMBURSEMENT	0	0	0	0	
I144100	DIESEL REBATE	25,000	4,166	4,883	717	17%
	Total Revenue	25,000	4,166	4,883	717	
E144000	Plant Repair Wages	161,858	26,976	15,272	11,704	-43%
E144005	Tyres & Tubes	45,000	7,500	1,827	5,673	-76%
E144010	Parts & Repairs	146,389	24,398	20,619	3,779	-15%
E144015	INSURANCE & LICENCE	82,567	51,284	73,550	(22,266)	43%
E144020	Fuel & Oil	368,099	61,350	5,091	56,259	-92%
E144030	BLADES & TYNES	12,000	2,000	0	2,000	-100%
E144050	WATER USAGE	0	0	670	(670)	
E144060	Expendable Tools	2,400	400	0	400	-100%
E144061	TELEPHONE	2,400	400	212	188	-47%
E144070	OFFICE EXPENSES	5,000	834	0	834	-100%
E144180	Other Minor Expenditure	2,400	400	0	400	-100%
E144290	ALLOCATED TO WORKS & SERVICES	(905,550)	(185,577)	(92,451)	(93,126)	-50%
E144700	PLANT OPERATION COSTS	40,000	6,666	5,574	1,092	-16%
E144999	General Admin Allocated	37,437	6,240	0	6,240	-100%
	Total Expenditure	0	2,871	30,364	(33,733)	
	Sub-total Plant Operation	(25,000)	(1,295)	25,481	(33,016)	
	Salaries & Wages					
I146390	Workers Compensation	5,000	834	0	(834)	-100%
	Total Revenue	5,000	834	0	(834)	
E146010	Gross Total For Year	2,700,000	450,000	426,363	23,637	-5%
E146020	Workers Compensation	0	0	0	0	
E146200	Salaries & Wages Allocated	(2,700,000)	(450,002)	(426,363)	(23,639)	-5%
	Total Expenditure	0	(2)	0	(2)	
	Sub-total Salaries & Wages	(5,000)	(836)	0	(836)	
	Unclassified					
I147360	SALE OF PARTS/SCRAP	500	84	0	(84)	-100%
	Total Revenue	500	84	0	(84)	
	Total Expenditure	0	0	0	0	
	Sub-total Unclassified	(500)	(84)	0	(84)	
	Public Works Depreciation					

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E144298	Depreciation	361,254	60,210	0	60,210	-100%
E148298	Gross Depreciation	0	0	0	0	
E148299	LESS DEPRECIATION ALLOCATED	(361,254)	(60,212)	(67,112)	6,900	11%
	Total Expenditure	0	(2)	(67,112)	67,110	
	Sub-total Public Works Depreciation	0	(2)	(67,112)	67,110	
	TOTAL OTHER PROPERTY & SERVICES	(43,136)	(4,364)	(37,891)	27,287	
	GRAND TOTAL	(3,537,204)	(2,632,229)	(2,147,285)	(460,413)	

SHIRE OF KULIN

07 SEP 2021

File 02-02

Officer CEO

Box 1.

Kulin 6365

YORK Sub BRANCH.

NATIONAL Service Association.

Mr. Barry West

President and Councilors of the Shire of Kulin

To whom This may concern

As a member of The YORK Sub BRANCH OF The NATIONAL Service Association We are making and placing memorial Cairns in the memory of NATIONAL Service Men From 1951 To 1972.

We have already Placed These Cairns in YORK, Merridin, Bruce Rock, Quairading - and This year one will be unveiled in Corrigin.

We will be looking for Sponsorship To build one in Kulin.

By approaching Kulin Shire, Bendigo Bank, OBS, Kulin Bush Races, Etc.

We will need Shire approval for the placing of the Cairn on or near the memorial.

The cost is approx \$3,000-00-+

Enclosed is a copy of the Corrigin sign to be placed on the Cairn in Corrigin.

Thanking You

R.E. Baldock.

Member of The YORK Sub BRANCH NATIONAL Service Association

RAY

OXTER SERVICES | From: Don |

|Proof No: 451753| Date: 26/04/2021|

If there are any changes please indicate clearly

and return to Phoenix. If correct please indicate below:

Proof approved for casting by OXTER SERVICES []

Signature and Date

Web Links - Web Site: www.phoenixfoundry.com.au Email: orders@phoenixfoundry.com.au

WRE 400 x 600 Dark Brown -Raised Border 4 LUGS

Don 451753



DEDICATED TO THE NATIONAL SERVICEMEN
FROM THE CORRIGIN SHIRE

FIRST SCHEME

1951 - 1959

BAKER. J
BEMBRIDGE. J
BEMBRIDGE. R
BLIGHT. C
BREMNER. J
CONNELLY. P
COUSINS. A
HATHAWAY. A
HARMAN. R
HOVELL. E

JOB. F
LAGANA. E
LARKE. G
LOCKYER. E
MADGEN. G
NICHOLLS. K
OATES. M
PRAETZ. C
PRICE. A
PRICE. G

RAFFERTY. M
REED. R
SMITH. R
STURGES. B
TUCKFIELD. T
TURNBULL. E
TURNER. M
WAGHORN. D

SECOND SCHEME

1965 - 1972

ABE. D
ACKESSON. J
BELL. C
BEVEN. G
BRADSHAW. T
CARSON. R
DAVIS. T
HEWETT. M

KEILLOR. P
KITTLER. B
KMIECIK. J
KUCZMA. J
LUDZIK. W
MARSHALL. I
STONE. D
STONE. P

AND WE ALSO REMEMBER ALL OF THE 325,811 SERVICEMEN WHO
SERVED IN THE NAVY, ARMY AND AIR FORCE FROM 1951 TO 1972

LEST WE FORGET

THANK YOU TO THE FOLLOWING FOR THEIR FINANCIAL SUPPORT
CORRIGIN COMMUNITY DEVELOPMENT GROUP,
YORK BRANCH OF THE NATIONAL SERVICEMEN'S ASSOCIATION &
THE CORRIGIN SHIRE.

A28 PORTABLE AND ATTRACTIVE ASSET REGISTER POLICY

PREAMBLE: Shire of Kulin manages a number of significant assets, by nature and value, can be particularly susceptible to theft or loss. These assets are referred to as Portable and Attractive Assets. The Policy details how the Shire of Kulin will account for and manage these particular items.

OBJECTIVE: This Policy enables a consistent and practical approach to the administration and control of portable and attractive assets with reference to internal control and audit requirements.

All items of a capital nature are capitalised based on the threshold as determined by *the Local Government (Financial Management) Regulations 1996 – 17A(5)*. Items that are not capitalised and are considered by management to be of a portable and attractive nature, are recorded in a separate Portable and Attractive Asset register.

Portable and Attractive Assets are defined as those, which by their nature are easily transported out of the Council, or may be subject to the temptation of theft or misappropriation, irrespective of their value.

These items/assets may include:

- Televisions
- Computers & Printers
- Laptops & iPad
- Microwaves or other Kitchen equipment
- Power Tools
- Cameras
- Mobile Phones
- Audio Visual Equipment

Exclusions from the Portable and Attractive Asset Register include:

- Items that individually exceed asset capitalisation threshold of \$5,000 or are capitalised as a group or network of assets.
- Other items considered to be fixtures and secured to buildings or other corporate assets.

PRACTICE: All staff are responsible for the Portable & Attractive Assets. They will ensure all possible means are taken for its proper use and safekeeping. Any damage incurred or repairs required will be brought to the attention of the relevant manager or their delegate as soon as possible.

Recording

To facilitate effective internal management and control over these assets, the assets will be registered and maintained. However, it is acknowledged that tracking for “all” assets is not always feasible in a check-in / check-out register – as the administrative cost to maintain such a register may be prohibitive.

Where possible, assets on the register will be assigned a location and custodian who, due to their ability to exercise management and control over the assets, will be responsible for safe custody.

Assets are removed from the register when they are disposed of, due to being obsolete, damaged beyond repair, or lost/stolen. However, assets that are lost or stolen may only be identified during a stocktake.

Portable and Attractive
Asset Register List
Shire of Kulin



Location	Item	Description/Condition	Date Purchased	Quantity	Approx. Value of Item	Serial #	Area/Manager	Disposal Date

Stocktake

The relevant manager of each service area will be responsible for ensuring an annual stocktake of all registered Portable & Attractive Assets within their jurisdiction. Highlighting any items that are identified as stolen, damaged, lost or unaccounted for in detail.

Reporting

A report will be produced annually for each manager. Each manager will be responsible for taking stocktake of the items in their custody and providing an update on the assets condition.

Outcomes of stocktakes will be reported to the Deputy CEO.

Disposal

Assets that are deemed to be no longer required are to be returned to the relevant manager or their area for disposal. The principles and practices for disposal where there is a residual value should comply with section 3.58 of the Local Government Act 1995 – Disposing of property.

HEAD OF POWER: Local Government (Financial Management) Regulations 1996



13 July 2021

PRIVATE & CONFIDENTIAL

Cr Robbie Bowey
Shire of Kulin
By email: p2b@bigpond.com

Dear Robbie

2021 Local Government Honours Program

Thank you for taking the time and effort in preparing a nomination for the 2021 WALGA Local Government Honours Program.

After careful consideration of your nomination by the Honours Panel, it gives me great pleasure to inform you that Cr Rodney Duckworth has been successful in receiving an Honours Award for 2021. On this occasion, the Award that will be received is the Long and Loyal Service Award. A separate letter of congratulations has been sent to Cr Duckworth.

Recipients of the 2021 Local Government Honours will be recognised at the WALGA Annual General Meeting to be held on Monday, 20 September at Crown Perth.

Thank you again for your participation in the 2021 Local Government Honours program. If you have any enquiries, please contact Kathy Robertson, Executive Officer Governance on (08) 9213 2036 or by email at honours@walga.asn.au.

Yours sincerely

Mayor Tracey Roberts JP
President

GENERAL COMPLIANCE CHECKLIST AUGUST 2021

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Budget Adoption by 31 August	31/08/2021	Annual	Annual Budget to be adopted by the 31st August each year	Done
Governance/ SAO	Annual Financial Returns	31/08/2021	Annual	Annual Financial Return forms due from Councillors & CEO, on completion send acknowledgement letters ex CEO and President	Done
Governance/ WM	Annual Road Inspection	31/08/2021	Annual	Annual Inspection of Road and Jobs by Councillors	October 2021
Governance/ SAO	Election Timeline	August	Biennial	State-wide Public Notice - close of enrolments, advertise to call for nominations, close rolls etc.	Done
CEO/DCEO	DFES ESL return - acquittal	31/08/2021	Annual	DFES Form 8 due by end of month	In Progress
CEO	Transport	July August	Annual	Regional Road Group funding submission Annual submission for road projects to be with MRWA July/August	Done
CEO/WM	RRG Road Project Funding	31-Aug	Annual	Commodity Route Funding 2020/20 funding open - electronic application to MRWA Northam by 31 Aug	Done
DCEO	Budget Commentary	31-Aug	Annual	Distribute budget commentary packs to staff	Done
DCEO	Send copy of budget to Dept. of Local Government	31/08/2021	1/08/2020	30 days from adoption	Done
DCEO	Staff Uniform Annual requirements	31/08/2021	Annual	Review staff uniform requirements and place order	-
DCEO	Annual accounts to be sent after adoption of budget e.g. leases rent etc.	August	1/08/2020	Rent increases etc	Done
DCEO	Statement of Earnings for Elected Members	August	Annual	Enquire if Councillors require a Statement of Earnings from Shire	In Progress
DCEO	ESL Reconciliation	Aug/Sept	Annual	ESL return must be completed after Audit has been finalised.	Done
SFO	ESL Return - Applications	August	Annual	Summary of ESL Levied forwarded to DFES	Done
SFO	Memo to Staff	August	Annual	Provide front counter staff with details of process for staff with rates held in Trust. Applications for staff to access rates held in Trust to SFO	Completed
WM	Staff Uniform & PPE Annual requirements	31/08/2021	Annual	Review staff uniform & PPE requirements and place order	Done
TO	Occupational Health & Safety	August	Tri-annual	Hold committee meeting and toolbox meeting	Ongoing
WM	Cemetery Maintenance	August	Annual	Works crew to spray, general tidy of all 3 cemeteries	Ongoing
WM/DCEO	WALGA Roads Return to be Completed	31/08/2021	Annual	WALGA roads asset expenditure report to be completed by end of October	N/A
WM/DCEO	R2R Annual Report to Auditors	31/08/2021	Annual	Prepare Annual report on R2R expenditure and submit to Auditors for confirmation	In Progress
WM/TO	Road Construction & Maintenance Review	01/08/21	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	In Progress
WM/TO	Annual Aggregate - Bitumen tenders	31/08/2021	Annual	Prepare tenders for annual aggregate and bitumen requirements	Done
WM/TO	Plant Replacement Program	31/08/2021	Annual	Prepare tenders for Plant replacement Program	Done

GENERAL COMPLIANCE CHECKLIST AUGUST 2021

SAO/WM	Spraying of Council buildings	31/03/2021	Bi annual	Get quotes for next 12 months - 1/2 done in Oct and 1/2 done in March	Done
TO	Water Licenses - Water Reuse Licenses	April	Annual	Renew Licenses for oval watering - and reuse	Done
CRC	Updating of Town Notice Board/Website		Weekly		On Going
CRC	Advertise Australia Day Awards locally	Update	Annual	Advertise Australia Day Awards in Update	-
CRC	Renew Australia's Golden Outback Membership	31/08/2021	Annual	Will be sent to the Shire from AGO Marketing Team	Done
POOL	Pool Checklist	August	Annual	Complete checklist early to ensure pool opening is not delayed	Done
FRC	Monthly Stock on Hand	1/08/2021	Monthly	Report to DCEO	Done
FRC	FRAC & Sporting Council AGM's	August	Annual	Prepare, advertise and call for nominations for any FRAC committee vacancies	Done
EHO	Food Act reporting to DOH	31/08/2021	Annual		Done