

Notice of Meeting

Councillors: Please be advised that the next meeting of the

Kulin Shire Council

will be held on **Wednesday 18 October 2023**

Concept Forum	1:00pm
Afternoon Tea	3:30pm
Council Meeting	4:00pm
Dinner	6:30pm



Alan Leeson
Chief Executive Officer
13 October 2023



DISCLAIMER: The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used. Please note this agenda contains recommendations, which have not yet been adopted by Council.

ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
- 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**
- 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
 - 4.1 Declarations of Financial Interest
 - 4.2 Declarations of Proximity Interest
 - 4.3 Declarations of Impartiality Interest
- 5 PUBLIC QUESTION TIME**
- 6. APPLICATIONS FOR LEAVE OF ABSENCE**
- 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 7.1 Shire of Kulin Ordinary Meeting 20 September 2023
- 8 PRESENTATIONS / DEPUTATIONS**
- 9 AGENDA BUSINESS – MATTERS REQUIRING DECISION**
 - 9.1 List of Accounts September 2023 Attachment 1
 - 9.2 Financial Reports & Operating Income and Expenditure Details – September 2023 Attachment 2
 - 9.3 Kulin Shire Administration Centre - Approved Opening / Closure Hours
- Christmas – New Year Period 2023 - 2024
 - 9.4 Council Meeting Dates 2024
 - 9.5 RFT06-23/24 Supply of a Road Grader (Confidential Attachment 3 under Separate Cover)
 - 9.6 Reserve Management Order – Change of Purpose – Reserve 26115 Attachment 4
 - 9.7 Proposed New Local Planning Policies - Farm Buildings and Incidental Farm
Structures & Workforce Accommodation Attachment 5 & 6
- 10. COMPLIANCE**
 - 10.1 Compliance Reporting – General Compliance September 2023 Attachment 7
 - 10.2 Compliance Reporting – Delegations Exercised September 2023
- 11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 12. MOTIONS FROM MEMBERS WITHOUT NOTICE**
- 13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 14. MEETING IS CLOSED TO THE PUBLIC**
 - 14.1 Matters for which the meeting may be closed
 - 14.2 Public reading of resolutions that may be made public
- 15. CLOSURE / DATE AND TIME OF NEXT MEETING**

1 DECLARATION OF OPENING

The President declares the meeting open

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

WALGA Eminent Service Award – Cr West

Congratulations to Cr West on receiving an Eminent Service Award as part of the 2023 WALGA Local Government Honours Program. Cr West received this award at a function held at the start of this year's Local Government Convention.

Thank you to Councillor Bowey for the nomination. I would now like to read an extract of the nomination:-

Barry West has provided significant leadership and guidance to the Kulin community with 34 years of continuous service with the Kulin Shire Council. Elected to the Shire of Kulin as a Councillor in the original Kulin Rock Ward in 1989 Barry has served the community as a Councillor, providing 34 years of continuous service to the community. During this period Barry was Deputy President from 2003 – 2015 (12 years) and President from 2015 – 2021 (6 years).

Barry has served the Council and the Kulin community with dedication and commitment over a long period of time, not only as an elected representative but as a passionate community member. He has been hardworking, fair and objective, willing to listen to others but not afraid to ask difficult questions. With an awareness of stakeholder engagement Barry is a capable and articulate communicator and the Shire of Kulin and surrounding region has most certainly benefited from his contributions.

Being a Councillor involved in local government over such a long period of time has meant Barry has been involved in so many of the significant projects undertaken in Kulin, all of which have contributed to the vibrant community we have today.

On behalf of the Kulin Shire Council I extend our congratulations on receiving the Eminent Service Award.

3 RECORD OF ATTENDANCE

ATTENDANCE

G Robins	President
B Smoker	Deputy President
R Bowey	Councillor
B West	Councillor
M Lucchesi	Councillor
J Noble	Councillor
C Mullan	Councillor
A Leeson	Chief Executive Officer
F Murphy	Executive Manager Financial Services
J Hobson	Executive Manager of Works
N Thompson	Manager of Executive Support Services
T Scadding	Executive Manager Community Services

APOLOGIES

Nil

LEAVE OF ABSENCE

Granted for Cr Varone & Cr Gangell as per resolution 01/0923

4 DECLARATION OF INTEREST BY MEMBERS

Nil

5 PUBLIC QUESTION TIME

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Shire of Kulin Ordinary Meeting 20 September 2023

8 PRESENTATIONS / DEPUTATIONS

Nil

9 AGENDA BUSINESS - MATTERS REQUIRING DECISION

9.1 List of Accounts – September 2023

RESPONSIBLE OFFICER: EMFS
FILE REFERENCE: 12.06
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of September 2023, for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

OFFICER'S RECOMMENDATION:

That September payments being cheque no.'s 37499; EFT No's 21080 – 21150, direct deposits DD8707.1 – DD8727.23 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$543,134.57 be received.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 1

9.2 Financial Reports & Operating Income and Expenditure Details – September 2023

RESPONSIBLE OFFICER: EMFS
FILE REFERENCE: 12.01
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the period ending 30 September 2023. In addition to the financial reports the Operating Income and Expenditure details are provided for information is the Shire's detailed accounts.

BACKGROUND & COMMENT:

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the period ending 30 September 2023, as presented.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 2

9.3 Kulin Shire Administration Centre - Approved Opening / Closure Hours - Christmas – New Year Period 2023 - 2024

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 22.16
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

As has been the case in past years Council has approved annually the opening closure hours of the Shire Administration Centre over the Christmas / New Year period.

The following opening / closure hours are submitted for Council's consideration and approval.

Shire Administration Centre

Friday 22 December – open
Monday 25 December Christmas Day Public Holiday
Tuesday 26 December Boxing Day Public Holiday
Wednesday 27 – Friday 29 December – closed (staff leave)
Monday 1 January – New Year's Public Holiday

Re-open Tuesday 2 January 2024.

During this period, 3 days are public holidays, with the remaining to be taken as either LG Industry Public Holidays, annual, or unpaid leave, RDO or TIL (depending on an individual's accumulated entitlement).

BACKGROUND & COMMENT:

It is normal practice over the Christmas / New Year period to have coverage by senior staff in order to ensure there is adequate coverage and management of Harvest and Vehicle Movement Bans and any other weather bans that may occur. Staff will resolve who these contacts will be closer to the closure when all staff Christmas movements are known.

FINANCIAL IMPLICATIONS

Payroll is due on Wednesday 27 December 2023. Staff will present leave forms and timesheets in advance of this period and EMFS will ensure all staff fortnightly pay is processed as normal.

STATUTORY AND TOWN PLANNING IMPLICATIONS

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Community will be advised via usual channels of public notification of the closures.

WORKFORCE IMPLICATIONS:

Staff will establish emergency contacts for Administration, Works, Bushfire and Ranger services during the period.

The FRC and Aquatic Centre will operate as normal during this time period, with specific operating times advertised in advance.

RECOMMENDATION

That Council approve the opening / closure hours of the Shire Administration Centre for 2023/2024 Christmas / New Year period from Monday 25 December 2023 to Monday 1 January 2024 (inclusive), with the Shire Administration Centre to reopen on Tuesday 2 January 2023.

VOTING REQUIREMENTS

Simple majority required

9.4 Council Meeting Dates 2024

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 13.03
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Legislation requires meeting dates are advertised in advance, for all Council meetings to be held in the following year. As Council does not hold any committee meetings that have delegated powers there are no committee meetings requiring the necessary notification.

BACKGROUND & COMMENT:

Proposed meeting dates and times are as follows:

Date	Time
21 February 2024	4:00PM
20 March 2024	4:00PM
17 April 2024	4:00PM
15 May 2024	4:00PM
19 June 2024	4:00PM
17 July 2024	4:00PM
21 August 2024	4:00PM
18 September 2024	4:00PM
16 October 2024	4:00PM
20 November 2024	4:00PM
18 December 2024	4:00PM

Quarterly meetings of the Audit Committee – March, June, September & December – no change to start time.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS:

Regulation 12 of the Local Government (Administration) Regulations 1996 requires Council to at least once each year, give local public notice of the dates on which and the time and place at which-

(a) the ordinary council meetings; and

(b) the committee meetings that are required under the Act

to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council advertise that all 2024 Ordinary Council meetings are to be held on the third Wednesday of each month, commencing at 4pm, excluding January 2024 when no meeting is held. Meeting dates and times changed due to extraordinary circumstances will be advertised in the Shire of Kulin Update and on the Council's Website in accordance with legislation.

VOTING REQUIREMENTS:

Simple majority required.

9.5 RFT06-23/24 Supply of a Road Grader

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 23.05
AUTHOR: CEO
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Tenders for the replacement of Council's 2006 Caterpillar 12H Motor Grader are presented to Council for consideration.

BACKGROUND & COMMENT:

Tenders for the replacement of Council's Caterpillar 12H Motor Grader were requested on 20 September 2023 with the closing date of submissions being 4 October 2023.

Four tenders were received, with Afgri providing an alternate tender, and each of these submissions met the compliance requirements based on submission deadline and requirements outlined in the tender specification. Qualitative criteria for the tenders were based on the following:

Relevant Experience	
Tenderers must address the following information in an attachment and label it "Relevant Experience": a) Provide details of tenderer's recent experience with the supply of machines of similar size and scope. b) Demonstrated sound performance of machines provided to Local Government's (Principal will seek references from the information provided). c) Council will consider the mechanical performance of equipment previously purchased by Suppliers (if relevant)	Weighting 40%
After Sales Service	
Tenderers must address the following information in an attachment and label it "After Sales Service": a) Provide details of the period of coverage for any warranty provided and full details of the conditions of the warranty offered b) Provide details of any back up service provided c) Provide detail of spare parts availability and servicing agents for the machine supplied	Weighting 40%
Price	
Tendered Price	Weighting 20%

Evaluation of the tenders took place at 9:30am on 5 October 2023 with a panel of staff which included Chief Executive Officer, Executive Manager of Works and Executive Manager of Governance and Risk.

Each tenderer had comparable and relatively adequate after sales service including servicing agents and the provision of a warranty. There was little confidence that the provision of a back-up service could be provided by any tenderer. On that basis, all tenderers received the same rating for after sales service.

Westrac and Afgri provided details of exceptional experience and capability to provide similar sized machines. Based on references provided, it is believed that these tenderers exhibit the lowest risk amongst the group. Both Komatsu and Onetrack failed to provide adequate detail outlining their experience to provide similar machines to the industry. (Details of the assessment of each tender has been provided as a confidential attachment under the provisions of section 5.23 (2)(c) of the Local Government Act 1995.)

A net changeover value of \$400,000 (exclusive of GST) was allocated toward the replacement of this machine in Council's 2023/2024 Annual Budget, with \$465,000 allocated to the purchase of a new machine and \$65,000 provided as an indicative trade value. Staff have been provided an indicative valuation for the machine of approximately \$100,000 for sale through an auction house.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government (Functions & General) Regulations 1996

14. Publicly inviting tenders, requirements for

- (1) When regulation 11(1), 12(2) or 13 requires tenders to be publicly invited, Statewide public notice of the invitation is to be given.
- (2) If the CEO has, under regulation 23(4), prepared a list of acceptable tenderers, instead of giving Statewide public notice the CEO is required to give notice of the invitation to each acceptable tenderer listed.
- (2a) If a local government —
 - (a) is required to invite a tender; or
 - (b) not being required to invite a tender, decides to invite a tender,the local government must, before tenders are publicly invited, determine in writing the criteria for deciding which tender should be accepted.
- (3) The notice, whether under subregulation (1) or (2), is required to include —
 - (a) a brief description of the goods or services required; and
 - (b) particulars identifying a person from whom more detailed information as to tendering may be obtained; and
 - (c) information as to where and how tenders may be submitted; and
 - (d) the date and time after which tenders cannot be submitted.
- (4) In subregulation (3)(b) a reference to detailed information includes a reference to —
 - (a) such information as the local government decides should be disclosed to those interested in submitting a tender; and
 - (b) detailed specifications of the goods or services required; and
 - (c) the criteria for deciding which tender should be accepted; and
 - (d) whether the local government has decided to submit a tender.
- (5) After a notice has been given under subregulation (1) or (2), a local government may vary the information referred to in subregulation (3) by taking reasonable steps to give each person who has sought copies of the tender documents or each acceptable tenderer, as the case may be, notice of the variation.

15. Minimum time to be allowed for submitting tenders

- (1) If a notice under regulation 14(1) is given, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is —
 - (a) published on the local government's official website; and
 - (b) published in at least 3 of the ways prescribed in the *Local Government (Administration) Regulations 1996* regulation 3A(2).
- (2) If a notice under regulation 14(2) is given to a person listed as an acceptable tenderer, the date and time referred to in regulation 14(3)(d) has to be at least 14 days after the notice is given.

16. Receiving and opening tenders, procedure for

- (1) The CEO is responsible for keeping any tender submitted including a tender submitted by facsimile or other electronic means in safe custody, and for ensuring that it remains confidential.
- (2) Tenders are not to be opened, examined, or assessed until the time after which further tenders cannot be submitted.
- (3) When tenders are opened —
 - (a) there must be present —
 - (i) at least 2 employees of the local government; or
 - (ii) one employee of the local government and at least one person authorised by the CEO to open tenders;
 - and
 - (b) members of the public are entitled to be present; and
 - (c) details of the tenders (other than the consideration sought in the tender) are to be immediately recorded in a register to be known as the tenders register.

Local Government Act 1995

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

AGENDA OF SHIRE OF KULIN ORDINARY MEETING TO BE HELD 18 OCTOBER 2023

- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
 - (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

FINANCIAL IMPLICATIONS:

It is expected that this machinery changeover will be in line with the value adopted in Council's 2023/2024 Annual Budget.

POLICY IMPLICATIONS:

COMMUNITY CONSULTATION:

WORKFORCE IMPLICATIONS:

OFFICER'S RECOMMENDATION:

That Council

- a) accept the tender from Westrac for the supply of Caterpillar 140 for the purchase price of \$452,900 (exc GST)
- b) dispose of Council's 2006 Caterpillar 12H Road Grader through Smith Broughton Auctioneers with a reserve value in the vicinity of an achievable trade price.

VOTING REQUIREMENTS:

Simple Majority.

Confidential Attachment 3 provided under Separate Cover

9.6 Reserve Management Order – Change of Purpose – Reserve 26115

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 18.01
AUTHOR: CEO
STRATEGIC REFERENCE/S: SCP 2021 -2025 – Initiative 6
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To support changes to the Management Order purpose of Reserve 26115 from Parklands and Recreation to Caravan Park and Tourist Accommodation with the aim of increasing the capacity of tourist and visitor accommodation in Kulin and the broader Kulin Region

BACKGROUND & COMMENT:

For some time now the Council and Management have been discussing plans to increase visitor accommodation in Kulin. Reserve 26115 has formed part of those discussions given its proximity to the Kulin Caravan Park located on Reserve 26116.

On the CEO reviewing the Management Order and Purpose of Reserve 26115, it was clear Council's aspirations were not consistent with the current purpose and management order for Reserve 26115 which is currently Parklands and Recreation.

The stated broader intentions of Council for this site are to develop chalet / cabin type accommodation in a manner which is consistent with the natural topography of the Reserve.

FINANCIAL IMPLICATIONS:

There are no direct financial implications for the Shire of Kulin in consideration of the matter.

STATUTORY AND PLANNING IMPLICATIONS:

Any change to the purpose of Reserve 26115 would be in accordance with the Statutory Requirements of the Land Administration Act 1997 s41, and Local Government Act 1995 s 3.54.

POLICY IMPLICATIONS:

There are no direct policy implications for the Shire of Kulin in consideration of this matter.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

There are no direct workforce implications for the Shire of Kulin in consideration of this matter.

OFFICER'S RECOMMENDATION:

That the Shire of Kulin formally support the change of purpose of Reserve 26115 consistent with its strategic objectives;

From: Parklands and Recreation

To: Caravan Park and Visitor Accommodation

VOTING REQUIREMENTS:

Simple majority required.

Attachment 4

AGENDA OF SHIRE OF KULIN ORDINARY MEETING TO BE HELD 18 OCTOBER 2023

Reserve Number 26115
Reserve Name N/A
File Number 05043-1926-01RO
Legal Area (ha) 0.9712
Status CURRENT
Current Purpose PARKLANDS & RECREATION
Class C
Responsible Agency DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SLSD)
Date of Last Change 28/08/2012
Management Orders VEST SHIRE OF KULIN
Document Number N/A
Local Government Authority SHIRE OF KULIN
Land Use RECREATION
PARKLANDS
Type N/A
Notes N/A
Additional Reserve Information N/A



[Click to Launch Map Viewer Plus](#)

9.7 Proposed New Local Planning Policies - Farm Buildings and Incidental Farm Structures & Workforce Accommodation

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 18.05
AUTHOR: Mr Joe Douglas - Consultant Town Planner (Exurban Rural & Regional Planning)
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report recommends that Council resolve to initiate the process required to formally adopt the following proposed new local planning policies in accordance with the procedural requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*:

- i) 'Local Planning Policy No.10 – Exemption to Requirement for Development Approval for Non-Habitable Farm Buildings and Incidental Farm Structures'; and
- ii) 'Local Planning Policy No.11 – Workforce Accommodation'.

BACKGROUND AND COMMENT:

Further to directives from the Shire's Chief Executive Officer, the reporting officer has prepared two (2) new draft local planning policies for formal consideration and adoption by Council under the Shire of Kulin Local Planning Scheme No.2 (see Attachments 1 and 2).

The purpose of each new policy is to:

- i) provide an express exemption to the need for development approval for the construction and use of non-habitable farm buildings and incidental farm structures on all 'Rural' zoned land in the Shire's municipal district used for extensive agricultural purposes (i.e. broadacre cropping and grazing); and
- ii) guide the preparation, processing and determination of development applications and statutory referrals for workforce accommodation on all land in the Shire of Kulin and control its location, design, servicing, management, duration, decommissioning and rehabilitation or re-use in accordance with the aims and objectives of the local government's local planning framework.

Under the terms of the *Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Kulin Local Planning Scheme No.2* the local government's development approval is currently required to construct and use non-habitable farm buildings and incidental farm structures on all 'Rural' zoned land in the Shire's municipal district used for extensive agricultural purposes (i.e. broadacre cropping and grazing).

There is a strong case for preparing and adopting a local planning policy to provide an exemption to the need for development approval for these types of buildings and structures given the significant size of most rural landholdings in the Shire's municipal district and the relatively limited impact such development typically has on the rural environment.

An exemption to the need for development approval is also likely to prove highly beneficial as it will:

- a) assist local growers develop their properties more easily by reducing the regulatory burden and associated cost of having to seek and obtain the local government's development approval in each and every instance as is currently the case; and
- b) allow the local government's administration to focus its attention on other more important regulatory requirements and reduce the time and costs associated with processing development applications.

Under the terms of the *Planning and Development Act 2005, Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Kulin Local Planning Scheme No.2* the local government's development approval is required to develop and/or use any land for workforce accommodation purposes unless an exemption to the need for approval is applicable under the *Planning and Development Act 2005*, the *Mining Act 1978* or any State Agreement Acts.

The *Planning and Development (Local Planning Schemes) Regulations 2015* define 'Workforce Accommodation' as premises, which may include modular or relocatable buildings, used:

- a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and

- b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

Workforce accommodation is common throughout regional Western Australia and is becoming more prevalent in the Wheatbelt Region, particularly for seasonal and part time employment associated with the agricultural sector and other current and emerging industrial, tourism and commercial enterprises.

It is acknowledged workforce accommodation is economically critical infrastructure that may be required in a short timeframe, and therefore flexibility will be required in certain instances. It must however be recognised that workforce accommodation is by definition only temporary in nature, typically developed at minimal cost, has lower levels of amenity than sites containing permanent accommodation, and can give rise to land use conflict and environmental harm if poorly located and/or managed.

This policy has therefore been formulated to guide the preparation, processing and determination of development applications and statutory referrals for workforce accommodation on all land in the Shire and control its location, design, servicing, management, duration, decommissioning and rehabilitation or re-use in accordance with the aims and objectives of the local government's local planning framework.

Council should note the proposed new local planning policies:

- i) are generally consistent with all State Planning Policies and Position Statements prepared and adopted by the Western Australian Planning Commission;
- ii) are consistent with all relevant standards and requirements of Local Planning Scheme No.2;
- iii) will not form part of Local Planning Scheme No.2 and do not therefore bind Council in respect of any determination made pursuant to them;
- iv) may be amended or revoked at any time at the discretion of Council; and
- v) will not negate or override the need for any approvals required under other legislation.

Should Council resolve to proceed with the proposed new policies as recommended below, they will be advertised for public comment for a minimum period of twenty-one (21) days in accordance with the procedural requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* before being presented to Council again for final adoption.

STATUTORY ENVIRONMENT:

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Kulin Local Planning Scheme No.2

POLICY IMPLICATIONS:

There are no immediate policy implications aside from introducing two (2) new local planning policies as proposed which, if finally adopted by Council in due course, will help guide future decision making by the Shire and create greater certainty for local landowners and developers.

COMMUNITY CONSULTATION:

To be undertaken in accordance with the specific requirements of clause 4(4), Part 2 and clause 87, Part 12, Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a minimum period of twenty-one (21) days.

Any future possible amendments to the policies, or any decision by Council to revoke them, will also be advertised for public comment in accordance with the procedural requirements of the Regulations.

FINANCIAL IMPLICATIONS:

Nil immediate financial implications for the Shire aside from the administrative costs associated with preparing, adopting and advertising the proposed policies which are provided for in Council's annual budget for town planning related matters.

In relation to the proposed exemption to the need for development approval for the construction and use of non-habitable farm buildings and incidental farm structures, Council should note the Shire will no longer receive application fees to process development applications for these structures which in some cases can be substantial and helps to offset the overall annual cost of dealing with town planning related matters.

STRATEGIC IMPLICATIONS:

The proposed local planning policy is consistent with the following elements of the Shire of Kulin Strategic Community Plan 2021-2025 and Corporate Business Plan 2021-2025:

- Corporate
Governance - Kulin Shire Council provides good strategic decision making, governance, leadership and professional management.
- Infrastructure
Environmental - Kulin is an environmentally aware community that endeavours to protect and value the natural environment and investigate sustainable alternative energy solutions.
- Regulatory
Planning - Kulin will continue to deliver services that meet the current and future needs and expectations of the community, whilst maintaining statutory compliance.

RECOMMENDATION:

That Council:

1. **INITIATE** the process required to formally adopt the following proposed new local planning policies in accordance with the procedural requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015*:
 - i) 'Local Planning Policy No.10 – Exemption to Requirement for Development Approval for Non-Habitable Farm Buildings and Incidental Farm Structures'; and
 - ii) 'Local Planning Policy No.11 – Workforce Accommodation'.
2. **AUTHORISE** the Shire's Chief Executive Officer to advertise the proposed new policies in accordance with the specific requirements of clause 4(4), Part 2 and clause 87, Part 12, Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the minimum required period of twenty-one (21) days.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 5 – Proposed Local Planning Policy No.10

Attachment 6 – Proposed Local Planning Policy No.11

10 COMPLIANCE

10.1 Compliance Reporting – General Compliance September 2023

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for September 2023. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance Checklist is a working document, the Manager of Executive Support Services emails the assigned staff member their compliance requirements for the coming month. This document is tabled at the monthly Management Team meetings where the list is reviewed and updated.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding – April

Staff Performance Reviews
Adjust KRA's for Senior Staff & Managers
Child Care Staff Performance Reviews

Outstanding July

Servicing of Bush Fire Radio's
LEMC Reporting

Outstanding August

WALGA Roads Asset Expenditure Report – due end October
Pool checklist (prior to opening)

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION: Nil

WORKFORCE IMPLICATIONS: Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for September 2023 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 7

10.2 Compliance Reporting – Delegations Exercised – September 2023

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the period ending September 2023. To provide a comprehensive report listing of the delegations able to be exercised as per Council's Delegation Register.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
----	----------------------	-------

COMMUNITY SERVICES

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS16	Bushfire Control – Appointment of Dual Fire Control Officers	(CEO)
CS17	Seed Collection	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)

W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of September 2023 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A7 IT & Social Media – Use of

Various social media posts regarding Shire Projects, events, recruitment as required.

A10 Use of Common Seal

Applied to Lease Addendum between Shire of Kulin and Kulin Motor Museum.

G2 Building Licences and Swimming Pools

Machinery Shed – Katch Farms Pty Ltd, 667 Pyne Road Jitarning

STATUTORY ENVIRONMENT:

Building Act 2011

Bushfires Act 1954

Cemeteries Act 1986

Health (Asbestos) Regulations 1992;

Health (Miscellaneous Provisions) Act 1911;

Local Government Act 1995

Public Health Act 2016

Shire of Kulin TPS2

Town Planning Development Act

Town Planning Scheme

Trustees Act, Part III,

Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for September 2023.

VOTING REQUIREMENTS:

Simple majority required.

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 MOTIONS FROM MEMBERS WITHOUT NOTICE

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

14 MEETING IS CLOSED TO THE PUBLIC

15 CLOSURE / DATE AND TIME OF NEXT MEETING

There being no further business the President declared the meeting closed.

Ordinary Meeting Wednesday 15 November 2023 at 4:00pm

Shire of Kulin

EFT & Chq Listing for period ended 30 September 2023

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRUST			
MUNICIPAL			
EFT21080	08/09/2023	AUTOPRO NORTHAM Depot Supplies	\$559.62
EFT21081	08/09/2023	BGC QUARRIES 56.92 T 5mm Washed Granite	\$2,110.02
EFT21082	08/09/2023	BEST OFFICE SYSTEMS Photocopying Charges CRC	\$3,744.07
EFT21083	08/09/2023	TEAM GLOBAL EXPRESS Freight	\$65.26
EFT21084	08/09/2023	CS LEGAL Debt Recovery (Rates)	\$521.00
EFT21085	08/09/2023	KULIN TRANSPORT Cartage of Blue Metal	\$17,985.15
EFT21086	08/09/2023	KULIN SOCIAL CLUB Payroll Deductions	\$140.00
EFT21087	08/09/2023	KULIN SHIRE TRUST FUND Payroll Deductions	\$400.00
EFT21088	08/09/2023	KULIN IGA Office Statement	\$618.75
EFT21089	08/09/2023	KP FABRICATION & WELDING Raised Air Intake	\$1,727.00
EFT21090	08/09/2023	TRINITEQ INTERNATIONAL PTY LTD Waiter POS Support for FRC	\$363.00
EFT21091	08/09/2023	LGISWA Balance Owing from Skin Screens & Flu Vaccination	\$206.93
EFT21092	08/09/2023	EXURBAN RURAL & REGIONAL PLANNING Town Planning Consulting Services	\$2,694.98
EFT21093	08/09/2023	PORTER CONSULTING ENGINEERS Swainston/Rabbit Proof Fence Rd, Design of Upgrade for WSNF	\$13,123.00
EFT21094	08/09/2023	QUEST PAYMENT SYSTEMS OPT Monthly Maintenance Fee	\$418.00
EFT21095	08/09/2023	SHIRE OF CORRIGIN ROE Regional Environmental Health Services Scheme July 23	\$3,152.60
EFT21096	08/09/2023	TAMORA PLUMBING AND GAS Unblock Drain 14 Stewart & Fix Water Main 19 McInnes Street	\$327.80
EFT21097	08/09/2023	OFFICEWORKS BUSINESS DIRECT Stationery	\$472.91
EFT21098	08/09/2023	WA DISTRIBUTORS PTY LTD Bar & Kitchen Supplies	\$562.00
EFT21099	11/09/2023	LEONARD CUTFORTH Refund of Housing & Pet Bond Unit 6, 25 Johnston Street	\$1,000.00
EFT21100	14/09/2023	AVON WASTE Refuse Service	\$14,972.03
EFT21101	14/09/2023	LANDGATE Mining Tenements Chargeable	\$43.50
EFT21102	14/09/2023	GANGELLS AGSOLUTIONS Various Buildings, Depot, KCCC & Road Maintenance Supplies	\$25,176.15
EFT21103	14/09/2023	GREAT SOUTHERN FUEL SUPPLIES Fuel, CEO	\$225.65
EFT21104	14/09/2023	KULIN HARDWARE & RURAL Various Buildings, Depot & Road Maintenance Supplies	\$12,067.27
EFT21105	14/09/2023	KULIN IGA Childcare Statement	\$305.84

Shire of Kulin

EFT & Chq Listing for period ended 30 September 2023

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT21106	14/09/2023	KULIN TYRE SERVICE	\$652.30
		Statement August 2023	
EFT21107	14/09/2023	REPCO	\$168.50
		Camp Light	
EFT21108	14/09/2023	WESTRAC PTY LTD	\$271.23
		Fuel Cap	
EFT21109	14/09/2023	WA DISTRIBUTORS PTY LTD	\$655.95
		Bar Purchase	
EFT21110	14/09/2023	RB NORTHEY & SA PEARSON	\$5,192.00
		Prepare & Paint Pingaring Hall, Gazebo & Toilet Block	
EFT21111	15/09/2023	AUSTRALIAN TAXATION OFFICE	\$104,830.00
		Business Activity Statement August 2023	
EFT21112	15/09/2023	ADVERTISER PRINT	\$359.00
		Time Sheet Pads	
EFT21113	15/09/2023	CYLINDER MOWERS WA PTY LTD	\$104.50
		Parts	
EFT21114	15/09/2023	DARREN THOMAS	\$450.00
		Satking Set Top Box, HDMI Cable & Labour	
EFT21115	15/09/2023	DUN DIRECT NORTHAM	\$48,238.10
		Bulk Fuel Purchase	
EFT21116	15/09/2023	KULIN IGA	\$477.23
		Freebairn Statement August 2023	
EFT21117	15/09/2023	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Monthly Library Service Fee	
EFT21118	15/09/2023	SHIRE OF CORRIGIN	\$3,191.10
		ROE Regional Environmental Health Services Scheme August 2023	
EFT21119	15/09/2023	TAMORA PLUMBING AND GAS	\$123.20
		Replace Toilet Cistern Isolating Tap	
EFT21120	15/09/2023	WA DISTRIBUTORS PTY LTD	\$320.00
		Cleaning Supplies KCCC	
EFT21121	18/09/2023	RA & RJ BOWEY	\$100.00
		Refund of Councillor Nomination Fee	
EFT21122	18/09/2023	BW & MJ MILLER	\$100.00
		Refund of Councillor Nomination Fee	
EFT21123	18/09/2023	JARRON NOBLE	\$100.00
		Refund of Councillor Nomination Fee	
EFT21124	18/09/2023	GRANT ROBINS	\$100.00
		Refund of Councillor Nomination Fee	
EFT21125	21/09/2023	ARM SECURITY	\$105.20
		Alarm Monitoring Charges Oct/December 2023	
EFT21126	21/09/2023	ADVERTISER PRINT	\$266.00
		Envelopes	
EFT21127	21/09/2023	ACRES OF TASTE	\$90.00
		Coffee Beans	
EFT21128	21/09/2023	AUTOPRO NORTHAM	\$60.44
		Depot Supplies	
EFT21129	21/09/2023	BEST OFFICE SYSTEMS	\$12,199.00
		New Richo Photocopier	
EFT21130	21/09/2023	COUNTRY WIDE FRIDGE LINES PTY LTD	\$158.71
		Freight on Bar Purchase	
EFT21131	21/09/2023	TEAM GLOBAL EXPRESS	\$384.00
		Freight	
EFT21132	21/09/2023	LANDGATE	\$43.50
		Mining Tenements Chargeable	
EFT21133	21/09/2023	FEGAN BUILDING SURVEYING	\$657.25
		Contract Building Surveying	
EFT21134	21/09/2023	HERSEY'S SAFETY PTY LTD	\$1,107.00
		Depot & Road Maintenance Supplies	

Shire of Kulin

EFT & Chq Listing for period ended 30 September 2023

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT21135	21/09/2023	KULIN SOCIAL CLUB Payroll Deductions	\$160.00
EFT21136	21/09/2023	KULIN SHIRE TRUST FUND Payroll Deductions	\$100.00
EFT21137	21/09/2023	KAITLYN WATERS Reimbursement for Travel & Meals - Life Guard Training	\$972.76
EFT21138	21/09/2023	KELLERBERRIN HOTEL MOTEL Accommodation, Mark Gillbard - Training	\$140.00
EFT21139	21/09/2023	STATE LIBRARY OF WESTERN AUSTRALIA Better Beginnings	\$44.00
EFT21140	21/09/2023	MCINNES, PAUL DOUGLAS Septic Clean Outs, Pingaring	\$800.25
EFT21141	21/09/2023	MODERN TEACHING AIDS PTY LTD Art & Craft Supplies	\$53.75
EFT21142	21/09/2023	MARTINS TRAILER PARTS PTY LTD Parts	\$442.32
EFT21143	21/09/2023	NARROGIN BEARING SERVICE Housing Cast Pillow	\$64.94
EFT21144	21/09/2023	NAPA KEWDALE UHF Radio & Antenna, AM/FM Antenna & Base	\$1,184.70
EFT21145	21/09/2023	PAULEY & CO PTY LTD Electrical Work & Testing of Pingaring Hall	\$1,170.90
EFT21146	21/09/2023	SWAN BREWERY COMPANY PTY LTD Bar Purchase	\$1,375.35
EFT21147	21/09/2023	SAPIO Develop a Disaster Recovery Plan	\$11,824.55
EFT21148	21/09/2023	TRUCKLINE Depot Supplies	\$281.69
EFT21149	21/09/2023	TIN HORSE AUTOMOTIVE Tyres	\$752.75
EFT21150	21/09/2023	WA DISTRIBUTORS PTY LTD Cleaning Supplies	\$250.45
37499	21/09/2023	WATER CORPORATION Water Usage & Rates Dudinin Standpipe	\$873.19
DD8707.1	03/09/2023	AWARE SUPER Payroll Deductions	\$12,678.23
DD8707.2	03/09/2023	BENDIGO SUPERANNUATION PLAN Superannuation Contribution	\$111.83
DD8707.3	03/09/2023	AUSTRALIAN RETIREMENT TRUST Superannuation Contribution	\$154.26
DD8707.4	03/09/2023	AMP SUPERLEADER Superannuation Contribution	\$249.21
DD8707.5	03/09/2023	AUSTRALIAN SUPERANNUATION Superannuation Contribution	\$1,136.96
DD8707.6	03/09/2023	BENDIGO SMART START SUPERANNUATION FUND Superannuation Contribution	\$166.04
DD8707.7	03/09/2023	HOSTPLUS SUPERANNUATION FUND Superannuation Contribution	\$816.76
DD8707.8	03/09/2023	MLC MASTERKEY SUPERANNUATION Superannuation Contribution	\$411.24
DD8707.9	03/09/2023	PRIME SUPERANNUATION Superannuation Contribution	\$381.46
DD8723.1	18/09/2023	TYRO PAYMENTS Merchant Fees	\$235.75
DD8725.1	17/09/2023	AWARE SUPER Superannuation Contribution	\$13,087.57
DD8725.2	17/09/2023	CBUS SUPER Superannuation Contribution	\$173.98
DD8725.3	17/09/2023	BENDIGO SUPERANNUATION PLAN Superannuation Contribution	\$172.06

Shire of Kulin

EFT & Chq Listing for period ended 30 September 2023

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Superannuation Contribution	
DD8725.4	17/09/2023	AUSTRALIAN RETIREMENT TRUST	\$182.96
		Superannuation Contribution	
DD8725.5	17/09/2023	SPACESHIP SUPER	\$207.58
		Superannuation Contribution	
DD8725.6	17/09/2023	AMP SUPERLEADER	\$249.21
		Superannuation Contribution	
DD8725.7	17/09/2023	AUSTRALIAN SUPERANNUATION	\$1,272.76
		Superannuation Contribution	
DD8725.8	17/09/2023	BENDIGO SMART START SUPERANNUATION FUND	\$60.45
		Superannuation Contribution	
DD8725.9	17/09/2023	HOSTPLUS SUPERANNUATION FUND	\$670.23
		Superannuation Contribution	
DD8727.1	01/09/2023	BENDIGO BANK	\$4.82
		FTS DE Process GST Fee	
DD8727.2	14/09/2023	SYNERGY	\$425.94
		Electricity Holt Rock Depot	
DD8727.3	14/09/2023	BENDIGO BANK	\$1.65
		Bank DE Fees	
DD8727.4	15/09/2023	TELAIR PTY LTD	\$614.90
		Monthly Access Fee	
DD8727.5	15/09/2023	BENDIGO BANK	\$1.50
		Bank DE Fees	
DD8727.6	15/09/2023	AUSTRALIAN LIQUOR MARKETERS PTY. LIMITED	\$4,134.15
		Bar Purchase	
DD8727.7	18/09/2023	TYRO PAYMENTS	\$171.92
		Merchant Fees	
DD8727.8	17/09/2023	TELSTRA	\$66.16
		ADSL Service	
DD8727.9	18/09/2023	BENDIGO BANK	\$0.60
		Bank DE Fees	
DD8733.1	21/09/2023	BENDIGO BANK	\$3.90
		Bank DE Fees	
DD8733.2	01/09/2023	SYNERGY	\$1,882.89
		Street & Information Bay Lighting	
DD8736.1	29/09/2023	TELSTRA	\$356.92
		Mobile Phone Usage	
DD8707.10	03/09/2023	ASB MARKETING	\$299.34
		Superannuation Contribution	
DD8707.11	03/09/2023	REST SUPERANNUATION	\$775.73
		Superannuation Contribution	
DD8707.12	03/09/2023	CBUS SUPER	\$133.20
		Superannuation Contribution	
DD8725.10	17/09/2023	PRIME SUPERANNUATION	\$381.25
		Superannuation Contribution	
DD8725.11	17/09/2023	ASB MARKETING	\$299.89
		Superannuation Contribution	
DD8725.12	17/09/2023	THE TRUSTEE FOR THE AMP SUPER FUND	\$972.86
		Superannuation Contribution	
DD8725.13	17/09/2023	MLC MASTERKEY SUPERANNUATION	\$251.88
		Superannuation Contribution	
DD8725.14	17/09/2023	REST SUPERANNUATION	\$762.56
		Superannuation Contribution	
DD8727.10	19/09/2023	SYNERGY	\$2,328.66
		Electricity	
DD8727.11	20/09/2023	SYNERGY	\$1,388.06
		Electricity	
DD8727.12	20/09/2023	BENDIGO BANK	\$9.00
		Bank DE Fees	

Shire of Kulin

EFT & Chq Listing for period ended 30 September 2023

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD8727.13	21/09/2023	SYNERGY Electricity	\$3,686.09
DD8727.14	01/09/2023	ST.GEORGE BANK Merchant Fees	\$581.27
DD8727.15	04/09/2023	CARLTON & UNITED Bar Purchase	\$1,169.78
DD8727.16	11/09/2023	CARLTON & UNITED Bar Purchase	\$657.03
DD8727.17	18/09/2023	TELSTRA Phone Usage & Equipment Rent	\$1,275.59
DD8727.18	01/09/2023	WESTNET INTERNET SERVICES Westnet Service	\$179.90
DD8727.19	04/09/2023	SYNERGY Electricity	\$610.05
DD8727.20	04/09/2023	CRISP WIRELESS PTY LTD Crisp Monthly Service at 12 Bowey Way	\$99.00
DD8727.21	06/09/2023	BENDIGO BANK Bank DE Fees	\$9.15
DD8727.22	08/09/2023	BENDIGO BANK Bank DE Fees	\$2.85
DD8727.23	11/09/2023	SYNERGY Electricity	\$158.66
8159688	05/09/2023	BULK PAYMENT Payroll	\$92,656.51
8189228	20/09/2023	BULK PAYMENT Payroll	\$89,060.73
Sub-total: EFT & Chq Payments			\$543,134.57
TOTAL PAYMENTS FOR MONTH ENDING 30 September 2023			\$543,134.57

009650

 SHIRE OF KULIN
 PO BOX 125
 KULIN WA 6365

Your details at a glance

BSB number	633-000
Account number	691211254
Customer number	7421415/M201
Account title	SHIRE OF KULIN SHIRE OF KULIN

Account summary

Statement period	1 Sep 2023 - 30 Sep 2023
Statement number	220
Opening balance on 1 Sep 2023	\$5,308.07
Payments & credits	\$5,308.07
Withdrawals & debits	\$9,739.90
Interest charges & fees	\$24.94
Closing Balance on 30 Sep 2023	\$9,764.84

Account details

Credit limit	\$10,000.00
Available credit	\$235.16
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$292.94
Payment due	14 Oct 2023

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Home to
 AUSTRALIA'S
MOST SATISFIED
 HOME LOAN
 CUSTOMERS*

* Roy Morgan Single Source (Australia), March 2022

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 18 years and 9 months	And you will pay an estimated total of interest charges of \$6,086.51
If you make no additional charges using this card and each month you pay \$468.79	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$1,486.12, a saving of \$4,600.39

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$5,308.07
2 Sep 23	TELSTRA PREPAID, MEL BOURNE AUS RETAIL PURCHASE 31/08 CARD NUMBER 552638XXXXXXXX706 1	35.00		5,343.07
2 Sep 23	TELSTRA PREPAID, MEL BOURNE AUS RETAIL PURCHASE 31/08 CARD NUMBER 552638XXXXXXXX706 1	35.00		5,378.07
3 Sep 23	LOCAL GOVERNEMENT ,M T HAWTHORN AUS RETAIL PURCHASE 31/08 CARD NUMBER 552638XXXXXXXX832 1	531.00		5,909.07
6 Sep 23	PUMA DALWALLINU MOT, DALWALLINU AUS RETAIL PURCHASE 03/09 CARD NUMBER 552638XXXXXXXX706 1	143.02		6,052.09
6 Sep 23	BP WONGAN HILLS O,WO NGAN HILLS AUS RETAIL PURCHASE 02/09 CARD NUMBER 552638XXXXXXXX706 1	142.04		6,194.13
14 Sep 23	PERIODIC TFR 00074214151201 00000000000		5,308.07	886.06
14 Sep 23	DMIRS EAST PERTH, EA ST PERTH AUS RETAIL PURCHASE 12/09 CARD NUMBER 552638XXXXXXXX021 1	40.00		926.06
14 Sep 23	Hotel at Booking.com , Sydney AUS RETAIL PURCHASE 13/09 CARD NUMBER 552638XXXXXXXX418 1	269.00		1,195.06
16 Sep 23	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 14/09 CARD NUMBER 552638XXXXXXXX823 1	49.95		1,245.01

042BH101 / E-O / S-4727 / I-4727 / 0007421415000814

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post** Agency Banking using your credit card.

Business Credit Card

BSB number 633-000
Account number 691211254
Customer name SHIRE OF KULIN
Minimum payment required \$292.94
Closing Balance on 30 Sep 2023 \$9,764.84
Payment due 14 Oct 2023

Date	Payment amount
<input type="text"/>	<input type="text"/>

Drawer	Chq No	BSB	Account No	\$	¢
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
16 Sep 23	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/09 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX418 1	31.18		1,276.19
16 Sep 23	INTERNATIONAL TRANSACTION FEE	0.94		1,277.13
19 Sep 23	Crown Perth Silks, B urswood AUS RETAIL PURCHASE 18/09 CARD NUMBER 552638XXXXXXXX832 1	511.30		1,788.43
19 Sep 23	EZI*Stainless Fla1,C otton Tree AUS RETAIL PURCHASE 15/09 CARD NUMBER 552638XXXXXXXX418 1	376.52		2,164.95
20 Sep 23	TENDERWEST MEATS, PE RTH AUS RETAIL PURCHASE 19/09 CARD NUMBER 552638XXXXXXXX832 1	249.20		2,414.15
21 Sep 23	GREEN BUNCH, EAST VI CTORIA AUS RETAIL PURCHASE 19/09 CARD NUMBER 552638XXXXXXXX021 1	95.00		2,509.15
21 Sep 23	JB HI FI MALAGA, MAL AGA AUS RETAIL PURCHASE 19/09 CARD NUMBER 552638XXXXXXXX832 1	2,877.00		5,386.15
21 Sep 23	Crown Metropol Perth , Burswood AUS RETAIL PURCHASE 20/09 CARD NUMBER 552638XXXXXXXX832 1	1,087.00		6,473.15
22 Sep 23	EZI*safetyxpress, Sc oresby AUS RETAIL PURCHASE 20/09 CARD NUMBER 552638XXXXXXXX021 1	152.87		6,626.02
23 Sep 23	KENNARDS HIRE HO W,S EVEN HILLS AUS RETAIL PURCHASE 21/09 CARD NUMBER 552638XXXXXXXX706 1	982.00		7,608.02
24 Sep 23	Pro Phone Repair, Al bany AUS RETAIL PURCHASE 23/09 CARD NUMBER 552638XXXXXXXX706 1	50.00		7,658.02
26 Sep 23	BUNNINGS 751000, BEL MONT AUS RETAIL PURCHASE 23/09 CARD NUMBER 552638XXXXXXXX832 1	328.16		7,986.18
27 Sep 23	Crown Metropol Perth , Burswood AUS RETAIL PURCHASE 26/09 CARD NUMBER 552638XXXXXXXX832 1	1,277.00		9,263.18
28 Sep 23	BUNNINGS 458000, BAY SWATER AUS RETAIL PURCHASE 25/09 CARD NUMBER 552638XXXXXXXX832 1	328.16		9,591.34
29 Sep 23	AUSSIE CHILDCARE NET WO,HORNSBY AUS RETAIL PURCHASE 28/09 CARD NUMBER 552638XXXXXXXX021 1	110.00		9,701.34

042BH101 / E-O / S-4728 / 14728 / 0007421415000814

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
29 Sep 23	CARD FEE 6 @ \$4.00	24.00		9,725.34
30 Sep 23	SQ *ACRES OF TASTE, Kulin AUS RETAIL PURCHASE 29/09 CARD NUMBER 552638XXXXXX021 1	27.50		9,752.84
30 Sep 23	SQ *ACRES OF TASTE, Kulin AUS RETAIL PURCHASE 29/09 CARD NUMBER 552638XXXXXX021 1	12.00		9,764.84
Transaction totals / Closing balance		\$9,764.84	\$5,308.07	\$9,764.84

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit mybusinesscard.

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au

Telephone: 1800 931 678 (free call)

Email: info@afca.org.au

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

And Australia's most trusted bank*. Try more Bendigo.

* Roy Morgan Risk Monitor, May 2022



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 30 September 2023

*LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

TABLE OF CONTENTS

Statement of Financial Activity	
Statement of Financial Position	
Note 1	Basis of Preparation
Note 2	Net Current Assets
Note 3	Explanation of Material Variances
Note 4	Cash & Financial Assets
Note 5	Reserve Accounts
Note 6	Asset Information
Note 7	Receivables
Note 8	Payables
Note 9	Borrowings
Note 10	Rate Revenue
Note 11	Grants

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

	Ref Note	Adopted Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance (c) - (b) \$	Variance ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	10	2,283,149	2,283,149	2,283,085	(64)	(0%)
Ex gratia rates	10	27,235	27,235	27,235	0	0%
Grants, subsidies & contributions	11	3,212,742	3,101,884	3,134,418	32,534	1%
Fees and charges		1,878,241	469,784	514,797	45,013	10%
Interest revenue		162,863	40,689	26,210	(14,479)	(36%)
Other revenue		120,492	25,347	60,293	34,946	138%
Profit on asset disposals	7	34,212	8,550	0	(8,550)	(100%)
		7,718,934	5,956,638	6,046,039	89,401	
Expenditure from operating activities						
Employee costs		(2,708,536)	(676,977)	(745,647)	(68,670)	10%
Materials and contracts		(2,427,771)	(562,579)	(516,227)	46,352	(8%)
Utility charges		(373,660)	(110,214)	(74,108)	36,106	(33%)
Depreciation		(3,159,688)	(770,127)	0	770,127	(100%)
Interest expenses	9	(32,626)	(8,154)	1,552	9,706	(119%)
Insurance		(347,156)	(172,875)	(175,089)	(2,214)	1%
Loss on asset disposals	7	0	0	0	0	0%
		(9,049,437)	(2,300,926)	(1,509,517)	791,409	
Non-cash amounts excluded from operating activities	2	3,125,475	761,577	0	(761,577)	(100%)
Amount attributable to operating activities		1,794,972	4,417,289	4,536,521	73,960	
INVESTING ACTIVITIES						
Capital grants, subsidies and contributions	11	5,936,259	1,598,814	197,829	(1,400,985)	(88%)
Proceeds from disposal of assets	7	188,000	15,667	0	(15,667)	(100%)
Payments for property, plant and equipment and infrastructure	7	(8,589,087)	(2,140,428)	(657,055)	1,483,373	(69%)
Amount attributable to investing activities		(2,464,827)	(525,947)	(459,226)	66,721	
FINANCING ACTIVITIES						
Transfers from reserves	5	270,000	0	0	0	
Repayment of borrowings	9	(99,144)	0	0	0	
Transfers to reserves	5	(601,362)	0	(400,101)	(400,101)	
Amount attributable to financing activities		(430,506)	0	(400,101)	(400,101)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2	1,112,090	1,112,090	1,066,817	(45,273)	(4%)
Amount attributable to operating activities		1,794,972	4,417,289	4,536,521	119,232	3%
Amount attributable to investing activities		(2,464,827)	(525,947)	(459,226)	66,721	(13%)
Amount attributable to financing activities		(430,506)	0	(400,101)	(400,101)	100%
Surplus or deficit after imposition of general rates	2	11,729	5,003,432	4,744,011	(259,421)	(5%)

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 30 September 2023

	30-Jun-23 \$	30-Sep-23 \$
CURRENT ASSETS		
Cash at Bank	1,242,113	6,396,930
Cash at Bank (Reserves & Restricted Funds)	1,872,305	2,272,406
Trade and other receivables	689,753	50,275
Sundry Debtors - Rates	30,444	351,720
Inventories	64,574	84,217
Contract Assets	368,697	64,933
TOTAL CURRENT ASSETS	4,267,886	9,220,481
CURRENT LIABILITIES		
Sundry Creditors	(396,641)	(226,030)
Accruals	(203,597)	(154,413)
ATO Liabilities	(98,846)	(54,601)
Contract Liabilities	(199,690)	(1,339,030)
Borrowings	(99,144)	(99,144)
Employee Provisions	(429,989)	(429,989)
TOTAL CURRENT LIABILITIES	(1,427,908)	(2,303,209)
TOTAL NET CURRENT ASSETS	2,839,978	6,917,273
NON-CURRENT ASSETS		
Investment in Associate	42,199	42,199
Work in Progress	305,807	-
Land & Buildings	20,812,209	21,174,016
Plant & Equipment	3,528,514	3,552,994
Furniture & Equipment	231,864	242,954
Motor Vehicles	1,410,817	1,410,817
Infrastructure	115,016,126	115,581,611
Shares - Kulin Community Financial Services	5,000	5,000
Units Held - Local Government House Trust	81,490	81,490
TOTAL NON-CURRENT ASSETS	141,434,025	142,091,080
NON CURRENT LIABILITIES		
Borrowings	(784,558)	(784,558)
Employee Provisions	(44,928)	(44,928)
TOTAL NON-CURRENT LIABILITIES	(829,486)	(829,486)
NET ASSETS	143,444,516	148,178,866
Asset Revaluation - Infrastructure	80,027,800	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,597,499	1,597,499
Asset Revaluation - Land & Buildings	11,639,170	11,639,170
Accumulated Reserves	1,872,305	2,272,406
Accumulated Surplus	48,307,743	52,641,992
TOTAL EQUITY	143,444,516	148,178,867

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 1 - Basis of Preparation & Significant Accounting Policies

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Notes 4-11 do not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 2 - Net Current Assets Composition

	Adopted Budget Opening 30-Jun-23	Last Year Closing 30-Jun-23	Year to Date 30-Sep-23
Current Assets			
Cash and Cash Equivalents	3,114,418	3,114,418	8,669,336
Accounts Receivable - Rates	30,444	30,444	351,720
Accounts Receivable - Sundry	689,503	689,753	50,275
Accrued Income	16,232	16,232	0
Inventories	64,574	64,574	84,217
Contract Assets	346,661	352,465	64,933
	4,261,832	4,267,886	9,220,481
Less: Current Liabilities			
Sundry Creditors	(397,023)	(396,641)	(226,030)
Payroll Accruals	(61,101)	(61,101)	(114,633)
Accrued expenses	(100,000)	(142,496)	(39,780)
Contract Liabilities	(190,478)	(199,690)	(1,339,030)
Provision for Annual Leave	(186,096)	(186,096)	(186,096)
Provision for Long Service Leave	(243,893)	(243,893)	(243,893)
ATO Liability	(98,846)	(98,846)	(54,601)
Borrowings	(99,144)	(99,144)	(99,144)
	(1,376,581)	(1,427,908)	(2,303,209)
Net current assets	2,885,251	2,839,978	6,917,273
Adjustments to Current Assets			
Less: Reserves	(1,872,305)	(1,872,305)	(2,272,406)
Add: Borrowings	99,144	99,144	99,144
Closing funding surplus/(deficit)	1,112,090	1,066,817	4,744,011

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 3 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General Rates	(64)	0%	Under \$10,000 and 10% threshold.
Ex gratia rates	0	0%	Under \$10,000 and 10% threshold.
Grants, subsidies and contributions	32,534	1%	Additional Financial Assistance Grant not budgeted for - \$124k to be received in four instalments.
Fees and charges	45,013	10%	\$83k Timing difference for rubbish collection income fully recognised when rates notices issues but budgeted to be received evenly throughout year. Childcare fees \$12k under budget - closed for July school holidays. Fuel sales \$14k underbudget - budgeted for 120,000L at \$1.85/L. Actual sales 118,000L at \$1.75/L
Interest earnings	(14,479)	-36%	recognised when term deposit rolls over. Interest on municipal investments \$5k underbudget - this will change now that rates have been received and have more money in our investment accounts.
Other revenue	34,946	138%	\$27k carry forward 'member experience' insurance credit from LGIS has been applied to current year insurance invoice.
Profit on asset disposals	(8,550)	-100%	No plant or motor vehicles have been traded to date.
Expenditure from operating activities	Var \$	Var %	Explanation
Employee costs	(68,670)	10%	Road maintenance employee costs \$58k over YTD budget - this is a timing difference due to winter grading. Big expense incurred at start of year compared to budget spread over full year. Long service leave expense \$21k overbudget - timing difference for Brandis payout of LSL in July. Budget spread over full year.
Materials and contracts	46,352	-8%	Significant differences include: Contract employment budget \$44k underbudget. Medical centre \$25k underbudget - have received an invoice from Shire of Kondinin yet this year. Plant fuel & oil currently \$27k overbudget - budgeted for 20,000L/month at \$1.80. Actual usage \$26,855L/month at \$1.67/L
Utility charges	36,106	-33%	Water costs \$20k underbudget. \$11k relates to plant & motor vehicle registrations - budget is \$22k in July and actual is \$11k. Room in budget for plant purchases during the year - so therefore should be a timing difference.
Depreciation	770,127	-100%	Depreciation won't be recorded until the asset register is rolled over (after adoption of the 2022/23 financial statements).
Interest expenses	9,706	-119%	Timing difference
Insurance	(2,214)	1%	Under \$10,000 and 10% threshold.
Loss on asset disposals	0	0%	Under \$10,000 and 10% threshold.
Investing activities	Var \$	Var %	Explanation
Proceeds from capital grants, subsidies and contributions	(1,400,985)	-88%	Capital grant funding budgeted to be received quarterly - actual revenue recognised in line with expenditure or project milestones. We are still waiting for final approval of WSNF funding for 23/24. Refer to Note 11 Grants
Proceeds from disposal of assets	(15,667)	-100%	No assets have been disposed of yet. Budget spread over full year. Refer to Note 6 Assets
Payments for property, plant and equipment and infrastructure	1,483,373	-69%	Refer to Note 6 Assets - limited spending on capital projects to date.
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	Under \$10,000 and 10% threshold.
Repayment of borrowings	0	0%	Under \$10,000 and 10% threshold.
Transfer to reserves	(400,101)	0%	Funds transferred to plant and leave reserve earlier than budgeted.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 4 - Cash & Financial Assets

	General Ledger Balance 30-Sep-23	Bank Statement Balance 30-Sep-23
Cash at Bank - Unrestricted		
Municipal Funds	1,033,545	1,154,187
Freebairn Recreation Centre	66,754	64,504
Investments	5,293,030	5,293,030
Till Float	3,100	-
Petty Cash	500	-
	6,396,930	6,511,722
Cash at Bank - Restricted		
Reserve Funds	2,272,406	2,272,406
	2,272,406	2,272,406

Note 5 - Reserve Accounts

Reserve	Full year Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	364,335	86,185	(25,000)	425,520	364,335	72,939	-	437,274
Plant	45,171	329,435	0	374,606	45,171	315,364	-	360,536
Building	393,242	22,143	(25,000)	390,385	393,242	3,172	-	396,413
Admin Equipment	30,383	51,216	0	81,599	30,383	245	-	30,628
Natural Disaster	148,362	5,938	(90,000)	64,300	148,362	1,197	-	149,558
Joint Venture Housing	79,147	3,168	(30,000)	52,315	79,147	638	-	79,785
FRC Surface & Equipment	44,573	1,784	0	46,357	44,573	360	-	44,933
Medical Services	119,855	4,797	(25,000)	99,652	119,855	967	-	120,821
Fuel Facility	9,261	21,172	0	30,433	9,261	75	-	9,336
Sportsperson Scholarship	14,198	568	0	14,766	14,198	115	-	14,313
Freebairn Rec Centre	215,077	8,608	(50,000)	173,685	215,077	1,735	-	216,811
Bendering Tip Reserve	128,584	5,143	0	133,727	128,584	1,037	-	129,621
Short Stay Accommodation	280,117	11,205	(25,000)	266,322	280,117	2,259	-	282,376
Independent Water Reserve		50,000		50,000	-	-	-	-
	1,872,305	601,362	(270,000)	2,153,667	1,872,305	400,101	-	2,272,407

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the construction of staff housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2023		250,000

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 6 - Asset information

Note 6 (a) - Asset Acquisitions

Description	Original Budget	YTD Budget	YTD Actual	Category	Renewal/ Replace	New Asset
E041100 AV equipment for Chambers & meeting room	20,000	4,998	-	F&E		Y
E042400 Computers & Laptops	40,000	9,999	-	F&E	Y	
E053720 Emergency Services Building	5,000	1,248	-	P&E		Y
E077100 Flooring & security upgrades	25,000	6,249	-	L&B	Y	
E084105 KCCC Flooring, curtains & outdoor blinds	15,000	7,395	5,299	L&B	Y	
E084105 KCCC Equipment upgrades	14,583			P&E		Y
E091106 17 McInnes Street - fireplace, lounge room doors	5,000	1,248	-	L&B	Y	
E091107 Units 4 & 5/25 Johnston Street renovation	67,000	16,749	-	L&B	Y	
E091112 5 Bowey Way	5,000	1,248	-	L&B	Y	
E091115 14 Stewart Street laundry	12,000	-	-	L&B	Y	
E091116 12 Bowey Way Renovation	58,350	14,586	3,108	L&B	Y	
E092116 Ellson Street units - blinds	10,000	2,499	-	L&B	Y	
E101520 Transfer Station	10,000	2,499	-	L&B	Y	
E112100 Aquatic Centre - Slide structure	150,000	46,248	58,620	Inf	Y	
E112100 Aquatic Centre - South side shade	35,000			Inf	Y	
E113900 FRC Gym & Function room CCTV	5,000	1,248	-	P&E	Y	
E113940 FRC Generator	40,000	9,999	-	P&E		Y
E113907 FRC Playground shade & Tennis club playground	65,000	16,248	12,258	P&E	Y	
E113905 FRC Changeroom upgrades	35,000			L&B	Y	
E113905 Tennis court resurfacing	200,000	58,749	-	Inf	Y	
E116400 Community Garden	10,000	2,499	-	Inf	Y	
E117100 AAP Footpaths & fence	12,000	3,000	7,825	Inf	Y	
E123100 Grader (PE25)	465,000			P&E	Y	
E123100 Posi Track & Mulcher	135,000			P&E		Y
E123100 Flail Verti Mower	24,000	158,499	24,480	P&E		Y
E123100 Sundry Plant	10,000			P&E		Y
E123105 Toyota Prado (CEO)	68,000		-	MV	Y	
E123105 4x2 Utility (MV121 -BMO)	50,000	45,750	-	MV	Y	
E123105 Ford Everest (Works Manager)	65,000		-	MV	Y	
E121500 RRG Road Construction	506,504	126,621	6,835	Inf	Y	
E121520 R2R Road Construction	534,902	133,713	80,230	Inf	Y	
E121551 WSN Road Construction	2,509,321	627,330	96,206	Inf	Y	
E121552 RRUPP Road Construction	1,983,100	495,768	128,352	Inf	Y	
E121750 BS Road Construction	495,095	123,774	7,640	Inf	Y	
E121550 Own Resource Road Construction	413,574	103,359	179,263	Inf	Y	
E121580 Footpath Construction	62,956	15,735	514	Inf	Y	
E121570 Depot Crib Room	231,701	57,921	35,335	L&B		Y
E132500 Hostel upgrades	25,000	6,249	-	L&B	Y	
E134505 CRC Photocopier	15,000	-	11,090	F&E	Y	
E121605 Tourism signage, interp panels & shelters	131,000	32,751	-	P&E		Y
E137600 Old Admin Building bathrooms & flooring	25,000	6,249	-	L&B	Y	
	8,589,087	2,140,428	657,055			
Add Work in Progress at 30 June 2023:						
KCCC Flooring, curtains & outdoor blinds			11,086			
12 Bowey Way Renovation			158,463			
Depot Crib Room			136,258			
Design costs for Yealering Clayton Road Intersection						
OA01195 Total Work in Progress			305,807			
			962,862			

Note 6 (b) - Disposal of Assets	Budgeted	Budgeted	Budgeted	Actual	Actual
	WDV	Proceeds	Profit/(loss) on sale		
PE124 CAT 12H Grader (PE25)	51,105	65,000	13,895		0
MV187 Toyota Prado CEO (MV27)	49,069	53,000	3,931		0
MV158 Holden Colorado Single Cab (MV121)	3,498	15,000	11,502		0
MV191 Toyota Hilux (MV120)	50,116	55,000	4,884		0
	153,788	188,000	34,212	-	0

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 7 - Receivables

Rates receivable	30-Jun-23	31 Aug 2023
	\$	\$
Opening arrears previous years	88,600	45,423
Levied this year	2,255,588	2,566,820
Less - collections to date	(2,298,765)	(2,245,543)
Equals current outstanding	45,423	366,700
Net rates collectable	45,423	366,700
% Collected	98.06%	85.96%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(146)	9,172	28,451	181	308	37,966
Percentage	-0.4%	24.2%	74.9%	0.5%	0.8%	
Allowance for impairment of receivables						0
Total receivables general outstanding						37,966
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Note 8 - Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Sundry Creditors	(255)	173,284	9,570	0	0	182,599
Percentage	0.0%	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance						182,599
ATO liabilities		54,601				54,601
Total payables general outstanding						237,201
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the period that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Note 9 - Borrowings

	Budget				Actual			
	Principal	Principal	Principal	Interest	Principal	Principal	Principal	Interest
	01/07/2023	Repayments	30/06/2024	Repayments	01/07/2023	Repayments	30/06/2024	Repayments
Loan 1 Administration Building	883,702	99,144	784,558	32,626	883,702	-	883,702	1,552
	883,702	99,144	784,558	32,626	883,702	-	883,702	1,552

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 10 - Rate Revenue

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.1073	136	1,371,295	147,140	147,140
Industrial	0.1073	12	115,443	12,387	12,387
Commercial	0.1073	28	434,977	46,673	46,674
Rural	0.1073	11	101,715	10,914	10,914
Unimproved Value					
Rural	0.007212	342	296,773,295	2,140,329	2,140,331
Mining	0.007212	0		-	-
Sub-total		529	298,796,724	2,357,443	2,357,445
Minimum Payment					
Gross Rental Value					
Residential	519.97	9	11,174	4,680	4,680
Industrial	519.97	6	11,905	3,120	3,120
Commercial	519.97	4	8,280	2,080	2,079
Rural	519.97	7	8,125	3,640	3,640
Unimproved Value					
Rural	519.97	16	652,195	8,319	8,320
Mining	519.97	34	373,318	17,679	17,679
		76	1,064,997	39,518	39,517
		605	299,861,721	2,396,961	2,396,961
Discount				(101,858)	(103,626)
Concessions/Write-offs				(11,954)	(10,340)
Total raised from general rates				2,283,149	2,282,996
Ex-Gratia Rates				27,235	27,235
Total Rates				2,310,384	2,310,231

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 September 2023

Note 11 - Grants

Operating Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual
Grants Commission	Federal financial assistance grants	2,803,300	2,803,300	2,834,643
Fire & Emergency Services	Emergency Services Levy Operating Grant	38,000	9,500	1,232
KCCC Sustainability Grant	Childcare Sustainability Grant	-	-	-
KCCC Traineeship Grant	Childcare Traineeship Grant	1,500	375	-
Main Roads	State Direct Grant (Untied Road Funding)	261,631	261,631	267,373
Department of Primary Industries & Regional Development	Community Resource Centre Funding	105,311	26,328	28,377
	Support Grant & Video Conferencing Grant	3,000	750	-
		3,212,742	3,101,884	3,131,625

Capital Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	665,870	166,468	5,299	17,854
Kulin Bush Races	Shade for south side	34,850	8,712	-	-
CSRFF, Tennis Club & Kulin Bush Races	Tennis Court Resurfacing	153,000	153,000	-	-
Main Roads - Regional Road Group	Road Construction	333,334	83,333	4,556	133,334
Federal - Wheatbelt Secondary Freight Network	Road Construction	2,328,701	582,175	-	-
Federal - Remote Roads Upgrade Pilot Program	Road Construction	1,586,480	396,620	102,681	1,006,114
Federal - Roads to Recovery	Road Construction	503,796	125,949	80,230	276,965
Federal - Black Spot Program	Road Construction on Dangerous Roads	330,228	82,557	5,063	115,176
		5,936,259	1,598,814	197,829	1,549,443

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E030100	Discount Allowed on Rates	01 Rates	\$101,858	\$101,858	\$103,626	\$1,768
E030110	RATES WRITTEN OFF	01 Rates	\$11,954	\$11,954	\$10,340	(\$1,614)
E030115	DOUBTFUL DEBTS EXPENSE RATES	01 Rates	\$0	\$0	\$0	\$0
I030001	General Rate - GRV	01 Rates	(\$217,113)	(\$217,113)	(\$217,113)	(\$0)
I030101	General Rate - UV	01 Rates	(\$2,140,331)	(\$2,140,331)	(\$2,140,331)	\$0
I030105	Interim Rates - GRV/UV	01 Rates	\$0	\$0	\$0	\$0
I030131	Minimum Rates- GRV	01 Rates	(\$13,519)	(\$13,519)	(\$13,519)	(\$0)
I030133	Minimum Rates - UV	01 Rates	(\$25,998)	(\$25,998)	(\$25,999)	(\$1)
I030141	PENALTY INTEREST	01 Rates	\$0	\$0	(\$89)	(\$89)
I030150	EX GRATIA RATES	01 Rates	(\$27,235)	(\$27,235)	(\$27,235)	\$0
		Rates Total	(\$2,310,384)	(\$2,310,384)	(\$2,310,320)	\$64
I031100	Grants Commission	05 Operating Grants, Subsidies & Contributions	(\$2,803,300)	(\$2,803,300)	(\$2,834,643)	(\$31,343)
I053010	ESL Bush Fires Allocation	05 Operating Grants, Subsidies & Contributions	(\$38,000)	(\$9,500)	(\$1,232)	\$8,268
I084030	TRAINEESHIPS	05 Operating Grants, Subsidies & Contributions	(\$1,500)	(\$375)	\$0	\$375
I084100	Various Grants	05 Operating Grants, Subsidies & Contributions	\$0	\$0	(\$2,793)	(\$2,793)
I122360	Government Grants	05 Operating Grants, Subsidies & Contributions	(\$261,631)	(\$261,631)	(\$267,373)	(\$5,742)
I134500	GRANTS - CRC OPERATIONAL	05 Operating Grants, Subsidies & Contributions	(\$105,311)	(\$26,328)	(\$28,377)	(\$2,049)
I134510	OTHER GRANTS	05 Operating Grants, Subsidies & Contributions	(\$3,000)	(\$750)	\$0	\$750
		Operating Grants, Subsidies & Contributions Total	(\$3,212,742)	(\$3,101,884)	(\$3,134,418)	(\$32,534)
I030142	Admin Charge for Instalments	02 User Charges	(\$500)	(\$123)	(\$441)	(\$318)
I030160	Information & Search Fees	02 User Charges	(\$4,000)	(\$999)	(\$2,099)	(\$1,100)
I030170	LEGAL FEES RECOVERED	02 User Charges	\$0	\$0	(\$936)	(\$936)
I030171	LEGAL FEES RECOVERED (NO GST)	02 User Charges	\$0	\$0	(\$289)	(\$289)
I052400	FINES AND PENALTIES	02 User Charges	(\$200)	(\$48)	\$0	\$48
I052420	DOG REGISTRATION FEES	02 User Charges	(\$2,200)	(\$549)	(\$421)	\$128
I052430	CAT REGISTRATION FEE INCOME	02 User Charges	(\$200)	(\$48)	\$0	\$48
I074410	OTHER LICENSES	02 User Charges	\$0	\$0	(\$660)	(\$660)
I084010	Fees & Charges	02 User Charges	(\$296,000)	(\$73,998)	(\$62,053)	\$11,945
I084040	FUNDRAISING - GST	02 User Charges	(\$5,000)	(\$1,248)	\$0	\$1,248
I101400	CHARGES - REFUSE REMOVAL	02 User Charges	(\$93,824)	(\$23,454)	(\$93,824)	(\$70,370)
I102410	CHARGES - REFUSE REMOVAL	02 User Charges	(\$18,176)	(\$4,542)	(\$18,176)	(\$13,634)
I106110	Planning Approvals	02 User Charges	(\$8,000)	(\$1,998)	(\$198)	\$1,800
I107400	CHARGES - CEMETERY FEES	02 User Charges	(\$2,000)	(\$498)	(\$1,184)	(\$686)
I112405	Pool Admission - Adults	02 User Charges	(\$8,100)	(\$2,025)	(\$8)	\$2,017
I112410	Pool Admission - Children	02 User Charges	(\$6,250)	(\$1,560)	(\$52)	\$1,508
I112450	Pool Slide Income	02 User Charges	(\$20,000)	(\$4,998)	\$0	\$4,998
I112480	SEASON PASS	02 User Charges	(\$10,000)	(\$2,499)	\$0	\$2,499
I112600	EVENTS	02 User Charges	(\$1,000)	(\$249)	\$0	\$249
I113050	MEMBERSHIPS - CORPORATE	02 User Charges	\$0	\$0	(\$58)	(\$58)
I113100	Memberships - Adult	02 User Charges	(\$11,900)	(\$2,973)	(\$1,827)	\$1,146
I113110	Memberships - Children	02 User Charges	(\$764)	(\$189)	(\$19)	\$170
I113120	Memberships - Social	02 User Charges	(\$1,164)	(\$288)	\$0	\$288
I113130	MEMBERSHIPS - SHORT TERM	02 User Charges	(\$84)	(\$21)	(\$76)	(\$55)
I113150	EVENTS AND CATERING	02 User Charges	(\$2,000)	(\$498)	\$0	\$498
I113300	Hire - Indoor Courts	02 User Charges	(\$500)	(\$123)	(\$30)	\$93
I113320	Hire - Kitchen	02 User Charges	(\$4,000)	(\$999)	(\$913)	\$86
I113351	HIRE - TENNIS COURTS	02 User Charges	\$0	\$0	(\$49)	(\$49)
I113380	Hire - Golf/Tennis Pavilion	02 User Charges	(\$800)	(\$198)	(\$102)	\$96
I113390	Hire - Function Rooms	02 User Charges	(\$1,500)	(\$375)	(\$1,135)	(\$760)
I113500	BAR SALES	02 User Charges	(\$130,000)	(\$32,499)	(\$40,037)	(\$7,538)
I113505	Canteen Sales	02 User Charges	(\$2,500)	(\$624)	(\$1,236)	(\$612)
I132409	HOSTEL CHARGES	02 User Charges	(\$10,000)	(\$2,499)	(\$496)	\$2,003
I132410	Caravan Park Charges	02 User Charges	(\$40,000)	(\$9,999)	(\$10,625)	(\$626)
I132430	MERCHANDISE SALES	02 User Charges	(\$2,500)	(\$624)	(\$107)	\$517
I132450	SALE OF THH SOUVENIRS (DO NOT USE)	02 User Charges	\$2,500	\$624	\$0	(\$624)
I133410	BUILDING PERMITS	02 User Charges	(\$4,000)	(\$999)	(\$220)	\$779
I133420	BCITF LEVY COLLECTION	02 User Charges	(\$500)	(\$123)	(\$50)	\$73
I133425	BUILDING SERVICES LEVY COLLECTION	02 User Charges	(\$1,000)	(\$249)	(\$123)	\$126
I134010	CRC MEMBERSHIPS	02 User Charges	(\$300)	(\$75)	\$0	\$75
I134070	PHOTOCOPYING/PRINTING	02 User Charges	(\$10,000)	(\$2,499)	(\$352)	\$2,147
I134100	INTERNET/COMPUTER USAGE	02 User Charges	(\$200)	(\$48)	(\$5)	\$43
I134120	STAFF ASSISTANCE/LABOUR	02 User Charges	(\$2,000)	(\$498)	(\$28)	\$470
I134130	KULIN UPDATE	02 User Charges	(\$6,000)	(\$1,500)	(\$520)	\$980
I134140	Laminating	02 User Charges	(\$750)	(\$186)	(\$22)	\$164
I134150	Equipment Hire	02 User Charges	(\$500)	(\$123)	(\$48)	\$75
I134160	KULIN PHONE DIRECTORY	02 User Charges	(\$1,000)	(\$249)	(\$105)	\$144
I134170	BUILDING/ROOM HIRE	02 User Charges	(\$2,000)	(\$498)	(\$48)	\$450
I134180	PUBLIC TRAINING/COURSES	02 User Charges	(\$10,000)	(\$2,499)	(\$199)	\$2,300
I134185	EVENT INCOME & SPONSORSHIP (GST)	02 User Charges	(\$5,000)	(\$1,248)	(\$1,604)	(\$356)
I134186	EVENT INCOME & SPONSORSHIP (GST F	02 User Charges	(\$1,000)	(\$249)	\$0	\$249
I134190	Commissions	02 User Charges	(\$8,640)	(\$2,160)	(\$2,225)	(\$65)
I134215	SUNDRY SERVICES	02 User Charges	(\$1,000)	(\$249)	\$0	\$249
I134220	BINDING	02 User Charges	(\$2,000)	(\$498)	\$0	\$498
I134225	TRAINEESHIP REIMBURSEMENTS	02 User Charges	(\$5,000)	(\$1,248)	\$0	\$1,248
I136010	SALE OF STANDPIPE WATER	02 User Charges	(\$35,000)	(\$8,748)	(\$3,599)	\$5,149
I136115	Community Cropping Program	02 User Charges	(\$1,217)	(\$608)	\$0	\$608
I139010	SALES - PUBLIC	02 User Charges	(\$888,000)	(\$222,000)	(\$208,137)	\$13,863
I141410	Private Works	02 User Charges	(\$45,000)	(\$11,250)	(\$2,352)	\$8,898
I142100	Hire of Bus & Trailer	02 User Charges	(\$12,000)	(\$3,000)	(\$5,686)	(\$2,686)
I143046	CONTRIBUTION FOR VEHICLE	02 User Charges	(\$2,756)	(\$687)	\$0	\$687
		User Charges Total	(\$1,725,524)	(\$431,612)	(\$462,375)	(\$30,763)
I042050	STAFF RENT ADMIN	10 Rental Income	\$0	\$0	(\$1,148)	(\$1,148)
I092100	RENTAL - OTHER HOUSING	10 Rental Income	(\$22,013)	(\$5,502)	(\$5,204)	\$298
I092110	Rental - GEHA Housing	10 Rental Income	(\$44,177)	(\$11,043)	(\$25,136)	(\$14,093)
I092150	RENTAL - JOINT VENTURE	10 Rental Income	(\$57,087)	(\$14,271)	(\$10,816)	\$3,455
I111022	RENTAL FROM MEMORIAL HALL	10 Rental Income	\$0	\$0	(\$835)	(\$835)
I112510	STAFF RENT	10 Rental Income	(\$5,850)	(\$1,461)	(\$1,575)	(\$114)
I134170	BUILDING/ROOM HIRE	10 Rental Income	\$0	\$0	\$0	\$0
I137010	RENTAL INCOME - OLD ADMIN BUILDING	10 Rental Income	(\$5,520)	(\$1,380)	(\$2,455)	(\$1,075)

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.	
			\$	\$	\$	\$	
I143100	STAFF HOUSING RENTAL	10	Rental Income	(\$18,070)	(\$4,515)	(\$5,254)	(\$739)
			Rental Income Total	(\$152,717)	(\$38,172)	(\$52,421)	(\$14,249)
			Fees & Charges Total	(\$1,878,241)	(\$469,784)	(\$514,797)	(\$45,013)
I030140	Interest on Instalments	03	Interest	(\$1,500)	(\$375)	(\$1,273)	(\$898)
I030141	PENALTY INTEREST	03	Interest	(\$5,000)	(\$1,248)	(\$991)	\$257
I032100	INTEREST ON MUNICIPAL	03	Interest	(\$60,000)	(\$15,000)	(\$9,809)	\$5,191
I032110	INTEREST ON PLANT RESERVE	03	Interest	(\$14,435)	(\$3,606)	(\$341)	\$3,265
I032120	Interest on LSL & AL Reserve	03	Interest	(\$16,185)	(\$4,044)	(\$2,751)	\$1,293
I032130	INTEREST ON BUILDING RESERVE	03	Interest	(\$22,143)	(\$5,535)	(\$2,969)	\$2,566
I032140	Interest on Admin Equip Reserv	03	Interest	(\$1,216)	(\$303)	(\$229)	\$74
I032150	Interest on Freebairn Recreation Centre Rese	03	Interest	(\$8,608)	(\$2,151)	(\$1,624)	\$527
I032160	Interest on Joint Venture Reserve	03	Interest	(\$3,168)	(\$789)	(\$598)	\$191
I032170	INTEREST ON FRC SURFACE & EQUIP RE	03	Interest	(\$1,784)	(\$444)	(\$337)	\$107
I032180	INTEREST ON NATURAL DISASTER RESE	03	Interest	(\$5,938)	(\$1,482)	(\$1,120)	\$362
I032185	INTEREST ON FREEBAIRN SPORTSPERS	03	Interest	(\$568)	(\$141)	(\$107)	\$34
I032194	INTEREST ON BENDERING TIP RESERVE	03	Interest	(\$5,143)	(\$1,284)	(\$971)	\$313
I032197	INTEREST ON MEDICAL SERVICES RESE	03	Interest	(\$4,797)	(\$1,197)	(\$905)	\$292
I032198	INTEREST ON FUEL FACILITY RESERVE	03	Interest	(\$1,172)	(\$291)	(\$70)	\$221
I032199	INTEREST ON SHORT STAY ACCOMMOD	03	Interest	(\$11,205)	(\$2,799)	(\$2,115)	\$684
			Interest Total	(\$162,863)	(\$40,689)	(\$26,210)	\$14,479
I042440	PHOTOCOPYING & PRINTING	06	Non-Cash Contributions	\$0	\$0	\$0	\$0
I074100	OTHER INCOME	06	Non-Cash Contributions	\$0	\$0	(\$101)	(\$101)
			Non-Cash Contributions Total	\$0	\$0	(\$101)	(\$101)
I113335	Community Contributions	07	Non-Cash Contributions	(\$20,000)	(\$4,998)	(\$5,966)	(\$968)
			Non-Cash Contributions Total	(\$20,000)	(\$4,998)	(\$5,966)	(\$968)
I030170	LEGAL FEES RECOVERED	11	Reimbursements, Donations And Contributions	(\$4,000)	(\$999)	\$0	\$999
I041045	Reimbursements	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$2,291)	(\$2,291)
I030172		12	Reimbursements, Donations And Contributions	\$0	\$0	\$0	\$0
I042040	SUNDRY INCOME	11	Reimbursements, Donations And Contributions	(\$1,200)	(\$300)	\$0	\$300
I042045	REIMBURSEMENTS	11	Reimbursements, Donations And Contributions	(\$1,000)	(\$249)	\$0	\$249
I042046	CONTRIBUTION TO VEHICLES	11	Reimbursements, Donations And Contributions	(\$2,756)	(\$687)	(\$703)	(\$16)
I042391	REIMBURSEMENTS - INSURANCE	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$27,918)	(\$27,918)
I051100	FIRE CONTRIBUTIONS	11	Reimbursements, Donations And Contributions	(\$100)	(\$24)	\$0	\$24
I053030	ESL ADMINISTRATION	11	Reimbursements, Donations And Contributions	(\$4,000)	\$0	\$0	\$0
I053050	SALE OF PROTECTIVE CLOTHING	11	Reimbursements, Donations And Contributions	(\$500)	(\$123)	\$0	\$123
I080100	REIMBURSEMENT FROM SCHOOL	11	Reimbursements, Donations And Contributions	(\$10,000)	(\$2,499)	\$0	\$2,499
I082100	KULIN RETIREMENT HOMES ADMIN REIM	11	Reimbursements, Donations And Contributions	(\$2,000)	(\$498)	\$0	\$498
I084040	FUNDRAISING - GST	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$268)	(\$268)
I092391	Reimbursements - General	11	Reimbursements, Donations And Contributions	(\$250)	(\$60)	\$0	\$60
I102030	Drum Muster Reimbursement	11	Reimbursements, Donations And Contributions	(\$1,000)	(\$249)	\$0	\$249
I102420	SALE OF BINS	11	Reimbursements, Donations And Contributions	(\$200)	(\$48)	\$0	\$48
I112491	REIMBURSEMENTS LSL POOL MANAGER	11	Reimbursements, Donations And Contributions	(\$14,486)	(\$3,621)	\$0	\$3,621
I113510	Reimbursements	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$120)	(\$120)
I117056	OTHER SPORTING CLUBS	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$370)	(\$370)
I122500	Miscellaneous Income	11	Reimbursements, Donations And Contributions	(\$2,000)	(\$498)	\$0	\$498
I132100	Grants	11	Reimbursements, Donations And Contributions	(\$1,000)	(\$249)	\$0	\$249
I134186	EVENT INCOME & SPONSORSHIP (GST FI	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$46)	(\$46)
I136020	REIMBURSEMENTS	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$1,500)	(\$1,500)
I138020	OTHER RACES INCOME	11	Reimbursements, Donations And Contributions	(\$15,000)	\$0	\$0	\$0
I143046	CONTRIBUTION FOR VEHICLE	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$819)	(\$819)
I143390	REIMBURSEMENTS	11	Reimbursements, Donations And Contributions	(\$5,500)	(\$1,374)	(\$1,839)	(\$465)
I144100	DIESEL REBATE	11	Reimbursements, Donations And Contributions	(\$35,000)	(\$8,748)	(\$9,790)	(\$1,042)
I144300	WATER REIMBURSEMENT	11	Reimbursements, Donations And Contributions	\$0	\$0	\$0	\$0
I146390	Workers Compensation	11	Reimbursements, Donations And Contributions	\$0	\$0	(\$8,135)	(\$8,135)
I147360	SALE OF PARTS/SCRAP	11	Reimbursements, Donations And Contributions	(\$500)	(\$123)	\$0	\$123
			Reimbursements, Donations And Contributions Total	(\$100,492)	(\$20,349)	(\$53,799)	(\$33,450)
I101045	SHARE OF PROFIT OF ASSOCIATE - ROE	12	Non-operating Revenue	\$0	\$0	(\$428)	(\$428)
			Non-operating Revenue	\$0	\$0	(\$428)	(\$428)
			Total Other Revenue	(\$120,492)	(\$25,347)	(\$60,293)	(\$34,946)
I042297	PROFIT ON SALE OF ASSET	08	Profit On Asset Disposal	(\$3,931)	(\$981)	\$0	\$981
I123297	Profit on Sale of Asset	08	Profit On Asset Disposal	(\$30,281)	(\$7,569)	\$0	\$7,569
			Profit On Asset Disposal Total	(\$34,212)	(\$8,550)	\$0	\$8,550
I031102	LRCIP GRANT	04	Asset Grants	(\$665,870)	(\$166,468)	(\$5,299)	\$161,169
I112100	GRANT FOR SWIMMING POOL	04	Asset Grants	(\$34,850)	(\$8,712)	\$0	\$8,712
I113334	GRANTS - SPORTING PROJECTS	04	Asset Grants	(\$153,000)	(\$153,000)	\$0	\$153,000
I121500	REGIONAL ROAD GROUP	04	Asset Grants	(\$333,334)	(\$83,333)	(\$4,556)	\$78,777
I121520	ROADS TO RECOVERY	04	Asset Grants	(\$503,796)	(\$125,949)	(\$80,230)	\$45,719
I121530	WSFN FUNDING	04	Asset Grants	(\$2,328,701)	(\$582,175)	\$0	\$582,175
I121540	RRUPP GRANT INCOME	04	Asset Grants	(\$1,586,480)	(\$396,620)	(\$102,681)	\$293,939
I121750	BLACK SPOT	04	Asset Grants	(\$330,228)	(\$82,557)	(\$5,063)	\$77,494
			Asset Grants Total	(\$5,936,259)	(\$1,598,814)	(\$197,829)	\$1,400,985
E042010	SALARIES	30	Employee Costs	\$765,235	\$191,307	\$187,715	(\$3,592)
E042020	SUPERANNUATION	30	Employee Costs	\$111,168	\$27,792	\$30,132	\$2,340
E042025	ADMINISTRATION HOUSING ALLOWANCE	30	Employee Costs	\$50,504	\$12,624	\$8,751	(\$3,873)
E042046	STAFF HOUSING	30	Employee Costs	\$10,087	\$2,520	\$2,386	(\$134)
E042050	OFFICE MAINTENANCE	30	Employee Costs	\$1,819	\$456	\$61	(\$395)
E042075	FBT EXPENSE	30	Employee Costs	\$0	\$0	\$0	\$0
E042120	Cleaning	30	Employee Costs	\$0	\$0	\$6,044	\$6,044
E042190	KEY TO KULIN	30	Employee Costs	\$2,350	\$585	\$0	(\$585)
E053051	EMERGENCY BUILDING MAINTENANCE	30	Employee Costs	\$2,459	\$612	\$127	(\$485)
E075020	Mosquito Control	30	Employee Costs	\$1,216	\$303	\$0	(\$303)
E077020	MEDICAL CENTRE	30	Employee Costs	\$6,306	\$1,575	\$1,368	(\$207)
E077030	AMBULANCE SERVICES	30	Employee Costs	\$0	\$0	\$200	\$200
E080100	Contribution to School	30	Employee Costs	\$5,760	\$1,440	\$586	(\$854)
E084010	Salaries	30	Employee Costs	\$260,970	\$65,241	\$78,032	\$12,791
E084012	SALARIES - GARDENING	30	Employee Costs	\$3,840	\$960	\$388	(\$572)
E084013	SUPERANNUATION	30	Employee Costs	\$27,937	\$6,984	\$7,222	\$238
E084014	CLEANING SALARIES	30	Employee Costs	\$13,213	\$3,303	\$2,615	(\$688)
E084061	STAFF HOUSING	30	Employee Costs	\$12,418	\$3,102	\$3,146	\$44

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E084070	REPAIRS & MAINTENANCE	30 Employee Costs	\$0	\$0	\$653	\$653
E084075	STAFF EXPENSES	30 Employee Costs	\$750	\$186	\$0	(\$186)
E092050	OTHER HOUSING MAINTENANCE	30 Employee Costs	\$866	\$216	\$1,364	\$1,148
E092060	KULIN RETIREMENT HOMES	30 Employee Costs	\$7,158	\$1,788	\$1,846	\$58
E092148	GEHA HOUSING - COSTS	30 Employee Costs	\$5,799	\$1,449	\$106	(\$1,343)
E092150	JOINT VENTURE HOUSING - COSTS	30 Employee Costs	\$16,816	\$4,206	\$2,871	(\$1,335)
E101020	DOMESTIC REFUSE COLLECTION	30 Employee Costs	\$5,760	\$1,440	\$4,142	\$2,702
E101021	DUDININ REFUSE COLLECTION	30 Employee Costs	\$2,560	\$639	\$530	(\$109)
E101030	REFUSE SITE MAINTENANCE	30 Employee Costs	\$27,418	\$6,852	\$6,462	(\$390)
E102020	Commercial Refuse Collection	30 Employee Costs	\$13,441	\$3,360	\$159	(\$3,201)
E102030	Drum Muster	30 Employee Costs	\$640	\$159	\$252	\$93
E104010	Urban Stormwater Drainage	30 Employee Costs	\$1,216	\$303	\$0	(\$303)
E105051	Reinstatement of Gravel Pits	30 Employee Costs	\$5,114	\$1,278	\$0	(\$1,278)
E107031	KULIN CEMETERY	30 Employee Costs	\$4,626	\$1,155	\$1,239	\$84
E107050	PUBLIC CONVENIENCES	30 Employee Costs	\$18,373	\$4,593	\$5,365	\$772
E107052	PUBLIC CONVENIENCES DUDININ	30 Employee Costs	\$2,304	\$576	\$513	(\$63)
E107053	PUBLIC CONVENIENCES PINGARING	30 Employee Costs	\$1,105	\$276	\$5,273	\$4,997
E107060	WAR MEMORIAL	30 Employee Costs	\$608	\$150	\$0	(\$150)
E111021	MEMORIAL HALL	30 Employee Costs	\$866	\$216	\$524	\$308
E111031	PINGARING HALL	30 Employee Costs	\$0	\$0	\$201	\$201
E112021	Salaries	30 Employee Costs	\$118,734	\$29,682	\$19,876	(\$9,806)
E112022	Superannuation	30 Employee Costs	\$13,061	\$3,264	\$2,186	(\$1,078)
E112026	MAINTENANCE	30 Employee Costs	\$5,019	\$1,254	\$1,865	\$611
E112029	STAFF HOUSING	30 Employee Costs	\$866	\$216	\$0	(\$216)
E113270	REPAIRS AND MAINTENANCE	30 Employee Costs	\$11,858	\$2,964	\$591	(\$2,373)
E113280	Superannuation	30 Employee Costs	\$16,744	\$4,185	\$4,959	\$774
E113300	Wages - Centre Manager	30 Employee Costs	\$64,654	\$16,161	\$14,796	(\$1,365)
E113305	WAGES - BAR ADMIN (MANAGER)	30 Employee Costs	\$0	\$0	\$134	\$134
E113310	WAGES - BAR STAFF CASUALS	30 Employee Costs	\$96,770	\$24,192	\$22,684	(\$1,508)
E113320	WAGES - CLEANER	30 Employee Costs	\$1,577	\$393	\$787	\$394
E113330	OTHER ALLOWANCES	30 Employee Costs	\$1,216	\$303	\$1,573	\$1,270
E113331	BOWLING GREENS	30 Employee Costs	\$608	\$150	\$0	(\$150)
E113332	OVAL	30 Employee Costs	\$16,524	\$4,131	\$2,462	(\$1,669)
E113333	GOLF TENNIS PAVILION	30 Employee Costs	\$7,760	\$1,938	\$2,142	\$204
E113334	GOLF COURSE	30 Employee Costs	\$6,400	\$1,599	\$4,214	\$2,615
E117029	OFFICE GARDENS	30 Employee Costs	\$16,001	\$3,999	\$2,104	(\$1,895)
E117030	PUBLIC PARKS GDNS & RESERVES	30 Employee Costs	\$36,802	\$9,198	\$15,303	\$6,105
E117031	RESERVES - OTHER	30 Employee Costs	\$16,001	\$3,999	\$2,633	(\$1,366)
E117052	DUDININ SPORTSGROUND	30 Employee Costs	\$0	\$0	\$149	\$149
E117054	DUDININ TENNIS CLUB	30 Employee Costs	\$3,638	\$909	\$0	(\$909)
E117058	ALL AGES PRECINCT/DZ/TOWN PLAYGR	30 Employee Costs	\$866	\$216	\$29	(\$187)
E117520	PINGARING GOLF CLUB	30 Employee Costs	\$1,819	\$453	\$146	(\$307)
E122010	ROAD MAINTENANCE	30 Employee Costs	\$326,185	\$81,546	\$117,859	\$36,313
E122022	FLOOD DAMAGE - NORMAL	30 Employee Costs	\$8,524	\$2,130	\$0	(\$2,130)
E122121	KULIN DEPOT	30 Employee Costs	\$13,756	\$3,438	\$5,319	\$1,881
E122122	HOLT ROCK DEPOT	30 Employee Costs	\$0	\$0	\$1,468	\$1,468
E122150	STREET LIGHTING	30 Employee Costs	\$1,600	\$399	\$0	(\$399)
E122160	Street Cleaning	30 Employee Costs	\$2,240	\$558	\$0	(\$558)
E122161	DUDININ CLEANING	30 Employee Costs	\$3,840	\$960	\$232	(\$728)
E122162	PINGARING STREETSCAPE MAINTENANC	30 Employee Costs	\$0	\$0	\$0	\$0
E122180	Street Trees	30 Employee Costs	\$2,400	\$600	\$29	(\$571)
E122190	Streetscape Maintenance	30 Employee Costs	\$8,001	\$1,998	\$318	(\$1,680)
E126280	Airstrip Maintenance	30 Employee Costs	\$1,280	\$318	\$0	(\$318)
E132030	CARAVAN PARK	30 Employee Costs	\$26,876	\$6,717	\$6,792	\$75
E132040	KULIN HOSTEL	30 Employee Costs	\$6,930	\$1,731	\$234	(\$1,497)
E134010	Wages	30 Employee Costs	\$101,766	\$25,440	\$22,586	(\$2,854)
E134020	Superannuation	30 Employee Costs	\$10,264	\$2,565	\$1,615	(\$950)
E137060	BUILDING MAINTENANCE	30 Employee Costs	\$0	\$0	\$108	\$108
E137120	CLEANING	30 Employee Costs	\$1,577	\$393	\$0	(\$393)
E138015	BLAZING SWAN EXPENDITURE	30 Employee Costs	\$6,610	\$1,650	\$0	(\$1,650)
E138040	BUSH RACES CONTRIBUTION	30 Employee Costs	\$10,872	\$2,715	\$1,821	(\$894)
E139050	MAINTENANCE & REPAIRS	30 Employee Costs	\$1,600	\$399	\$544	\$145
E141010	PRIVATE WORKS	30 Employee Costs	\$17,048	\$4,260	\$387	(\$3,873)
E143010	ENGINEERS SALARY	30 Employee Costs	\$183,881	\$45,969	\$32,462	(\$13,507)
E143025	WORKERS COMPENSATION INSURANCE	30 Employee Costs	\$0	\$0	\$13,748	\$13,748
E143040	Superannuation	30 Employee Costs	\$205,672	\$51,417	\$47,528	(\$3,889)
E143050	Sick & Holiday Pay	30 Employee Costs	\$129,753	\$32,436	\$24,556	(\$7,880)
E143070	Long Service leave	30 Employee Costs	\$58,127	\$14,529	\$35,193	\$20,664
E143075	FBT EXPENSE	30 Employee Costs	\$0	\$0	\$0	\$0
E143090	Award Allowances	30 Employee Costs	\$125,262	\$31,314	\$25,701	(\$5,613)
E143125	STAFF HOUSING	30 Employee Costs	\$12,901	\$3,225	\$1,397	(\$1,828)
E143140	Seminar Expenses	30 Employee Costs	\$5,114	\$1,278	\$1,722	\$444
E144000	Plant Repair Wages	30 Employee Costs	\$81,477	\$20,367	\$11,985	(\$8,382)
E144010	Parts & Repairs	30 Employee Costs	\$8,210	\$2,052	\$19,661	\$17,609
E144700	PLANT OPERATION COSTS	30 Employee Costs	\$0	\$0	\$14	\$14
E146010	Gross Total For Year	30 Employee Costs	\$3,365,966	\$841,491	\$861,917	\$20,426
E146200	Salaries & Wages Allocated	30 Employee Costs	(\$3,365,966)	(\$841,491)	(\$861,917)	(\$20,426)
E146400	Unallocated Salaries & Wages	30 Employee Costs	\$0	\$0	\$0	\$0
		Employee Costs Total	\$3,189,387.00	\$797,256.00	\$832,184.43	\$34,928.43
E042046	STAFF HOUSING	41 Overheads	\$9,078	\$2,268	\$1,878	(\$390)
E042050	OFFICE MAINTENANCE	41 Overheads	\$1,637	\$408	\$51	(\$357)
E042120	Cleaning	41 Overheads	\$0	\$0	\$135	\$135
E053051	EMERGENCY BUILDING MAINTENANCE	41 Overheads	\$2,213	\$552	\$0	(\$552)
E077020	MEDICAL CENTRE	41 Overheads	\$0	\$0	\$332	\$332
E077030	AMBULANCE SERVICES	41 Overheads	\$0	\$0	\$170	\$170
E075020	Mosquito Control	41 Overheads	\$1,094	\$273	\$0	(\$273)
E080100	Contribution to School	41 Overheads	\$5,184	\$1,296	\$513	(\$783)
E084012	SALARIES - GARDENING	41 Overheads	\$3,456	\$864	\$343	(\$521)
E084070	REPAIRS & MAINTENANCE	41 Overheads	\$0	\$0	\$563	\$563

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E092050	OTHER HOUSING MAINTENANCE	41 Overheads	\$780	\$192	\$1,185	\$993
E092060	KULIN RETIREMENT HOMES	41 Overheads	\$6,442	\$1,608	\$1,632	\$24
E092148	GEHA HOUSING - COSTS	41 Overheads	\$5,219	\$1,302	\$93	(\$1,209)
E092150	JOINT VENTURE HOUSING - COSTS	41 Overheads	\$15,132	\$3,783	\$2,345	(\$1,438)
E101020	DOMESTIC REFUSE COLLECTION	41 Overheads	\$5,184	\$1,296	\$3,629	\$2,333
E101021	DUDININ REFUSE COLLECTION	41 Overheads	\$2,304	\$576	\$460	(\$116)
E101030	REFUSE SITE MAINTENANCE	41 Overheads	\$24,676	\$6,168	\$5,835	(\$333)
E102020	Commercial Refuse Collection	41 Overheads	\$12,097	\$3,024	\$140	(\$2,884)
E102030	Drum Muster	41 Overheads	\$576	\$144	\$221	\$77
E104010	Urban Stormwater Drainage	41 Overheads	\$1,094	\$273	\$0	(\$273)
E105051	Reinstatement of Gravel Pits	41 Overheads	\$4,603	\$1,149	\$0	(\$1,149)
E107031	KULIN CEMETERY	41 Overheads	\$4,163	\$1,038	\$1,063	\$25
E107050	PUBLIC CONVENIENCES	41 Overheads	\$1,637	\$408	\$1,422	\$1,014
E107052	PUBLIC CONVENIENCES DUDININ	41 Overheads	\$2,074	\$516	\$449	(\$67)
E107053	PUBLIC CONVENIENCES PINGARING	41 Overheads	\$994	\$246	\$4,291	\$4,045
E107060	WAR MEMORIAL	41 Overheads	\$547	\$135	\$0	(\$135)
E111021	MEMORIAL HALL	41 Overheads	\$780	\$192	\$230	\$38
E111031	PINGARING HALL	41 Overheads	\$0	\$0	\$180	\$180
E112026	MAINTENANCE	41 Overheads	\$4,517	\$1,128	\$1,668	\$540
E112029	STAFF HOUSING	41 Overheads	\$780	\$192	\$0	(\$192)
E113270	REPAIRS AND MAINTENANCE	41 Overheads	\$10,672	\$2,667	\$510	(\$2,157)
E113320	WAGES - CLEANER	41 Overheads	\$0	\$0	\$212	\$212
E113330	OTHER ALLOWANCES	41 Overheads	\$1,094	\$273	\$0	(\$273)
E113331	BOWLING GREENS	41 Overheads	\$547	\$135	\$0	(\$135)
E113332	OVAL	41 Overheads	\$14,872	\$3,717	\$2,163	(\$1,554)
E113333	GOLF TENNIS PAVILION	41 Overheads	\$6,984	\$1,746	\$1,699	(\$47)
E113334	GOLF COURSE	41 Overheads	\$5,760	\$1,440	\$3,659	\$2,219
E117029	OFFICE GARDENS	41 Overheads	\$15,841	\$3,960	\$1,848	(\$2,112)
E117030	PUBLIC PARKS GDNS & RESERVES	41 Overheads	\$33,122	\$8,280	\$13,404	\$5,124
E117031	RESERVES - OTHER	41 Overheads	\$14,401	\$3,600	\$2,291	(\$1,309)
E117052	DUDININ SPORTSGROUND	41 Overheads	\$0	\$0	\$134	\$134
E117054	DUDININ TENNIS CLUB	41 Overheads	\$3,275	\$816	\$0	(\$816)
E117058	ALL AGES PRECINCT/DZ/TOWN PLAYGR	41 Overheads	\$780	\$192	\$26	(\$166)
E117520	PINGARING GOLF CLUB	41 Overheads	\$1,637	\$408	\$124	(\$284)
E122010	ROAD MAINTENANCE	41 Overheads	\$293,995	\$73,497	\$95,843	\$22,346
E122022	FLOOD DAMAGE - NORMAL	41 Overheads	\$7,671	\$1,917	\$0	(\$1,917)
E122121	KULIN DEPOT	41 Overheads	\$10,961	\$2,739	\$4,559	\$1,820
E122122	HOLT ROCK DEPOT	41 Overheads	\$0	\$0	\$1,248	\$1,248
E122150	STREET LIGHTING	41 Overheads	\$1,440	\$360	\$0	(\$360)
E122160	Street Cleaning	41 Overheads	\$2,016	\$504	\$0	(\$504)
E122161	DUDININ CLEANING	41 Overheads	\$3,456	\$864	\$208	(\$656)
E122162	PINGARING STREETSCAPE MAINTENANC	41 Overheads	\$0	\$0	\$0	\$0
E122180	Street Trees	41 Overheads	\$2,160	\$540	\$26	(\$514)
E122190	Streetscape Maintenance	41 Overheads	\$7,200	\$1,800	\$287	(\$1,514)
E126280	Airstrip Maintenance	41 Overheads	\$1,152	\$288	\$0	(\$288)
E132030	CARAVAN PARK	41 Overheads	\$11,718	\$2,928	\$2,355	(\$573)
E132040	KULIN HOSTEL	41 Overheads	\$4,517	\$1,128	\$113	(\$1,015)
E137060	BUILDING MAINTENANCE	41 Overheads	\$0	\$0	\$19	\$19
E138015	BLAZING SWAN EXPENDITURE	41 Overheads	\$5,949	\$1,485	\$0	(\$1,485)
E138040	BUSH RACES CONTRIBUTION	41 Overheads	\$9,785	\$2,445	\$1,639	(\$806)
E139050	MAINTENANCE & REPAIRS	41 Overheads	\$1,440	\$360	\$464	\$104
E141010	PRIVATE WORKS	41 Overheads	\$15,343	\$3,834	\$338	(\$3,496)
E143090	Award Allowances	41 Overheads	\$0	\$0	\$764	\$764
E143125	STAFF HOUSING	41 Overheads	\$11,611	\$2,901	\$1,086	(\$1,815)
E143140	Seminar Expenses	41 Overheads	\$7,671	\$1,917	\$1,476	(\$441)
E143290	ALLOCATED TO WORKS & SERVICES	41 Overheads	(\$1,184,905)	(\$296,226)	(\$279,589)	\$16,637
E144000	Plant Repair Wages	41 Overheads	\$73,329	\$18,330	\$10,695	(\$7,635)
E144010	Parts & Repairs	41 Overheads	\$7,389	\$1,845	\$17,018	\$15,173
E144700	PLANT OPERATION COSTS	41 Overheads	\$0	\$0	\$13	\$13
		Overheads Total	(\$480,852)	(\$120,279)	(\$86,538)	\$33,741
		Total Employee Costs	\$2,708,536	\$676,977	\$745,647	\$68,670
E030111	LEGAL FEES - RATES DEBT COLLECTION	31 Materials & Contracts	\$4,000	\$999	\$545	(\$454)
E030112	LEGAL FEES - RATES DEBT COLLECTION	31 Materials & Contracts	\$6,500	\$1,623	\$0	(\$1,623)
E030130	TITLE SEARCHES	31 Materials & Contracts	\$0	\$0	\$9	\$9
E030140	Valuation Expenses	31 Materials & Contracts	\$10,000	\$0	\$375	\$375
E030150	Printing & Stationery	31 Materials & Contracts	\$1,200	\$300	\$22	(\$278)
E032100	BANK CHARGES	31 Materials & Contracts	\$4,500	\$1,125	\$568	(\$557)
E041040	Election Expenses	31 Materials & Contracts	\$6,000	\$1,500	\$0	(\$1,500)
E041030	CONFERENCE EXPENSES	31 Materials & Contracts	\$11,949	\$2,985	\$5,875	\$2,890
E041050	SITTING FEES	31 Materials & Contracts	\$23,690	\$0	\$0	\$0
E041060	PRESIDENTIAL ALLOWANCE	31 Materials & Contracts	\$9,625	\$0	\$0	\$0
E041070	DRESS SHIRTS FOR COUNCILLORS	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E041110	REFRESHMENTS & GOODWILL	31 Materials & Contracts	\$27,760	\$0	\$6,773	\$6,773
E041111	MEAL ENTERTAINMENT	31 Materials & Contracts	\$2,000	\$0	\$0	\$0
E041160	Subscriptions & Donations	31 Materials & Contracts	\$30,230	\$7,557	\$29,545	\$21,988
E041161	Printing & Stationery	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E041165	Advertising	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E041180	Chamber Maintenance	31 Materials & Contracts	\$4,536	\$1,134	\$0	(\$1,134)
E042035	STAFF UNIFORMS	31 Materials & Contracts	\$3,500	\$873	\$0	(\$873)
E042040	STAFF TRAINING	31 Materials & Contracts	\$12,150	\$3,039	\$713	(\$2,326)
E042041	CONFERENCES	31 Materials & Contracts	\$11,200	\$2,799	\$1,009	(\$1,790)
E042045	RELOCATION COSTS	31 Materials & Contracts	\$5,000	\$1,248	\$1,678	\$430
E042050	OFFICE MAINTENANCE	31 Materials & Contracts	\$10,000	\$2,499	\$808	(\$1,691)
E042046	STAFF HOUSING	31 Materials & Contracts	\$16,250	\$4,062	\$1,908	(\$2,154)
E042060	MEMBERSHIPS & SUBSCRIPTIONS	31 Materials & Contracts	\$1,800	\$450	\$413	(\$37)
E042070	Printing and Stationery	31 Materials & Contracts	\$17,000	\$4,248	\$4,813	\$565
E042075	FBT EXPENSE	31 Materials & Contracts	\$4,500	\$0	\$0	\$0
E042090	Postage and Freight	31 Materials & Contracts	\$2,600	\$648	\$417	(\$231)
E042100	ADVERTISING	31 Materials & Contracts	\$5,000	\$1,248	\$1,053	(\$195)

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E042110	Office Equipment Maintenance	31 Materials & Contracts	\$1,000	\$249	\$432	\$183
E042115	BAD DEBTS EXPENSE	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E042120	Cleaning	31 Materials & Contracts	\$24,968	\$6,240	\$888	(\$5,352)
E042130	Computer Maintenance	31 Materials & Contracts	\$38,500	\$9,624	\$30,402	\$20,778
E042135	IT Support	31 Materials & Contracts	\$70,000	\$17,499	\$9,365	(\$8,134)
E042140	Staff Amenities	31 Materials & Contracts	\$2,000	\$498	\$740	\$242
E042170	CONTRACT EMPLOYMENT	31 Materials & Contracts	\$179,500	\$44,874	\$621	(\$44,253)
E042200	Audit Fees	31 Materials & Contracts	\$46,000	\$0	(\$33,720)	(\$33,720)
E051040	OFFICE EXPENSES	31 Materials & Contracts	\$1,000	\$249	\$177	(\$72)
E051055	Protective Clothing	31 Materials & Contracts	\$5,000	\$1,248	\$0	(\$1,248)
E051060	Communication Maintenance	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E051070	SUNDRY FIRE PREVENTION COSTS	31 Materials & Contracts	\$2,000	\$0	\$355	\$355
E052010	Dog Control Costs	31 Materials & Contracts	\$3,150	\$786	\$617	(\$169)
E052020	CAT CONTROL COSTS	31 Materials & Contracts	\$5,000	\$1,248	\$1,240	(\$8)
E052040	Pest Control	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E053010	ESL BUSH FIRE BRIGADES	31 Materials & Contracts	\$1,000	\$500	\$0	(\$500)
E053051	EMERGENCY BUILDING MAINTENANCE	31 Materials & Contracts	\$1,500	\$375	\$27	(\$348)
E053400	CCTV MAINTENANCE	31 Materials & Contracts	\$6,520	\$1,629	\$0	(\$1,629)
E074040	GROUP/REGIONAL SCHEME	31 Materials & Contracts	\$39,000	\$9,750	\$5,767	(\$3,983)
E074100	OTHER EXPENDITURE	31 Materials & Contracts	\$2,500	\$624	\$0	(\$624)
E075020	Mosquito Control	31 Materials & Contracts	\$2,500	\$624	\$0	(\$624)
E076020	ANALYTICAL EXPENSES	31 Materials & Contracts	\$1,000	\$249	\$360	\$111
E077010	COMMUNITY NURSES	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E077020	MEDICAL CENTRE	31 Materials & Contracts	\$104,500	\$26,124	\$629	(\$25,495)
E077030	AMBULANCE SERVICES	31 Materials & Contracts	\$100	\$24	\$0	(\$24)
E080100	Contribution to School	31 Materials & Contracts	\$600	\$150	\$0	(\$150)
E080110	DONATIONS	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E083100	CARE GROUP DONATIONS	31 Materials & Contracts	\$4,250	\$612	\$0	(\$612)
E084020	MEMBERSHIPS AND SUBSCRIPTIONS	31 Materials & Contracts	\$8,000	\$1,998	\$765	(\$1,233)
E084025	Advert/Printing/Promotion	31 Materials & Contracts	\$1,100	\$273	\$0	(\$273)
E084030	Computer Exp	31 Materials & Contracts	\$2,100	\$525	\$0	(\$525)
E084035	EQUIPMENT UPGRADES	31 Materials & Contracts	\$5,300	\$1,323	\$2,754	\$1,431
E084045	GARDENING AND YARD MAINTENANCE	31 Materials & Contracts	\$2,500	\$624	\$508	(\$116)
E084060	BUILDING LEASE	31 Materials & Contracts	\$840	\$210	\$0	(\$210)
E084065	Postage & Stationery	31 Materials & Contracts	\$3,200	\$798	\$439	(\$359)
E084070	REPAIRS & MAINTENANCE	31 Materials & Contracts	\$5,300	\$1,323	\$809	(\$514)
E084075	STAFF EXPENSES	31 Materials & Contracts	\$5,000	\$1,248	\$1,266	\$18
E084085	Sundry & Other	31 Materials & Contracts	\$1,600	\$399	\$31	(\$368)
E084086	FUNDRAISING	31 Materials & Contracts	\$2,000	\$498	\$0	(\$498)
E084090	Consumables	31 Materials & Contracts	\$4,500	\$1,125	\$788	(\$337)
E084095	CLEANING CONSUMABLES	31 Materials & Contracts	\$3,800	\$948	\$1,184	\$236
E092050	OTHER HOUSING MAINTENANCE	31 Materials & Contracts	\$500	\$123	\$281	\$158
E092060	KULIN RETIREMENT HOMES	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E092148	GEHA HOUSING - COSTS	31 Materials & Contracts	\$2,500	\$624	\$160	(\$464)
E092150	JOINT VENTURE HOUSING - COSTS	31 Materials & Contracts	\$12,997	\$3,249	\$11,072	\$7,823
E101020	DOMESTIC REFUSE COLLECTION	31 Materials & Contracts	\$122,004	\$30,501	\$29,316	(\$1,185)
E101021	DUDININ REFUSE COLLECTION	31 Materials & Contracts	\$2,500	\$624	\$0	(\$624)
E101022	PINGARING REFUSE COLLECTION	31 Materials & Contracts	\$13,682	\$3,420	\$3,386	(\$34)
E101030	REFUSE SITE MAINTENANCE	31 Materials & Contracts	\$3,000	\$750	\$300	(\$450)
E101040	ROEROC	31 Materials & Contracts	\$10,000	\$0	\$0	\$0
E102020	Commercial Refuse Collection	31 Materials & Contracts	\$46,668	\$11,667	\$9,772	(\$1,895)
E102030	Drum Muster	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E102420	PURCHASE OF BINS	31 Materials & Contracts	\$200	\$48	\$0	(\$48)
E106020	Town Planning Advice	31 Materials & Contracts	\$8,000	\$1,998	\$6,284	\$4,286
E106030	Town Planning Other	31 Materials & Contracts	\$4,000	\$999	\$0	(\$999)
E107031	KULIN CEMETERY	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E107032	DUDININ CEMETERY	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E107033	Pingaring Cemetery	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E107050	PUBLIC CONVENIENCES	31 Materials & Contracts	\$8,200	\$2,049	\$1,315	(\$734)
E107052	PUBLIC CONVENIENCES DUDININ	31 Materials & Contracts	\$700	\$174	\$69	(\$105)
E107053	PUBLIC CONVENIENCES PINGARING	31 Materials & Contracts	\$20,500	\$5,124	\$6,559	\$1,435
E107060	WAR MEMORIAL	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E111021	MEMORIAL HALL	31 Materials & Contracts	\$3,288	\$822	\$258	(\$564)
E111031	PINGARING HALL	31 Materials & Contracts	\$0	\$0	\$2,535	\$2,535
E112023	CHEMICALS	31 Materials & Contracts	\$5,702	\$1,425	\$0	(\$1,425)
E112026	MAINTENANCE	31 Materials & Contracts	\$13,150	\$3,285	\$943	(\$2,342)
E112028	OTHER MINOR EXPENDITURE	31 Materials & Contracts	\$3,480	\$870	\$1,336	\$466
E112029	STAFF HOUSING	31 Materials & Contracts	\$1,500	\$375	\$0	(\$375)
E112600	EVENTS	31 Materials & Contracts	\$1,350	\$336	\$0	(\$336)
E113060	Advertising and Promotion	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E113100	BANK CHARGES	31 Materials & Contracts	\$1,680	\$420	\$548	\$128
E113104	CATERING COSTS	31 Materials & Contracts	\$1,000	\$249	\$292	\$43
E113120	Cleaning Supplies	31 Materials & Contracts	\$3,000	\$750	\$1,514	\$764
E113130	IT MAINTENANCE	31 Materials & Contracts	\$0	\$0	\$330	\$330
E113210	GAS SUPPLIES	31 Materials & Contracts	\$0	\$0	\$64	\$64
E113218	Minor Equipment	31 Materials & Contracts	\$1,500	\$375	\$111	(\$264)
E113240	LICENCING COSTS	31 Materials & Contracts	\$0	\$0	\$858	\$858
E113243	Kitchen Consumables	31 Materials & Contracts	\$1,500	\$375	\$233	(\$142)
E113250	Printing, Stationery and Post	31 Materials & Contracts	\$1,000	\$249	\$98	(\$151)
E113270	REPAIRS AND MAINTENANCE	31 Materials & Contracts	\$34,300	\$8,574	\$2,747	(\$5,827)
E113272	Security Costs	31 Materials & Contracts	\$450	\$111	\$96	(\$15)
E113285	STAFF TRAINING	31 Materials & Contracts	\$1,000	\$249	\$182	(\$67)
E113295	UNIFORMS	31 Materials & Contracts	\$800	\$198	\$69	(\$129)
E113315	EVENTS	31 Materials & Contracts	\$5,000	\$1,248	\$0	(\$1,248)
E113329	Other Non-Operational Costs	31 Materials & Contracts	\$15,000	\$3,750	\$0	(\$3,750)
E113332	OVAL	31 Materials & Contracts	\$6,000	\$1,500	\$1,989	\$489
E113333	GOLF TENNIS PAVILION	31 Materials & Contracts	\$5,000	\$1,248	\$1,372	\$124
E113334	GOLF COURSE	31 Materials & Contracts	\$2,000	\$498	\$0	(\$498)
E113500	Bar Purchases	31 Materials & Contracts	\$52,000	\$12,999	\$21,015	\$8,016

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E113501	Ice and Sundry Supplies	31 Materials & Contracts	\$200	\$48	\$45	(\$3)
E113502	FREIGHT	31 Materials & Contracts	\$2,400	\$600	\$927	\$327
E113505	CANTEEN PURCHASES	31 Materials & Contracts	\$0	\$0	\$747	\$747
E113510	Bar Glassware	31 Materials & Contracts	\$0	\$0	\$96	\$96
E113540	STOCK WRITTEN OFF	31 Materials & Contracts	\$400	\$99	\$106	\$7
E114290	CONT TO VARLEY RADIO	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E116300	Railway Station Maintenance	31 Materials & Contracts	\$0	\$0	\$1,341	\$1,341
E117029	OFFICE GARDENS	31 Materials & Contracts	\$1,000	\$249	\$54	(\$195)
E117030	PUBLIC PARKS GDNS & RESERVES	31 Materials & Contracts	\$20,000	\$4,998	\$3,046	(\$1,952)
E117031	RESERVES - OTHER	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E117032	PLAYGROUND INSPECTIONS	31 Materials & Contracts	\$5,750	\$1,437	\$0	(\$1,437)
E117054	DUDININ TENNIS CLUB	31 Materials & Contracts	\$10,000	\$2,499	\$0	(\$2,499)
E117058	ALL AGES PRECINCT/VDZ/TOWN PLAYGR	31 Materials & Contracts	\$2,250	\$561	\$507	(\$54)
E117520	PINGARING GOLF CLUB	31 Materials & Contracts	\$8,000	\$1,998	\$315	(\$1,683)
E121250	Black Spot Submission Costs	31 Materials & Contracts	\$0	\$0	\$3,000	\$3,000
E121602	Traffic Signs	31 Materials & Contracts	\$7,000	\$1,749	\$0	(\$1,749)
E122010	ROAD MAINTENANCE	31 Materials & Contracts	\$65,000	\$16,248	\$21,997	\$5,749
E122121	KULIN DEPOT	31 Materials & Contracts	\$25,000	\$6,249	\$8,347	\$2,098
E122122	HOLT ROCK DEPOT	31 Materials & Contracts	\$0	\$0	\$4,383	\$4,383
E122160	Street Cleaning	31 Materials & Contracts	\$3,500	\$873	\$0	(\$873)
E122162	PINGARING STREETScape MAINTENANC	31 Materials & Contracts	\$0	\$0	\$0	\$0
E122190	Streetscape Maintenance	31 Materials & Contracts	\$8,500	\$2,124	\$0	(\$2,124)
E122200	Roman Road System	31 Materials & Contracts	\$8,853	\$0	\$9,473	\$9,473
E126280	Airstrip Maintenance	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E131040	Noxious Weeds/Pest Plants	31 Materials & Contracts	\$5,000	\$1,248	\$8,400	\$7,152
E132030	CARAVAN PARK	31 Materials & Contracts	\$6,500	\$1,623	\$1,061	(\$562)
E132040	KULIN HOSTEL	31 Materials & Contracts	\$5,000	\$1,248	\$363	(\$885)
E132100	Tourism & Area Promotion	31 Materials & Contracts	\$39,570	\$9,891	\$8,387	(\$1,504)
E133010	Group Building Scheme	31 Materials & Contracts	\$7,500	\$1,875	\$1,330	(\$545)
E133420	BCITF levy payment	31 Materials & Contracts	\$500	\$123	\$0	(\$123)
E133425	BUILDING SERVICES LEVY PAYMENT	31 Materials & Contracts	\$1,000	\$249	\$113	(\$136)
E134040	UNIFORMS	31 Materials & Contracts	\$800	\$198	\$0	(\$198)
E134050	STAFF TRAINING	31 Materials & Contracts	\$5,000	\$1,248	\$439	(\$809)
E134080	Printing & Stationery	31 Materials & Contracts	\$20,000	\$4,998	\$7,810	\$2,812
E134100	Advertising and Promotion	31 Materials & Contracts	\$2,500	\$624	\$524	(\$101)
E134110	IT MAINTENANCE & SUPPORT	31 Materials & Contracts	\$1,000	\$249	\$2,602	\$2,353
E134120	CENTRE MAINTENANCE	31 Materials & Contracts	\$5,500	\$1,374	\$127	(\$1,247)
E134130	COURSES & EVENTS	31 Materials & Contracts	\$30,000	\$7,500	\$567	(\$6,933)
E134135	EVENTS	31 Materials & Contracts	\$2,500	\$624	\$2,409	\$1,785
E134140	Library Freight	31 Materials & Contracts	\$700	\$174	\$5	(\$169)
E134150	LIBRARY COSTS	31 Materials & Contracts	\$14,000	\$3,498	\$3,649	\$151
E134200	GRANT FUNDING EXPENDITURE	31 Materials & Contracts	\$2,000	\$498	\$0	(\$498)
E134300	SUNDRY EXPENSES	31 Materials & Contracts	\$2,000	\$498	\$0	(\$498)
E136040	WATER SUPPLY (STANDPIPES)	31 Materials & Contracts	\$19,200	\$4,800	\$12,488	\$7,688
E136047	WATER SUPPLY MAINTENANCE	31 Materials & Contracts	\$7,500	\$1,875	\$0	(\$1,875)
E136100	OTHER EXPENDITURE	31 Materials & Contracts	\$0	\$0	\$1,500	\$1,500
E137060	BUILDING MAINTENANCE	31 Materials & Contracts	\$4,500	\$1,125	\$195	(\$930)
E137120	CLEANING	31 Materials & Contracts	\$0	\$0	\$97	\$97
E137130	CONSULTANCY & CONTRACTORS	31 Materials & Contracts	\$30,000	\$7,500	\$0	(\$7,500)
E138015	BLAZING SWAN EXPENDITURE	31 Materials & Contracts	\$15,000	\$0	\$0	\$0
E138020	INSURANCE & LICENSING.	31 Materials & Contracts	\$0	\$0	\$24	\$24
E139010	FUEL PURCHASES	31 Materials & Contracts	\$816,000	\$204,000	\$197,468	(\$6,532)
E139040	IT MAINTENANCE	31 Materials & Contracts	\$5,910	\$1,476	\$1,140	(\$336)
E139045	BANK CHARGES	31 Materials & Contracts	\$6,600	\$1,650	\$1,395	(\$255)
E139050	MAINTENANCE & REPAIRS	31 Materials & Contracts	\$5,400	\$0	\$2,409	\$2,409
E142700	Plant Operation Costs	31 Materials & Contracts	\$0	\$0	\$961	\$961
E143030	OFFICE EXPENSES	31 Materials & Contracts	\$16,000	\$3,999	\$1,368	(\$2,631)
E143075	FBT EXPENSE	31 Materials & Contracts	\$1,500	\$0	\$0	\$0
E143120	PROTECTIVE CLOTHING	31 Materials & Contracts	\$10,000	\$2,499	\$6,845	\$4,346
E143125	STAFF HOUSING	31 Materials & Contracts	\$28,809	\$7,200	\$8,951	\$1,751
E143126	WORKFORCE ACCOMMODATION - HOLT	31 Materials & Contracts	\$14,500	\$3,624	\$0	(\$3,624)
E143130	Removal Expenses	31 Materials & Contracts	\$5,000	\$1,248	\$0	(\$1,248)
E143140	Seminar Expenses	31 Materials & Contracts	\$17,469	\$4,365	\$1,480	(\$2,885)
E143150	HEALTH & SAFETY PROGRAM	31 Materials & Contracts	\$23,000	\$5,750	\$9,949	\$4,199
E143152	CONSULTING	31 Materials & Contracts	\$25,115	\$6,276	\$0	(\$6,276)
E144005	Tyres & Tubes	31 Materials & Contracts	\$50,000	\$12,498	\$5,932	(\$6,566)
E144010	Parts & Repairs	31 Materials & Contracts	\$170,000	\$42,498	\$59,626	\$17,128
E144020	Fuel & Oil	31 Materials & Contracts	\$429,127	\$107,280	\$134,524	\$27,244
E144030	BLADES & TYNES	31 Materials & Contracts	\$10,000	\$2,499	\$0	(\$2,499)
E144060	Expendable Tools	31 Materials & Contracts	\$2,400	\$600	\$0	(\$600)
E144070	OFFICE EXPENSES	31 Materials & Contracts	\$5,000	\$1,248	\$0	(\$1,248)
E144180	Other Minor Expenditure	31 Materials & Contracts	\$2,400	\$600	\$0	(\$600)
E144190	M.V. INSURANCE CLAIMS	31 Materials & Contracts	\$1,000	\$249	\$0	(\$249)
E144700	PLANT OPERATION COSTS	31 Materials & Contracts	\$0	\$0	\$31	\$31
		Materials & Contracts Total	\$3,287,822	\$779,992	\$726,625	(\$53,367)
E041020	MEMBERS TRAVELLING	33 Contributions/Donations/Grants	\$3,536	\$0	\$0	\$0
E041025	MEMBER'S ICT ALLOWANCE	33 Contributions/Donations/Grants	\$4,500	\$0	\$0	\$0
E041160	Subscriptions & Donations	33 Contributions/Donations/Grants	\$1,500	\$375	\$0	(\$375)
E041270	Community Contributions	33 Contributions/Donations/Grants	\$30,000	\$7,500	\$5,966	(\$1,534)
E117056	OTHER SPORTING CLUBS	33 Contributions/Donations/Grants	\$1,000	\$249	\$0	(\$249)
E134135	EVENTS	33 Contributions/Donations/Grants	\$0	\$0	\$660	\$660
		Contributions/Donations/Grants Total	\$40,536	\$8,124	\$6,626	(\$1,498)
E042046	STAFF HOUSING	42 Plant Operating Costs	\$1,000	\$249	\$256	\$7
E042053	CEO VEHICLE COSTS	42 Plant Operating Costs	\$12,000	\$3,000	\$2,686	(\$314)
E042054	POOL VEHICLE COSTS	42 Plant Operating Costs	\$4,000	\$999	\$0	(\$999)
E042700	PLANT OPERATION COSTS	42 Plant Operating Costs	\$0	\$0	\$1,610	\$1,610
E051070	SUNDRY FIRE PREVENTION COSTS	42 Plant Operating Costs	\$1,500	\$0	\$595	\$595
E053700	Plant Operation Costs	42 Plant Operating Costs	\$8,000	\$1,998	\$4,660	\$2,662
E075020	Mosquito Control	42 Plant Operating Costs	\$500	\$123	\$3,078	\$2,955

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E080100	Contribution to School	42	Plant Operating Costs	\$0	\$140	\$140
E092150	JOINT VENTURE HOUSING - COSTS	42	Plant Operating Costs	\$1,000	\$249	(\$751)
E102020	Commercial Refuse Collection	42	Plant Operating Costs	\$7,000	\$1,988	\$5,012
E107031	KULIN CEMETERY	42	Plant Operating Costs	\$1,590	\$396	\$1,194
E107053	PUBLIC CONVENIENCES PINGARING	42	Plant Operating Costs	\$0	\$0	\$0
E113332	OVAL	42	Plant Operating Costs	\$11,000	\$2,748	\$8,252
E113334	GOLF COURSE	42	Plant Operating Costs	\$2,500	\$624	\$1,876
E113701	PLANT OPERATION COSTS	42	Plant Operating Costs	\$20,000	\$4,998	\$15,002
E117030	PUBLIC PARKS GDNS & RESERVES	42	Plant Operating Costs	\$0	\$0	\$0
E122010	ROAD MAINTENANCE	42	Plant Operating Costs	\$395,570	\$98,892	\$296,678
E122121	KULIN DEPOT	42	Plant Operating Costs	\$1,000	\$249	\$751
E122162	PINGARING STREETScape MAINTENANC	42	Plant Operating Costs	\$0	\$0	\$0
E138040	BUSH RACES CONTRIBUTION	42	Plant Operating Costs	\$0	\$0	\$0
E141010	PRIVATE WORKS	42	Plant Operating Costs	\$7,500	\$1,875	\$5,625
E142700	Plant Operation Costs	42	Plant Operating Costs	\$12,000	\$3,000	\$9,000
E143095	WORKS MANAGER, WORKS SUPERVISOR	42	Plant Operating Costs	\$45,000	\$11,250	\$33,750
E143125	STAFF HOUSING	42	Plant Operating Costs	\$0	\$0	\$0
E144010	Parts & Repairs	42	Plant Operating Costs	\$0	\$0	\$0
E144290	ALLOCATED TO WORKS & SERVICES	42	Plant Operating Costs	(\$930,195)	(\$232,548)	(\$697,647)
E148299	LESS DEPRECIATION ALLOCATED	42	Plant Operating Costs	(\$501,552)	(\$125,388)	(\$376,164)
			Plant Operating Costs Total	(\$900,587)	(\$225,537)	(\$675,050)
			Total Materials & Contracts	\$2,427,771	\$562,579	\$1,865,192
E136040	WATER SUPPLY (STANDPIPES)	36	Utilities	\$0	\$1,725	\$1,725
			Utilities Total	\$0	\$1,725	\$1,725
E042046	STAFF HOUSING	47	Telephone & Internet	\$0	\$135	\$135
E042049	CEO UTILITIES	47	Telephone & Internet	\$2,500	\$624	\$1,876
E042080	TELEPHONE	47	Telephone & Internet	\$11,780	\$2,943	\$8,837
E051040	OFFICE EXPENSES	47	Telephone & Internet	\$6,000	\$1,500	\$4,500
E053010	ESL BUSH FIRE BRIGADES	47	Telephone & Internet	\$0	\$0	\$0
E077020	MEDICAL CENTRE	47	Telephone & Internet	\$2,500	\$624	\$1,876
E084080	TELEPHONE	47	Telephone & Internet	\$1,050	\$261	\$789
E092050	OTHER HOUSING MAINTENANCE	47	Telephone & Internet	\$0	\$0	\$0
E112030	TELEPHONE	47	Telephone & Internet	\$1,800	\$450	\$1,350
E113290	TELEPHONE	47	Telephone & Internet	\$2,100	\$525	\$1,575
E113332	OVAL	47	Telephone & Internet	\$0	\$0	\$0
E122122	HOLT ROCK DEPOT	47	Telephone & Internet	\$0	\$0	\$0
E132030	CARAVAN PARK	47	Telephone & Internet	\$500	\$123	\$377
E134060	TELEPHONE	47	Telephone & Internet	\$1,500	\$375	\$1,125
E139040	IT MAINTENANCE	47	Telephone & Internet	\$0	\$0	\$0
E139050	MAINTENANCE & REPAIRS	47	Telephone & Internet	\$1,800	\$450	\$1,350
E143030	OFFICE EXPENSES	47	Telephone & Internet	\$2,000	\$498	\$1,502
E143125	STAFF HOUSING	47	Telephone & Internet	\$0	\$0	\$0
E143126	WORKFORCE ACCOMMODATION - HOLT	47	Telephone & Internet	\$500	\$123	\$377
E144061	TELEPHONE	47	Telephone & Internet	\$2,400	\$600	\$1,800
			Telephone & Internet Total	\$36,430	\$9,096	\$27,334
E042046	STAFF HOUSING	48	Electricity	\$8,500	\$2,124	\$6,376
E042049	CEO UTILITIES	48	Electricity	\$0	\$0	\$0
E042180	UTILITIES	48	Electricity	\$3,500	\$873	\$2,627
E077020	MEDICAL CENTRE	48	Electricity	\$3,500	\$873	\$2,627
E084040	ELECTRICITY/GAS/WATER	48	Electricity	\$6,000	\$1,500	\$4,500
E092050	OTHER HOUSING MAINTENANCE	48	Electricity	\$1,500	\$375	\$1,125
E092150	JOINT VENTURE HOUSING - COSTS	48	Electricity	\$2,000	\$501	\$1,499
E107050	PUBLIC CONVENIENCES	48	Electricity	\$2,500	\$624	\$1,876
E107052	PUBLIC CONVENIENCES DUDININ	48	Electricity	\$550	\$135	\$415
E107053	PUBLIC CONVENIENCES PINGARING	48	Electricity	\$1,000	\$249	\$751
E111021	MEMORIAL HALL	48	Electricity	\$1,800	\$450	\$1,350
E111031	PINGARING HALL	48	Electricity	\$100	\$24	\$76
E111032	DUDININ HALL	48	Electricity	\$100	\$24	\$76
E112024	ELECTRICITY	48	Electricity	\$39,780	\$9,945	\$29,835
E113180	ELECTRICITY	48	Electricity	\$19,000	\$4,749	\$14,251
E113332	OVAL	48	Electricity	\$4,500	\$1,125	\$3,375
E113333	GOLF TENNIS PAVILION	48	Electricity	\$0	\$0	\$0
E122121	KULIN DEPOT	48	Electricity	\$4,000	\$999	\$3,001
E122122	HOLT ROCK DEPOT	48	Electricity	\$0	\$0	\$0
E122150	STREET LIGHTING	48	Electricity	\$20,425	\$5,106	\$15,319
E132030	CARAVAN PARK	48	Electricity	\$8,000	\$1,998	\$6,002
E132040	KULIN HOSTEL	48	Electricity	\$1,500	\$375	\$1,125
E132050	INFORMATION BAY	48	Electricity	\$400	\$99	\$301
E134070	ELECTRICITY	48	Electricity	\$5,000	\$1,248	\$3,752
E136040	WATER SUPPLY (STANDPIPES)	48	Electricity	\$0	\$0	\$0
E137050	ELECTRICITY	48	Electricity	\$2,500	\$624	\$1,876
E139050	MAINTENANCE & REPAIRS	48	Electricity	\$1,750	\$435	\$1,315
E143125	STAFF HOUSING	48	Electricity	\$12,500	\$3,123	\$9,377
E143126	WORKFORCE ACCOMMODATION - HOLT	48	Electricity	\$1,200	\$300	\$900
			Electricity Total	\$151,605	\$37,878	\$113,727
E042046	STAFF HOUSING	49	Water	\$7,000	\$1,749	\$5,251
E042180	UTILITIES	49	Water	\$1,300	\$324	\$976
E051070	SUNDRY FIRE PREVENTION COSTS	49	Water	\$0	\$0	\$0
E053010	ESL BUSH FIRE BRIGADES	49	Water	\$0	\$0	\$0
E053051	EMERGENCY BUILDING MAINTENANCE	49	Water	\$650	\$162	\$488
E077020	MEDICAL CENTRE	49	Water	\$500	\$123	\$377
E084040	ELECTRICITY/GAS/WATER	49	Water	\$0	\$0	\$0
E092050	OTHER HOUSING MAINTENANCE	49	Water	\$3,500	\$873	\$2,627
E092148	GEHA HOUSING - COSTS	49	Water	\$5,500	\$1,374	\$4,126
E092150	JOINT VENTURE HOUSING - COSTS	49	Water	\$16,000	\$3,999	\$12,001
E107052	PUBLIC CONVENIENCES DUDININ	49	Water	\$200	\$48	\$152
E107053	PUBLIC CONVENIENCES PINGARING	49	Water	\$200	\$48	\$152
E107060	WAR MEMORIAL	49	Water	\$500	\$123	\$377
E111021	MEMORIAL HALL	49	Water	\$250	\$60	\$190

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E111031	PINGARING HALL	49 Water	\$100	\$24	\$6	(\$18)
E111032	DUDININ HALL	49 Water	\$100	\$24	\$0	(\$24)
E112025	WATER	49 Water	\$11,400	\$2,850	\$231	(\$2,619)
E112029	STAFF HOUSING	49 Water	\$3,500	\$873	\$552	(\$321)
E113332	OVAL	49 Water	\$10,000	\$2,499	\$328	(\$2,171)
E116100	KULIN MUSEUM	49 Water	\$400	\$99	\$0	(\$99)
E117029	OFFICE GARDENS	49 Water	\$500	\$123	\$85	(\$38)
E117030	PUBLIC PARKS GDNS & RESERVES	49 Water	\$4,000	\$999	\$641	(\$358)
E117052	DUDININ SPORTSGROUND	49 Water	\$2,000	\$498	\$0	(\$498)
E122121	KULIN DEPOT	49 Water	\$2,000	\$498	\$215	(\$283)
E122122	HOLT ROCK DEPOT	49 Water	\$0	\$0	\$0	\$0
E132030	CARAVAN PARK	49 Water	\$7,500	\$1,875	\$718	(\$1,157)
E132040	KULIN HOSTEL	49 Water	\$3,500	\$873	\$262	(\$611)
E132050	INFORMATION BAY	49 Water	\$0	\$0	\$0	\$0
E136040	WATER SUPPLY (STANDPIPES)	49 Water	\$43,000	\$10,749	\$4,107	(\$6,642)
E137040	WATER	49 Water	\$1,600	\$399	\$255	(\$144)
E143125	STAFF HOUSING	49 Water	\$23,400	\$5,850	\$3,665	(\$2,186)
E143126	WORKFORCE ACCOMMODATION - HOLT	49 Water	\$1,000	\$249	\$0	(\$249)
E144050	WATER USAGE	49 Water	\$1,500	\$375	\$0	(\$375)
		Water Total	\$151,100	\$37,740	\$16,908	(\$20,832)
E042046	STAFF HOUSING	50 Gas	\$1,500	\$375	\$1,269	\$894
E092050	OTHER HOUSING MAINTENANCE	50 Gas	\$0	\$0	\$0	\$0
E092150	JOINT VENTURE HOUSING - COSTS	50 Gas	\$1,500	\$375	\$132	(\$243)
E113210	GAS SUPPLIES	50 Gas	\$1,870	\$465	\$0	(\$465)
E132040	KULIN HOSTEL	50 Gas	\$1,500	\$375	\$1,165	\$790
E143125	STAFF HOUSING	50 Gas	\$3,500	\$873	\$1,410	\$537
		Gas Total	\$9,870	\$2,463	\$3,976	\$1,513
E113240	LICENCING COSTS	51 Licensing	\$1,805	\$450	\$0	(\$450)
E142105	LICENSING & INSURANCE	51 Licensing	\$350	\$87	\$0	(\$87)
E144015	INSURANCE & LICENCE	51 Licensing	\$22,500	\$22,500	\$11,656	(\$10,844)
		Licensing Total	\$24,655	\$23,037	\$11,656	(\$11,381)
		Total Utilities	\$373,660	\$110,214	\$74,108	(\$36,106)
E042047	Depreciation CEO Housing	34 Depreciation	\$3,600	\$900	\$0	(\$900)
E042048	Depreciation DCEO Housing	34 Depreciation	\$6,000	\$1,500	\$0	(\$1,500)
E042053	CEO VEHICLE COSTS	34 Depreciation	\$0	\$0	\$0	\$0
E042054	POOL VEHICLE COSTS	34 Depreciation	\$0	\$0	\$0	\$0
E042298	Office Depreciation	34 Depreciation	\$18,350	\$4,587	\$0	(\$4,587)
E042700	PLANT OPERATION COSTS	34 Depreciation	\$0	\$0	\$0	\$0
E051298	Depreciation	34 Depreciation	\$79,058	\$0	\$0	\$0
E053298	Depreciation	34 Depreciation	\$14,390	\$3,597	\$0	(\$3,597)
E084298	Depreciation	34 Depreciation	\$0	\$0	\$0	\$0
E092160	Depreciation - Joint Venture	34 Depreciation	\$5,409	\$1,350	\$0	(\$1,350)
E092180	Depreciation Community Bank Hs	34 Depreciation	\$5,279	\$1,317	\$0	(\$1,317)
E092298	Depreciation	34 Depreciation	\$9,136	\$2,283	\$0	(\$2,283)
E101298	Depreciation	34 Depreciation	\$706	\$174	\$0	(\$174)
E102298	Depreciation	34 Depreciation	\$0	\$0	\$0	\$0
E107298	Depreciation	34 Depreciation	\$15,477	\$3,867	\$0	(\$3,867)
E110298	Depreciation	34 Depreciation	\$43,151	\$10,785	\$0	(\$10,785)
E111298	Depreciation	34 Depreciation	\$39,339	\$9,834	\$0	(\$9,834)
E112298	Depreciation	34 Depreciation	\$70,518	\$17,628	\$0	(\$17,628)
E113298	Depreciation	34 Depreciation	\$143,120	\$35,778	\$0	(\$35,778)
E116298	DEPRECIATION	34 Depreciation	\$1,675	\$417	\$0	(\$417)
E117298	Depreciation	34 Depreciation	\$13,230	\$3,306	\$0	(\$3,306)
E121298	Depreciation	34 Depreciation	\$2,017,971	\$504,492	\$0	(\$504,492)
E122298	Depreciation	34 Depreciation	\$11,940	\$2,985	\$0	(\$2,985)
E126298	Depreciation	34 Depreciation	\$7,382	\$1,845	\$0	(\$1,845)
E132298	Depreciation	34 Depreciation	\$38,417	\$9,603	\$0	(\$9,603)
E134298	Depreciation	34 Depreciation	\$63,102	\$15,774	\$0	(\$15,774)
E136298	DEPRECIATION	34 Depreciation	\$2,141	\$534	\$0	(\$534)
E137298	DEPRECIATION	34 Depreciation	\$8,306	\$2,076	\$0	(\$2,076)
E139298	DEPRECIATION	34 Depreciation	\$9,014	\$2,253	\$0	(\$2,253)
E142298	Depreciation	34 Depreciation	\$1,238	\$309	\$0	(\$309)
E143298	Depreciation	34 Depreciation	\$30,187	\$7,545	\$0	(\$7,545)
E144298	Depreciation	34 Depreciation	\$501,552	\$125,388	\$0	(\$125,388)
		Depreciation Total	\$3,159,688	\$770,127	\$0	(\$770,127)
E042051	INTEREST ON LOAN 1 (ADMINSTRATION	35 Interest Expenses	\$32,626	\$8,154	(\$1,552)	(\$9,706)
		Interest Expenses Total	\$32,626	\$8,154	(\$1,552)	(\$9,706)
E041150	INSURANCES	32 Insurance Expenses	\$4,862	\$2,430	\$2,431	\$1
E042025	ADMINISTRATION HOUSING ALLOWANCE	32 Insurance Expenses	\$0	\$0	(\$913)	(\$913)
E042030	INSURANCE	32 Insurance Expenses	\$34,854	\$17,427	\$17,427	\$0
E042046	STAFF HOUSING	32 Insurance Expenses	\$2,291	\$570	\$1,462	\$892
E051050	FIRE INSURANCE	32 Insurance Expenses	\$33,222	\$16,610	\$16,611	\$1
E053051	EMERGENCY BUILDING MAINTENANCE	32 Insurance Expenses	\$2,020	\$1,010	\$1,010	\$0
E053400	CCTV MAINTENANCE	32 Insurance Expenses	\$166	\$82	\$83	\$1
E084016	Insurance - Workers Comp	32 Insurance Expenses	\$7,643	\$3,821	\$3,821	\$0
E084050	Insurance	32 Insurance Expenses	\$2,523	\$1,262	\$1,262	(\$0)
E092050	OTHER HOUSING MAINTENANCE	32 Insurance Expenses	\$689	\$344	\$1,137	\$793
E092148	GEHA HOUSING - COSTS	32 Insurance Expenses	\$2,159	\$1,079	\$1,187	\$108
E092150	JOINT VENTURE HOUSING - COSTS	32 Insurance Expenses	\$3,812	\$1,906	\$2,097	\$191
E101030	REFUSE SITE MAINTENANCE	32 Insurance Expenses	\$200	\$100	\$100	\$0
E106030	Town Planning Other	32 Insurance Expenses	\$2,427	\$1,213	\$1,213	\$0
E107031	KULIN CEMETERY	32 Insurance Expenses	\$145	\$72	\$72	\$0
E107050	PUBLIC CONVENIENCES	32 Insurance Expenses	\$306	\$153	\$153	\$0
E107052	PUBLIC CONVENIENCES DUDININ	32 Insurance Expenses	\$129	\$65	\$65	(\$0)
E107053	PUBLIC CONVENIENCES PINGARING	32 Insurance Expenses	\$360	\$180	\$180	\$0
E111021	MEMORIAL HALL	32 Insurance Expenses	\$935	\$467	\$467	\$0
E111031	PINGARING HALL	32 Insurance Expenses	\$483	\$242	\$242	(\$0)
E111032	DUDININ HALL	32 Insurance Expenses	\$989	\$494	\$494	\$0
E111033	JITARNING HALL	32 Insurance Expenses	\$396	\$198	\$198	(\$0)

Shire of Kulin
STATEMENT OF OPERATING
(Nature & Type)

For the period ended 30 September 2023

COA	Description		Original Budget	YTD Budget	YTD Actual	Var.
			\$	\$	\$	\$
E112027	INSURANCE	32	\$19,347	\$9,673	\$9,673	\$0
E112029	STAFF HOUSING	32	\$720	\$360	\$396	\$36
E113220	INSURANCE	32	\$26,148	\$13,074	\$13,074	\$0
E113331	BOWLING GREENS	32	\$799	\$399	\$399	\$0
E113333	GOLF TENNIS PAVILION	32	\$1,667	\$834	\$834	(\$0)
E113350	WORKERS COMPENSATION	32	\$4,313	\$2,156	\$2,156	\$0
E116100	KULIN MUSEUM	32	\$289	\$145	\$145	(\$0)
E117030	PUBLIC PARKS GDNS & RESERVES	32	\$287	\$143	\$143	\$0
E117054	DUDININ TENNIS CLUB	32	\$3,089	\$1,545	\$1,545	(\$0)
E117058	ALL AGES PRECINCT/VDZ/TOWN PLAYGR	32	\$2,198	\$1,099	\$1,099	\$0
E117520	PINGARING GOLF CLUB	32	\$1,391	\$696	\$696	(\$0)
E122121	KULIN DEPOT	32	\$5,616	\$2,808	\$2,808	(\$0)
E122122	HOLT ROCK DEPOT	32	\$0	\$0	\$238	\$238
E132030	CARAVAN PARK	32	\$506	\$253	\$253	\$0
E132040	KULIN HOSTEL	32	\$3,734	\$1,867	\$1,867	(\$0)
E134030	INSURANCE	32	\$15,976	\$7,988	\$7,988	\$0
E137030	INSURANCE	32	\$818	\$409	\$409	(\$0)
E138020	INSURANCE & LICENSING	32	\$0	\$0	\$0	\$0
E139030	INSURANCE & LICENSING	32	\$839	\$420	\$420	(\$0)
E142020	Community Bus Shed	32	\$61	\$30	\$31	\$1
E143025	WORKERS COMPENSATION INSURANCE	32	\$51,592	\$25,796	\$26,709	\$913
E143030	OFFICE EXPENSES	32	\$0	\$0	\$0	\$0
E143060	Insurance on Works	32	\$27,316	\$13,658	\$13,658	\$0
E143125	STAFF HOUSING	32	\$7,103	\$3,551	\$3,392	(\$159)
E143126	WORKFORCE ACCOMMODATION - HOLT	32	\$476	\$117	\$0	(\$117)
E144015	INSURANCE & LICENCE	32	\$72,260	\$36,129	\$36,356	\$227
	Insurance Expenses Total		\$347,156	\$172,875	\$175,089	\$2,214
E030999	General Admin Allocated	39	\$51,528	\$12,879	\$11,827	(\$1,052)
E032999	General Admin Allocated	39	\$5,195	\$1,296	\$1,007	(\$289)
E041999	General Admin Allocated	39	\$161,989	\$40,497	\$19,833	(\$20,664)
E042999	General Admin Allocated	39	(\$1,545,761)	(\$386,439)	(\$258,237)	\$128,202
E051999	General Admin Allocated	39	\$17,875	\$4,467	\$2,841	(\$1,626)
E052999	General Admin Allocated	39	\$10,852	\$2,712	\$1,988	(\$724)
E053999	General Admin Allocated	39	\$7,086	\$1,770	\$1,136	(\$634)
E074999	General Admin Allocated	39	\$3,405	\$849	\$568	(\$281)
E075999	General Admin Allocated	39	\$3,405	\$849	\$568	(\$281)
E076999	General Admin Allocated	39	\$3,405	\$849	\$568	(\$281)
E077999	General Admin Allocated	39	\$9,255	\$2,313	\$1,575	(\$738)
E080999	General Admin Allocated	39	\$5,330	\$1,332	\$878	(\$454)
E082999	General Admin Allocated	39	\$10,735	\$2,682	\$1,730	(\$952)
E084999	General Admin Allocated	39	\$58,536	\$14,631	\$9,555	(\$5,076)
E092999	General Admin Allocated	39	\$12,157	\$3,039	\$2,040	(\$999)
E101999	General Admin Allocated	39	\$7,439	\$1,857	\$1,317	(\$540)
E102999	General Admin Allocated	39	\$7,439	\$1,857	\$1,317	(\$540)
E106999	General Admin Allocated	39	\$13,872	\$3,465	\$2,479	(\$986)
E107999	General Admin Allocated	39	\$10,858	\$2,712	\$1,704	(\$1,008)
E110999	General Admin Allocated	39	\$11,013	\$2,751	\$1,911	(\$840)
E111999	General Admin Allocated	39	\$8,407	\$2,100	\$1,446	(\$654)
E112999	General Admin Allocated	39	\$18,073	\$4,518	\$3,176	(\$1,342)
E113999	General Admin Allocated	39	\$17,744	\$4,434	\$2,996	(\$1,438)
E116999	General Admin Allocated	39	\$3,864	\$966	\$646	(\$320)
E117999	GENERAL ADMIN ALLOCATED	39	\$15,596	\$3,897	\$2,711	(\$1,186)
E122999	General Admin Allocated	39	\$671,086	\$167,769	\$114,218	(\$53,551)
E123999	General Admin Allocated	39	\$18,882	\$4,719	\$3,305	(\$1,414)
E126999	General Admin Allocated	39	\$3,167	\$789	\$516	(\$273)
E131999	General Admin Allocated	39	\$3,405	\$849	\$568	(\$281)
E132999	General Admin Allocated	39	\$62,192	\$15,546	\$11,053	(\$4,493)
E133999	General Admin Allocated	39	\$11,859	\$2,964	\$2,143	(\$821)
E134999	General Admin Allocated	39	\$68,583	\$17,145	\$11,337	(\$5,808)
E136999	General Admin Allocated	39	\$14,719	\$3,678	\$2,737	(\$941)
E137999	General Admin Allocated	39	\$7,586	\$1,896	\$1,317	(\$579)
E138999	General Admin Allocated	39	\$22,996	\$5,748	\$3,770	(\$1,978)
E139999	GENERAL ADMIN ALLOCATED	39	\$24,123	\$6,030	\$4,235	(\$1,795)
E141999	General Admin Allocated	39	\$7,251	\$1,812	\$1,240	(\$572)
E142999	General Admin Allocated	39	\$4,578	\$1,143	\$801	(\$342)
E143999	General Admin Allocated	39	\$124,072	\$31,017	\$20,272	(\$10,745)
E144999	General Admin Allocated	39	\$26,203	\$6,549	\$4,906	(\$1,643)
	Activity Based Costing Total		\$0	(\$63)	(\$0)	\$63
E123297	LOSS ON SALE OF ASSET	45	\$0	\$0	\$0	\$0
	Loss Asset Disposal Total		\$0	\$0	\$0	\$0
	Grand Total		(\$4,605,756)	(\$5,254,589)	(\$4,734,350)	\$520,768
					(\$4,734,350)	
					(\$0)	

RES-01 Crown Reserves

Version 1 - 11/10/2018

The information provided in this guide is not intended to amount to legal advice. Professional assistance may be required to determine the most appropriate action to protect your legal rights. Please read our [Terms of Use \(/land-and-property/land-transactions-hub/land-transaction-policy-and-procedure-guides/#accordion754b33c47554cdc97b3b9ac0353d3a3\)](#) on the Land Titles Registration policy and procedure guides web page. Landgate accepts no responsibility where parties print this guide and seek to rely on information that is out of date.

1. Overview

A reserve is Crown land that has been set aside for a particular purpose in the public interest. It is a form of tenure of Crown land and is not an interest in land.

Part 4 of the *Land Administration Act 1997* (LAA) provides the legislative basis for the creation, management, amendment and cancellation of reserves of Crown land. Before 30 March 1998, reserves were created under Part III of the Land Act 1933 or the Land Act 1898 and were created by proclamation in the Government Gazette. Any land reserved under s.29 of the Land Act 1933 and remaining so reserved immediately before 30 March 1998, was transitioned into the LAA and taken to be reserves created under s.41 of the LAA (Clause 14(2) Schedule 2 LAA). New reserves are now created by Ministerial Order under the LAA or by other legislative powers set out in an Act, for example, reserves may also be created under the Conservation and Land Act 1984.

There are 3 main types of reserves that can be created over Crown land under the LAA by the Minister for Lands:

1. Reserves
2. Class A reserves
3. Mall reserves

2. Class A Reserves

Class A reserves afford the greatest degree of protection for reserves of Crown land created under the LAA. The A classification is used solely to protect areas of high conservation or high community value.

Where a Class A reserve is to be amended, cancelled, have the purpose or classification changed, or an easement is to be granted over it, the Department of Planning, Lands and Heritage must follow the protocols set out in the LAA. This may include tabling the proposal in parliament and/or advertising in a newspaper circulating throughout the State.

3. Mall Reserves

The LAA provides for a statutory form of reserve known as a Mall reserve under s.59 of the LAA. The Minister for Lands may create this form of statutory tenure by Ministerial Order at the request of a Local Government within its district. Mall reserves will most commonly be created over existing roads.

Any road within a land parcel will be automatically closed upon creation of the mall reserve. Once created as a mall reserve, any land within a mall is treated as if it were a road for the purpose of access and installing, maintaining or removing public utility services.

Registration of a Ministerial Order to cancel a mall reserve automatically dedicates the land as a road, cancels a Management Order and repeals any by-laws made in respect to the mall reserve. Any land that was not already pre-existing road before the creation of a mall reserve, will be dedicated as a road upon the cancellation of a mall

reserve. Any encumbrances on the land must be removed prior to any cancellation.

4. Class B Reserves

Class B reserves were created under the Land Act 1933. Those class B reserves remaining under the Land Act 1933 continue and remain so classified as if the Act had not been repealed. Class B reserves cannot be created under the LAA.

Class B reserves can only be cancelled by the Governor by proclamation in accordance with s.31(2) of the Land Act 1933, by order made under the LAA (see clause 14(6)(a) of schedule 2 LAA).

The Minister for Lands may continue to deal with Class B reserves created under the Land Act 1933 provided that, should the reservation be required to be cancelled, the Minister must make an order under the LAA and also present a special report to both Houses of Parliament setting out the reasons for the cancellation and the purpose to which the land is intended to be used.

[\(scroll to top\)](#)

5. Management Orders

A reserve is usually placed under the care, control and management of a state government agency, local government authority or incorporated community group by way of a Management Order registered against the relevant parcels of Crown land within a reserve and endorsed on the Crown land titles.

A Management Order is a statutory right to manage and control Crown land in accordance with the Management Order granted under the LAA. They place reserves in trust with management bodies on behalf of the public and do not constitute an interest in the land.

Management Orders may contain conditions on the use and development of the reserve and may grant the management body certain powers to deal with the land, such as the power to lease and/or license.

A management body cannot grant easements or covenants over Crown land and cannot be a grantee of an easement that benefits the land (dominant tenement) the subject of the management order.

A management body must be a legal entity or Minister responsible for an Act. Where the name of a management body is to be amended, the Department of Planning, Lands and Heritage will need to lodge a Revocation of Management Order, followed by a new Management Order.

A Management Order must be over the whole of a reserve and cannot be limited to part of the land in a reserve. A Management Order that includes a time limit must also include a statement that the Management Order will be revoked by document. The term will not be shown on the Crown land title or on the reserve register and the Management Order will remain on the Crown land title and reserve register until revoked.

A reserve is not always placed under the care, control and management of a management body. Such reserves are known as unmanaged reserves and remain under the administration of the Minister for Lands.

6. Vesting of Crown Reserves or Crown Land

There are a number of other Acts in Western Australia that empower a reserve or Crown land to be vested in an agency for the purposes of an Act. Once a reserve or Crown land has been vested under other written law, the power to then undertake transactions in respect of that reserve or Crown land will depend upon the powers contained in the respective legislation and whether any other powers under the LAA can be exercised in relation to that land.

Where a vesting created under another Act is required to be recorded on a Crown land title, the responsible agency is to inform Landgate in writing of the legal identity and address of the vesting body, the section number and Act that creates the vesting and where gazettal was part of the requirement of the vesting, a copy of the relevant page from

the government gazette. Landgate will then create and register a Sundry document to record the vesting on the Crown land title. The same procedure can be utilised where a registered vesting is required to be removed from a Crown land title.

Reserves or Crown land that are vested under other written law are usually managed in accordance with the powers and functions of the statutory authority in whom the reserve or Crown land is vested under that written law.

However, as the land is Crown land as defined in the LAA, the Minister for Lands does have certain powers to deal with that land. The Minister for Lands exercises those powers so they do not inhibit or conflict with the powers of the particular Minister or statutory authority vested with the control and administration of the reserve or Crown land by that other written law.

Any powers exercised by the Minister for Lands under the LAA (e.g. creation of an easement) in such instances should only be done with the consent and knowledge of the vestee.

Examples of other Acts that may generate the vesting of Crown land include the Conservation and Land Act 1984, the Marine and Harbours Act 1981, the Port Authorities Act 1999 and the Aboriginal Affairs Planning Authority Act 1972.

7. Revocation of Management Orders

Management Orders may be revoked where the reserve has not been appropriately managed, where it is in the public interest to revoke the Management Order or by agreement with the management body.

Where the Minister considers it is in the public interest to revoke the Management Order, all existing interests or caveats created under the Management Order will continue to exist (s.50(4)(b) LAA) and the Minister becomes the Primary Interest Holder of those interests or caveats. For example, where a lease was granted by a management body and continues to exist, the State of Western Australia becomes the lessor.

Where an agreement has been made with the management body for a revocation of the Management Order or where the reserve has not been appropriately managed and the Management Order is to be revoked, an interest or caveat created under the Management Order, will not continue to subsist unless the Revocation of Management Order made by the Minister for Lands expressly provides for the continuation of that interest or caveat (s.50(4)(a) LAA).

Where a reserve is affected by an increase in area, a change of purpose or any other change where the existing Management Order was originally created under the Land Act 1933, the Department of Planning, Lands and Heritage will usually lodge a Revocation of Management Order, followed by a new Management Order.

8. Change of Purpose of Reserve

The Minister for Lands has power under s.51 of the LAA to change the purpose of a reserve by Ministerial Order lodged and registered with the Registrar of Titles under the TLA.

Management Orders usually state the purpose of the reserve within the document so where a reserve purpose is changed, any Management Order over the reserve is usually revoked before the Change of Reserve Purpose document is registered as the purpose stated in the Management Order may no longer be compatible with the new purpose of the reserve. A new Management Order stating the new purpose of the reserve may follow the Change of Reserve Purpose document.

Where a Class A reserve purpose is being changed, the Department of Planning, Lands and Heritage is responsible for tabling the proposal in parliament and advertising in a newspaper circulating throughout the State.

9. Amendment of Reserve

Reserves may be amended by Ministerial Order under s.51 of the LAA and the amendment is effected by the lodgement and registration of an Amendment of Reserve document. The reserve amendment may entail a lot being included or excluded or may require a subdivision of lots already within the reserve.

Where a reserve with Management Order is being amended, the Department of Planning, Lands and Heritage may or may not lodge simultaneously, a revocation and new Management Order, depending on the extent of the amendment.


Where a Class A reserve or a reserve for the purpose of conservation park or national park is being amended, the Department of Planning, Lands and Heritage must follow the protocols set out in the LAA. This may include tabling the proposal in parliament and/or advertising in a newspaper circulating throughout the State.

10. Cancellation of Reserve

The Minister for Lands has power under s.51 of the LAA to cancel a reserve by Ministerial Order lodged and registered with the Registrar of Titles under the TLA. Any Management Order over the reserve must be revoked before the Reserve Cancellation document may be registered.

Where a Class A reserve is being cancelled, the Department of Planning, Lands and Heritage is responsible for tabling the proposal in parliament and advertising in a newspaper circulating throughout the State.

[\(scroll to top\)](#)

<p>DRAFT LOCAL PLANNING POLICY</p> <p>EXEMPTION TO REQUIREMENT FOR DEVELOPMENT APPROVAL NON-HABITABLE FARM BUILDINGS & INCIDENTAL FARM STRUCTURES</p> <div style="text-align: center;">  <p>The Kulin Shire Council logo features a stylized blue diamond shape with a white swoosh and the text 'kulin shire council' and 'the kulin region'.</p> </div>	
Responsible Officer	Chief Executive Officer
Council Resolution Number	
Council Resolution Date	
Next Scheduled Review	
Relevant Local Government Documents	<ul style="list-style-type: none"> • Shire of Kulin Local Planning Scheme No. 2 • Shire of Kulin Policy Manual
Relevant Legislation	<ul style="list-style-type: none"> • <i>Planning and Development Act 2005</i> • <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>

1. CITATION

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations). This policy may be cited as ‘Policy No.10 – Exemption to Requirement for Development Approval for Non-Habitable Farm Buildings and Incidental Farm Structures’.

2. INTRODUCTION

Under the terms of the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015* and the Shire of Kulin Local Planning Scheme No.2 development approval is required from the local government to construct non-habitable farm buildings and incidental farm structures on all ‘Rural’ zoned land used for extensive agricultural purposes (i.e. broadacre cropping and grazing).

Clauses 61(1)b and 61(2)g in Part 7 of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* expressly state that an exemption to the need for development approval can be provided by a local government for any works and/or uses specified in a local planning policy adopted under a local planning scheme.

There is a strong case for preparing and adopting a local planning policy to provide an exemption to the need for development approval for non-habitable farm buildings and incidental farm structures on any land classified ‘Rural’ zone in the Shire of Kulin used for extensive agricultural purposes given the significant size of most rural landholdings and the limited impact such development typically has on the rural environment.

The proposed exemption to the need for development approval is likely to prove highly beneficial as it will:

- a) assist local growers develop their properties more easily by reducing the regulatory burden and associated cost of having to seek and obtain the local government’s development approval in each and every instance as is currently the case; and
- b) allow the local government’s administration to focus its attention on other more important regulatory requirements and reduce the time and costs associated with processing development applications.

3. INTENT

The intent of this policy is to provide an exemption to the need for development approval for the construction and use of non-habitable farm buildings and incidental farm structures on all 'Rural' zoned land in the Shire of Kulin municipal district used for extensive agricultural purposes (i.e. broadacre cropping and grazing) subject to compliance with a number of acceptable development criteria.

It should be noted this policy does not negate or override the need for a building permit approval under the *Building Act 2011* and associated regulations as may be required depending upon the type and class of any structure proposed to be constructed.

4. OBJECTIVES

The objectives of this policy are to:

- 4.1 Facilitate the development of non-habitable farm buildings and incidental farm structures on all 'Rural' zoned land used for extensive agricultural purposes (i.e. broadacre cropping and grazing) without the need for development approval subject to compliance with a number of acceptable development criteria;
- 4.2 Provide details of all criteria that must be satisfied to ensure an acceptable standard of development is achieved that does not detrimentally affect the amenity of the locality or the natural environment; and
- 4.3 Assist local growers develop their properties more easily by reducing the regulatory burden and associated cost of having to seek and obtain the local government's development approval in each and every instance as is currently the case.

5. DEFINITIONS

Abattoir - Premises used commercially for the slaughtering of animals for the purposes of consumption as food products.

Animal Establishment - Premises used for the breeding, boarding, training or caring of animals for commercial purposes but does not include intensive animal husbandry or veterinary centre.

Biodiversity Conservation – The conservation and protection of biodiversity and biodiversity components (i.e. native species, habitats, ecological communities, genes, ecosystems and ecological processes).

Basic Raw Materials - Sand (including silica sand), clay, hard rock, limestone (including metallurgical limestone), agricultural lime, gravel, gypsum and other construction and road building materials.

Extensive Agriculture - Premises used for the raising of stock or crops but does not include intensive agriculture or intensive animal husbandry.

Farm Buildings – Non-habitable buildings and structures or parts of non-habitable buildings and structures that are used for the storage of agricultural machinery and equipment, fertiliser, agricultural produce grown on the land and the keeping and/or rearing of animals and livestock.

Habitable Building – A permanent or temporary structure on land that is fully or partially enclosed, has at least one wall of solid material and a roof of solid material and is used for a purpose that involves the use of the interior of the structure by people for living, working, studying or being entertained.

Heritage-Protected Place – As defined in the *Planning and Development (Local Planning Schemes) Regulations 2015*, typically a place on the State or Local Heritage List or in a heritage area defined by the Scheme maps.

Incidental Farm Structures – A non-habitable structure that is associated with but incidental to any agricultural use or rural pursuit and includes, but is not limited to, external fixtures, fences and gates, dams, soaks and associated infrastructure, water storage tanks, lean-to's, silos, vehicle access and loading ramps, animal holding pens, water and feed troughs.

Intensive Agriculture – Premises used for trade or commercial production purposes, including outbuildings and earthworks, associated with any of the following:

- (a) the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;
- (b) the establishment and operation of plant or fruit nurseries;
- (c) the development of land for irrigated fodder production or irrigated pasture (including turf farms);
- (d) aquaculture.

Intensive Animal Husbandry - Premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) or other livestock in feedlots, sheds or rotational pens.

Non-Habitable Building - A permanent or temporary structure on land that is not used for a purpose that involves the use of the interior of the structure by people for living, working, studying or being entertained.

Outbuilding – An enclosed non-habitable structure that is detached from any dwelling.

Rural Land Use – Land uses that are rural in nature and that support and are associated with primary production, basic raw material extraction, biodiversity conservation, natural resource management, public purposes (e.g. prisons, cemeteries, public utilities and waste management facilities) and the protection of landscapes and views.

Rural Pursuit – Premises, other than premises used for extensive agriculture or intensive agriculture that are used by an occupier of the premises to carry out any of the following activities if carrying out of the activity does not involve permanently employing a person who is not a member of the occupier's household:

- (a) the rearing, agistment, stabling or training of animals;
- (b) the keeping of bees;
- (c) the sale of produce grown solely on the premises.

Trade Supplies – Premises used to sell by wholesale or retail, or to hire, assemble or manufacture any materials, tools, equipment, machinery or other goods used for the following purposes including goods which may be assembled or manufactured off the premises:

- (a) automotive repairs and servicing;
- (b) building including repair and maintenance;
- (c) industry;
- (d) landscape gardening;
- (e) provision of medical services;
- (f) primary production;
- (g) use by government departments or agencies, including local government.

Tree Farm – Land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the *Carbon Rights Act 2003* section 5.

Winery – Premises used for the production of viticultural produce and associated sale of the produce.

6. GENERAL APPLICATION OF THE POLICY

- 6.1 This policy applies to all land in the local government's municipal district classified 'Rural' zone in the Shire of Kulin Local Planning Scheme No.2 that has or is proposed to be developed and used for extensive agricultural purposes (i.e. broadacre cropping and grazing).
- 6.2 This policy is effective from the date of publication by the local government in accordance with clause 87, Part 12, Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and may be amended or revoked at the discretion of the local government.
- 6.3 If a provision of this policy is inconsistent with the Shire of Kulin Local Planning Scheme No.2, the Scheme prevails. This policy is not part of the Scheme and does not bind the local government in respect of any determination made pursuant to the Scheme. The local

government shall however have due regard for the provisions of this policy and its objectives before making any determination.

7. LIMITATIONS

This Local Planning Policy does not apply to the following:

- a) non-habitable buildings and incidental structures on all 'Rural' zoned land used for rural purposes including but not limited to abattoirs, animal establishments, basic raw material extraction, biodiversity conservation, intensive agriculture, intensive animal husbandry, natural resource management, public purposes including prisons, cemeteries, public utilities and waste management facilities, rural pursuits/hobby farms, trade supplies, tree farms or wineries;
- b) non-habitable buildings and incidental structures on all 'Rural' zoned land used for non-rural purposes; and
- c) non-habitable buildings or structures associated with any residential development on 'Rural' zoned land including outbuildings (i.e. sheds), external fixtures, boundary walls or fences, decks, patios, pergolas, verandas, shade sails, garages, carports or swimming pools for which an exemption to the need for development approval is already provided in Schedule A of the Shire of Kulin Local Planning Scheme No.2 subject to compliance with a number of acceptable development criteria.

8. POLICY PROVISIONS

8.1 Exemption

Development approval is not required for the development of non-habitable farm buildings and/or incidental farm structures on any land classified 'Rural' zone lawfully used for extensive agricultural purposes subject to compliance with all of the following acceptable development criteria:

- a) The relevant lot comprises a total area greater than 20 hectares.
- b) Are sited on any lot in accordance with the following minimum lot boundary setbacks:
 - Front - 20.0 metres
 - Rear - 15.0 metres
 - Side - 5.0 metres
- c) Do not alter or affect existing waterways or water table/s or involve the removal of any existing native vegetation, including vehicle access arrangements, unless otherwise approved by the Department of Water and Environmental Regulation or an express exemption is applicable under other legislation.
- d) Are not located on any portion of any land designated by the Department of Water and Environmental Regulation as being flood prone.
- e) Are not located in a heritage-protected place or any special control area listed in Part 5 of Local Planning Scheme No.2.
- f) Are sited and oriented in order to minimise their visual impact on the local landscape with ridgelines or hilltops to be avoided.
- g) All external materials, finishes and colours complement and harmonise with the surrounding environment and the existing development on the land.
- h) All stormwater runoff is contained and disposed on-site and not directed towards, or has scope to negatively impact upon, any immediately adjoining property or any environmentally sensitive areas on or off-site. In the case of fertiliser storage sheds, these shall be located at least 50 metres from the edge of any waterway, wetland or creek line.
- i) Any proposed new dam wall is not more than three (3) metres in height.
- j) No new vehicle access is required or proposed to a State road under the care, control and management of Main Roads WA.

8.2 Non-Compliance and Requirement for Development Approval

ATTACHMENT 5

Where any proposed new non-habitable farm building and/or incidental farm structure does not comply with the acceptable development criteria listed in clause 8.1 above, an application for development approval shall be prepared and submitted to the local government pursuant to the specific requirements of Part 7 of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for formal consideration and determination prior to the commencement of development.

DRAFT LOCAL PLANNING POLICY

WORKFORCE ACCOMMODATION



Responsible Officer	Chief Executive Officer
Council Resolution Number	
Council Resolution Date	
Next Scheduled Review	
Relevant Local Government Documents	<ul style="list-style-type: none"> • Shire of Kulin Local Planning Scheme No.2 • Shire of Kulin Policy Manual
Relevant Legislation	<ul style="list-style-type: none"> • <i>Planning and Development Act 2005</i> • <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>

1. CITATION

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations). This policy may be cited as 'Local Planning Policy No.11 – Workforce Accommodation'.

2. INTRODUCTION

Under the terms of the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015* and the Shire of Kulin Local Planning Scheme No.2 development approval is required from the local government to develop and/or use any land for workforce accommodation purposes unless an exemption to the need for approval is applicable under the *Planning and Development Act 2005*, the *Mining Act 1978* or any State Agreement Acts.

The *Planning and Development (Local Planning Schemes) Regulations 2015* define 'Workforce Accommodation' as premises, which may include modular or relocatable buildings, used:

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

Workforce accommodation is common throughout regional Western Australia and is becoming more prevalent in the Wheatbelt Region, particularly for seasonal and part time employment associated with the agricultural sector and other current and emerging industrial, tourism and commercial enterprises.

The local government acknowledges workforce accommodation is economically critical infrastructure that may be required in a short timeframe, and therefore flexibility will be required in certain instances. It recognises however that workforce accommodation is by definition only temporary in nature, typically developed at minimal cost, has lower levels of amenity than sites containing permanent accommodation, and can give rise to land use conflict and environmental harm if poorly located and/or managed.

This policy has therefore been formulated to guide the preparation, processing and determination of development applications and statutory referrals for workforce accommodation on all land in the Shire of Kulin and control its location, design, servicing, management, duration, decommissioning and rehabilitation or re-use in accordance with the aims and objectives of the local government's local planning framework.

3. INTENT

The intent of this policy is to:

- a) guide the preparation, processing and determination of development applications and statutory referrals for workforce accommodation on all land in the Shire of Kulin municipal district; and
- b) control the location, design, servicing, management, duration, decommissioning and rehabilitation or re-use of workforce accommodation in accordance with the aims and objectives of the local government's local planning framework.

4. OBJECTIVES

The objectives of this policy are to:

- i) Provide a clear and practical planning framework for the consideration and determination of development applications for workforce accommodation;
- ii) Specify the information required to be provided by proponents when preparing development applications and the key matters required to be addressed;
- iii) Require proponents to clearly demonstrate the need for workforce accommodation and the lack of availability or impracticality of alternative accommodation options;
- iv) Encourage the accommodation of workers in more integrated forms of town-based accommodation wherever possible, preferably using new or established dwellings, or other properties approved for short-term accommodation purposes (i.e. hotel, motel, bed and breakfast accommodation etc.);
- v) Support the development of workforce accommodation on 'Rural' zoned land for major short-term construction projects or agricultural and other approved land uses where it can be demonstrated it will not lead to the loss or fragmentation of productive agricultural land and will not adversely, detrimentally or prejudicially affect the use, or continued use, of the land for agricultural or other approved uses;
- vi) Protect productive agricultural land or environmentally sensitive areas by preventing the development of workforce accommodation where it may compromise these areas and their attributes;
- vii) Ensure workforce accommodation avoids the potential for land use conflict and achieves a high standard of amenity as well as appropriate functionality commensurate with the development's lifespan and location;
- viii) Ensure workforce accommodation is appropriately located and integrated into the surrounding local environment through physical design and management measures which encourage and promote social cohesion and inclusivity and do not negatively impact the amenity of the area;
- ix) Ensure workforce accommodation is served by all key essential service infrastructure;
- x) Specify the period of approval for workforce accommodation based on its nature and purpose and the local government's requirements to extend the term of approval;
- xi) Specify the circumstances under which temporary workforce accommodation for a period not exceeding 12 months may be supported by the local government without the need for development approval; and
- xii) Provide details of the local government's expectations and requirements for the decommissioning and rehabilitation or adaptive re-use of work force accommodation developments.

5. DEFINITIONS

Amenity – All those factors which combine to form the character of an area and include the present and likely future amenity. Amenity includes the livability, comfort or quality of a place which makes it pleasant and agreeable to be in for individuals and the community. Amenity is essential in the public, communal and private domains and includes the enjoyment of sunlight, views, privacy and quiet. It also includes protection from pollution (i.e. noise, dust, odour, light).

Complex Application —

- a) an application for approval of development that is a use of land if the use is not specifically referred to in the zoning table for the Scheme in respect of the zone in which the development is located; or
- b) an application of a kind identified elsewhere in the Scheme, or in a local planning policy, as a complex application for development approval.

Construction Workforce – Workers that may be required to be brought into a locality for undertaking the construction phase of a project or during maintenance shut-downs, outside of what would otherwise be considered the operational phase of the project.

Development – The development or use of any land, including:

- a) any demolition, erection, construction, alteration of or addition to any building or structure on the land;
- b) the carrying out on the land of any excavation or other works;
- c) in the case of a place to which a protection order made under the Heritage Act 2018 Part 4 Division 1 applies, any act or thing that:
 - i) is likely to change the character of that place or the external appearance of any building; or
 - ii) would constitute an irreversible alteration of the fabric of any building.

Development Application – An application under a planning scheme, or under an interim development order, for approval of development.

Dwelling – A building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.

Grouped Dwelling – A **dwelling** that is one of a group of two or more **dwellings** on the same lot such that no dwelling is placed wholly or partly vertically above or below another, except where special conditions of landscape or topography dictate otherwise, and includes a dwelling on a survey strata with common property.

Local Government – Shire of Kulin.

Operational Workforce – Workers required to operate a facility or project on a full or part-time basis inclusive of support staff such as cooks, cleaners, maintenance personnel and the like.

Scheme – Shire of Kulin Local Planning Scheme No.2.

Short-Term Accommodation – Temporary accommodation provided either continuously or from time to time with no guest accommodated for periods totalling more than 3 months in any 12 month period.

Single House – A **dwelling** standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property.

Workers – Employees, contractors and sub-contractors engaged with a worksite or project.

Workforce Accommodation – Premises, which may include modular or relocatable buildings, used:

- a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a **temporary basis**; and
- b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

6. GENERAL APPLICATION OF THE POLICY

- 6.1 This Policy applies to all development applications for 'Workforce Accommodation', as defined under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), within the local government's municipal district.
- 6.2 This Policy also provides guidance for the consideration of workforce accommodation proposals under other legislation referred to the local government for comment.
- 6.3 This policy is effective from the date of publication by the local government in accordance with clause 87, Part 12, Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015* and may be amended or revoked at the discretion of the local government.

- 6.4 If a provision of this policy is inconsistent with the Shire of Kulin Local Planning Scheme No.2, the Scheme prevails. This policy is not part of the Scheme and does not bind the local government in respect of any determination made pursuant to the Scheme. The local government shall however have due regard for the provisions of this policy and its objectives before making any determination.

7. LIMITATIONS

- 7.1 The local government recognises the provisions within this Policy cannot be unilaterally imposed on any development approved pursuant to State Agreements ratified by Acts of Parliament or the *Mining Act 1978*. It is acknowledged that such proposals are exempt to the extent that the provisions of those Acts override the *Planning and Development Act 2005* and the Shire of Kulin Local Planning Scheme No.2. However, the local government may be informed by and seek to influence any recommendation or decision, based on this Policy.
- 7.2 It is not intended for this Policy to be applied retrospectively to any existing approved development, except where a development application is required by the local government to amend an existing approval.
- 7.3 This policy does not apply to existing or proposed new single houses or grouped dwellings used to accommodate up to six (6) workers.
- 7.4 This policy does not negate or override the need to obtain approvals and comply with the standards and requirements of the *Caravan Parks and Camping Grounds Act 1997* and associated regulations and/or the *Construction Camp Regulations* prepared pursuant to the *Health (Miscellaneous Provisions) Act 1911* where applicable.

8. DEVELOPMENT APPLICATION REQUIREMENTS

- 8.1 In addition to the information requirements prescribed in clause 63 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the local government's Development Application Checklist, all development applications for workforce accommodation must be accompanied by the following information:
- i) Details of the underlying need for and purpose of the proposed development (i.e. whose workforce is intended to be housed and why the workforce cannot be housed in existing town-based accommodation);
 - ii) Details confirming the maximum number of workers proposed to be accommodated on the land and for what period of time;
 - iii) Details of the location of the work site(s) the occupants of the workforce accommodation will be employed;
 - iv) Details confirming if and how the development will be staged and the likely date of commencement of works, completion and occupancy;
 - v) Details confirming what essential services are available and will be provided to the site;
 - vi) Details confirming the period of time the workforce accommodation is anticipated to be in place or will be operational for;
 - vii) Details of any prior consultation with the local community, local government, other government agencies and key essential service providers;
 - viii) Details of any immediate and ongoing community benefit the development will provide;
 - ix) A detailed Management Plan demonstrating how the development will be effectively and appropriately managed and by whom. The Management Plan should address:
 - how noise, dust, odour, light spill and litter will be managed;
 - how any conflicts with owners and/or occupiers of land within the vicinity of the site will be addressed and within what timeframe;
 - how all vehicle parking will be managed and controlled;
 - how the consumption of alcohol and any associated anti-social behaviour will be managed and controlled (if applicable);
 - ongoing maintenance of and repairs to the facility;

- bushfire management;
 - emergency evacuation measures/procedures; and
 - who will be directly responsible for implementing the strategies contained in the Management Plan including their contact details.
- x) Details confirming:
- when the workforce accommodation will be decommissioned;
 - any improvements that shall remain in place following decommissioning;
 - arrangements for the decommissioning and rehabilitation of the site including likely timeframes; and
 - what assets may be transferred to public or private ownership where this has been agreed / committed to.
- 8.2 If the proposed workforce accommodation will be developed on land designated by the Fire and Emergency Services Commissioner as being bushfire prone, the application must be accompanied by suitable information demonstrating compliance with the specific requirements of State Planning Policy 3.7 entitled 'Planning in Bushfire Prone Areas' and the associated guidelines.

9. POLICY PROVISIONS

9.1 General

- 9.1.1 The use class 'workforce accommodation' is not expressly listed in the Zoning Table of Local Planning Scheme No.2. As such, any application for development approval will be assessed and processed as a 'complex application' in accordance with the specific requirements of clause 18(4) of the Scheme.
- 9.1.2 All development applications for 'workforce accommodation' will be advertised for public comment for 28 days in accordance with the requirements of clause 64 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it applies specifically to complex applications.
- 9.1.3 Workforce accommodation should not be construed as a long-term solution for workers or as a permanent housing alternative. The use is by definition only temporary in nature unless otherwise approved by the local government.
- 9.1.4 Workforce accommodation should not be seen as an alternative accommodation option to generate lease or rental income.

9.2 Need

- 9.2.1 Proposals for new workforce accommodation facilities, requests to extend approval periods for existing workforce accommodation facilities or proposals to increase the number of beds associated with existing facilities must be accompanied by information that demonstrates need and the lack of availability or impracticality of alternative town-based accommodation options.
- 9.2.2 Assertions that there is adequate demand for workforce accommodation to support business investment which are not substantiated with demonstrable demand will not be accepted as the basis for demonstrating need for workforce accommodation.

9.3 Location

- 9.3.1 Due to the potential for land use conflict, the local government will have due regard for the type and scale of surrounding land uses and associated impacts and the local community's views before determining a development application for workforce accommodation or proposals under other legislation referred to the local government for comment.
- 9.3.2 The local government does not support the development of workforce accommodation in circumstances where permanent accommodation arrangements are readily and practically available within existing townsites and in reasonable proximity to the workplace. The preference is for workers to be accommodated in more integrated forms of town-based accommodation wherever possible, preferably new or established dwellings or other

properties approved for short-term accommodation purposes (i.e. hotel, motel, bed and breakfast accommodation and the like).

- 9.3.3 Notwithstanding clause 9.3.2 above, the local government may approve the development of workforce accommodation on 'Rural' zoned land to support major short-term construction projects, or the continuation of agricultural or other approved rural or industrial land uses, where it can be demonstrated it will be consistent with and not compromise the aims and objectives of the local government's local planning framework.
- 9.3.4 Workforce accommodation on 'Rural' zoned land shall:
- have a minimum setback of 20 metres from front, side and rear boundaries unless otherwise required and approved by the local government;
 - be clustered in close proximity to existing dwellings and/or other buildings where possible;
 - be appropriately setback from existing productive agricultural land and buildings thereon to avoid land use conflicts such as spray drift, dust, odour and noise;
 - located to avoid the loss or fragmentation of productive agricultural land; and
 - not adversely, detrimentally or prejudicially affect the use, or continued use, of the land or any adjoining land for agricultural or other approved purposes.
- 9.3.5 Workforce accommodation on land classified 'Commercial' or 'General Industry' zone shall be incidental to the predominant approved use of the land and located at the rear of the lot, behind the primary land use to allow for appropriate screening from view from adjoining and other nearby properties, including public places.
- 9.3.6 Development approval will not be granted where the local government considers there may be potential for significant land use conflict between the workforce accommodation and any existing use on the land or any adjoining land.

9.4 Design

- 9.4.1 All buildings and structures proposed to be used for workforce accommodation purposes are required to be of scale, form and appearance (including materials and colours) that do not detract from the amenity and desired character of the immediate locality. The standard of development must be commensurate to its location and existing development in the immediate locality.
- 9.4.2 The development of workforce accommodation on any land classified 'Residential', 'Urban Development' or 'Rural Townsite' zone using typical transportable camp buildings and layouts, including dongas and sea containers, will generally not be supported by the local government due to inconsistencies with the aims and objectives of this policy. Any approval granted by the local government will be in exceptional circumstances only and should not be construed as being a precedent for development of this type/form in these zones.
- 9.4.3 The use of second-hand transportable structures for workforce accommodation purposes will only be supported by the local government where the proponent clearly demonstrates the structures are in good condition, fit for purpose and will not have a detrimental impact on the visual amenity of the immediate locality.
- 9.4.4 As a minimum, workforce accommodation developments shall be provided with the following essential facilities:
- ablutions, including showers, toilets, laundry and associated facilities;
 - a clearly designated covered and/or sheltered main entry area;
 - an outdoor activity area, of which all or part may be covered or shaded;
 - kitchen/cooking facilities or a commercial kitchen and eating area/s;
 - suitably located, sized and screened clothes drying area/s;
 - suitably located, sized, screened and secure storage areas for the belongings of workers residing in the accommodation and equipment and other materials required for the management, maintenance and upkeep of the development; and
 - at least one easily accessible, appropriately located and screened area for the collection and storage of rubbish, including bin washdown facilities.

ATTACHMENT 6

- 9.4.5 Workforce accommodation should be appropriately screened by vegetation or other means, to the satisfaction of the local government when deemed necessary. If a proposed workforce accommodation development will be highly visible from a major road or have an adverse effect on any adjoining and other nearby properties, including public places, the local government may require a Landscaping Plan detailing hard and vegetated landscaping and ongoing maintenance regimes. Wherever possible, natural vegetation should be retained in any development scenario unless its removal is required for safety and/or bushfire management purposes.
- 9.4.6 Internal pedestrian access is to be provided to and between all workforce accommodation buildings and facilities by way of adequately paved pathways to the satisfaction of the local government.
- 9.4.7 Where workers have or are provided with access to private vehicles, one (1) car parking space shall be provided on-site for every two (2) workers (or part thereof) proposed to be accommodated within the development. The car parking spaces required are to be maintained at all times for the exclusive use of workers accommodated on the land to the satisfaction of the local government.
- 9.4.8 All internal roads and accessways are to be designed and constructed to the satisfaction of the local government to ensure the safe and convenient movement of all vehicles. The local government will have due regard for *Australian Standard AS/NZS 2890.1:2004* entitled 'Parking Facilities – Part 1: Off-Street Car Parking' (as amended) and any advice and recommendations provided by Main Roads WA when required.
- 9.4.9 The layout and arrangement of workforce accommodation developments should minimise the impacts of noise and headlight glare of vehicles to bedrooms and major habitable rooms of existing dwellings on adjoining and other nearby properties.
- 9.4.10 Adequate external lighting shall be provided to allow for pedestrian and vehicular safety and security throughout the development. All external lighting shall be designed and installed so as not to adversely impact adjoining and other nearby properties.
- 9.5 Essential Services
- 9.5.1 Arrangements shall be made with the relevant service provider to ensure a reticulated water supply is provided to service the needs of a workforce accommodation development, including infrastructure required for firefighting purposes.
- 9.5.2 Where a reticulated water supply service is not available, suitable arrangements shall be made to the specifications and satisfaction of the local government to provide an adequate supply of water for human consumption and firefighting purposes.
- 9.5.3 All tanks and vessels used for the storage of water for human consumption shall have sufficient capacity to ensure a minimum of 80 litres of water per person per day is available at all times.
- 9.5.4 All tanks and vessels used for the storage of water for human consumption shall be constructed and covered to prevent water stored from becoming polluted or contaminated.
- 9.5.5 All water stored for human consumption shall be maintained at all times to the satisfaction of the local government and in accordance with the *Australian Drinking Water Guidelines* published by the National Health and Medical Research Council.
- 9.5.6 Arrangements shall be made with the relevant service provider to ensure workforce accommodation development is served by reticulated sewerage disposal infrastructure where this service is immediately available. Where reticulated sewerage disposal infrastructure is not immediately available, suitable arrangements shall be made to the specifications and satisfaction of the local government or the Department of Health to provide an adequate on-site effluent disposal system.
- 9.5.7 All stormwater runoff from a workforce accommodation development shall be contained and disposed on-site and not directed towards, or have scope to negatively impact upon, any immediately adjoining property or any environmentally sensitive areas on or off-site. The preparation and implementation of a detailed Stormwater Drainage Management Plan

prepared by a suitably qualified person may be required as a condition of development approval.

9.6 Management

9.6.1 The local government will only grant development approval for workforce accommodation where it is satisfied the proposed development will be effectively and appropriately managed at all times in accordance with an approved Management Plan.

9.6.2 The local government may require the proponent of any workforce accommodation development to enter into a deed of agreement with the local government to ensure full compliance with an approved Management Plan.

9.6.3 Workforce accommodation may only be occupied by workers who are employed as part of the employment generating business enterprise or industry for which the accommodation is required.

9.6.4 Workforce accommodation may not be rented, leased or used by any other person / entity or for any other purpose unless otherwise approved by the local government.

9.7 Duration of Development Approval

9.7.1 Development approvals for workforce accommodation will generally be subject to a temporary approval of up to 5 years. The specific time limit set in each case will however have regard to the purpose of the workforce accommodation (i.e. construction or operational staff). It should not be assumed that a 5 year approval period will be granted in all cases.

9.7.2 In considering the period of time for which development approval is granted for workforce accommodation, the local government will consider the timeframe requested by the proponent and the tenure arrangements for the land.

9.7.3 At the conclusion of the approved timeframe for any given workforce accommodation development, the development approval will expire and the use shall immediately cease.

9.7.4 Any proposal to extend the term of approval for workforce accommodation development will require the preparation and lodgement of a new development application with the local government prior to expiry of any development approval current at the time. All applications will be assessed and determined in accordance with the standards and requirements of the local government's local planning framework applicable at the time.

9.7.5 The local government may consider a written request for temporary workforce accommodation for a period not exceeding 12 months without the need for development approval pursuant to the exemptions afforded by clauses 61(1) and (2) in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* subject to the proponent demonstrating compliance with the standards and requirements of the Scheme and this policy.

9.8 Decommissioning and Rehabilitation or Adaptive Re-Use

9.8.1 Workforce accommodation that is only required and approved for a certain period of time will be required to be decommissioned at the end of the project, unless the buildings can be re-used for another land use and have been designed to be adaptive. Approval for the re-use of the accommodation and associated facilities will need to be sought from the local government through the development application or statutory referral process.

9.8.2 In the case where the owner/operator of workforce accommodation intends to sell or reuse the land and workforce accommodation buildings thereon for another use post completion of a project, the development shall be decommissioned within 6 months if the land is not sold and/or remains idle and unused for a period of 12 months.

9.8.3 The local government will require all improvements associated with a workforce accommodation development to be decommissioned and removed from the land at the end of the approval term and the land reinstated to its natural condition insofar as practicable prior to the commencement of development. A condition may be imposed on any development approval granted requiring the preparation and submission of a

Decommissioning and Rehabilitation Plan at an appropriate time for consideration and endorsement by the local government.

- 9.8.4 The local government may require the proponent of any workforce accommodation development to enter into a deed of agreement with the local government to ensure full compliance with an approved Decommissioning and Rehabilitation Plan.

GENERAL COMPLIANCE CHECKLIST SEPTEMBER 2023

Class	Task	Date	Frequency	Detail	Yes/No
EMFS	Annual Report Preparation/Adoption	1/09/2023	Annual	Report to be prepared and submitted to the Auditor by 30th September	Yes
EMCS	Wreath for Anzac service Bush Races	Sept	Annual	Determine which Councillor or community member will be laying wreath	Yes
MESS	FOI Statement	Sept	Annual	Send FOI Statement to Commissioner when produced in Annual Report	No
MESS/EMW	Bushfire Firebreak Inspections	1/09/2023	Annual	Firebreak / clean-up reminders to townsite properties. Remind residents to slash grass and clean up	Yes
CEO/MESS	Election Timeline	Sept	Biennial	Open nominations, complete owners & occupiers roll. Electoral Officers Declarations - sign & submit	Yes
CEO/MESS	Election Timeline	Sept	Biennial	CEO to certify Owners & Occupiers roll before 36th day. Complete consolidated roll by 22 day	Yes
MESS	Elections	1/10/2023	Biennial	Take photo of new Council	Yes
MESS	Bushfire Firebreaks	1/09/2023	Annual	Send out firebreak reminder to rural property owners - Advertise in Update	Yes
MESS	Bushfire Permit To Burn Books	1/09/2023	Annual	Check stocks of Permit books	Yes
MESS	Bushfire Protective Clothing	1/09/2023	Annual	Check stocks of fire fighting protective clothing and place order	Yes
CEO/MESS	Bushfire Restricted Burning Period commencement	1/09/2023		Provides the power to vary the closure of the restricted burning period or the associated prescribed conditions by up to 14 days (or further periods of up to 14 days) and prescribes advertising requirements.	Yes
CEO	Transport R2R	September	Annual	Roads to Recovery Reporting. Annual report for R2R due (unaudited)	Yes
EMFS	Audit Committee to Meet Quarterly	September	Quarterly	Include agenda for September Council Meeting	Yes
EMFS	Financial Statements - submit to Auditor	30/09/2023	Annual	Last date for submission to Auditor and selection of Audit date	Yes
EMW	Local Government Road Assets & Expenditure Report	October	Annual	Submit Report to WALGA	
EMFS	Cat Registration Tags	30/09/2023	Annual	Check sufficient tags of correct year - reorder	Yes
EMFS	Dog/Cat License Renewals due	30/09/2023	Annual	Licenses expire 31 October - reminders early in month for known late payers	Yes
EMFS	Retirement homes – request write off of rates		Annual	Agenda Item and letter	Yes
EMFS	CBH Ex Gratia Rates	30/09/2023	Annual	Invoice CBH	Yes
EMW	Commodity Route Submissions	31/10/2023	Annual	Submit MCA's for Jobs by year for RRG Technical Committee assessment	
EMW	Check town blocks for wild oats	30/09/2023	Annual	Send notice to clean up as required	Yes

GENERAL COMPLIANCE CHECKLIST SEPTEMBER 2023

EMW	Check public toilets prior to KBR	15/09/2023	Annual	Anything need replacing - toilet seats, hand towel dispenser etc	Yes
EMW	Road Construction & Maintenance Review	01/09/23	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
Tech	Administration Building Monthly Inspection	30/09/2023	Monthly	Fiona	Yes
Tech	Kerbside Rubbish Collection	30/09/2023	Annual	Advertise and organise collection	Yes
Tech	Occupational Health Safety Meeting	31/09/2023	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget	Yes
EHO	Waste Authority Annual Waste Census due by September	1/09/2023	Annual		
EHO	Food Act - Annual report on testing	28/10/2023	Annual	Annual report on food sampling testing	