

# Minutes for October 2021



# ORDER OF BUSINESS

## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS

1:00pm Jean McInnes JP, All New and Re-elected Councillor Declarations

**Election of President and Deputy President** - CEO will declare the position of President vacant and call for nominations.

A written nomination for the position of President has been received from Cr Grant Robins

**Elected President when sworn-in, will call nominations for Deputy President.**

A written nomination for the position of Deputy President has been received from Cr Brad Smoker

Additional nominations can be received on the meeting day and an election will be held in accordance with Schedule 2.3, Local Government Act 1995.

## 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

## 3 PUBLIC QUESTION TIME

## 4. DECLARATIONS OF INTEREST BY MEMBERS

- 4.1 Declarations of Financial Interest
- 4.2 Declarations of Proximity Interest
- 4.3 Declarations of Impartiality Interest

## 5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

## 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- 6.1 Shire of Kulin - Ordinary Meeting
- 6.2 Freebairn Recreation Centre Club Committee – 9<sup>th</sup> September 2021
- 6.3 LEMC Meeting Minutes – 30<sup>th</sup> September

## 7 MATTERS REQUIRING DECISION

- 7.1 List of Accounts – September 2021
- 7.2 Financial Reports & Operating Income and Expenditure Details – September 2021
- 7.3 Councillors Portfolios and Representation

## 8 COMPLIANCE

- 8.1 Compliance Reporting – General Compliance September 2021
- 8.2 Compliance Reporting – Delegations Exercised September 2021

## 9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

## 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

- 11.1 Tender Evaluation – Supply and Lay of Asphalt

## 12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

- 12.1 Confidential Item – CEO Contract

## 13 DATE AND TIME OF NEXT MEETING

## 14 CLOSURE OF MEETING

# Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 20 October 2021 commencing 1:15pm

## 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1:15pm Jean McInnes JP, All New and Re-elected Councillor Declarations.

### Announcement from Vacating President, Cr West

Welcome to Clinton Mullan and Troy Gangell on their election to the Shire Council – Troy is unavailable this week but will be doing his Declaration when he returns.

Congratulations to Grant, Brad and Michael on being re-elected.

Cr West, thanked wife Peta West for her support throughout his time as a councillor and as the Shire President.

Thanks for Noel Mason & Garrick Yandle for their help and support during his terms.

Thanks to the Cassi-Dee Lewis for all her support and help.

Thanks to Nicole Thompson and Fiona Jasper for all their help and support through my term, much appreciated.

Thanks to the Admin Staff at the Shire, Taryn Scadding, Trish Mahe, Fiona Murphy, Christina Meier, Nicole Poletti.

Thanks to Len & Judd Hobson and all the outside staff for everything that they do.

Thanks to the People of Kulin, surrounding Shires, Councillors and Community groups for their continued support.

The experience of being Kulin Shire President has been one that has been enriching and rewarding.

**Election of President and Deputy President** - CEO will declare the position of President vacant and call for nominations.

A written nomination for the position of President has been received from Cr Grant Robins

### **Elected President when sworn-in, will call nominations for Deputy President.**

A written nomination for the position of Deputy President has been received from Cr Brad Smoker

Additional nominations can be received on the meeting day and an election will be held in accordance with Schedule 2.3, Local Government Act 1995.

## 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

### Attendance

G Robins	President	Central Ward
B Smoker	Deputy President	West Ward
BD West	Councillor	West Ward
L Varone	Councillor	East Ward
R Bowey	Councillor	Town Ward
MS Lucchesi	Councillor	Central Ward
C Mullan	Councillor	West Ward
JK Noble	Councillor	Town Ward
G Yandle	CEO	
C Lewis	DCEO	
J Hobson	Works Manager	
F Jasper	Executive Support Officer	

### Apologies

Taryn Scadding	Community Service Manager
----------------	---------------------------

### Leave of Absence

Nil

## 3. PUBLIC QUESTION TIME

Nil

## 4. DECLARATIONS OF INTEREST BY MEMBERS

Nil

## 5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

## **6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Shire of Kulin Ordinary Meeting – 15<sup>th</sup> September 2021

**01/1021**

**Moved Cr Lucchesi Seconded Cr Noble that the minutes of the Ordinary Council Meeting held on 15 September 2021 be confirmed as a true and correct record.**

**Carried 8/0**

Freebairn Recreation Club Committee Minutes – 9<sup>th</sup> September 2021

**02/1021**

**Moved Cr West Seconded Cr Varone that the minutes of the Freebairn Recreation Centre Club Meeting be received.**

**Carried 8/0**

LEMC Meeting Minutes – 30<sup>th</sup> September 2021

**03/1021**

**Moved Cr Noble Seconded Cr Smoker that the minutes of the LEMC Meeting be received.**

**Carried 8/0**

## 7 MATTERS REQUIRING COUNCIL DECISION

### 7.1 List of Accounts – September 2021

---

**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.06  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:** 12.01  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached is the list of accounts paid during the month of September 2021, for Council's consideration.

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That September payments being cheque no.'s 466-467 (Trust), 37372 - 37375; EFT No's 18268 - 18392, DD7894.1 – DD7917.10 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,219,276.05 be received.

**VOTING REQUIREMENTS:**

Simple majority required.

**04/1021**

Moved Cr West Seconded Cr Lucchesi that September payments being cheque no.'s 466-467 (Trust), 37372 - 37375; EFT No's 18268 - 18392, DD7894.1 – DD7917.10 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,219,276.05 be received.

Carried 8/0

Cr Lucchesi Declaration of Indirect Financial Interest in Item 7.1 – Jilakin Earthmoving

### 7.2 Financial Reports & Operating Income and Expenditure Details – September 2021

---

**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.01  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:** 12.01  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached are the financial reports for the periods ending 30 September 2021. In addition to the financial reports the Operating Income and Expenditure details are provided for information is the Shire's detailed accounts.

**BACKGROUND & COMMENT:**

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council endorse the monthly financial statements for the periods ending 30 September 2021 and that Council receive the attached accounts for information.

**VOTING REQUIREMENTS:**

Simple majority required.

05/1021

Moved Cr Smoker Seconded Cr Lucchesi that Council endorse the monthly financial statements for the periods ending 30 September 2021 and that Council receive the attached accounts for information.

Carried 8/0

## 7.3 Councillor Portfolios and Representation

**NAME OF APPLICANT:** CEO  
**FILE REFERENCE:** 13.03 Council  
**STRATEGIC REFERENCE/S:**  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Council portfolios and committee representation is currently as follows:

**Portfolios**

- Roads & Transport (RRG, Transport issues, MRD): Cr Robins & Lucchesi (& Works Manager)
- Sport & Recreation (Freebairn Management Committee, Sporting Groups): Cr West & Noble
- Health (Hospital, Doctor, Nursing issues etc.): Cr Bowey & Varone
- Tourism (Kulin Bush Races, Roe Tourism etc.): Cr Bowey & Varone (& CRC Manager)
- Agriculture (APB Zone, Skeleton Weed, Dogger etc.): Cr Mullan & Gangell
- Business Development (Small Business Centre, Business Development, CRC): Cr Smoker & Gangell (& CRC Manager)
- Emergency Services (Bush Fire, Ambulance, LEMAC, SES, Emergency Building etc.): Cr Noble & Mullan
- Townscape, Town Planning, Tidy Towns: Cr Smoker & West
- WALGA Central Country Zone: Cr Robins & West
- Housing and Buildings: Cr Bowey & Smoker

**Committee Representatives**

- Australia Day Committee: Cr Bowey & Mullan
- Freebairn Recreation Centre: Cr West & Noble (Proxy), DCEO
- Kulin Retirement Homes: CEO
- Kulin Child Care Centre: Cr Lucchesi
- ~~Kulin Bush Races:~~
- Audit Committee: Full Council
- RoeROC: Cr Robins & Smoker

- Regional Road Group (includes Lakes District Sub-Group): Cr Robins & Lucchesi (Proxy)
- ~~Regional Road Group:~~
- Central Ag Care: Hayden McInnes (Cr Gangell Proxy)
- DAP Nominated Representatives: Cr West (Proxy Cr Smoker)
- Local Government Week Delegates: Cr Robins, Smoker (Proxy West)
- ~~National Roads Transport Forum:~~
- Cultivating Kulin Committee Inc.: Cr Lucchesi (Proxy Cr Gangell)
- Eastern Wheatbelt Biosecurity Group: Cr Mullan (CEO Proxy)
- Roe Tourism Association Cr Bowey (CEO Proxy)
- WALGA Central Country Zone: Cr Robins & West
- LEMC Cr Noble & Mullan (proxy)

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That the portfolios and committee representatives be discussed and determined.

**VOTING REQUIREMENTS:**

Simple majority required.

**06/1021**

**Moved Cr West Seconded Cr Noble that the portfolios and committee representatives be discussed and determined.**

**Carried 8/0**

## **8 COMPLIANCE**

### **8.1 Compliance Reporting – General Compliance September 2021**

**NAME OF APPLICANT:** CEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 12.05 Compliance 12.06 – Accounting Compliance  
**STRATEGIC REFERENCE/S:** CBP 4.1 Civic Leadership, 4.1.8 Compliance methods  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

This report addresses General and Financial Compliance matters for September 2021. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

**BACKGROUND & COMMENT:**

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance

O:\13 GOVERNANCE\13.03 Council\Minutes\2021\October\Unconfirmed October 2021 Minutes.doc

Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items. Prior month items not completed previously will be reported in the following month so Council remains aware.

#### Outstanding

Bush Fire Break Inspections – *In Progress*

Bush Fire Breaks Reminders – *In Progress*

Dog and Cat renewals Due – *In Progress*

Transport R2R – *In Progress*

R2R Annual Report – *In Progress*

CBH Ex-Gratia Rates – *In Progress*

#### Outstanding August

Annual Road Inspection – *Proposed October 2021*

Road Construction & Maintenance Review – *In Progress*

#### **FINANCIAL IMPLICATIONS:**

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

#### **STATUTORY AND PLANNING IMPLICATIONS:**

Nil

#### **POLICY IMPLICATIONS:**

Identified as necessary – this report Nil

#### **COMMUNITY CONSULTATION:**

Nil

#### **WORKFORCE IMPLICATIONS:**

Nil

#### **OFFICER'S RECOMMENDATION:**

That Council receive the General & Financial Compliance Report for September 2021 and note the matters of non-compliance.

#### **VOTING REQUIREMENTS:**

Simple majority required.

**07/1021**

**Moved Cr Varone Seconded Cr Bowey that Council receive the General & Financial Compliance Report September 2021 and note the matters of non-compliance.**

**Carried 8/0**

## **8.2 Compliance Reporting – Delegations Exercised – September 2021**

**NAME OF APPLICANT:** CEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 12.05 - Compliance  
**STRATEGIC REFERENCE/S:** CBP 4.1 Civic Leadership, 4.1.8 Compliance methods  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

#### **SUMMARY:**

To report back to Council actions performed under delegated authority for the periods ending 30 September 2021. To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

#### **BACKGROUND & COMMENT:**

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

#### **ADMINISTRATION**

##### **Policy Delegation**

A1 Acting Chief Executive Officer

**Officers**  
(CEO)



A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

### **GOVERNANCE**

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

### **HUMAN RESOURCES**

H1	Grievance Procedures	(CEO)
----	----------------------	-------

### **COMMUNITY SERVICES**

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS20	Seed Collection	(CEO)

### **WORKS**

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

### **COMMENT:**

The following details the delegations exercised within the Shire relative to the delegated authority for the month of September 2021 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

#### **A8 Legal Advice, Representation & Cost Reimbursement**

CS Legal – Sale of property for unpaid rates

Civic Legal – Drafting of Agreement for Water Project Lease

#### **A12 Housing**

Letter to tenant regarding unpaid rent

### **STATUTORY ENVIRONMENT:**

*Building Act 2011*

*Bushfires Act 1954*

*Cemeteries Act 1986*  
*Health (Asbestos) Regulations 1992;*  
*Health (Miscellaneous Provisions) Act 1911;*  
*Local Government Act 1995*  
*Public Health Act 2016*  
*Shire of Kulin TPS2*  
*Town Planning Development Act*  
*Town Planning Scheme*  
*Trustees Act, Part III,*  
*Criminal Procedure Act 2004;*

**FINANCIAL IMPLICATIONS:**

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

**STATUTORY AND PLANNING IMPLICATIONS:**

Sections 5.18 and 5.46 of the Local Government Act 1995

**POLICY IMPLICATIONS:**

There are no known policy implications relating to this report.

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council receive the Delegation Exercised Report for September 2021.

**VOTING REQUIREMENTS:**

Simple majority required.

08/1021

Moved Cr Bowey Seconded Cr Lucchesi that Council receive the Delegation Exercised Report for September 2021.

Carried 8/0

## **9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

## **10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## **11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

09/1021

Moved Cr Lucchesi Seconded Cr Mullan that Council accept the late item 11.1.

Carried 8/0

### **11.1 Tender Evaluation – Supply and Lay Asphalt**

**NAME OF APPLICANT:** Shire of Kulin  
**FILE REFERENCE:** 23.05  
**STRATEGIC REFERENCE/S:**  
**AUTHOR:** ESO, Works Manager

O:\13 GOVERNANCE\13.03 Council\Minutes\2021\October\Unconfirmed October 2021 Minutes.doc

**DISCLOSURE OF INTEREST:**

Nil

**SUMMARY:**

Council are presented with the tenders for the Supply and Lay Asphalt to evaluate.

**BACKGROUND:**

On, 15<sup>th</sup> September 2021, the Shire of Kulin advertised to seek tenders for the supply & delivery of aggregate and bitumen, the specifications provided in the tender were as follows:

**Tender Specifications**

- Lay approx. 3000m<sup>2</sup> @ 25 to 30mm thick to streets within the Kulin townsite.
- Lay approx., 2500m<sup>2</sup> of Intersection Mix @40mm Cnr Muller Rd and Fence Rd 50kms southwest of the Kulin Townsite.
- Lay approx. 4000m<sup>2</sup> of Intersection Mix @40mm to Jilakin St just east of the Kulin townsite.
- Lay approx. 4000m<sup>2</sup> of Intersection Mix @40mm to Fence Rd 40kms southwest of the Kulin townsite.

Prices should also include,

- Profiler for ALL tie ins to existing seal works.
- Accommodation
- Mobilisation to and from site
- Traffic Management.

It is anticipated that the works will need to be completed in two mobilisations.  
November December 2021 and March April 2022.

Further details may be obtained from Judd Hobson via email: -

[works@kulin.wa.gov.au](mailto:works@kulin.wa.gov.au)

**Tender closes at 4pm on Thursday 30<sup>th</sup> September 2021.**

The details of the tenders received are provided in the tables below.

Supplier	Area M2	25-30mm		Area M2	40-45mm		Mobilisation	Profiler	Total	Comment
Merger Contracting	3000	\$ 18.51	\$ 55,530	10500	\$ 22.52	\$ 236,460	\$ 17,312	\$ 96,869	\$ 406,171	
			\$ -			\$ -			\$ -	
PRISM Contracting	3000	\$ 30.95	\$ 92,850	10500	\$ 36.30	\$ 381,150	\$ -	\$ 36,020	\$ 510,020	
			\$ -			\$ -			\$ -	
Industral Roadpavers	3000	\$ 22.50	\$ 67,500	10500	\$ 32.00	\$ 336,000	\$ 24,000	\$ 3,600	\$ 431,100	
			\$ -			\$ -			\$ -	
WCP Civil	3000	\$ 17.51	\$ 52,530	10500	\$ 23.07	\$ 242,235		\$ 13,009	\$ 307,774	FAILED 2020/21 program
			\$ -			\$ -			\$ -	
Asphaltech	3000	\$ 29.17	\$ 87,510	10500	\$ 30.70	\$ 322,350		\$ 21,263	\$ 431,123	
			\$ -			\$ -			\$ -	
Roads 2000	3000	\$ 20.29	\$ 60,870	10500	\$ 27.32	\$ 286,860	\$ 24,952	\$ 14,681	\$ 387,363	
			\$ -			\$ -			\$ -	
Stirling Asphalt	3000	\$ 23.30	\$ 69,900	10500	\$ 23.30	\$ 244,650			\$ 314,550	Price inc Traffic Control
			\$ -			\$ -			\$ -	
			\$ -			\$ -			\$ -	

*Please note the metre squared prices are an average price as some companies had different rates to the location of the works while other companies had a flat rate for ALL works.  
Please note that Traffic Management is included with Stirling Asphalts price but is an extra cost from ALL other companies.*

**FINANCIAL IMPLICATIONS:**

As specified above, in line with budget expectations

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council accept the tender for the supply and lay of Asphalt from Stirling Asphalt as the preferred supplier.

**VOTING REQUIREMENTS:**

Simple majority required.

**09/1021**

Moved Cr West Seconded Cr Smoker that Council accept the tender for the supply and lay of Asphalt from Stirling Asphalt as the preferred supplier subject to confirmation from Works Manager Judd Hobson about previous works.

**Carried 8/0**

Adjourned meeting at 2:45pm to hold Concept Forum.

Meeting resumed at 5:48pm

## **12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**

12.1 Confidential Item – CEO Contract withdrawn upon advice of CEO

## **13 DATE AND TIME OF NEXT MEETING**

Wednesday 17 November 2021 at 3:00pm

## **14 CLOSURE OF MEETING**

There being no further business the President declared the meeting closed at 5:49pm.

# The Freebairn Recreation Centre Club Committee

Meeting Minutes – 9<sup>th</sup> September 2021  
6:00pm at the Freebairn Recreation Centre



---

## Order of Business

Minutes: Ruth Tyson

### 1. Present / Apologies

Present – Travis McAdam, Barry West, Ashley Buttigig, Phil Roads, Tom Murphy and Ruth Tyson

Apologies – Garrick Yandle & Cassi Vandenberg

Meeting opened at: 6.21pm

### 2. Confirmation of Minutes of Previous Meetings

2.1. Freebairn Recreation Centre Club Committee – 11<sup>th</sup> March 2021

It was moved that the minutes from the last meeting are a true and accurate record of the last meeting.

Moved – Barry West

Seconded – Tom Murphy

***Note – there has been a 6-month gap between meetings due to Ruth's unplanned absence due to injury.***

#### **Matters arising from previous minutes**

2.2. Colts Carnival - Another successful event was hosted in Kulin in June.

Thanks to all for their involvement.

2.3. Meat Slicer – Travis was to follow up with a company regarding repair or replacement.

- 2.4. Building and Maintenance – ongoing work is occurring. A new Shire Building Maintenance Officer has been employed and will have a list of maintenance tasks to work through after consultation with the Works Manager about prioritisation of jobs.
- 2.5. FRC Court Re-surfacing – This project was due to commence at the end of the Netball season. However due to strict border restrictions has been delayed. The CEO is in regular communication with the contractor regarding timelines. If a works crew are unable to commence by a certain date to ensure the project is complete prior to our basketball season it may be that the refurbishment is delayed until 2022. This is not the preferred option.
- 2.6. Masters Footy Carnival – this event was run in March and was a very successful event both for the KKFC and the FRC. It is anticipated that it will become a regular in the calendar.

### **3. Financials**

To be presented at the meeting. Ruth presented information compiled by Deputy CEO Cassi Vandenberg.

There is provision for the purchase of the following:

- \$15,000 for the purchase of gym audio, couch for Kath room, basketball ring repairs & curtains in the meeting room
- \$240,000 for the resurface on the courts
- \$60,000 for an upgrade of the AV equipment in the function rooms, including a projector, screen, and audio equipment in the court area
- \$150,000 for the upgrade of recreational lighting on the oval (courts completed 20/21)
- \$30,000 for the installation of carpet in the changerooms

Provision has been made for expenditure relating to events for the FRC manager to use to activate the facility.

It was moved that the Financial Report be accepted.

Moved – Ash Buttigig

Seconded – Phil Roads



#### **4. Manager's report**

##### **4.1. Staffing -**

We are currently in the fortunate position of having a competent and diligent couple on staff at the FRC. Jordy and Manon (Netherlands), continue to manage multiple responsibilities across Shire facilities as well as Acres of Taste and local farms. It is a pleasure working with them both and they are contributing nicely to our town. They have indicated they will continue their travels in October, so the recruitment process is already underway to ideally recruit quality candidates and have Jordy and Manon facilitate a handover.

##### **4.2. Venue bookings – Bookings at the Centre have remained quite steady. After Winter sports there is typically a lull in activities, but we are already looking to October which sees KBR, Junior Basketball and Bowls keep us busy.**

Users in the last several months include:

- Roarfit - Sessions every Tuesday afternoon
- KKFC – Fixtures and training
- Colts Carnival
- KKHC – Fixtures and training
- Kulin Golf Club – Club Fixtures, Merle Mullan Day, Clayton Cup
- KKJFC – Training and End of Season Wind-Up
- KDHS – Country week training on courts weekly, Faction Athletics Carnival
- Mr Alwyn Bradford's Funeral
- Mr Stone's Funeral
- Kulin Netball Club – fixtures (including a night game), training and juniors, end of season wind-up
- Shire Training Courses – Forklift and First Aid
- Kulin Shire – Community Forum
- Kathie Thompson 60th birthday celebration
- Kulin Co-Op meetings
- GenAg Conference

##### **4.3. Building & Maintenance Issues**

Maintenance is ongoing. Several items have been included in the 2021/22 Budget which should see some larger scale projects completed. As noted in the Financial Report major projects planned for the foreseeable future include installation of a new AV System, new couches in the Kath Room, carpet in visitors changerooms and new blinds in the meeting room.

#### 4.4. 2021 Summer Sports

We are now looking forward to the commencement of our Summer sports. Junior basketball, Bowls (fixtures and carnivals), tennis and cricket keep us fairly occupied for the summer months.

Ruth moved that the Manager's Report be accepted.

Seconded – Travis McAdam

Accepted

### 5. General business

#### 5.1 Junior memberships – rationale and necessity? Refer to letter from Kulin Junior Basketball Club President

Ruth noted that this committee was not in a position to enforce fees or comment on policy associated with fee structures. This item is purely for discussion to gain feedback from a cross-section of the community as to how the fee structure could be better communicated to the wider community to enhance their understanding as to why fees exist. It was suggested committee members undertake a generalised discussion about what the best approach might be.

Ruth gave an overview of the main issues raised causing some conjecture.

Committee members agreed it is reasonable that charges exist in order to contribute to the upkeep of the facility – courts, lighting, ablutions. Members of the public have queried what the junior fee specifically entitles them to.

Tom suggested it be termed a "Facility Usage Fee" as opposed to a "Membership". Members unanimously supported this suggestion to assist in rationalizing the fee existence.



#### 5.2 Drinks prices increased

Communicated for information purposes. These rises are in-line with costs being incurred by the Centre including product price rises as well as the Container Deposit Scheme.

#### 5.3 KBR – Dinner for Vets – Thursday prior to KBR weekend?

Ruth to contact the Bowls Club to see if they have any insight as to whether this event will run in 2021. Tom to follow up from a KBR perspective.

It was noted that numbers have decreased over the years and that the Thursday night is a difficult night to recruit volunteers due to the multitude of activities happening at the track.

#### 5.4 Resignation of Judd Hobson from the committee

Judd has officially notified the committee of his intention to stand down from the committee. The Chair conveyed many thanks to Judd for his years of service and assistance to the committee.

5.5 Sporting Council Meeting and FRAC AGM – October 21. Both have been advertised in the Kulin Update. Please encourage others to become involved.

### **6. Date & Time of Next Meeting**

October 21 - Sporting Council and AGM.

### **7. Closure of Meeting: 7.09pm**



## Kulin Local Emergency Management Committee

Minutes of a Meeting of the Shire of Kulin LEMC held in the Kulin Shire Council Offices on Wednesday 30 September 2021 commencing at 3:00pm.

### 1. Present

Dave Ball	- Kulin Police, WAPOL
Barry Osbourne	- Kulin Police, WAPOL
Garrick Yandle	- CEO, Shire of Kulin – Chairperson
Judd Hobson	- Works Manager, Shire of Kulin
Craig McInnes	- Kulin Volunteer Fire & Rescue
Steve Kempton	- Kulin Volunteer Fire & Rescue
Brendan Sloggett	- St John Ambulance
Jarron Noble	- Councillor, Shire of Kulin

### 2. Apologies

Garry Walker	- Kulin District High School
Jess Smith	- WACHS (Maternity Leave)
Rodney Duckworth	- Councillor, Shire of Kulin

### 3. Confirmation of Minutes

Moved, Dave Ball Seconded Judd Hobson that the minutes from meeting held 16<sup>th</sup> June 2021 be confirmed as true and correct.

CARRIED

Practical assessment to be completed. Dave Ball and Craig McInnes to discuss further details.

### 4. Organisation Updates

#### WAPOL

- Saturday – 2 Officers during the day – 2 from Kondinin and 2 from Kulin – Police at KBR the Whole time.
- Business as usual – no major incidents – few quarantining issues but on top of it.
- Bush Races weekend 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> October.
- Wave rock Weekender – great event – no Problems.

#### VFRS

- Business as usual
- No major incidents
- Bush Fire Training day for the Shire (during the day) – on Truck and a bush fire pre-season training DFES Tuesday 19<sup>th</sup> October.
- Holt Rock Fire Permits – FCO need to do the Permits for that area. All areas need to contact their Zone rep for Permits.
- New Health and Safety Policies - Insurance problem for Bush Fire Brigades and Volunteers – Garrick to follow up – needs to be discussed at council.

#### Shire

- Look in to Insurance for OH&S from the Shire point of view
- Follow up on the ESL Products – ESL Grant – look into gloves as well, is it covered in protective equipment.
- Generator for the FRAC – Assisting Brendan with it.
- Emergency Management Session at LG Week – Jarron:
  - Wooraloo Fire Resources – recovery well resourced being closer to metropolitan area.
  - Seroja helps was few and far between - Shire President of Northampton spoke.
- Emergency Management Plan – Business recovery Plan as a Shire. Following the EMS should we review our EMP as a Shire? Review it every 2 years.

#### St John Ambulance

- Business as usual
- Generator for FRAC – Second hand – still looking into it and it's a work in progress.
- Shire put in a submission to the inquiry for the Ambulance – Attachment will be included with the minutes.

#### **5. General Business**

---

**All contact details on the Risk Management plan for KBR – LEMC**

**Welcome Jarron Noble as Shire Rep for LEMC.**

#### **4. Meeting Closure**

---

There being no further business the meeting closed at 3:27pm.

Next Meeting TBC – before Harvest preferred

# CREDIT CARD

## Statement Summary 30 September 2021

Transaction Date	Officer	Creditor	Amount
31/08/2021	CASSI VANDENBERG	Staff Personal - Incorrect Payment	\$79.00
31/08/2021	JUDD HOBSON	DMIRS ONLINE PAYMENT	\$53.00
3/09/2021	CASSI VANDENBERG	Registration, High Risk Work Licence - Wayne Clancy	\$100.00
2/09/2021	CASSI VANDENBERG	RURAL HEALTH WEST	\$1,000.00
3/09/2021	JUDD HOBSON	Annual Membership	
2/09/2021	CASSI VANDENBERG	BCF AUSTRALIA	
3/09/2021	JUDD HOBSON	Gift, Rod Diery	\$484.00
2/09/2021	JUDD HOBSON	PEGASUS	
2/09/2021	JUDD HOBSON	Registration, Safety Training	\$50.00
2/09/2021	CASSI VANDENBERG	MAIN ROADS WA HEAVY	
2/09/2021	GARRICK YANDLE	Permit	\$73.96
2/09/2021	JUDD HOBSON	SHIRE OF KULIN	
2/09/2021	GARRICK YANDLE	Fuel	\$14.50
2/09/2021	JUDD HOBSON	SQ BIDDLEBROOK PICKERING	
2/09/2021	JUDD HOBSON	Meals	\$216.31
2/09/2021	JUDD HOBSON	BUSINESS BASE	
2/09/2021	JUDD HOBSON	Notice Board	
2/09/2021	JUDD HOBSON	AIRBNB	\$439.01
2/09/2021	JUDD HOBSON	Accommodation	
2/09/2021	JUDD HOBSON	SHIRE OF KULIN	\$84.43
2/09/2021	JUDD HOBSON	Fuel	
2/09/2021	JUDD HOBSON	BP ALLWAY MOTORS	\$48.31
2/09/2021	JUDD HOBSON	Fuel	
2/09/2021	JUDD HOBSON	KFC MUNDARING	\$23.40
2/09/2021	JUDD HOBSON	Meals	
2/09/2021	JUDD HOBSON	FULWOOD HOLDINGS PL	\$101.00
2/09/2021	JUDD HOBSON	Accommodation	
2/09/2021	JUDD HOBSON	FULWOOD HOLDINGS PL	\$28.50
2/09/2021	JUDD HOBSON	Meals	
2/09/2021	JUDD HOBSON	SHIRE OF KOORDA	\$100.00
2/09/2021	JUDD HOBSON	Accommodation	
2/09/2021	JUDD HOBSON	KOORDA HOTEL	\$31.00
2/09/2021	JUDD HOBSON	Meals	
2/09/2021	JUDD HOBSON	THE WOOLSHED HOTEL	\$105.00



8/09/2021	PETER HALL	Accommodation		
		THE WOOLSHED HOTEL		\$33.00
8/09/2021	PETER HALL	Meals		
		WEGNER'S RURAL		\$20.00
9/09/2021	PETER HALL	Meals		
		MUKINBUDIN CAFÉ		\$15.00
13/09/2021	CASSI VANDENBERG	Meals		
		COLES EXPRESS		\$37.57
14/09/2021	GARRICK YANDLE	Fuel		
		CROWN PERTH		\$4,387.02
15/09/2021	JUDD HOBSON	Accommodation, WALGA Convention		
		CANPRINT COMMUNICATIONS		\$98.46
14/09/2021	CASSI VANDENBERG	Load Restraint Guides		
		TELSTRA		\$115.95
15/09/2021	GARRICK YANDLE	Aquatic Centre Internet		
		SIMPLEINOUT		\$28.12
15/09/2021	CASSI VANDENBERG	Monthly Subscription		
		PAYPAL		\$16.50
17/09/2021	GARRICK YANDLE	Backpacker Job Board		
		KULIN HOTEL		\$27.00
19/09/2021	GARRICK YANDLE	Drinks, Staff Sundowner		
		MAILCHIMP		\$13.87
19/09/2021	CASSI VANDENBERG	Monthly Subscription		
		EG GROUP		\$58.88
19/09/2021	GARRICK YANDLE	Fuel		
		CROWN PERTH LOBBY		\$76.00
19/09/2021	GARRICK YANDLE	Refreshments, WALGA Convention		
		CROWN TOWERS		\$859.19
22/09/2021	GARRICK YANDLE	Room Charges, CEO		
		GM CABS PTY LTD		\$29.35
22/09/2021	JUDD HOBSON	Taxi, CEO		
		STRUT SPECIALIST		\$77.00
22/09/2021	JUDD HOBSON	Gas Struts, FRC		
		EBAY		\$42.99
22/09/2021	GARRICK YANDLE	Safety Belts, MV56		
		CROWN PERTH		\$31.37
22/09/2021	GARRICK YANDLE	Room Charges, CEO		
		CROWN PERTH		\$720.00
22/09/2021	GARRICK YANDLE	Councillors Dinner, WALGA Convention		
		KULIN COMMUNITY BANK		\$18.30
		Plate Change, MV27		

27/09/2021	CASSI VANDENBERG	PUMA ENERGY		\$15.02
		Fuel		
26/09/2021	GARRICK YANDLE	BUNNINGS		\$30.00
		Washing Line, 17 McInnes Street		
29/09/2021		BENDIGO BANK		\$20.00
		Card Fees		
28/09/2021	JUDD HOBSON	KULIN COMMUNITY BANK		\$56.85
		Registration, Trailer		
28/09/2021	JUDD HOBSON	KULIN COMMUNITY BANK		\$223.15
		6 Months Registration, MV30		
		CASSI VANDENBERG		
		Staff Personal - Correction to Incorrect Payment		-\$79.00
				\$10,082.01



# Shire of Kulin

EFT & Chq Listing for period ended 30 September 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
<b>TRIP</b>			
<b>TRUST</b>			
466	06/09/2021	SHIRE OF KULIN	\$490.00
		Rent Owing & Cleaning of Unit 6 Johnston Street	
467	06/09/2021	CORRYNE WILSON	\$310.00
		Balance Owing on Bond, Unit 6 Johnston Street	
<b>MUNICIPAL</b>			
EFT18268	02/09/2021	ACRES OF TASTE	\$572.00
		Catering Council August Meeting	
EFT18269	02/09/2021	ATC WORK SMART	\$197.18
		Trainee, CRC Stella Wade	
EFT18270	02/09/2021	BOC LIMITED - A MEMBER OF THE LINDE GROUP	\$59.24
		Cylinder Rent	
EFT18271	02/09/2021	BEST OFFICE SYSTEMS	\$3,356.26
		Photocopying Fees	
EFT18272	02/09/2021	BT EQUIPMENT P/L	\$362.96
		Glass Window, PE56	
EFT18273	02/09/2021	BLACKWOODS	\$123.45
		Depot Supplies	
EFT18274	02/09/2021	CS LEGAL	\$1,000.00
		Bad Debt Expense	
EFT18275	02/09/2021	LANDGATE	\$41.30
		Mining Tenements Chargeable	
EFT18276	02/09/2021	DENARO NOMINEES	\$3,410.00
		Hire, JCB Digger & Excavator	
EFT18277	02/09/2021	DENIS BRANDIS	\$133.10
		Reimbursement, Parts	
EFT18278	02/09/2021	FEGAN BUILDING SURVEYING	\$148.50
		Contract Building Surveying	
EFT18279	02/09/2021	G & M DETERGENTS	\$154.00
		Cleaning Supplies	
EFT18280	02/09/2021	KR GILES & CO	\$4,258.59
		Septic Pump Out, FRC	
EFT18281	02/09/2021	KLEENHEAT GAS	\$116.67
		Gas	
EFT18282	02/09/2021	KULIN TYRE SERVICE	\$2,009.70
		Statement July 2021	
EFT18283	02/09/2021	KULIN CARE CAR	\$300.00
		Car Detail, MV27	
EFT18284	02/09/2021	LAWN DOCTOR	\$660.00
		Kikuyu	
EFT18285	02/09/2021	LANDSCAPE AUSTRALIA CONSTRUCTION	\$154,000.00
		All Ages Precinct, Progress Payment Claim 2	
EFT18286	02/09/2021	MERINDAH KUNARI	\$469.70
		Gate, Gravel Pit	
EFT18287	02/09/2021	MCINTOSH & SON	\$68.70
		Parts	
EFT18288	02/09/2021	MCKENZIE CONCRETE CO	\$1,881.00
		Stabilised Sand	
EFT18289	02/09/2021	OIL TECH FUEL	\$57,687.26
		Fuel Purchase	
EFT18290	02/09/2021	RUDD INDUSTRIAL	\$59.71
		Parts	
EFT18291	02/09/2021	STEVE'S RETREAT	\$400.00
		Accommodation, All Ages Precinct Contractors	
EFT18292	02/09/2021	THE HONDA SHOP	\$132.10
		Parts	
EFT18293	02/09/2021	VOCATIONAL TRAINING SERVICES	\$227.50
		Enrolment Fee, Christina Meier	
EFT18294	02/09/2021	WA CONTRACT RANGER SERVICES	\$561.00
		Ranger Service	
EFT18295	02/09/2021	WA DISTRIBUTORS PTY LTD	\$614.20
		Cleaning Supplies	
EFT18296	03/09/2021	WEST COAST COMMERCIAL INDUSTRIES	\$1,383.93

# Shire of Kulin

EFT & Chq Listing for period ended 30 September 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Doors, Changerooms at Aquatic Centre	
EFT18299	07/09/2021	SPYKER BUSINESS SOLUTIONS	\$4,192.83
		Annual Cost of CCTV Maintenance	
EFT18300	09/09/2021	AIR LIQUIDE WA	\$21.70
		Cylinder Rent	
EFT18301	09/09/2021	CHILD SUPPORT AGENCY	\$216.46
		Payroll Deductions	
EFT18302	09/09/2021	BULLIVANTS PTY LTD	\$478.14
		Depot Supplies	
EFT18303	09/09/2021	COUNTRY WIDE FRIDGE LINES PTY TLD	\$137.23
		Freight on Bar Purchase	
EFT18304	09/09/2021	COURIER AUSTRALIA	\$125.92
		Freight	
EFT18305	09/09/2021	C R INDUSTRIES	\$149.88
		Parts	
EFT18306	09/09/2021	DENARO NOMINEES	\$6,864.00
		Grader Hire	
EFT18307	09/09/2021	EASIFLEET MANAGEMENT	\$1,522.68
		Staff Novated Lease	
EFT18308	09/09/2021	GANGELLS AGSOLUTIONS	\$2,316.20
		Various Buildings, Depot & Road Maintenance Supplies	
EFT18309	09/09/2021	GREAT SOUTHERN FUEL SUPPLIES	\$200.09
		Fuel Purchase, WSNF Peter Hall	
EFT18310	09/09/2021	JUDD RYAN HOBSON	\$69.88
		Reimbursement, iPad Cover	
EFT18311	09/09/2021	HERSEY'S SAFETY PTY LTD	\$2,161.10
		Road Maintenance Supplies	
EFT18312	09/09/2021	KLEENHEAT GAS	\$525.21
		Gas	
EFT18313	09/09/2021	KULIN SOCIAL CLUB	\$160.00
		Payroll Deductions	
EFT18314	09/09/2021	KULIN SHIRE TRUST FUND	\$200.00
		Payroll Deductions	
EFT18315	09/09/2021	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Library Service Fee	
EFT18316	09/09/2021	KONDININ MEDICAL CENTRE	\$132.00
		Truck Medical, David Tholstrup	
EFT18317	09/09/2021	KULIN ERINDALE UNITS	\$1,600.00
		Accommodation, Skate Park Contractors	
EFT18318	09/09/2021	TRINITEQ INTERNATIONAL PTY LTD	\$363.00
		IT Support, FRC	
EFT18319	09/09/2021	MCINTOSH & SON	\$10.35
		Parts	
EFT18320	09/09/2021	NARROGIN GLASS QUICKFIT WINDSCREENS	\$770.00
		Windscreens	
EFT18321	09/09/2021	NARROGIN NURSERY AND CAFE	\$4,200.00
		Woodchips	
EFT18322	09/09/2021	PARKER BLACK & FORREST	\$392.70
		Keyed Alike Cylinder Barrels, Aquatic Centre	
EFT18323	09/09/2021	EXURBAN RURAL & REGIONAL PLANNING	\$679.05
		Town Planning Consulting Services	
EFT18324	09/09/2021	PINGARING PROGRESS ASSOCIATION	\$3,600.00
		Contribution, Cleaning of Amenities Pingaring	
EFT18325	09/09/2021	PORTER CONSULTING ENGINEERS	\$7,150.00
		Yealering /Corrigin Kulin Rd, Survey Claim #1	
EFT18326	09/09/2021	REPCO	\$77.15
		Parts	
EFT18327	09/09/2021	SEEK LIMITED	\$825.00
		Advertising, Plant Operator & Truck Driver	
EFT18328	09/09/2021	SPYKER BUSINESS SOLUTIONS	\$337.10
		IT Support, WSNF	
EFT18329	09/09/2021	SLIMLINE WAREHOUSE DISPLAY SHOPS	\$848.30
		Office Notice Board	
EFT18330	09/09/2021	TAMORA PLUMBING AND GAS	\$645.70
		Plumbing	
EFT18331	09/09/2021	TREADWELL GROUP PTY LTD	\$3,097.90
		Materials, Aquatic Centre Stair Landing	
EFT18332	09/09/2021	WEST COAST ASBESTOS REGISTERS	\$3,300.00



# Shire of Kulin

EFT & Chq Listing for period ended 30 September 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Shed, 3 Hodgson Street	
EFT18333	09/09/2021	WESTERN TRUCK SALES PTY LTD	\$6,000.00
		Holding Bond, Triaxle Water Trailer	
EFT18334	17/09/2021	A.R.M SECURITY	\$100.10
		Alarm Monitoring Charges	
EFT18335	17/09/2021	AVON WASTE	\$14,784.62
		Refuse Service Fee	
EFT18336	17/09/2021	ALL-WAYS FOODS	\$305.00
		Bar Purchase	
EFT18337	17/09/2021	BEST OFFICE SYSTEMS	\$149.00
		Office Supplies	
EFT18338	17/09/2021	BENARA NURSERIES	\$1,095.24
		Various Plants	
EFT18339	17/09/2021	COURIER AUSTRALIA	\$49.30
		Freight	
EFT18340	17/09/2021	C R INDUSTRIES	\$106.93
		Parts	
EFT18341	17/09/2021	CS LEGAL	\$2,695.00
		Bad Debt Expense	
EFT18342	17/09/2021	KULIN HARDWARE & RURAL	\$2,660.98
		Various Buildings, Depot & Road Maintenance Supplies	
EFT18343	17/09/2021	KULIN IGA	\$642.85
		Statement August 2021	
EFT18344	17/09/2021	OIL TECH FUEL	\$52,496.29
		Fuel Purchase	
EFT18345	17/09/2021	SPYKER BUSINESS SOLUTIONS	\$3,740.10
		IT Support August 2021	
EFT18346	17/09/2021	TAMORA PLUMBING AND GAS	\$1,573.00
		Plumbing, Aquatic Centre	
EFT18347	17/09/2021	OFFICEWORKS BUSINESS DIRECT	\$226.96
		Stationery	
EFT18348	17/09/2021	WESTRAC PTY LTD	\$3,684.12
		Parts	
EFT18349	17/09/2021	WA DISTRIBUTORS PTY LTD	\$182.60
		Cleaning Supplies	
EFT18350	23/09/2021	CHILD SUPPORT AGENCY	\$224.27
		Payroll Deductions	
EFT18351	23/09/2021	AUSTRALIAN TAXATION OFFICE	\$28,058.00
		Business Activity Statement	
EFT18352	23/09/2021	AVON VALLEY TOYOTA	\$67,656.30
		2021 Toyota Prado	
EFT18353	23/09/2021	BEST OFFICE SYSTEMS	\$77.00
		Photocopier Maintenance	
EFT18354	23/09/2021	COUNTRY PAINT SUPPLIES PTY LTD	\$165.00
		Paint Supplies	
EFT18355	23/09/2021	DALWALLINU CONCRETE	\$29,892.50
		Pipes & Headwalls	
EFT18356	23/09/2021	PETER & REBECCA HALL	\$106.62
		Mobile Phone Reimbursement, Peter Hall	
EFT18357	23/09/2021	JILAKIN EARTHMOVING PTY	\$12,080.00
		Plant Hire, Flood Damage Repairs	
EFT18358	23/09/2021	KULIN TRANSPORT	\$9,631.12
		Cartage Blue Metal	
EFT18359	23/09/2021	KULIN SOCIAL CLUB	\$160.00
		Payroll Deductions	
EFT18360	23/09/2021	KULIN SHIRE TRUST FUND	\$200.00
		Payroll Deductions	
EFT18361	23/09/2021	KULIN TYRE SERVICE	\$2,673.00
		Tyre Supply and Fittings	
EFT18362	23/09/2021	NARROGIN TOYOTA	\$189.82
		Filters	
EFT18363	23/09/2021	NAMBEC NOMINEES	\$8,175.00
		Pingaring Golf Club, Drought Communities Funding	
EFT18364	23/09/2021	PINGARING GOLF CLUB INC	\$130.00
		Bush Fire Meeting Drinks	
EFT18365	23/09/2021	RUDD INDUSTRIAL	\$59.71
		Parts	
EFT18366	23/09/2021	SEEK LIMITED	\$715.00

# Shire of Kulin

EFT & Chq Listing for period ended 30 September 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Advertising	
EFT18367	23/09/2021	SIGMA CHEMICALS	\$627.00
		Chemicals, Aquatic Centre	
EFT18368	23/09/2021	LAKE VARLEY & DISTRICTS PROGRESS ASSOCIATION	\$172.57
		Reimbursement, Insurance, Electricity for Radio Transmission	
EFT18369	23/09/2021	WESTRAC PTY LTD	\$1,027.44
		Parts	
EFT18370	23/09/2021	WA CONTRACT RANGER SERVICES	\$561.00
		Ranger Service	
EFT18371	23/09/2021	WA DISTRIBUTORS PTY LTD	\$724.35
		Cleaning Supplies	
EFT18372	23/09/2021	WESTERN MECHANICAL CORRIGIN	\$1,870.00
		Hire of Traffic Lights	
EFT18373	28/09/2021	WESTERN TRUCK SALES PTY LTD	\$99,600.00
		2021 AAA Triaxle Water Trailer	
EFT18374	29/09/2021	AUSTRALIA POST	\$1,008.13
		Postage & Freight	
EFT18375	29/09/2021	ATC WORK SMART	\$200.46
		Trainee CRC Stella Wade	
EFT18376	29/09/2021	ABSOLUTE PROMOTIONS PTY LTD	\$1,413.50
		Bucket Hats, Works Crew	
EFT18377	29/09/2021	BEST OFFICE SYSTEMS	\$2,494.00
		Photocopying Fees	
EFT18378	29/09/2021	COURIER AUSTRALIA	\$90.97
		Freight	
EFT18379	29/09/2021	CORRIGIN PHARMACY	\$122.34
		Pharmacy Items, Daycare	
EFT18380	29/09/2021	DAIMLER TRUCKS PERTH	\$59,569.64
		Fuso Canter 815 7.5T Wide Cab	
EFT18381	29/09/2021	DYNAMIC POOLS AUSTRALIA	\$385.00
		Handover Kit	
EFT18382	29/09/2021	KULIN CARE CAR	\$200.00
		Car Detail, MV27	
EFT18383	29/09/2021	NEWDEGATE STOCK & TRADING CO	\$48,301.74
		Fuel Purchase	
EFT18384	29/09/2021	NATIONAL AUSTRALIA DAY COUNCIL LTD	\$1,100.00
		Repayment of Unused Grant Funds	
EFT18385	29/09/2021	PARKER BLACK & FORREST	\$932.80
		Keyed Aliked, Padlocks	
EFT18386	29/09/2021	SWAN BREWERY COMPANY PTY LTD	\$1,685.97
		Bar Purchase	
EFT18387	29/09/2021	R & J HAULAGE PTY LTD (SAFE ROADS WA)	\$249,479.87
		Widening Bitumen Miller Road	
EFT18388	29/09/2021	OFFICEWORKS BUSINESS DIRECT	\$909.79
		Stationery	
EFT18389	29/09/2021	VOCATIONAL TRAINING SERVICES	\$195.00
		Enrolment Fee, Christina Meier	
EFT18390	29/09/2021	WESTRAC PTY LTD	\$1,237.26
		Parts	
EFT18391	29/09/2021	WA DISTRIBUTORS PTY LTD	\$368.70
		Cleaning Supplies	
EFT18392	29/09/2021	CREDIT CARD - MASTER CARD	\$6,071.56
		Local Government Week Expenditure	
37372	02/09/2021	KULIN MUSEUM SOCIETY INC	\$125.00
		Refuse Site Maintenance	
37373	09/09/2021	SHIRE OF BROOKTON	\$100.00
		Annual Honorarium Wheatbelt South Regional Road Group	
37374	09/09/2021	WATER CORPORATION	\$791.24
		Water Usage & Rates	
37375	29/09/2021	PETTY CASH RECOUP - PLEASE PAY CASH	\$374.30
		Petty Cash Recoup	
DD7894.1	01/09/2021	BENDIGO BANK	\$7.94
		Bank Charges	
DD7894.2	01/09/2021	FIRST DATA MERCHANT SOLUTIONS AUSTRALIA PTY LTD	\$356.46
		Bank Charges	
DD7894.3	01/09/2021	WESTNET INTERNET SERVICES	\$179.90
		Westnet Service	
DD7894.4	02/09/2021	BENDIGO BANK	\$450.38



# Shire of Kulin

EFT & Chq Listing for period ended 30 September 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Bank Charges	
DD7894.5	02/09/2021	SYNERGY	\$87.80
		Electricity	
DD7894.6	03/09/2021	BENDIGO BANK	\$4.20
		Bank Charges	
DD7895.1	01/09/2021	CREDIT CARD - MASTER CARD	\$3,750.96
		Statement August 2021	
DD7908.1	05/09/2021	REST SUPERANNUATION	\$442.29
		Superannuation Contributions	
DD7908.2	05/09/2021	CBUS SUPER	\$323.91
		Superannuation Contributions	
DD7908.3	05/09/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE	\$872.46
		Superannuation Contributions	
DD7908.4	05/09/2021	AWARE SUPER	\$12,537.83
		Superannuation Contributions	
DD7908.5	05/09/2021	MLC MASTERKEY SUPERANNUATION	\$300.28
		Superannuation Contributions	
DD7908.6	05/09/2021	DALHALL HOLDINGS PTY LTD	\$480.78
		Superannuation Contributions	
DD7908.7	05/09/2021	PRIME SUPERANNUATION	\$213.86
		Superannuation Contributions	
DD7908.8	05/09/2021	SUNSUPER SUPERANNUATION FUND	\$689.28
		Superannuation Contributions	
DD7908.9	05/09/2021	BT SUPER FOR LIFE	\$187.04
		Superannuation Contributions	
DD7914.1	19/09/2021	REST SUPERANNUATION	\$481.55
		Superannuation Contributions	
DD7914.2	19/09/2021	CBUS SUPER	\$330.77
		Superannuation Contributions	
DD7914.3	19/09/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE	\$872.46
		Superannuation Contributions	
DD7914.4	19/09/2021	AWARE SUPER	\$12,194.91
		Superannuation Contributions	
DD7914.5	19/09/2021	MLC MASTERKEY SUPERANNUATION	\$308.93
		Superannuation Contributions	
DD7914.6	19/09/2021	DALHALL HOLDINGS PTY LTD	\$480.78
		Superannuation Contributions	
DD7914.7	19/09/2021	PRIME SUPERANNUATION	\$214.08
		Superannuation Contributions	
DD7914.8	19/09/2021	SUNSUPER SUPERANNUATION FUND	\$533.23
		Superannuation Contributions	
DD7914.9	19/09/2021	BT SUPER FOR LIFE	\$187.04
		Superannuation Contributions	
DD7917.1	21/09/2021	SYNERGY	\$858.37
		Electricity	
DD7917.2	16/09/2021	SYNERGY	\$6,595.30
		Electricity	
DD7917.3	16/09/2021	TELSTRA	\$1,814.86
		Phone & Internet Usage	
DD7917.4	08/09/2021	TELSTRA	\$648.96
		Integrated Messaging	
DD7917.5	03/09/2021	BENDIGO BANK	\$0.15
		Bank Charges	
DD7917.6	08/09/2021	BENDIGO BANK	\$8.40
		Bank Charges	
DD7917.7	09/09/2021	BENDIGO BANK	\$5.10
		Bank Charges	
DD7917.8	17/09/2021	BENDIGO BANK	\$2.40
		Bank Charges	
DD7917.9	06/09/2021	SYNERGY	\$634.72
		Electricity	
DD7920.1	22/09/2021	SYNERGY	\$1,735.39
		Electricity	
DD7920.2	22/09/2021	BENDIGO BANK	\$8.55
		Bank Charges	
DD7920.3	24/09/2021	BENDIGO BANK	\$284.69
		Bank Charges	
DD7922.1	02/09/2021	BENDIGO BANK	\$145.98


# Shire of Kulin

EFT & Chq Listing for period ended 30 September 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Bank Charges	
DD7931.1	28/09/2021	SYNERGY	\$115.08
		Electricity	
DD7931.3	29/09/2021	SYNERGY	\$1,404.66
		Electricity	
DD7931.4	08/09/2021	SYNERGY	\$1,109.65
		Electricity	
DD7931.5	27/09/2021	BENDIGO BANK	\$30.00
		Bank Charges	
DD7931.6	28/09/2021	BENDIGO BANK	\$0.15
		Bank Charges	
DD7931.7	30/09/2021	BENDIGO BANK	\$2.85
		Bank Charges	
DD7931.8	30/09/2021	CARLTON UNITED BREWERIES PTY LTD	\$964.54
		Bar Purchase	
DD7931.9	30/09/2021	TELSTRA	\$240.21
		Mobile Phones Service	
DD7908.10	05/09/2021	AUSTRALIAN SUPERANNUATION	\$384.61
		Superannuation Contributions	
DD7908.11	05/09/2021	BENDIGO SUPERANNUATION PLAN	\$113.56
		Superannuation Contributions	
DD7914.10	19/09/2021	AUSTRALIAN SUPERANNUATION	\$339.02
		Superannuation Contributions	
DD7914.11	19/09/2021	BENDIGO SUPERANNUATION PLAN	\$132.87
		Superannuation Contributions	
DD7917.10	15/09/2021	AUSTRALIAN LIQUOR MARKETERS PTY LTD - METCASH	\$1,430.96
		Bar Purchase	
6747169	08/09/2021	BULK PAYMENT	\$74,946.69
		Payroll	
6772001	22/09/2021	BULK PAYMENT	\$72,523.23
		Payroll	
Sub-total: EFT & Chq Payments			\$1,219,276.05
TOTAL PAYMENTS FOR MONTH ENDING 30 September 2021			\$1,219,276.05



## Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$3,455.47
1 Sep 21		79.00		3,534.47
		staff Expense personal		
2 Sep 21	DMIRS - ONLINE PAYME NT, PERTH AUS RETAIL PURCHASE 31/08 CARD NUMBER 552638XXXXXXX706 1	53.00		3,587.47
4 Sep 21	RURAL HEALTH WEST, N EDLANDS AUS RETAIL PURCHASE 03/09 CARD NUMBER 552638XXXXXXX823 1	100.00		3,687.47
4 Sep 21	BCF AUSTRALIA, CANNI NGTON AUS RETAIL PURCHASE 02/09 CARD NUMBER 552638XXXXXXX823 1	1,000.00		4,687.47
4 Sep 21	PEGASUS 1103108, New castle AUS RETAIL PURCHASE 03/09 CARD NUMBER 552638XXXXXXX706 1	484.00		5,171.47
4 Sep 21	MAIN ROADS WA HEAVY ,WELSHPOOL AUS RETAIL PURCHASE 02/09 CARD NUMBER 552638XXXXXXX706 1	50.00		5,221.47
4 Sep 21	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 02/09 CARD NUMBER 552638XXXXXXX823 1	73.96		5,295.43
4 Sep 21	SQ *BIDDLEBROOK T,Pi ckering Br AUS RETAIL PURCHASE 02/09 CARD NUMBER 552638XXXXXXX405 1	14.50		5,309.93
5 Sep 21	BUSINESS BASE, WELSH POOL AUS RETAIL PURCHASE 03/09 CARD NUMBER 552638XXXXXXX706 1	216.31		5,526.24

676BH102 / E-0 / S-204 / I-204 / 000742141500844

Date Paid \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Amount \$ \_\_\_\_\_

## Business Credit Card - Payment options



**Pay in person:** Visit any Bendigo Bank branch to make your payment.



**Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.  
[www.bendigobank.com.au](http://www.bendigobank.com.au)



Register for Internet or Phone Banking call 1300 BENDIGO (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



**Pay by post:** Mail this slip with your cheque to -  
PO Box 480  
Bendigo VIC 3552.  
If paying by cheque please complete the details below.



Bill code: 342949  
Ref: 691211254

Bank@Post<sup>TM</sup> Pay at any Post Office by  
Agency Banking Bank@Post<sup>TM</sup> using your credit card.



## Business Credit Card

BSB number 633-000  
Account number 691211254  
Customer name SHIRE OF KULIN  
Minimum payment required \$117.94  
Closing Balance on 30 Sep 2021 \$3,931.45  
Payment due 14 Oct 2021  
Date Payment amount

Drawer	Chq No	BSB	Account No	\$	¢

\*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL/Australian Credit Licence 237879 | [bendigobank.com.au](http://bendigobank.com.au)

Continued overleaf.



**Business Credit Card (continued).**

Date	Transaction	Withdrawals	Payments	Balance
5 Sep 21	AIRBNB * HMBKAP8H3, S urrey Hills AUS RETAIL PURCHASE 03/09 CARD NUMBER 552638XXXXXXXX823 1	439.01		5,965.25
5 Sep 21	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 03/09 CARD NUMBER 552638XXXXXXXX823 1	84.43		6,049.68
7 Sep 21	BP ALLWAY MOTORS 186 2, ALBANY AUS RETAIL PURCHASE 05/09 CARD NUMBER 552638XXXXXXXX823 1	48.31		6,097.99
7 Sep 21	<div> <div></div> <div>Staff personal Expense reimburse</div> </div>		79.00	6,018.99
9 Sep 21	KFC MUNDARING, MUNDA RING AUS RETAIL PURCHASE 07/09 CARD NUMBER 552638XXXXXXXX706 1	23.40		6,042.39
9 Sep 21	FULWOOD HOLDINGS PL, CUNDERDIN AUS RETAIL PURCHASE 06/09 CARD NUMBER 552638XXXXXXXX238 1	101.00		6,143.39
9 Sep 21	FULWOOD HOLDINGS PL, CUNDERDIN AUS RETAIL PURCHASE 06/09 CARD NUMBER 552638XXXXXXXX238 1	28.50		6,171.89
9 Sep 21	SHIRE OF KOORDA, KOO RDA AUS RETAIL PURCHASE 07/09 CARD NUMBER 552638XXXXXXXX238 1	100.00		6,271.89
10 Sep 21	KOORDA HOTEL, KOORDA AUS RETAIL PURCHASE 07/09 CARD NUMBER 552638XXXXXXXX238 1	31.00		6,302.89
10 Sep 21	THE WOOLSHED HOTEL N, NUNGARIN AUS RETAIL PURCHASE 08/09 CARD NUMBER 552638XXXXXXXX238 1	105.00		6,407.89
10 Sep 21	THE WOOLSHED HOTEL N, NUNGARIN AUS RETAIL PURCHASE 08/09 CARD NUMBER 552638XXXXXXXX238 1	33.00		6,440.89
11 Sep 21	WEGNER'S RURAL, NUNG ARIN AUS RETAIL PURCHASE 08/09 CARD NUMBER 552638XXXXXXXX238 1	20.00		6,460.89
11 Sep 21	Mukinbudin Cafe, MUK INBUDIN AUS RETAIL PURCHASE 09/09 CARD NUMBER 552638XXXXXXXX238 1	15.00		6,475.89
14 Sep 21	PERIODIC TFR 00074214151201 00000000000		3,455.47	3,020.42
14 Sep 21	COLES EXPRESS 6918, BICTON AUS RETAIL PURCHASE 13/09 CARD NUMBER 552638XXXXXXXX823 1	37.57		3,057.99

676BH102 / E-0 / S-205 / L205 / 0007421415000844



**Business Credit Card (continued).**

Date	Transaction	Withdrawals	Payments	Balance
15 Sep 21	Crown Perth, Burswood AUS RETAIL PURCHASE 14/09 CARD NUMBER 552638XXXXXXX405 1	4,387.02		7,445.01
16 Sep 21	CANPRINT COMMUNICATI 1,FYSHWICK AUS RETAIL PURCHASE 15/09 CARD NUMBER 552638XXXXXXX706 1	98.46		7,543.47
16 Sep 21	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 14/09 CARD NUMBER 552638XXXXXXX823 1	115.95		7,659.42
16 Sep 21	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/09 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXX405 1	27.30		7,686.72
16 Sep 21	INTERNATIONAL TRANSACTION FEE	0.82		7,687.54
17 Sep 21	PAYPAL *BJOBBOARD, 4 029357733 AUS RETAIL PURCHASE 15/09 CARD NUMBER 552638XXXXXXX823 1	16.50		7,704.04
19 Sep 21	Kulin Hotel, KULIN AUS RETAIL PURCHASE 17/09 CARD NUMBER 552638XXXXXXX405 1	27.00		7,731.04
21 Sep 21	MAILCHIMP *MISC, MAILCHIMP.COM AUS RETAIL PURCHASE-INTERNATIONAL 19/09 CARD NUMBER 552638XXXXXXX405 1	13.87		7,744.91
21 Sep 21	EG GROUP 4232, ALBANY AUS RETAIL PURCHASE 19/09 CARD NUMBER 552638XXXXXXX823 1	58.88		7,803.79
22 Sep 21	CROWN PERTH LOBBY LOU, BURSWOOD AUS RETAIL PURCHASE 19/09 CARD NUMBER 552638XXXXXXX405 1	76.00		7,879.79
22 Sep 21	Crown Towers Perth, Burswood AUS RETAIL PURCHASE 21/09 CARD NUMBER 552638XXXXXXX405 1	859.19		8,738.98
23 Sep 21	GM CABS PTY LTD, MAS COT AUS RETAIL PURCHASE 21/09 CARD NUMBER 552638XXXXXXX405 1	29.35		8,768.33
23 Sep 21	STRUT SPECIALIST ,OS BORNE PARK AUS RETAIL PURCHASE 22/09 CARD NUMBER 552638XXXXXXX706 1	77.00		8,845.33
23 Sep 21	eBay O*15-07634-8986 7, Sydney AUS RETAIL PURCHASE 22/09 CARD NUMBER 552638XXXXXXX706 1	42.99		8,888.32
23 Sep 21	Crown Perth, Burswood AUS RETAIL PURCHASE 22/09 CARD NUMBER 552638XXXXXXX405 1	31.37		8,919.69

676BH102 / E-0 / S-206 / I-206 / 0007421415000844



### Business Credit Card (continued).

Date	Transaction	Withdrawals	Payments	Balance
24 Sep 21	CROWN PERTH MODO MIO ,BURSWOOD AUS RETAIL PURCHASE 22/09 CARD NUMBER 552638XXXXXXX405 1	720.00		9,639.69
24 Sep 21	Kulin Community Bank , KULIN AUS RETAIL PURCHASE 22/09 CARD NUMBER 552638XXXXXXX405 1	18.30		9,657.99
28 Sep 21	PUMA ENERGY MOUN,MOU NT MELVILL AUS RETAIL PURCHASE 27/09 CARD NUMBER 552638XXXXXXX823 1	15.02		9,673.01
29 Sep 21	BUNNINGS 603000, NOR THAM AUS RETAIL PURCHASE 26/09 CARD NUMBER 552638XXXXXXX405 1	30.00		9,703.01
29 Sep 21	CARD FEE 5 @ \$4.00	20.00		9,723.01
30 Sep 21	Kulin Community Bank , KULIN AUS RETAIL PURCHASE 28/09 CARD NUMBER 552638XXXXXXX706 1	56.85		9,779.86
30 Sep 21	Kulin Community Bank , KULIN AUS RETAIL PURCHASE 28/09 CARD NUMBER 552638XXXXXXX706 1	223.15		10,003.01
30 Sep 21	DIRECT CREDIT SHIRE OF KULIN SHIRE OF KULIN 0082578253		6,071.56	3,931.45
Transaction totals / Closing balance		\$10,082.01	\$9,606.03	\$3,931.45

### AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](https://mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

### Card Security

For information on how to securely use your card and account please visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](https://mybusinesscard).





## **Shire of Kulin**

### **MONTHLY FINANCIAL REPORT**

**For the period ended 30 September 2021**

**Presented to Ordinary Council Meeting**

#### **TABLE OF CONTENTS**

Summary of Information - Graphs

Statement of Financial Activity

Statement of Financial Position

Note 1 Net Current Assets & Banking Information

Note 2 Rating Information

Note 3 Asset Information

Note 4 Reserve Information

Note 5 Grants Information

Note 6 Borrowings

Note 7 Major Variances

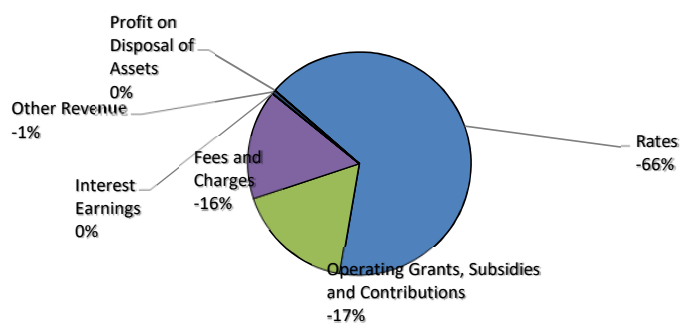
Note 8 Receivables

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

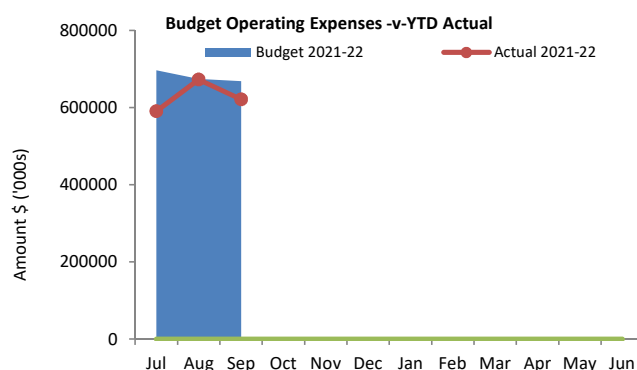
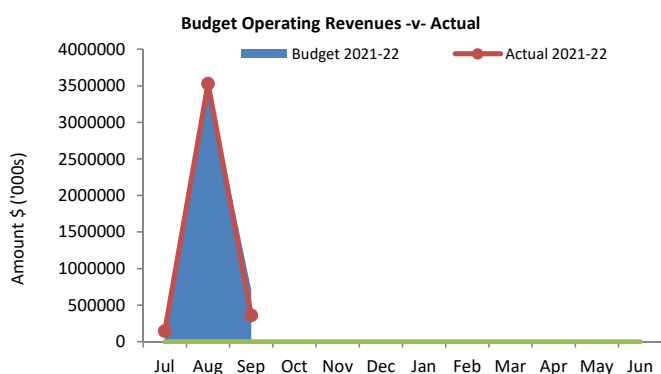
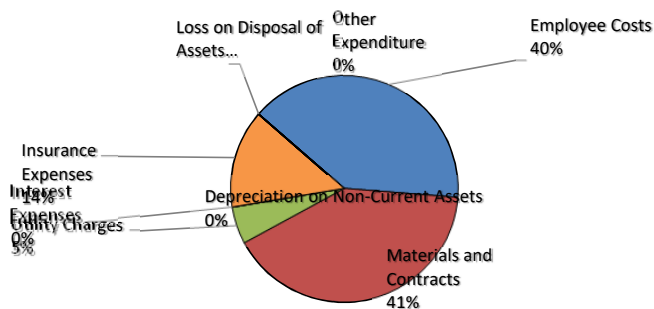
**Shire of Kulin**  
**SUMMARY INFORMATION - GRAPHS**  
For the period ended 30 September 2021

**OPERATING ACTIVITIES**

**OPERATING REVENUE**

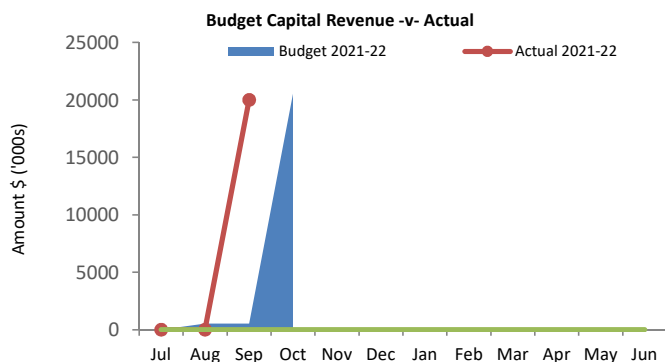


**OPERATING EXPENSES**

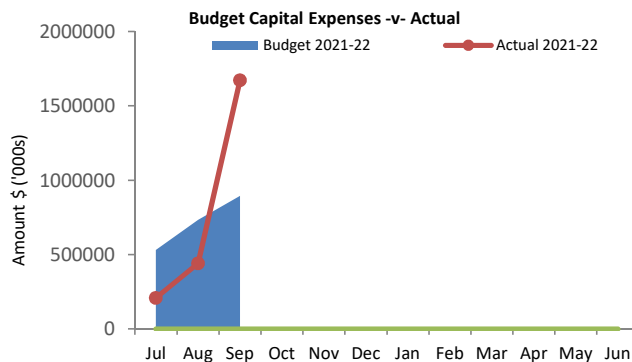


**INVESTING ACTIVITIES**

**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**Shire of Kulin**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the period ended 30 September 2021**

	<b>Ref Note</b>	<b>Annual Budget \$</b>	<b>YTD Budget \$</b>	<b>YTD Actual \$</b>	<b>Var. \$</b>	<b>Var. %</b>	
<b>Opening Funding Surplus(Deficit)</b>	1(a)	1,667,682	1,667,682	1,745,790	78,108	4%	
<b>Operating Revenues</b>							
General Purpose Funding		977,242	242,711	284,075	41,364	15%	▲
General Purpose Funding - Rates	2	2,076,196	2,087,296	2,087,786	490	0%	
Governance		43,961	10,989	10,744	(245)	(2%)	
Law, Order and Public Safety		40,400	549	8,240	7,691	93%	
Health		0	0	327	327	100%	
Education and Welfare		240,500	49,124	61,241	12,117	20%	▲
Housing		110,317	27,028	32,147	5,119	16%	
Community Amenities		101,224	95,824	100,540	4,716	5%	
Recreation and Culture		219,999	39,756	32,001	(7,755)	(24%)	
Transport		491,556	254,545	229,474	(25,071)	0%	
Economic Services		744,440	186,115	253,058	66,943	26%	▲
Other Property and Services		121,330	29,001	75,923	46,921	62%	▲
<b>Total (Excluding Rates)</b>		<b>5,167,165</b>	<b>3,022,938</b>	<b>3,175,554</b>	<b>152,615</b>		
<b>Operating Expense</b>							
General Purpose Funding		(107,884)	(22,545)	(17,345)	(5,200)	(30%)	
Governance		(252,305)	(83,964)	(70,488)	(13,476)	(19%)	▼
Law, Order and Public Safety		(152,521)	(44,160)	(40,384)	(3,776)	(9%)	
Health		(122,526)	(21,381)	(14,968)	(6,413)	(43%)	
Education and Welfare		(321,635)	(80,873)	(73,222)	(7,651)	(10%)	
Housing		(232,703)	(51,421)	(44,763)	(6,658)	(15%)	
Community Amenities		(367,344)	(87,611)	(73,126)	(14,485)	(20%)	▼
Recreation and Culture		(1,318,670)	(265,442)	(211,539)	(53,903)	(25%)	▼
Transport		(3,376,833)	(311,671)	(604,990)	293,319	48%	▲
Economic Services		(1,104,365)	(275,043)	(313,072)	38,029	12%	▲
Other Property and Services		(78,194)	(20,718)	(64,718)	44,000	68%	▲
<b>Total</b>		<b>(7,434,980)</b>	<b>(1,264,829)</b>	<b>(1,528,615)</b>	<b>263,786</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation	3(c)	2,973,728	0	0	0		
Adjust (Profit)/Loss on Asset Disposal	3(b)	548	0	0	0		
<b>Total Adjustments</b>		<b>2,974,276</b>	<b>0</b>	<b>0</b>	<b>416,402</b>		
<b>Investing Activities</b>							
Proceeds from Capital Grants	5	5,883,701	489,528	222,275	(267,253)	100%	
Proceeds from disposal of assets	3(b)	324,000	0	20,000	20,000	100%	▲
Payments for property, plant and equipment and infrastructure	3(a)	(8,718,086)	(1,563,791)	(1,671,158)	107,367	6%	
		(2,510,385)	(1,074,263)	(1,428,883)			
<b>Financing Activities</b>							
Transfer from reserves	4	560,000	0	0	0	0%	
Repayment of debentures	6	(93,302)	0	0	0	0%	
Transfer to reserves	4	(279,400)	0	0	0	0%	
		187,298	0	0			
<b>Closing Funding Surplus(Deficit)</b>	1(a)	<b>51,056</b>	<b>2,351,529</b>	<b>1,963,846</b>			

**Shire of Kulin**  
**STATEMENT OF FINANCIAL POSITION**  
For the period ended 30 September 2021

	2020	2021
	\$	\$
<b>CURRENT ASSETS</b>		
Cash at Bank	2,337,706	3,038,077
Cash at Bank (Reserves & Restricted Funds)	2,124,061	2,124,061
Trade and other receivables	320,478	220,580
Contract Assets	157,173	57,172
Sundry Debtors - Rates	48,759	295,675
Inventories	60,710	65,714
<b>TOTAL CURRENT ASSETS</b>	<b>5,048,888</b>	<b>5,801,279</b>
<b>CURRENT LIABILITIES</b>		
Contract Liabilities	(250,000)	(538,458)
Sundry Creditors	(434,423)	(768,432)
Accruals	(30,895)	0
Employee Provisions (Current)	(448,646)	(448,646)
ATO Liabilities	(15,073)	42,165
Borrowings (Current)	(93,302)	(93,302)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(1,272,338)</b>	<b>(1,806,672)</b>
<b>TOTAL NET CURRENT ASSETS</b>	<b>3,776,549</b>	<b>3,994,607</b>
<b>NON-CURRENT ASSETS</b>		
Land & Buildings	20,763,320	21,389,677
Construction other than Buildings	603,833	603,833
Plant & Equipment	3,023,513	3,411,863
Furniture & Equipment	209,728	219,777
Motor Vehicles	1,299,567	1,434,985
Infrastructure	108,222,878	108,713,861
Shares - Kulin (Bendigo) Bank	5,000	5,000
Units Held - Local Government House Trust	73,807	73,807
<b>TOTAL NON-CURRENT ASSETS</b>	<b>134,201,647</b>	<b>135,852,804</b>
<b>NON CURRENT LIABILITIES</b>		
Borrowings (Non-Current)	(979,881)	(979,881)
Employee Provisions (Non-Current)	(56,853)	(56,853)
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>(1,036,735)</b>	<b>(1,036,735)</b>
<b>TOTAL NET CURRENT ASSETS</b>	<b>136,941,462</b>	<b>138,810,677</b>
<b>ASSET REVALUATION</b>		
Asset Revaluation - Infrastructure	80,027,800	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,851,617	1,851,617
Asset Revaluation - Land & Buildings	11,639,170	11,639,170
Accumulated Reserves	2,124,061	2,124,061
Accumulated Surplus	41,298,814	43,168,029
<b>TOTAL EQUITY</b>	<b>136,941,462</b>	<b>138,810,677</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 30 September 2021**

**Note 1(a) - Net Current Assets Composition**

	<b>Budget Last Year Closing 30-Jun-20</b>	<b>Actual Last Year Closing 30-Jun-20</b>	<b>Year to Date 30-Sep-21</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	4,010,595	4,461,768	5,162,138
Accounts Receivable - Rates	69,220	38,738	236,391
Accounts Receivable - Sundry	271,384	329,951	278,003
Inventories	59,377	60,710	65,714
Other	3,007	157,173	57,172
<b>Less: Current Liabilities</b>			
Contract Liabilities	0	(250,000)	(538,458)
Sundry Creditors	(372,755)	(433,875)	(766,571)
Payroll Accruals	(86,562)	(30,895)	0
Provision for Annual Leave	(169,883)	(185,833)	(185,833)
Provision for Long Service Leave (Current)	(217,364)	(262,812)	(262,812)
ATO Liability	(17,828)	(15,073)	42,165
Borrowings (Current)	(90,511)	(93,302)	(93,302)
<b>Adjustments to Current Assets</b>			
Less: Reserves (Restricted Cash)	(1,871,837)	(2,124,061)	(2,124,061)
Add: Borrowings (Current)	90,511	93,302	93,302
<b>Closing funding surplus/(deficit)</b>	<b>1,677,353</b>	<b>1,745,790</b>	<b>1,963,848</b>

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**Note 1(b) - Banking Information**

	<b>General Ledger Balance 30-Sep-21</b>	<b>Bank Statement Balance 30-Sep-21</b>
<b>Cash at Bank - Unrestricted</b>		
Municipal Funds	1,244,092	1,245,798
Freebairn Recreation Centre	20,982	21,102
Investments	1,769,403	1,769,403
Till Float	3,100	3,100
Petty Cash	500	500
	<b>3,038,077</b>	<b>3,039,903</b>
<b>Cash at Bank - Restricted</b>		
Reserve Funds	2,124,061	2,124,061
	<b>2,124,061</b>	<b>2,124,061</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 30 September 2021**

**Note 2 - Rating information**

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
<b>General Rate</b>					
Gross Rental Value					
Residential	0.10187	134	1,189,708	121,196	199,598
Industrial	0.10187	13	116,376	11,855	-
Commercial	0.10187	28	447,448	45,582	-
Rural	0.10187	11	88,608	9,026	-
Unimproved Value					
Rural	0.01049	347	180,837,500	1,896,713	1,926,466
Mining	0.01049	0	-	-	-
<b>Sub-total</b>		<b>533</b>	<b>182,679,640</b>	<b>2,084,371</b>	<b>2,126,064</b>
<b>Minimum Payment</b>					
Gross Rental Value					
Residential	443.89	10	4,160	4,439	11,186
Industrial	443.89	5	9,736	2,219	-
Commercial	443.89	4	8,600	1,776	-
Rural	443.89	7	12,795	3,107	-
Unimproved Value					
Rural	443.89	9	235,700	3,995	19,109
Mining	443.89	21	213,553	9,322	-
<b>Sub-total</b>		<b>56</b>	<b>484,544</b>	<b>24,858</b>	<b>30,295</b>
		<b>589</b>	<b>183,164,184</b>	<b>2,109,229</b>	<b>2,156,359</b>
Discount				(91,000)	(92,985)
Concessions/Write-offs				(13,000)	0
<b>Total raised from general rates</b>				<b>2,005,229</b>	<b>2,063,374</b>
Ex-Gratia Rates				23,701	24,412
<b>Total Rates</b>				<b>2,028,930</b>	<b>2,087,786</b>

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 30 September 2021

**Note 3 - Asset information**

**Note 3(a) - Asset Acquisitions**

Description	YTD		YTD Actual	Category	Renewal/	
	Budget	Budget			Replace	New Asset
Photocopier	15,200	-	10,049	F&E	Y	
Public Office Space	100,000	-	-	F&E	Y	
Main Street CCTV	50,000	-	-	OC		Y
KCCC Flooring	15,000	-	-	F&E	Y	
Housing Construction	400,000	-	-	L&B	Y	
6 Bowey Way Housing Upgrade	112,687	-	-	L&B	Y	
Cemetery Entrance Upgrade & Toilets	30,761	-	-	OC		Y
Aquatic Centre Infr & Equip Improvements	100,000	-	3,589	L&B	Y	
Freebairn Rec Centre Surface Replacement	420,000	138,600	164,059	L&B	Y	
Freebairn Rec Centre Equip Improvements	60,000	-	-	P&E		Y
Tennis Lighting	45,000	-	-	L&B	Y	
Town Play Ground Equipment	5,000	-	-	L&B	Y	
Freightliner Truck	255,000	-	-	P&E	Y	
Triaxle Water Tanker	100,000	100,000	96,000	P&E	Y	
Loader	313,000	313,000	312,350	P&E	Y	
Dual Cab	65,000	-	-	P&E		Y
Forklift	26,500	-	-	P&E		Y
Utility	45,000	-	-	P&E		Y
Toyota Prado (CEO)	55,000	-	61,542	MV	Y	
Toyota Prado (WM)	59,786	-	-	MV	Y	
Isuzu 3T Tipper	73,876	-	73,876	MV	Y	
4x4 Utility	50,000	-	-	MV		Y
RRG Road Construction	573,604	143,401	44,653	Inf	Y	
R2R Road Construction	544,631	136,158	224,073	Inf	Y	
BS Road Construction	687,047	171,762	56,022	Inf	Y	
WSFN Road Construction	2,421,425	-	55,401	Inf	Y	
HSVPP Road Construction	425,593	-	763	Inf	Y	
Own Resource Road Construction	465,116	116,279	9,816	Inf	Y	
Varley Airstrip	108,431	-	-	Inf	Y	
Footpath Construction	107,491	107,491	96,484	Inf		Y
Generator	20,000	-	-			Y
All Ages Activity Precinct	809,040	337,100	462,299	OC		Y
Jilakin Rock Toilet	25,000	-	-			Y
Short Stay Accommodation Headworks	100,000	-	-	Inf		Y
Caravan Park Disabled Ablutions	33,898	-	-	L&B	Y	
Water Infrastructure	-	-	184	L&B	Y	
	<b>8,718,086</b>	<b>1,563,791</b>	<b>1,671,158</b>			

**Note 3(b) - Disposal of Assets**

Asset Description	Budget			YTD Actual		
	Net Book Value	Proceeds on Sale	Profit/Loss on Sale	Net Book Value	Proceeds on Sale	Profit/Loss on Sale
PE170 - Kawasaki Wheel Loader	136,500	105,000	31,500	-	-	-
PE167 - 2014 Isuzu GIGA CXZ 455	36,000	85,000	(49,000)	-	-	-
MV144 - Fuso Dual Cab Utility	4,312	20,000	(15,688)	-	-	-
MV170 - 2018 Holden Colorado	21,797	20,000	1,797	-	-	-
PE111 - Forklift	4,312	8,000	(3,688)	-	-	-
PMV186 - Toyota Prado (WM)	58,051	49,000	9,051	-	-	-
MV167 - Holden Colorado Wagon	18,164	22,000	(3,836)	-	-	-
PE143 - Isuzu NPR Single Axle Truck	45,411	15,000	30,411	-	-	-
	<b>324,547</b>	<b>324,000</b>	<b>547</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 30 September 2021**

**Note 4 - Cash Backed Reserves**

Reserve	Budget				Actual			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	388,591	1,164	-	389,755	388,591	-	-	388,591
Plant	550,341	1,650	200,000	351,991	550,341	-	-	550,341
Building	334,500	1,000	200,000	135,500	334,500	-	-	334,500
Admin Equipment	29,320	88	-	29,408	29,320	-	-	29,320
Natural Disaster	143,170	430	20,000	123,600	143,170	-	-	143,170
Joint Venture Housing	76,377	230	-	76,607	76,377	-	-	76,377
FRC Surface & Equipment	182,581	548	140,000	43,129	182,581	-	-	182,581
Medical Services	115,660	344	-	116,004	115,660	-	-	115,660
Fuel Facility	82,270	282	-	82,552	82,270	-	-	82,270
Sportsperson Scholarship	13,702	42	-	13,744	13,702	-	-	13,702
Freebairn Rec Centre	207,550	622	-	208,172	207,550	-	-	207,550
Short Stay Accommodation	-	273,000	-	273,000	-	-	-	-
	<b>2,124,061</b>	<b>279,400</b>	<b>560,000</b>	<b>1,843,461</b>	<b>2,124,061</b>	<b>-</b>	<b>-</b>	<b>2,124,061</b>

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the development of future housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary.	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2022	-	250,000



**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 30 September 2021**

**Note 5 - Operating Grants**

<b>Grant Source</b>	<b>Purpose</b>	<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>
Grants Commission	Federal financial assistance grants	950,000	237,500	277,852
Fire & Emergency Services	Emergency Services Levy Operating Grant	32,000	-	8,017
KCCC Sustainability Grant	Childcare Sustainability Grant	50,000	-	-
Main Roads	State Direct Grant (Untied Road Funding)	205,000	205,000	229,474
Department of Primary Industries & Regional Development	Community Resource Centre Funding	100,000	25,000	26,328
		<b>1,337,000</b>	<b>467,500</b>	<b>541,671</b>

**Capital Grants**

<b>Grant Source</b>	<b>Purpose</b>	<b>Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>
Main Roads	Regional Road Group Road Construction	365,000	140,000	49,269
Local Roads & Community Infrastructure Program	Federal Government Stimulus	1,544,591	-	-
Lighting Grant	Tennis Club & Grant	30,000	-	-
AAAP	Cultivating Kulin	100,000	100,000	-
HVSPP	Heavy Vehicle Road Construction	330,000	-	-
WSFN	WSFN Road Construction	2,260,000	-	-
Department of Infrastructure	Roads to Recovery Road Construction	534,904	133,726	150,000
RADS	Varley Airstrip	79,206	19,802	-
Main Roads	Black Spot Road Construction	340,000	96,000	23,005
Department of Water	Community Water Supply	300,000	-	-
		<b>5,883,701</b>	<b>489,528</b>	<b>222,274</b>

Shire of Kulin  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 30 September 2021

**Note 6 - Borrowings**

	Budget				Actual			
	Principal 01/07/2021	Principal Repayments	Principal 30/06/2022	Interest Repayments	Principal 01/07/2021	Principal Repayments	Principal 30/06/2022	Interest Repayments
Loan 1 Administration Building	1,164,231	93,302	1,070,929	42,895	1,164,231	-	1,164,231	-
	<b>1,164,231</b>	<b>93,302</b>	<b>1,070,929</b>	<b>42,895</b>	<b>1,164,231</b>	<b>-</b>	<b>1,164,231</b>	<b>-</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 30 September 2021**

**Note 7 - Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 and 10.00%.

<b>Revenue from operating activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
			An unbudgeted increase in our financial assistance grants was received with our August quarterly payment. Total increase is \$120,000 for the year which equates to \$40k per quarter.
General purpose funding - other	41,364	15%	
General purpose funding - rates	490	0%	Below 10% threshold
Governance	(245)	-2%	Below \$10,000 threshold
Law, order and public safety	7,691	93%	Below \$10,000 threshold
Health	327	100%	Below \$10,000 threshold
			Childcare centre fees received in the first two periods (\$12k) are higher than what was budgeted. Some of this increase relates to payments for June 2021 fees received in July.
Education and welfare	12,117	20%	
Housing	5,119	16%	Below 10% & \$10,000 threshold
Community amenities	4,716	5%	Below 10% & \$10,000 threshold
Recreation and culture	(7,755)	-24%	Below 10% & \$10,000 threshold
Transport	(25,071)	0%	Below 10% & \$10,000 threshold
			Fuel sales income higher than budgeted (\$47k), CRC Building Hire income, Centrelink income and GenAg ticket sales higher than budgeted (\$15k)
Economic services	66,943	26%	
			Private works income higher than what was budgeted for (\$47), cost of providing private works also higher than budgeted.
Other property and services	46,921	62%	
<b>Expenditure from operating activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
General purpose funding	(5,200)	-30%	Below \$10,000 threshold
			Councillor conference budget for August is \$15,500 as this is when LG week was expected, we're currently under budget by \$8.5k. Overall, general administration expenses were down \$114k however these expenses are fully allocated and the underspend will be recorded in each of the activity based costings accounts.
Governance	(13,476)	-19%	
Law, order and public safety	(3,776)	-9%	Below 10% & \$10,000 threshold
Health	(6,413)	-43%	Below \$10,000 threshold
Education and welfare	(7,651)	-10%	Below \$10,000 threshold
Housing	(6,658)	-15%	Below \$10,000 threshold
Community amenities	(14,485)	-20%	Avon waste invoice not received for September (14k)
			Expenditure on oval, golf pavillion (6k), pool expenditure (23k), FRC R&M (5k) and FRC wages (17k) all lower than budgeted due to timing
Recreation and culture	(53,903)	-25%	
			Road maintenance works higher than budgeted (245k), flood damage works higher than budgeted (\$35k) timing as winter grading currently taking place.
Transport	293,319	48%	
			Fuel purchases higher than budgeted (\$50k) in line with higher sales.
Economic services	38,029	12%	
			Private works expenditure up by \$37k in line with additional work completed.
Other property and services	44,000	68%	
<b>Investing activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
Proceeds from non-operating grants, subsidies and contributions	(267,253)	100%	Timing, funding received but not recognised as capital works (milestones) not yet completed.
			Disposals not expected this early in the year, proceeds are reflective of what was expected with this particular machine in the budget.
Proceeds from disposal of assets	20,000	0%	
Payments for property, plant and equipment and infrastructure	107,367	6%	Below 10% threshold
<b>Financing activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
Transfer from reserves	0	0%	Below 10% & \$10,000 threshold
Repayment of debentures	0	0%	Below 10% & \$10,000 threshold
Transfer to reserves	0	0%	Below 10% & \$10,000 threshold

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 30 September 2021**

**Note 8 - Receivables**

Rates receivable	Previous 2020-21	Current 2021-22	Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$	\$
Opening arrears previous years	57,236	68,293	Receivables - general	0	244,604	27,617	805	579	273,605
Levied this year	11,057	2,309,291	Percentage	0.0%	89.4%	10.1%	0.3%	0.2%	
Less - collections to date	0	(2,064,739)	<b>Balance per trial balance</b>						
Equals current outstanding	<b>68,293</b>	<b>312,845</b>	Sundry receivable						273,505
			Allowance for impairment of receivables						0
<b>Net rates collectable</b>	<b>68,293</b>	<b>312,845</b>	<b>Total receivables general outstanding</b>						<b>273,505</b>
% Collected	0%	86.8%	Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

**Shire of Kulin**  
**STATEMENT OF OPERATING**  
**(Statutory Reporting Program)**  
**For the period ended 30 September 2021**

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>GENERAL PURPOSE FUNDING</b>						
<b>Rates</b>						
I030001	General Rate - GRV	199,589	199,589	199,598	9	0%
I030101	General Rate - UV	1,926,466	1,926,466	1,926,466	0	0%
I030105	Interim Rates - GRV/UV	0	0	0	0	
I030131	Minimum Rates- GRV	11,186	11,186	11,186	(0)	0%
I030133	Minimum Rates - UV	18,643	18,643	19,109	466	3%
I030140	Interest on Instalments	742	186	787	601	323%
I030141	PENALTY INTEREST	3,500	876	890	14	2%
I030142	Admin Charge for Instalments	500	126	399	273	217%
I030150	EX GRATIA RATES	24,412	24,412	24,412	0	0%
I030160	Information & Search Fees	1,600	399	638	239	60%
I030170	LEGAL FEES RECOVERED	4,000	999	2,964	1,965	197%
I030171	LEGAL FEES RECOVERED (NO GST)	6,500	1,626	417	(1,209)	-74%
<b>Total Revenue</b>		<b>2,197,138</b>	<b>2,184,508</b>	<b>2,186,865</b>	<b>2,357</b>	0.11%
E030100	Discount Allowed on Rates	93,000	93,000	92,985	15	0%
E030110	RATES WRITTEN OFF	11,100	0	1	(1)	
E030115	DOUBTFUL DEBTS EXPENSE RATES	0	0	0	0	
E030130	TITLE SEARCHES	660	165	0	165	-100%
E030140	Valuation Expenses	16,500	0	199	(199)	
E030150	Printing & Stationery	1,200	0	709	(709)	
E030999	General Admin Allocated	46,284	11,571	8,247	3,324	-29%
<b>Total Expenditure</b>		<b>168,744</b>	<b>104,736</b>	<b>102,140</b>	<b>2,596</b>	
<b>Sub-total Rates</b>		<b>(2,028,394)</b>	<b>(2,079,772)</b>	<b>(2,084,726)</b>	<b>4,954</b>	
<b>General Purpose Grants</b>						
I031100	Grants Commission	950,000	237,500	277,852	40,352	17%
I031102	LRCIP GRANT	1,544,591	0	0	0	
<b>Total Revenue</b>		<b>2,494,591</b>	<b>237,500</b>	<b>277,852</b>	<b>40,352</b>	17%
E031999	General Admin Allocated	0	0	0	0	
<b>Total Expenditure</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Sub-total General Purpose Grants</b>		<b>(2,494,591)</b>	<b>(237,500)</b>	<b>(277,852)</b>	<b>40,352</b>	
<b>General Financing</b>						
I032100	Interest on Municipal	4,000	999	129	(870)	-87%
I032110	INTEREST ON PLANT RESERVE	1,650	0	0	0	
I032120	Interest on LSL & AL Reserve	1,164	0	0	0	
I032130	INTEREST ON BUILDING RESERVE	1,000	0	0	0	
I032140	Interest on Admin Equip Reserv	88	0	0	0	
I032150	Interest on Freebairn Recreation Centre Reserve	622	0	0	0	
I032160	Interest on Joint Venture Reserve	230	0	0	0	
I032170	INTEREST ON FRC SURFACE & EQUIP REPLACEMENT	548	0	0	0	
I032180	INTEREST ON NATURAL DISASTER RESERVE	430	0	0	0	
I032185	INTEREST ON FREEBAIRN SPORTSPERSON SCHOOLS	42	0	0	0	
I032198	INTEREST ON FUEL FACILITY RESERVE	282	0	0	0	
I032197	INTEREST ON MEDICAL SERVICES RESERVE	344	0	0	0	
<b>Total Revenue</b>		<b>10,400</b>	<b>999</b>	<b>129</b>	<b>(870)</b>	
E032100	BANK CHARGES	3,300	825	825	(0)	0%
E032150	Interest	1,500	375	516	(141)	38%
E032999	General Admin Allocated	38,440	9,609	6,849	2,760	-29%
<b>Total Expenditure</b>		<b>43,240</b>	<b>10,809</b>	<b>8,190</b>	<b>2,619</b>	
<b>Sub-total General Financing</b>		<b>32,840</b>	<b>9,810</b>	<b>8,061</b>	<b>1,749</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>TOTAL GENERAL PURPOSE FUNDING</b>		<b>(4,490,145)</b>	<b>(2,307,462)</b>	<b>(2,354,516)</b>	<b>47,054</b>	
<b>GOVERNANCE</b>						
<b>Members of Council</b>						
I041050	REBATES RECEIVED	500	126	0	(126)	-100%
<b>Total Revenue</b>		<b>500</b>	<b>126</b>	<b>0</b>	<b>(126)</b>	
E041020	MEMBERS TRAVELLING	4,800	0	0	0	
E041030	CONFERENCE EXPENSES	15,500	15,500	8,547	6,953	-45%
E041050	SITTING FEES	26,015	0	0	0	
E041060	PRESIDENTIAL ALLOWANCE	8,950	0	0	0	
E041070	DRESS SHIRTS FOR COUNCILLORS	1,000	249	0	249	-100%
E041075	FBT EXPENSE	2,500	0	2,256	(2,256)	
E041110	REFRESHMENTS & GOODWILL	20,400	3,300	3,228	72	-2%
E041111	MEAL ENTERTAINMENT	1,500	375	114	261	-70%
E041150	INSURANCES	4,319	4,319	4,319	0	0%
E041160	Subscriptions & Donations	24,600	20,900	24,368	(3,468)	17%
E041161	Printing & Stationery	1,000	249	0	249	-100%
E041165	Advertising	1,000	249	610	(361)	145%
E041180	Chamber Maintenance	3,000	750	0	750	-100%
E041270	Community Contributions	4,200	1,050	0	1,050	-100%
E041298	Depreciation	914	228	0	228	-100%
E041999	General Admin Allocated	84,144	20,931	14,918	6,013	-29%
<b>Total Expenditure</b>		<b>203,842</b>	<b>68,100</b>	<b>58,359</b>	<b>9,741</b>	
<b>Sub-total Members of Council</b>		<b>203,342</b>	<b>67,974</b>	<b>58,359</b>	<b>9,615</b>	
<b>General Administration</b>						
I042040	SUNDRY INCOME	1,200	300	0	(300)	
I042045	REIMBURSEMENTS	1,000	249	912	663	266%
I042046	CONTRIBUTION TO VEHICLES	29,211	7,302	4,469	(2,833)	-39%
I042051	VEHICLE CONTRIBUTION - NOVATED LEASES	0	0	0	0	
I042297	PROFIT ON SALE OF ASSET	0	0	0	0	
I042390	Traineeship	0	0	2,273	2,273	
I042050	STAFF RENT ADMIN	0	0	0	0	
I042391	REIMBURSEMENTS - INSURANCE	12,000	3,000	3,090	90	3%
I042440	PHOTOCOPYING & PRINTING	50	12	(0)	(12)	-101%
<b>Total Revenue</b>		<b>43,461</b>	<b>10,863</b>	<b>10,744</b>	<b>(119)</b>	
E042010	SALARIES	645,263	161,316	117,024	44,292	-27%
E042015	Admin Long Service Leave	32,164	0	1,111	(1,111)	
E042020	SUPERANNUATION	103,049	25,761	20,711	5,050	-20%
E042030	INSURANCE	24,881	24,881	14,957	9,924	-40%
E042035	STAFF UNIFORMS	3,000	750	0	750	-100%
E042040	STAFF TRAINING	14,500	0	0	0	
E042041	CONFERENCES	17,500	7,376	1,091	6,285	-85%
E042042	MEETING EXPENSES	0	0	0	0	
E042045	RELOCATION COSTS	5,000	1,251	0	1,251	-100%
E042046	STAFF HOUSING	65,737	18,382	14,208	4,174	-23%
E042047	Depreciation CEO Housing	3,604	900	0	900	-100%
E042048	Depreciation DCEO Housing	6,008	1,503	0	1,503	-100%
E042049	CEO UTILITIES	3,050	762	1,004	(242)	32%
E042050	OFFICE MAINTENANCE	11,580	2,895	3,090	(195)	7%
E042051	INTEREST ON LOAN 1 (ADMINISTRATION OFFICE)	39,464	0	0	0	
E042055	NOVATED LEASE PAYMENTS	16,611	4,152	2,769	1,384	-33%
E042060	MEMBERSHIPS & SUBSCRIPTIONS	2,000	2,000	1,298	702	-35%
E042070	Printing and Stationery	18,000	4,500	5,956	(1,456)	32%
E042075	FBT EXPENSE	3,000	0	0	0	
E042080	TELEPHONE	10,400	2,601	2,416	185	-7%
E042090	Postage and Freight	3,750	939	0	939	-100%
E042100	ADVERTISING	5,000	1,251	650	601	-48%
E042110	Office Equipment Maintenance	1,000	249	22	227	-91%
E042115	Bad Debts Expense	6,000	1,500	5,181	(3,681)	245%
E042120	Cleaning	10,680	2,670	3,921	(1,251)	47%
E042130	Computer Maintenance	35,908	28,408	30,685	(2,277)	8%



## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E042135	IT Support	35,500	8,874	5,220	3,654	-41%
E042140	Staff Amenities	1,700	426	458	(32)	7%
E042170	CONTRACT EMPLOYMENT	70,000	6,249	2,113	4,136	-66%
E042180	UTILITIES	4,000	999	1,399	(400)	40%
E042190	KEY TO KULIN	3,000	750	0	750	-100%
E042200	Audit Fees	60,000	30,000	0	30,000	-100%
E042297	LOSS ON SALE OF ASSET	0	0	0	0	
E042298	Office Depreciation	35,000	8,751	0	8,751	-100%
E042999	General Admin Allocated	(1,247,886)	(334,232)	(223,156)	(111,076)	-33%
	<b>Total Expenditure</b>	<b>48,463</b>	<b>15,864</b>	<b>12,128</b>	<b>3,736</b>	
	<b>Sub-total General Administration</b>	<b>5,002</b>	<b>5,001</b>	<b>1,384</b>	<b>3,617</b>	
	<b>TOTAL GOVERNANCE</b>	<b>208,344</b>	<b>72,975</b>	<b>59,743</b>	<b>13,232</b>	
	<b>LAW, ORDER &amp; PUBLIC SAFETY</b>					
	<b>Fire Prevention</b>					
I051100	FIRE CONTRIBUTIONS	1,000	249	0	(249)	-100%
	<b>Total Revenue</b>	<b>1,000</b>	<b>249</b>	<b>0</b>	<b>(249)</b>	
E051040	OFFICE EXPENSES	3,300	825	1,137	(312)	38%
E051050	FIRE INSURANCE	25,280	25,280	25,180	100	0%
E051055	Protective Clothing	5,000	1,251	30	1,221	-98%
E051060	Communication Maintenance	1,000	249	0	249	-100%
E051070	SUNDRY FIRE PREVENTION COSTS	1,500	375	746	(371)	99%
E051080	FIRE PREVENTION - RANGER	1,500	375	0	375	-100%
E051298	Depreciation	50,000	0	0	0	
E051999	General Admin Allocated	14,144	3,537	2,520	1,017	-29%
	<b>Total Expenditure</b>	<b>101,724</b>	<b>31,892</b>	<b>29,613</b>	<b>2,279</b>	
	<b>Sub-total Fire Protection</b>	<b>100,724</b>	<b>31,643</b>	<b>29,613</b>	<b>2,030</b>	
	<b>Animal Control</b>					
I052410	Contributions	0	0	0	0	
I052400	FINES AND PENALTIES	200	51	0	(51)	-100%
I052430	CAT REGISTRATION FEE INCOME	200	0	0	0	
I052420	DOG REGISTRATION FEES	2,000	0	223	223	
	<b>Total Revenue</b>	<b>2,400</b>	<b>51</b>	<b>223</b>	<b>172</b>	
E052010	Dog Control Costs	3,000	750	554	196	-26%
E052020	CAT CONTROL COSTS	5,000	1,251	1,065	186	-15%
E052040	Pest Control	500	126	0	126	-100%
E052999	General Admin Allocated	5,206	1,302	928	374	-29%
	<b>Total Expenditure</b>	<b>13,706</b>	<b>3,429</b>	<b>2,547</b>	<b>882</b>	
	<b>Sub-total Animal Control</b>	<b>11,306</b>	<b>3,378</b>	<b>2,324</b>	<b>1,054</b>	
	<b>Other Law &amp; Order</b>					
I053010	ESL Bush Fires Allocation	32,000	0	8,017	8,017	
I053030	ESL ADMINISTRATION	4,000	0	0	0	
I053050	SALE OF PROTECTIVE CLOTHING	1,000	249	0	(249)	-100%
	<b>Total Revenue</b>	<b>37,000</b>	<b>249</b>	<b>8,017</b>	<b>7,768</b>	
E053010	ESL BUSH FIRE BRIGADES	2,500	999	1,799	(800)	80%
E053051	EMERGENCY BUILDING MAINTENANCE	19,234	4,003	1,337	2,666	-67%
E053298	Depreciation	12,000	3,000	0	3,000	-100%
E053700	Plant Operation Costs	1,000	249	4,669	(4,420)	1775%
E053999	General Admin Allocated	2,357	588	420	168	-29%
	<b>Total Expenditure</b>	<b>37,091</b>	<b>8,839</b>	<b>8,224</b>	<b>615</b>	
	<b>Sub-total Other Law &amp; Order</b>	<b>91</b>	<b>8,590</b>	<b>207</b>	<b>8,383</b>	
	<b>TOTAL LAW, ORDER &amp; PUBLIC SAFETY</b>	<b>112,121</b>	<b>43,611</b>	<b>32,144</b>	<b>11,467</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>HEALTH</b>						
<b>Preventative Services</b>						
I074100	OTHER INCOME	0	0	101	101	
I074410	OTHER LICENSES	0	0	226	226	
	<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>327</b>	<b>327</b>	
E074040	GROUP/REGIONAL SCHEME	37,000	0	5,880	(5,880)	
E074100	OTHER EXPENDITURE	2,500	624	0	624	
E074999	General Admin Allocated	3,830	957	682	275	-29%
	<b>Total Expenditure</b>	<b>43,330</b>	<b>1,581</b>	<b>6,562</b>	<b>(4,981)</b>	
	<b>Sub-total Other Law &amp; Order</b>	<b>43,330</b>	<b>1,581</b>	<b>6,236</b>	<b>5,308</b>	
<b>Mosquito Control</b>						
E075020	Mosquito Control	3,904	978	2,453	(1,475)	151%
E075999	General Admin Allocated	2,345	585	418	167	-29%
	<b>Total Expenditure</b>	<b>6,249</b>	<b>1,563</b>	<b>2,871</b>	<b>(1,308)</b>	
	<b>Sub-total Other Mosquito Control</b>	<b>6,249</b>	<b>1,563</b>	<b>2,871</b>	<b>(1,308)</b>	
<b>Analytical Expenses</b>						
E076020	ANALYTICAL EXPENSES	1,000	249	360	(111)	45%
E076999	General Admin Allocated	2,357	588	420	168	-29%
	<b>Total Expenditure</b>	<b>3,357</b>	<b>837</b>	<b>780</b>	<b>57</b>	
	<b>Sub-total Other Analytical Expenses</b>	<b>3,357</b>	<b>837</b>	<b>780</b>	<b>57</b>	
<b>Medical Centre</b>						
E077010	COMMUNITY NURSES	1,000	249	0	249	-100%
E077020	MEDICAL CENTRE	60,150	15,042	3,786	11,256	-75%
E077030	AMBULANCE SERVICES	2,500	624	0	624	-100%
E077298	Depreciation	500	126	0	126	-100%
E077999	General Admin Allocated	5,440	1,359	969	390	-29%
	<b>Total Expenditure</b>	<b>69,590</b>	<b>17,400</b>	<b>4,755</b>	<b>12,645</b>	
	<b>Sub-total Medical Centre</b>	<b>69,590</b>	<b>17,400</b>	<b>4,755</b>	<b>12,645</b>	
	<b>TOTAL HEALTH</b>	<b>122,526</b>	<b>21,381</b>	<b>14,642</b>	<b>16,702</b>	
<b>EDUCATION &amp; WELFARE</b>						
<b>Education</b>						
I080100	REIMBURSEMENT FROM SCHOOL	2,000	2,000	0	(2,000)	-100%
	<b>Total Revenue</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>(2,000)</b>	
E080100	Contribution to School	4,047	1,014	551	463	-46%
E080110	DONATIONS	1,000	249	0	249	-100%
E080999	General Admin Allocated	2,357	588	420	168	-29%
	<b>Total Expenditure</b>	<b>7,404</b>	<b>1,851</b>	<b>971</b>	<b>880</b>	
	<b>Sub-total Education</b>	<b>5,404</b>	<b>(149)</b>	<b>971</b>	<b>(1,120)</b>	
<b>Community Aged Care</b>						
E082999	General Admin Allocated	5,206	1,302	928	374	-29%
	<b>Total Expenditure</b>	<b>5,206</b>	<b>1,302</b>	<b>928</b>	<b>374</b>	
	<b>Sub-total Community Aged Care</b>	<b>5,206</b>	<b>1,302</b>	<b>928</b>	<b>374</b>	
<b>Other Welfare</b>						
E083100	CARE GROUP DONATIONS	4,500	0	0	0	
E083999	General Admin Allocated	11,222	2,805	2,000	805	-29%
	<b>Total Expenditure</b>	<b>15,722</b>	<b>2,805</b>	<b>2,000</b>	<b>805</b>	
	<b>Sub-total Other Welfare</b>	<b>15,722</b>	<b>2,805</b>	<b>2,000</b>	<b>805</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>Child Care Services</b>						
I084010	Fees & Charges	182,500	45,624	60,474	14,850	33%
I084020	Family & Childrens Grant	50,000	0	0	0	
I084030	TRAINEESHIPS	0	0	766	766	
I084040	FUNDRAISING - GST	5,000	1,251	0	(1,251)	-100%
I084041	FUNDRAISING - GST FREE	0	0	0	0	
I084085	OTHER INCOME	1,000	249	0	(249)	-100%
I084100	Various Grants	0	0	0	0	
<b>Total Revenue</b>		<b>238,500</b>	<b>47,124</b>	<b>61,241</b>	<b>14,117</b>	
E084010	Salaries	190,523	47,631	44,953	2,678	-6%
E084011	Salaries - Building Maintenance	0	0	71	(71)	
E084012	SALARIES - GARDENING	2,000	501	2,775	(2,274)	454%
E084013	SUPERANNUATION	21,263	5,316	4,586	730	-14%
E084014	CLEANING SALARIES	11,070	2,769	2,397	372	-13%
E084016	Insurance - Workers Comp	4,116	2,058	0	2,058	-100%
E084020	ACCREDITATION	1,500	375	615	(240)	64%
E084025	Advert/Printing/Promotion	1,000	249	0	249	-100%
E084030	Computer Exp	3,000	750	1,318	(568)	76%
E084035	EQUIPMENT UPGRADES	3,000	750	110	640	-85%
E084040	ELECTRICITY/GAS/WATER	5,000	1,251	1,605	(354)	28%
E084045	Gardening	2,000	501	164	337	-67%
E084050	Insurance	2,236	1,118	1,118	0	0%
E084055	Subscriptions	1,000	249	361	(112)	45%
E084060	BUILDING LEASE	800	201	0	201	-100%
E084065	Postage & Stationery	1,000	249	443	(194)	78%
E084070	REPAIRS & MAINTENANCE	4,000	999	981	18	-2%
E084075	STAFF EXPENSES	5,140	1,284	384	900	-70%
E084080	TELEPHONE	1,000	249	108	141	-57%
E084085	Sundry & Other	1,500	375	111	264	-70%
E084086	FUNDRAISING	1,000	249	873	(624)	250%
E084298	Depreciation	0	0	0	0	
E084090	Consumables	3,500	876	809	67	-8%
E084095	CLEANING CONSUMABLES	3,000	750	1,148	(398)	53%
E084999	General Admin Allocated	24,655	6,165	4,393	1,772	-29%
<b>Total Expenditure</b>		<b>293,303</b>	<b>74,915</b>	<b>69,324</b>	<b>5,591</b>	
<b>Sub-total Child Care Services</b>		<b>54,803</b>	<b>27,791</b>	<b>8,083</b>	<b>19,708</b>	
<b>TOTAL EDUCATION &amp; WELFARE</b>		<b>81,135</b>	<b>31,749</b>	<b>11,981</b>	<b>19,768</b>	
<b>HOUSING</b>						
<b>Housing - Other</b>						
I092110	Rental - GEHA Housing	42,404	10,602	11,009	407	4%
I092150	RENTAL - JOINT VENTURE	67,663	16,363	21,001	4,638	28%
I092299	Proceeds on Sale of Asset	0	0	0	0	
I092391	Reimbursements - General	250	63	136	73	116%
<b>Total Revenue</b>		<b>110,317</b>	<b>27,028</b>	<b>32,147</b>	<b>5,119</b>	
E092050	OTHER HOUSING MAINTENANCE	11,762	3,452	15,804	(12,352)	358%
E092060	KULIN RETIREMENT HOMES	20,808	5,205	3,123	2,082	-40%
E092148	GEHA HOUSING - COSTS	42,633	9,117	4,186	4,931	-54%
E092150	JOINT VENTURE HOUSING - COSTS	100,277	27,643	20,098	7,545	-27%
E092160	Depreciation - Joint Venture	0	0	0	0	
E092170	COMMUNITY BANK HOUSE COSTS	10,102	3,379	626	2,753	-81%
E092180	Depreciation Community Bank Hs	5,707	1,428	0	1,428	-100%
E092190	Loss on the Sale of Asset	0	0	0	0	
E092298	Depreciation	36,624	0	0	0	
E092999	General Admin Allocated	4,790	1,197	928	269	-23%
<b>Total Expenditure</b>		<b>232,703</b>	<b>51,421</b>	<b>44,763</b>	<b>6,658</b>	
<b>Sub-total Housing - Other</b>		<b>122,386</b>	<b>24,393</b>	<b>12,617</b>	<b>11,776</b>	
<b>TOTAL HOUSING</b>		<b>122,386</b>	<b>24,393</b>	<b>12,617</b>	<b>11,776</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	%

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>COMMUNITY AMENITIES</b>						
<b>Sanitation - Household Refuse</b>						
I101400	CHARGES - REFUSE REMOVAL	78,580	78,580	83,595	5,015	6%
	<b>Total Revenue</b>	<b>78,580</b>	<b>78,580</b>	<b>83,595</b>	<b>5,015</b>	
E101020	DOMESTIC REFUSE COLLECTION	117,168	29,292	17,698	11,594	-40%
E101021	DUDININ REFUSE COLLECTION	5,905	1,476	957	519	-35%
E101022	PINGARING REFUSE COLLECTION	5,563	1,392	1,896	(504)	36%
E101030	REFUSE SITE MAINTENANCE	39,253	9,948	10,299	(351)	4%
E101040	ROEROC	10,000	0	0	0	
E101050	Recycling Depot	0	0	0	0	
E101298	Depreciation	1,476	369	0	369	-100%
E101999	General Admin Allocated	5,206	1,302	928	374	-29%
	<b>Total Expenditure</b>	<b>184,571</b>	<b>43,779</b>	<b>31,778</b>	<b>12,001</b>	
	<b>Sub-total Sanitation - Household Refuse</b>	<b>105,991</b>	<b>(34,801)</b>	<b>(51,817)</b>	<b>17,016</b>	
<b>Sanitation - Other</b>						
I102030	Drum Muster Reimbursement	3,000	750	0	(750)	-100%
I102410	CHARGES - REFUSE REMOVAL	15,444	15,444	16,320	876	6%
I102420	SALE OF BINS	200	51	0	(51)	-100%
	<b>Total Revenue</b>	<b>18,644</b>	<b>16,245</b>	<b>16,320</b>	<b>75</b>	
E102020	Commercial Refuse Collection	63,495	15,873	11,120	4,753	-30%
E102030	Drum Muster	2,003	498	430	68	-14%
E102298	Depreciation	1,300	324	0	324	-100%
E102420	PURCHASE OF BINS	200	51	0	51	-100%
E102999	General Admin Allocated	5,206	1,302	928	374	-29%
	<b>Total Expenditure</b>	<b>72,204</b>	<b>18,048</b>	<b>12,478</b>	<b>5,570</b>	
	<b>Sub-total Sanitation - Other</b>	<b>53,560</b>	<b>1,803</b>	<b>(3,842)</b>	<b>5,645</b>	
<b>Sewage</b>						
E103999	General Admin Allocated	0	0	420	(420)	
	<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>420</b>	<b>(420)</b>	
	<b>Sub-total Sewage</b>	<b>0</b>	<b>0</b>	<b>420</b>	<b>(420)</b>	
<b>Urban Stormwater Drainage</b>						
E104010	Urban Stormwater Drainage	1,003	249	0	249	-100%
E104999	General Admin Allocated	5,664	1,416	589	827	-58%
	<b>Total Expenditure</b>	<b>6,667</b>	<b>1,665</b>	<b>589</b>	<b>1,076</b>	
	<b>Sub-total Urban Stormwater Drainage</b>	<b>6,667</b>	<b>1,665</b>	<b>589</b>	<b>1,076</b>	
<b>Protection of Environment</b>						
E105051	Reinstatement of Gravel Pits	0	0	0	0	
E105999	General Admin Allocated	0	0	420	(420)	
	<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>420</b>	<b>(420)</b>	
	<b>Sub-total Protection of Environment</b>	<b>0</b>	<b>0</b>	<b>420</b>	<b>(420)</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>Town Planning</b>						
I106110	Planning Approvals	3,000	750	0	(750)	-100%
	<b>Total Revenue</b>	<b>3,000</b>	<b>750</b>	<b>0</b>	<b>(750)</b>	
E106020	Town Planning Advice	7,000	1,749	617	1,132	-65%
E106030	Town Planning Other	4,150	1,576	1,075	501	-32%
E116298		0	0	0	0	
E106999	General Admin Allocated	13,195	3,300	1,931	1,369	-41%
	<b>Total Expenditure</b>	<b>24,345</b>	<b>6,625</b>	<b>3,623</b>	<b>3,002</b>	
	<b>Sub-total Town Planning</b>	<b>21,345</b>	<b>5,875</b>	<b>3,623</b>	<b>2,252</b>	
<b>Other Community Amenities</b>						
I107400	CHARGES - CEMETERY FEES	1,000	249	625	376	151%
	<b>Total Revenue</b>	<b>1,000</b>	<b>249</b>	<b>625</b>	<b>376</b>	
E107031	KULIN CEMETERY	2,208	552	3,334	(2,782)	504%
E107032	DUDININ CEMETERY	504	126	0	126	-100%
E107033	Pingaring Cemetery	504	126	0	126	-100%
E107050	PUBLIC CONVENIENCES	28,900	7,293	13,513	(6,220)	85%
E107051	Public Notice Boards	504	126	0	126	-100%
E107052	PUBLIC CONVENIENCES DUDININ	5,374	1,375	818	557	-41%
E107053	PUBLIC CONVENIENCES PINGARING	8,532	4,014	4,138	(124)	3%
E107060	WAR MEMORIAL	4,309	1,077	16	1,061	-99%
E107298	Depreciation	17,500	0	0	0	
E107999	General Admin Allocated	11,222	2,805	2,000	805	-29%
	<b>Total Expenditure</b>	<b>79,557</b>	<b>17,494</b>	<b>23,818</b>	<b>(6,324)</b>	
	<b>Sub-total Other Community Amenities</b>	<b>78,557</b>	<b>17,245</b>	<b>23,193</b>	<b>(5,948)</b>	
	<b>TOTAL COMMUNITY AMMENITIES</b>	<b>266,120</b>	<b>(8,213)</b>	<b>(27,414)</b>	<b>19,201</b>	
<b>RECREATION &amp; CULTURE</b>						
<b>Sports Facilities - Various</b>						
I113334	GRANTS - SPORTING PROJECTS	30,000	0	0	0	
	<b>Total Revenue</b>	<b>30,000</b>	<b>0</b>	<b>0</b>		
E110298	Depreciation	71,772	0	0	0	
E113331	BOWLING GREENS	645	645	276	369	-57%
E113332	OVAL	55,568	13,890	3,704	10,186	-73%
E113333	GOLF TENNIS PAVILION	12,521	3,505	1,059	2,446	-70%
E113334	Golf Course	13,520	3,381	12,433	(9,052)	268%
E113701	Plant Operation Costs	8,000	2,001	100	1,901	-95%
E110999	General Admin Allocated	7,326	1,833	1,305	528	-29%
	<b>Total Expenditure</b>	<b>169,352</b>	<b>25,255</b>	<b>18,878</b>	<b>5,849</b>	
	<b>Sub-total Sports Facilities - Various</b>	<b>139,352</b>	<b>25,255</b>	<b>18,878</b>	<b>5,849</b>	
<b>Public Halls</b>						
I111022	RENTAL FROM MEMORIAL HALL	1,800	450	1,091	641	142%
	<b>Total Revenue</b>	<b>1,800</b>	<b>450</b>	<b>1,091</b>	<b>641</b>	
E111021	MEMORIAL HALL	8,156	2,229	2,713	(484)	22%
E111031	PINGARING HALL	6,239	1,670	394	1,277	-76%
E111032	DUDININ HALL	7,030	1,981	536	1,445	-73%
E111033	JITARNING HALL	356	178	178	(0)	0%
E111298	Depreciation	59,874	0	0	0	
E111999	General Admin Allocated	7,326	1,833	1,305	528	-29%
	<b>Total Expenditure</b>	<b>88,981</b>	<b>7,891</b>	<b>5,126</b>	<b>2,765</b>	
	<b>Sub-total Public Halls</b>	<b>87,181</b>	<b>7,441</b>	<b>4,035</b>	<b>3,406</b>	



## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>Swimming Pools</b>						
I112405	Pool Admission - Adults	8,100	0	0	0	
I112410	Pool Admission - Children	6,250	0	0	0	
I112450	Pool Slide Income	18,000	0	0	0	
I112480	SEASON PASS	10,000	0	0	0	
I112491	REIMBURSEMENTS	0	0	0	0	
I112600	EVENTS	417	0	0	0	
I112620	SUNDRY INCOME	0	0	0	0	
I112510	STAFF RENT	5,200	1,299	1,265	(34)	-3%
<b>Total Revenue</b>		<b>47,967</b>	<b>1,299</b>	<b>1,265</b>	<b>(34)</b>	
E112021	Salaries	99,973	18,498	16,382	2,116	-11%
E112022	Superannuation	0	0	2,928	(2,928)	
E112023	CHEMICALS	5,091	960	835	126	-13%
E112024	ELECTRICITY	37,500	7,750	1,979	5,771	-74%
E112025	WATER	13,975	3,300	2,965	335	-10%
E112026	MAINTENANCE	28,429	11,510	6,321	5,189	-45%
E112027	INSURANCE	16,300	16,300	8,150	8,150	-50%
E112028	OTHER MINOR EXPENDITURE	3,764	3,543	465	3,078	-87%
E112029	STAFF HOUSING	8,146	2,202	1,596	606	-28%
E112030	TELEPHONE	1,800	450	306	144	-32%
E112298	Depreciation	89,664	0	0	0	
E112600	EVENTS	1,350	0	0	0	
E112999	General Admin Allocated	12,675	3,168	2,258	910	-29%
<b>Total Expenditure</b>		<b>318,667</b>	<b>67,681</b>	<b>44,185</b>	<b>23,496</b>	
<b>Sub-total Swimming Pools</b>		<b>270,700</b>	<b>66,382</b>	<b>42,920</b>	<b>23,462</b>	
<b>Freebairn Recreation Centre</b>						
I113100	Memberships - Adult	11,052	0	2,482	2,482	
I113110	Memberships - Children	500	0	127	127	
I113120	Memberships - Social	1,652	0	82	82	
I113130	MEMBERSHIPS - SHORT TERM	0	0	73	73	
I113150	EVENTS	1,548	387	0	(387)	-100%
I113300	Hire - Indoor Courts	504	126	495	369	292%
I113320	Hire - Kitchen	3,504	876	1,205	329	38%
I113330	DONATIONS FOR FREEBAIRN REC CE NTRE	0	0	0	0	
I113335	Community Contributions	12,000	3,000	0	(3,000)	-100%
I113380	Hire - Golf/Tennis Pavilion	480	120	55	(65)	-55%
I113390	Hire - Function Rooms	996	249	378	129	52%
I113395	Catering Income	0	0	0	0	
I113410	SUNDRY DONATIONS	5,000	0	3,637	3,637	
I113500	BAR SALES	129,996	32,499	20,814	(11,685)	-36%
I113505	Canteen Sales	3,000	750	297	(453)	-60%
<b>Total Revenue</b>		<b>170,232</b>	<b>38,007</b>	<b>29,645</b>	<b>(8,362)</b>	
E113060	Advertising and Promotion	1,000	249	0	249	-100%
E113100	BANK CHARGES	500	126	452	(326)	259%
E113104	CATERING COSTS	0	0	64	(64)	
E113120	Cleaning Supplies	5,000	3,124	1,751	1,373	-44%
E113130	IT MAINTENANCE	4,000	999	1,064	(65)	6%
E113137	Dam Expenses	0	0	0	0	
E113140	Depreciation- Freebairn Centre	4,265	0	0	0	
E113180	ELECTRICITY	15,000	3,750	4,205	(455)	12%
E113190	FREIGHT - NON-BAR	100	24	0	24	-100%
E113210	GAS SUPPLIES	1,700	426	265	161	-38%
E113218	Minor Equipment	500	126	0	126	-100%
E113220	INSURANCE	23,407	11,704	12,777	(1,073)	9%
E113240	LICENCING COSTS	1,710	426	611	(185)	43%
E113243	Kitchen Consumables	800	201	352	(151)	75%
E113250	Printing, Stationery and Post	1,000	249	1,317	(1,068)	429%
E113260	Pool Costs	200	51	350	(299)	586%
E113270	REPAIRS AND MAINTENANCE	41,308	23,075	18,122	4,953	-21%
E113272	Security Costs	450	114	91	23	-20%
E113280	Superannuation	16,666	4,167	3,522	645	-15%

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E113285	STAFF TRAINING	1,850	462	903	(441)	96%
E113290	TELEPHONE	1,700	426	494	(68)	16%
E113295	UNIFORMS	800	201	0	201	-100%
E113298	Depreciation	155,281	0	0	0	
E113300	Wages - Centre Manager	96,294	24,075	8,485	15,590	-65%
E113310	WAGES - BAR STAFF CASUALS	0	0	7,421	(7,421)	
E113315	EVENTS	2,000	501	0	501	-100%
E113320	WAGES - CLEANER	60,078	15,021	6,536	8,485	-56%
E113330	OTHER COSTS	400	99	0	99	-100%
E113335	KIDSPORT	0	0	0	0	
E113350	WORKERS COMPENSATION	3,121	1,560	1,560	(0)	0%
E113410	Sundry Equipment Purchases	500	0	0	0	
E113499	INTERNAL BAR PURCHASES	2,000	501	0	501	-100%
E113500	Bar Purchases	52,000	12,999	13,851	(852)	7%
E113501	Ice and Sundry Supplies	200	50	0	50	-100%
E113502	FREIGHT ON BAR PURCHASES	2,400	600	276	324	-54%
E113505	Canteen Purchases	500	126	42	84	-67%
E113510	Bar Glassware	500	126	0	126	-100%
E113540	STOCK WRITTEN OFF	400	99	0	99	-100%
E113999	General Admin Allocated	11,509	2,877	2,051	826	-29%
<b>Total Expenditure</b>		<b>509,139</b>	<b>108,534</b>	<b>86,562</b>	<b>21,972</b>	
<b>Sub-total Freebairn Recreation Centre</b>		<b>338,907</b>	<b>70,527</b>	<b>56,917</b>	<b>13,610</b>	
<b>Television Re-broadcasting</b>						
I114310	Television Charges	0	0	0	0	
<b>Total Revenue</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
E114280	EQUIPMENT MAINTENANCE	0	0	0	0	
E114290	CONT TO VARLEY RADIO	1,400	1,400	157	1,243	-89%
E114999	General Admin Allocated	3,256	813	580	233	-29%
<b>Total Expenditure</b>		<b>4,656</b>	<b>2,213</b>	<b>737</b>	<b>1,476</b>	
<b>Sub-total Television Re-broadcasting</b>		<b>4,656</b>	<b>2,213</b>	<b>737</b>	<b>1,476</b>	
<b>Other Culture</b>						
E116100	KULIN MUSEUM	661	229	252	(23)	10%
E116300	Railway Station Maintenance	1,500	375	0	375	-100%
E116999	General Admin Allocated	2,357	588	420	168	-29%
<b>Total Expenditure</b>		<b>4,518</b>	<b>1,192</b>	<b>672</b>	<b>520</b>	
<b>Sub-total Other Culture</b>		<b>4,518</b>	<b>1,192</b>	<b>672</b>	<b>520</b>	
<b>Other Sport &amp; Recreation</b>						
I117100	Funding for Skate Park	100,000	0	0	0	
<b>Total Revenue</b>		<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
E117029	OFFICE GARDENS	26,801	6,699	3,657	3,042	-45%
E117030	PUBLIC PARKS GDNS & RESERVES	95,620	24,234	35,797	(11,563)	48%
E117031	RESERVES - OTHER	18,036	4,509	3,249	1,260	-28%
E117050	STORM WATER REUSE SCHEME	0	0	0	0	
E117052	DUDININ SPORTSGROUND	2,000	501	3	498	-99%
E117054	Dudinin Tennis Club	2,783	1,391	1,391	(0)	0%
E117056	OTHER SPORTING CLUBS	33,000	10,000	7,795	2,205	-22%
E117058	SKATE PARK & PLAYGROUND	0	0	33	(33)	
E117298	Depreciation	25,000	0	0	0	
E117520	Pingaring Golf Club	4,253	1,376	626	750	-54%
E117999	GENERAL ADMIN ALLOCATED	15,864	3,966	2,827	1,139	-29%
<b>Total Expenditure</b>		<b>223,357</b>	<b>52,676</b>	<b>55,378</b>	<b>(2,702)</b>	
<b>Sub-total Other Sport &amp; Recreation</b>		<b>123,357</b>	<b>52,676</b>	<b>55,378</b>	<b>(2,702)</b>	
<b>TOTAL RECREATION &amp; CULTURE</b>		<b>968,671</b>	<b>225,686</b>	<b>179,537</b>	<b>45,622</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>TRANSPORT</b>						
<b>Roadworks</b>						
I121500	REGIONAL ROAD GROUP	365,000	140,000	49,269	(90,731)	-65%
I121260	HSVPP	330,000	220,000	0	(220,000)	-100%
I121530	WSFN FUNDING	2,260,000	565,000	0	(565,000)	-100%
I121520	ROADS TO RECOVERY	534,904	133,726	150,000	16,274	12%
I121750	BLACK SPOT	340,000	96,000	23,005	(72,995)	-76%
<b>Total Revenue</b>		<b>3,829,904</b>	<b>1,154,726</b>	<b>222,274</b>	<b>(932,452)</b>	
E121298	Depreciation	1,890,000	0	0	0	
E121602	Traffic Signs	7,000	1,749	0	1,749	-100%
<b>Total Expenditure</b>		<b>1,897,000</b>	<b>1,749</b>	<b>0</b>	<b>1,749</b>	
<b>Sub-total Roadworks</b>		<b>(1,932,904)</b>	<b>(1,152,977)</b>	<b>(222,274)</b>	<b>(930,703)</b>	
<b>Road Maintenance</b>						
I122360	Government Grants	205,000	205,000	229,474	24,474	12%
I122500	Miscellaneous Income	1,000	249	0	(249)	-100%
<b>Total Revenue</b>		<b>206,000</b>	<b>205,249</b>	<b>229,474</b>	<b>24,225</b>	
E122010	ROAD MAINTENANCE	430,204	107,550	353,452	(245,902)	229%
E122022	FLOOD DAMAGE - NORMAL	0	0	35,320	(35,320)	
E122121	KULIN DEPOT	60,165	16,295	21,591	(5,296)	32%
E122122	HOLT ROCK DEPOT	3,928	1,087	1,669	(582)	54%
E122140	Footpath Maintenance	2,500	624	2,338	(1,714)	275%
E122150	STREET LIGHTING	24,414	6,105	4,580	1,525	-25%
E122160	Street Cleaning	0	0	496	(496)	
E122161	DUDININ CLEANING	5,010	1,254	1,370	(116)	9%
E122180	Street Trees	8,076	2,022	0	2,022	-100%
E122190	Streetscape Maintenance	59,985	19,402	23,531	(4,129)	21%
E122200	Roman Road System	7,800	7,800	8,384	(584)	7%
E122298	Depreciation	18,204	4,551	0	4,551	-100%
E122999	General Admin Allocated	544,850	136,212	103,749	32,463	-24%
<b>Total Expenditure</b>		<b>1,165,136</b>	<b>302,902</b>	<b>556,481</b>	<b>(253,579)</b>	
<b>Sub-total Road Maintenance</b>		<b>959,136</b>	<b>97,653</b>	<b>327,007</b>	<b>(229,354)</b>	
<b>Road Plant Purchases</b>						
I123297	Profit on Sale of Asset	88,376	0	0	0	
I123299	PROCEEDS ON SALE OF ASSET	0	20,000	20,000	0	0%
<b>Total Revenue</b>		<b>88,376</b>	<b>0</b>	<b>0</b>	<b>0</b>	
E123297	LOSS ON SALE OF ASSET	88,924	0	0	0	
E123999	General Admin Allocated	15,212	3,804	2,710	1,094	-29%
<b>Total Expenditure</b>		<b>104,136</b>	<b>3,804</b>	<b>2,710</b>	<b>1,094</b>	
<b>Sub-total Road Plant Purchases</b>		<b>15,760</b>	<b>3,804</b>	<b>2,710</b>	<b>1,094</b>	
<b>Wheatbelt Secondary Freight Network</b>						
I125000	WSFN PROGRAM ADMINISTRATION INCOME	0	0	0	0	
I125200	WSFN PROJECT MANAGEMENT INCOME	197,180	49,296	0	(49,296)	-100%
<b>Total Revenue</b>		<b>197,180</b>	<b>49,296</b>	<b>0</b>		
E125010	PROGRAM ADMINISTRATION SALARIES EXPENSES	21,840	5,460	6,671	(1,211)	22%
E125015	PROGRAM ADMINISTRATION EXPENSES	0	0	4,174	(4,174)	
E125030	WSFN HOUSING EXPENSES	8,840	2,211	2,451	(240)	11%
E125050	WSFN SALARIES	135,476	33,870	27,270	6,600	
E125055	WSFN SUPERANNUATION	13,548	3,387	2,865	522	
E125165	WSFN ADMINISTRATION & TRAVEL EXPENSES	0	0	1,705	(1,705)	
E125060	WSFN VEHICLE EXPENSES	18,000	4,500	242	4,258	
<b>Total Expenditure</b>		<b>197,704</b>	<b>49,428</b>	<b>45,379</b>	<b>4,049</b>	
<b>Sub-total Aerodomes</b>		<b>197,704</b>	<b>49,428</b>	<b>45,379</b>	<b>4,049</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>Aerodomes</b>						
E126280	Airstrip Maintenance	2,500	627	0	627	-100%
E126298	Depreciation	8,000	2,001	0	2,001	-100%
E126999	General Admin Allocated	2,357	588	420	168	-29%
	<b>Total Expenditure</b>	<b>12,857</b>	<b>3,216</b>	<b>420</b>	<b>2,796</b>	
	<b>Sub-total Aerodomes</b>	<b>12,857</b>	<b>3,216</b>	<b>420</b>	<b>2,796</b>	
	<b>TOTAL TRANSPORT</b>	<b>(945,151)</b>	<b>(1,048,304)</b>	<b>153,242</b>	<b>(1,156,167)</b>	
<b>ECOMONIC SERVICES</b>						
<b>Camp Kulin</b>						
I130210	DONATIONS CAMPS	0	0	0	0	
I132409	HOSTEL CHARGES	0	0	76	76	
I130400	MERCHANDISE SALES	0	0	7	7	
	<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>84</b>	<b>76</b>	
E130100	FACILITATORS WAGES	24,000	24,000	23,969	32	0%
E130110	FACILITATORS SUPERANNUATION	0	0	639	(639)	
E130999	GENERAL ADMINISTRATION ALLOCATED	0	0	3,335	(3,335)	
E132040	KULIN HOSTEL	20,120	5,872	5,793	79	-1%
	<b>Total Expenditure</b>	<b>44,120</b>	<b>29,872</b>	<b>33,767</b>	<b>(3,975)</b>	
	<b>Sub-total Camp Kulin</b>	<b>44,120</b>	<b>29,872</b>	<b>33,684</b>		
<b>Rural Services</b>						
E131040	Noxious Weeds/Pest Plants	9,196	2,301	1,105	1,196	-52%
E131999	General Admin Allocated	2,357	588	420	168	-29%
	<b>Total Expenditure</b>	<b>11,553</b>	<b>2,889</b>	<b>1,525</b>	<b>1,364</b>	
	<b>Sub-total Rural Services</b>	<b>11,553</b>	<b>2,889</b>	<b>1,525</b>	<b>1,364</b>	
<b>Tourism &amp; Area Promotion</b>						
I132100	Grants	1,000	249	0	(249)	-100%
I132410	Caravan Park Charges	30,000	7,500	11,685	4,185	56%
I132430	SALE OF HISTORY BOOKS - KULIN	0	0	0	0	
I132450	SALE OF THH SOUVENIRS	5,000	1,251	402	(849)	-68%
	<b>Total Revenue</b>	<b>36,000</b>	<b>9,000</b>	<b>12,087</b>	<b>3,336</b>	
E132030	CARAVAN PARK	46,490	11,945	11,284	661	-6%
E132050	INFORMATION BAY	200	51	46	5	-9%
E132100	Tourism & Area Promotion	27,500	8,375	14,686	(6,311)	75%
E132111	Herbarium Costs	0	0	110	(110)	
E132298	Depreciation	35,000	0	0	0	
E132999	General Admin Allocated	42,205	10,551	7,520	3,031	-29%
	<b>Total Expenditure</b>	<b>151,395</b>	<b>30,922</b>	<b>33,646</b>	<b>(2,724)</b>	
	<b>Sub-total Toursim &amp; Area Promotion</b>	<b>115,395</b>	<b>21,922</b>	<b>21,560</b>	<b>611</b>	
<b>Building Control</b>						
I133410	BUILDING PERMITS	4,000	999	619	(380)	-38%
I133420	BCITF LEVY COLLECTION	2,000	501	0	(501)	-100%
I133425	BUILDING SERVICES LEVY COLLECTION	1,000	249	5	(244)	-98%
	<b>Total Revenue</b>	<b>7,000</b>	<b>1,749</b>	<b>624</b>	<b>(1,125)</b>	
E133010	Group Building Scheme	7,500	1,875	1,073	802	-43%
E133420	BCITF levy payment	2,000	501	0	501	-100%
E133425	BUILDING SERVICES LEVY PAYMENT	1,000	249	0	249	-100%
E133999	General Admin Allocated	3,918	981	698	283	-29%
	<b>Total Expenditure</b>	<b>14,418</b>	<b>3,606</b>	<b>1,771</b>	<b>1,835</b>	
	<b>Sub-total Building Control</b>	<b>7,418</b>	<b>1,857</b>	<b>1,147</b>	<b>710</b>	



## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>Kulin Resource Centre</b>						
I134060	Organisations Membership	0	0	0	0	
I134070	Photocopying	4,500	1,125	706	(419)	-37%
I134080	BINDING, STAPLING & FOLDING	0	0	32	32	
I134090	FAXING, SCANNING & EMAILING	500	126	51	(75)	-60%
I134100	Computer Usage	500	126	38	(88)	-70%
I134120	Desktop Publishing	0	0	56	56	
I134130	KULIN UPDATE	7,000	1,749	3,236	1,487	85%
I134140	Laminating	500	126	80	(46)	-37%
I134150	Equipment Hire	500	126	0	(126)	-100%
I134160	CONSUMABLE SALES	500	126	180	54	43%
I134165	SOUVENIRS	0	0	0	0	
I134170	BUILDING HIRE	800	201	2,668	2,467	1227%
I134180	PUBLIC TRAINING/COURSES	10,000	2,499	1,433	(1,066)	-43%
I134185	EVENT INCOME & SPONSORSHIP	0	0	4,636	4,636	
I134190	Commissions	8,640	2,160	2,160	0	0%
I134200	GRANTS - OTHER	0	0	0	0	
I134215	KODAK SCANNING & PHOTOSHOP	0	0	15	15	
I134220	OTHER INCOME	2,000	501	5,675	5,174	1033%
I134300	Reimbursements	0	0	0	0	
I134500	GRANTS - CRC OPERATIONAL	100,000	25,000	26,328	1,328	5%
I134510	EVENT & TICKETING INCOME	5,000	1,251	368	(883)	-71%
<b>Total Revenue</b>		<b>140,440</b>	<b>35,116</b>	<b>47,663</b>	<b>13,429</b>	
E134010	Wages	118,534	29,634	14,131	15,503	-52%
E134020	Superannuation	11,853	2,964	1,650	1,314	-44%
E134030	INSURANCE	13,187	6,593	6,593	(0)	0%
E134040	UNIFORMS	800	0	0	0	
E134050	STAFF TRAINING	4,800	1,200	560	640	-53%
E134060	TELEPHONE	1,500	375	322	53	-14%
E134065	WATER	1,200	300	315	(15)	5%
E134070	ELECTRICITY	6,000	1,500	2,173	(673)	45%
E134080	Printing & Stationery	15,000	3,750	6,003	(2,253)	60%
E134100	Advertising and Promotion	1,500	375	778	(403)	107%
E134110	IT MAINTENANCE & SUPPORT	3,600	900	3,946	(3,046)	338%
E134115	Cleaning	0	0	0	0	
E134120	CENTRE MAINTENANCE	3,000	750	672	78	-10%
E134130	COURSES & EVENTS	10,000	2,499	7,342	(4,843)	194%
E134140	Library Freight	500	126	532	(406)	322%
E134135	EVENTS	0	0	0	0	
E134150	LIBRARY COSTS	14,000	3,501	2,406	1,095	-31%
E134190	KEY TO KULIN	300	75	0	75	-100%
E134200	GRANT FUNDING EXPENDITURE	2,000	501	1,000	(499)	100%
E134298	Depreciation	65,000	0	0	0	
E134300	SUNDRY EXPENSES	0	0	932	(932)	
E134999	General Admin Allocated	15,808	3,951	2,847	1,104	-28%
<b>Total Expenditure</b>		<b>288,582</b>	<b>58,994</b>	<b>52,201</b>	<b>6,793</b>	
<b>Sub-total Kulin Resource Centre</b>		<b>148,142</b>	<b>23,878</b>	<b>4,539</b>	<b>20,222</b>	
<b>Other Economic Services</b>						
I136010	SALE OF STANDPIPE WATER	60,000	15,000	5,001	(9,999)	-67%
I136030	GRANTS	300,000	0	0	0	
I136115	Community Cropping Program	1,000	249	0	(249)	
<b>Total Revenue</b>		<b>361,000</b>	<b>15,249</b>	<b>5,001</b>	<b>(9,999)</b>	
E136040	WATER SUPPLY (STANDPIPES)	60,000	15,000	8,385	6,615	-44%
E136050	FARM WATER SUPPLIES & MAINTENANCE	17,000	4,251	5,730	(1,479)	
E136105	Pingaring Community Centre	4,000	999	0	999	-100%
E136115	COMMUNITY CROPPING PROGRAM	1,000	249	0	249	-100%
E136298	DEPRECIATION	2,500	624	0	624	-100%
E136999	General Admin Allocated	2,357	588	420	168	-29%
<b>Total Expenditure</b>		<b>86,857</b>	<b>21,711</b>	<b>14,535</b>	<b>7,176</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>Sub-total Other Economic Services</b>		<b>(274,143)</b>	<b>6,462</b>	<b>9,533</b>	<b>(2,822)</b>	
<b>Kulin Bush Races</b>						
E138015	BLAZING SWAN EXPENDITURE	0	0	0	0	
E138020	INSURANCE & LICENSING.	0	0	23	(23)	
E138040	BUSH RACES CONTRIBUTION	0	0	76	(76)	
E138999	General Admin Allocated	17,381	4,344	3,097	1,247	-29%
<b>Total Expenditure</b>		<b>17,381</b>	<b>4,344</b>	<b>3,196</b>	<b>1,148</b>	
<b>Sub-total Kulin Bush Races</b>		<b>17,381</b>	<b>4,344</b>	<b>(12,148)</b>	<b>16,492</b>	
<b>Fuel Facility</b>						
I139010	SALES - PUBLIC	500,000	125,001	172,256	47,255	38%
<b>Total Revenue</b>		<b>500,000</b>	<b>125,001</b>	<b>172,256</b>	<b>47,255</b>	
E139010	FUEL PURCHASES	453,200	113,301	163,525	(50,224)	44%
E139030	FUEL ACCOUNT SALES	1,500	375	377	(2)	1%
E139040	IT MAINTENANCE	3,500	876	667	209	-24%
E139045	BANK CHARGES	5,000	1,251	971	280	-22%
E139050	MAINTENANCE & REPAIRS	7,719	2,117	3,481	(1,364)	64%
E139298	DEPRECIATION	0	0	0	0	
E139999	GENERAL ADMIN ALLOCATED	19,140	4,785	3,410	1,375	-29%
<b>Total Expenditure</b>		<b>490,059</b>	<b>122,705</b>	<b>172,431</b>	<b>(49,726)</b>	
<b>Sub-total Fuel Facility</b>		<b>(9,941)</b>	<b>(2,296)</b>	<b>175</b>	<b>(2,471)</b>	
<b>TOTAL ECONOMIC SERVICES</b>		<b>59,925</b>	<b>88,928</b>	<b>60,015</b>	<b>34,106</b>	
<b>OTHER PROPERTY &amp; SERVICES</b>						
<b>Private Works</b>						
I141410	Private Works	50,000	12,501	63,459	50,958	408%
<b>Total Revenue</b>		<b>50,000</b>	<b>12,501</b>	<b>63,459</b>	<b>50,958</b>	
E141010	PRIVATE WORKS	20,749	5,184	11,839	(6,655)	128%
E141025	MAIN ROADS WORKS	0	0	31,646	(31,646)	
E141999	General Admin Allocated	12,208	3,051	2,175	876	-29%
<b>Total Expenditure</b>		<b>32,957</b>	<b>8,235</b>	<b>45,660</b>	<b>(37,425)</b>	
<b>Sub-total Private Works</b>		<b>(17,043)</b>	<b>(4,266)</b>	<b>(17,799)</b>	<b>13,533</b>	
<b>Community Bus</b>						
I142100	Hire of Bus & Trailer	6,000	1,500	4,819	3,319	221%
I142200	Contributions - Bus Purchase	0	0	0	0	
<b>Total Revenue</b>		<b>6,000</b>	<b>1,500</b>	<b>4,819</b>	<b>3,319</b>	
E142020	Community Bus Shed	56	28	116	(88)	313%
E142105	LICENSING & INSURANCE	350	0	0	0	
E142298	Depreciation	4,000	999	0	999	-100%
E142700	Plant Operation Costs	6,000	1,500	2,623	(1,123)	75%
<b>Total Expenditure</b>		<b>10,406</b>	<b>2,527</b>	<b>2,739</b>	<b>(212)</b>	
<b>Sub-total Community Bus</b>		<b>4,406</b>	<b>1,027</b>	<b>(2,080)</b>	<b>3,107</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
<b>Public Works Overheads</b>						
I143100	STAFF HOUSING RENTAL	24,830	4,875	2,325	(2,550)	-52%
I143390	REIMBURSEMENTS	10,000	2,499	437	(2,062)	-83%
	<b>Total Revenue</b>	<b>34,830</b>	<b>7,374</b>	<b>2,762</b>	<b>(4,612)</b>	
E143010	ENGINEERS SALARY	157,799	39,450	27,147	12,303	-31%
E143025	WORKERS COMPENSATION INSURANCE	39,088	19,544	19,544	0	0%
E143030	OFFICE EXPENSES	5,600	1,401	3,952	(2,551)	182%
E143040	Superannuation	166,047	41,511	34,568	6,943	-17%
E143050	Sick & Holiday Pay	129,787	32,448	28,120	4,328	-13%
E143060	Insurance on Works	24,203	12,102	12,379	(277)	2%
E143070	Long Service leave	0	0	5,995	(5,995)	
E143075	FBT EXPENSE	3,000	0	0	0	
E143090	Award Allowances	86,990	21,747	14,296	7,451	-34%
E143120	PROTECTIVE CLOTHING	9,357	2,531	7,533	(5,002)	198%
E143125	STAFF HOUSING	125,585	32,957	22,967	9,990	-30%
E143130	Removal Expenses	2,669	666	0	666	-100%
E143140	Seminar Expenses	15,000	3,750	7,335	(3,585)	96%
E143150	Health & Safety Program	10,000	2,499	2,724	(225)	9%
E143152	CONSULTING	30,000	7,500	0	7,500	-100%
E143290	ALLOCATED TO WORKS & SERVICES	(962,647)	(258,818)	(195,091)	(63,727)	-25%
E143298	Depreciation	13,281	3,321	0	3,321	-100%
E143999	General Admin Allocated	179,072	44,769	28,572	16,197	-36%
	<b>Total Expenditure</b>	<b>34,831</b>	<b>7,378</b>	<b>20,041</b>	<b>(12,663)</b>	
	<b>Sub-total Public Works Overheads</b>	<b>1</b>	<b>4</b>	<b>17,279</b>	<b>(17,275)</b>	
<b>Plant Operation</b>						
I144300	WATER REIMBURSEMENT	0	0	0	0	
I144100	DIESEL REBATE	25,000	6,249	4,883	(1,366)	-22%
	<b>Total Revenue</b>	<b>25,000</b>	<b>6,249</b>	<b>4,883</b>	<b>(1,366)</b>	
E144000	Plant Repair Wages	161,858	40,464	24,947	15,517	-38%
E144005	Tyres & Tubes	45,000	11,250	3,542	7,708	-69%
E144010	Parts & Repairs	146,389	36,597	37,797	(1,200)	3%
E144015	INSURANCE & LICENCE	82,567	51,284	73,550	(22,266)	43%
E144020	Fuel & Oil	368,099	92,025	88,467	3,558	-4%
E144030	BLADES & TYNES	12,000	3,000	0	3,000	-100%
E144050	WATER USAGE	0	0	670	(670)	
E144060	Expendable Tools	2,400	600	0	600	-100%
E144061	TELEPHONE	2,400	600	319	281	-47%
E144070	OFFICE EXPENSES	5,000	1,251	0	1,251	-100%
E144180	Other Minor Expenditure	2,400	600	0	600	-100%
E144290	ALLOCATED TO WORKS & SERVICES	(905,550)	(254,446)	(151,101)	(103,345)	-41%
E144700	PLANT OPERATION COSTS	40,000	9,999	14,502	(4,503)	45%
E144999	General Admin Allocated	37,437	9,360	0	9,360	-100%
	<b>Total Expenditure</b>	<b>0</b>	<b>2,584</b>	<b>92,693</b>	<b>(99,469)</b>	
	<b>Sub-total Plant Operation</b>	<b>(25,000)</b>	<b>(3,665)</b>	<b>87,810</b>	<b>(100,835)</b>	
<b>Salaries &amp; Wages</b>						
I146390	Workers Compensation	5,000	1,251	0	(1,251)	-100%
	<b>Total Revenue</b>	<b>5,000</b>	<b>1,251</b>	<b>0</b>	<b>(1,251)</b>	
E146010	Gross Total For Year	2,700,000	675,000	630,797	44,203	-7%
E146020	Workers Compensation	0	0	0	0	
E146200	Salaries & Wages Allocated	(2,700,000)	(675,003)	(630,797)	(44,206)	-7%
	<b>Total Expenditure</b>	<b>0</b>	<b>(3)</b>	<b>0</b>	<b>(3)</b>	
	<b>Sub-total Salaries &amp; Wages</b>	<b>(5,000)</b>	<b>(1,254)</b>	<b>0</b>	<b>(1,254)</b>	
<b>Unclassified</b>						
I147360	SALE OF PARTS/SCRAP	500	126	0	(126)	-100%
	<b>Total Revenue</b>	<b>500</b>	<b>126</b>	<b>0</b>	<b>(126)</b>	

## STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
	<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>Sub-total Unclassified</b>	<b>(500)</b>	<b>(126)</b>	<b>0</b>	<b>(126)</b>	
	<b>Public Works Depreciation</b>					
E144298	Depreciation	361,254	90,315	0	90,315	-100%
E148298	Gross Depreciation	0	0	0	0	
E148299	LESS DEPRECIATION ALLOCATED	(361,254)	(90,318)	(96,416)	6,098	7%
	<b>Total Expenditure</b>	<b>0</b>	<b>(3)</b>	<b>(96,416)</b>	<b>96,413</b>	
	<b>Sub-total Public Works Depreciation</b>	<b>0</b>	<b>(3)</b>	<b>(96,416)</b>	<b>96,413</b>	
	<b>TOTAL OTHER PROPERTY &amp; SERVICES</b>	<b>(43,136)</b>	<b>(8,283)</b>	<b>(11,205)</b>	<b>(6,438)</b>	
	<b>GRAND TOTAL</b>	<b>(3,537,204)</b>	<b>(2,863,539)</b>	<b>(1,869,215)</b>	<b>(943,677)</b>	

# GENERAL COMPLIANCE CHECKLIST SEPTEMBER 2021

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Annual Report Preparation/Adoption	1/07/2021	Annual	Report to be prepared and submitted to the Auditor by 30th September	Done
Governance	IntPlan - Corporate Business Plan Quarterly Report	31/08/2021	Quarterly	Review CPB actions and report to Council meeting	Ongoing
Governance	Wreath for Anzac service Bush Races	Sept	Annual	Determine which Councillor or community member will be laying wreath	Done
Governance	FOI Statement	Sept	Annual	Send FOI Statement to Commissioner when produced in Annual Report	Done
Governance	Record Keeping Plan Compliance	1/07/2021	Annual	Comment in Annual Report on: 1. Whether the efficiency and effectiveness of your recordkeeping systems has been evaluated or alternatively when such an evaluation is proposed; 2. The nature and extent of record keeping training program conducted; 3. Whether the efficiency and effectiveness of the record keeping training program has been reviewed or alternatively how this is planned to be done; and 4. Assurance that the organization's induction program addresses employee roles and responsibilities in regard to their compliance with the organization's record keeping plan.	Ongoing
Governance /WM	Bushfire Firebreak Inspections	1/09/2021	Annual	Firebreak / clean-up reminders to townsite properties. Remind residents to slash grass and clean up	In Progress
Governance/SAO	Election Timeline	Sept	Biennial	Open nominations, complete owners & occupiers roll. Electoral Officers Declarations - sign & submit	Done
Governance/SAO	Election Timeline	Sept	Biennial	CEO to certify Owners & Occupiers roll before 36th day. Complete consolidated roll by 22 day	Done
Governance	Elections	1/10/2021	Biennial	Take photo of new Council	November
Bushfire Governance	Bushfire Firebreaks	1/09/2021	Annual	Send out firebreak reminder to rural property owners - Advertise in Update	In Progress
Bushfire Governance	Bushfire Permit To Burn Books	1/09/2021	Annual	Check stocks of Permit books	Done
Bushfire Governance	Bushfire Protective Clothing	1/09/2021	Annual	Check stocks of fire-fighting protective clothing and place order	Done
Bushfire Governance	Bushfire Restricted Burning Period commencement	1/09/2021		Provides the power to vary the closure of the restricted burning period or the associated prescribed conditions by up to 14 days (or further periods of up to 14 days) and prescribes advertising requirements.	Done
CEO	Transport R2R	September	Annual	Roads to Recovery Reporting. Annual report for R2R due (unaudited)	In Progress



# GENERAL COMPLIANCE CHECKLIST SEPTEMBER 2021

Governance/ CEO	Audit Committee to Meet Quarterly	September	Quarterly	Include agenda for September Council Meeting	Done
DCEO	Financial Statements - submit to Auditor	30/09/2021	Annual	Last date for submission to Auditor and selection of Audit date	Done
DCEO/CEO/ WM	Local Government Road Assets & Expenditure Report	Dec/Jan	Annual	Submit Report	Dec/Jan
DCEO	ESL Reconciliation	Aug/Sept	Annual	ESL return must be completed after Audit has been finalised.	Done
DCEO/CSO	Cat Registration Tags	30/09/2021	Annual	Check sufficient tags of correct year - reorder	Done
DCEO/CSO	Dog/Cat License Renewals due	30/09/2021	Annual	Licenses expire 31 October - reminders early in month for known late payers	In Progress
DCEO/SAO	Retirement homes – request write off of rates		Annual	Agenda Item and letter	In Progress
SFO	CBH Ex Gratia Rates	30/09/2021	Annual	Invoice CBH	In Progress
WM	Commodity Route Submissions	15/07/2021	Annual	Submit MCA's for Jobs by year for RRG Technical Committee assessment	N/A
WM	Check town blocks for wild oats	30/09/2021	Annual	Send notice to clean up as required	In Progress
WM	Check public toilets prior to KBR	15/09/2021	Annual	Anything need replacing - toilet seats, hand towel dispenser etc	In Progress
WM/TO	R2R Annual report	30/09/2021	Annual	Audited R2R Annual Report Due by end of Month if not completed with Audit	In Progress
WM/TO	Road Construction & Maintenance Review	01/09/21	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Done
TO	Kerbside Rubbish Collection	30/09/2021	Annual	Advertise and organise collection	23 September
TO	Occupational Health Safety Meeting	31/09/2021	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget	23 September
CRC	Updating of Town Notice Board/Website		Weekly		Ongoing
FRC	Monthly Stock on Hand		Monthly	Report to DCEO	Ongoing
SPM	Swimming Pool Opening Day selection	Sept	Annual		2 November
SPM	Swimming pool water sampling due once a month in opening season		Oct>Apr		N/A
EHO	Waste Authority Annual Waste Census due by September	1/09/2021	Annual		Done
EHO	Food Act - Annual report on testing	28/10/2021	Annual	Annual report on food sampling testing	Done