

Notice of Meeting

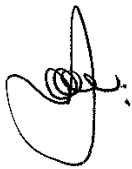
Councillors: Please be advised that the next meeting of the

Kulin Shire Council

will be held on **Wednesday 18 November 2024**

Afternoon Tea
Concept Forum
Council Meeting
Dinner

2:45pm
3:00pm
4:00pm
6:30pm



Alan Leeson
Chief Executive Officer
15 November 2024



DISCLAIMER: The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used. Please note this agenda contains recommendations, which have not yet been adopted by Council.

ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
- 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**
- 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
 - 4.1 Declarations of Financial Interest
 - 4.2 Declarations of Proximity Interest
 - 4.3 Declarations of Impartiality Interest
 - 4.4 Declarations of Indirect Financial Interest
- 5 PUBLIC QUESTION TIME**
- 6. APPLICATIONS FOR LEAVE OF ABSENCE**
- 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 7.1 Shire of Kulin Ordinary Meeting 16 October 2024
 - 7.2 Freebairn Recreation Club Inc AGM & Sporting Council Minutes 31 October 2024 Attachment 1
- 8 PRESENTATIONS / DEPUTATIONS**
- 9 AGENDA BUSINESS – MATTERS REQUIRING DECISION**
 - 9.1 List of Accounts Paid During the Month of October 2024 Attachment 2
 - 9.2 Financial Reports – October 2024 Attachment 3
 - 9.3 Unbudgeted Purchase - New 2.5 Tonne Smooth Drum Roller
 - 9.4 Setting of Reserve Price – Vacant General Industrial Land - Kulin
- 10. COMPLIANCE**
 - 10.1 Compliance Reporting – General October 2024 Attachment 4
- 11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 12. MOTIONS FROM MEMBERS WITHOUT NOTICE**
- 13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 14. MEETING IS CLOSED TO THE PUBLIC**
 - 14.1 Confidential Items (Meeting Closed to the Public)
 - 14.2 Tender Submission Consideration - RFT 03 – 24/25 Road Grader
- 15. CLOSURE / DATE AND TIME OF NEXT MEETING**

1 DECLARATION OF OPENING

The President declares the meeting open.

2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

3 RECORD OF ATTENDANCE

ATTENDANCE

G Robins	President
B Smoker	Deputy President
T Gangell	Councillor
J Noble	Councillor
C Mullan	Councillor
R Bowey	Councillor
B Miller	Councillor
M Lucchesi	Councillor
A Leeson	Chief Executive Officer
F Murphy	Executive Manager Financial Services
N Thompson	Manager of Executive Support Services
T Scadding	Executive Manager Community Services
J Hobson	Executive Manager of Works
C Lewis	Executive Manager Governance & Risk

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

4 DECLARATION OF INTEREST BY MEMBERS

Nil

5 PUBLIC QUESTION TIME

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- 7.1 Shire of Kulin Ordinary Meeting 16 October 2024
- 7.2 Freebairn Recreation Club Inc AGM & Sporting Council Minutes 31 October 2024

8 PRESENTATIONS / DEPUTATIONS

Nil

9 AGENDA BUSINESS - MATTERS REQUIRING DECISION

9.1 List of Accounts Paid During the Month of October 2024

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.06
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to note the list of accounts paid from the municipal fund and the trust fund and payments made using purchasing cards under the Chief Executive Officer's delegated authority during the month of October 2024.

BACKGROUND & COMMENT:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council each month. The table below summarises the payments made during October 2024. Lists detailing the payments made are attached.

Fund	Amount
Municipal	\$1,331,753.15
Trust	-
Total	\$1,331,753.15

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* requires a list of payments made using credit, debit or other purchasing cards to be prepared and presented to Council each month. A list of payments made using credit, debit and other purchasing cards in October 2024 is attached.

FINANCIAL IMPLICATIONS:

Expenditure is in accordance with the Annual Budget as adopted or amended by Council.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council note,

1. the list of accounts paid from the Municipal and Trust accounts during the month of October 2024, totalling \$1,331,753.15 as attached; and
2. the list of payments made using credit, debit and purchasing cards in October 2024 as attached.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 2

9.2 Financial Reports – October 2024

RESPONSIBLE OFFICER: EMFS
FILE REFERENCE: 12.01
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Council is provided with the monthly financial report for the month ended 31 October 2024.

BACKGROUND & COMMENT:

The monthly financial report includes:

- an update on revenue and expenditure in comparison to the annual budget;
- a statement of financial position;
- basis of preparation;
- an explanation of material variances (greater than \$10,000 and 10%) is included in the monthly financial report
- other supplementary financial information relevant to the report month

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Local Government Act 1995 s6.4

Under the *Local Government (Financial Management) Regulations 1996*:

34. Financial activity statement required each month

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- (1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- (1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

35. Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
 - (a) the financial position of the local government as at the last day of the previous financial year; or

- (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the period ending 31 October 2024, as presented.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 3

9.3 Unbudgeted Purchase - New 2.5 Tonne Smooth Drum Roller

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 23.02
AUTHOR: EMW
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The report recommends Council bring forward the replacement of the existing small smooth drum roller scheduled for replacement in 2025/26 due to issues of;

- Unstable balance of machine whilst in operation (safety);
- Lack of availability for parts, creating significant challenges in repairing and maintaining machine;

BACKGROUND & COMMENT:

The current roller is more than thirty years of age and does not meet the Occupational Health and Safety standards for current work practices. Parts are hard to find, or not available, therefore making maintenance on the roller near impossible. The roller is also unsafe as its centre of balance makes it easy to tip over.

In the current Plant Replacement Program, \$45,000 is allocated in the 2025/26 budget to replace this machine. Given the age, condition and poor safety performance elements of the existing machine it is recommended machine replacement is brought forward to the 2024/25 (current budget).

In 2024/25 the Shire has the following works scheduled for which a pedestrian roller is required:-

- Path out to the Macrocarpa Walk Trail
- Kulin Retirement Homes house pad
- Town Footpaths

A 2.5 tonne roller is an appropriate specification for smaller jobs as it can get the required compaction without causing structural damage to other buildings within proximity. We did hire a similar machine a few years ago to complete the new construction of High Street.



Current hire rates for this size machine at around \$2,000 per week (plus GST)

Purchase price for a new roller is estimated to be around \$45,000-\$55,000 from what has been investigated so far.

It is anticipated the Shire will sell the existing cement truck and elevator that we no longer use due to the rust in the chassis and availability of local contractors.

The need to draw from the reserve could be looked at when completing the budget review should we think this is required, therefore the money that is in the plant replacement for the 2025/2026 purchase in next year's budget could be transferred to the Plant reserve to replace any money used in the current year to fund purchases.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government Act 1995 Section 6.2 Municipal Budget

FINANCIAL IMPLICATIONS:

Unbudgeted purchase from plant and equipment, need to transfer from reserve in June 2025 should there be any overspend on current purchases.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

As detailed above.

OFFICER'S RECOMMENDATION:

- That Council amend its 2024/25 budget and approve unbudgeted capital expenditure of not more than \$55,000 (Ex GST) toward the purchase of a new 2.5 Smooth Drum Vibrating Roller;
- Further review the Shire's 2024/2025 budget position in the prescribed budget review period, and if deemed necessary transfer required funds from the Plant Reserve Fund before 30th June 2025 to fund the purchase of the new smooth drum roller.

VOTING REQUIREMENTS:

Absolute Majority.

9.4 Setting of Reserve Price – Vacant General Industrial Land - Kulin

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 05.19
AUTHOR: CEO
STRATEGIC REFERENCE/S: Nil
DISCLOSURE OF INTEREST: Nil

SUMMARY:

That Council adopt the Officer's recommended Reserve Price of Lot 106 (40 Beard Street, Kulin) and Lot 109 (16 Parker Street, Kulin) in conjunction with Council Policy A14A Sale of Land and Housing.

BACKGROUND & COMMENT:

Council policy A14A sets the procedure for selling vacant blocks of land in accordance with s3.58 of the *Local Government Act 1995* (the Act). If property is not sold by public auction or public tender, the Act requires local public notice of any property sales to be given. This local public notice must include the market value of the property being sold. The market value must be ascertained by a valuation carried out in the last 6 months or as declared by a resolution of the local government based on a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

The Reserve Price of Vacant Land Report lists all vacant blocks of land currently for sale along with the last independent valuation of each block. It also lists a proposed reserve price which reflects Council's view of current market value of each block taking into consideration the last independent valuation and other factors such as recent sales history. The Reserve Price of Vacant Land Report also list the discounts and incentives offered to prospective buyers. Council adopted the current Reserve Price of Vacant Land Report setting the current market values and reserve prices in October 2024.

Council recently acquired Lot 106 (40 Beard Street, Kulin) and Lot 109 (16 Parker Street, Kulin) for \$30,000 each. This purchase price represents current market value. It is recommended that Council add these lots to the Reserve Price of Vacant Land Report as follows:

GENERAL INDUSTRIAL LAND							
Block (see diagram below)	Street No	Street Name	Area (m2)	Desktop Valuation 30 June 2023	Recommended Reserve Price	Discount	Maximum Value of Site Works completed by Shire
A	40	Beard St	18,009	n/a	\$30,000	\$0	\$10,000
B	16	Parker St	14,164	n/a	\$30,000	\$0	\$10,000



Under Delegation A.14 Disposal of Vacant Land, the CEO has delegation to dispose of vacant land in accordance with s3.58 of the Act and with a disposal value of not less than 10% of the current market valuation. Any offers below this threshold must be approved by Council.

STATUTORY AND PLANNING IMPLICATIONS:

S3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
 - (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

FINANCIAL IMPLICATIONS:

Vacant blocks of land sold at market value unless approved by Council.

The Shire has only recently acquired the subject Lots with settlement occurring on 14 October 2024. The cost of acquisition of the two lots was a total of \$60,000 (ex GST) plus conveyancing costs.

POLICY IMPLICATIONS:

Policy A14A Sale of Land and Housing
Delegation A.14 Disposal of Vacant Land

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council approve the Reserve Price of Lot 106 (40 Beard Street, Kulin) and Lot 109 (16 Parker Street, Kulin) to be used in conjunction with Policy A14A Sale of Land and Housing.

VOTING REQUIREMENTS:

Simple Majority.

10 COMPLIANCE

10.1 Compliance Reporting – General Compliance October 2024

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for October 2024. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance Checklist is a working document, the Manager of Executive Support Services emails the assigned staff member their compliance requirements for the coming month. This document is tabled at the monthly Management Team meetings where the list is reviewed and updated.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding May

Staff Performance Reviews

KRA's for Senior Staff and Managers

Outstanding July

LEMC Reporting

Strategic Community Plan – February 2025

Outstanding September

Advertise RAV Ratings for Harvest Season

Cleaning of Air Con Filters

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for October 2024 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

Attachment 4

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 MOTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

14 MEETING IS CLOSED TO THE PUBLIC

14.1 Confidential Items (Meeting Closed to the Public)

RESPONSIBLE OFFICER: Council
FILE REFERENCE: 13.03
AUTHOR: CEO
STRATEGIC REFERENCE/S: Governance
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to discuss a matter of a confidential nature a recommendation to move “in camera” (behind closed doors) is required.

BACKGROUND & COMMENT:

Section 5.23 (2) of the Local Government Act states:

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
- (h) such other matters as may be prescribed.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 5.23 (2)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council in accordance with Section 5.23(2)(c) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

It is the recommendation of the Responsible Officer that this item be considered "in camera" due to the private and confidential nature of its contents.

VOTING REQUIREMENTS:

Simple majority required.

14.2 Tender Submission Consideration - RFT 03 – 24/25 Road Grader

OFFICERS RECOMMENDATION:

That Council endorse the report and Confidential Recommendation as presented.

15 CLOSURE / DATE AND TIME OF NEXT MEETING

There being no further business the President declared the meeting closed.

Ordinary Meeting 18 December 2024 at 4:00pm

THE FREEBAIRN RECREATION CLUB INC

Minutes of the Annual General Meeting of the Freebairn Recreation Club Inc held at the Freebairn Recreation Centre Thursday 31st October 2024 commencing at 6.06 pm

Declaration of Opening/Announcement of Visitors

The Chairperson of the Freebairn Recreation Club welcomed all present and declared the meeting open at 6.07pm.

Record of Attendance/Apologies

Attendance

T. McAdam (FRC Chairman)	R. Smoker (KKHC/ J. Cricket/J. Basketball)
I. Gomez (FRC Minutes)	H. King (Golf/Bowls)
F. Murphy (Shire/FRC)	D. Carroll (J. Football/ J. Basketball)
A. Leeson (Shire/FRC)	C. Spurgeon (Golf)
A. Buttigig (FRC/Netball)	R. Bowey (Shire Councillor)
T. McGuire (FRC/Tennis)	

Apologies

C. Carrie, N. Thompson, K. Niblock, E. Frantom, M. Henry, J. Noble, B. Tyson, Garrett Browning, T. Murphy, J. Bowey.

Confirmation of Minutes of Previous Meeting.

Copies of the Minutes distributed to all attending for review.

Business Arising – Nil

Moved A. Buttigig & Seconded H.King that the minutes of the Annual General Meeting held on 27th October 2022 be confirmed as a true and correct record.

Carried

Chairperson's Report

Travis McAdam presented his report. (Attached for reference)

Business Arising - Nil

Moved A. Leeson & Seconded C. Spurgeon that the Chairperson's report be accepted.

Carried

Centre Manager's Report

Caroline Carrie presented her manager's report for all to read. (Attached for reference)

Business Arising – Nil

Moved R. Smoker & Seconded F. Murphy that the Manager's Report be accepted.

Carried

Financial Report

Financials to the 30th of June 2024 were presented.

(Attached for reference)

Members were given the opportunity to peruse the financials and ask any questions.

Moved R. Bowey & Seconded H. King that the financials presented to the 30 June 2024 be accepted.

Carried

Election of Committee

Existing members are:

T. McAdam, (Chairman/President)

A. Buttigig,

T. Murphy,

J. Wilson,

J. Noble - One (1) Kulin Shire Councillor

F. Murphy - One (1) Kulin Shire Council Staff Members

E. Frantom – stepping down

K. Niblock – stepping down

H. King

N. Thompson

(Minimum of four (4) to a maximum of six (6) Committee Members)

C. Carrie/ Iria Gomez (non-voting). Ex-officio Club Manager

Nomination of Chairman

T. McAdam nominated by R. Smoker to continue as Chairperson and T. McAdam agreed.

Moved R. Smoker & Seconded H. King

Carried

T. McAdman called for any nominations for committee members.

A. Buttigig informed that K. Niblock will be stepping down.

E. Frantom also stepping down.

All other existing members willing to stay on the committee are as follows:

T. McAdam (Chairman), A. Buttigig, T. Murphy, J. Wilson, J. Noble, F. Murphy E, N. Thompson, H. King & C. Carrie (non-voting)

Moved D. Carroll & Seconded A. Buttigig

Carried

Election of Club Auditor

Club will continue to use the same Auditors - AMD Auditors

Moved F. Murphy & Seconded R. Smoker

Carried

General Business

Food Safety Standard 3.2.2 – Update

Clubs agreed they all have at least a Food Safety Supervisor.

Digital Honour Board

R. Bowey - raised concerns about the potential risk of losing data when managing everything electronically.

A. Lesson - added that the current honour boards aren't updated regularly, and a digital system would help keep them current. He also mentioned it would help keep information safe, and clubs could still continue using the traditional honour boards if they wish.

T. McAdam - noted it would be easier to send information for updating the honour boards each year, suggesting that clubs could simply send an email to FRC.

R. Bowey - suggested that each club should nominate someone responsible for sharing this information with the FRC.

H. King - commented that the digital board would be very useful for Open Days and added that clubs might need a timeline to submit information to ensure none forget to provide it.

D. Carroll - thought this would also be beneficial for the junior club to share some of their information.

T. Maguire - mentioned that the Tennis Club might be interested in contributing as well.

T. McAdam - pointed out that an email would need to go out to each club president since there isn't currently a representative from every club. He suggested the email should include information about the required contribution amount; otherwise, there may be delays. He recommended arranging this, then sending out the bills. Everyone agreed this was a good approach as the amount to contribute was not too high and they consider all clubs could contribute.

Moved F. Murphy & Seconded R. Smoker

That all participating Member Clubs be levied for a contribution toward the installation of a Digital Honour Board at the Freebairn Recreation Centre.

Carried

Other Business

R. Bowey – Congratulates the committee, it helps FRC work properly.

T. McAdam – Thanks to the Shire who does a lot of work.

A. Leeson – Thanks to Foops, Caroline, Aitor and Iria, he feels fortunate, everyone makes everything work smoothly.

Moved F. Murphy & Seconded R. Smoker

- Many thanks to all who attended especially new committee members.

Closure of Meeting

As there was no further business, the meeting was closed at 6.40pm.

Many thanks to everyone for giving up your time to attend. It is sincerely appreciated, and we look forward to working together in 2024/25.

Next Meeting – to be advised.



THE FREEBAIRN RECREATION CLUB INC

Minutes of a Sporting Council Meeting of the Freebairn Recreation Club Held at the Freebairn Recreation Centre on Thursday 31st October 2024 commencing at 6.43pm

Declaration of Opening/Announcement of Visitors

The Chairperson of the Freebairn Recreation Club welcomed all present and declared the meeting open at 6.43pm.

Record of Attendance/Apologies

Attendance

T. McAdam (FRC Chairperson)	R. Smoker (KKHC/ J. Cricket/ J. Basketball)
I. Gomez (FRC Minutes)	H. King (Golf/Bowls)
F. Murphy (Shire)	D. Carroll (J. Football / J. Basketball)
A. Leeson (Shire)	T. Murphy (Cricket)
A. Buttigig (FRC)	R. Bowey (Shire Councillor)
T. McGuire (FRC/Tennis)	

Apologies

C. Carrie, N. Thompson, K. Niblock, E. Frantom, M. Henry, B. Tyson, G. Browning, B. Smoker, J. Bowey

Moved A. Buttigig & Seconded R. Smoker

Confirmation of Minutes of Previous Meeting

Sporting Council Meeting held on 26th October 2023.

Moved H. King & Seconded A. Buttigig that the minutes of the Sporting Council Meeting held on 26th October 2023 be confirmed as a true and correct record.

Carried

General Business

Each club representative was invited to speak. Feedback and issues from Clubs

H. King (**Golf**): Thanked the Shire, Ambrose, and the team for all the work they do on the golf course.

H. King (**Bowls**): Appreciated the handrails; the club is happy with them.

C. Spurgeon (**Golf**): Mentioned the club would like to put money for a new mower and asked where the sand from the old courts went, as they thought the Golf Club could use it on the golf course. Shire to enquiry about this.

R. Smoker (**Hockey**): Thanked the Shire and Ambrose for the well-kept grass, saying it looks fantastic. Kondinin is upgrading their changerooms, so some scheduled games might need to be swapped around for the next season. She also suggested moving the AGM a bit earlier to avoid harvest time, like in previous years. Everyone agreed as long as it fits the constitution and happens within six months after the financial year.

T. Maguire (**Tennis**): Praised the work on the courts, saying they're in great shape and should bring in more players. Suggested better lighting. A. Leeson mentioned plans to adapt the existing posts to switch to LED lights, F. Murphy added that two courts will soon have removable posts so they can be used for other sports, hopefully by the end of the financial year.

D. Carrol (**Junior Football**): Nothing new to report from Junior Football.

D. Carrol (**Junior Basketball**): The season kicked off with a coaching clinic, and the coach was very impressed with the facilities. The club is happy with the scoreboard upgrades and thanked Iria and Aitor for keeping Friday nights running smoothly. She also thanked Caroline for her good work. The club also has \$5,000 to put towards fans in the basketball courts.

A. Buttigig (**Netball**): Due to upgrades in the changerooms in Kondinin, they might play half of the season here and the rest in Kondinin, the upgrades won't finish possibly until February.

T. Murphy (**Senior and Junior Cricket**): Thanked the Shire and lovely FRC staff. The oval looked fantastic for the recent cricket game, he had never seen it looking that good. The club would like a shared shelter for use by hockey as well, and Fiona confirmed it's already on the list of projects. A. Leeson mentioned there are good options for shelters that also block out heat, and T. Murphy suggested looking into funding from Cricket WA.

M. Henry (**Tennis**): Would like to pass on her thanks to the staff and rec centre for allowing her to use the great indoor tennis facilities here. – She continues to use the facilities several times a month for tennis coaching sessions.

General Business concluded - Nothing more to report.

Moved C. Spurgeon & Seconded D. Carroll

Carried

Closure of Meeting

The meeting was closed at 7.03 pm.

Many thanks to all for everyone's attendance and input.



FREEBAIRN RECREATION CENTRE MANAGER'S ANNUAL REPORT 2024

This report will focus on the 2023/24 financial year.

Events & Usage

The Freebairn Rec Centre continued to support the community through in-kind usage of the centre which is our commitment to supporting local organisations and groups in Kulin. Over the past 12 months, numerous events have taken place at the Freebairn Recreation Centre.

In addition to regular training sessions and games for each sporting club, the centre has also hosted a variety of events including Christmas celebrations, Inter Zone Round Robin Bowls, AFL Southwest Masters Carnival, COLTS Carnival, Bowls open days, Golf open days, Bowls Ladies Classic Fours, Tennis Open Day and the Sculptures of the Sea Cycling Tour.

The Freebairn Rec Centre has also hosted courses, seminars, meetings, conferences, presentations, and funerals, once again demonstrating its versatility in adapting to the diverse nature of events.

Maintenance & Projects Completed in the Past Year

- Tennis Courts resurfaced.
- Tennis Club Playground finished.
- Shade over FRC playground
- New tap installed near roller shutters on oval side.
- New Upright Warmer in Kitchen
- Emergency Lighting in Courts upgraded, and Court Light bulbs replaced.
- Main switch RCD upgrade completed.
- Food Safety Standard in place including installation of a Wireless Temperature Logging system fitted in all fridges/freezers in the kitchen.
- Door on Scoreboard replaced.
- Window seals replaced around building.
- A range of other small minor issues have also been rectified by the maintenance team over the last year.

Current & Ongoing Projects

- Digital Honours board – need agreement from all sporting clubs.
- New laptop for Audio visual system.
- Coded lockbox installed so gym users can access the Pilates reformers, including a TV to be installed next to Pilates Reformers to allow users to cast reformer sessions. The Tv will also be able to be used for meeting purposes.
- Power EPOS upgrade by Triniteq in progress.

- Water fountains to be replaced, in courts and bowling green side.
- Funding provided to upgrade the changing rooms including new cubicles and tiling. Will also include vanity, power points and mirror in Ladies Changeroom.
- Oval and Bowling Club lighting. These will be applied for through the Club Night Lights program over the next two financial years (pending budget approval).
- Kitchen Upgrade – New Plan in place, new ovens, and accessories to be purchased with the upgrade planned for January 2025.
- Two new Split system air conditioners to be installed in the Tennis Club along with a wiring upgrade.
- Light above barbecue to be installed.

Memberships

The Freebairn Recreation Centre has 210 Full Members, 37 Social Members and 45 Junior Members as of October 2024 for the year 2024/2025.

Staff

I think everyone will agree that Iria and Aitor have done a fantastic job managing all aspects of the rec centre while Caroline has been on parental leave. They have planned some well-deserved time off in November, and on return will be back with us until February 2025.

“We want to thank everyone involved with the Freebairn Recreation Centre and the whole community for their support and for making us feel so welcome in our new roles. We've done our best to keep up the high standards set by Caroline, and we hope the Freebairn Recreation Centre continues to host many more sports and community events for years to come.”

Iria & Aitor

Closing

If anyone has any further suggestions for any upgrades or potential projects that would provide better facilities for your sporting clubs here at the Freebairn Recreation Centre we are more than happy to look into any suggestions but would appreciate if you are able to put it in writing and e-mail it to the reccentre@kulin.wa.gov.au

Caroline and Iria

Shire of Kulin						
STATEMENT OF OPERATING						
For the period ended 30 June 2024						
COA	Description	Current Budget	YTD Budget	YTD Actual		Var.
		\$	\$	\$		\$
	Freebairn Recreation Centre					
I113050	MEMBERSHIPS - CORPORATE	0	0	58		58
I113100	MEMBERSHIPS - ADULTS	11,900	11,900	13,106		1,206
I113110	MEMBERSHIPS - JUNIOR (13+)	764	764	867		104
I113120	Memberships - Social	1,164	1,164	931		(233)
I113130	Memberships - Short Term	84	84	983		899
I113150	Events And Catering	2,000	2,000	7,991		5,991
I113300	Hire - Indoor Courts	500	500	608		108
I113320	Hire - Kitchen	4,000	4,000	3,874		(126)
I113335	Community Contributions	20,000	20,000	33,241		13,241
I113351	Hire - Tennis Courts	0	0	49		49
I113380	Hire - Tennis Pavilion	800	800	422		(378)
I113390	Hire - Function Rooms	1,500	1,500	4,918		3,418
I113500	Bar Sales	130,000	130,000	167,793		37,793
I113505	Canteen Sales	2,500	2,500	5,178		2,678
I113510	Occasional Liquor Licences	0	0	223		223
	Total Revenue	0	175,211	240,257		65,046
E113060	Advertising And Promotion	1,000	1,000	0		1,000
E113100	Bank Charges	1,680	1,680	1,851		(171)
E113104	Catering Costs	1,000	1,000	292		708
E113120	Cleaning Supplies	3,000	3,000	3,642		(642)
E113130	It Maintenance	0	0	1,320		(1,320)
E113190	Freight - Other	0	0	17		(17)
E113180	Electricity	19,000	19,000	20,561		(1,561)
E113210	Gas Supplies	1,870	1,870	3,361		(1,491)
E113218	Equipment Non Capital	1,500	1,500	1,084		416
E113220	Insurance	26,148	26,148	28,457		(2,309)
E113240	Licencing Costs	1,805	1,805	1,877		(72)
E113243	Kitchen Consumables	1,500	1,500	1,807		(307)
E113250	Printing,Stationery And Post	1,000	1,000	738		262
E113270	Repairs And Maintenance	56,830	56,830	46,846		9,984
E113272	Security Costs	450	450	402		48
E113280	Superannuation	16,744	16,744	19,484		(2,741)
E113285	Staff Training	1,000	1,000	780		220
E113290	Telephone	2,100	2,100	759		1,341
E113295	Uniforms	800	800	69		731
E113298	Depreciation	158,120	158,120	159,712		(1,592)
E113300	Wages - Manager	64,654	64,654	56,686		7,967
E113305	Wages - Manager	0	0	0		0
E113310	Wages - Bar Staff Casuals	96,770	96,770	69,722		27,048
E113315	Events	5,000	5,000	12,215		(7,215)
E113320	Wages - Cleaner	1,577	1,577	27,382		(25,806)
E113330	Other Costs	2,311	2,311	3,841		(1,531)
E113350	Workers Compensation	4,313	4,313	4,313		0
E113500	Bar Purchases	52,000	52,000	87,548		(35,548)
E113501	Ice And Sundry Supplies	200	200	45		155
E113502	Freight	2,400	2,400	3,831		(1,431)
E113505	Canteen Purchases	0	0	1,852		(1,852)
E113510	Bar Glassware	0	0	96		(96)
E113540	Stock Written Off	400	400	106		294
E113999	General Admin Allocated	17,744	17,744	17,241		503
	Total Expenditure	542,915	542,915	577,939		(35,024)
	Sub-total Freebairn Recreation Centre	(367,703)	(367,703)	(337,682)		30,021
	STATEMENT OF CAPITAL					
E113940	FREEBAIRN REC CENTRE CAPITAL P & E	40,000	40,000	0		40,000
E113905	FREEBAIRN REC CENTRE CAPITAL L & B	235,000	235,000	0		235,000
E113907	FRC & TENNIS CLUB PLAYGROUNDS	65,000	65,000	71,643		(6,643)

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2024

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRUST			
MUNICIPAL			
EFT22535	03/10/2024	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT22536	03/10/2024	ACRES OF TASTE	\$168.00
EFT22537	03/10/2024	BOC LIMITED A MEMBER OF THE LINDE GROUP	\$6.69
EFT22538	03/10/2024	BEST OFFICE SYSTEMS	\$2,857.69
EFT22539	03/10/2024	BUNNINGS LIMITED	\$521.15
EFT22540	03/10/2024	TEAM GLOBAL EXPRESS	\$225.12
EFT22541	03/10/2024	KULIN SOCIAL CLUB	\$190.00
EFT22542	03/10/2024	KULIN MUSEUM SOCIETY INC	\$2,100.00
EFT22543	03/10/2024	SHIRE OF CORRIGIN	\$3,669.60
EFT22544	03/10/2024	INDUSTRIAL AUTOMATION GROUP	\$880.00
EFT22545	09/10/2024	AVON WASTE	\$14,988.71
EFT22546	09/10/2024	ONEMUSIC AUSTRALIA	\$378.55
EFT22547	09/10/2024	AIR LIQUIDE WA	\$21.00
EFT22548	09/10/2024	BEST OFFICE SYSTEMS	\$93.50
EFT22549	09/10/2024	COUNTRY WIDE FRIDGE LINES PTY LTD	\$127.20
EFT22550	09/10/2024	CORRIGIN PHARMACY	\$14.99
EFT22551	09/10/2024	CUBALLING WINDSCREENS	\$462.00
EFT22553	09/10/2024	GANGELLS AGSOLUTIONS	\$8,101.13
EFT22554	09/10/2024	KULIN TRANSPORT	\$51,031.20
EFT22555	09/10/2024	KULIN HARDWARE & RURAL	\$15,242.75
EFT22556	09/10/2024	KULIN IGA	\$960.69
EFT22557	09/10/2024	KULIN TYRE SERVICE	\$4,799.30
EFT22558	09/10/2024	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,370.90
EFT22559	09/10/2024	SHIRE OF KONDININ	\$194.15
EFT22560	09/10/2024	KEY CIVIL PTY LTD	\$45,767.84
EFT22561	09/10/2024	MJB INDUSTRIES	\$8,952.02
EFT22562	09/10/2024	LGISWA	\$10,758.00
EFT22563	09/10/2024	MODERN TEACHING AIDS PTY LTD	\$37.24
EFT22564	09/10/2024	MCINTOSH & SON	\$118.68
EFT22565	09/10/2024	NAPA KEWDALE	\$324.77
EFT22566	09/10/2024	PINGARING PROGRESS ASSOCIATION	\$3,600.00
EFT22567	09/10/2024	SAPIO	\$11,739.14
EFT22568	09/10/2024	OFFICEWORKS BUSINESS DIRECT	\$1,557.83
EFT22569	09/10/2024	WA LOCAL GOVERNMENT ASSOCIATION	\$770.00
EFT22570	09/10/2024	WESTRAC PTY LTD	\$1,798.48
EFT22571	09/10/2024	WA DISTRIBUTORS PTY LTD	\$375.70
EFT22572	11/10/2024	DOCUMENTARY SERVICES PTY LTD	\$62,532.28
EFT22573	16/10/2024	CREDIT CARD MASTER CARD	\$6,413.92
EFT22574	17/10/2024	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT22575	17/10/2024	AUSTRALIAN TAXATION OFFICE	\$13,953.00
EFT22576	17/10/2024	ALL ABOUT SHADE	\$4,738.50
EFT22577	17/10/2024	AUSNET INDUSTRIES	\$1,707.20
EFT22578	17/10/2024	TEAM GLOBAL EXPRESS	\$482.77
EFT22579	17/10/2024	CUBALLING WINDSCREENS	\$2,989.25
EFT22580	17/10/2024	DITCH WITCH CEA AND KOMPTECH CEA	\$9,431.84
EFT22581	17/10/2024	LANDGATE	\$366.46
EFT22582	17/10/2024	ENVIRONEX INTERNATIONAL PTY LTD	\$281.60
EFT22583	17/10/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	\$4,140.47
EFT22584	17/10/2024	FEGAN BUILDING SURVEYING	\$302.50
EFT22585	17/10/2024	FUELQUIP INDUSTRIES	\$8,831.35
EFT22586	17/10/2024	FUEL DISTRIBUTORS OF WA PTY LTD	\$50,322.05
EFT22587	17/10/2024	GREAT SOUTHERN FUEL SUPPLIES	\$79.68
EFT22588	17/10/2024	HELLO PERTH	\$385.00

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2024

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT22589	17/10/2024	KULIN SOCIAL CLUB	\$190.00
EFT22590	17/10/2024	KULIN BUSH RACES INC.	\$228.00
EFT22591	17/10/2024	KULIN IGA	\$665.38
EFT22592	17/10/2024	EXTERIA	\$19,668.00
EFT22593	17/10/2024	MJB INDUSTRIES	\$16,759.09
EFT22594	17/10/2024	MCPEST PEST CONTROL	\$2,717.00
EFT22595	17/10/2024	NEUTECH AUTO ELECTRICS MECHANICAL REPAIRS	\$984.74
EFT22596	17/10/2024	NAPA KEWDALE	\$369.60
EFT22597	17/10/2024	FUELEX	\$47,544.23
EFT22598	17/10/2024	EXURBAN RURAL & REGIONAL PLANNING	\$4,853.79
EFT22599	17/10/2024	PLATINUM SUPPLY	\$920.26
EFT22600	17/10/2024	QUEST PAYMENT SYSTEMS	\$418.00
EFT22601	17/10/2024	REDBOURNE GROUP	\$1,682.00
EFT22602	17/10/2024	ROCKY RIDGE BREWING CO PTY LTD	\$236.50
EFT22603	17/10/2024	SHIRE OF CORRIGIN	\$3,152.60
EFT22604	17/10/2024	SYRED MECHANICAL SERVICES	\$1,451.86
EFT22605	17/10/2024	STAX CHAIRS	\$2,079.00
EFT22606	17/10/2024	STEVE'S RETREAT	\$400.00
EFT22607	17/10/2024	SUMWARE CONSULTING LIMITED NZ	\$243.37
EFT22608	17/10/2024	TRUCKLINE	\$218.36
EFT22609	17/10/2024	TAMORA PLUMBING AND GAS	\$3,566.20
EFT22610	17/10/2024	TIN HORSE AUTOMOTIVE	\$1,166.60
EFT22611	17/10/2024	OFFICEWORKS BUSINESS DIRECT	\$39.08
EFT22612	17/10/2024	WESTRAC PTY LTD	\$449.83
EFT22613	17/10/2024	WA CONTRACT RANGER SERVICES	\$693.00
EFT22614	23/10/2024	WATER CORPORATION	\$562.18
EFT22615	23/10/2024	ALL ABOUT SHADE	\$4,738.50
EFT22616	23/10/2024	A TO Z CARPENTRY WA	\$11,825.00
EFT22617	23/10/2024	AMAROO PTY LTD	\$9,024.91
EFT22618	23/10/2024	YVONNE BOWEY CONSULTING	\$1,221.00
EFT22619	23/10/2024	B & J CATALANO	\$21,648.00
EFT22620	23/10/2024	COUNTRY WIDE FRIDGE LINES PTY LTD	\$85.39
EFT22621	23/10/2024	TEAM GLOBAL EXPRESS	\$525.60
EFT22622	23/10/2024	CORSIGN WA PTY LTD	\$2,391.40
EFT22623	23/10/2024	CRITICA LIMITED	\$87.20
EFT22624	23/10/2024	DEPIAZZI & SONS, T.J.	\$395.09
EFT22625	23/10/2024	ENVIRO PIPES PTY LTD	\$10,313.60
EFT22626	23/10/2024	FUEL DISTRIBUTORS OF WA PTY LTD	\$31,527.10
EFT22627	23/10/2024	GOLDEN MILE RESOURCES LTD	\$441.51
EFT22628	23/10/2024	JAYDE LOUISE HOBSON	\$320.00
EFT22629	23/10/2024	KULIN SOCIAL CLUB	\$7,000.00
EFT22630	23/10/2024	KULIN BUSH RACES INC.	\$4,131.00
EFT22631	23/10/2024	LGISWA	\$215,062.10
EFT22632	23/10/2024	MCLEODS LAWYERS	\$1,364.88
EFT22633	23/10/2024	NEWDEGATE STOCK & TRADING CO	\$41,765.02
EFT22634	23/10/2024	NEWGROUND WATER SERVICES PTY LTD	\$1,489.95
EFT22635	23/10/2024	POOL ROBOTICS PERTH	\$179.10
EFT22636	23/10/2024	REGIONAL COMMUNICATION SOLUTIONS	\$2,500.00
EFT22637	23/10/2024	SHIRE OF MERREDIN	\$215.00
EFT22638	23/10/2024	SAPIO	\$6,473.97
EFT22639	23/10/2024	TRUCKLINE	\$1,024.14
EFT22640	23/10/2024	PROMPT SAFETY SOLUTIONS	\$1,210.00
EFT22641	23/10/2024	WA DISTRIBUTORS PTY LTD	\$969.30
EFT22642	23/10/2024	WESTARP PTY LTD	\$10,006.70
EFT22643	30/10/2024	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT22644	30/10/2024	BOC LIMITED A MEMBER OF THE LINDE GROUP	\$6.92
EFT22645	30/10/2024	BEST OFFICE SYSTEMS	\$3,338.96
EFT22646	30/10/2024	BLACKWOODS ATKINS	\$1,712.30
EFT22647	30/10/2024	TEAM GLOBAL EXPRESS	\$239.48

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2024

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT22648	30/10/2024	CS LEGAL	\$2,357.75
EFT22649	30/10/2024	COONARA (WA) PTY LTD	\$69,451.80
EFT22650	30/10/2024	EASTERN WHEATBELT BIOSECURITY GROUP INC	\$110.00
EFT22651	30/10/2024	ENVIRONEX INTERNATIONAL PTY LTD	\$687.50
EFT22652	30/10/2024	G & M DETERGENTS	\$159.20
EFT22653	30/10/2024	KLEENHEAT GAS	\$619.97
EFT22654	30/10/2024	KULIN SOCIAL CLUB	\$190.00
EFT22655	30/10/2024	KULIN TYRE SERVICE	\$1,397.66
EFT22656	30/10/2024	SHIRE OF KONDININ	\$11,737.62
EFT22657	30/10/2024	NEWGROUND WATER SERVICES PTY LTD	\$2,536.60
EFT22658	30/10/2024	NAPA KEWDALE	\$965.62
EFT22659	30/10/2024	THE ROYAL LIFE SAVING SOCIETY WA	\$165.00
EFT22660	30/10/2024	CLARK RUBBER CANNINGTON	\$346.00
EFT22661	30/10/2024	SOUTH REGIONAL TAFE	\$138.60
EFT22662	30/10/2024	TRUCKLINE	\$1,024.14
EFT22663	30/10/2024	TRUCK CENTRE (WA) PTY LTD	\$473.59
EFT22664	30/10/2024	TOODYAY GLASS	\$13,814.90
EFT22665	30/10/2024	WESTRAC PTY LTD	\$903.52
EFT22666	30/10/2024	WURTH AUSTRALIA PTY LTD	\$302.17
37515	03/10/2024	DEPARTMENT OF TRANSPORT	\$23.75
37516	30/10/2024	SHIRE OF KULIN	\$320.00
DD9164.1	01/10/2024	BENDIGO BANK	\$2.88
DD9164.2	02/10/2024	WATER CORPORATION	\$6,655.69
DD9164.3	01/10/2024	ST.GEORGE BANK	\$754.40
DD9164.4	02/10/2024	BENDIGO BANK	\$7.95
DD9164.5	02/10/2024	SYNERGY	\$2,999.47
DD9164.6	02/10/2024	CRISP WIRELESS PTY LTD	\$99.00
DD9164.7	03/10/2024	BENDIGO BANK	\$1.50
DD9164.8	04/10/2024	SYNERGY	\$172.35
DD9164.9	04/10/2024	WATER CORPORATION	\$1,544.79
DD9168.1	13/10/2024	AUSTRALIAN SUPERANNUATION	\$678.11
DD9168.2	13/10/2024	MACQUARIE INVESTMENT MANAGEMENT	\$163.06
DD9168.3	13/10/2024	AMP SUPERLEADER	\$274.22
DD9168.4	13/10/2024	AWARE SUPER	\$13,442.56
DD9168.5	13/10/2024	BENDIGO SMART START SUPERANNUATION FUND	\$259.76
DD9168.6	13/10/2024	HOSTPLUS SUPERANNUATION FUND	\$1,000.69
DD9168.7	13/10/2024	MLC MASTERKEY SUPERANNUATION	\$450.76
DD9168.8	13/10/2024	PRIME SUPERANNUATION	\$468.84
DD9168.9	13/10/2024	REST SUPERANNUATION	\$1,229.81
DD9173.1	11/10/2024	BENDIGO BANK	\$0.15
DD9173.2	15/10/2024	TELAIR PTY LTD	\$614.90
DD9173.3	15/10/2024	AUSTRALIAN LIQUOR MARKETERS PTY. LIMITED	\$989.31
DD9173.4	16/10/2024	TYRO PAYMENTS	\$360.81
DD9173.5	16/10/2024	BENDIGO BANK	\$8.25
DD9173.6	17/10/2024	TELSTRA	\$1,255.19
DD9173.7	14/10/2024	SYNERGY	\$138.85
DD9175.1	16/10/2024	TYRO PAYMENTS	\$123.19
DD9183.1	18/10/2024	BENDIGO BANK	\$6.00
DD9183.2	18/10/2024	WATER CORPORATION	\$69.07
DD9183.3	21/10/2024	SWAN BREWERY COMPANY PTY LTD	\$1,091.60
DD9183.4	23/10/2024	SYNERGY	\$1,572.42
DD9183.5	23/10/2024	BENDIGO BANK	\$4.20
DD9185.1	27/10/2024	AUSTRALIAN SUPERANNUATION	\$729.62
DD9185.2	27/10/2024	MACQUARIE INVESTMENT MANAGEMENT	\$83.32
DD9185.3	27/10/2024	AMP SUPERLEADER	\$274.22
DD9185.4	27/10/2024	AWARE SUPER	\$13,399.79
DD9185.5	27/10/2024	BENDIGO SMART START SUPERANNUATION FUND	\$228.50
DD9185.6	27/10/2024	HOSTPLUS SUPERANNUATION FUND	\$977.53
DD9185.7	27/10/2024	MLC MASTERKEY SUPERANNUATION	\$406.62

Shire of Kulin

EFT & Chq Listing for period ended 31 October 2024

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD9185.8	27/10/2024	PRIME SUPERANNUATION	\$468.21
DD9185.9	27/10/2024	REST SUPERANNUATION	\$1,159.15
DD9189.1	29/10/2024	SYNERGY	\$2,776.02
DD9189.2	29/10/2024	TELSTRA	\$405.18
DD9189.3	30/10/2024	BENDIGO BANK	\$41.70
DD9189.4	30/10/2024	SYNERGY	\$1,091.43
DD9164.10	07/10/2024	WATER CORPORATION	\$1,065.20
DD9164.11	08/10/2024	SYNERGY	\$1,090.09
DD9164.12	08/10/2024	WATER CORPORATION	\$1,466.09
DD9164.13	09/10/2024	WATER CORPORATION	\$767.10
DD9164.14	09/10/2024	BENDIGO BANK	\$4.05
DD9164.15	10/10/2024	SYNERGY	\$22.95
DD9164.16	10/10/2024	WATER CORPORATION	\$362.99
DD9168.10	13/10/2024	CBUS SUPER	\$293.08
DD9168.11	13/10/2024	AUSTRALIAN RETIREMENT TRUST	\$710.37
DD9185.10	27/10/2024	CBUS SUPER	\$275.46
DD9185.11	27/10/2024	AUSTRALIAN RETIREMENT TRUST	\$709.44
8947401	01/10/2024	BENDIGO BULK PAYMENTS	\$94,427.76
8975220	16/10/2024	BENDIGO BULK PAYMENTS	\$96,095.87
9004012	30/10/2024	BENDIGO BULK PAYMENTS	\$101,694.73
Sub-total: EFT & Chq Payments			\$1,331,753.15
TOTAL PAYMENTS FOR MONTH ENDING 31 October 2024			\$1,331,753.15

CREDIT & BP CARDS SUMMARY

Thursday, October 31, 2024

Transaction Date	Officer	Creditor	Amount
10/8/2024	JUDD HOBSON	AUSTRALIAN REFRIDGERATION	\$249.00
		3 Year Licence - Owen Rees	
10/2/2024	TARYN SCADDING	DEPARTMENT OF COMMUNITIES	\$130.00
		Kulin Child Care Centre - Service Temporary Waiver 2024-2025	
10/5/2024	JUDD HOBSON	SHIRE OF KULIN	\$58.41
		Diesel, MV30	
10/6/2024	TARYN SCADDING	RETAIL PURCHASE INTERNATIONAL	\$45.54
		Freeconvert - Online Subscription for CRC Documentation	
10/6/2024	JUDD HOBSON	CALTEX KARRAGULLEN	\$95.01
		Diesel, MV30	
10/6/2024	JUDD HOBSON	JBHIFI	\$349.90
		Magnetic Car Mount MV30 & Logitech Ipad Cover Works Admin	
10/8/2024	JUDD HOBSON	TELSTRA PREPAID	\$320.00
		Oval Sim Cards	
10/8/2024	FIONA MURPHY	DYNAMIC METHODS PTY LTD	\$35.00
		REIWA Form - Offer & Acceptance 8 Bowey Way	
10/8/2024	JUDD HOBSON	ANIMAL ARK PTY LTD	\$545.00
		Snake Handling Kit	
10/9/2024	ALAN LEESON	UBER	\$22.79
		Uber, Carlisle to City	
10/9/2024	ALAN LEESON	UBER	\$19.83
		Uber, City to Carlisle	
10/10/2024	JUDD HOBSON	EXPERT HEARING CANNINGTON	\$190.00
		Hearing Test, David Marbus & Shannon Boyd	
10/11/2024	ALAN LEESON	SHIRE OF YILGARN	\$110.00
		Accommodation, Training Mark Gillbard	
10/11/2024	ALAN LEESON	QUAY PERTH	\$38.00
		Parking Charges, Alan Leeson, LG week Convention	
10/11/2024	ALAN LEESON	QUAY PERTH	\$980.93
		Accommodation, Room Charges Alan Leeson LG Week Convention	
10/11/2024	ALAN LEESON	QUAY PERTH	\$960.60
		Accommodation, Room Charges Robbie Bowey LG Week Convention	
10/14/2024	TARYN SCADDING	APPLE	\$12.99
		Apple Music Subscripion Kulin Child Care Centre	
10/17/2024	FIONA MURPHY	EUROPCAR	\$115.41
		Car Hire, Employee Delivering Truck to Perth for Repairs	
10/18/2024	TARYN SCADDING	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	\$46.00
		Annual Licence	
10/19/2024	TARYN SCADDING	MAILCHIMP	\$77.76
		Monthly Subscription	
10/21/2024	ALAN LEESON	REDDBOOK	\$33.00
		Valuation Certificate Toyota Prado - OKU	
10/26/2024	JUDD HOBSON	BARBEQUES GALORE	\$1,713.00
		2 BBQS Clubmate Block 4 Burner - Caravan Park & Office	
10/26/2024	TARYN SCADDING	BIGW ONLINE	\$36.00
		Kulin Child Care Centre Supplies	
10/27/2024	ALAN LEESON	OAKS PERTH HOTEL	\$209.19
		Accommodation, Alan Leeson- Dropping Prado to Swan Smash Repairs	
10/30/2024	ALAN LEESON	THE WEST AUSTRALIAN	\$96.00
		West Australian Subscription	
10/30/2024		BENDIGO BANK	\$24.00
		Card Fees	
			\$6,513.36
BP CARD PURCHASE			
10/31/2024	JUDD HOBSON	56.17 litres Diesel MV30	\$95.43
10/31/2024	JUDD HOBSON	38.53 litres Diesel MV117	\$72.59

Business Credit Card

009650

SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Your details at a glance

BSB number	633-000
Account number	691211254
Customer number	7421415/M201
Account title	SHIRE OF KULIN SHIRE OF KULIN

Account summary

Statement period	1 Oct 2024 - 31 Oct 2024
Statement number	233
Opening balance on 1 Oct 2024	\$6,413.92
Payments & credits	\$11,413.92
Withdrawals & debits	\$6,488.03
Interest charges & fees	\$25.33
Closing Balance on 31 Oct 2024	\$1,513.36

Account details

Credit limit	\$10,000.00
Available credit	\$8,486.64
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$45.40
Payment due	14 Nov 2024

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Stay alert.
Avoid a scam.



Learn more at
bendigobank.com.au/security/scams

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about 10 years and 5 months	And you will pay an estimated total of interest charges of \$841.40
If you make no additional charges using this card and each month you pay \$72.65	You will pay off the Closing Balance shown on this statement in about 2 years	And you will pay an estimated total of interest charges of \$230.24, a saving of \$611.16

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$6,413.92
2 Oct 24	AUSTRALIAN REFRIGERA , BOX HILL AUS RETAIL PURCHASE 01/10 CARD NUMBER 552638XXXXXXX706 1	249.00		6,662.92
5 Oct 24	DEPARTMENT OF COMMUN , PERTH AUS RETAIL PURCHASE 02/10 CARD NUMBER 552638XXXXXXX021 1	130.00		6,792.92
6 Oct 24	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 03/10 CARD NUMBER 552638XXXXXXX706 1	58.41		6,851.33
7 Oct 24	FREECONVERT.COM, NOR TH YORK US RETAIL PURCHASE-INTERNATIONAL 05/10 29.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXX021 1	44.21		6,895.54
7 Oct 24	INTERNATIONAL TRANSACTION FEE	1.33		6,896.87
7 Oct 24	CALTEX KARRAGULLEN,K ARRAGULLEN AUS RETAIL PURCHASE 06/10 CARD NUMBER 552638XXXXXXX706 1	95.01		6,991.88
7 Oct 24	JB HI FI FORREST CHA , PERTH AUS RETAIL PURCHASE 05/10 CARD NUMBER 552638XXXXXXX706 1	349.90		7,341.78
7 Oct 24	E-BANKING TFR 00074214151201 0437689889 Credit Card Funds		5,000.00	2,341.78
9 Oct 24	TELSTRA PREPAID, MEL BOURNE AUS RETAIL PURCHASE 07/10 CARD NUMBER 552638XXXXXXX706 1	320.00		2,661.78

Date Paid ____ / ____ / ____ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Billers code: 342949
Ref: 691211254



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post^** using your credit card.

Business Credit Card

BSB number	633-000
Account number	691211254
Customer name	SHIRE OF KULIN
Minimum payment required	\$45.40
Closing Balance on 31 Oct 2024	\$1,513.36
Payment due	14 Nov 2024
Date	Payment amount

Drawer	Chq No	BSB	Account No	\$	¢

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
9 Oct 24	Dynamic Methods Pty L, Adelaide AUS RETAIL PURCHASE 08/10 CARD NUMBER 552638XXXXXXX716 1	35.00		2,696.78
10 Oct 24	ANIMAL ARK PTY LTD, DUNCRAIG AUS RETAIL PURCHASE 08/10 CARD NUMBER 552638XXXXXXX706 1	545.00		3,241.78
10 Oct 24	UBER *TRIP, Sydney AUS RETAIL PURCHASE 08/10 CARD NUMBER 552638XXXXXXX832 1	22.79		3,264.57
11 Oct 24	UBER *TRIP, Sydney AUS RETAIL PURCHASE 09/10 CARD NUMBER 552638XXXXXXX832 1	19.83		3,284.40
11 Oct 24	EXPERT HEARING CAR1, CANNINGTON AUS RETAIL PURCHASE 10/10 CARD NUMBER 552638XXXXXXX706 1	190.00		3,474.40
12 Oct 24	SHIRE OF YILGARN, SOU THERN CROS AUS RETAIL PURCHASE 09/10 CARD NUMBER 552638XXXXXXX832 1	110.00		3,584.40
14 Oct 24	PERIODIC TFR 00074214151201 000000000000		6,413.92	-2,829.52
14 Oct 24	QUAY PERTH, PERTH AUS RETAIL PURCHASE 11/10 CARD NUMBER 552638XXXXXXX832 1	38.00		-2,791.52
14 Oct 24	QUAY PERTH, PERTH AUS RETAIL PURCHASE 11/10 CARD NUMBER 552638XXXXXXX832 1	980.93		-1,810.59
14 Oct 24	QUAY PERTH, PERTH AUS RETAIL PURCHASE 11/10 CARD NUMBER 552638XXXXXXX832 1	960.60		-849.99
17 Oct 24	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 14/10 CARD NUMBER 552638XXXXXXX021 1	12.99		-837.00
19 Oct 24	EUROPCAR Welshpool, Welshpool AUS RETAIL PURCHASE 17/10 CARD NUMBER 552638XXXXXXX716 1	115.41		-721.59
20 Oct 24	SEC*ACMA, BELCONNEN AUS RETAIL PURCHASE 18/10 CARD NUMBER 552638XXXXXXX021 1	46.00		-675.59
20 Oct 24	Intuit Mailchimp, Sy dney AUS RETAIL PURCHASE 19/10 CARD NUMBER 552638XXXXXXX021 1	77.76		-597.83
22 Oct 24	CARSales COM AU REDB O, RICHMOND AUS RETAIL PURCHASE 21/10 CARD NUMBER 552638XXXXXXX832 1	33.00		-564.83

Business Credit Card (continued).

Date	Transaction	Withdrawals	Payments	Balance
26 Oct 24	BARBEQUES GALORE AUS T, MYAREE AUS RETAIL PURCHASE 24/10 CARD NUMBER 552638XXXXXXX706 1	1,713.00		1,148.17
27 Oct 24	BIGW ONLINE, BELLA V ISTA AUS RETAIL PURCHASE 26/10 CARD NUMBER 552638XXXXXXX021 1	36.00		1,184.17
29 Oct 24	OAKS PERTH HOTEL, MA ROOCHYDORE AUS RETAIL PURCHASE 27/10 CARD NUMBER 552638XXXXXXX832 1	209.19		1,393.36
30 Oct 24	CARD FEE 6 @ \$4.00	24.00		1,417.36
31 Oct 24	WANEWSDTI, Osborne P ark AUS RETAIL PURCHASE 30/10 CARD NUMBER 552638XXXXXXX832 1	96.00		1,513.36
Transaction totals / Closing balance		\$6,513.36	\$11,413.92	\$1,513.36

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au
Telephone: 1800 931 678 (free call)
Email: info@afca.org.au
In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 October 2024

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

TABLE OF CONTENTS

Statement of Financial Activity

Statement of Financial Position

Note 1 Basis of Preparation

Note 2 Net Current Assets

Note 3 Explanation of Material Variances

Note 4 Cash & Financial Assets

Note 5 Reserve Accounts

Note 6 Asset Information

Note 7 Receivables

Note 8 Payables

Note 9 Borrowings

Note 10 Rate Revenue

Note 11 Grants

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

	Ref Note	Adopted Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance (c) - (b) \$	Variance ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	10	2,451,414	2,451,414	2,453,691	2,277	0%
Rates excluding general rates (inc discount & write offs)	10	(49,785)	(49,785)	(41,478)	8,307	(17%)
Grants, subsidies & contributions	11	1,089,353	594,414	579,207	(15,207)	(3%)
Fees and charges		1,998,822	712,031	744,617	32,586	5%
Interest revenue		248,877	32,333	32,821	487	2%
Other revenue		169,386	43,850	45,358	1,508	3%
Profit on asset disposals	7	73,400	48,500	0	(48,500)	0%
Share of net profit of associates accounted for using the equity method		0	0	0	0	
Fair value adjustments to financial assets at fair value through project or loss		0	0	0	0	
		5,981,467	3,832,757	3,814,215	(18,542)	
Expenditure from operating activities						
Employee costs		(3,062,931)	(1,100,324)	(1,129,257)	(28,933)	3%
Materials and contracts		(2,528,237)	(942,519)	(851,472)	91,047	(10%)
Utility charges		(384,469)	(143,668)	(109,885)	33,783	(24%)
Depreciation		(3,638,292)	(1,212,764)	0	1,212,764	(100%)
Interest expenses	9	(28,526)	0	1,313	1,313	100%
Insurance		(277,621)	(275,821)	(277,594)	(1,773)	1%
Other expenditure		0	0	0	0	0%
Loss on asset disposals	7	(10,682)	(10,682)	0	10,682	0%
		(9,930,757)	(3,685,778)	(2,366,895)	1,318,883	
Non-cash amounts excluded from operating activities	2	3,575,573	1,174,946	0	(1,174,946)	(100%)
Amount attributable to operating activities		(373,718)	1,321,925	1,447,320	(37,174)	
INVESTING ACTIVITIES						
Capital grants, subsidies and contributions	11	4,365,339	927,540	1,023,232	95,692	10%
Proceeds from disposal of assets	7	397,318	230,318	124,091	(106,227)	(46%)
Payments for property, plant and equipment and infrastructure	7	(7,121,642)	(1,937,593)	(1,300,168)	637,425	(33%)
Amount attributable to investing activities		(2,358,985)	(779,735)	(152,845)	626,890	
FINANCING ACTIVITIES						
Transfers from reserves	5	65,000	0	0	0	0%
Repayment of borrowings	9	(102,201)	0	0	0	0%
Transfers to reserves	5	(251,877)	0	0	0	0%
Amount attributable to financing activities		(289,078)	0	0	0	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2	3,059,332	3,059,332	2,896,764	(162,568)	(5%)
Amount attributable to operating activities		(373,718)	1,321,925	1,447,320	125,394	9%
Amount attributable to investing activities		(2,358,985)	(779,735)	(152,845)	626,890	(80%)
Amount attributable to financing activities		(289,078)	0	0	0	100%
Surplus or deficit after imposition of general rates	2	37,551	3,601,523	4,191,239	589,716	16%

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 October 2024

	30-Jun-24 \$	31-Oct-24 \$
CURRENT ASSETS		
Cash at Bank	2,885,819	4,775,432
Cash at Bank (Reserves & Restricted Funds)	2,437,539	2,437,539
Trade and other receivables	86,995	395,145
Sundry Debtors - Rates	26,237	333,566
Inventories	126,454	95,163
Accrued income & prepayments	56,851	11,172
Contract Assets	1,321,035	401,533
TOTAL CURRENT ASSETS	6,940,931	8,449,549
CURRENT LIABILITIES		
Sundry Creditors	(216,840)	(359,501)
Accruals	(127,326)	0
ATO Liabilities	(70,039)	(96,636)
Bonds & deposits held	(102,486)	(102,502)
Contract Liabilities	(647,119)	(819,316)
Borrowings	(102,201)	(102,201)
Employee Provisions	(442,817)	(442,817)
TOTAL CURRENT LIABILITIES	(1,708,828)	(1,922,973)
TOTAL NET CURRENT ASSETS	5,232,103	6,526,576
NON-CURRENT ASSETS		
Investment in Associate	65,977	65,977
Work in Progress	238,223	-
Inventories - Land for Resale	610,000	610,000
Land & Buildings	22,261,647	22,637,747
Plant & Equipment	3,567,039	3,459,905
Furniture & Equipment	257,150	257,300
Motor Vehicles	1,286,328	1,432,283
Infrastructure	76,264,685	77,263,913
Shares - Kulin Community Financial Services	5,000	5,000
Units Held - Local Government House Trust	83,171	83,171
TOTAL NON-CURRENT ASSETS	104,639,218	105,815,295
NON CURRENT LIABILITIES		
Borrowings	(682,357)	(682,357)
Employee Provisions	(17,817)	(17,817)
TOTAL NON-CURRENT LIABILITIES	(700,173)	(700,173)
NET ASSETS	109,171,148	111,641,698
Asset Revaluation - Infrastructure	37,546,160	37,546,160
Asset Revaluation - Property, Plant & Equipment	1,461,803	1,461,803
Asset Revaluation - Land & Buildings	14,753,878	14,753,878
Accumulated Reserves	2,437,539	2,437,539
Accumulated Surplus	52,971,768	55,442,318
TOTAL EQUITY	109,171,148	111,641,698

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

Note 1 - Basis of Preparation & Significant Accounting Policies

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Notes 4-11 do not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

Note 2 - Net Current Assets Composition

	Adopted Budget Opening 30-Jun-24	Last Year Closing 30-Jun-24	Year to Date 31-Oct-24
Current Assets			
Cash and Cash Equivalents	5,323,358	5,323,358	7,212,971
Accounts Receivable - Rates	26,237	26,237	333,566
Trade & Other Receivables	86,994	86,994	395,145
Prepaid Assets	33,577	33,577	11,172
Accrued Income	19,803	23,274	0
Inventories	95,918	126,454	95,163
Contract Assets	1,299,114	1,321,035	401,533
	<u>6,885,001</u>	<u>6,940,930</u>	<u>8,449,549</u>
Less: Current Liabilities			
Sundry Creditors	(216,840)	(216,840)	(359,501)
Payroll Accruals	(54,391)	(54,391)	0
Accrued expenses	(65,199)	(72,934)	0
ATO Liability	(70,039)	(70,039)	(96,636)
Contract Liabilities	(440,944)	(647,119)	(819,316)
Provision for Annual Leave	(224,433)	(224,433)	(224,433)
Provision for Long Service Leave	(213,797)	(218,384)	(218,384)
Bonds & deposits held	(102,486)	(102,486)	(102,502)
Borrowings	(102,201)	(102,201)	(102,201)
	<u>(1,490,330)</u>	<u>(1,708,828)</u>	<u>(1,922,973)</u>
Net current assets	5,394,671	5,232,103	6,526,576
Adjustments to Current Assets			
Less: Reserves	(2,437,539)	(2,437,539)	(2,437,539)
Add: Borrowings	102,201	102,201	102,201
Closing funding surplus/(deficit)	<u>3,059,333</u>	<u>2,896,764</u>	<u>4,191,238</u>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

Note 3 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General Rates	2,277	0%	Under \$10,000 and 10% threshold
Rates excluding general rates (inc discount & write offs)	8,307	-17%	Discount on early payment of rates \$7k less than budgeted.
Grants, subsidies and contributions	(15,207)	-3%	Under \$10,000 and 10% threshold
Fees and charges	32,586	5%	Under \$10,000 and 10% threshold
Interest earnings	487	2%	Under \$10,000 and 10% threshold
Other revenue	1,508	3%	Under \$10,000 and 10% threshold
Profit on asset disposals	(48,500)	0%	Disposals cannot be recorded in Synergy until 2023/24 asset register is rolled over (after adoption of the 2024/25 financial report).
Expenditure from operating activities	Var \$	Var %	Explanation
Employee costs	(28,933)	3%	Under \$10,000 and 10% threshold
Materials and contracts	91,047	-10%	Various line items underbudget - in particular Contract Employment and Audit Fees - these should be timing differences. Offset by high road maintenance costs - this is also a timing difference with winter and summer grading budgeted over whole year but most incurred already. Road crew moving into capital jobs from October.
Utility charges	33,783	-24%	Water costs \$13k underbudget - timing difference expected to change over summer. Plant registration costs included here. This is \$9k underbudget - consistent with last year so budget too high.
Depreciation	1,212,764	-100%	Depreciation cannot be recorded in Synergy until 2023/24 asset register is rolled over (after adoption of the 2024/25 financial report).
Interest expenses	1,313	100%	Under \$10,000 and 10% threshold
Insurance	(1,773)	1%	Under \$10,000 and 10% threshold
Loss on asset disposals	10,682	0%	Disposals cannot be recorded in Synergy until 2023/24 asset register is rolled over (after adoption of the 2024/25 financial report).
Investing activities	Var \$	Var %	Explanation
Proceeds from capital grants, subsidies and contributions	95,692	10%	Actual revenue recognition linked to expenditure on capital projects. Refer to Grants note
Proceeds from disposal of assets	(106,227)	-46%	Works Manager and Shared Admin vehicles budgeted to be sold in December. Disposals actually occurred in August.
Payments for property, plant and equipment and infrastructure	637,425	-33%	Budget spread evenly over full year. Timing difference. Refer to Assets note
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	
Repayment of borrowings	0	0%	
Transfer to reserves	0	0%	
Surplus or (deficit) at the start of the financial year	(162,568)	-5%	WSFN revenue reduced by \$206k. Gravel pushing costs moved to Work in Progress at 30 June 2024 and will be transferred to the Fence Road project when the gravel is physically applied to the road. Revenue reduced to match expenditure. Other minor adjustments for 23/24 invoices received well after year end such as the LGIS property insurance adjustment

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

Note 4 - Cash & Financial Assets

	General Ledger Balance 31-Oct-24	Bank Statement Balance 31-Oct-24
Cash at Bank - Unrestricted		
Municipal Funds	248,060	216,005
Freebairn Recreation Centre	8,059	6,128
Trust (restricted muni funds)	102,502	102,502
Investments	4,412,890	4,412,890
Till Float	3,420	-
Petty Cash	500	-
	4,775,432	4,737,525
Cash at Bank - Restricted		
Reserve Funds	2,437,539	2,437,539
	2,437,539	2,437,539

Note 5 - Reserve Accounts

Reserve	Full year Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	405,580	20,279	0	425,859	405,580	-	0	405,580
Plant	375,629	18,781	0	394,410	375,629	-	0	375,629
Building	513,009	75,650	0	588,659	513,009	-	0	513,009
Admin Equipment	81,910	54,096	0	136,006	81,910	-	0	81,910
Natural Disaster	90,031	4,502	0	94,533	90,031	-	0	90,031
Joint Venture Housing	83,125	4,156	(40,000)	47,281	83,125	-	0	83,125
FRC Surface & Equipment	46,814	2,341	0	49,155	46,814	-	0	46,814
Medical Services	125,879	6,294	0	132,173	125,879	-	0	125,879
Fuel Facility	29,727	11,486	0	41,213	29,727	-	0	29,727
Sportsperson Scholarship	14,913	746	0	15,659	14,913	-	0	14,913
Freebairn Rec Centre	225,888	11,294	0	237,182	225,888	-	0	225,888
Bendering Tip Reserve	135,047	6,752	0	141,799	135,047	-	0	135,047
Short Stay Accommodation	294,198	14,710	(25,000)	283,908	294,198	-	0	294,198
Independent Water Reserve	15,789	20,790	0	36,579	15,789	-	0	15,789
	2,437,539	251,877	(65,000)	2,624,416	2,437,539	-	0	2,437,539

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of plant.	-	350,000	-
Building	To fund the construction of staff housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To assist in the funding of preparations following a natural disaster	-	-	-
Joint Venture Housing	To fund the upkeep of JV housing with the Department of Housing	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility	-	-	-
Medical Services	To fund the upgrade of medical facilities & costs related to the recruitment of a doctor for the Shire	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund scholarships for local sportspersons	-	-	15,000
Freebairn Rec Centre	To fund the ongoing asset management of the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation units	-	-	250,000
Bendering Tip Reserve	To fund the rehabilitation of the Bendering Tip site	-	-	-
Independent Water Reserve	To fund the replacement and maintenance of water infrastructure within the Shire	-	-	-

Shire of Kulin							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the period ended 31 October 2024							
Note 6 - Asset information							
Note 6 (a) - Asset Acquisitions							
	Description	Original Budget	YTD Budget	YTD Actual	Category	Renewal/ Replace	New Asset
E041100	AV equipment for Chambers & meeting room	20,000	-	-	F&E		Y
E077110	Nurses station window and upgrades	17,313	-	79	L&B	Y	
E091107	Units 5/25 Johnston Street renovation	15,308	-	-	L&B	Y	
E091107	Exterior painting Johnston Street units	25,154	-	-	L&B	Y	
E091113	38 Day Street bathroom	20,308	-	-	L&B	Y	
E091115	14 Stewart Street renovation	51,606	-	32,647	L&B	Y	
E091117	81 Johnston Street bathroom	10,308	-	-	L&B	Y	
E107131	Cemetery Toilets	32,390	-	110	L&B		Y
E101100	Transfer Station	19,740	-	161	L&B		Y
E110100	Tennis court resurfacing	221,919	73,968	190,097	L&B	Y	
E112100	Aquatic Centre - South side shade	12,123	-	12,123	Inf	Y	
E112101	Aquatic Centre - Splashdown pool	200,627	35,000	110	Inf		Y
E113700	FRC Car Park	17,444	-	-	Inf	Y	
E113900	FRC Server Replacement	16,205	-	150	F&E	Y	
E113901	Bowling Green Lighting	40,000	-	110	L&B	Y	
E113905	FRC Kitchen Upgrades	102,313	-	110	L&B	Y	
E113908	FRC Changeroom upgrades	42,313	-	-	L&B	Y	
E113909	FRC Court Fans	40,000	-	110	L&B		Y
E117100	Old Skate Park Redevelopment	69,572	-	110	Inf	Y	
E117110	Johnston Street Playground Shade Sail	10,000	-	9,247	Inf	Y	
E117040	Pingaring Golf Club Air Conditioning & Upgrades	15,000	-	110	L&B	Y	
E123100	Grader (PE55)	460,000	-	-	P&E	Y	
E123100	Posi Track & Mulcher	175,000	-	-	P&E		Y
E123100	Tandem Axle Flat Top Trailer	10,000	-	-	P&E		Y
E123100	Truck scan tool & fleet management software	20,000	-	8,383	P&E		Y
E123100	Subsite Standard Utiliguard Cable Locating System	11,000	-	8,574	P&E		Y
E123100	Sundry Plant	10,000	-	-	P&E		Y
E123105	Toyota Prado (CEO)	75,000		-	MV	Y	
E123105	Isuzu D-Max (Works Supervisor)	50,000		49,772	MV	Y	
E123105	Ford Everest (Works Manager)	70,000	111,660	63,102	MV	Y	
E123105	Mitsubishi Fuso 4T Single Cab	100,000		-	MV	Y	
E123105	Admin Shared Vehicle	40,000		33,082	MV	Y	
E121500	RRG Road Construction	799,416	532,946	77,247	Inf	Y	
E121520	R2R Road Construction	730,004	243,336	221,261	Inf	Y	
E121550	Own Resource Road Construction	225,180	-	-	Inf	Y	
E121551	WSFN Road Construction	1,867,492	-	94,870	Inf	Y	
E121552	RRUPP Road Construction	1,063,954	851,163	301,030	Inf	Y	
E121553	LRCIP Road Construction	89,520	89,520	296	Inf	Y	
E121750	Black Spot Road Construction	-	-	11,835	Inf	Y	
E121580	Footpath Construction	95,312	-	-	Inf	Y	
E121570	Depot Crib Room	111,995	-	80,277	L&B		Y
E121593	Speed signs at Town Entries	15,000	-	14,997	Inf		Y
E121605	Tourism project - Macrocarpa Trail Gazebo & seating	-	-	17,880	Inf		Y
E122220	Fence between Depot & Kemptons	8,077	-	-	L&B	Y	
E132500	Caravan Park Camp Kitchen Outdoor Blinds	9,477	-	8,615	L&B		Y
E132710	Jilakin Rock Gazebo & Interpretation	25,572	-	-	L&B		Y
E136045		-	-	-	L&B		Y
E136116	Purchase of Lots 106 & 109 Day & Beard Streets	60,000	-	63,672	L&B		Y
		7,121,642	1,937,593	1,300,168			
OA01195	Add Work in Progress at 30 June 2024						
	Aquatic Centre Shade Sails			22,727			
	SF003 Gravel crushing & screening			215,495			
				238,223			
				1,538,390			
Note 6 (b) - Disposal of Assets							
		Budgeted WDV	Budgeted Proceeds	Budgeted Profit/(loss) on sale	Actual WDV	Actual Proceeds	Actual Profit/(loss) on Sale
	PE177 CAT 12M Grader (PE55)	121,000	150,000	29,000			0
	MV173 Holden Colorado (MV117)	11,200	15,000	3,800	12,185	15,000	2,815
	MV199 Toyota Prado (CEO) (MV27)	54,000	60,000	6,000			0
	MV197 Ford Everest (Works Manager) (MV30)	53,600	60,000	6,400	58,442	63,636	5,194
	MV187 Toyota Prado (Admin) (MV120)	34,500	47,000	12,500	39,143	45,455	6,312
	MV178 Mitsubishi Canter Single Cab (MV81)	19,300	35,000	15,700			0
		293,600	367,000	73,400	109,770	124,091	14,321
	Land sales						
	3 Rankin Street, Kulin	41,000	30,318	(10,682)	30,536	30,536	(0)
		334,600	397,318	62,718	140,306	154,627	14,321

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

Note 7 - Receivables

Rates receivable	30-Jun-24	31-Oct-24
	\$	\$
Opening arrears previous years	45,423	45,034
Levied this year	2,566,820	2,717,138
Less - collections to date	(2,567,209)	(2,409,809)
Equals current outstanding	45,034	352,363
Net rates collectable	45,034	352,363
% Collected	98.28%	88.69%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(448)	20,499	285,898	2,905	4,887	313,741
Percentage	-0.1%	6.5%	91.1%	0.9%	1.6%	
Allowance for impairment of receivables						0
Total receivables general outstanding						313,741
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Note 8 - Payables

Payables - general	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Creditors	309,986	3,271	0	(333)	312,925
Percentage	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance					312,925
ATO liabilities	4,040				4,040
Total payables general outstanding					316,965
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the period that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Note 9 - Borrowings

	Budget				Actual			
	Principal 01/07/2024	Principal Repayments	Principal 30/06/2025	Interest Repayments	Principal 01/07/2024	Principal Repayments	Principal 30/06/2024	Interest Repayments
Loan 1 Administration Building	785,095	102,201	682,894	28,526	785,095	-	785,095	1,313
	785,095	102,201	682,894	28,526	785,095	-	785,095	1,313

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

Note 10 - Rate Revenue

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.111592	136	1,371,293	153,025	153,083
Industrial	0.111592	12	115,443	12,883	12,882
Commercial	0.111592	28	435,496	48,598	48,598
Rural	0.111592	11	102,750	11,466	13,062
Unimproved Value					
Rural	0.005757	342	386,562,685	2,225,442	2,226,065
Mining	0.005757	0		-	-
Sub-total		529	388,587,667	2,451,414	2,453,691
Minimum Payment					
Gross Rental Value					
Residential	540.77	9	11,173	4,867	5,362
Industrial	540.77	5	11,452	2,704	2,704
Commercial	540.77	4	8,282	2,163	2,163
Rural	540.77	7	8,127	3,785	3,785
Unimproved Value					
Rural	540.77	20	1,098,515	10,815	10,815
Mining	540.77	32	224,144	17,305	17,175
		77	1,361,693	41,639	42,005
		606	389,949,360	2,493,053	2,495,695
Discount				(108,489)	(101,020)
Concessions/Write-offs				(11,259)	(10,787)
Total raised from general rates				2,373,305	2,383,889
Ex-Gratia Rates				28,324	28,324
Total Rates				2,401,629	2,412,213

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 October 2024

Note 11 - Grants

Operating Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual	
Grants Commission	Federal financial assistance grants	455,277	113,819	95,734	
Fire & Emergency Services	Emergency Services Levy Operating Grant	45,000	22,500	13,482	
Community Childcare Fund Grant	KCCC Operations	145,962	72,981	72,981	
Department of Training & Workforce Development	KCCC Staff Training Grant	-	-	1,063	
Water Corporation	Contribution to Cemetery Toilets project due to no available potable water on site	-	-	7,365	
Main Roads	State Direct Grant (Untied Road Funding)	327,614	327,614	327,614	
Department of Primary Industries & Regional Development	Community Resource Centre Funding	114,000	57,000	59,714	
Other CRC Grants		1,500	500	1,255	
		1,089,353	594,414	579,207	

Capital Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	662,774	571,720	97,227	540,900
Kulin Bowling Club	Bowling Green Lights	5,000	-	0	-
Community Night Lights Program	Bowling Green Lights	13,333	-	-	-
Kulin Junior Basketball Club	FRC Court Fans	5,000	-	-	-
Kulin Netball Club	FRC Court Fans	5,000	-	-	-
Kulin Sporting Clubs	FRC Electronic Honour Board	3,000	141,333	-	-
Kulin Tennis Club	Tennis Court Resurfacing	30,000	-	43,301	43,301
Kulin Bush Races	Tennis Court Resurfacing	80,000	-	72,727	72,728
Colts Carnival	FRC Changeroom Upgrades	40,000	-	-	-
Main Roads - Regional Road Group	Road Construction	521,194	40,647	51,499	218,660
Federal - Wheatbelt Secondary Freight Network	Road Construction	1,730,792	-	289,571	440,942
Federal - Remote Roads Upgrade Pilot Program	Road Construction	573,886	-	240,824	-
Federal - Roads to Recovery	Road Construction	695,360	173,840	220,223	315,000
Federal - Black Spot	Road Construction	-	-	7,860	7,860
		4,365,339	927,540	1,023,232	1,639,391

GENERAL COMPLIANCE CHECKLIST OCTOBER 2024

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Electors Meeting	1/10/2024	Annual	Annual Electors Meeting to be held within 56 days of acceptance of the Annual Report by Council.	Possible Dec
Governance	Annual Financial Report and Audit Report	1/10/2024	Annual	Send Audit Report to Department of Local Government within 30 days of receiving Audit Report. Place copy of Annual Financial Report and Audit report & Annual report on the Council Website	Possible Dec
Governance	Date Stamps	1/10/2024	Annual	Check all date stamps to ensure they cover the next year. Order new stamps as required.	Yes
Governance	Council Committees Review	1/07/2024	Biennial	Review terms of reference and committee composition biennially - and after new elections	N/A
Governance	Elections		Biennial	Appointment of Committees, review delegations to committees, advertise election results, code of conduct	N/A
Governance	Review Elected Members Induction Manual	30/10/24	Biennial	Ensure Induction Manual is updated with policy, Regs and compliance items	N/A
Governance	Financial Interests declaration	1/10/2024	Biennial	New Councillors to lodge with the CEO a Primary Financial Interests Return within 3 months of appointment/election	N/A
Governance	Election of President	1/09/2024	Biennial	Election of President, Deputy President, Committee Delegates and Council representatives following the election	N/A
Governance	Gifts Register - reminder	30/10/24	Twice yearly	Send reminder to staff and members to Update Gifts register with new entries, includes election gifts and notifiable gifts 10 days after knowledge of receiving. (Oct April)	Yes
Governance	Complete and Bind Minutes for Previous Year	30/10/24	Biannual	Bind Minutes as required	Yes
Governance	Elected Members Training	30/11/24	Biannual	Investigate and organise training as required	Yes
Governance	Meeting Dates Next Year	31/10/24	Annual	Council resolution to set meeting dates / times for next year	Yes
Bushfire Governance	Update Contact Lists	1/11/2024	Annual	Update contact lists and review DFES, CFO and LEMC information for summer season	Yes
Bushfire Governance	Bushfire Training - Walkthrough	1/11/2024	Annual	Desktop training of staff in Harvest Ban, txt msg alerts, standpipe on/off, emergency calls, Fire reports, and updated brigade & FCO changes	Yes
Bushfire Governance	Bushfire Firebreak Inspection	1/10/2024	Annual	Arrange for firebreaks inspection after 31 October	Yes
Bushfire Governance	Bushfire Firebreaks	1/10/2024	Annual	Remind property owners fire breaks required to be installed and maintained through 15 March	Yes
EMFS	Office Closure over Xmas	31/10/2024	Annual	October Agenda Item -Advertise in Update	Yes
EMFS	Dog License Renewals due	31/10/2024	Annual	Licenses expire 31 October - reminders early in month for known late payers	Yes
EMFS	Broadcasting/Retransmission Apparatus Licence	31/10/24	Annual	Check TV licence has been paid (expires 09/11/2024)	Yes
EMFS	Rates Outstanding 3 years	1/10/2024	Annual	Commence process for property sale for 3 years outstanding rates	Yes
EMFS/MESS	Reserve Price of Vacant Land Report	April	Biannual	Agenda item April & October each year to adopt the Reserve Price of Vacant Land Report	Yes
MESS	Key to Kulin reimbursement		Quarterly		December
EMW	Cape Tulip Oct	1/10/2024	Annual	Check and spray as required	Yes
EMW	Stinkweed Sept – Oct – Airstrip	1/10/2024	Annual	Check and spray as required	Yes
EMW	Spraying of Council buildings	31/03/2024	Bi annual	FRC, Pool, Pingaring Golf Club, Pingaring Fire Station, Emergency Services Building, Shire Office, Medical Centre, Kulin Depot	Yes
EWM/EMFS	WALGA Roads Return to be Completed	31/08/2024	Annual	WALGA roads asset expenditure report to be completed by end of November	Yes

GENERAL COMPLIANCE CHECKLIST OCTOBER 2024

EWM/TO	Road Construction & Maintenance Review	01/10/24	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
EWM/TO	Christmas decorations erection	1/12/2024	Annual	Check in with Red	Yes
EWM/Oval Mtce	Waste Water Recycling Scheme water samples		Monthly	Start-up test, beginning of month tests (no more than 4 weeks apart), keep record of residual chlorine and PH on Form	Yes
EMW	Servicing of Bush Fire Radio's	1/10/2024	Annual	Contact BFCO's with radio's to see if all in working order	Yes
EWM/Building	Servicing Air Con units in buildings	October	Annual	Includes evap systems - office, medical, FRAC & daycare	
OHS	Administration Building Monthly Inspection	31/10/2024	Monthly	Jocelyn	Yes
EMCS	Register and Review Information for upcoming AGO Holiday Planner	1/10/2024	Annual	Review Kulin Shire information in current AGO Holiday Planner. Reminder will also be sent to the Shire from AGO Marketing Team	Yes
EMCS	Advertise Australia Day Awards locally	Update	Annual	Advertise Australia Day Awards	Yes
EMCS	Australia Day Committee	1/10/2024	Annual	to meet prior to Council Meeting (via email Nov/Dec)	N/A
FRC	Camp Hart – summary from FRC Bowls Night	1/10/2024	Annual	EMFS to allocate to Trust	Yes
SPM	Aquatic facility operations manual	1/10/2024	Annual	Annual review of operations manual required before opening	Yes
SPM	Swimming Pool Water Sampling		Oct>Apr	due once a month in opening season	Yes