

Minutes

February 2025



ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**
- 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**
- 3 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
 - 4.1 Declarations of Financial Interest
 - 4.2 Declarations of Proximity Interest
 - 4.3 Declarations of Impartiality Interest
 - 4.4 Declarations of Indirect Financial Interest
- 5 PUBLIC QUESTION TIME**
- 6. APPLICATIONS FOR LEAVE OF ABSENCE**
- 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 7.1 Shire of Kulin Ordinary Meeting 18 December 2024
 - 7.2 Shire of Kulin Annual Electors Meeting 11 February 2025
- 8 PRESENTATIONS / DEPUTATIONS**
- 9 AGENDA BUSINESS – MATTERS REQUIRING DECISION**
 - 9.1 List of Accounts Paid During the Month of December 2024 & January 2025
 - 9.2 Financial Reports – December 2024 & January 2025
 - 9.3 WAEC to Conduct 2025 Local Government Ordinary Election
 - 9.4 Confirmation of RoeROC representatives
 - 9.5 Proposal for Combined Local Planning Strategy – RoeROC Member Local Governments (Corrigin, Kondinin, Kulin, Narembeen)
- 10. COMPLIANCE**
 - 10.1 Compliance Reporting – Compliance Checklist December 2024 & January 2025
- 11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 12. MOTIONS FROM MEMBERS WITHOUT NOTICE**
- 13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 14. MEETING IS CLOSED TO THE PUBLIC**
 - 14.1 Confidential Items (Meeting Closed to the Public)
 - 14.2 Sale of Land – 15 Rankin Street, Kulin
- 15. CLOSURE / DATE AND TIME OF NEXT MEETING**

Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 19 February 2025 commencing at 4:00pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 4:01pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

Nil

3. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

G Robins	President
B Smoker	Deputy President
T Gangell	Councillor (via Teams)
J Noble	Councillor
R Bowey	Councillor (via Teams)
C Mullan	Councillor (via Teams)
B Miller	Councillor
M Lucchesi	Councillor
A Leeson	Chief Executive Officer
F Murphy	Executive Manager Financial Services
J Hobson	Executive Manager of Works
T Scadding	Executive Manager Community Services

Apologies

C Lewis	Executive Manager Governance & Risk
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01/0225

Moved Cr Noble Seconded Cr Lucchesi that Cr's Bowey, Gangell and Mullan be authorised to attend the Ordinary Meeting of Council 19th February 2025 remotely by electronic means (MS Teams).

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

All Councillors attending remotely declared that they can maintain confidentiality during any closed part of the meeting.

Councillors confirmed verbally

Cr. Bowey - Yes

Cr. Gangell - Yes

Cr. Mullan - Yes

4. DECLARATIONS OF INTEREST BY MEMBERS

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION / RECEIVAL OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 18 December 2024

02/0225

Moved Cr Miller Seconded Cr Noble that the minutes of the Shire of Kulin Ordinary Meeting held on 18 December 2024 be confirmed as a true and correct record.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

Shire of Kulin Annual Electors Meeting 11 February 2025

03/0225

Moved Cr Lucchesi Seconded Cr Miller that the minutes of the Shire of Kulin's Annual Electors Meeting held on 11 February 2025 be received.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

8. PRESENTATIONS / DEPUTATIONS

Nil

9 AGENDA BUSINESS - MATTERS REQUIRING DECISION

9.1 List of Accounts Paid During the Months of December 2024 & January 2025

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.06
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to note the list of accounts paid from the municipal fund and the trust fund and payments made using purchasing cards under the Chief Executive Officer's delegated authority during the months of December 2024 and January 2025.

BACKGROUND & COMMENT:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council each month. The tables below summarise the payments made during December 2024 and January 2025. Lists detailing the payments made are attached.

December 2024

Fund	Amount
Municipal	\$1,510,826.49
Trust	-
Total	\$1,510,826.49

January 2025

Fund	Amount
Municipal	\$867,418.55
Trust	-
Total	\$867,418.55

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* requires a list of payments made using credit, debit or other purchasing cards to be prepared and presented to Council each month. A list of payments made using credit, debit and other purchasing cards in December 2024 and January 2025 is attached.

FINANCIAL IMPLICATIONS:

Expenditure is in accordance with the Annual Budget as adopted or amended by Council.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council note,

1. the list of accounts paid from the Municipal and Trust accounts during the month of December 2024, totalling \$1,510,826.49 as attached; and
2. the list of accounts paid from the Municipal and Trust accounts during the month of January 2025, totalling \$867,418.55 as attached; and
3. the list of payments made using credit, debit and purchasing cards in December 2024 as attached; and
4. the list of payments made using credit, debit and purchasing cards in January 2025.

VOTING REQUIREMENTS:

Simple majority required.

04/0225

Moved Cr Smoker Seconded Cr Miller that Council note;

- 1. the list of accounts paid from the Municipal and Trust accounts during the month of December 2024, totalling \$1,510,826.49 as attached; and**
- 2. the list of accounts paid from the Municipal and Trust accounts during the month of January 2025, totalling \$867,418.55 as attached; and**
- 3. the list of payments made using credit, debit and purchasing cards in December 2024 as attached; and**
- 4. the list of payments made using credit, debit and purchasing cards in January 2025 as attached.**

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.2 Financial Reports – December 2024 and January 2025

RESPONSIBLE OFFICER: EMFS
FILE REFERENCE: 12.01
AUTHOR: EMFS
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Council is provided with the monthly financial reports for the month ended 31 December 2024 and 31 January 2025.

BACKGROUND & COMMENT:

The monthly financial reports includes:

- an update on revenue and expenditure in comparison to the annual budget;
- a statement of financial position;
- basis of preparation;
- an explanation of material variances (greater than \$10,000 and 10%) is included in the monthly financial report
- other supplementary financial information relevant to the report month

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Local Government Act 1995 s6.4

Under the *Local Government (Financial Management) Regulations 1996*:

34. Financial activity statement required each month

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- (1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- (1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

35. Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
 - (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

- (2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS: Nil

COMMUNITY CONSULTATION: Nil

WORKFORCE IMPLICATIONS: Nil

OFFICER'S RECOMMENDATION:

That Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the periods ending 31 December 2024 and January 2025, as presented.

VOTING REQUIREMENTS:

Simple majority required.

05/0225

Moved Cr Noble Seconded Cr Mullan that Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the periods ending 31 December 2024 and 31 January 2025, as presented.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.3 WAEC to Conduct 2025 Local Government Ordinary Election

RESPONSIBLE OFFICER: Chief Executive Officer

FILE REFERENCE: 13.05 Council Elections

AUTHOR: Chief Executive Officer

DISCLOSURE OF INTEREST: Nil

SUMMARY:

To consider the quotation from the Western Australian Electoral Commission (WAEC) to undertake a Postal Election for the Shire of Kulin 2025 Election.

BACKGROUND & COMMENT:

Council used the WAEC for its 2023 Council election which was quoted at \$13,500 inc GST. Given it was an unopposed election the final cost of the 2023 election was \$6848.58 inc GST.

To enable the WAEC to have sufficient time to work with the Shire to conduct the 2025 election they have circulated a fee proposal for the 2025 Council Election quoted at \$13,280.30 inc GST.

In the authors view, given the Chief Executive Officer's close working and professional relationship with the Elected Member group, having WAEC conduct the election on the Shire's behalf is very important from an impartiality perspective and from a reputational / external stakeholder perspective.

FINANCIAL IMPLICATIONS:

Should Council agree to the Officers recommendation, the funds will need to be included in the 2025/2026 Budget.

POLICY IMPLICATIONS:

Council does not have a policy as a set position relevant to conduct of elections being in person or postal by the WAEC.

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council:

1. Declare, in accordance with section 4.20(4) for the *Local Government Act 1995*, the WA Electoral Commissioner to be responsible for the conduct of the 2025 ordinary elections together with any other elections or polls which may be required.
2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be a Postal Election.

VOTING REQUIREMENTS:

Absolute majority.

06/0225

Moved Cr Gangell Seconded Cr Miller that Council:

1. Declare, in accordance with section 4.20(4) for the *Local Government Act 1995*, the WA Electoral Commissioner to be responsible for the conduct of the 2025 ordinary elections together with any other elections or polls which may be required.
2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be a Postal Election.

Carried by Absolute Majority 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.4 Confirmation of RoeROC representatives

RESPONSIBLE OFFICER: Chief Executive Officer
FILE REFERENCE: 13.07
AUTHOR: Executive Manager Governance & Risk
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

RoeROC Executive Officer, Darren Mollenoyux, is seeking confirmation of the Shire of Kulin delegates to RoeROC ahead of the March 2025 RoeROC meeting.

BACKGROUND & COMMENT:

The terms of reference outlined in RoeROC's MOU set out the process to appoint delegates to the RoeROC committee. A RoeROC meeting is scheduled to take place in March 2025 where the host Council will change from the Shire of Kondinin to the Shire of Corrigin. Recent correspondence from RoeROC's Executive Officer, Darren Mollenoyux, has requested Council consider if there are any changes to the Shire of Kulin's delegates.

In November 2023, following Council elections, elected member portfolio and committee representations were adopted with the Shire's RoeROC delegates being Cr Robins, Cr Smoker and Cr Bowey as proxy being appointed in accordance with the terms of reference of the RoeROC MOU.

The purpose of this agenda item is to seek clarification on the appointment of the Shire's delegate for RoeROC meetings, particularly considering the upcoming rotation. This matter is being raised now to allow adequate time for discussion ahead of the March 2025 meeting of RoeROC.

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council confirm their delegates to the RoeROC committee as President Robins, Deputy President Smoker and Cr Bowey as proxy in accordance with the RoeROC terms of reference.

VOTING REQUIREMENTS:

Simple majority.

07/0225

Moved Cr Miller Seconded Cr Lucchesi that Council confirm their delegates to the RoeROC committee as President Robins, Deputy President Smoker and Cr Bowey as proxy in accordance with the RoeROC terms of reference.

Carried by Simple Majority 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

9.5 Proposal for Combined Local Planning Strategy - RoeROC Member Local Governments (Corrigin, Kondinin, Kulin, Narembeen)

RESPONSIBLE OFFICER: Chief Executive Officer
FILE REFERENCE: 13.07; 18
AUTHOR: Chief Executive Officer
STRATEGIC REFERENCE:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The report recommends Council endorse the concept of a joint Local Planning Strategy which would capture all RoeROC Member Local Government areas.

- Shire of Corrigin
- Shire of Kondinin
- Shire of Kulin
- Shire of Narembeen

BACKGROUND & COMMENT:

The Chief Executive Officer's of RoeROC Member Councils recently received a presentation from the Department of Planning Lands and Heritage (DPLH) with regards to the DPLH willingness and capacity to coordinate and undertake the tasks of preparing a combined Local Planning Strategy across the four RoeROC Member Local Governments. Currently none of the member RoeROC Local Governments have a Local Planning Strategy.

A "local planning strategy" is a document that outlines a local government's long-term vision for land use and development within their area, setting the overall direction for future planning decisions by identifying key objectives, strategies, and actions to address social, environmental, and economic factors impacting the community, and providing the rationale for zoning and land classifications within a more detailed "Local Planning Scheme."

Key points about a local planning strategy:

- **High-level framework:**
It provides a broad framework for future development, not specifying changes to individual properties.
- **Community engagement:**
This strategy is usually developed through consultation with the community and stakeholders to understand local needs and priorities.
- **Integration of factors:**
It considers various aspects like housing, employment, transport, environment, and public open spaces.
- **Basis for local planning scheme:**
The local planning strategy serves as the foundation for creating a detailed "Local Planning Scheme" which outlines specific zoning and development controls.

Of recent times smaller local governments have collaborated with a view to addressing key land use and development issues on a consistent basis across the combined area. It is not uncommon for developers to become frustrated because of inconsistent land use and planning frameworks within individual Local Planning Schemes of individual local governments.

A benefit of a combined Local Planning Strategy is having consistent planning principles and objectives. A strategy document will aim to facilitate appropriate and controlled development in key areas, for example infrastructure and housing.

The Shire of Kulin has recently commenced a review of its Local Planning Scheme No 2. In simple terms a Local Planning Strategy sits over the top of a Local Planning Scheme and in effect informs the scheme which is the tool that controls development in line with the embedded scheme framework and constraints within.

Should the Shire of Kulin agree to participate in preparation of a combined Local Planning Strategy with fellow RoeROC member local governments, the Local Planning Scheme Review will be set aside, pending the completion of the Local Planning Strategy.

To advance this initiative, the following steps are proposed:

- Establish a broad agreement among RoeROC member local governments to participate in a combined Local Planning Strategy;
- Establish a broad agreement among RoeROC member local governments to undertake Reports of Review of individual Local Planning Schemes with a shared vision and strategic outcome.
- Progress the Reports of Review with input from individual local governments to ensure localised issues and concerns are captured and addressed.
- Engage the Department of Planning, Lands and Heritage to facilitate and coordinate the review process across the four member RoeROC Local Governments.
- Initiate the development of a joint Local Planning Strategy process once the individual Reports of Review are completed and finalised.

The development of a joint Local Planning Strategy presents a number of potential benefits, including but not necessarily limited to;

- Consistent framework across planning policies, aligning land use planning, economic development and environmental management.
- Reducing costs which would otherwise be incurred through preparation of individual Local Planning Strategies.
- Stronger advocacy through a unified planning vision, which can underpin key infrastructure development projects such as key worker housing and housing in general.

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 66 of the Planning and Development (Local Planning Schemes) Regulations 2015.

FINANCIAL IMPLICATIONS:

DPLH will cover the cost of preparing the Reports of Review and subsequently the preparation of a joint Local Planning Strategy. Individually participating local governments will be responsible for costs such as agenda item preparation, mapping costs and advertising. Such costs can be met within existing allocations in operational Shire budgets.

In the author's experience preparation of individual Strategies using industry consultants / contractors is a very expensive exercise which will run into 10's of thousands of dollars. The willingness of DPLH and their current capacity to collaborate with the four local governments is a fantastic opportunity from financial sense, but as important, also with a view to achieving great outcomes as a result of the proposed process.

POLICY IMPLICATIONS:

Nil

CONSULTATION:

RoeROC Local Government Chief Executive Officers
Darren Mollenoyux ROEROC Executive Officer
Department of Planning lands and Heritage

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council:

1. Endorses the concept of a joint Local Planning Strategy in collaboration with the ROEROC member Shires and the Department of Planning, Lands and Heritage.
2. Supports the coordinated preparation of Reports of Review as outlined in this report.

3. Authorises the Chief Executive Officer to liaise with ROEROC member Shires and DPLH to facilitate the process.
4. Requests further updates on the progress of the Reports of Review and the development of a joint Local Planning Strategy.

VOTING REQUIREMENTS:

Simple Majority

08/0225

Moved Cr Noble Seconded Cr Smoker that Council:

1. Endorses the concept of a joint Local Planning Strategy in collaboration with the ROEROC member Shires and the Department of Planning, Lands and Heritage.
2. Supports the coordinated preparation of Reports of Review as outlined in this report.
3. Authorises the Chief Executive Officer to liaise with ROEROC member Shires and DPLH to facilitate the process.
4. Requests further updates on the progress of the Reports of Review and the development of a joint Local Planning Strategy.

Carried by Simple Majority 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

10 COMPLIANCE

10.1 Compliance Reporting – General Compliance December 2024 and January 2025

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for December 2024 and January 2025. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance Checklist is a working document, the Manager of Executive Support Services emails the assigned staff member their compliance requirements for the coming month. This document is tabled at the monthly Management Team meetings where the list is reviewed and updated.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding December

Nil

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for December 2024 and January 2025 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

09/0225

Moved Cr Lucchesi Seconded Cr Mullan that Council receive the General and Financial Compliance Reports for December 2024 and January 2025 and note the matters of non-compliance.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 MOTIONS FROM MEMBERS WITHOUT NOTICE

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Nil

14 MEETING IS CLOSED TO THE PUBLIC

14.1 Confidential Items (Meeting Closed to the Public)

Responsible Officer: Chief Executive Officer

File Reference: 13.03

Author: Chief Executive Officer

Strategic Reference:

Disclosure of Interest: Nil

SUMMARY:

For Council to discuss a matter of a confidential nature a recommendation to move “in camera” (behind closed doors) is required.

BACKGROUND & COMMENT:

Section 5.23 (2) of the Local Government Act states:

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

(a) a matter affecting an employee or employees; and

(b) the personal affairs of any person; and

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
- (h) such other matters as may be prescribed.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 5.23 (2)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council in accordance with Section 5.23(2)(c) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

It is the recommendation of the Responsible Officer that this item be considered "in camera" due to the private and confidential nature of its contents.

VOTING REQUIREMENTS:

Simple majority required

10/0225

Moved Cr Lucchesi Seconded Cr Miller that Council in accordance with Section 5.23(2)(c) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

It is the recommendation of the Responsible Officer that this item be considered "in camera" due to the private and confidential nature of its contents.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

The meeting was closed to the public at 4:14pm

14.2 Sale of Land – 15 Rankin Street, Kulin

11/0225

Moved Cr Noble Seconded Cr Miller that Council endorse the report and Confidential Recommendation as presented.

Carried 8/0

For – Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against - Nil

12/0225

Moved Cr Noble Seconded Cr Smoker that the meeting is re-opened to members of the public.

Carried 8/0

For - Cr Robins, Cr Smoker, Cr Gangell, Cr Noble, Cr Mullan, Cr Bowey, Cr Millier & Cr Lucchesi

Against – Nil

Meeting was re-opened to the public at 4:21pm

15 CLOSURE / DATE AND TIME OF NEXT MEETING

There being no further business the President declared the meeting closed at 4:22pm

Next Ordinary Meeting Wednesday 19 March 2025 at 4:00pm.

Shire of Kulin

EFT & Chq Listing for period ended 31 December 2024

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
MUNICIPAL			
EFT22788	06/12/2024	ACRES OF TASTE	\$918.00
EFT22789	06/12/2024	BOC LIMITED - A MEMBER OF THE LINDE GROUP	\$6.90
EFT22790	06/12/2024	BEST OFFICE SYSTEMS	\$2,397.55
EFT22791	06/12/2024	COUNTRY WIDE FRIDGE LINES PTY LTD	\$126.83
EFT22792	06/12/2024	DEPARTMENT OF MINES, INDUSTRY REGULATION AND	\$338.63
EFT22793	06/12/2024	FEGAN BUILDING SURVEYING	\$275.00
EFT22794	06/12/2024	FINISHING WA	\$876.15
EFT22795	06/12/2024	GANGELLS AGSOLUTIONS	\$3,049.40
EFT22796	06/12/2024	HAVE GUNS WILL TRAVEL	\$75.00
EFT22797	06/12/2024	LAKE GRACE TRANSPORT	\$153.81
EFT22798	06/12/2024	MARKET CREATIONS AGENCY PTY LTD	\$924.00
EFT22799	06/12/2024	EXURBAN RURAL & REGIONAL PLANNING	\$363.00
EFT22800	06/12/2024	RAW CREATIVE	\$140.00
EFT22801	06/12/2024	RJ & LM MURRAY & SON	\$52.02
EFT22802	06/12/2024	STEWART & HEATON CLOTHING CO PTY LTD	\$2,568.76
EFT22803	06/12/2024	ST JOHN AMBULANCE AUSTRALIA	\$2,280.00
EFT22804	06/12/2024	SAFE ROADS WA	\$3,426.50
EFT22805	06/12/2024	WESTRAC PTY LTD	\$477.26
EFT22806	06/12/2024	WESTERN STABILISERS PTY LTD	\$22,147.84
EFT22807	06/12/2024	WA DISTRIBUTORS PTY LTD	\$563.55
EFT22808	06/12/2024	WEST COAST COMMERCIAL INDUSTRIES	\$10,989.00
EFT22809	12/12/2024	AVON WASTE	\$13,370.54
EFT22810	12/12/2024	AIR LIQUIDE WA	\$21.00
EFT22811	12/12/2024	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT22812	12/12/2024	AFGRI EQUIPMENT AUSTRALIA	\$190,435.32
EFT22813	12/12/2024	ANNICA JANE SUTHERLAND	\$3,569.65
EFT22814	12/12/2024	BUNNINGS LIMITED	\$86.01
EFT22815	12/12/2024	BRANDIS CARPENTRY	\$7,503.89
EFT22816	12/12/2024	TEAM GLOBAL EXPRESS	\$605.02
EFT22817	12/12/2024	FUEL DISTRIBUTORS OF WA PTY LTD	\$56,422.99
EFT22818	12/12/2024	INTELIIFE GROUP LTD	\$12,730.30
EFT22819	12/12/2024	ID RENT PTY LTD	\$5,271.60
EFT22820	12/12/2024	KULIN HARDWARE & RURAL	\$7,902.36
EFT22821	12/12/2024	KULIN SOCIAL CLUB	\$190.00
EFT22822	12/12/2024	KULIN SHIRE TRUST FUND	\$200.00
EFT22823	12/12/2024	KULIN IGA	\$568.00
EFT22824	12/12/2024	KULIN MUSEUM SOCIETY INC	\$1,800.00
EFT22825	12/12/2024	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,370.90
EFT22826	12/12/2024	SHIRE OF KONDININ	\$18,748.71
EFT22827	12/12/2024	TRINITEQ INTERNATIONAL PTY LTD	\$363.00
EFT22828	12/12/2024	LIVINGSTON MEDICAL PTY LTD (LIVINGSTON MEDICAL - HOPETOUN)	\$445.50
EFT22829	12/12/2024	MODERN TEACHING AIDS PTY LTD	\$125.18

EFT22830	12/12/2024	MCINTOSH & SON	\$142.18
EFT22831	12/12/2024	PLATINUM SUPPLY	\$1,464.01
EFT22832	12/12/2024	ROSS'S DIESEL SERVICE	\$4,298.54
EFT22833	12/12/2024	SYRED MECHANICAL SERVICES	\$3,212.90
EFT22834	12/12/2024	SARAH KUHNE	\$403.70
EFT22835	12/12/2024	TRUCK CENTRE (WA) PTY LTD	\$898.16
EFT22836	12/12/2024	PROMPT SAFETY SOLUTIONS	\$2,145.00
EFT22837	12/12/2024	TIN HORSE AUTOMOTIVE	\$3,853.30
EFT22838	12/12/2024	TROPHY CHOICE	\$54.50
EFT22839	12/12/2024	OFFICEWORKS BUSINESS DIRECT	\$1,531.46
EFT22840	12/12/2024	WESTRAC PTY LTD	\$1,187.61
EFT22841	12/12/2024	WA CONTRACT RANGER SERVICES	\$693.00
EFT22842	12/12/2024	WA DISTRIBUTORS PTY LTD	\$61.25
EFT22843	13/12/2024	DOCUMENTARY SERVICES PTY LTD	\$2,749.78
EFT22844	16/12/2024	CREDIT CARD - MASTER CARD	\$4,114.53
EFT22845	24/12/2024	ARM SECURITY	\$105.20
EFT22846	24/12/2024	ACRES OF TASTE	\$2,376.00
EFT22847	24/12/2024	BEST OFFICE SYSTEMS	\$1,814.60
EFT22848	24/12/2024	BITUTEK PTY LTD	\$515,082.00
EFT22849	24/12/2024	RA & RJ BOWEY	\$1,696.94
EFT22850	24/12/2024	COUNTRY WIDE FRIDGE LINES PTY LTD	\$238.39
EFT22851	24/12/2024	TEAM GLOBAL EXPRESS	\$329.98
EFT22852	24/12/2024	CUTTING EDGES PTY LTD	\$10,114.50
EFT22853	24/12/2024	CORSIGN WA PTY LTD	\$1,243.00
EFT22854	24/12/2024	CATERLINK	\$23,024.46
EFT22855	24/12/2024	LANDGATE	\$25.16
EFT22856	24/12/2024	DAIMLER TRUCKS PERTH	\$621.48
EFT22857	24/12/2024	ENVIRONEX INTERNATIONAL PTY LTD	\$299.20
EFT22858	24/12/2024	EMMA SHEARSBY	\$871.00
EFT22859	24/12/2024	EMU RESOURCES PTY LTD	\$195.49
EFT22860	24/12/2024	FUEL DISTRIBUTORS OF WA PTY LTD	\$54,713.72
EFT22861	24/12/2024	FINISHING WA	\$66.00
EFT22862	24/12/2024	TROY GANGELL	\$1,380.00
EFT22863	24/12/2024	KLEENHEAT GAS	\$445.07
EFT22864	24/12/2024	KULIN IGA	\$16.75
EFT22865	24/12/2024	MICHAEL LUCCHESI	\$1,563.36
EFT22866	24/12/2024	LINEMARKING WA PTY LTD	\$30,544.58
EFT22867	24/12/2024	MCINTOSH & SON	\$159.23
EFT22868	24/12/2024	MRS G'S CATERING	\$250.00
EFT22869	24/12/2024	CLINTON MULLAN	\$1,560.65
EFT22870	24/12/2024	BW & MJ MILLER	\$1,746.72
EFT22871	24/12/2024	NEWGROUND WATER SERVICES PTY LTD	\$1,626.04
EFT22872	24/12/2024	JARRON NOBLE	\$1,696.94
EFT22873	24/12/2024	NAPA KEWDALE	\$396.56
EFT22874	24/12/2024	OFFICE OF THE AUDITOR GENERAL	\$41,657.00
EFT22875	24/12/2024	QUEST PAYMENT SYSTEMS	\$418.00
EFT22876	24/12/2024	THE ROYAL LIFE SAVING SOCIETY WA	\$171.60
EFT22877	24/12/2024	GRANT ROBINS	\$7,220.00
EFT22878	24/12/2024	SHIRE OF CORRIGIN	\$2,524.50
EFT22879	24/12/2024	SEEK LIMITED	\$445.50
EFT22880	24/12/2024	SMOKER, BRADLEY	\$2,380.00

EFT22881	24/12/2024	STEWART & HEATON CLOTHING CO PTY LTD	\$191.58
EFT22882	24/12/2024	SULLIVAN LOGISTICS PTY LTD	\$136.57
EFT22883	24/12/2024	SAPIO	\$6,677.11
EFT22884	24/12/2024	SARAH KUHNE	\$458.70
EFT22885	24/12/2024	SOUTH REGIONAL TAFE	\$308.40
EFT22886	24/12/2024	TRUCK CENTRE (WA) PTY LTD	\$339.41
EFT22887	24/12/2024	PROMPT SAFETY SOLUTIONS	\$1,210.00
EFT22888	24/12/2024	TIN HORSE AUTOMOTIVE	\$794.20
EFT22889	24/12/2024	TERRANCE FRANK ARMSTRONG	\$426.02
EFT22890	24/12/2024	OFFICEWORKS BUSINESS DIRECT	\$212.18
EFT22891	24/12/2024	VIZONA PTY LTD	\$11,679.25
EFT22892	24/12/2024	WESTRAC PTY LTD	\$3,058.46
EFT22893	24/12/2024	WESTERN STABILISERS PTY LTD	\$29,661.28
EFT22894	24/12/2024	WA CONTRACT RANGER SERVICES	\$346.50
EFT22895	24/12/2024	WEST COAST ASBESTOS REGISTERS	\$8,923.20
EFT22896	24/12/2024	WA DISTRIBUTORS PTY LTD	\$824.95
EFT22897	24/12/2024	WESTERN MECHANICAL CORRIGIN	\$156.60
EFT22898	24/12/2024	ZANE ANDREWS	\$871.00
37519	24/12/2024	DEPARTMENT OF TRANSPORT	\$21.30
DD9226.1	08/12/2024	AUSTRALIAN SUPERANNUATION	\$698.00
DD9226.2	08/12/2024	AUSTRALIAN RETIREMENT TRUST	\$1,134.30
DD9226.3	08/12/2024	BENDIGO SUPERANNUATION PLAN	\$19.77
DD9226.4	08/12/2024	MACQUARIE INVESTMENT MANAGEMENT	\$203.53
DD9226.5	08/12/2024	AMP SUPERLEADER	\$274.22
DD9226.6	08/12/2024	AWARE SUPER	\$13,969.59
DD9226.7	08/12/2024	BENDIGO SMART START SUPERANNUATION FUND	\$219.88
DD9226.8	08/12/2024	HOSTPLUS SUPERANNUATION FUND	\$905.92
DD9226.9	08/12/2024	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$20.39
DD9231.1	02/12/2024	WATER CORPORATION	\$7,142.54
DD9231.2	05/12/2024	WATER CORPORATION	\$223.38
DD9231.3	09/12/2024	WATER CORPORATION	\$54.38
DD9231.4	06/12/2024	WATER CORPORATION	\$1,853.72
DD9231.5	10/12/2024	WATER CORPORATION	\$66.14
DD9231.6	01/12/2024	BENDIGO BANK	\$0.40
DD9231.7	02/12/2024	BENDIGO BANK	\$3.54
DD9231.8	02/12/2024	CRISP WIRELESS PTY LTD	\$99.00
DD9231.9	03/12/2024	SYNERGY	\$10,897.46
DD9237.1	13/12/2024	BENDIGO BANK	\$0.15
DD9237.2	16/12/2024	TYRO PAYMENTS	\$240.33
DD9237.3	16/12/2024	TELAIR PTY LTD	\$614.90
DD9237.4	16/12/2024	SWAN BREWERY COMPANY PTY LTD	\$913.01
DD9237.5	16/12/2024	AUSTRALIAN LIQUOR MARKETERS PTY. LIMITED	\$1,593.22
DD9237.6	17/12/2024	TELSTRA	\$1,239.17
DD9237.7	06/12/2024	BENDIGO BANK	\$3.00
DD9243.1	22/12/2024	AUSTRALIAN SUPERANNUATION	\$698.87
DD9243.2	22/12/2024	AUSTRALIAN RETIREMENT TRUST	\$1,062.60
DD9243.3	22/12/2024	MACQUARIE INVESTMENT MANAGEMENT	\$121.41
DD9243.4	22/12/2024	AMP SUPERLEADER	\$274.22
DD9243.5	22/12/2024	AWARE SUPER	\$13,762.88
DD9243.6	22/12/2024	BENDIGO SMART START SUPERANNUATION FUND	\$237.12

DD9243.7	22/12/2024	HOSTPLUS SUPERANNUATION FUND	\$1,042.11
DD9243.8	22/12/2024	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$22.97
DD9243.9	22/12/2024	MLC MASTERKEY SUPERANNUATION	\$397.50
DD9245.1	23/12/2024	SYNERGY	\$1,572.42
DD9245.2	23/12/2024	SWAN BREWERY COMPANY PTY LTD	\$628.95
DD9245.3	23/12/2024	CARLTON & UNITED	\$689.91
DD9248.1	16/12/2024	TYRO PAYMENTS	\$141.46
DD9251.1	24/12/2024	BENDIGO BANK	\$18.60
DD9251.2	30/12/2024	TELSTRA	\$405.18
DD9251.3	30/12/2024	SWAN BREWERY COMPANY PTY LTD	\$819.71
DD9226.10	08/12/2024	MLC MASTERKEY SUPERANNUATION	\$437.00
DD9226.11	08/12/2024	PRIME SUPERANNUATION	\$469.02
DD9226.12	08/12/2024	REST SUPERANNUATION	\$1,071.26
DD9226.13	08/12/2024	CBUS SUPER	\$276.70
DD9231.10	03/12/2024	ST.GEORGE BANK	\$560.18
DD9231.11	04/12/2024	SYNERGY	\$3,257.04
DD9231.12	06/12/2024	BENDIGO BANK	\$0.15
DD9231.13	09/12/2024	SYNERGY	\$931.78
DD9231.14	09/12/2024	TELSTRA	\$410.80
DD9231.15	09/12/2024	SWAN BREWERY COMPANY PTY LTD	\$333.19
DD9231.16	09/12/2024	CARLTON & UNITED	\$814.06
DD9231.17	10/12/2024	W.A. TREASURY CORPORATION	\$62,724.72
DD9231.18	11/12/2024	BENDIGO BANK	\$10.20
DD9231.19	12/12/2024	BENDIGO BANK	\$5.10
DD9243.10	22/12/2024	PRIME SUPERANNUATION	\$469.73
DD9243.11	22/12/2024	REST SUPERANNUATION	\$1,145.27
DD9243.12	22/12/2024	CBUS SUPER	\$267.11
9091808	11/12/2024	BENDIGO BANK BULK PAYMENTS	\$100,098.19
9124709	24/12/2024	BENDIGO BANK BULK PAYMENTS	\$96,951.11
Sub-total: EFT & Chq Payments			\$1,510,826.49
TOTAL PAYMENTS FOR MONTH 31 December 2024			\$1,510,826.49

CREDIT & BP CARDS SUMMARY

Tuesday, 31 December 2024

Transaction Date	Officer	Creditor	Amount
4/12/2024	ALAN LEESON	SETTLERS TAVERN	\$60.99
		Meals, Alan Leeson & Judd Hobson	
4/12/2024	ALAN LEESON	GOLDCAPE HOLDINGS	\$57.50
		Breakfast, Alan Leeson & Judd Hobson	
3/12/2024	JUDD HOBSON	THE RIVER HOTEL	\$42.00
		Meal, Judd Hobson	
6/12/2024	TARYN SCADDING	KMART	\$175.85
		Community Christmas Party Supplies	
11/12/2024	TARYN SCADDING	MONSTERBALL	\$2,283.17
		Community Christmas Party Kids Entertainment	
11/12/2024	JUDD HOBSON	KULIN COMMUNITY FINANCIAL SERVICES	\$201.80
		Registration, SKLD	
12/12/2024	TARYN SCADDING	KULIN COMMUNITY HUB	\$373.53
		Accommodation - Community Christmas Party	
12/12/2024	ALAN LEESON	KULIN COMMUNITY FINANCIAL SERVICES	\$19.40
		Plate Change, MV27	
14/12/2024	TARYN SCADDING	APPLE	\$12.99
		Music Subscription, Child Care Centre	
16/12/2024	FIONA MURPHY	GREYNOMADSJOBS	\$27.00
		Advertising, Grader Driver	
17/12/2024	JUDD HOBSON	WOOLWORTH	\$613.95
		Ice Machine, Crib Room	
17/12/2024	FIONA MURPHY	WAREHOUSE DIRECT	\$2,714.98
		Tiles, Freebairn Changerooms	
17/12/2024	JUDD HOBSON	POST KULIN	\$1,410.00
		Gift Voucher for Garry Whitehead (Leaving) & Staff Recognition Vouchers	
19/12/2024		DLGSC	-\$58.50
		Refund Licence Fee	
19/12/2024	TARYN SCADDING	MAILCHIMP	\$83.32
		Subscription	
19/12/2024	TARYN SCADDING	ACRES OF TASTE	\$142.00
		KCCC Staff Christmas Lunch	
21/12/2024	FIONA MURPHY	COLES	\$84.62
		Food for Admin Christmas Party	
24/12/2024	TARYN SCADDING	MONSTERBALL	\$152.55
		Community Christmas Party Kids Entertainment	
30/12/2024		BENDIGO BANK	\$24.00
		Card Fees	
			\$8,421.15
BP CARD PURCHASE			
31/12/2024	ALAN LEESON	170.08 Litres Diesel	\$307.75

Business Credit Card

/5545 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Your details at a glance

BSB number	633-000
Account number	691211254
Customer number	7421415/M201
Account title	SHIRE OF KULIN SHIRE OF KULIN

Account summary

Statement period	1 Dec 2024 - 31 Dec 2024
Statement number	235
Opening balance on 1 Dec 2024	\$4,114.53
Payments & credits	\$4,173.03
Withdrawals & debits	\$8,455.65
Interest charges & fees	\$24.00
Closing Balance on 31 Dec 2024	\$8,421.15

Account details

Credit limit	\$30,000.00
Available credit	\$21,578.85
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$252.63
Payment due	14 Jan 2025

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Stay alert.
Avoid a scam.

Learn more at
bendigobank.com.au/security/scams

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **18 years and 1 month**

And you will pay an estimated total of interest charges of **\$5,232.31**

If you make no additional charges using this card and each month you pay **\$404.28**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$1,281.57, a saving of \$3,950.74**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$4,114.53
5 Dec 24	Settlers Tavern, MAR GARET RIVE AUS RETAIL PURCHASE 04/12 CARD NUMBER 552638XXXXXXX832 1	60.99		4,175.52
6 Dec 24	GOLDCAPE HOLDING, MAR GARET RIVE AUS RETAIL PURCHASE 04/12 CARD NUMBER 552638XXXXXXX832 1	57.50		4,233.02
6 Dec 24	THE RIVER HOTEL, MAR GARET RIVE AUS RETAIL PURCHASE 03/12 CARD NUMBER 552638XXXXXXX706 1	42.00		4,275.02
7 Dec 24	KMART 1158KMART 115, CANNINGTON AUS RETAIL PURCHASE 06/12 CARD NUMBER 552638XXXXXXX021 1	175.85		4,450.87
12 Dec 24	WWW.MONSTERBALL.COM. ,FREMANTLE AUS RETAIL PURCHASE 11/12 CARD NUMBER 552638XXXXXXX021 1	2,283.17		6,734.04
12 Dec 24	Kulin Community Fina , Kulin AUS RETAIL PURCHASE 11/12 CARD NUMBER 552638XXXXXXX706 1	201.80		6,935.84
13 Dec 24	KULIN COMMUNITY HUB, KULIN AUS RETAIL PURCHASE 12/12 CARD NUMBER 552638XXXXXXX021 1	373.53		7,309.37
13 Dec 24	Kulin Community Fina , Kulin AUS RETAIL PURCHASE 12/12 CARD NUMBER 552638XXXXXXX832 1	19.40		7,328.77
14 Dec 24	PERIODIC TFR 00074214151201 00000000000		4,114.53	3,214.24

Date Paid ____ / ____ / ____ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post™** using your credit card.
Agency Banking

Business Credit Card

BSB number	633-000
Account number	691211254
Customer name	SHIRE OF KULIN
Minimum payment required	\$252.63
Closing Balance on 31 Dec 2024	\$8,421.15
Payment due	14 Jan 2025
Date	
Payment amount	

Drawer	Chq No	BSB	Account No	\$	¢

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
15 Dec 24	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 14/12 CARD NUMBER 552638XXXXXXX021 1	12.99		3,227.23
17 Dec 24	WWW.GREYNOMADSJOBS.C OM,WYOMING AUS RETAIL PURCHASE 16/12 CARD NUMBER 552638XXXXXXX716 1	27.00		3,254.23
18 Dec 24	Woolworths Online, B ELLA VISTA AUS RETAIL PURCHASE 17/12 CARD NUMBER 552638XXXXXXX706 1	613.95		3,868.18
18 Dec 24	WAREHOUSE DIRECT ,OS BORNE PARK AUS RETAIL PURCHASE 17/12 CARD NUMBER 552638XXXXXXX716 1	2,714.98		6,583.16
19 Dec 24	POST KULIN LPO1, KUL IN AUS RETAIL PURCHASE 17/12 CARD NUMBER 552638XXXXXXX706 1	1,410.00		7,993.16
19 Dec 24	DIRECT CREDIT 215679 DLGSC 0370125365		58.50	7,934.66
20 Dec 24	Intuit Mailchimp, Sy dney AUS RETAIL PURCHASE 19/12 CARD NUMBER 552638XXXXXXX021 1	83.32		8,017.98
20 Dec 24	SQ *ACRES OF TASTE, Kulin AUS RETAIL PURCHASE 19/12 CARD NUMBER 552638XXXXXXX021 1	142.00		8,159.98
22 Dec 24	COLES 0322COLES 032, CANNINGTON AUS RETAIL PURCHASE 21/12 CARD NUMBER 552638XXXXXXX716 1	84.62		8,244.60
25 Dec 24	WWW.MONSTERBALL.COM. ,FREMANTLE AUS RETAIL PURCHASE 24/12 CARD NUMBER 552638XXXXXXX021 1	152.55		8,397.15
30 Dec 24	CARD FEE 6 @ \$4.00	24.00		8,421.15
Transaction totals / Closing balance		\$8,479.65	\$4,173.03	\$8,421.15

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

31122024/IES / E-5545 / S-28040 / L28040 / 0007421415000779

Shire of Kulin

EFT & Chq Listing for period ended 31 January 2025

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CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRIP			
TRUST			
EFT22948	10/01/2025	KULIN RETIREMENT HOMES INC	\$100.00
EFT22949	10/01/2025	KAREN ROSENTHAL	\$400.00
EFT22950	10/01/2025	SHIRE OF KULIN	\$250.00
MUNICIPAL			
EFT22899	02/01/2025	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT22900	02/01/2025	KULIN SOCIAL CLUB	\$190.00
EFT22901	02/01/2025	KULIN SHIRE TRUST FUND	\$200.00
EFT22902	08/01/2025	AIR LIQUIDE WA	\$21.70
EFT22903	08/01/2025	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT22904	08/01/2025	ACRES OF TASTE	\$426.25
EFT22905	08/01/2025	AIR RESPONSE	\$4,995.00
EFT22906	08/01/2025	BOC LIMITED - A MEMBER OF THE LINDE GROUP	\$7.13
EFT22907	08/01/2025	BEST OFFICE SYSTEMS	\$57.38
EFT22908	08/01/2025	TEAM GLOBAL EXPRESS	\$582.49
EFT22909	08/01/2025	CUTTING EDGES PTY LTD	\$165.55
EFT22910	08/01/2025	CONNELLY IMAGES	\$1,171.50
EFT22911	08/01/2025	COLLARD PLUMBING & GAS	\$2,580.88
EFT22912	08/01/2025	LANDGATE	\$9.05
EFT22913	08/01/2025	DIGGA WEST & EARTHPARTS WA	\$1,342.00
EFT22914	08/01/2025	CLEANAWAY DANIELS SERVICES PTY LTD	\$130.45
EFT22915	08/01/2025	ENVIRONEX INTERNATIONAL PTY LTD	\$687.50
EFT22916	08/01/2025	FUEL DISTRIBUTORS OF WA PTY LTD	\$63,666.45
EFT22917	08/01/2025	GANGELLS AGSOLUTIONS	\$1,097.05
EFT22918	08/01/2025	GREAT SOUTHERN FUEL SUPPLIES	\$307.75
EFT22919	08/01/2025	HERSEY'S SAFETY PTY LTD	\$322.96
EFT22920	08/01/2025	KULIN SOCIAL CLUB	\$7,225.00
EFT22921	08/01/2025	KULIN SHIRE TRUST FUND	\$200.00
EFT22922	08/01/2025	KULIN IGA	\$1,090.29
EFT22923	08/01/2025	KULIN MUSEUM SOCIETY INC	\$1,950.00
EFT22924	08/01/2025	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,370.90
EFT22925	08/01/2025	MF ELECTRICAL SOLUTIONS	\$264.00
EFT22926	08/01/2025	NEU-TECH AUTO ELECTRICS MECHANICAL REPAIRS	\$383.90
EFT22927	08/01/2025	NAPA KEWDALE	\$555.96
EFT22928	08/01/2025	EXURBAN RURAL & REGIONAL PLANNING	\$726.00
EFT22929	08/01/2025	THE ROYAL LIFE SAVING SOCIETY WA	\$21.45
EFT22930	08/01/2025	STEWART & HEATON CLOTHING CO PTY LTD	\$653.27
EFT22931	08/01/2025	SYRED MECHANICAL SERVICES	\$708.84
EFT22932	08/01/2025	SHERIDAN'S BADGES AND ENGRAVING	\$451.00
EFT22933	08/01/2025	SUMWARE CONSULTING LIMITED NZ	\$630.00
EFT22934	08/01/2025	SARAH KUHNE	\$403.70
EFT22935	08/01/2025	TIN HORSE AUTOMOTIVE	\$983.40
EFT22936	08/01/2025	VANGUARD PUBLISHING	\$2,024.00
EFT22937	08/01/2025	WA DISTRIBUTORS PTY LTD	\$1,241.40
EFT22938	10/01/2025	AVON WASTE	\$15,488.26
EFT22939	10/01/2025	COUNTRY WIDE FRIDGE LINES PTY LTD	\$292.66
EFT22940	10/01/2025	COLLARD PLUMBING & GAS	\$264.00
EFT22941	10/01/2025	KULIN HARDWARE & RURAL	\$7,376.95
EFT22942	10/01/2025	KULIN IGA	\$25.05

EFT22943	10/01/2025	K2 AUDIOVISUAL PTY LTD	\$16,091.15
EFT22944	10/01/2025	MCINTOSH & SON	\$241.54
EFT22945	10/01/2025	TAMORA PLUMBING AND GAS	\$352.00
EFT22946	10/01/2025	OFFICEWORKS BUSINESS DIRECT	\$374.13
EFT22947	10/01/2025	INDUSTRIAL AUTOMATION GROUP	\$685.19
EFT22951	16/01/2025	CEA, JCB CEA AND DYNAPAC CEA	\$53,570.00
EFT22952	16/01/2025	SHIRE OF CORRIGIN	\$2,541.00
EFT22953	16/01/2025	WA DISTRIBUTORS PTY LTD	\$40.05
EFT22954	22/01/2025	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT22955	22/01/2025	BITUTEK PTY LTD	\$169,555.67
EFT22956	22/01/2025	CORSIGN WA PTY LTD	\$5,947.70
EFT22957	22/01/2025	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	\$765.52
EFT22958	22/01/2025	ENVIRONEX INTERNATIONAL PTY LTD	\$310.20
EFT22959	22/01/2025	FULTON HOGAN INDUSTRIES PTY LTD	\$73,683.50
EFT22960	22/01/2025	KULIN SOCIAL CLUB	\$225.00
EFT22961	22/01/2025	KULIN SHIRE TRUST FUND	\$200.00
EFT22962	22/01/2025	MARKETFORCE	\$329.58
EFT22963	22/01/2025	QUEST PAYMENT SYSTEMS	\$418.00
EFT22964	22/01/2025	TOURISM COUNCIL WA	\$1,650.00
EFT22965	22/01/2025	TOTAL TOOLS MIDLAND	\$2,326.00
EFT22966	22/01/2025	TEXSTELL PTY LTD T/AS WANGARA FOAMS	\$133.32
EFT22967	22/01/2025	UNITED MACHINERY REPAIRS PTY LTD	\$850.00
EFT22968	22/01/2025	INDUSTRIAL AUTOMATION GROUP	\$5,767.85
EFT22969	22/01/2025	WA DISTRIBUTORS PTY LTD	\$157.55
EFT22970	29/01/2025	BEST OFFICE SYSTEMS	\$890.18
EFT22971	29/01/2025	TEAM GLOBAL EXPRESS	\$253.40
EFT22972	29/01/2025	FUEL DISTRIBUTORS OF WA PTY LTD	\$57,514.41
EFT22973	29/01/2025	GEOGRAPHE FORD	\$16,745.55
EFT22974	29/01/2025	MARTINS TRAILER PARTS PTY LTD	\$224.05
EFT22975	29/01/2025	MCINTOSH & SON	\$190.48
EFT22976	29/01/2025	MOORE AUSTRALIA (WA) PTY LTD	\$1,430.00
EFT22977	29/01/2025	NEWDEGATE STOCK & TRADING CO	\$58,102.04
EFT22978	29/01/2025	NAPA KEWDALE	\$644.49
EFT22979	29/01/2025	NARROGIN AMCAL CHEMIST	\$103.45
EFT22980	29/01/2025	STEWART & HEATON CLOTHING CO PTY LTD	\$357.12
EFT22981	29/01/2025	STEAMWEST	\$5,245.00
EFT22982	29/01/2025	TIN HORSE AUTOMOTIVE	\$3,013.46
EFT22983	30/01/2025	CREDIT CARD - MASTER CARD	\$8,421.15
DD9254.1	05/01/2025	AUSTRALIAN SUPERANNUATION	\$512.64
DD9254.2	05/01/2025	AMP SUPERLEADER	\$283.12
DD9254.3	05/01/2025	AWARE SUPER	\$13,765.71
DD9254.4	05/01/2025	BENDIGO SMART START SUPERANNUATION FUND	\$278.08
DD9254.5	05/01/2025	HOSTPLUS SUPERANNUATION FUND	\$379.45
DD9254.6	05/01/2025	PRIME SUPERANNUATION	\$481.29
DD9254.7	05/01/2025	MLC MASTERKEY SUPERANNUATION	\$299.83
DD9254.8	05/01/2025	REST SUPERANNUATION	\$807.58
DD9254.9	05/01/2025	CBUS SUPER	\$286.71
DD9258.1	02/01/2025	BENDIGO BANK	\$4.17
DD9258.2	08/01/2025	TELSTRA	\$1,472.37
DD9258.3	09/01/2025	SYNERGY	\$326.38
DD9258.4	02/01/2025	ST.GEORGE BANK	\$509.89
DD9258.5	02/01/2025	CRISP WIRELESS PTY LTD	\$99.00
DD9258.6	03/01/2025	SYNERGY	\$451.40
DD9258.7	06/01/2025	SYNERGY	\$10,959.24
DD9258.8	07/01/2025	BENDIGO BANK	\$9.00
DD9258.9	08/01/2025	BENDIGO BANK	\$5.40
DD9267.1	10/01/2025	WATER CORPORATION	\$229.24

DD9267.2	10/01/2025	BENDIGO BANK	\$1.50
DD9267.3	15/01/2025	TELAIR PTY LTD	\$614.90
DD9272.1	19/01/2025	AUSTRALIAN SUPERANNUATION	\$599.37
DD9272.2	19/01/2025	AWARE SUPER	\$14,002.85
DD9272.3	19/01/2025	BENDIGO SMART START SUPERANNUATION FUND	\$215.57
DD9272.4	19/01/2025	HOSTPLUS SUPERANNUATION FUND	\$884.31
DD9272.5	19/01/2025	MLC MASTERKEY SUPERANNUATION	\$292.47
DD9272.6	19/01/2025	PRIME SUPERANNUATION	\$497.96
DD9272.7	19/01/2025	REST SUPERANNUATION	\$1,247.19
DD9272.8	19/01/2025	CBUS SUPER	\$189.54
DD9272.9	19/01/2025	AUSTRALIAN RETIREMENT TRUST	\$1,089.63
DD9274.1	15/01/2025	AUSTRALIAN LIQUOR MARKETERS PTY. LIMITED	\$1,748.41
DD9274.2	22/01/2025	SYNERGY	\$1,406.98
DD9274.3	10/01/2025	WATER CORPORATION	\$268.93
DD9274.4	16/01/2025	TYRO PAYMENTS	\$448.89
DD9274.5	16/01/2025	BENDIGO BANK	\$0.45
DD9274.6	16/01/2025	TELSTRA	\$1,240.88
DD9274.7	21/01/2025	SYNERGY	\$3,240.79
DD9278.1	22/01/2025	BENDIGO BANK	\$8.85
DD9278.2	23/01/2025	SYNERGY	\$2,328.43
DD9278.3	29/01/2025	SYNERGY	\$552.99
DD9278.4	23/01/2025	BENDIGO BANK	\$2.40
DD9282.1	29/01/2025	BENDIGO BANK	\$1.95
DD9282.2	29/01/2025	TELSTRA	\$405.18
DD9282.3	30/01/2025	SYNERGY	\$12,361.34
DD9285.1	23/01/2025	W.A. TREASURY CORPORATION	\$2,749.02
DD9254.10	05/01/2025	AUSTRALIAN RETIREMENT TRUST	\$1,077.10
9140167	07/01/2025	BENDIGO BULK PAYMENTS	\$83,932.03
9168089	22/01/2025	BENDIGO BULK PAYMENTS	\$91,549.46
Sub-total: EFT & Chq Payments			\$867,418.55
TOTAL PAYMENTS FOR MONTH ENDING 31 January 2025			\$867,418.55

CREDIT & BP CARDS SUMMARY
Friday, 31 January 2025

Transaction Date	Officer	Creditor	Amount
30/12/2024	JUDD HOBSON	AMPOL BUSSELTON	\$105.00
		Diesel, MV30	
3/01/2025	JUDD HOBSON	CALTEX BUSSELTON	\$63.08
		Diesel, MV30	
		DLGSC	-\$58.50
		Refund Licence Fee - Occasional Licence for Tennis Club	
7/01/2025	FIONA MURPHY	DMIRS EAST PERTH	\$903.00
		Fuel Facility Annual Licence	
7/01/2025	FIONA MURPHY	LANDGATE	\$31.60
		Certificate of Title	
7/01/2025	FIONA MURPHY	LANDGATE	\$31.60
		Certificate of Title	
7/01/2025	FIONA MURPHY	LANDGATE	\$94.80
		Certificate of Title	
8/01/2025	ALAN LEESON	ACM RURAL PRESS	\$286.00
		Farm Weekly Subscription	
13/01/2025	JUDD HOBSON	WA GOVERNMENT - DEM, CANNINGTON	\$90.00
		Forklift Licence for Dave Marbus	
14/01/2025	TARYN SCADDING	APPLE	\$12.99
		Music Subscription KCCC	
15/01/2025	CASSI LEWIS	DYNAMIC METHODS PTY	\$35.00
		Landgate Form for Land Sales	
15/01/2025	TARY SCADDING	D & T NGUYEN - NARROGIN	\$242.00
		Catering Supplies for Australia Day	
16/01/2025	TARYN SCADDING	SURVEY MONKEY CORE	\$701.13
		Subscription	
19/01/2025	TARYN SCADDING	MAILCHIMP	\$83.98
		Subscription	
18/01/2025	JUDD HOBSON	SHELL DENMARK	\$101.00
		Diesel, MV30	
20/01/2025	CASSI LEWIS	CLARK RUBBER	\$315.00
		Rubber, Slide Mats	
22/01/2025	ALAN LEESON	WANEWS	\$96.00
		WA Paper Subscription	
24/01/2025	JUDD HOBSON	SHELL DENMARK	\$98.03
		Diesel, MV30	
29/01/2025	JUDD HOBSON	INVARION	\$824.18
		Traffic Plan Software Subscription	
30/01/2025		BENDIGO BANK	\$20.00
		Card Fees	
			\$4,075.89
BP CARD PURCHASE			
31/01/2025	ALAN LEESON	BP WILLIAMS	\$101.05
		56.80 Litres Diesel @ 1.779	

/5512 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Your details at a glance

BSB number	633-000
Account number	691211254
Customer number	7421415/M201
Account title	SHIRE OF KULIN SHIRE OF KULIN

Account summary

Statement period	1 Jan 2025 - 31 Jan 2025
Statement number	236
Opening balance on 1 Jan 2025	\$8,421.15
Payments & credits	\$8,479.65
Withdrawals & debits	\$4,093.97
Interest charges & fees	\$40.42
Closing Balance on 31 Jan 2025	\$4,075.89

Account details

Credit limit	\$30,000.00
Available credit	\$25,924.11
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$122.27
Payment due	14 Feb 2025

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

**Stay alert.
Avoid a scam.**

Learn more at
bendigobank.com.au/security/scams

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **14 years and 10 months**

And you will pay an estimated total of interest charges of **\$2,470.40**

If you make no additional charges using this card and each month you pay **\$195.67**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$620.19, a saving of \$1,850.21**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$8,421.15
1 Jan 25	AMPOL BUSSELTON 5541 ,BUSSELTON AUS RETAIL PURCHASE 30/12 CARD NUMBER 552638XXXXXXX706 1	105.00		8,526.15
5 Jan 25	CALTEX BUSSELTON, BU SSELTON AUS RETAIL PURCHASE 03/01 CARD NUMBER 552638XXXXXXX706 1	63.08		8,589.23
7 Jan 25	DIRECT CREDIT 215790 DLGSC 0374353350		58.50	8,530.73
9 Jan 25	DMIRS EAST PERTH, EA ST PERTH AUS RETAIL PURCHASE 07/01 CARD NUMBER 552638XXXXXXX716 1	903.00		9,433.73
9 Jan 25	LANDGATE, MIDLAND AUS RETAIL PURCHASE 07/01 CARD NUMBER 552638XXXXXXX716 1	31.60		9,465.33
9 Jan 25	LANDGATE, MIDLAND AUS RETAIL PURCHASE 07/01 CARD NUMBER 552638XXXXXXX716 1	31.60		9,496.93
10 Jan 25	LANDGATE, MIDLAND AUS RETAIL PURCHASE 07/01 CARD NUMBER 552638XXXXXXX716 1	94.80		9,591.73
10 Jan 25	ACM RURAL PRESS, NOR TH RICHMON AUS RETAIL PURCHASE 08/01 CARD NUMBER 552638XXXXXXX832 1	286.00		9,877.73
14 Jan 25	PERIODIC TFR 00074214151201 00000000000		8,421.15	1,456.58

Date Paid ____ / ____ / ____ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post™** using your credit card.
Agency Banking

Business Credit Card

BSB number	633-000
Account number	691211254
Customer name	SHIRE OF KULIN
Minimum payment required	\$122.27
Closing Balance on 31 Jan 2025	\$4,075.89
Payment due	14 Feb 2025
Date	
Payment amount	

Drawer	Chq No	BSB	Account No	\$	¢

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
15 Jan 25	WA GOVERNMENT - DEM, CANNINGTON AUS RETAIL PURCHASE 13/01 CARD NUMBER 552638XXXXXXX706 1	90.00		1,546.58
16 Jan 25	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 14/01 CARD NUMBER 552638XXXXXXX021 1	12.99		1,559.57
16 Jan 25	Dynamic Methods Pty L, Adelaide AUS RETAIL PURCHASE 15/01 CARD NUMBER 552638XXXXXXX052 1	35.00		1,594.57
16 Jan 25	D NGUYEN AND T NGUYE N, NARROGIN AUS RETAIL PURCHASE 15/01 CARD NUMBER 552638XXXXXXX021 1	242.00		1,836.57
17 Jan 25	SurveyMonkeyCore, 003 5315920752 AUS RETAIL PURCHASE-INTERNATIONAL 16/01 CARD NUMBER 552638XXXXXXX021 1	680.71		2,517.28
17 Jan 25	INTERNATIONAL TRANSACTION FEE	20.42		2,537.70
20 Jan 25	Intuit Mailchimp, Sydney AUS RETAIL PURCHASE 19/01 CARD NUMBER 552638XXXXXXX021 1	83.98		2,621.68
21 Jan 25	SHELL DENMARK, DENMARK AUS RETAIL PURCHASE 18/01 CARD NUMBER 552638XXXXXXX706 1	101.00		2,722.68
21 Jan 25	Clark Rubber Cannin, Cannington AUS RETAIL PURCHASE 20/01 CARD NUMBER 552638XXXXXXX052 1	315.00		3,037.68
23 Jan 25	WANEWSDTI, Osborne Park AUS RETAIL PURCHASE 22/01 CARD NUMBER 552638XXXXXXX832 1	96.00		3,133.68
28 Jan 25	SHELL DENMARK, DENMARK AUS RETAIL PURCHASE 24/01 CARD NUMBER 552638XXXXXXX706 1	98.03		3,231.71
30 Jan 25	INVARION, BALLARAT AUS RETAIL PURCHASE 29/01 CARD NUMBER 552638XXXXXXX706 1	824.18		4,055.89
30 Jan 25	CARD FEE 5 @ \$4.00	20.00		4,075.89
Transaction totals / Closing balance		\$4,134.39	\$8,479.65	\$4,075.89

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au

Telephone: 1800 931 678 (free call)

Email: info@afca.org.au

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

Stay up to date with the latest scams at
bendigobank.com.au/security/scams/alerts



/5512 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Card summary

Account number	691211254
Card number	552638XXXXXXXX021
Customer number	7421415/M201
Statement period	01/01/2025 to 31/01/2025
Statement number	236 (page 5 of 9)

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
16 Jan 25	APPLE.COM/BILL, SYDN EY AUS	12.99	
16 Jan 25	D NGUYEN AND T NGUYE N,NARROGIN AUS	242.00	
17 Jan 25	SurveyMonkeyCore,003 5315920752 AUS	680.71	
20 Jan 25	Intuit Mailchimp, Sy dney AUS	83.98	
TOTALS		\$1,019.68	\$0.00

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- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
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/5512 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Card summary

Account number 691211254
Card number 552638XXXXXXXX052
Customer number 7421415/M201
Statement period 01/01/2025 to 31/01/2025
Statement number 236 (page 6 of 9)

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
16 Jan 25	Dynamic Methods Pty L, Adelaide AUS	35.00	
21 Jan 25	Clark Rubber Cannin, Cannington AUS	315.00	
TOTALS		\$350.00	\$0.00

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- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

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An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

/5512 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Card summary

Account number 691211254
Card number 552638XXXXXX706
Customer number 7421415/M201
Statement period 01/01/2025 to 31/01/2025
Statement number 236 (page 7 of 9)

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
1 Jan 25	AMPOL BUSSELTON 5541 ,BUSSELTON AUS	105.00	
5 Jan 25	CALTEX BUSSELTON, BU SSELTON AUS	63.08	
15 Jan 25	WA GOVERNMENT - DEM, CANNINGTON AUS	90.00	
21 Jan 25	SHELL DENMARK, DENMA RK AUS	101.00	
28 Jan 25	SHELL DENMARK, DENMA RK AUS	98.03	
30 Jan 25	INVARION, BALLARAT AUS	824.18	
TOTALS		\$1,281.29	\$0.00

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
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/5512 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Card summary

Account number	691211254
Card number	552638XXXXXXXX716
Customer number	7421415/M201
Statement period	01/01/2025 to 31/01/2025
Statement number	236 (page 8 of 9)

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
9 Jan 25	DMIRS EAST PERTH, EA ST PERTH AUS	903.00	
9 Jan 25	LANDGATE, MIDLAND AUS	31.60	
9 Jan 25	LANDGATE, MIDLAND AUS	31.60	
10 Jan 25	LANDGATE, MIDLAND AUS	94.80	
TOTALS		\$1,061.00	\$0.00

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/5512 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Card summary

Account number	691211254
Card number	552638XXXXXXXX832
Customer number	7421415/M201
Statement period	01/01/2025 to 31/01/2025
Statement number	236 (page 9 of 9)

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments
10 Jan 25	ACM RURAL PRESS, NOR TH RICHMON AUS	286.00	
23 Jan 25	WANEWSDTI, Osborne P ark AUS	96.00	
TOTALS		\$382.00	\$0.00

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Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 December 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity

Statement of Financial Position

Note 1 Basis of Preparation

Note 2 Net Current Assets

Note 3 Explanation of Material Variances

Note 4 Cash & Financial Assets

Note 5 Reserve Accounts

Note 6 Asset Information

Note 7 Receivables

Note 8 Payables

Note 9 Borrowings

Note 10 Rate Revenue

Note 11 Grants

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

	Ref Note	Adopted Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance (c) - (b) \$	Variance ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	10	2,451,414	2,451,414	2,453,700	2,286	0%
Rates excluding general rates (inc discount & write offs)	10	(49,785)	(49,785)	(41,086)	8,699	(17%)
Grants, subsidies & contributions	11	1,089,353	708,484	713,498	5,014	1%
Fees and charges		1,998,822	1,039,087	1,048,167	9,080	1%
Interest revenue		248,877	114,438	103,369	(11,069)	(10%)
Other revenue		169,386	69,775	77,794	8,019	11%
Profit on asset disposals	7	73,400	73,400	19,154	(54,246)	(74%)
Share of net profit of associates accounted for using the equity method		0	0	0	0	
Fair value adjustments to financial assets at fair value through project or loss		0	0	0	0	
		5,981,467	4,406,813	4,374,595	(32,217)	
Expenditure from operating activities						
Employee costs		(3,062,931)	(1,586,326)	(1,517,830)	68,496	(4%)
Materials and contracts		(2,528,237)	(1,350,787)	(1,164,151)	186,635	(14%)
Utility charges		(384,469)	(209,553)	(158,297)	51,256	(24%)
Depreciation		(3,638,292)	(1,819,146)	(1,815,111)	4,035	(0%)
Interest expenses	9	(28,526)	(14,761)	(10,699)	4,062	100%
Insurance		(277,621)	(275,821)	(277,594)	(1,773)	1%
Other expenditure		0	0	0	0	0%
Loss on asset disposals	7	(10,682)	(10,682)	(3,525)	7,157	0%
		(9,930,757)	(5,267,075)	(4,947,207)	319,868	
Non-cash amounts excluded from operating activities	2	3,575,573	1,756,428	1,799,482	43,054	2%
Amount attributable to operating activities		(373,718)	896,165	1,226,870	168,137	
INVESTING ACTIVITIES						
Capital grants, subsidies and contributions	11	4,365,339	1,101,380	1,656,622	555,242	50%
Proceeds from disposal of assets	7	397,318	230,318	205,202	(25,116)	(11%)
Payments for property, plant and equipment and infrastructure	7	(7,121,642)	(2,631,337)	(2,936,746)	(305,410)	12%
Amount attributable to investing activities		(2,358,985)	(1,299,639)	(1,074,922)	224,717	
FINANCING ACTIVITIES						
Transfers from reserves	5	65,000	0	0	0	0%
Repayment of borrowings	9	(102,201)	(50,713)	(50,713)	0	0%
Transfers to reserves	5	(251,877)	(60,938)	(61,186)	(248)	0%
Amount attributable to financing activities		(289,078)	(111,651)	(111,898)	(247)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2	3,059,332	3,059,332	2,896,764	(162,568)	(5%)
Amount attributable to operating activities		(373,718)	896,165	1,226,870	330,705	37%
Amount attributable to investing activities		(2,358,985)	(1,299,639)	(1,074,922)	224,717	(17%)
Amount attributable to financing activities		(289,078)	(111,651)	(111,898)	(247)	100%
Surplus or deficit after imposition of general rates	2	37,551	2,544,208	2,936,814	392,606	15%

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 December 2024

	30-Jun-24 \$	31-Dec-24 \$
CURRENT ASSETS		
Cash at Bank	2,885,819	3,745,099
Cash at Bank (Reserves & Restricted Funds)	2,437,539	2,498,725
Trade and other receivables	86,995	92,260
Sundry Debtors - Rates	26,237	164,853
Inventories	126,454	77,562
Accrued income & prepayments	56,851	11,172
Contract Assets	1,321,035	614,098
TOTAL CURRENT ASSETS	6,940,931	7,203,769
CURRENT LIABILITIES		
Sundry Creditors	(216,840)	(375,579)
Accruals	(127,326)	0
ATO Liabilities	(70,039)	(64,047)
Bonds & deposits held	(102,486)	(102,408)
Contract Liabilities	(647,119)	(763,379)
Borrowings	(102,201)	(102,201)
Employee Provisions	(442,817)	(442,817)
TOTAL CURRENT LIABILITIES	(1,708,828)	(1,850,432)
TOTAL NET CURRENT ASSETS	5,232,103	5,353,337
NON-CURRENT ASSETS		
Investment in Associate	65,977	65,977
Work in Progress	238,223	-
Inventories - Land for Resale	610,000	569,000
Land & Buildings	22,261,647	22,526,826
Plant & Equipment	3,567,039	3,518,017
Furniture & Equipment	257,150	256,034
Motor Vehicles	1,286,328	1,193,433
Infrastructure	76,264,685	77,333,822
Shares - Kulin Community Financial Services	5,000	5,000
Units Held - Local Government House Trust	83,171	83,171
TOTAL NON-CURRENT ASSETS	104,639,218	105,551,280
NON CURRENT LIABILITIES		
Borrowings	(682,357)	(631,644)
Employee Provisions	(17,817)	(17,817)
TOTAL NON-CURRENT LIABILITIES	(700,173)	(649,461)
NET ASSETS	109,171,148	110,255,156
Asset Revaluation - Infrastructure	37,546,160	37,546,160
Asset Revaluation - Property, Plant & Equipment	1,461,803	1,461,803
Asset Revaluation - Land & Buildings	14,753,878	14,753,878
Accumulated Reserves	2,437,539	2,498,725
Accumulated Surplus	52,971,768	53,994,591
TOTAL EQUITY	109,171,148	110,255,157

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

Note 1 - Basis of Preparation & Significant Accounting Policies

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Notes 4-11 do not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

Note 2 - Net Current Assets Composition

	Adopted Budget Opening 30-Jun-24	Last Year Closing 30-Jun-24	Year to Date 31-Dec-24
Current Assets			
Cash and Cash Equivalents	5,323,358	5,323,358	6,243,823
Accounts Receivable - Rates	26,237	26,237	164,853
Trade & Other Receivables	86,994	86,994	92,260
Prepaid Assets	33,577	33,577	11,172
Accrued Income	19,803	23,274	0
Inventories	95,918	126,454	57,562
Contract Assets	1,299,114	1,321,035	614,098
	<u>6,885,001</u>	<u>6,940,930</u>	<u>7,183,769</u>
Less: Current Liabilities			
Sundry Creditors	(216,840)	(216,840)	(375,579)
Payroll Accruals	(54,391)	(54,391)	0
Accrued expenses	(65,199)	(72,934)	0
ATO Liability	(70,039)	(70,039)	(64,047)
Contract Liabilities	(440,944)	(647,119)	(763,379)
Provision for Annual Leave	(224,433)	(224,433)	(224,433)
Provision for Long Service Leave	(213,797)	(218,384)	(218,384)
Bonds & deposits held	(102,486)	(102,486)	(102,408)
Borrowings	(102,201)	(102,201)	(102,201)
	<u>(1,490,330)</u>	<u>(1,708,828)</u>	<u>(1,850,432)</u>
Net current assets	5,394,671	5,232,103	5,333,337
Adjustments to Current Assets			
Less: Reserves	(2,437,539)	(2,437,539)	(2,498,725)
Add: Borrowings	102,201	102,201	102,201
Closing funding surplus/(deficit)	<u>3,059,333</u>	<u>2,896,764</u>	<u>2,936,814</u>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

Note 3 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General Rates	2,286	0%	Under \$10,000 and 10% threshold
Rates excluding general rates (inc discount & write offs)	8,699	-17%	Under \$10,000 and 10% threshold
Grants, subsidies and contributions	5,014	1%	Under \$10,000 and 10% threshold
Fees and charges	9,080	1%	Under \$10,000 and 10% threshold
Interest earnings	(11,069)	-10%	Timing difference - interest on municipal investment term deposits recognised when term deposits roll later in year. Budget spread evenly over year.
Other revenue	8,019	11%	Under \$10,000 and 10% threshold
Profit on asset disposals	(54,246)	-74%	Grader & Crew Cab Truck budgeted to be traded in October. Neither have been sold yet.
Expenditure from operating activities	Var \$	Var %	Explanation
Employee costs	68,496	-4%	Under \$10,000 and 10% threshold
Materials and contracts	186,635	-14%	Various line items underbudget - Contract Employment is \$48k. Fuel purchase cost for public sales \$37k under budget - average cost price 20c below budget however sales are over budget. Tennis club costs \$32k underbudget - R&M costs not yet incurred. Offset by high road maintenance costs - this is also a timing difference with winter and summer grading budgeted over whole year but most incurred already. Road crew began capital jobs from October.
Utility charges	51,256	-24%	Electricity costs \$19k underbudget & Water costs \$23k underbudget - timing difference expected to change over summer. Plant registration costs included here. This is \$9k underbudget - consistent with last year so budget too high.
Depreciation	4,035	0%	Under \$10,000 and 10% threshold
Interest expenses	4,062	100%	Under \$10,000 and 10% threshold
Insurance	(1,773)	1%	Under \$10,000 and 10% threshold
Loss on asset disposals	7,157	0%	Under \$10,000 and 10% threshold
Investing activities	Var \$	Var %	Explanation
Proceeds from capital grants, subsidies and contributions	555,242	50%	Actual revenue recognition linked to expenditure on capltial projects. Refer to Grants note
Proceeds from disposal of assets	(25,116)	-11%	Sales of two blocks on land not budgeted for.
Payments for property, plant and equipment and infrastructure	(305,410)	12%	Budget spread evenly over full year. Timing difference. Refer to Assets note
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	Under \$10,000 and 10% threshold
Repayment of borrowings	0	0%	Under \$10,000 and 10% threshold
Transfer to reserves	(248)	0%	Under \$10,000 and 10% threshold
Surplus or (deficit) at the start of the financial year	(162,568)	-5%	WSFN revenue reduced by \$206k. Gravel pushing costs moved to Work in Progress at 30 June 2024 and will be transferred to the Fence Road project when the gravel is physically applied to the road. Revenue reduced to match expenditure. Other minor adjustments for 23/24 invoices received well after year end such as the LGIS property insurance adjustment

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

Note 4 - Cash & Financial Assets

	General Ledger Balance 31-Dec-24	Bank Statement Balance 31-Dec-24
Cash at Bank - Unrestricted		
Municipal Funds	199,430	198,614
Freebairn Recreation Centre	26,450	26,450
Trust (restricted muni funds)	102,408	102,208
Investments	3,412,890	3,412,890
Till Float	3,420	-
Petty Cash	500	-
	3,745,099	3,740,163
Cash at Bank - Restricted		
Reserve Funds	2,498,725	2,498,725
	2,498,725	2,498,725

Note 5 - Reserve Accounts

Reserve	Full year Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	405,580	20,279	0	425,859	405,580	10,181	0	415,761
Plant	375,629	18,781	0	394,410	375,629	9,429	0	385,058
Building	513,009	75,650	0	588,659	513,009	12,877	0	525,886
Admin Equipment	81,910	54,096	0	136,006	81,910	2,056	0	83,966
Natural Disaster	90,031	4,502	0	94,533	90,031	2,260	0	92,291
Joint Venture Housing	83,125	4,156	(40,000)	47,281	83,125	2,087	0	85,212
FRC Surface & Equipment	46,814	2,341	0	49,155	46,814	1,175	0	47,989
Medical Services	125,879	6,294	0	132,173	125,879	3,160	0	129,039
Fuel Facility	29,727	11,486	0	41,213	29,727	746	0	30,473
Sportsperson Scholarship	14,913	746	0	15,659	14,913	374	0	15,287
Freebairn Rec Centre	225,888	11,294	0	237,182	225,888	5,670	0	231,558
Bendering Tip Reserve	135,047	6,752	0	141,799	135,047	3,390	0	138,437
Short Stay Accommodation	294,198	14,710	(25,000)	283,908	294,198	7,385	0	301,583
Independent Water Reserve	15,789	20,790	0	36,579	15,789	396	0	16,185
	2,437,539	251,877	(65,000)	2,624,416	2,437,539	61,186	0	2,498,725

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of plant.	-	350,000	-
Building	To fund the construction of staff housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To assist in the funding of preparations following a natural disaster	-	-	-
Joint Venture Housing	To fund the upkeep of JV housing with the Department of Housing	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility	-	-	-
Medical Services	To fund the upgrade of medical facilities & costs related to the recruitment of a doctor for the Shire	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund scholarships for local sportspersons	-	-	15,000
Freebairn Rec Centre	To fund the ongoing asset management of the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation units	-	-	250,000
Bendering Tip Reserve	To fund the rehabilitation of the Bendering Tip site	-	-	-
Independent Water Reserve	To fund the replacement and maintenance of water infrastructure within the Shire	-	-	-

Shire of Kulin							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the period ended 31 December 2024							
Note 6 - Asset information							
Note 6 (a) - Asset Acquisitions							
	Description	Original Budget	YTD Budget	YTD Actual	Category	Renewal/ Replace	New Asset
E041100	AV equipment for Chambers & meeting room	20,000	-	-	F&E		Y
E077110	Nurses station window and upgrades	17,313	-	79	L&B	Y	
E091107	Units 5/25 Johnston Street renovation	15,308	-	-	L&B	Y	
E091107	Exterior painting Johnston Street units	25,154	-	-	L&B	Y	
E091113	38 Day Street bathroom	20,308	-	-	L&B	Y	
E091115	14 Stewart Street renovation	51,606	-	57,594	L&B	Y	
E091117	81 Johnston Street bathroom	10,308	-	-	L&B	Y	
E107131	Cemetery Toilets	32,390	-	149	L&B		Y
E101100	Transfer Station	19,740	-	200	L&B		Y
E110100	Tennis court resurfacing	221,919	110,952	190,671	L&B	Y	
E112100	Aquatic Centre - South side shade	12,123	-	12,123	Inf	Y	
E112101	Aquatic Centre - Splashdown pool	200,627	35,000	110	Inf		Y
E113700	FRC Car Park	17,444	-	-	Inf	Y	
E113900	FRC Server Replacement	16,205	-	19,923	F&E	Y	
E113901	Bowling Green Lighting	40,000	-	10,728	L&B	Y	
E113905	FRC Kitchen Upgrades	102,313	-	21,041	L&B	Y	
E113908	FRC Changeroom upgrades	42,313	-	9,990	L&B	Y	
E113909	FRC Court Fans	40,000	-	110	L&B		Y
E117100	Old Skate Park Redevelopment	69,572	-	110	Inf	Y	
E117110	Johnston Street Playground Shade Sail	10,000	-	9,247	Inf	Y	
E117040	Pingaring Golf Club Air Conditioning & Upgrades	15,000	-	110	L&B	Y	
E122222	Fleet management software	-	-	6,573	L&B	Y	
E123100	Grader (PE55)	460,000	-	-	P&E	Y	
E123100	Posi Track & Mulcher	175,000	-	173,000	P&E		Y
E123100	Tandem Axle Flat Top Trailer	10,000	-	-	P&E		Y
E123100	Truck scan tool & fleet management software	20,000	-	-	P&E		Y
E123100	Subsite Standard Utiliguard Cable Locating System	11,000	-	8,574	P&E		Y
E123100	Sundry Plant	10,000	-	-	P&E		Y
E123105	Toyota Prado (CEO)	75,000	167,490	-	MV	Y	
E123105	Isuzu D-Max (Works Supervisor)	50,000		49,772	MV	Y	
E123105	Ford Everest (Works Manager)	70,000		120,238	MV	Y	
E123105	Mitsubishi Fuso 4T Single Cab	100,000		-	MV	Y	
E123105	Admin Shared Vehicle	40,000		33,082	MV	Y	
E121500	RRG Road Construction	799,416	799,416	247,159	Inf	Y	
E121520	R2R Road Construction	730,004	365,004	383,601	Inf	Y	
E121550	Own Resource Road Construction	225,180	-	-	Inf	Y	
E121551	WSFN Road Construction	1,867,492	-	99,001	Inf	Y	
E121552	RRUPP Road Construction	1,063,954	1,063,954	1,163,966	Inf	Y	
E121553	LRCIP Road Construction	89,520	89,520	62,135	Inf	Y	
E121750	Black Spot Road Construction	-	-	11,835	Inf	Y	
E121580	Footpath Construction	95,312	-	-	Inf	Y	
E121570	Depot Crib Room	111,995	-	137,924	L&B		Y
E121593	Speed signs at Town Entries	15,000	-	16,769	Inf		Y
E121605	Tourism project - Macrocarpa Trail Gazebo & seating	-	-	17,880	Inf		Y
E122220	Fence between Depot & Kemptons	8,077	-	765	L&B	Y	
E132500	Caravan Park Camp Kitchen Outdoor Blinds	9,477	-	8,615	L&B		Y
E132710	Jilakin Rock Gazebo & Interpretation	25,572	-	-	L&B		Y
E136116	Purchase of Lots 106 & 109 Day & Beard Streets	60,000	-	63,672	L&B		Y
		7,121,642	2,631,337	2,936,746			
0A01195	Add Work in Progress at 30 June 2024						
	Aquatic Centre Shade Sails			22,727			
	SF003 Gravel crushing & screening			215,495			
				238,223			
				3,174,969			
Note 6 (b) - Disposal of Assets		Budgeted WDV	Budgeted Proceeds	Budgeted Profit/(loss) on sale	Actual WDV	Actual Proceeds	Actual Profit/(loss) on Sale
	PE177 CAT 12M Grader (PE55)	121,000	150,000	29,000			0
	MV173 Holden Colorado (MV117)	11,200	15,000	3,800	12,185	15,000	2,815
	MV199 Toyota Prado (CEO) (MV27)	54,000	60,000	6,000			0
	MV197 Ford Everest (Works Manager) (MV30)	53,600	60,000	6,400	58,442	63,636	5,194
	MV201 Ford Everest (Works Manager) (MV30)	-	-	0	58,556	63,636	5,080
	MV187 Toyota Prado (Admin) (MV120)	34,500	47,000	12,500	39,143	45,455	6,312
	MV178 Mitsubishi Canter Single Cab (MV81)	19,300	35,000	15,700			0
		293,600	367,000	73,400	168,326	187,727	19,401
Land sales							
	3 Rankin Street, Kulin	41,000	30,318	(10,682)	30,536	30,536	(0)
	8 Bowey Way, Kulin	-	-	0	11,000	8,718	(2,282)
	31 Ellson Street, Kulin	-	-	0	10,000	8,758	(1,242)
		\$41,000	\$30,318	(\$10,682)	\$51,536	\$48,011	(\$3,525)
		334,600	397,318	62,718	198,862	205,202	19,401

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

Note 7 - Receivables

Rates receivable	30-Jun-24	31-Dec-24
	\$	\$
Opening arrears previous years	45,423	45,034
Levied this year	2,566,820	2,717,138
Less - collections to date	(2,567,209)	(2,578,522)
Equals current outstanding	45,034	183,650
Net rates collectable	45,034	183,650
% Collected	98.28%	94.90%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(321)	11,935	8,029	5,034	510	25,187
Percentage	-1.3%	47.4%	31.9%	20.0%	2.0%	
Allowance for impairment of receivables						0
Total receivables general outstanding						25,187
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Note 8 - Payables

Payables - general	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Creditors	349,193	1,651	0	(407)	350,437
Percentage	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance					350,437
ATO liabilities	(14,202)				(14,202)
Total payables general outstanding					336,235
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the period that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Note 9 - Borrowings

	Budget				Actual			
	Principal	Principal	Principal	Interest	Principal	Principal	Principal	Interest
	01/07/2024	Repayments	30/06/2025	Repayments	01/07/2024	Repayments	30/06/2024	Repayments
Loan 1 Administration Building	785,095	102,201	682,894	28,526	785,095	50,713	734,382	10,699
	785,095	102,201	682,894	28,526	785,095	50,713	734,382	10,699

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

Note 10 - Rate Revenue

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.111592	136	1,371,293	153,025	153,092
Industrial	0.111592	12	115,443	12,883	12,882
Commercial	0.111592	28	435,496	48,598	48,598
Rural	0.111592	11	102,750	11,466	13,062
Unimproved Value					
Rural	0.005757	342	386,562,685	2,225,442	2,226,065
Mining	0.005757	0		-	-
Sub-total		529	388,587,667	2,451,414	2,453,700
Minimum Payment					
Gross Rental Value					
Residential	540.77	9	11,173	4,867	5,362
Industrial	540.77	5	11,452	2,704	2,704
Commercial	540.77	4	8,282	2,163	2,163
Rural	540.77	7	8,127	3,785	3,785
Unimproved Value					
Rural	540.77	20	1,098,515	10,815	10,815
Mining	540.77	32	224,144	17,305	18,657
		77	1,361,693	41,639	43,486
		606	389,949,360	2,493,053	2,497,186
Discount				(108,489)	(102,090)
Concessions/Write-offs				(11,259)	(10,806)
Total raised from general rates				2,373,305	2,384,290
Ex-Gratia Rates				28,324	28,324
Total Rates				2,401,629	2,412,614

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 December 2024

Note 11 - Grants

Operating Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual	
Grants Commission	Federal financial assistance grants	455,277	227,639	191,468	
DFES	Emergency Services Levy Operating Grant	45,000	22,500	13,482	
DFES	ESL Admin Contribution	-	-	4,000	
Community Childcare Fund Grant	KCCC Operations	145,962	72,981	72,981	
Department of Training & Workforce Development	KCCC Staff Training Grant	-	-	1,063	
Water Corporation	Contribution to Cemetery Toilets project due to no available potable water on site	-	-	7,365	
Main Roads	State Direct Grant (Untied Road Funding)	327,614	327,614	327,614	
Department of Primary Industries & Regional Development	Community Resource Centre Funding	114,000	57,000	89,571	
CRC Community Christmas Party Grant	Community Christmas Party	-	-	4,700	
Other CRC Grants & Contributions	Kulin Triathlon & Other sponsorships	1,500	750	1,255	
		1,089,353	708,484	713,498	

Capital Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	662,774	571,720	159,975	540,900
Kulin Bowling Club	Bowling Green Lights	5,000	5,000	-	-
Community Night Lights Program	Bowling Green Lights	13,333	13,333	-	-
Kulin Junior Basketball Club	FRC Court Fans	5,000	5,000	-	-
Kulin Netball Club	FRC Court Fans	5,000	5,000	-	-
Kulin Sporting Clubs	FRC Electronic Honour Board	3,000	3,000	-	-
Kulin Tennis Club	Tennis Court Resurfacing	30,000	30,000	43,301	43,301
Kulin Bush Races	Tennis Court Resurfacing	80,000	80,000	72,727	72,728
Colts Carnival	FRC Changeroom Upgrades	40,000	-	-	-
Main Roads - Regional Road Group	Road Construction	521,194	40,647	129,273	261,327
Federal - Wheatbelt Secondary Freight Network	Road Construction	1,730,792	-	293,425	440,942
Federal - Remote Roads Upgrade Pilot Program	Road Construction	573,886	-	567,733	-
Federal - Roads to Recovery	Road Construction	695,360	347,680	382,328	522,877
Federal - Black Spot	Road Construction	-	-	7,860	7,860
		4,365,339	1,101,380	1,656,622	1,889,935



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 January 2025

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

TABLE OF CONTENTS

Statement of Financial Activity

Statement of Financial Position

Note 1 Basis of Preparation

Note 2 Net Current Assets

Note 3 Explanation of Material Variances

Note 4 Cash & Financial Assets

Note 5 Reserve Accounts

Note 6 Asset Information

Note 7 Receivables

Note 8 Payables

Note 9 Borrowings

Note 10 Rate Revenue

Note 11 Grants

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 January 2025

	30-Jun-24 \$	31-Jan-25 \$
CURRENT ASSETS		
Cash at Bank	2,885,819	3,091,874
Cash at Bank (Reserves & Restricted Funds)	2,437,539	2,498,725
Trade and other receivables	86,995	64,652
Sundry Debtors - Rates	26,237	107,041
Inventories	126,454	81,804
Accrued income & prepayments	56,851	16,758
Contract Assets	1,321,035	614,098
TOTAL CURRENT ASSETS	6,940,931	6,474,953
CURRENT LIABILITIES		
Sundry Creditors	(216,840)	(193,944)
Accruals	(127,326)	(93,453)
ATO Liabilities	(70,039)	(90,424)
Bonds & deposits held	(102,486)	(102,058)
Contract Liabilities	(647,119)	(601,828)
Borrowings	(102,201)	(102,201)
Employee Provisions	(442,817)	(442,817)
TOTAL CURRENT LIABILITIES	(1,708,828)	(1,626,726)
TOTAL NET CURRENT ASSETS	5,232,103	4,848,227
NON-CURRENT ASSETS		
Investment in Associate	65,977	65,977
Work in Progress	238,223	-
Inventories - Land for Resale	610,000	589,000
Land & Buildings	22,261,647	22,519,653
Plant & Equipment	3,567,039	3,517,531
Furniture & Equipment	257,150	287,652
Motor Vehicles	1,286,328	1,190,722
Infrastructure	76,264,685	77,306,592
Shares - Kulin Community Financial Services	5,000	5,000
Units Held - Local Government House Trust	83,171	83,171
TOTAL NON-CURRENT ASSETS	104,639,218	105,565,297
NON CURRENT LIABILITIES		
Borrowings	(682,357)	(631,644)
Employee Provisions	(17,817)	(17,817)
TOTAL NON-CURRENT LIABILITIES	(700,173)	(649,461)
NET ASSETS	109,171,148	109,764,064
Asset Revaluation - Infrastructure	37,546,160	37,546,160
Asset Revaluation - Property, Plant & Equipment	1,461,803	1,461,803
Asset Revaluation - Land & Buildings	14,753,878	14,753,878
Accumulated Reserves	2,437,539	2,498,725
Accumulated Surplus	52,971,768	53,503,499
TOTAL EQUITY	109,171,148	109,764,064

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

	Ref Note	Adopted Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance (c) - (b) \$	Variance ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	10	2,451,414	2,451,414	2,453,700	2,286	0%
Rates excluding general rates (inc discount & write offs)	10	(49,785)	(49,785)	(41,151)	8,634	(17%)
Grants, subsidies & contributions	11	1,089,353	748,359	713,498	(34,861)	(5%)
Fees and charges		1,998,822	1,206,402	1,176,350	(30,052)	(2%)
Interest revenue		248,877	135,022	128,500	(6,521)	(5%)
Other revenue		169,386	80,737	84,237	3,500	4%
Profit on asset disposals	7	73,400	73,400	22,691	(50,709)	(69%)
Share of net profit of associates accounted for using the equity method		0	0	0	0	
Fair value adjustments to financial assets at fair value through project or loss		0	0	0	0	
		5,981,467	4,645,549	4,537,825	(107,723)	
Expenditure from operating activities						
Employee costs		(3,062,931)	(1,829,326)	(1,842,085)	(12,758)	1%
Materials and contracts		(2,528,237)	(1,519,354)	(1,312,918)	206,437	(14%)
Utility charges		(384,469)	(242,121)	(190,897)	51,224	(21%)
Depreciation		(3,638,292)	(2,122,337)	(2,122,614)	(277)	0%
Interest expenses	9	(28,526)	(14,761)	(13,448)	1,313	100%
Insurance		(277,621)	(275,821)	(277,594)	(1,773)	1%
Other expenditure		0	0	0	0	0%
Loss on asset disposals	7	(10,682)	(10,682)	(3,525)	7,157	0%
		(9,930,757)	(6,014,403)	(5,763,081)	251,322	
Non-cash amounts excluded from operating activities	2	3,575,573	2,059,619	2,103,448	43,829	2%
Amount attributable to operating activities		(373,718)	690,765	878,192	24,860	
INVESTING ACTIVITIES						
Capital grants, subsidies and contributions	11	4,365,339	1,101,380	1,818,173	716,793	65%
Proceeds from disposal of assets	7	397,318	230,318	272,666	42,348	18%
Payments for property, plant and equipment and infrastructure	7	(7,121,642)	(3,049,826)	(3,302,193)	(252,367)	8%
Amount attributable to investing activities		(2,358,985)	(1,718,128)	(1,211,354)	506,774	
FINANCING ACTIVITIES						
Transfers from reserves	5	65,000	0	0	0	0%
Repayment of borrowings	9	(102,201)	(50,713)	(50,713)	0	0%
Transfers to reserves	5	(251,877)	(60,938)	(61,186)	(248)	0%
Amount attributable to financing activities		(289,078)	(111,651)	(111,898)	(247)	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2	3,059,332	3,059,332	2,896,764	(162,568)	(5%)
Amount attributable to operating activities		(373,718)	690,765	878,192	187,427	27%
Amount attributable to investing activities		(2,358,985)	(1,718,128)	(1,211,354)	506,774	(29%)
Amount attributable to financing activities		(289,078)	(111,651)	(111,898)	(247)	100%
Surplus or deficit after imposition of general rates	2	37,551	1,920,318	2,451,704	531,386	28%

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

Note 1 - Basis of Preparation & Significant Accounting Policies

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the Local Government Act 1995 read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Notes 4-11 do not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

Note 2 - Net Current Assets Composition

	Adopted Budget Opening 30-Jun-24	Last Year Closing 30-Jun-24	Year to Date 31-Jan-25
Current Assets			
Cash and Cash Equivalents	5,323,358	5,323,358	5,590,599
Accounts Receivable - Rates	26,237	26,237	107,041
Trade & Other Receivables	86,994	86,994	64,652
Prepaid Assets	33,577	33,577	16,758
Accrued Income	19,803	23,274	0
Inventories	95,918	126,454	81,804
Contract Assets	1,299,114	1,321,035	614,098
	<u>6,885,001</u>	<u>6,940,930</u>	<u>6,474,953</u>
Less: Current Liabilities			
Sundry Creditors	(216,840)	(216,840)	(193,944)
Payroll Accruals	(54,391)	(54,391)	(93,453)
Accrued expenses	(65,199)	(72,934)	0
ATO Liability	(70,039)	(70,039)	(90,424)
Contract Liabilities	(440,944)	(647,119)	(601,828)
Provision for Annual Leave	(224,433)	(224,433)	(224,433)
Provision for Long Service Leave	(213,797)	(218,384)	(218,384)
Bonds & deposits held	(102,486)	(102,486)	(102,058)
Borrowings	(102,201)	(102,201)	(102,201)
	<u>(1,490,330)</u>	<u>(1,708,828)</u>	<u>(1,626,726)</u>
Net current assets	5,394,671	5,232,103	4,848,227
Adjustments to Current Assets			
Less: Reserves	(2,437,539)	(2,437,539)	(2,498,725)
Add: Borrowings	102,201	102,201	102,201
Closing funding surplus/(deficit)	<u>3,059,333</u>	<u>2,896,764</u>	<u>2,451,704</u>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

Note 3 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General Rates	2,286	0%	Under \$10,000 and 10% threshold
Rates excluding general rates (inc discount & write offs)	8,634	-17%	Under \$10,000 and 10% threshold
Grants, subsidies and contributions	(34,861)	-5%	Financial Assistance Grant quarterly payments \$18k less than budgeted - variance of \$36k YTD. Timing difference for ESL Grant - quarterly payment budgeted in January, received in February. Received \$7k from Water Corp as contribution to cemetery toilet as no potable water on site.
Fees and charges	(30,052)	-2%	Significant variances include: \$14k Reimbursement from RoeROC for works completed at Bendering Tip not budgeted for. Aquatic Centre Admissions income \$20k over YTD budget. FRC Bar sales \$12k underbudget. Fuel sales \$63k underbudget - volume on budget however sales price underbudget.
Interest earnings	(6,521)	-5%	Under \$10,000 and 10% threshold
Other revenue	3,500	4%	Under \$10,000 and 10% threshold
Profit on asset disposals	(50,709)	-69%	Grader & Crew Cab Truck budgeted to be traded in October. Neither have been sold yet.
Expenditure from operating activities	Var \$	Var %	Explanation
Employee costs	(12,758)	1%	Under \$10,000 and 10% threshold
Materials and contracts	206,437	-14%	Various line items underbudget - Contract Employment is \$48k underbudget. Fuel purchase cost for public sales \$57k under budget - average cost price 20c below budget however sales volume on budget. RoeROC \$17k underbudget - some consultancy costs not yet incurred. Tennis club & FRC minor equipment costs \$43k underbudget - costs not yet incurred. Oval maintenance \$19k overbudget - issues with reticulation.
Utility charges	51,224	-21%	Water costs \$36k underbudget - timing difference expected to change over summer. Plant registration costs included here. This is \$9k underbudget - consistent with last year so budget too high.
Depreciation	(277)	0%	Under \$10,000 and 10% threshold
Interest expenses	1,313	100%	Under \$10,000 and 10% threshold
Insurance	(1,773)	1%	Under \$10,000 and 10% threshold
Loss on asset disposals	7,157	0%	Under \$10,000 and 10% threshold
Investing activities	Var \$	Var %	Explanation
Proceeds from capital grants, subsidies and contributions	716,793	65%	Actual revenue recognition linked to expenditure on capital projects. Refer to Grants note
Proceeds from disposal of assets	42,348	18%	Sales of two blocks on land & cement truck not budgeted for.
Payments for property, plant and equipment and infrastructure	(252,367)	8%	Budget spread evenly over full year. Timing difference. Refer to Assets note
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	Under \$10,000 and 10% threshold
Repayment of borrowings	0	0%	Under \$10,000 and 10% threshold
Transfer to reserves	(248)	0%	Under \$10,000 and 10% threshold
Surplus or (deficit) at the start of the financial year	(162,568)	-5%	WSFN revenue reduced by \$206k. Gravel pushing costs moved to Work in Progress at 30 June 2024 and will be transferred to the Fence Road project when the gravel is physically applied to the road. Revenue reduced to match expenditure. Other minor adjustments for 23/24 invoices received well after year end such as the LGIS property insurance adjustment

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

Note 4 - Cash & Financial Assets

	General Ledger Balance 31-Jan-25	Bank Statement Balance 31-Jan-25
Cash at Bank - Unrestricted		
Municipal Funds	524,764	543,844
Freebairn Recreation Centre	29,727	29,857
Trust (restricted muni funds)	102,058	102,208
Investments	2,431,406	2,431,406
Till Float	3,420	-
Petty Cash	500	-
	3,091,874	3,107,315
Cash at Bank - Restricted		
Reserve Funds	2,498,725	2,498,725
	2,498,725	2,498,725

Note 5 - Reserve Accounts

Reserve	Full year Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	405,580	20,279	0	425,859	405,580	10,181	0	415,761
Plant	375,629	18,781	0	394,410	375,629	9,429	0	385,058
Building	513,009	75,650	0	588,659	513,009	12,877	0	525,886
Admin Equipment	81,910	54,096	0	136,006	81,910	2,056	0	83,966
Natural Disaster	90,031	4,502	0	94,533	90,031	2,260	0	92,291
Joint Venture Housing	83,125	4,156	(40,000)	47,281	83,125	2,087	0	85,212
FRC Surface & Equipment	46,814	2,341	0	49,155	46,814	1,175	0	47,989
Medical Services	125,879	6,294	0	132,173	125,879	3,160	0	129,039
Fuel Facility	29,727	11,486	0	41,213	29,727	746	0	30,473
Sportsperson Scholarship	14,913	746	0	15,659	14,913	374	0	15,287
Freebairn Rec Centre	225,888	11,294	0	237,182	225,888	5,670	0	231,558
Bendering Tip Reserve	135,047	6,752	0	141,799	135,047	3,390	0	138,437
Short Stay Accommodation	294,198	14,710	(25,000)	283,908	294,198	7,385	0	301,583
Independent Water Reserve	15,789	20,790	0	36,579	15,789	396	0	16,185
	2,437,539	251,877	(65,000)	2,624,416	2,437,539	61,186	0	2,498,725

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of plant.	-	350,000	-
Building	To fund the construction of staff housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To assist in the funding of preparations following a natural disaster	-	-	-
Joint Venture Housing	To fund the upkeep of JV housing with the Department of Housing	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility	-	-	-
Medical Services	To fund the upgrade of medical facilities & costs related to the recruitment of a doctor for the Shire	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund scholarships for local sportspersons	-	-	15,000
Freebairn Rec Centre	To fund the ongoing asset management of the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation units	-	-	250,000
Bendering Tip Reserve	To fund the rehabilitation of the Bendering Tip site	-	-	-
Independent Water Reserve	To fund the replacement and maintenance of water infrastructure within the Shire	-	-	-

Shire of Kulin							
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY							
For the period ended 31 January 2025							
Note 6 - Asset information							
Note 6 (a) - Asset Acquisitions							
	Description	Original Budget	YTD Budget	YTD Actual	Category	Renewal/ Replace	New Asset
E041100	AV equipment for Chambers & meeting room	20,000	-	36,571	F&E		Y
E077110	Nurses station window and upgrades	17,313	-	79	L&B	Y	
E091107	Units 5/25 Johnston Street renovation	15,308	-	-	L&B	Y	
E091107	Exterior painting Johnston Street units	25,154	-	-	L&B	Y	
E091113	38 Day Street bathroom	20,308	-	-	L&B	Y	
E091115	14 Stewart Street renovation	51,606	-	58,519	L&B	Y	
E091117	81 Johnston Street bathroom	10,308	-	-	L&B	Y	
E107131	Cemetery Toilets	32,390	-	1,260	L&B		Y
E101100	Transfer Station	19,740	-	7,294	L&B		Y
E110100	Tennis court resurfacing	221,919	129,444	190,671	L&B	Y	
E112100	Aquatic Centre - South side shade	12,123	-	12,123	Inf	Y	
E112101	Aquatic Centre - Splashdown pool	200,627	35,000	110	Inf		Y
E113700	FRC Car Park	17,444	-	-	Inf	Y	
E113900	FRC Server Replacement	16,205	-	19,923	F&E	Y	
E113901	Bowling Green Lighting	40,000	-	10,728	L&B	Y	
E113905	FRC Kitchen Upgrades	102,313	-	21,041	L&B	Y	
E113908	FRC Changeroom upgrades	42,313	-	27,670	L&B	Y	
E113909	FRC Court Fans	40,000	-	110	L&B		Y
E117100	Old Skate Park Redevelopment	69,572	-	110	Inf	Y	
E117110	Johnston Street Playground Shade Sail	10,000	-	9,247	Inf	Y	
E117040	Pingaring Golf Club Air Conditioning & Upgrades	15,000	-	110	L&B	Y	
E122222	Fleet management software	-	-	6,573	L&B	Y	
E123100	Grader (PE55)	460,000	-	-	P&E	Y	
E123100	Posi Track & Mulcher	175,000	-	173,000	P&E		Y
E123100	Compact Roller	-	-	48,700			
E123100	Tandem Axle Flat Top Trailer	10,000	-	-	P&E		Y
E123100	Truck scan tool & fleet management software	20,000	-	-	P&E		Y
E123100	Subsite Standard Utiliguard Cable Locating System	11,000	-	8,574	P&E		Y
E123100	Sundry Plant	10,000	-	-	P&E		Y
E123105	Ford Everest (CEO)	75,000		73,405	MV	Y	
E123105	Isuzu D-Max (Works Supervisor)	50,000		49,772	MV	Y	
E123105	Ford Everest (Works Manager)	70,000	195,405	120,238	MV	Y	
E123105	Mitsubishi Fuso 4T Single Cab	100,000		-	MV	Y	
E123105	Admin Shared Vehicle	40,000		33,082	MV	Y	
E121500	RRG Road Construction	799,416	799,416	247,159	Inf	Y	
E121520	R2R Road Construction	730,004	425,838	408,355	Inf	Y	
E121550	Own Resource Road Construction	225,180	-	108	Inf	Y	
E121551	WSFN Road Construction	1,867,492	311,249	240,923	Inf	Y	
E121552	RRUPP Road Construction	1,063,954	1,063,954	1,167,527	Inf	Y	
E121553	LRCIP Road Construction	89,520	89,520	65,247	Inf	Y	
E121750	Black Spot Road Construction	-	-	11,835	Inf	Y	
E121580	Footpath Construction	95,312	-	-	Inf	Y	
E121570	Depot Crib Room	111,995	-	144,006	L&B		Y
E121593	Speed signs at Town Entries	15,000	-	17,191	Inf		Y
E121605	Tourism project - Macrocarpa Trail Gazebo & seating	-	-	17,880	Inf		Y
E122220	Fence between Depot & Kemptons	8,077	-	765	L&B	Y	
E132500	Caravan Park Camp Kitchen Outdoor Blinds	9,477	-	8,615	L&B		Y
E132710	Jilakin Rock Gazebo & Interpretation	25,572	-	-	L&B		Y
E136116	Purchase of Lots 106 & 109 Day & Beard Streets	60,000	-	63,672	L&B		Y
		7,121,642	3,049,826	3,302,193			
OA01195	Add Work in Progress at 30 June 2024						
	Aquatic Centre Shade Sails			22,727			
	SF003 Gravel crushing & screening			215,495			
				238,223			
				3,540,415			
Note 6 (b) - Disposal of Assets							
		Budgeted WDV	Budgeted Proceeds	Budgeted Profit/(loss) on sale	Actual WDV	Actual Proceeds	Actual Profit/(loss) on Sale
	PE177 CAT 12M Grader (PE55)	121,000	150,000	29,000			0
	MV173 Holden Colorado (MV117)	11,200	15,000	3,800	11,867	15,000	3,133
	MV199 Toyota Prado (CEO) (MV27)	54,000	60,000	6,000	54,645	58,182	3,537
	MV197 Ford Everest (Works Manager) (MV30)	53,600	60,000	6,400	57,626	63,636	6,010
	MV201 Ford Everest (Works Manager) (MV30)	-	-	0	60,716	63,636	2,920
	MV187 Toyota Prado (Admin) (MV120)	34,500	47,000	12,500	38,364	45,455	7,090
	MV178 Mitsubishi Canter Single Cab (MV81)	19,300	35,000	15,700			0
	PE141 Cement truck	-	-	0		9,282	
		293,600	367,000	73,400	223,218	255,191	22,691
Land sales							
	3 Rankin Street, Kulin	41,000	30,318	(10,682)	30,536	30,536	(0)
	8 Bowey Way, Kulin	-	-	0	11,000	8,718	(2,282)
	31 Ellson Street, Kulin	-	-	0	10,000	8,758	(1,242)
		\$41,000	\$30,318	(\$10,682)	\$51,536	\$48,011	(\$3,525)
		334,600	397,318	62,718	253,754	272,666	19,166

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

Note 7 - Receivables

Rates receivable	30-Jun-24	31-Jan-25
	\$	\$
Opening arrears previous years	45,423	45,034
Levied this year	2,566,820	2,717,138
Less - collections to date	(2,567,209)	(2,636,333)
Equals current outstanding	45,034	125,838
Net rates collectable	45,034	125,838
% Collected	98.28%	97.03%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(289)	9,563	7,227	20	535	17,056
Percentage	-1.7%	56.1%	42.4%	0.1%	3.1%	
Allowance for impairment of receivables						0
Total receivables general outstanding						17,056
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Note 8 - Payables

Payables - general	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Creditors	148,203	18,781	0	1,818	168,802
Percentage	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance					168,802
ATO liabilities	26,737				26,737
Total payables general outstanding					195,539
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the period that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Note 9 - Borrowings

	Budget				Actual			
	Principal 01/07/2024	Principal Repayments	Principal 30/06/2025	Interest Repayments	Principal 01/07/2024	Principal Repayments	Principal 30/06/2024	Interest Repayments
Loan 1 Administration Building	785,095	102,201	682,894	28,526	785,095	50,713	734,382	13,448
	785,095	102,201	682,894	28,526	785,095	50,713	734,382	13,448

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

Note 10 - Rate Revenue

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.111592	136	1,371,293	153,025	153,092
Industrial	0.111592	12	115,443	12,883	12,882
Commercial	0.111592	28	435,496	48,598	48,598
Rural	0.111592	11	102,750	11,466	13,062
Unimproved Value					
Rural	0.005757	342	386,562,685	2,225,442	2,226,065
Mining	0.005757	0		-	-
Sub-total		529	388,587,667	2,451,414	2,453,700
Minimum Payment					
Gross Rental Value					
Residential	540.77	9	11,173	4,867	5,362
Industrial	540.77	5	11,452	2,704	2,704
Commercial	540.77	4	8,282	2,163	2,163
Rural	540.77	7	8,127	3,785	3,785
Unimproved Value					
Rural	540.77	20	1,098,515	10,815	10,815
Mining	540.77	32	224,144	17,305	18,657
		77	1,361,693	41,639	43,486
		606	389,949,360	2,493,053	2,497,186
Discount				(108,489)	(102,155)
Concessions/Write-offs				(11,259)	(10,806)
Total raised from general rates				2,373,305	2,384,224
Ex-Gratia Rates				28,324	28,324
Total Rates				2,401,629	2,412,548

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 January 2025

Note 11 - Grants

Operating Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual	
Grants Commission	Federal financial assistance grants	455,277	227,639	191,468	
DFES	Emergency Services Levy Operating Grant	45,000	33,750	13,482	
DFES	ESL Admin Contribution	-	-	4,000	
Community Childcare Fund Grant	KCCC Operations	145,962	72,981	72,981	
Department of Training & Workforce Development	KCCC Staff Training Grant	-	-	1,063	
Water Corporation	Contribution to Cemetery Toilets project due to no available potable water on site	-	-	7,365	
Main Roads	State Direct Grant (Untied Road Funding)	327,614	327,614	327,614	
Department of Primary Industries & Regional Development	Community Resource Centre Funding	114,000	85,500	89,571	
CRC Community Christmas Party Grant	Community Christmas Party	-	-	4,700	
Other CRC Grants & Contributions	Kulin Triathlon & Other sponsorships	1,500	875	1,255	
		1,089,353	748,359	713,498	

Capital Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	662,774	571,720	163,087	540,900
Kulin Bowling Club	Bowling Green Lights	5,000	5,000	-	-
Community Night Lights Program	Bowling Green Lights	13,333	13,333	-	-
Kulin Junior Basketball Club	FRC Court Fans	5,000	5,000	-	-
Kulin Netball Club	FRC Court Fans	5,000	5,000	-	-
Kulin Sporting Clubs	FRC Electronic Honour Board	3,000	3,000	-	-
Kulin Tennis Club	Tennis Court Resurfacing	30,000	30,000	43,301	43,301
Kulin Bush Races	Tennis Court Resurfacing	80,000	80,000	72,727	72,728
Colts Carnival	FRC Changeroom Upgrades	40,000	-	-	-
Main Roads - Regional Road Group	Road Construction	521,194	40,647	129,273	261,327
Federal - Wheatbelt Secondary Freight Network	Road Construction	1,730,792	-	425,838	440,942
Federal - Remote Roads Upgrade Pilot Program	Road Construction	573,886	-	567,733	-
Federal - Roads to Recovery	Road Construction	695,360	347,680	408,354	522,877
Federal - Black Spot	Road Construction	-	-	7,860	7,860
		4,365,339	1,101,380	1,818,173	1,889,935



Mr Alan Leeson
Chief Executive Officer
Shire of Kulin
PO Box 125
KULIN WA 6365

Dear Mr Leeson,

Cost Estimate Letter: 2025 Local Government Ordinary Election

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is your Cost Estimate for the Western Australian Electoral Commission to conduct your election, should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

Cost Estimate

The Commission has estimated the cost to conduct your Council's election in 2025 as a postal election at approximately \$12,073 (ex GST).

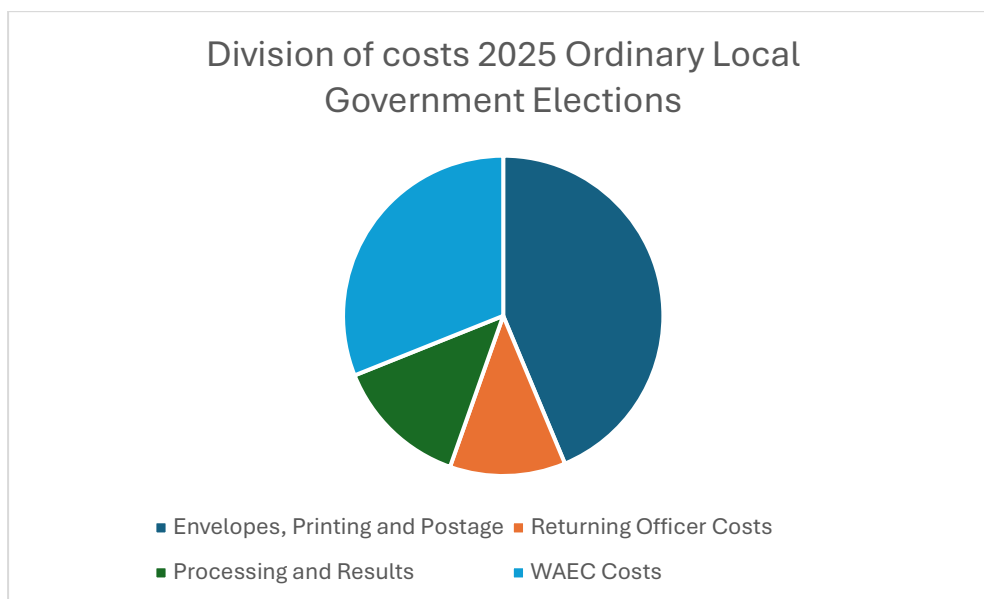
This cost has been based on the following assumptions:

- The method of election will be postal;
- 3 Councillor(s) vacancies;
- 600 electors;
- response rate of approximately 45%
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

Cost Methodology

To provide your estimate, the Commission has estimated the costs of all aspects of the election, from supply of materials to staffing costs. For the 2025 Local Government elections, we have applied the following apportionment across the State:



For individual local Governments the exact apportionment of costs may differ slightly from the above, as the cost categories are determined by applying the following variables:

- Envelopes, Printing and Postage, and WAEC Costs are determined by the number of electors in your Local Government;
- Processing and Results is determined by the expected response rate for your election; and
- Returning Officer Costs are determined by the complexity of the election for the Returning Officer; we classify Local Governments into bands depending on a number of factors including number of Wards, number of vacancies and the number of candidates, and then we pay our Returning Officers a rate which reflects this band.

Estimated Cost of 2025 Local Government Elections

The Commission estimates that the total cost of conducting the Local Government Elections across Western Australia in 2025 will increase by \$1.3 million, compared to 2023. The key drivers for this cost increase are as follows:

- a 45% cost increase from Australia Post, comprising of a 25% increase which came into effect in March 2024, and an additional 20% proposed increase currently being considered by the Australian Competition and Consumer Commission, which if approved will take effect in July 2025; and
- a 9% increase in the salaries paid to Returning Officers as required by the Public Sector CSA Agreement 2024.

Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.

Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your election package;
- If casual staff are required for the issuing of Replacement Election Packages;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact lgelections@waec.wa.gov.au .

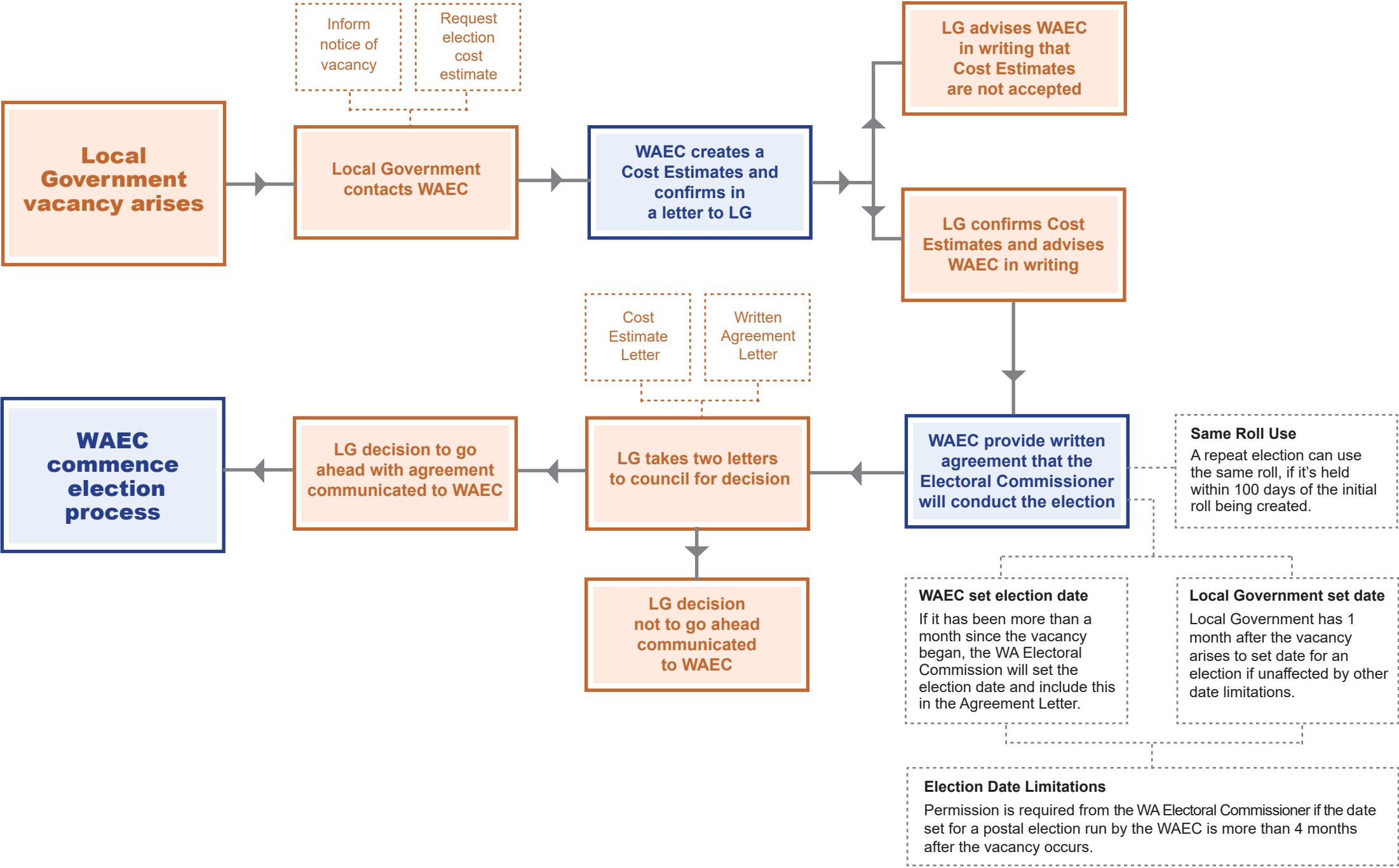
Yours sincerely,



Robert Kennedy
ELECTORAL COMMISSIONER

12 December 2024

Local Government Extraordinary Election Process



GENERAL COMPLIANCE CHECKLIST DECEMBER 2024

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Electors Meeting	1/12/2024		Annual Electors Meeting to be held within 56 days of acceptance of the Annual Report by Council.	11 Feb
Governance	Annual Report - if not adopted previously	31/12/2024	Annual	Annual Report required to be accepted by Council (absolute majority) prior to 31 December and contains information prescribed	Yes
MESS	Email Signatures	1/12/2024	Annual	Update email signatures when date of KBR is confirmed	Yes
Governance/ MESS	Ordinary Council Meeting Dates	1/02/2024		Advertise, public notice, website	Yes
CEO	LEMAC Meeting - June Dec	31/12/2024	Twice Year	LEMAC Meeting	Yes
Governance/CE O	Audit Committee to Meet Quarterly	December	Quarterly	Include agenda for December Council Meeting	Yes
EMFS	Grants Commission - report	Nov	Annual	Grants Commission Statistical report due 31 Jan	Yes
EMW	Vegetation Control	1/12/2024		Spray road side suckers – Dec – Feb	Yes
EMW	Bush Races Stickers Update - Feb	1/02/2024	Annual		Yes
EMW	Varley Airstrip	30/11/2024	Monthly	Is the strip in good condition? Note last date it was checked and report.	Yes
OHS	Administration Building Monthly Inspection	30/11/2024	Monthly	Trish	Yes
TO	Occupational Health Safety Meeting	31/12/24	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget. Report applicable accidents to Worksafe.	Yes
MESS	Carpet cleaning	1/12/2024	Annual		Yes
CRC	Australia Day Function planning	31/12/2024	Annual	Early preparation of Australia Day function & early advertising - selection of Council events etc. - report to Council	Yes
SPM	Swimming Pool Water Sampling	1/12/2024	Oct-Apr	due once a month in opening season	Yes
EHO	Create and order waste and recycling calendar	15-Dec	Annual		Yes
EHO	Swimming Pool and Spa Inspections	12-Dec	4Yearly	Inspect private swimming pools and spas once every 4 years - next is 2024	Yes

GENERAL COMPLIANCE CHECKLIST JANUARY 2025

Class	Task	Date	Frequency	Detail	Yes/No
Governance/ MESS	Gifts Register	01/01/25	Monthly	Update Gifts register with new entries, includes election gifts and notifiable gifts	Yes
Governance/ MESS	Financial Interests	01/01/25	Annual	Check to see all past Councillor's and Staff's Financial Interests declarations have been removed from the archive Register of Financial Interests after 5 years following their departure	Yes
Governance/ MESS	Financial Interests declaration	01/01/25	Biannual	New Councillors to lodge with the CEO a Primary Financial Interests Return within 3 months of appointment/election	N/A
Governance/ MESS	Records Archive	01/01/25	Annual	Review, archive and destroy non-permanent records	Yes
Governance/ CEO	Legal Authorisations Review	01/01/25	Annual	Review and confirm authorised officers for legal matters eg Dog Act (to be gazetted) File Ref: 19.03	No
Governance/ CEO	Compliance Audit Return	31/01/25	Annual	Commence process - Complete Compliance Audit Return - Submit to Council Jan/Feb - Due at DLG by 31st March	Yes
Governance/ CEO	Authorisations	31/01/25	Annual	Appointment of Authorised Officers for the purposes of the Dog Act 1976	No
Governance/ CEO	LEMC and Shire Emergency Management Plans	31/01/25	Annual	Review LEMC and Shire Emergency Management Plans - and every 5 years	Yes
EMFS	Reimburse Members Travelling		6 Monthly	June – December 2024	Yes
EMFS	Fair Value Calculations and Inclusion in reporting	31/01/25	Annual	Calculation of Fair Value and record in Accounts - Plant & Equipment, land & Property, Infrastructure - as required	Yes
EMFS	Budget Review - required between 1 January and 28 February	31/01/25	Annual	"The Department of Local Government & Regional Development has provided guidance on the Budget Review procedure as follows:	Yes
Finance	CKC Cropping Lease	31/01/25	Annual	Invoice for calendar year as per agreement DK14	Yes
CRC	Australia Day	26/01/25	Annual	Determine event / awards if applicable	Yes
EMW	Vegetation Control	1/01/2025	Dec-Feb	Spray road side suckers – Dec – Feb	Yes
EMW	Standpipes	1/01/2025	Annual	Review 5 year anode replacement for rhino galv tanks	Yes
EMW	Road Construction & Maintenance Review	1/01/2025	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise EMFS of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
EMW	Christmas decorations removal	05/01/25	Annual	Liaise with Town Maintenance staff	Yes
EMW	Fire extinguishers service	31/01/25	Biannual	Fire extinguishers service	Yes
EMW	Spray caltrop golf course	Summer rain		As required	Yes
EMW	Varley Airstrip	30/11/2025	Monthly	Is the strip in good condition? Note last date it was checked and report.	Yes
EMCS	CRC Reporting - MSC Report	January	6 monthly	Due March	Yes
EMCS	CRC Reporting - Statistical Report	January	6 monthly	Due March	Yes
OHS	Administration Building Monthly Inspection	31/01/2025	Monthly	Annie	Yes