

Minutes for December 2022



ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
 - 4.1 Declarations of Financial Interest
 - 4.2 Declarations of Proximity Interest
 - 4.3 Declarations of Impartiality Interest
- 5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE**
- 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 6.1 Shire of Kulin Ordinary Meeting 16 November 2022
- 7 MATTERS REQUIRING DECISION**
 - 7.1 List of Accounts November 2022
 - 7.2 Financial Reports & Operating Income and Expenditure Details – November 2022
 - 7.3 Proposed New Fence and Driveway Gate – S & H Kempton
 - 7.4 WALGA Best Practice Governance Review
- 8 COMPLIANCE**
 - 8.1 Compliance Reporting – General Compliance November 2022
 - 8.2 Compliance Reporting – Delegations Exercised November 2022
- 9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
 - 11.1 Attendance at Special Meeting via Electronic Means
- 12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**
 - 12.1 Confidential Item – Senior Staffing Matter
 - 12.2 Confidential Item – Matter Affecting an Employee
- 13 DATE AND TIME OF NEXT MEETING**
- 14 CLOSURE OF MEETING**

Minutes of an Ordinary Meeting of Council held in the Council Chambers on Tuesday 20 December 2022 commencing 3.03pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 3:03pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

G Robins	President	Central Ward
B Smoker	Deputy President	West Ward
R Bowey	Councillor	Town Ward
L Varone	Councillor	East Ward
B West	Councillor	West Ward
J Noble	Councillor	Town Ward
C Mullan	Councillor	West Ward
T Gangell	Councillor	Town Ward
M Lucchesi (from 3.10pm)	Councillor	Central Ward
A Leeson	Acting Chief Executive Officer	
F Murphy	Deputy Chief Executive Officer	
T Scadding	Community Services Manager	
N Thompson	Senior Finance / Minutes	
J Hobson	Manager of Works	

Apologies

Nil

Leave of Absence

Nil

3. PUBLIC QUESTION TIME

Nil

4. DECLARATIONS OF INTEREST BY MEMBERS

Nil

5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

6. CONFIRMATION / RECEIVAL OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 16 November 2022

01/1222

Moved Cr Bowey Seconded Cr Varone that the minutes of the Ordinary Council Meeting held on 16 November 2022 be confirmed as a true and correct record.

Carried 8/0

President Robins advised that Council will bring forward Confidential Items 12.1 and 12.2 and deal with them now.

02/1222

Moved Cr Smoker Seconded Cr Noble that in accordance with Section 5.23 (2) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to:

- 12.1 Confidential Item – Senior Staffing Matter;
- 12.2 Confidential Item – Matter Affecting an Employee

Carried 8/0

Fiona Murphy, Nicole Thompson, Judd Hobson & Taryn Scadding left the Council Chambers at 3.07pm

Cr Lucchesi entered the Council Chambers at 3:10pm

12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

12.1 Confidential Item – Senior Staffing Matter

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

12.2 Confidential Item – Matter Affecting an Employee

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

03/1222

Moved Cr West Seconded Cr Mullan that Council move out of camera and resume standing orders at 3.51pm

Carried 9/0

Fiona Murphy, Nicole Thompson, Judd Hobson & Taryn Scadding returned to the Council Chambers at 3.52pm

7 MATTERS REQUIRING COUNCIL DECISION

7.1 List of Accounts – November 2022

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of November 2022, for Council’s consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That November payments being cheque no.'s (Trust), 37453 – 37462; EFT No's 19824 - 19957, DD8338.1 – DD8372.11 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,411,969.26 be received.

VOTING REQUIREMENTS:

Simple majority required.

04/1222

Moved Cr West Seconded Cr Noble that November payments being cheque no.'s (Trust), 37453 – 37462; EFT No's 19824 - 19957, DD8338.1 – DD8372.11 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,411,969.26 be received.

Carried 9/0

7.2 Financial Reports & Operating Income and Expenditure Details – November 2022

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the periods ending 30 November 2022. In addition to the financial reports the Operating Income and Expenditure details are provided for information is the Shire's detailed accounts.

BACKGROUND & COMMENT:

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council endorse the monthly financial statements for the periods ending 30 November 2022 and that Council receive the attached accounts for information.

VOTING REQUIREMENTS:

Simple majority required.

05/1222

Moved Cr Smoker Seconded Cr Noble that Council endorse the monthly financial statements for the period ending 30 November 2022 and that Council receive the attached accounts for information.

Carried 9/0

7.3 Proposed New Fence and Driveway Gate – S & H Kempton

NAME OF APPLICANT: S & H Kempton – 83/85 Day Street, Kulin
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 18.05 A13
AUTHOR: CEO
STRATEGIC REFERENCE/S: Not Applicable
DISCLOSURE OF INTEREST: Nil

SUMMARY:

S & H Kempton, owners of Lots 229/230 (Street Numbers 83/85 Day Street, Kulin) “the Property”, seek Council approval to remove the requirement of a truncation for the proposed new fence on their property and also for the removal of a driveway on Lot 229 Day Street, Kulin.

BACKGROUND & COMMENT:

Messrs Kempton are proposing to construct a new fence and driveway gate across the front of the property. The proposed new fence traverses the common boundaries of the property. (refer to attached plans and drawings).

Under the Deemed Provisions of the Residential Design Codes, there is a general requirement for the corner of front boundary fences to be truncated. In context this relates to sightlines. The author is recommending that Council support exercising discretion with respect to this development and remove the requirement of;

- A fence truncation on the south eastern corner of Lot 230 Day Street and north eastern corner of Lot 229 Day Street;
- A driveway on Lot 229 Day Street

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Local Planning Scheme Number 2 and Residential Design Codes

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

The author has consulted extensively with applicants. The applicants have also provided a letter of support from their adjoining neighbour (Lot 231 Day Street, Kulin).

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council exercise discretion with respect to the proposed development of a new fence and driveway gate across Lots 229 and 230 Day Street, Kulin by owners/applicants S & H Kempton, and remove the requirement of:

- A fence truncation on the south eastern corner of Lot 230 Day Street and north eastern corner of Lot 229 Day Street, Kulin;
- A driveway on Lot 229 Day Street, Kulin

Furthermore, that Council delegate authority to the Acting Chief Executive Officer to approve the Development Application associated with the proposal.

VOTING REQUIREMENTS:

Absolute Majority

06/1222

Moved Cr Mullan Seconded Cr Smoker that Council exercise discretion with respect to the proposed development of a new fence and driveway gate across Lots 229 and 230 Day Street, Kulin by owners/applicants S & H Kempton, and remove the requirement of:

- **A fence truncation on the south eastern corner of Lot 230 Day Street and north eastern corner of Lot 229 Day Street, Kulin;**
- **A driveway on Lot 229 Day Street, Kulin**

Furthermore, that Council delegate authority to the Acting Chief Executive Officer to approve the Development Application associated with the proposal.

Carried by Absolute Majority 9/0

7.4 WALGA Best Practice Governance Review

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 04.08 WA Local Government Association
AUTHOR: CEO
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

The Western Australian Local Government Association (WALGA) is seeking feedback from local governments on its Best Practice Governance Review. This is an opportunity to review and reshape the governance model, where necessary, to ensure WALGA is best positioned to represent, respond and deliver effective outcomes for their member council's.

BACKGROUND:

WALGA developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority to undertake a Best Practice Governance Review. The objective of the review is to ensure WALGA's governance and engagement is contemporary, agile and maximises engagement with members.

Other drivers for the review include but not necessarily limited to are;

- Misalignment between key governance documents; Constitution, Corporate Governance Charter, State Council Code of Conduct, and Standing Orders – stemming from varying amendments;
- State Council's 3 September 2021 resolution requesting amendment to the Constitution to “deal with matters related to State Councillors' Candidature for State and Federal elections”;
- Proposed legislative reforms to remove WALGA from being constituted under the Local Government Act 1995 (WA); and
- Constitutional requirements for WALGA to become a registered organisation under the Industrial Relations Act 1979 (WA), which would enable WALGA to make applications in its own right to the Western Australian Industrial Relations Commission.

In March 2022 WALGA's State Council commissioned the Best Practice Governance Review (BPGR) and established a Steering Committee to guide the Review. The BPGR Steering Committee had its first meeting on 5 May 2022. There was wide-ranging discussion regarding WALGA's current governance model, better membership engagement, and opportunities for change. At the meeting, five (5) comparator organisations were identified to be used as part of the comparative analysis. The subsequent Steering Committee meetings focused on the development of governance model principles.

WALGA has presented 5 governance model options:

- Option 1 – Two tier model, existing zones;
- Option 2 – Board, regional bodies;
- Option 3 – Board, amalgamated zones;
- Option 4 – Member elected board, regional groups; and
- Option 5 – current model

COMMENT:

This review is an opportunity for Members to comment during the Best Practice Review to ensure WALGA is well represented.

WALGA's Corporate Strategy 2020-2025 identifies its governance model as a key enabler of performance, with the following description: “*We have contemporary governance and engagement models.*” Member and stakeholder feedback from a range of sources over several years has highlighted dissatisfaction with the current governance model. Specifically:

- Structure – WALGA's governance structure at times is seen by members and stakeholders as creating roadblocks, hindering decision-making, and holding WALGA back;
- Responsiveness – there some perception among members and stakeholders that WALGA's governance model is slow and bureaucratic in an environment that requires agility;
- Prioritisation and Focus – members and stakeholders acknowledge the challenges of developing unified Local Government policy positions and advocacy priorities given the diversity of Local Government sector interests;
- Transparency and Accountability – some feedback from members and stakeholders suggests that WALGA should be more transparent about its decision-making processes; and
- Zones – Feedback from some members and stakeholders in relation to Zones and Zone meetings is mixed. A proportion of WALGA's membership believes that Zones are not as representative, strategic nor effective as they potentially could be.

The following principles were endorsed at the State Conference Annual General Meeting which was held on 2 October 2022.

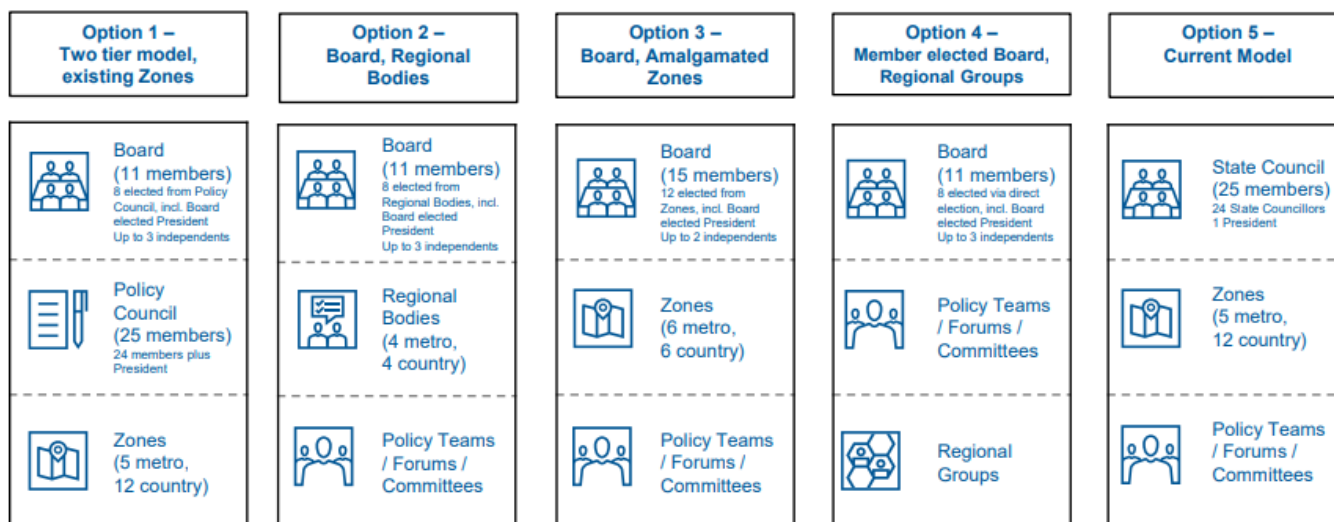
- Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies;
- Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders; and
- Results Oriented – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs and services.

WALGA is now seeking formal feedback by 23 December 2022, via a Council decision, on governance model options as presented in the Consultation Paper.

The current governance structure for WALGA is as follows:



Below are the 5 options, including the current model, with details of each of their key governance bodies.



Attachment 4, pages 15-19 illustrates the nuances of each Option.

Obviously, Option 5, the status quo, current model provides the clearest reference point upon which to try and best judge the other four (4) options. It is perhaps very subjective therefore how one can assess alternate options or models. However, given WALGA is asking local governments to provide feedback on which Option might suit Kulin's needs (as a member) and the needs of the Association moving forwards, the following subjective comments / observations are provided for assisting debate from the perspective of the report Author.

WALGA represents 139 member local governments, whose size, scale, location and diversity is wide and varied. For this reason it is often difficult to obtain a view on some issues that is 'acceptable' to all, and in all reality it would be unrealistic to expect that a selected option will necessarily be acceptable to all member Councils.

WALGA originally (2001) was formed from the merger of the Western Australian Municipal Association, Country Shire Council's Association and the Local Government Association of WA and Country Urban Councils Association.

- Option 5 is known and whilst cumbersome to some extent, however it importantly maintains and provides access and opportunity of broad representation, advocacy for smaller rural and remote local governments.
- The existing Option 5 is at times can be deemed frustrating and time consuming and lengthy to get to an agreed perspective, but could be argued it provides a more balanced view given the diversity of members.
- Options 1, 2, 3 and 4 all introduce the concept of a Board (elected still) and between two (2) to three (3) independent Board Members. This might add cost but also add 'value' and professional viewpoints (Accountant, Lawyer etc).
- Options 1 and 5 retain the current zones. That might be relevant as an issue given likely travel times and distance, compared to the other Options, which would probably result in the tendency to use teleconference as opposed to face to face.
- WALGA Consultation Paper (Attachment 2) notes that the Options meet the Principles as follows (highlighting arguably WALGA's position that there is an argument for change):
 - Option 1 score of 8/10
 - Option 2 score of 8/10
 - Option 3 score of 7/10
 - Option 4 score of 7/10
 - Option 5 score of 4/10

In summary, it could be argued that local governments don't utilise or necessarily see value in zones from an individual Council advocacy perspective. That said, from the Authors perspective it is very difficult to place a value on networking. Networking is the authors view is often undervalued, not only in the context of Zone meetings but also other conferences/seminars such as the WALGA Local Government Convention. Regional meetings such as Zone meetings provide an important forum and opportunity for local governments to come together. There may not always be resolution of certain issues or even actionable items, however the loss of this forum would only go toward further erosion of rural and regional representation.

Option 3 appears to be a suitable compromise, possibly with some further refinements, but clearly the reduction in representation numbers from 12 to 6 for the Metro & Country may cause some concerns especially in the country, where it requires the amalgamation of some existing zones into larger ones (Pilbara/Kimberley, SW/Great Southern etc.) The other consideration for rural and regional Council's to consider is the tyranny of distance and travel times.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

The author has canvassed the view of other shires. At time of writing this report the following feedback had been received;

Narrogin Shire – Option 1 with fall back of status quo

Lake Grace Shire – Status quo

Katanning Shire – Anything but status quo, but did not indicate preference of other 4 options

Cuballing Shire – Option 3, with fall back of status quo

Dumbleyung Shire– Status quo

Dalwallinu Shire – Status quo

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council respond to the request of the Western Australian Local Government Association (WALGA) regarding its Governance Review, that the Shire of Kulin:

1. Endorses the principles that inform WALGA’s future governance model and accompanying governance implications below:
 - a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies;
 - b. Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders; and
 - c. Results Oriented – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs and services.
2. Indicate its preference of maintaining the status quo (Option 5), noting in the event that the status quo is not maintained its preferred option is Option 3.

VOTING REQUIREMENTS:

Simple Majority

07/1222

Moved Cr Bowey Seconded Cr Varone that Council respond to the request of the Western Australian Local Government Association (WALGA) regarding its Governance Review, that the Shire of Kulin:

1. Endorses the principles that inform WALGA’s future governance model and accompanying governance implications below:
 - a. Representative – WALGA unites and represents the entire Local Government sector in WA and understands the diverse nature and needs of members, regional communities and economies;
 - b. Responsive – WALGA is an agile association which acts quickly to respond to the needs of members and stakeholders; and
 - c. Results Oriented – WALGA dedicates resources and efforts to secure the best outcomes for Local Government and supports the delivery of high-quality projects, programs and services.
2. Indicate its preference of maintaining the status quo (Option 5), noting in the event that the status quo is not maintained its preferred option is a hybrid option comprising of; (Option 2 – Policy Council 25 members and zones), (Option 3 – 5 metropolitan and 12 country zones), (Option 3 which includes 12 elected members from zones, including President and up to 2 independent board members).

Carried 9/0

8 COMPLIANCE

8.1 Compliance Reporting – General Compliance November 2022

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for November 2022. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding – October

Electors Meeting / Annual Financial Report – awaiting response from Auditors
Bushfire Desktop Training for Staff – completed 30 November 2022

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER’S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for November 2022 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

08/1222

Moved Cr Lucchesi Seconded Cr Varone that Council receive the General & Financial Compliance Report for November 2022 and note the matters of non-compliance.

Carried 9/0

8.2 Compliance Reporting – Delegations Exercised – November 2022

SUMMARY:

To report back to Council actions performed under delegated authority for the periods ending 31 October 2022.
To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer’s Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
----	----------------------	-------

COMMUNITY SERVICES

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS20	Seed Collection	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of October 2022 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A2 Agreements for Payments of Debts to Council

Payment Plan signed for A130 for fortnightly payment of outstanding rates

A6 Investment of Surplus Funds

Date	Account	Rate	Maturity	Balance
18/8/22	Term Deposit 4105595	3.00%	19/12/2022	250,000
	Term Deposit 4105596	3.20%	18/01/2023	250,000
	Term Deposit 4105597	3.40%	20/02/2023	250,000
03/10/22	Term Deposit 4150642	3.95%	03/04/2023	500,000

A7 IT & Social Media – Use of

Various social media posts regarding Shire Projects, events, recruitment as required

G1 Applications for Planning Consent

Lot 2452 Alylmore Road Pingaring 6357	Communications Tower: CRISP Wireless	Vernon & Stanley Brown	DA Approved 29/09/22
--	---	---------------------------	----------------------

STATUTORY ENVIRONMENT:

Building Act 2011

Bushfires Act 1954

Cemeteries Act 1986

Health (Asbestos) Regulations 1992;
Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995
Public Health Act 2016
Shire of Kulin TPS2
Town Planning Development Act
Town Planning Scheme
Trustees Act, Part III,
Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for October 2022.

VOTING REQUIREMENTS:

Simple majority required.

09/1222

Moved Cr Gangell Seconded Cr Noble that Council receive the Delegation Exercised Report for November 2022.

Carried 9/0

9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

Council Meeting Adjourned at 4:16pm to hold Concept Forum.

Council Meeting resumed at 5:21pm

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

11.1 Attendance at Special Meeting via Electronic Means

NAME OF APPLICANT: Cr Smoker
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 13.03 Council Meetings
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

BACKGROUND & COMMENT:

Due to a number of Councillors being on holiday during January, it may be difficult to obtain a quorum for the Special Meeting scheduled for Wednesday 18 January 2023.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Section 5.25(ba) of the Local Government Act provides for the holding of council or committee meetings by telephone, video conference or other electronic means. The record of meeting attendance must contain the name and other required details of any member not physically present who has been approved by council (absolute majority required) to attend a council or committee meeting by telephone, video conference or by other electronic means (Administration regulations 11(a) and 14A).

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

COUNCILLOR'S RECOMMENDATION:

That Council approve attendance via electronic means for Councillors Smoker, Noble & Mullan at the Special Council Meeting on 18 January 2023.

VOTING REQUIREMENTS:

Absolute majority required.

10/1222

Moved Cr Smoker Seconded Cr Mullan that Council approve attendance via electronic means for Councillors Smoker, Noble & Mullan at the Special Council Meeting on 18 January 2023.

Carried by Absolute Majority 9/0

13 DATE AND TIME OF NEXT MEETING

Wednesday 18 January 2023 at 3:00pm

Councillors Smoker, Noble and Mullan will attend via TEAMS

14 CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 5.25pm.

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRUST			
MUNICIPAL			
EFT19824	04/11/2022	AUSRECORD Labels & Building Licence Folders	\$241.45
EFT19825	04/11/2022	ASPHALT IN A BAG Asphalt 20KG Bags	\$1,787.50
EFT19826	04/11/2022	AUSTRALIAN INSTITUTE OF WORKPLACE TRAINING Madi McLeish, Traineeship in Early Childhood	\$98.40
EFT19827	04/11/2022	BOC LIMITED - A MEMBER OF THE LINDE GROUP Cylinder Rent	\$61.14
EFT19828	04/11/2022	BEST OFFICE SYSTEMS CRC Photocopier Fees	\$1,981.75
EFT19829	04/11/2022	COURIER AUSTRALIA Freight	\$82.81
EFT19830	04/11/2022	CORRIGIN PHARMACY First Aid Supplies, Child Care Centre	\$87.94
EFT19831	04/11/2022	COUPLERS PTY LTD Depot Supplies	\$218.94
EFT19832	04/11/2022	DAIMLER TRUCKS PERTH Various Filters	\$1,242.49
EFT19833	04/11/2022	DA HOPE & BC PHILLIPS Remove & Reinstall Roller Door at Freebairn Centre	\$1,108.80
EFT19834	04/11/2022	EASTERN WHEATBELT BIOSECURITY GROUP INC EWBG Annual Membership 2022/2023	\$110.00
EFT19835	04/11/2022	GANGELLS AGSOLUTIONS Various Buildings, Depot & Road Maintenance Supplies	\$12,134.29
EFT19836	04/11/2022	GRANT JENKS Reimbursement, Fuel Purchase	\$60.00
EFT19837	04/11/2022	GIMLET FLATS PTY LTD Rates Refund Assessment A930	\$775.57
EFT19838	04/11/2022	L HOBSON & SM HOBSON Consultancy Works	\$712.50
EFT19839	04/11/2022	HOST CATERING SUPPLIES HEAD OFFICE Various Kitchen Supplies for Freebairn, Office & GTP	\$543.02
EFT19840	04/11/2022	HELLO PERTH Perth Airport Brochure Display Fees	\$385.00
EFT19841	04/11/2022	KLEENHEAT GAS Gas	\$637.46
EFT19842	04/11/2022	KULIN SOCIAL CLUB Payroll Deduction	\$120.00
EFT19843	04/11/2022	KULIN SHIRE TRUST FUND Payroll Deduction	\$200.00
EFT19844	04/11/2022	KULIN LIBRARY, POST OFFICE AND MAIL Library Service Fee	\$1,323.30
EFT19845	04/11/2022	KONDININ MEDICAL CENTRE Truck Medical, Wayne Clancy	\$132.00
EFT19846	04/11/2022	KEY CIVIL PTY LTD Culvert Installation, Fence Road South	\$76,745.02
EFT19847	04/11/2022	MODERN TEACHING AIDS PTY LTD Art & Craft Supplies, Child Care Centre	\$15.30
EFT19848	04/11/2022	MCPEST PEST CONTROL Spider Treatment to Various Buildings	\$1,980.00
EFT19849	04/11/2022	MARKETFORCE Advertising, Job Positions	\$27.50
EFT19850	04/11/2022	NAPA KEWDALE Amber Beacons	\$354.48
EFT19851	04/11/2022	PH & KE GOW LICENSED SURVEYORS	\$3,424.30

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT19852	04/11/2022	Survey & Administration for Road Widening, Kukerin Rd EXURBAN RURAL & REGIONAL PLANNING	\$463.81
		Town Planning Consulting Services	
EFT19853	04/11/2022	REDBOURNE GROUP	\$1,525.00
		Annual Subscription Kindcare	
EFT19854	04/11/2022	RIGHT METAL FENCING PTY LTD	\$9,583.20
		Supply & Install Garrison Fencing at VDZ, 40% Deposit	
EFT19855	04/11/2022	SHIRE OF CORRIGIN	\$8,734.00
		ROEHO ROE Regional Environmental Health Scheme, July/September 2022	
EFT19856	04/11/2022	STEWART & HEATON CLOTHING CO PTY LTD	\$1,670.55
		Bush Fire Protective Clothing	
EFT19857	04/11/2022	SAPIO	\$6,170.98
		IT Support	
EFT19858	04/11/2022	SKYWALKER ROPE ACCESS PTY LTD	\$57,533.20
		Water Slide Maintenance, Progress Claim # 2	
EFT19859	04/11/2022	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	\$2,570.00
		2022 WA Local Convention Registration, CR West, Cr Varone & Partners	
EFT19860	04/11/2022	WEST AUSTRALIAN NEWSPAPERS LTD	\$220.00
		Advertising Bush Fire Directory	
EFT19861	04/11/2022	WICKEPIN MOTORS	\$1,000.00
		Insurance Excess Payment, MV26	
EFT19862	04/11/2022	SYNERGY	\$399.21
		Electricity 21 Bull Street	
EFT19863	04/11/2022	JST PROJECTS AUSTRALASIA	\$14,630.00
		Transportation Five Concrete Slabs, Crib Room 70% Deposit	
EFT19864	08/11/2022	CHIP MANAGEMENT CONSULTING	\$6,930.00
		Acting CEO Fee, 24/10/2022 - 04/11/2022 9 Days	
EFT19865	08/11/2022	JST PROJECTS AUSTRALASIA	\$9,977.00
		Transportation Five Concrete Slabs, Crib Room Final Payment	
EFT19866	10/11/2022	AVON WASTE	\$15,688.04
		Refuse Service	
EFT19867	10/11/2022	AIR LIQUIDE WA	\$21.70
		Cylinder Rent	
EFT19868	10/11/2022	AIR ROOFING CO PTY LTD	\$29,700.00
		Re-Roof Old Administration Building, Deposit Only	
EFT19869	10/11/2022	COUNTRY WIDE FRIDGE LINES PTY TLD	\$61.08
		Freight on Bar Purchase	
EFT19870	10/11/2022	COURIER AUSTRALIA	\$15.82
		Freight	
EFT19871	10/11/2022	LANDGATE	\$86.94
		Rural UV'S Chargeable	
EFT19872	10/11/2022	DEPT MINES, INDUSTRY REGULATION AND SAFETY	\$56.65
		Building Services Levy	
EFT19873	10/11/2022	EASIFLEET MANAGEMENT	\$1,522.68
		Staff Novated Lease Payment	
EFT19874	10/11/2022	GREAT SOUTHERN FUEL SUPPLIES	\$707.95
		Fuel , CEO & Acting CEO	
EFT19875	10/11/2022	KULIN HARDWARE & RURAL	\$2,431.89
		Various Buildings, Depot & Road Maintenance Supplies	
EFT19876	10/11/2022	KULIN IGA	\$1,414.29
		Statement October 2022	
EFT19877	10/11/2022	MCINTOSH & SON	\$511.28
		Hose	
EFT19878	10/11/2022	MCKENZIE CONCRETE CO	\$33,634.70
		Supply Stabilised Sand & Cement, Fence Rd	
EFT19879	10/11/2022	NEWDEGATE STOCK & TRADING CO	\$6,896.67
		Diesel 3,000 Litres Holt Rock Depot	
EFT19880	10/11/2022	OIL TECH FUEL	\$70,235.17
		Bulk Fuel Purchase Diesel & ULD	

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT19881	10/11/2022	POOLWERX KALAMUNDA	\$460.25
		Pool Cover for 19 McInnes St, Balance Owing	
EFT19882	10/11/2022	NM & MA SCADDING	\$1,045.00
		Evacuate Sand Filter & Clean Out Vacuum Pump at Aquatic Centre	
EFT19883	10/11/2022	SWAN BREWERY COMPANY PTY LTD	\$1,386.37
		Bar Purchase	
EFT19884	10/11/2022	ULTIMO PARTNERS PTY LTD	\$2,464.00
		Hire of Traffic Lights for Fence Rd	
EFT19885	10/11/2022	OFFICEWORKS BUSINESS DIRECT	\$544.30
		Stationery	
EFT19886	10/11/2022	WA DISTRIBUTORS PTY LTD	\$961.25
		Cleaning Supplies	
EFT19887	17/11/2022	ACRES OF TASTE	\$390.00
		Catering, DFES Fire Awareness Training Workshop	
EFT19888	17/11/2022	BLACKWOODS	\$124.74
		Depot Supplies	
EFT19889	17/11/2022	COURIER AUSTRALIA	\$24.90
		Freight	
EFT19890	17/11/2022	WINC AUSTRALIA LIMITED	\$538.47
		2023 Diaries	
EFT19891	17/11/2022	CHIP MANAGEMENT CONSULTING	\$49.00
		Reimbursement, Land Title Verification of Identity, Pingaring Dam	
EFT19892	17/11/2022	LANDGATE	\$113.95
		Gross Rental Valuations Chargeable	
EFT19894	17/11/2022	KULIN TRANSPORT	\$48,892.83
		Supply & Cartage 7mm & 14mm Blue Metal	
EFT19895	17/11/2022	KULIN SOCIAL CLUB	\$120.00
		Payroll Deduction	
EFT19896	17/11/2022	KULIN SHIRE TRUST FUND	\$200.00
		Payroll Deduction	
EFT19897	17/11/2022	KULIN IGA	\$114.69
		Freebairn Statement October 2022	
EFT19898	17/11/2022	KALEXPRESS AND QUALITY TRANSPORT	\$255.35
		Freight	
EFT19899	17/11/2022	MCKENZIE CONCRETE CO	\$11,612.70
		Stabilised Sand for Culvert Repairs at Fence Rd	
EFT19900	17/11/2022	MPC WELDING AND FABRICATION	\$3,432.00
		Vertimower Blades	
EFT19901	17/11/2022	NARROGIN GLASS QUICKFIT WINDSCREENS	\$10.55
		Supply 3mm Clear Polycarbonate for Diesel Bowser	
EFT19902	17/11/2022	NAPA KEWDALE	\$491.15
		UHF 5W 80 Channel Compact, UHF Antenna 3DB Dipole	
EFT19903	17/11/2022	PARKER BLACK & FORREST	\$84.15
		End Box Assembly, Hostel	
EFT19904	17/11/2022	SWAN BREWERY COMPANY PTY LTD	\$1,050.89
		Bar Purchase	
EFT19905	17/11/2022	CHRISTIE PARKSAFE	\$3,460.60
		Gas Cooktop, VDZ	
EFT19906	17/11/2022	SKYWALKER ROPE ACCESS PTY LTD	\$60,112.24
		Water Slide Maintenance, Final Payment & Inclusive of Variation	
EFT19907	17/11/2022	TAMORA PLUMBING AND GAS	\$3,396.58
		Annual Backflow Testing of Standpipes	
EFT19908	17/11/2022	SW TAYLOR	\$2,750.00
		Traffic Planning Services	
EFT19909	17/11/2022	TIN HORSE AUTOMOTIVE	\$752.75
		Tyres, Toyota Hilux	
EFT19910	17/11/2022	ULTIMO PARTNERS PTY LTD	\$11,374.00
		Plant Hire, Pad Foot Roller & Smooth Drum Roller	

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT19911	17/11/2022	WA CLEANING EQUIPMENT REPAIRS Rotowash & Corner Cleaner	\$3,079.00
EFT19912	23/11/2022	AWARDS AND TROPHIES PTY LTD Replacement Shield for Junior Football	\$81.90
EFT19913	23/11/2022	BITUTEK PTY LTD Bitumen, Muller Rd	\$233,038.69
EFT19914	23/11/2022	BRAJKOVICH DEMOLITION & SALVAGE (WA) PTY LTD Transportable Crib Room, Balance Owing	\$44,000.00
EFT19915	23/11/2022	COUNTRY WIDE FRIDGE LINES PTY TLD Freight on Bar Purchase	\$152.70
EFT19916	23/11/2022	CHIP MANAGEMENT CONSULTING Acting CEO Fee, 07/11/2022 - 18/11/2022	\$7,700.00
EFT19917	23/11/2022	ENGINE PROTECTION EQUIPMENT PTY LTD Air Element Radia Seal Inner	\$63.56
EFT19918	23/11/2022	DEPARTMENT OF FIRE AND EMERGENCY SERVICES 2022/2023 ESLB 2nd Qtr. Contribution	\$16,029.38
EFT19919	23/11/2022	G & M DETERGENTS Cleaning Supplies	\$76.00
EFT19920	23/11/2022	L HOBSON & SM HOBSON Consultancy Works, Rabbit Proof Rd	\$225.00
EFT19921	23/11/2022	HOST CATERING SUPPLIES HEAD OFFICE Freebain Supplies	\$55.00
EFT19922	23/11/2022	INTERCLAMP PTY LTD Interclamp Modular Barrier System, VDZ	\$8,741.31
EFT19923	23/11/2022	KULIN IGA Child Care Statement October 2022	\$72.46
EFT19924	23/11/2022	KEY CIVIL PTY LTD Culvert Installation Claim #2 for Fence Road South	\$66,734.80
EFT19925	23/11/2022	KALEXPRESS AND QUALITY TRANSPORT Freight	\$46.12
EFT19926	23/11/2022	LAKE GRACE TRANSPORT Freight	\$94.13
EFT19927	23/11/2022	LITTLE EVIL ADVERTISING & DESIGN THH Tourist Brochures	\$823.90
EFT19928	23/11/2022	MCINTOSH & SON Gas Strut	\$100.05
EFT19929	23/11/2022	MERREDIN GLAZING SERVICE Stainless Steel Invisigard Security Screen	\$447.70
EFT19930	23/11/2022	NAPA KEWDALE Parts	\$75.08
EFT19931	23/11/2022	QUEST PAYMENT SYSTEMS OPT Monthly Maintenance Fee October 2022	\$418.00
EFT19932	23/11/2022	RURAL TRAFFIC SERVICES PTY LTD Traffic Services for Fence Rd South	\$37,732.52
EFT19933	23/11/2022	RAW CREATIVE Update & Reprint Tourist Maps	\$2,202.50
EFT19934	23/11/2022	SWAN BREWERY COMPANY PTY LTD Bar Purchase	\$1,386.37
EFT19935	23/11/2022	TIN HORSE AUTOMOTIVE Tyres & Wheel Alignment	\$1,232.00
EFT19936	23/11/2022	ULTIMO PARTNERS PTY LTD Water Cart Hire for Dudinin Jitarning Rd	\$9,933.00
EFT19937	23/11/2022	OFFICEWORKS BUSINESS DIRECT Stationery	\$519.10
EFT19938	23/11/2022	VOCATIONAL TRAINING SERVICES Stella Wade, Traineeship	\$487.50
EFT19939	23/11/2022	WA CONTRACT RANGER SERVICES Ranger Service for November 2022	\$1,358.50
EFT19940	23/11/2022	WA DISTRIBUTORS PTY LTD Cleaning Supplies	\$1,390.77

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT19941	30/11/2022	ACRES OF TASTE Catering Council November Meeting & Coffee Beans	\$530.00
EFT19942	30/11/2022	BOC LIMITED - A MEMBER OF THE LINDE GROUP Cylinder Rent	\$59.15
EFT19943	30/11/2022	BEST OFFICE SYSTEMS Office Photocopying Fees November 2022	\$866.06
EFT19944	30/11/2022	BLACKWOODS Depot Supplies	\$167.20
EFT19945	30/11/2022	COURIER AUSTRALIA Freight	\$151.82
EFT19946	30/11/2022	CONNELLY IMAGES Vehicle ID Stickers	\$46.15
EFT19947	30/11/2022	HALLITE SEALS AUSTRALIA PTY LIMITED Back Up Washer & O Ring	\$6.40
EFT19948	30/11/2022	KULIN TYRE SERVICE Tyres, Tyre Repairs	\$3,258.20
EFT19949	30/11/2022	LAWN DOCTOR Verti Drain Town Oval & KDHS Oval	\$5,182.50
EFT19950	30/11/2022	LAKE GRACE ENGINEERING PTY LTD Fabricate Angle Brackets for Aquatic Centre	\$187.00
EFT19951	30/11/2022	MCKENZIE CONCRETE CO Stabilised Sand for Culvert Repairs at Fence Rd	\$15,378.00
EFT19952	30/11/2022	OIL TECH FUEL Bulk Fuel Purchase Diesel & ULD	\$79,119.97
EFT19953	30/11/2022	POOLSHOP ONLINE PTY LTD Ban Rust 5 Litre & Pressure Gauge for Aquatic Centre	\$58.42
EFT19954	30/11/2022	SHIRE OF CORRIGIN ROE Regional Environmental Health Scheme October 2022	\$2,234.21
EFT19955	30/11/2022	SAPIO IT Monthly Support	\$5,236.09
EFT19956	30/11/2022	WURTH AUSTRALIA PTY LTD Pump Spray Bottles	\$236.01
EFT19957	30/11/2022	WA DISTRIBUTORS PTY LTD Bar Purchase	\$523.50
37453	04/11/2022	PETTY CASH RECOUP - PLEASE PAY CASH Petty Cash Recoup Ending October 2022	\$338.15
37454	10/11/2022	KULIN MUSEUM SOCIETY INC Refuse Site Maintenance	\$1,250.00
37455	17/11/2022	MELINA MCBOW Reimbursement, Payroll Deduction Error for Laptop	\$101.00
37456	17/11/2022	MGM LIMESTONE PTY LTD Limestone Blocks, 12 Bowey Way	\$11,481.80
37457	17/11/2022	TARYN SCADDING Reimbursement for 12 Month Subscription Survey Monkey	\$384.00
37458	23/11/2022	DANIEL NJEGICH Photography, Tin Horse Highway	\$150.00
37460	23/11/2022	WATER CORPORATION Water Usage & Rates	\$12,618.29
37462	30/11/2022	WATER CORPORATION Water Usage & Rates	\$1,735.00
DD8338.1	02/11/2022	BENDIGO BANK Bank Charges	\$140.66
DD8345.1	31/10/2022	TELSTRA Mobile Phone Usage October 2022	\$185.17
DD8345.2	31/10/2022	BENDIGO BANK Bank Charges	\$0.15
DD8345.3	31/10/2022	CARLTON UNITED BREWERIES PTY LTD Bar Purchase	\$611.99
DD8355.1	01/11/2022	BENDIGO BANK Bank Charges	\$3.48
DD8355.2	08/11/2022	SYNERGY	\$2,535.59

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Electricity Aquatic Centre	
DD8355.3	08/11/2022	BENDIGO BANK	\$0.30
		Bank Charges	
DD8355.4	08/11/2022	TELSTRA	\$152.88
		Integrated Messaging	
DD8355.5	11/11/2022	BENDIGO BANK	\$3.15
		Bank Charges	
DD8355.6	11/11/2022	SYNERGY	\$206.70
		Electricity Holt Rock Depot	
DD8355.7	14/11/2022	SYNERGY	\$1,075.26
		Electricity Caravan Park & Hostel	
DD8355.8	01/11/2022	ST.GEORGE BANK	\$864.15
		Merchant Fee	
DD8355.9	01/11/2022	WESTNET INTERNET SERVICES	\$179.90
		Westnet Services	
DD8357.1	13/11/2022	AWARE SUPER	\$12,036.58
		Superannuation Contribution	
DD8357.2	13/11/2022	CBUS SUPER	\$622.39
		Superannuation Contribution	
DD8357.3	13/11/2022	BT PANORAMA SUPER	\$1,518.75
		Superannuation Contribution	
DD8357.4	13/11/2022	AUSTRALIAN SUPERANNUATION	\$518.93
		Superannuation Contribution	
DD8357.5	13/11/2022	HOSTPLUS SUPERANNUATION FUND	\$857.55
		Superannuation Contribution	
DD8357.6	13/11/2022	PRIME SUPERANNUATION	\$245.25
		Superannuation Contribution	
DD8357.7	13/11/2022	ASB MARKETING	\$302.41
		Superannuation Contribution	
DD8357.8	13/11/2022	MLC MASTERKEY SUPERANNUATION	\$224.71
		Superannuation Contribution	
DD8357.9	13/11/2022	REST SUPERANNUATION	\$702.49
		Superannuation Contribution	
DD8362.1	15/11/2022	TELAIR PTY LTD	\$614.90
		Monthly Access Fee	
DD8362.2	17/11/2022	SYNERGY	\$3,061.25
		Electricity, Child Care Centre	
DD8362.3	18/11/2022	SYNERGY	\$3,518.81
		Electricity	
DD8362.4	15/11/2022	AUSTRALIAN LIQUOR MARKETERS PTY LTD - METCASH TRADING LIMITED	\$1,269.88
		Bar Purchase	
DD8362.5	16/11/2022	BENDIGO BANK	\$8.85
		Bank Charges	
DD8362.6	16/11/2022	TELSTRA	\$1,728.28
		Phone Usage & Equipment Rent	
DD8362.7	17/11/2022	BENDIGO BANK	\$3.75
		Bank Charges	
DD8369.1	31/10/2022	CREDIT CARD - MASTER CARD	\$3,985.41
		Statement October 2022	
DD8370.1	22/11/2022	SYNERGY	\$1,703.24
		Street Lights & Information Bay	
DD8370.2	23/11/2022	BENDIGO BANK	\$4.35
		Bank Charges	
DD8370.3	25/11/2022	SYNERGY	\$127.57
		Electricity Pingaring Public Conveniences	
DD8370.4	29/11/2022	SYNERGY	\$119.58
		Electricity Dudinin Public Conveniences	
DD8370.5	29/11/2022	CARLTON UNITED BREWERIES PTY LTD	\$1,241.46
		Bar Purchase	
DD8372.1	27/11/2022	AWARE SUPER	\$12,108.35

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2022

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Superannuation Contribution	
DD8372.2	27/11/2022	BENDIGO SUPERANNUATION PLAN	\$134.44
		Superannuation Contribution	
DD8372.3	27/11/2022	BT PANORAMA SUPER	\$905.41
		Superannuation Contribution	
DD8372.4	27/11/2022	AUSTRALIAN SUPERANNUATION	\$577.32
		Superannuation Contribution	
DD8372.5	27/11/2022	HOSTPLUS SUPERANNUATION FUND	\$857.49
		Superannuation Contribution	
DD8372.6	27/11/2022	MLC MASTERKEY SUPERANNUATION	\$325.33
		Superannuation Contribution	
DD8372.7	27/11/2022	PRIME SUPERANNUATION	\$238.95
		Superannuation Contribution	
DD8372.8	27/11/2022	ASB MARKETING	\$300.53
		Superannuation Contribution	
DD8372.9	27/11/2022	REST SUPERANNUATION	\$702.49
		Superannuation Contribution	
DD8375.1	29/11/2022	TELSTRA	\$220.97
		Mobile Phone Usage	
DD8375.2	30/11/2022	BENDIGO BANK	\$8.70
		Bank Charges	
DD8378.1	30/11/2022	BENDIGO BANK	\$2.55
		Bank Charges	
DD8355.10	02/11/2022	BENDIGO BANK	\$131.51
		Bank Charges	
DD8355.11	04/11/2022	SYNERGY	\$249.43
		Electricity, Lesley Trouchet	
DD8355.12	04/11/2022	BENDIGO BANK	\$6.00
		Bank Charges	
DD8357.10	13/11/2022	BENDIGO SUPERANNUATION PLAN	\$162.96
		Superannuation Contribution	
DD8357.11	13/11/2022	AMP SUPERLEADER	\$138.82
		Superannuation Contribution	
DD8372.10	27/11/2022	CBUS SUPER	\$73.67
		Superannuation Contribution	
DD8372.11	27/11/2022	HESTA	\$149.12
		Superannuation Contribution	
7545716	02/11/2022	BULK PAYMENT	\$73,793.14
		Payroll Deduction	
7573723	16/11/2022	BULK PAYMENT	\$78,448.68
		Payroll Deduction	
7611100	30/11/2022	BULK PAYMENT	\$75,266.19
		Payroll Deduction	
Sub-total: EFT & Chq Payments			\$1,411,969.26
TOTAL PAYMENTS FOR MONTH ENDING 30 November 2022			\$1,411,969.26

CREDIT CARD SUMMARY
Wednesday, 30 November 2022

Transaction Date	Officer	Creditor	Amount
30/10/2022	JUDD HOBSON	AMPOL FORREST Fuel, Judd Hobson	\$80.00
31/10/2022	FIONA MURPHY	POOLWERX KALAMUNDA Pool Cover, 17 McInnes Street	\$450.00
3/11/2022	JUDD HOBSON	7 ELEVEN WEST BUSSELTON Fuel, Judd Hobson	\$110.00
8/11/2022	FIONA MURPHY	WHEATBLET TBN MERREDIN Training, WBN Masterclass	\$22.00
11/11/2022	JUDD HOBSON	LIBERTY OYSTER HARBOUR Fuel, Judd Hobson	\$70.01
14/11/2022	GARRICK YANDLE	CANVA Subscription Renewal	\$164.99
15/11/2022	GARRICK YANDLE	SIMPLEINOUT Monthly Subscription	\$30.91
17/11/2022	JUDD HOBSON	MYPC SOFTWARE Software Subscription, Judd & Jayde Hobson	\$99.00
16/11/2022	CASSI LEWIS	TELSTRA DIRECT DEBIT Aquatic Centre Internet	\$49.95
17/11/2022	FIONA MURPHY	CARROLL & RICHARDSON Flagpole Rope	\$45.66
19/11/2022	GARRICK YANDLE	MAILCHIMP Monthly Subscription	\$16.60
27/11/2022	FIONA MURPHY	CCP CONVENTION CENTRE Parking Ticket, Staff Training	\$23.22
29/11/2022		BENDIGO BANK Card Fee	\$20.00
			\$1,182.34

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$3,985.41
2 Nov 22	AMPOL FORREST H ,WES T PINJARRA AUS RETAIL PURCHASE 30/10 CARD NUMBER 552638XXXXXXXX706 1	80.00		4,065.41
2 Nov 22	Poolwerx Kalamunda, Kalamunda AUS RETAIL PURCHASE 31/10 CARD NUMBER 552638XXXXXXXX418 1	450.00		4,515.41
5 Nov 22	7-ELEVEN 3078, WEST BUSSELTO AUS RETAIL PURCHASE 03/11 CARD NUMBER 552638XXXXXXXX706 1	110.00		4,625.41
9 Nov 22	WHEATBELTBN, MERREDI N AUS RETAIL PURCHASE 08/11 CARD NUMBER 552638XXXXXXXX418 1	22.00		4,647.41
13 Nov 22	LIBERTY OYSTER HA,BA YONET HEAD AUS RETAIL PURCHASE 11/11 CARD NUMBER 552638XXXXXXXX706 1	70.01		4,717.42
14 Nov 22	PERIODIC TFR 00074214151201 00000000000		3,985.41	732.01
15 Nov 22	Canva* 03604-4381696 , Sydney AUS RETAIL PURCHASE 14/11 CARD NUMBER 552638XXXXXXXX405 1	164.99		897.00
16 Nov 22	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/11 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX405 1	30.01		927.01
16 Nov 22	INTERNATIONAL TRANSACTION FEE	0.90		927.91

040BH102 / E-0 / S-41 / I-41 / 0007421415000820

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
PO Box 480 Bendigo VIC 3552.
 If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post** Agency Banking using your credit card.



Business Credit Card

BSB number 633-000
Account number 691211254
Customer name SHIRE OF KULIN
Minimum payment required \$35.47
Closing Balance on 30 Nov 2022 \$1,182.34
Payment due 14 Dec 2022

Date _____ Payment amount _____

Drawer	Chq No	BSB	Account No	\$	¢

^Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
17 Nov 22	mypc-software.com, 1 4047938269 AUS RETAIL PURCHASE-INTERNATIONAL 15/11 CARD NUMBER 552638XXXXXX706 1	99.00		1,026.91
18 Nov 22	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 16/11 CARD NUMBER 552638XXXXXX823 1	49.95		1,076.86
18 Nov 22	CARROLL RICHARDSO,03 9566 4500 AUS RETAIL PURCHASE 17/11 CARD NUMBER 552638XXXXXX418 1	45.66		1,122.52
21 Nov 22	MAILCHIMP *MISC, MAI LCHIMP.COM AUS RETAIL PURCHASE-INTERNATIONAL 19/11 CARD NUMBER 552638XXXXXX405 1	16.60		1,139.12
27 Nov 22	CPP CONVENTION CENTR E, PERTH AUS RETAIL PURCHASE 25/11 CARD NUMBER 552638XXXXXX418 1	23.22		1,162.34
29 Nov 22	CARD FEE 5 @ \$4.00	20.00		1,182.34
Transaction totals / Closing balance		\$1,182.34	\$3,985.41	\$1,182.34

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au

Telephone: 1800 931 678 (free call)

Email: info@afca.org.au

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 30 November 2022

Presented to Ordinary Council Meeting

TABLE OF CONTENTS

Statement of Financial Activity (By Nature & Type)

Statement of Financial Activity (By Programme)

Statement of Financial Position

Note 1 Net Current Assets & Banking Information

Note 2 Rating Information

Note 3 Asset Information

Note 4 Reserve Information

Note 5 Grants Information

Note 6 Borrowings

Note 7 Receivables

Note 8 Material Variances

LOCAL GOVERNMENT ACT 1995

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Nature & Type)
For the period ended 30 November 2022

	Ref Note	Original Budget	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Opening Funding Surplus/(Deficit)	1(a)	2,526,120	2,526,120	2,514,929	(11,191)	(0%)
OPERATING ACTIVITIES						
Revenue from operating activities (excluding rates)						
Ex gratia rates	2	25,633	25,633	25,633	0	0%
Operating grants, subsidies and contributions	5	993,437	591,829	770,070	178,241	30%
Fees and charges		2,024,018	877,699	875,570	(2,128)	(0%)
Interest earnings		78,344	3,583	13,457	9,874	276%
Other revenue		147,344	54,777	60,625	5,848	11%
Profit on asset disposals	3	62,480	46,580	0	(46,580)	(100%)
		3,331,256	1,600,101	1,745,356		
Expenditure from operating activities						
Employee costs		(2,259,943)	(907,938)	(1,017,930)	(109,992)	12%
Materials and contracts		(2,603,609)	(1,073,980)	(1,161,958)	(87,978)	8%
Utility charges		(328,412)	(139,146)	(93,201)	45,945	(33%)
Depreciation on non-current assets		(3,102,295)	(1,292,623)	0	1,292,623	(100%)
Interest expenses	6	(36,259)	(3,547)	1,721	5,269	(149%)
Insurance expenses		(309,419)	(309,419)	(311,227)	(1,809)	1%
Loss on asset disposals	3	(32,100)	(5,100)	0	5,100	(100%)
		(8,672,038)	(3,731,753)	(2,582,595)		
Non-cash amounts excluded from operating activities		3,071,914	1,251,143	0		
Amount attributable to operating activities		257,252	1,645,610	1,677,689		
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	5	6,210,263	3,484,674	1,405,951	(2,078,723)	(60%)
Payments for property, plant and equipment and infrastructure	3	(9,893,073)	(4,108,550)	(2,430,197)	1,678,353	(41%)
Proceeds from disposal of assets	3	367,450	133,450	136,487	3,037	2%
Amount attributable to investing activities		(3,315,360)	(490,426)	(887,759)		
FINANCING ACTIVITIES						
Repayment of borrowings	6	(96,179)	0	0	0	0%
Transfers to cash backed reserves (restricted assets)	4	(69,744)	0	0	0	0%
Transfers from cash backed reserves (restricted assets)	4	1,138,000	0	0	0	0%
Amount attributable to financing activities		972,077	0	0		
Budgeted deficiency before general rates		(2,086,031)	1,155,184	789,930		
Total amount raised from rates	2	2,150,462	2,150,462	2,148,413	(2,049)	0%
Closing Funding Surplus/(Deficit)		64,431	3,305,646	2,938,343		

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 30 November 2022

Ref Note	Original Budget	YTD Budget \$	YTD Actual \$	Var. \$	Var. %		
Opening Funding Surplus(Deficit)	1(a)	2,526,120	2,526,120	2,514,929	(11,191)	(0%)	
Operating Revenues							
General Purpose Funding		642,494	284,479	419,507	135,028	32%	▲
General Purpose Funding - Rates Governance	2	2,176,094	2,176,094	2,174,046	(2,048)	(0%)	
Law, Order and Public Safety		48,362	30,502	28,403	(2,098)	(7%)	
Health		32,200	15,233	37,015	21,781	59%	
Education and Welfare		0	0	2,077	2,077	100%	
Housing		379,500	162,708	141,818	(20,891)	(15%)	
Community Amenities		122,851	50,088	49,695	(394)	(1%)	
Recreation and Culture		109,980	107,530	111,228	3,698	3%	
Transport		235,070	79,789	94,365	14,576	15%	
Economic Services		292,306	276,006	250,966	(25,040)	(10%)	
Other Property and Services		1,304,188	503,966	535,334	31,369	6%	
Total		5,481,717	3,750,563	3,893,751	143,188		
Operating Expense							
General Purpose Funding		(98,588)	(36,412)	(28,219)	(8,193)	(29%)	
Governance		(300,919)	(162,646)	(194,822)	32,176	17%	
Law, Order and Public Safety		(202,393)	(104,638)	(72,099)	(32,539)	(45%)	
Health		(129,750)	(49,437)	(38,712)	(10,726)	(28%)	
Education and Welfare		(444,663)	(188,809)	(149,880)	(38,929)	(26%)	
Housing		(169,257)	(75,006)	(64,517)	(10,489)	(16%)	
Community Amenities		(368,775)	(153,669)	(152,118)	(1,551)	(1%)	
Recreation and Culture		(1,254,197)	(569,848)	(389,033)	(180,816)	(46%)	
Transport		(3,795,773)	(1,581,865)	(796,162)	(785,703)	(99%)	
Economic Services		(1,790,077)	(754,129)	(667,454)	(86,675)	(13%)	
Other Property and Services		(117,645)	(55,294)	(29,562)	(25,732)	(87%)	
Total		(8,672,038)	(3,731,753)	(2,582,577)	(1,149,177)		
Funding Balance Adjustment							
Add back Depreciation	3(c)	3,102,295	1,292,623	0	1,292,623	(100%)	
Adjust (Profit)/Loss on Asset Disposal	3(b)	(30,380)	(41,480)	0	(41,480)	(100%)	
Total Adjustments		3,071,914	1,251,143	0	245,155		
Investing Activities							
Proceeds from Capital Grants	5	6,210,263	3,484,674	1,405,951	(2,078,723)	(148%)	
Proceeds from disposal of assets	3(b)	367,450	133,450	136,487	3,037	2%	
Payments for property, plant and equipment and infrastructure	3(a)	(9,893,073)	(4,108,550)	(2,430,197)	(1,678,353)	-69%	
		(3,315,360)	(490,426)	(887,759)			
Financing Activities							
Transfer from reserves	4	1,138,000	0	0	0	0%	
Repayment of debentures	6	(96,179)	0	0	0	0%	
Transfer to reserves	4	(69,744)	0	0	0	0%	
		972,077	0	0	0		
Closing Funding Surplus/(Deficit)	1(a)	64,431	3,305,646	2,938,343			

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 30 November 2022

	2022	2023
	\$	\$
CURRENT ASSETS		
Cash at Bank	2,050,457	3,847,024
Cash at Bank (Reserves & Restricted Funds)	2,283,326	2,283,326
Trade and other receivables	597,272	205,497
Contract Assets	876,756	228,692
Sundry Debtors - Rates	82,401	150,252
Inventories	56,786	78,303
TOTAL CURRENT ASSETS	5,946,998	6,793,094
CURRENT LIABILITIES		
Contract Liabilities	(326,996)	(730,104)
Sundry Creditors	(154,332)	(416,557)
Accruals	(144,391)	0
Employee Provisions (Current)	(458,599)	(458,599)
ATO Liabilities	(64,426)	33,834
Borrowings (Current)	(96,179)	(96,179)
TOTAL CURRENT LIABILITIES	(1,244,923)	(1,667,604)
TOTAL NET CURRENT ASSETS	4,702,075	5,125,490
NON-CURRENT ASSETS		
Investment in Associate	48,097	48,097
Work in Progress	90,666	-
Land & Buildings	20,745,944	21,030,537
Construction other than Buildings	1,706,271	1,746,692
Plant & Equipment	3,218,257	3,151,813
Furniture & Equipment	254,198	254,198
Motor Vehicles	1,273,984	1,460,738
Infrastructure	110,597,061	112,536,113
Shares - Kulin (Bendigo) Bank	5,000	5,000
Units Held - Local Government House Trust	77,804	77,804
TOTAL NON-CURRENT ASSETS	138,017,281	140,310,992
NON CURRENT LIABILITIES		
Borrowings (Non-Current)	(883,702)	(883,702)
Employee Provisions (Non-Current)	(49,951)	(49,951)
TOTAL NON-CURRENT LIABILITIES	(933,653)	(933,653)
TOTAL NET CURRENT ASSETS	141,785,703	144,502,828
Asset Revaluation - Infrastructure	80,027,800	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,851,617	1,851,617
Asset Revaluation - Land & Buildings	11,639,170	11,639,170
Accumulated Reserves	2,283,326	2,283,326
Accumulated Surplus	45,983,791	48,700,915
TOTAL EQUITY	141,785,703	144,502,828

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 1(a) - Net Current Assets Composition

	Budget Last Year Closing 30-Jun-22	Actual Last Year Closing 30-Jun-22	Year to Date 30-Nov-22
Current Assets			
Cash and Cash Equivalents	2,394,574	4,333,783	6,130,350
Accounts Receivable - Rates	38,738	71,093	121,709
Accounts Receivable - Sundry	329,951	607,662	210,769
Inventories	60,711	56,786	78,303
Other (Accrued Income & Contract Assets)	0	876,756	228,692
Less: Current Liabilities			
Contract Liabilities	0	(326,996)	(730,104)
Sundry Creditors	(429,510)	(153,414)	(393,286)
Payroll Accruals	(30,895)	(48,005)	0
Accrued expenses	0	(96,386)	0
Provision for Annual Leave	(186,833)	(181,222)	(181,222)
Provision for Long Service Leave (Current)	(262,812)	(277,376)	(277,376)
ATO Liability	(21,220)	(64,426)	33,834
Borrowings (Current)	(90,511)	(96,179)	(96,179)
Adjustments to Current Assets			
Less: Reserves (Restricted Cash)	(1,843,461)	(2,283,326)	(2,283,326)
Add: Borrowings (Current)	90,511	96,179	96,179
Closing funding surplus/(deficit)	49,243	2,514,929	2,938,343

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Note 1(b) - Banking Information

	General Ledger Balance 30-Nov-22	Bank Statement Balance 30-Nov-22
Cash at Bank - Unrestricted		
Municipal Funds	264,527	278,678
Freebairn Recreation Centre	59,806	59,967
Investments	3,518,772	3,518,772
Till Float	3,420	3,100
Petty Cash	500	500
	3,847,024	3,861,017
Cash at Bank - Restricted		
Reserve Funds	2,283,326	2,283,326
	2,283,326	2,283,326

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 2 - Rating information

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.100855	136	1,370,046	138,176	138,708
Industrial	0.100855	12	115,443	11,643	11,643
Commercial	0.100855	28	441,634	44,541	43,786
Rural	0.100855	11	101,710	10,258	10,258
Unimproved Value					
Rural	0.00838	342	240,282,458	2,013,567	2,013,542
Mining	0.00838	1	59,095	495	495
Sub-total		530	242,370,386	2,218,680	2,218,432
Minimum Payment					
Gross Rental Value					
Residential	489.38	9	11,172	4,404	4,404
Industrial	489.38	6	11,902	2,936	2,936
Commercial	489.38	4	8,280	1,958	1,958
Rural	489.38	7	8,127	3,426	3,426
Unimproved Value					
Rural	489.38	16	528,142	7,830	7,830
Mining	489.38	31	268,592	15,171	16,509
		73	836,215	35,725	37,062
		603	243,206,601	2,254,405	2,255,494
Discount				(94,120)	(95,866)
Concessions/Write-offs				(9,823)	(11,215)
Total raised from general rates				2,150,462	2,148,413
Ex-Gratia Rates				25,633	25,633
Total Rates				2,176,095	2,174,046

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 4 - Cash Backed Reserves

Reserve	Full year Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	439,796	13,588	(50,000)	403,384	439,796	-	-	439,796
Plant	351,725	10,867	(355,000)	7,592	351,725	-	-	351,725
Building	535,537	16,546	(400,000)	152,083	535,537	-	-	535,537
Admin Equipment	29,411	909	0	30,320	29,411	-	-	29,411
Natural Disaster	143,614	4,437	(40,000)	108,051	143,614	-	-	143,614
Joint Venture Housing	76,614	2,367	0	78,981	76,614	-	-	76,614
FRC Surface & Equipment	43,147	1,333	0	44,480	43,147	-	-	43,147
Medical Services	116,019	3,584	0	119,603	116,019	-	-	116,019
Fuel Facility	52,525	823	(20,000)	33,348	52,525	-	-	52,525
Sportsperson Scholarship	13,744	424	0	14,168	13,744	-	-	13,744
Freebairn Rec Centre	208,194	6,432	0	214,626	208,194	-	-	208,194
Short Stay Accommodation	273,000	8,434	(273,000)	8,434	273,000	-	-	273,000
	2,283,326	69,744	(1,138,000)	1,215,070	2,283,326	-	-	2,283,326

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the development of future housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2023	-	250,000

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 3 - Asset information

Note 3(a) - Asset Acquisitions

	Description	Original			Category	Renewal/ Replace	New Asset
		Budget	YTD Budget	YTD Actual			
E041100	AV equipment for Chambers & meeting room	20,000	12,495	-	F&E		Y
E041110	Councillor Online Software	10,000			F&E		Y
E053730	FRC & Aquatic Centre CCTV	10,000	4,165	9,501	COB		Y
E084105	KCCC Flooring, curtains & outdoor blinds	30,000	12,500	-	L&B	Y	
E091100	Housing Construction	523,332	218,045	-	L&B		Y
E091114	6 Bowey Way Renovation	62,085	25,855	25,015	L&B	Y	
E091115	14 Stewart Street laundry	22,238	9,260	-	L&B	Y	
E091116	12 Bowey Way Renovation	-	-	17,687	L&B	Y	
E091107	Unit 4/25 Johnston Street renovation	32,238	13,425	-	L&B	Y	
E107131	Cemetery Toilets	33,438	13,925	-	L&B		Y
E112100	Aquatic Centre - Slide structure	200,000	105,125	164,985	Inf	Y	
E112100	Aquatic Centre - Filter replacement	15,000		10,832	Inf	Y	
E112100	Aquatic Centre - Slide pool soffall, shade, cricket net etc.	37,325			Inf		Y
E113940	FRC Generator	40,000	20,830	-	P&E		Y
E113940	Cricket pitch covers	10,000			P&E		Y
E113600	Hockey oval lights	115,000	47,915	18,175	Inf		Y
E113907	FRC Playground shade & Tennis club playground	30,000	12,500	-	P&E	Y	
E113905	FRC Changeroom upgrades	51,182	21,320	5,350	L&B	Y	
E117100	AAP Footpaths & fence	50,200	20,910	30,921	COB		Y
E123100	Grader (PE25)	420,000	263,330		P&E	Y	
E123100	Side Tipper (PE142)	120,000			P&E		Y
E123100	Dolly (new)	32,000			P&E		Y
E123100	Tractor (PE15)	82,000			P&E	Y	
E123100	Sundry Plant	10,000			P&E		Y
E123105	Toyota Prado (WM)	68,000	283,455	61,862	MV	Y	
E123105	4x2 Utility (MV22 - Dozer)	33,000		34,078	MV	Y	
E123105	Toyota Prado (CEO)	65,000			MV	Y	
E123105	SR5 Hilux 4x4 Dual Cab (DCEO)	59,000		58,266	MV	Y	
E123105	Prime Mover (MV41)	300,000			MV	Y	
E123105	Town Utility 4x2 (new - MV127)	34,000		32,548	MV	Y	
E123105	Crew cab Town (MV26)	69,330		70,043	MV	Y	
E123105	Dual cab 4x4 Leading Hand (MV117)	52,000			MV	Y	
E121260	HSVPP Road Construction	118,181	49,235	120,577	Inf	Y	
E121500	RRG Road Construction	581,141	242,120	469,692	Inf	Y	
E121520	R2R Road Construction	534,265	222,605	403,254	Inf	Y	
E121551	WSFN Road Construction	3,227,995	1,344,990	596,671	Inf	Y	
E121552	RRUPP Road Construction	1,001,212	417,160	135,260	Inf	Y	
E121750	BS Road Construction	842,938	351,210	10,603	Inf	Y	
E121550	Own Resource Road Construction	98,467	41,000	9,002	Inf	Y	
E121580	Footpath Construction	150,000	62,495	-	Inf	Y	
E121570	Depot Crib Room	200,000	83,335	85,670	L&B		Y
E132600	Caravan Park Disabled Ablutions	12,938	5,385	30,710	L&B		Y
E132650	Short stay accommodation	338,000	140,825	-	L&B		Y
E137600	Old Admin Building roof & bathroom	111,566	46,475	29,495	L&B	Y	
E139200	Fuel Facility OPT Shelter & Tank Guaging equipment	40,000	16,660	-	P&E	Y	
		9,893,073	4,108,550	2,430,197			

Note 3(b) - Disposal of Assets	Budgeted	Budgeted	Budgeted	Actual	Actual	Actual
	WDV	Proceeds	Profit/(loss) on sale			
PE124 CAT 12H Grader (PE25)	58,000	65,000	7,000			0
PE132 New Holland TS100A Tractor (PE15)	10,700	22,000	11,300			0
MV165 Isuzu Giga CXZ Prime Mover (MV41)	87,000	60,000	(27,000)			0
MV135 Holden Colorado Single Cab (MV22 Dozer)	8,100	3,000	(5,100)	8,400	10,510	2,110
Mitsubishi Triton Single Cab (MV56)	-	2,000	2,000			0
MV173 Holden Colorado Dual Cab (MV117)	19,000	32,000	13,000			0
MV190 Toyota Prado MW (MV30)	57,000	60,000	3,000	58,976	57,886	(1,090)
MV187 Toyota Prado CEO (MV27)	56,400	58,000	1,600			0
MV175 Mitsubishi Canter Town (MV26)	25,070	35,450	10,380	25,600	39,000	13,400
MV167 Holden Trailblazer (MV54)	15,800	30,000	14,200	16,000	29,091	13,091
	337,070	367,450	30,380	108,976	136,487	27,511

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 5 - Operating Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual
Grants Commission	Federal financial assistance grants	550,000	275,000	403,391
Fire & Emergency Services	Emergency Services Levy Operating Grant	25,000	12,500	30,111
KCCC Sustainability Grant	Childcare Sustainability Grant	65,000	32,500	32,500
KCCC Traineeship Grant	Childcare Traineeship Grant	1,500	625	-
Main Roads	State Direct Grant (Untied Road Funding)	243,626	243,626	248,867
Department of Primary Industries & Regional Development	Community Resource Centre Funding	105,311	26,328	54,514
	Support Grant & Video Conferencing Grant	3,000	1,250	-
		993,437	591,829	769,383

Capital Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	770,000	320,833	204,686	203,511
CSRFF	Hockey Oval Lights	33,000	-	-	-
Hockey Club	Hockey Oval Lights	5,000	-	-	-
Colts Carnival Trust	Cricket pitch mats	10,000	-	-	-
Businesses	Contribution to Short Term Accommodation	50,000	-	-	-
Main Roads - Regional Road Group	Road Construction	375,000	187,500	274,524	295,636
Federal - Heavy Vehicle Safety & Productivity Program	Heavy Vehicle Road Construction	31,355	31,355	-	110,000
Federal - Wheatbelt Secondary Freight Network	WSFN Road Construction	3,045,687	2,455,534	668,651	1,256,043
Federal - Remote Roads Upgrade Pilot Program	Road Construction	800,000	-	-	-
Federal - Roads to Recovery	Road Construction	534,904	267,452	256,205	256,205
Federal - Black Spot Program	Road Construction on Dangerous Roads	555,317	222,000	1,885	173,380
		6,210,263	3,484,674	1,405,951	2,294,775

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 6 - Borrowings

	Budget				Actual				
	Principal 01/07/2022	Principal Repayments	Principal 30/06/2023	Interest Repayments	Principal 01/07/2022	Principal Repayments	Principal 30/06/23	Interest Repayments	
Loan 1 Administration Building	979,881	96,179	883,702	36,259	979,881	-	979,881	-	0
	979,881	96,179	883,702	36,259	979,881	-	979,881	-	0

Note 7 - Receivables

Rates receivable	2021/22	
	Full year	2022/23 YTD
	\$	\$
Opening arrears previous years	57,236	88,600
Levied this year	2,191,470	2,255,494
Less - collections to date	(2,160,106)	(2,181,840)
Equals current outstanding	88,600	162,254
Net rates collectable	88,600	162,254
% Collected	96.1%	93.1%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables -	\$ (73)	\$ 207,600	\$ 1,285	\$ 378	\$ 1,580	\$ 210,769
Percentage	0.0%	98.5%	0.6%	0.2%	0.7%	
Allowance for impairment of receivables						0
Total receivables general outstanding						210,769
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is they will not be collectible.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 8 - Explanation of Material Variances (By Nature & Type)

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
Ex gratia rates	0	0%	Below 10% & \$10,000 threshold
Operating grants, subsidies and contributions	178,241	30%	Budgeted Financial Assistance Grant of \$137500 per quarter was based on the 75% advance grant received in 2021/22 and historical quarterly payments. Actual quarterly payments are \$201,500 - \$64,195 more than budgeted (current budget variance \$128k). Bush Fire Brigade and SES Operating Grant is higher than budgeted for. Quarterly payments of \$15k instead of \$6k. Timing difference as CRC Operational Grant quarterly payments being received earlier than budgeted.
Fees and charges	(2,128)	0%	Below 10% & \$10,000 threshold
Interest earnings	9,874	276%	Interest rates on municipal investment accounts are higher than budgeted for. Since 1 July the rate on our 11am account has increased from 0.8% to 2.8%.
Other revenue	5,848	11%	Below 10% & \$10,000 threshold
Profit on asset disposals	(46,580)	-100%	Profit on sale of assets won't be recorded until the 21/22 annual report is adopted and asset register is rolled over. Refer to Asset Information page for details of asset sales.
Expenditure from operating activities	Var \$	Var %	Explanation
Employee costs	(109,992)	-29%	Direct employee costs are \$58k underbudget due to unfilled positions: KCCC Co-ordinator; Community Development Officer (now filled); ESO plus Truck driver/plant operators. The other side of this is related to the allocation of our public works overhead costs. I'm happy with where the actual allocations are at for year to date - this will be reviewed again in February. The allocation in the budget may need adjusting when we do the budget review. There was a balancing item put through the road maintenance budget for overheads (as we were reluctant to change the overhead allocation rate) - the budget for road maintenance overheads is too low.
Materials and contracts	(87,978)	17%	Plant and plant depreciation costs are underallocated compared to budget, resulting in total materials cost being overbudget. Some items of note with significant variances to budget are our plant fuel and oil costs and plant repair costs (currently \$75k under); legal fees \$72k over; fuel costs for public sales overbudget as our sales volume is higher than budgeted; contract employment \$45k underbudget - we have a number of budgeted projects to go ahead in the second half of the year.
Utility charges	45,945	-45%	Mostly timing differences related to electricity at the pool, with this expected to increase over summer. Standpipe water usage underbudget - due to wet winter. Water usage in general will increase over summer.
Depreciation on non-current assets	1,292,623	-28%	Depreciation will not be recorded until the 21/22 annual report is adopted and the asset register is rolled over.
Interest expenses	5,269	-26%	Below 10% & \$10,000 threshold
Insurance expenses	(1,809)	-16%	Below 10% & \$10,000 threshold
Loss on asset disposals	5,100	-1%	Below 10% & \$10,000 threshold
Investing activities	Var \$	Var %	Explanation
Non-operating grants, subsidies and contributions	(2,078,723)	-60%	Timing differences, mainly related to WSFN - we have received first 40% of the grant but recognising income in line with expenditure and project milestones. Refer to Grant Information page.
Payments for property, plant and equipment and infrastructure	1,678,353	-41%	Refer to Asset Information page for individual differences in budget v actual expenditure.
Proceeds from disposal of assets	3,037	2%	Below 10% & \$10,000 threshold
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	Below 10% & \$10,000 threshold
Repayment of debentures	0	0%	Below 10% & \$10,000 threshold
Transfer to reserves	0	0%	Below 10% & \$10,000 threshold
Rates	(2,049)	0	Below 10% & \$10,000 threshold

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2022

Note 8 - Explanation of Material Variances (By Programme)

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2022-23 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
			Budgeted Financial Assistance Grant of \$137500 per quarter was based on the 75% advance grant received in 2021/22 and historical quarterly payments. Actual quarterly payments are \$201,500 - \$64,195 more than budgeted. YTD difference is \$128k
General purpose funding - other	135,028	32%	
General purpose funding - rates	(2,048)	0%	Below 10% & \$10,000 threshold
Governance	(2,098)	-7%	Below 10% & \$10,000 threshold
			Bush Fire Brigade and SES Operating Grant is higher than budgeted for. Quarterly payments of \$15k instead of \$6k. ESL Administration income of \$4k received earlier than budgeted.
Law, order and public safety	21,781	59%	
Health	2,077	100%	Below 10% & \$10,000 threshold
Education and welfare	(20,891)	-15%	Childcare fees being \$15k underbudget.
Housing	(394)	-1%	Below 10% & \$10,000 threshold
Community amenities	3,698	3%	Below 10% & \$10,000 threshold
			Bar sales at the FRC up \$9k on budget due to a number of large events (funeral; Gala Ball; Sport semi-finals). Improved collection of FRC membership fees - invoiced football and netball clubs for outstanding membership fees, no change in policy just a change in timing. Also improved recorded on community contributions.
Recreation and culture	14,576	15%	
Transport	(25,040)	-10%	Mainly relates to profit on sale of vehicles - won't be recorded until asset register updated when 21/22 annual report adopted
			CRC income \$26k overbudget - timing difference related to income for printing Bush Races Race Book and CRC operating grant quarterly payments being received earlier than budgeted for. Standpipe water income \$15k underbudget. Fuel sales income \$20k overbudget.
Economic services	31,369	6%	
Other property and services	(14,870)	-30%	Relates to fuel tax credit - budgeted to receive all year, but not eligible from July to September due to excise reduction.
Expenditure from operating activities	Var \$	Var %	Explanation
General purpose funding	(8,193)	-29%	Below 10% & \$10,000 threshold
Governance	32,176	17%	Legal fees \$72k not budgeted for. Offset by conference expenses being \$12k underbudget along with admin allocation.
Law, order and public safety	(32,539)	-45%	\$33k timing difference for depreciation on the fire trucks - won't be recorded until the 21/22 Annual Report is adopted.
Health	(10,726)	-28%	EHO costs are \$8k underbudget.
			Employment costs for Childcare \$17k underbudget - no KCCC Co-ordinator. KCCC expenses generally under budget across the board.
Education and welfare	(38,929)	-26%	
Housing	(10,489)	-16%	\$8k timing difference for depreciation on houses - won't be recorded until the 21/22 Annual Report is adopted.
Community amenities	(1,551)	-1%	Below 10% & \$10,000 threshold
			Depreciation \$128k underbudget - which can't be recorded until the Annual Report for 21/22 has been adopted. Aquatic Centre costs \$45k underbudget - will be timing differences which will correct over the pool season. FRC R&M \$21k underbudget - again this is a timing difference.
Recreation and culture	(180,816)	-46%	
			Mostly related to depreciation \$845k underbudget - which can't be recorded until the Annual Report for 21/22 has been adopted. Road maintenance is currently \$86k overbudget - consistent with prior years with budget spread evenly, with bulk of winter grading costs incurred already.
Transport	(785,703)	-99%	
			CRC wages \$25k underbudget as we don't have a CDO. Fuel purchases \$15k overbudget - sales volume higher than budgeted for. Depreciation also a factor here - \$50k underbudget. Bush Races contribution consistent with full year budget, but 11k over YTD.
Economic services	(86,675)	-13%	
			\$107k relates to allocation of public works overheads and plant costs - the allocation rates need to be amended. We are going to get an external review of these rates. Plant costs are \$100k under budget - fuel cost per litre is significantly less than budgeted. Offset by depreciation of \$185k - no depreciation will be recorded until 21/22 Annual Report is adopted.
Other property and services	(25,732)	-87%	

Shire of Kulin
STATEMENT OF OPERATING
(Statutory Reporting Program)
For the period ended 30 November 2022

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	\$	%
GENERAL PURPOSE FUNDING							
Rates							
I030001	General Rate - GRV	204,618	204,618	204,618	204,618	(0)	0%
I030101	General Rate - UV	2,014,062	2,014,062	2,014,062	2,014,062	0	0%
I030105	Interim Rates - GRV/UV	0	0	0	1,089	1,089	
I030131	Minimum Rates- GRV	12,724	12,724	12,724	12,724	0	0%
I030133	Minimum Rates - UV	23,001	23,001	23,001	23,001	0	0%
I030140	Interest on Instalments	1,100	1,100	458	922	464	101%
I030141	PENALTY INTEREST	3,500	3,500	1,458	1,940	481	33%
I030142	Admin Charge for Instalments	650	650	271	539	268	99%
I030150	EX GRATIA RATES	25,633	25,633	25,633	25,633	0	0%
I030160	Information & Search Fees	3,000	3,000	1,250	1,795	545	44%
I030170	LEGAL FEES RECOVERED	4,000	4,000	1,667	325	(1,342)	-80%
I030171	LEGAL FEES RECOVERED (NO GST)	6,500	6,500	2,708	0	(2,708)	-100%
	Total Revenue	2,298,787	2,298,787	2,287,850	2,286,648	(1,202)	-0.05%
E030100	Discount Allowed on Rates	94,120	94,120	94,120	95,866	(1,746)	2%
E030110	RATES WRITTEN OFF	9,823	9,823	9,823	11,215	(1,392)	14%
E030130	TITLE SEARCHES	0	0	0	56	(56)	
E030111	LEGAL FEES - RATES DEBT COLLECTION LEGAL FEES - RATES DEBT COLLECTION (NO GST)	4,000	4,000	1,667	0	1,667	-100%
E030112	(NO GST)	6,500	6,500	2,708	0	2,708	-100%
E030140	Valuation Expenses	10,000	10,000	0	286	(286)	
E030150	Printing & Stationery	1,200	1,200	0	601	(601)	
E030999	General Admin Allocated	66,656	66,656	27,774	23,420	4,353	-16%
	Total Expenditure	192,299	192,299	136,091	131,444	4,647	
	Sub-total Rates	(2,106,488)	(2,106,488)	(2,151,758)	(2,155,204)	3,446	
General Purpose Grants							
I031100	Grants Commission	550,000	550,000	275,000	403,391	128,391	47%
I031102	LRICIP GRANT	770,000	770,000	320,833	204,686	(116,147)	-36%
	Total Revenue	1,320,000	1,320,000	595,833	608,077	12,243	2%
	Sub-total General Purpose Grants	(1,320,000)	(1,320,000)	(595,833)	(608,077)	12,243	
General Financing							
I032100	Interest on Municipal	4,000	4,000	1,667	12,341	10,674	640%
I032110	INTEREST ON PLANT RESERVE	10,867	10,867	0	(269)	(269)	
I032120	Interest on LSL & AL Reserve	13,588	13,588	0	(336)	(336)	
I032130	INTEREST ON BUILDING RESERVE	16,546	16,546	0	(409)	(409)	
I032140	Interest on Admin Equip Reserv	909	909	0	(22)	(22)	
I032150	Interest on Freebairn Recreation Centre Reserve	6,432	6,432	0	(159)	(159)	
I032160	Interest on Joint Venture Reserve	2,367	2,367	0	(59)	(59)	
I032170	INTEREST ON FRC SURFACE & EQUIP REPLACEMENT	1,333	1,333	0	(33)	(33)	
I032180	INTEREST ON NATURAL DISASTER RESERVE	4,437	4,437	0	(110)	(110)	
I032185	INTEREST ON FREEBAIRN SPORTSPERSON SCHOOL	425	425	0	(11)	(11)	
I032198	INTEREST ON FUEL FACILITY RESERVE	823	823	0	(40)	(40)	
I032197	INTEREST ON MEDICAL SERVICES RESERVE	3,584	3,584	0	(89)	(89)	
I032199	INTEREST ON SHORT STAY ACCOMMODATION RESERVE	8,434	8,434	0	(209)	(209)	
	Total Revenue	73,744	73,744	1,667	10,596	8,929	
E032100	BANK CHARGES	4,500	4,500	1,875	1,599	276	-15%
E032999	General Admin Allocated	5,732	5,732	2,388	2,257	132	-6%
	Total Expenditure	10,232	10,232	4,263	3,856	407	
	Sub-total General Financing	(63,512)	(63,512)	2,597	(6,740)	9,336	
	TOTAL GENERAL PURPOSE FUNDING	(3,490,000)	(3,490,000)	(2,744,995)	(2,770,020)	25,025	
GOVERNANCE							
Members of Council							
I041045	Reimbursements	0	0	0	(18)	18	
E041020	MEMBERS TRAVELLING	3,574	3,574	0	0	0	
E041030	CONFERENCE EXPENSES	16,800	16,800	16,800	3,832	12,968	-77%
E041050	SITTING FEES	23,100	23,100	0	0	0	
E041060	PRESIDENTIAL ALLOWANCE	8,750	8,750	0	0	0	
E041070	DRESS SHIRTS FOR COUNCILLORS	1,000	1,000	417	0	417	-100%
E041090	LEGAL FEES	0	0	0	72,122	(72,122)	
E041110	REFRESHMENTS & GOODWILL	27,760	27,760	8,025	7,356	669	-8%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E041111	MEAL ENTERTAINMENT	2,000	2,000	833	297	536	-64%
E041150	INSURANCES	4,624	4,624	4,624	4,624	0	0%
E041160	Subscriptions & Donations	30,199	30,199	28,699	26,799	1,900	-7%
E041161	Printing & Stationery	1,000	1,000	417	18	399	-96%
E041165	Advertising	1,000	1,000	417	0	417	-100%
E041180	Chamber Maintenance	1,000	1,000	417	0	417	-100%
E041270	Community Contributions	20,000	20,000	8,333	12,071	(3,738)	45%
E041999	General Admin Allocated	111,751	111,751	46,563	39,318	7,244	-16%
	Total Expenditure	252,557	252,557	115,544	166,419	(50,875)	
	Sub-total Members of Council	252,557	252,557	115,544	166,419	(50,875)	
	General Administration						
I042015	LSL TRANSFERRED FROM OTHER SHIRE	4,687	4,687	4,687	17,922	13,235	
I042040	SUNDRY INCOME	1,200	1,200	500	54	(446)	
I042045	REIMBURSEMENTS	1,000	1,000	417	0	(417)	-100%
I042046	CONTRIBUTION TO VEHICLES	25,675	25,675	10,698	7,515	(3,183)	-30%
I042051	VEHICLE CONTRIBUTION - NOVATED LEASES	0	0	0	2,913	2,913	
I042297	PROFIT ON SALE OF ASSET	15,800	15,800	14,200	0	(14,200)	-100%
	Total Revenue	48,362	48,362	30,502	28,403	(2,098)	
E042010	SALARIES	650,006	650,006	270,836	240,264	30,572	-11%
E042015	Admin Long Service Leave	58,685	58,685	24,452	34,666	(10,215)	42%
E042020	SUPERANNUATION	99,946	99,946	41,644	48,334	(6,690)	16%
E042025	ADMINISTRATION HOUSING ALLOWANCES	25,480	25,480	10,617	8,400	2,217	-21%
E042030	INSURANCE	27,719	27,719	27,719	28,104	(384)	1%
E042035	STAFF UNIFORMS	3,500	3,500	1,458	0	1,458	-100%
E042040	STAFF TRAINING	14,500	14,500	0	950	(950)	
E042041	CONFERENCES	13,000	13,000	5,958	574	5,384	-90%
E042045	RELOCATION COSTS	5,000	5,000	2,083	0	2,083	-100%
E042046	STAFF HOUSING	40,956	40,956	18,361	23,662	(5,301)	29%
E042047	Depreciation CEO Housing	3,600	3,600	1,500	0	1,500	-100%
E042048	Depreciation DCEO Housing	6,000	6,000	2,500	0	2,500	-100%
E042049	CEO UTILITIES	1,250	1,250	521	2,925	(2,404)	462%
E042050	OFFICE MAINTENANCE	13,036	13,036	5,432	3,941	1,490	-27%
E042051	INTEREST ON LOAN 1 (ADMINSTRATION OFFICE)	36,259	36,259	3,547	(1,721)	5,269	-149%
E042053	CEO VEHICLE COSTS	10,000	10,000	4,167	15,033	(10,867)	261%
E042054	DCEO VEHICLE COSTS	10,000	10,000	4,167	3,076	1,091	-26%
E042055	NOVATED LEASE PAYMENTS	16,611	16,611	6,921	6,921	0	0%
E042060	MEMBERSHIPS & SUBSCRIPTIONS	3,000	3,000	1,250	937	313	-25%
E042070	Printing and Stationery	19,000	19,000	7,917	6,184	1,733	-22%
E042075	FBT EXPENSE	4,500	4,500	0	0	0	
E042080	TELEPHONE	13,400	13,400	5,583	3,968	1,616	-29%
E042090	Postage and Freight	2,400	2,400	1,000	1,039	(39)	4%
E042100	ADVERTISING	9,000	9,000	3,750	2,372	1,378	-37%
E042110	Office Equipment Maintenance	1,000	1,000	417	953	(536)	129%
E042115	BAD DEBTS EXPENSE	1,000	1,000	417	0	417	-100%
E042120	Cleaning	18,853	18,853	7,855	8,812	(957)	12%
E042130	Computer Maintenance	32,877	32,877	29,960	30,200	(240)	1%
E042135	IT Support	48,000	48,000	20,000	16,766	3,234	-16%
E042140	Staff Amenities	2,000	2,000	833	1,464	(631)	76%
E042160	OTHER EXPENSES	0	0	0	648	(648)	
E042170	CONTRACT EMPLOYMENT	240,000	240,000	131,326	85,699	45,627	-35%
E042180	UTILITIES	4,800	4,800	2,000	1,903	97	-5%
E042190	KEY TO KULIN	3,200	3,200	1,333	985	348	-26%
E042200	Audit Fees	46,000	46,000	0	(35,500)	35,500	
E042298	Office Depreciation	18,350	18,350	7,646	0	7,646	-100%
E042999	General Admin Allocated	(1,454,567)	(1,454,567)	(606,069)	(513,157)	(92,913)	-15%
	Total Expenditure	48,362	48,362	47,102	28,403	18,699	
	Sub-total General Administration	0	0	16,600	0	16,600	
	TOTAL GOVERNANCE	252,557	252,557	132,144	166,419	(34,275)	
	LAW, ORDER & PUBLIC SAFETY						
	Fire Prevention						
I051100	FIRE CONTRIBUTIONS	100	100	42	0	(42)	-100%
	Total Revenue	100	100	42	0	(42)	
E051040	OFFICE EXPENSES	7,000	7,000	2,917	1,134	1,783	-61%
E051050	FIRE INSURANCE	30,065	30,065	30,065	30,065	0	0%
E051055	Protective Clothing	5,000	5,000	2,083	4,713	(2,630)	126%
E051060	Communication Maintenance	1,000	1,000	417	0	417	-100%
E051070	SUNDRY FIRE PREVENTION COSTS	2,000	2,000	833	4,775	(3,942)	473%
E051298	Depreciation	79,058	79,058	32,941	0	32,941	-100%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E051999	General Admin Allocated	16,014	16,014	6,673	5,648	1,025	-15%
	Total Expenditure	140,138	140,138	75,929	46,335	29,594	
	Sub-total Fire Protection	140,038	140,038	75,887	46,335	29,552	
	Animal Control						
I052100	GRANT INCOME	0	0	0	687	687	
I052400	FINES AND PENALTIES	200	200	83	0	(83)	-100%
I052430	CAT REGISTRATION FEE INCOME	200	200	200	580	380	
I052420	DOG REGISTRATION FEES	2,200	2,200	2,200	983	(1,218)	-55%
	Total Revenue	2,600	2,600	2,483	2,250	(234)	
E052010	Dog Control Costs	3,000	3,000	1,250	1,632	(382)	31%
E052020	CAT CONTROL COSTS	5,000	5,000	2,083	2,085	(2)	0%
E052040	Pest Control	500	500	208	0	208	-100%
E052999	General Admin Allocated	11,184	11,184	4,660	3,918	742	-16%
	Total Expenditure	19,684	19,684	8,202	7,635	567	
	Sub-total Animal Control	17,084	17,084	5,718	5,386	333	
	Other Law & Order						
I053010	ESL Bush Fires Allocation	25,000	25,000	12,500	30,111	17,611	141%
I053030	ESL ADMINISTRATION	4,000	4,000	0	4,000	4,000	
I053050	SALE OF PROTECTIVE CLOTHING	500	500	208	654	446	214%
	Total Revenue	29,500	29,500	12,708	34,765	22,057	
E053010	ESL BUSH FIRE BRIGADES	2,500	2,500	1,917	2,019	(103)	5%
E053051	EMERGENCY BUILDING MAINTENANCE	10,646	10,646	5,870	3,193	2,678	-46%
E053400	CCTV MAINTENANCE	6,681	6,681	2,661	4,917	(2,257)	85%
E053298	Depreciation	14,390	14,390	5,996	0	5,996	-100%
E053700	Plant Operation Costs	2,000	2,000	1,417	5,765	(4,349)	307%
E053999	General Admin Allocated	6,354	6,354	2,648	2,234	414	-16%
	Total Expenditure	42,571	42,571	20,508	18,129	2,379	
	Sub-total Other Law & Order	13,071	13,071	7,800	(16,636)	24,436	
	TOTAL LAW,ORDER & PUBLIC SAFETY	170,193	170,193	89,405	35,084	54,321	
	HEALTH						
	Preventative Services						
I074100	OTHER INCOME	0	0	0	827	827	
I074410	OTHER LICENSES	0	0	0	1,250	1,250	
	Total Revenue	0	0	0	2,077	2,077	
E074040	GROUP/REGIONAL SCHEME	39,000	39,000	19,500	10,965	8,535	-44%
E074100	OTHER EXPENDITURE	2,500	2,500	1,042	0	1,042	
E074999	General Admin Allocated	3,215	3,215	1,340	1,137	202	-15%
	Total Expenditure	44,715	44,715	21,881	12,102	9,779	
	Sub-total Other Law & Order	44,715	44,715	21,881	10,025	(7,702)	
	Mosquito Control						
E075020	Mosquito Control	4,829	4,829	2,012	452	1,560	-78%
E075999	General Admin Allocated	3,215	3,215	1,340	1,126	214	-16%
	Total Expenditure	8,044	8,044	3,352	1,578	1,774	
	Sub-total Other Mosquito Control	8,044	8,044	3,352	1,578	1,774	
	Analytical Expenses						
E076020	ANALYTICAL EXPENSES	1,000	1,000	417	360	57	-14%
E076999	General Admin Allocated	3,215	3,215	1,340	1,126	214	-16%
	Total Expenditure	4,215	4,215	1,756	1,486	270	
	Sub-total Other Analytical Expenses	4,215	4,215	1,756	1,486	270	
	Medical Centre						
E077010	COMMUNITY NURSES	1,000	1,000	417	0	417	-100%
E077020	MEDICAL CENTRE	62,795	62,795	18,290	20,432	(2,142)	12%
E077030	AMBULANCE SERVICES	100	100	42	0	42	-100%
E077999	General Admin Allocated	8,880	8,880	3,700	3,114	586	-16%
	Total Expenditure	72,775	72,775	22,448	23,545	(1,097)	
	Sub-total Medical Centre	72,775	72,775	22,448	23,545	(1,097)	
	TOTAL HEALTH	129,750	129,750	49,437	36,635	(6,755)	

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
EDUCATION & WELFARE							
Education							
I080100	REIMBURSEMENT FROM SCHOOL	10,000	10,000	4,167	1,259	(2,908)	-70%
	Total Revenue	10,000	10,000	4,167	1,259	(2,908)	
E080100	Contribution to School	8,918	8,918	3,716	3,294	421	-11%
E080110	DONATIONS	1,000	1,000	417	0	417	-100%
E080999	General Admin Allocated	4,990	4,990	2,079	1,730	349	-17%
	Total Expenditure	14,907	14,907	6,211	5,025	1,186	
	Sub-total Education	4,907	4,907	2,045	3,766	(1,721)	
Community Aged Care							
I082100	KULIN RETIREMENT HOMES ADMIN REIMBURSEMENT	2,000	2,000	0	0	0	
	Total Revenue	2,000	2,000	0	0	0	
E082999	General Admin Allocated	9,794	9,794	4,081	3,414	667	-16%
	Total Expenditure	9,794	9,794	4,081	3,414	667	
	Sub-total Community Aged Care	7,794	7,794	4,081	3,414	667	
Other Welfare							
E083100	CARE GROUP DONATIONS	2,500	2,500	0	29	(29)	
E083999	General Admin Allocated	0	0	0	0	0	
	Total Expenditure	2,500	2,500	0	29	(29)	
	Sub-total Other Welfare	2,500	2,500	0	29	(29)	
Child Care Services							
I084010	Fees & Charges	296,000	296,000	123,333	107,578	(15,755)	-13%
I084020	Family & Childrens Grant	65,000	65,000	32,500	32,500	0	0%
I084030	TRAINEESHIPS	1,500	1,500	625	0	(625)	-100%
I084040	FUNDRAISING - GST	5,000	5,000	2,083	480	(1,603)	-77%
I084100	Various Grants		0	0	0	0	
	Total Revenue	367,500	367,500	158,542	140,559	(17,983)	
E084010	Salaries	244,969	244,969	102,070	85,182	16,889	-17%
E084011	Salaries - Building Maintenance	0	0	0	989	(989)	
E084012	SALARIES - GARDENING	4,814	4,814	2,006	2,150	(144)	7%
E084013	SUPERANNUATION	28,973	28,973	12,072	8,395	3,677	-30%
E084014	CLEANING SALARIES	11,849	11,849	4,937	4,744	193	-4%
E084016	Insurance - Workers Comp	5,469	5,469	5,469	5,469	0	0%
E084020	MEMBERSHIPS AND SUBSCRIPTIONS	7,700	7,700	3,208	765	2,443	-76%
E084025	Advert/Printing/Promotion	1,000	1,000	417	0	417	-100%
E084030	Computer Exp	2,000	2,000	833	1,536	(703)	84%
E084035	EQUIPMENT UPGRADES	5,000	5,000	2,083	0	2,083	-100%
E084040	ELECTRICITY/GAS/WATER	5,500	5,500	2,292	2,752	(460)	20%
E084045	GARDENING AND YARD MAINTENANCE	2,000	2,000	833	266	568	-68%
E084050	Insurance	2,372	2,372	2,372	2,372	0	0%
E084055	OUTDOOR EQUIPMENT AND UPGRADES	5,000	5,000	2,083	72	2,011	-97%
E084060	BUILDING LEASE	800	800	333	0	333	-100%
E084061	STAFF HOUSING	7,280	7,280	3,033	1,540	1,493	-49%
E084065	Postage & Stationery	3,000	3,000	1,250	234	1,016	-81%
E084070	REPAIRS & MAINTENANCE	3,977	3,977	1,657	2,204	(547)	33%
E084075	STAFF EXPENSES	9,984	9,984	4,160	574	3,586	-86%
E084080	TELEPHONE	1,000	1,000	417	175	242	-58%
E084085	Sundry & Other	1,500	1,500	625	84	541	-87%
E084086	FUNDRAISING	2,000	2,000	833	0	833	-100%
E084090	Consumables	4,000	4,000	1,667	1,062	605	-36%
E084095	CLEANING CONSUMABLES	3,500	3,500	1,458	2,023	(564)	39%
E084999	General Admin Allocated	53,775	53,775	22,406	18,823	3,583	-16%
	Total Expenditure	417,462	417,462	178,516	141,412	37,105	
	Sub-total Child Care Services	49,962	49,962	19,975	853	19,122	
	TOTAL EDUCATION & WELFARE	65,163	65,163	26,100	8,062	18,038	
HOUSING							
Housing - Other							
I092100	RENTAL - OTHER HOUSING	22,013	22,013	8,970	12,280	3,310	37%
I092110	Rental - GEHA Housing	52,284	52,284	21,785	17,859	(3,927)	-18%
I092150	RENTAL - JOINT VENTURE	48,304	48,304	19,229	19,556	327	2%
I092391	Reimbursements - General	250	250	104	0	(104)	-100%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
	Total Revenue	122,851	122,851	50,088	49,695	(394)	
E092050	OTHER HOUSING MAINTENANCE	6,625	6,625	3,150	11,505	(8,355)	265%
E092060	KULIN RETIREMENT HOMES	19,227	19,227	8,011	7,503	509	-6%
E092148	GEHA HOUSING - COSTS	19,922	19,922	9,522	8,559	963	-10%
E092150	JOINT VENTURE HOUSING - COSTS	71,451	71,451	31,928	26,942	4,986	-16%
E092160	Depreciation - Joint Venture	5,409	5,409	2,254	0	2,254	-100%
E092170	COMMUNITY BANK HOUSE COSTS	20,702	20,702	9,340	5,990	3,351	-36%
E092180	Depreciation Community Bank Hs	5,279	5,279	2,200	0	2,200	-100%
E092298	Depreciation	9,136	9,136	3,807	0	3,807	-100%
E092999	General Admin Allocated	11,506	11,506	4,794	4,019	775	-16%
	Total Expenditure	169,257	169,257	75,006	64,517	10,489	
	Sub-total Housing - Other	46,406	46,406	24,917	14,822	10,095	
	TOTAL HOUSING	46,406	46,406	24,917	14,822	10,095	
	COMMUNITY AMENITIES						
	Sanitation - Household Refuse						
I101400	CHARGES - REFUSE REMOVAL	88,628	88,628	88,628	88,677	49	0%
	Total Revenue	88,628	88,628	88,628	88,677	49	
E101020	DOMESTIC REFUSE COLLECTION	119,073	119,073	49,614	48,261	1,353	-3%
E101021	DUDININ REFUSE COLLECTION	6,111	6,111	2,546	1,645	901	-35%
E101022	PINGARING REFUSE COLLECTION	12,764	12,764	5,318	5,378	(60)	1%
E101030	REFUSE SITE MAINTENANCE	42,689	42,689	17,900	19,987	(2,086)	12%
E101040	ROEROC	10,000	10,000	0	0	0	
E101050	Recycling Depot	0	0	0	0	0	
E101298	Depreciation	706	706	294	0	294	-100%
E101999	General Admin Allocated	7,482	7,482	3,117	2,608	509	-16%
	Total Expenditure	198,825	198,825	78,790	77,879	911	
	Sub-total Sanitation - Household Refuse	110,197	110,197	(9,838)	(10,798)	960	
	Sanitation - Other						
I102050	Grants - Transfer Station	0	0	0	0	0	
I102410	CHARGES - REFUSE REMOVAL	17,152	17,152	17,152	17,252	100	1%
I102420	SALE OF BINS	200	200	83	100	17	20%
	Total Revenue	18,352	18,352	17,652	18,910	1,258	
E102020	Commercial Refuse Collection	62,862	62,862	26,192	24,659	1,533	-6%
E102030	Drum Muster	1,963	1,963	818	1,728	(910)	111%
E102298	Depreciation	0	0	0	0	0	
E102420	PURCHASE OF BINS	200	200	83	155	(71)	85%
E102999	General Admin Allocated	7,482	7,482	3,117	2,608	509	-16%
	Total Expenditure	72,506	72,506	30,211	29,150	1,061	
	Sub-total Sanitation - Other	54,154	54,154	12,559	10,240	2,319	
	Total Revenue	0	0	0	0	0	
E104010	Urban Stormwater Drainage	0	0	0	1,758	(1,758)	
E104999	General Admin Allocated	0	0	0	0	0	
E105051	Reinstatement of Gravel Pits	1,431	1,431	596	0	596	-100%
E105999	General Admin Allocated	0	0	0	0	0	
	Total Expenditure	1,431	1,431	596	1,758	(1,162)	
	Sub-total Protection of Environment	1,431	1,431	596	1,758	(1,162)	
	Town Planning						
I106110	Planning Approvals	1,000	1,000	417	1,232	815	196%
	Total Revenue	1,000	1,000	417	1,232	815	
E106020	Town Planning Advice	8,000	8,000	3,333	5,847	(2,514)	75%
E106030	Town Planning Other	3,279	3,279	2,695	2,279	417	-15%
E106999	General Admin Allocated	13,980	13,980	5,825	4,918	907	-16%
	Total Expenditure	25,258	25,258	11,854	13,044	(1,190)	
	Sub-total Town Planning	24,258	24,258	11,437	11,812	(375)	
	Other Community Amenities						
I107400	CHARGES - CEMETERY FEES	2,000	2,000	833	2,409	1,576	189%
	Total Revenue	2,000	2,000	833	2,409	1,576	
E107031	KULIN CEMETERY	5,144	5,144	2,225	2,591	(366)	16%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E107032	DUDININ CEMETERY	500	500	208	2,435	(2,226)	1069%
E107033	Pingaring Cemetery	500	500	208	2,504	(2,296)	1102%
E107050	PUBLIC CONVENIENCES	24,690	24,690	10,461	11,602	(1,141)	11%
E107052	PUBLIC CONVENIENCES DUDININ	4,079	4,079	1,773	1,903	(130)	7%
E107053	PUBLIC CONVENIENCES PINGARING	6,329	6,329	5,046	4,517	529	-10%
E107060	WAR MEMORIAL	4,503	4,503	1,876	1,325	552	-29%
E107298	Depreciation	15,477	15,477	6,449	0	6,449	-100%
E107999	General Admin Allocated	9,532	9,532	3,972	3,410	562	-14%
	Total Expenditure	70,755	70,755	32,218	30,287	1,931	
	Sub-total Other Community Amenities	68,754	68,754	31,385	27,878	3,507	
	TOTAL COMMUNITY AMMENITIES	258,795	258,795	46,139	40,890	5,249	
	RECREATION & CULTURE						
	Sports Facilities - Various						
I113334	GRANTS - SPORTING PROJECTS	48,000	48,000	0	0	0	
	Total Revenue	48,000	48,000	0	0		
E110298	Depreciation	43,151	43,151	17,980	0	17,980	-100%
E110999	General Admin Allocated	10,730	10,730	4,471	3,783	688	-15%
E113137	DAM EXPENSES	0	0	0	72	(72)	
E113331	BOWLING GREENS	1,256	1,256	975	1,663	(688)	71%
E113332	OVAL	52,978	52,978	22,074	25,352	(3,277)	15%
E113333	GOLF TENNIS PAVILION	26,245	26,245	11,879	8,631	3,248	-27%
E113334	Golf Course	21,036	21,036	8,765	9,403	(638)	7%
E113701	Plant Operation Costs	3,000	3,000	1,250	3,643	(2,393)	191%
	Total Expenditure	158,396	158,396	67,393	52,546	14,847	
	Sub-total Sports Facilities - Various	110,396	110,396	67,393	52,546	14,847	
	Public Halls						
I111021	MEMORIAL HALL DONATIONS/GRANTS	0	0	0	909	909	
I111022	RENTAL FROM MEMORIAL HALL	4,656	4,656	1,940	1,664	(276)	-14%
	Total Revenue	4,656	4,656	1,940	2,573	(276)	
E111021	MEMORIAL HALL	8,164	8,164	3,930	4,827	(897)	23%
E111031	PINGARING HALL	3,269	3,269	1,636	1,298	337	-21%
E111032	DUDININ HALL	4,099	4,099	2,267	1,161	1,106	-49%
E111033	JITARNING HALL	384	384	384	384	0	0%
E111298	Depreciation	39,339	39,339	16,391	0	16,391	-100%
E111999	General Admin Allocated	8,171	8,171	3,405	2,876	528	-16%
	Total Expenditure	63,426	63,426	28,013	10,547	17,466	
	Sub-total Public Halls	58,770	58,770	26,073	7,974	17,190	
	Swimming Pools						
I112405	Pool Admission - Adults	8,100	8,100	1,620	164	(1,456)	-90%
I112410	Pool Admission - Children	6,250	6,250	1,250	132	(1,118)	-89%
I112450	Pool Slide Income	20,000	20,000	1,500	0	(1,500)	-100%
I112480	SEASON PASS	10,000	10,000	8,000	8,127	127	2%
I112491	REIMBURSEMENTS LSL POOL MANAGER	14,486	14,486	0	0	0	
I112600	EVENTS	1,000	1,000	0	0	0	
I112620	SUNDRY INCOME	0	0	0	0	0	
I112510	STAFF RENT	5,850	5,850	2,438	2,445	8	0%
	Total Revenue	65,686	65,686	14,808	10,868	(3,940)	
E112021	Salaries	113,485	113,485	47,286	33,264	14,022	-30%
E112022	Superannuation	9,882	9,882	4,117	3,683	435	-11%
E112023	CHEMICALS	5,702	5,702	2,475	1,817	658	-27%
E112024	ELECTRICITY	39,000	39,000	18,500	391	18,109	-98%
E112025	WATER	15,700	15,700	6,600	1,892	4,708	-71%
E112026	MAINTENANCE	35,759	35,758	15,045	15,506	(460)	3%
E112027	INSURANCE	17,886	17,886	17,886	17,886	0	0%
E112028	OTHER MINOR EXPENDITURE	3,880	3,880	3,880	891	2,989	-77%
E112029	STAFF HOUSING	10,175	10,175	4,647	2,110	2,538	-55%
E112030	TELEPHONE	1,800	1,800	750	416	334	-44%
E112298	Depreciation	70,518	70,518	29,383	0	29,383	-100%
E112600	EVENTS	1,350	1,350	500	(91)	591	-118%
E112999	General Admin Allocated	17,896	17,896	7,457	6,292	1,165	-16%
	Total Expenditure	343,034	343,033	158,526	84,056	74,470	
	Sub-total Swimming Pools	277,348	277,347	143,719	73,188	70,531	
	Freebairn Recreation Centre						

STATEMENT OF OPERATING

COA	Description	Original Budget	Current Budget	YTD Budget	YTD Actual	Var.	Var.
		\$	\$	\$	\$	\$	%
I113100	Memberships - Adult	11,865	11,865	0	1,402	1,402	
I113110	Memberships - Children	545	545	0	309	309	
I113120	Memberships - Social	818	818	0	255	255	
I113130	MEMBERSHIPS - SHORT TERM	200	200	0	109	109	
I113150	EVENTS AND CATERING	2,000	2,000	833	899	66	8%
I113300	Hire - Indoor Courts	500	500	208	182	(27)	-13%
I113320	Hire - Kitchen	4,000	4,000	1,667	2,398	731	44%
I113335	Community Contributions	20,000	20,000	8,333	12,071	3,738	45%
I113350	Hire - Golf Course	0	0	0	0	0	
I113380	Hire - Golf/Tennis Pavilion	800	800	333	45	(288)	-86%
I113390	Hire - Function Rooms	1,500	1,500	625	3,251	2,626	420%
I113500	BAR SALES	120,000	120,000	50,000	59,357	9,357	19%
I113505	Canteen Sales	2,500	2,500	1,042	532	(510)	-49%
I113510	Reimbursements	0	0	0	115	115	
	Total Revenue	164,728	164,728	63,042	80,925	17,883	
E113060	Advertising and Promotion	1,000	1,000	417	0	417	-100%
E113100	BANK CHARGES	1,680	1,680	700	709	(9)	1%
E113104	CATERING COSTS	1,000	1,000	417	327	90	-22%
E113120	Cleaning Supplies	3,000	3,000	1,250	1,799	(549)	44%
E113130	IT MAINTENANCE	4,400	4,400	1,833	3,060	(1,226)	67%
E113180	ELECTRICITY	15,000	15,000	6,250	7,805	(1,555)	25%
E113190	FREIGHT - NON-BAR	0	0	0	19	(19)	
E113210	GAS SUPPLIES	1,870	1,870	779	1,431	(652)	84%
E113218	Minor Equipment	1,500	1,500	625	680	(55)	9%
E113220	INSURANCE	25,209	25,209	25,209	24,422	788	-3%
E113240	LICENCING COSTS	1,805	1,805	752	1,726	(974)	130%
E113243	Kitchen Consumables	1,500	1,500	625	319	306	-49%
E113250	Printing, Stationery and Post	1,000	1,000	417	105	312	-75%
E113270	REPAIRS AND MAINTENANCE	54,239	54,239	32,137	10,590	21,547	-67%
E113272	Security Costs	450	450	188	100	87	-47%
E113280	Superannuation	12,312	12,312	5,130	6,454	(1,324)	26%
E113285	STAFF TRAINING	1,000	1,000	417	310	107	-26%
E113290	TELEPHONE	2,100	2,100	875	864	11	-1%
E113295	UNIFORMS	800	800	333	0	333	-100%
E113298	Depreciation	143,120	143,120	59,633	0	59,633	-100%
E113300	Wages - Centre Manager	54,250	54,250	22,604	21,172	1,432	-6%
E113310	WAGES - BAR STAFF CASUALS	66,652	66,652	27,772	39,281	(11,509)	41%
E113315	EVENTS	2,000	2,000	833	3,998	(3,164)	380%
E113320	WAGES - CLEANER	1,561	1,561	651	1,045	(395)	61%
E113330	OTHER ALLOWANCES	400	400	167	560	(393)	236%
E113350	WORKERS COMPENSATION	2,503	2,503	2,503	2,503	0	0%
E113500	Bar Purchases	48,000	48,000	20,000	24,990	(4,990)	25%
E113501	Ice and Sundry Supplies	200	200	50	133	(83)	166%
E113502	FREIGHT	2,400	2,400	1,000	977	23	-2%
E113540	STOCK WRITTEN OFF	400	400	167	0	167	-100%
E113999	General Admin Allocated	16,864	16,864	7,027	5,930	1,097	-16%
	Total Expenditure	468,216	468,216	220,759	161,309	59,450	
	Sub-total Freebairn Recreation Centre	303,488	303,488	157,717	80,384	77,334	
	Television Re-broadcasting						
E114280	EQUIPMENT MAINTENANCE	0	0	0	45	(45)	
E114290	CONT TO VARLEY RADIO	1,000	1,000	1,000	761	239	-24%
E114999	General Admin Allocated	0	0	0	0	0	
	Total Expenditure	1,000	1,000	1,000	806	239	
	Sub-total Television Re-broadcasting	1,000	1,000	1,000	806	239	
E116100	KULIN MUSEUM	680	680	447	390	57	-13%
E116298	DEPRECIATION	1,675	1,675	698	0	698	-100%
E116999	General Admin Allocated	3,636	3,636	1,515	1,277	238	-16%
	Total Expenditure	5,992	5,992	2,660	1,668	993	
	Sub-total Other Culture	5,992	5,992	2,660	1,668	993	
H117056	OTHER SPORTING CLUBS	0	0	0	0	0	
E117029	OFFICE GARDENS	25,821	25,821	10,759	9,281	1,478	-14%
E117030	PUBLIC PARKS GDNS & RESERVES	119,955	119,955	50,144	43,274	6,869	-14%
E117031	RESERVES - OTHER	17,350	17,350	7,229	10,529	(3,300)	46%
E117032	PLAYGROUND INSPECTIONS	5,750	5,750	1,250	0	1,250	-100%
E117052	DUDININ SPORTSGROUND	1,500	1,500	625	698	(73)	12%
E117054	DUDININ TENNIS CLUB	5,496	5,496	4,038	3,146	892	-22%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E117056	OTHER SPORTING CLUBS	2,000	2,000	833	374	459	-55%
E117058	ALL AGES PRECINCT/VDZ/TOWN PLAYGROUND	3,382	3,382	2,132	2,936	(804)	38%
E117520	PINGARING GOLF CLUB	4,349	4,349	2,599	2,455	145	-6%
E117298	Depreciation	13,230	13,230	5,513	0	5,513	-100%
E117999	GENERAL ADMIN ALLOCATED	15,301	15,301	6,375	5,409	966	-15%
Total Expenditure		214,134	214,134	91,497	78,102	13,394	
Sub-total Other Sport & Recreation		214,134	214,134	91,497	78,102	13,394	
TOTAL RECREATION & CULTURE		971,127	971,126	490,059	294,667	194,528	
TRANSPORT							
Roadworks							
I121500	REGIONAL ROAD GROUP	375,000	375,000	187,500	274,524	87,024	46%
I121260	HSVPP	31,355	31,355	31,355	0	(31,355)	-100%
I121530	WSFN FUNDING	3,045,687	3,045,687	2,455,534	668,651	(1,786,883)	-73%
I121520	ROADS TO RECOVERY	534,904	534,904	267,452	256,205	(11,247)	-4%
I121540	RRUPP GRANT INCOME	800,000	800,000	0	0	0	
I121750	BLACK SPOT	555,317	555,317	222,000	1,885	(220,115)	-99%
Total Revenue		5,342,263	5,342,263	3,163,841	1,201,265	(1,962,576)	
E121298	Depreciation	2,017,971	2,017,971	840,821	0	840,821	-100%
E121602	Traffic Signs	7,000	7,000	2,917	82	2,835	-97%
Total Expenditure		2,024,971	2,024,971	843,738	82	843,656	
Sub-total Roadworks		(3,317,292)	(3,317,292)	(2,320,103)	(1,201,183)	(1,118,919)	
Road Maintenance							
I122299	Proceeds on Sale of Asset	0	0	0	0	0	
I122360	Government Grants	243,626	243,626	243,626	248,867	5,241	2%
I122500	Miscellaneous Income	2,000	2,000	0	0	0	
Total Revenue		245,626	245,626	243,626	248,867	5,241	
E122010	ROAD MAINTENANCE	922,045	922,045	384,187	443,692	(59,506)	15%
E122022	FLOOD DAMAGE - NORMAL	0	0	0	26,538	(26,538)	
E122121	KULIN DEPOT	58,496	58,496	27,506	37,840	(10,333)	38%
E122122	HOLT ROCK DEPOT	5,418	5,418	2,527	2,694	(168)	7%
E122150	STREET LIGHTING	22,407	22,407	9,336	7,623	1,713	-18%
E122160	Street Cleaning	6,870	6,870	2,863	3,160	(297)	10%
E122161	DUDININ CLEANING	4,814	4,814	2,006	2,729	(723)	36%
E122180	Street Trees	4,814	4,814	2,006	3,096	(1,090)	54%
E122190	Streetscape Maintenance	19,091	19,091	7,955	17,477	(9,522)	120%
E122200	Roman Road System	8,853	8,853	8,853	8,853	0	0%
E122298	Depreciation	11,940	11,940	4,975	0	4,975	-100%
E122999	General Admin Allocated	643,018	643,018	267,924	227,086	40,838	-15%
Total Expenditure		1,707,767	1,707,767	720,137	780,789	(60,652)	
Sub-total Road Maintenance		1,462,141	1,462,141	476,511	531,922	(55,411)	
Road Plant Purchases							
I123297	Profit on Sale of Asset	46,680	46,680	32,380	0	(32,380)	-100%
Total Revenue		46,680	46,680	32,380	0	(32,380)	
E123297	LOSS ON SALE OF ASSET	32,100	32,100	5,100	0	5,100	-100%
E123999	General Admin Allocated	18,654	18,654	7,773	6,563	1,210	-16%
Total Expenditure		50,754	50,754	12,873	6,563	6,310	
Sub-total Road Plant Purchases		4,074	4,074	(19,507)	6,563	(26,070)	
Wheatbelt Secondary Freight Network							
I125000	WSFN PROGRAM ADMINISTRATION INCOME	0	0	0	2,099	2,099	
Total Revenue		0	0	0	2,099	2,099	
E125010	PROGRAM ADMINISTRATION SALARIES EXPENSE	0	0	0	56	(56)	
E125015	PROGRAM ADMINISTRATION EXPENSES	0	0	0	4,912	(4,912)	
E125030	WSFN HOUSING EXPENSES	0	0	0	183	(183)	
Total Expenditure		0	0	0	5,152	(5,152)	
Sub-total WSFN		0	0	0	3,053	(3,053)	
Aerodomes							
E126280	Airstrip Maintenance	1,963	1,963	818	2,551	(1,734)	212%
E126298	Depreciation	7,382	7,382	3,076	0	3,076	-100%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E126999	General Admin Allocated	2,936	2,936	1,223	1,025	198	-16%
	Total Expenditure	12,281	12,281	5,117	3,577	1,540	
	Sub-total Aerodomes	12,281	12,281	5,117	3,577	1,540	
	TOTAL TRANSPORT	(1,838,796)	(1,838,796)	(1,857,982)	(656,069)	(1,198,860)	
	ECOMONIC SERVICES						
	Rural Services						
E131040	Noxious Weeds/Pest Plants	7,407	7,407	3,086	0	3,086	-100%
E131999	General Admin Allocated	3,215	3,215	1,340	1,126	214	-16%
	Total Expenditure	10,622	10,622	4,426	1,126	3,300	
	Sub-total Rural Services	10,622	10,622	4,426	1,126	3,300	
	Tourism & Area Promotion						
I132100	Grants	1,000	1,000	417	0	(417)	-100%
I132409	HOSTEL CHARGES	10,000	10,000	4,167	3,683	(484)	-12%
I132410	Caravan Park Charges	35,000	35,000	14,583	15,691	1,107	8%
I132412	CARAVAN PARK RELOCATION GRANTS	50,000	50,000	0	0	0	
I132430	MERCHANDISE SALES	1,000	1,000	417	539	122	29%
I132450	SALE OF THH SOUVENIRS (DO NOT USE) USE I132	0	0	0	30	30	
	Total Revenue	97,000	97,000	19,583	19,942	1,259	
E132030	CARAVAN PARK	54,546	54,546	23,014	33,970	(10,956)	48%
E132040	KULIN HOSTEL	29,490	29,490	14,400	8,102	6,298	-44%
E132050	INFORMATION BAY	400	400	167	222	(56)	33%
E132100	Tourism & Area Promotion	33,050	33,050	14,842	4,538	10,303	-69%
E132298	Depreciation	38,417	38,417	16,007	0	16,007	-100%
E132999	General Admin Allocated	62,199	62,199	25,916	21,878	4,038	-16%
	Total Expenditure	218,101	218,101	94,345	68,710	25,635	
	Sub-total Toursim & Area Promotion	121,101	121,101	74,762	48,769	26,894	
	Building Control						
I133410	BUILDING PERMITS	4,000	4,000	1,667	1,154	(513)	-31%
I133420	BCITF LEVY COLLECTION	500	500	208	583	375	180%
I133425	BUILDING SERVICES LEVY COLLECTION	1,000	1,000	417	866	449	108%
	Total Revenue	5,500	5,500	2,292	2,602	311	
E133010	Group Building Scheme	7,500	7,500	3,125	3,473	(348)	11%
E133420	BCITF levy payment	500	500	208	536	(328)	157%
E133425	BUILDING SERVICES LEVY PAYMENT	1,000	1,000	417	835	(418)	100%
E133999	General Admin Allocated	12,116	12,116	5,048	4,210	838	-17%
	Total Expenditure	21,116	21,116	8,798	9,054	(256)	
	Sub-total Building Control	15,616	15,616	6,507	6,452	55	
	Kulin Resource Centre						
I134010	CRC MEMBERSHIPS	300	300	125	77	(48)	-38%
I134070	PHOTOCOPYING/PRINTING	9,500	9,500	3,958	11,364	7,406	187%
I134100	INTERNET/COMPUTER USAGE	300	300	125	43	(82)	-66%
I134120	STAFF ASSISTANCE/LABOUR	3,000	3,000	1,250	509	(741)	-59%
I134130	KULIN UPDATE	8,000	8,000	3,333	2,855	(478)	-14%
I134140	Laminating	750	750	313	488	175	56%
I134150	Equipment Hire	500	500	208	27	(181)	-87%
I134160	KULIN PHONE DIRECTORY	1,500	1,500	625	118	(507)	-81%
I134170	BUILDING/ROOM HIRE	800	800	333	368	35	10%
I134180	PUBLIC TRAINING/COURSES	20,000	20,000	8,333	0	(8,333)	-100%
I134185	EVENT INCOME & SPONSORSHIP (GST)	5,000	5,000	2,083	0	(2,083)	-100%
I134186	EVENT INCOME & SPONSORSHIP (GST FREE)	1,000	1,000	417	4,970	4,554	1093%
I134190	Commissions	8,640	8,640	3,600	3,600	0	0%
I134215	SUNDRY SERVICES	1,000	1,000	417	0	(417)	-100%
I134220	BINDING	2,000	2,000	833	48	(786)	-94%
I134225	TRAINEESHIP REIMBURSEMENTS	4,500	4,500	1,875	1,169	(706)	-38%
I134500	GRANTS - CRC OPERATIONAL	105,311	105,311	26,328	54,514	28,186	107%
I134510	OTHER GRANTS	3,000	3,000	1,250	0	(1,250)	-100%
	Total Revenue	175,101	175,101	55,407	80,150	25,993	
E134010	Wages	88,177	88,177	36,741	10,788	25,953	-71%
E134020	Superannuation	9,259	9,259	3,858	1,084	2,774	-72%
E134030	INSURANCE	14,618	14,618	14,618	14,618	0	0%
E134040	UNIFORMS	800	800	800	0	800	-100%
E134050	STAFF TRAINING	4,800	4,800	2,000	488	1,513	-76%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E134060	TELEPHONE	1,500	1,500	625	547	78	-12%
E134065	WATER	0	0	0	0	0	
E134070	ELECTRICITY	3,500	3,500	1,458	1,885	(427)	29%
E134080	Printing & Stationery	20,000	20,000	8,333	11,078	(2,745)	33%
E134100	Advertising and Promotion	2,500	2,500	1,042	0	1,042	-100%
E134110	IT MAINTENANCE & SUPPORT	12,500	12,500	5,208	4,762	446	-9%
E134115	Cleaning	0	0	0	780	(780)	
E134120	CENTRE MAINTENANCE	3,000	3,000	1,250	349	901	-72%
E134130	COURSES & EVENTS	30,000	30,000	12,500	14,385	(1,885)	15%
E134135	EVENTS	2,500	2,500	1,042	843	198	-19%
E134140	Library Freight	700	700	292	0	292	-100%
E134150	LIBRARY COSTS	14,000	14,000	5,833	6,065	(232)	4%
E134190	KEY TO KULIN	800	800	333	0	333	-100%
E134200	GRANT FUNDING EXPENDITURE	2,000	2,000	833	0	833	-100%
E134298	Depreciation	63,102	63,102	26,293	0	26,293	-100%
E134300	SUNDRY EXPENSES	2,000	2,000	833	140	693	-83%
E134999	General Admin Allocated	63,823	63,823	26,593	22,231	4,361	-16%
	Total Expenditure	339,579	339,579	150,485	90,044	60,442	
	Sub-total Kulin Resource Centre	164,478	164,478	95,078	9,894	86,435	
	Other Economic Services						
I136010	SALE OF STANDPIPE WATER	50,000	50,000	20,833	5,954	(14,880)	
I136115	Community Cropping Program	1,217	1,217	0	0	0	
	Total Revenue	51,217	51,217	20,833	5,954	(14,880)	
E136040	WATER SUPPLY (STANDPIPES)	77,200	77,200	32,167	18,565	13,602	-42%
E136047	WATER SUPPLY MAINTENANCE	0	0	0	316	(316)	
E136050	FARM WATER SUPPLIES & MAINTENANCE	0	0	0	45	(45)	
E136100	OTHER EXPENDITURE	30,000	30,000	30,000	30,000	0	
E136298	DEPRECIATION	2,141	2,141	892	0	892	-100%
E136999	General Admin Allocated	15,423	15,423	6,426	5,357	1,070	-17%
	Total Expenditure	124,765	124,765	69,485	54,282	15,203	
	Sub-total Other Economic Services	73,548	73,548	48,652	48,328	324	
	Old Admin Building						
I137010	RENTAL INCOME - OLD ADMIN BUILDING	6,720	6,720	2,800	2,482	(318)	
	Total Revenue	6,720	6,720	2,800	2,482	(318)	
E137030	INSURANCE	793	793	793	793	(0)	0%
E137040	WATER	1,600	1,600	667	463	203	-31%
E137050	ELECTRICITY	2,500	2,500	1,042	911	131	-13%
E137060	BUILDING MAINTENANCE	4,500	4,500	1,875	2,072	(197)	11%
E137120	CLEANING	2,061	2,061	859	349	509	-59%
E137298	DEPRECIATION	8,306	8,306	3,461	0	3,461	-100%
E137999	General Admin Allocated	7,426	7,426	3,094	2,569	525	-17%
	Total Expenditure	27,186	27,186	11,790	7,158	4,632	
	Sub-total Old Admin Building	20,466	20,466	8,990	4,676	4,314	
	Kulin Bush Races						
I138020	OTHER RACES INCOME	15,000	15,000	0	439	(439)	
	Total Revenue	15,000	15,000	0	439	(439)	
E138015	BLAZING SWAN EXPENDITURE	17,407	17,407	1,003	0	1,003	-100%
E138020	INSURANCE & LICENSING.	0	0	0	23	(23)	
E138040	BUSH RACES CONTRIBUTION	17,036	17,036	7,098	18,016	(10,918)	154%
E138999	General Admin Allocated	21,309	21,309	8,879	7,486	1,393	-16%
	Total Expenditure	55,752	55,752	16,980	25,525	(8,545)	
	Sub-total Kulin Bush Races	40,752	40,752	16,980	25,086	(8,984)	
	Fuel Facility						
I139010	SALES - PUBLIC	1,003,650	1,003,650	403,050	423,766	20,716	5%
	Total Revenue	1,003,650	1,003,650	403,050	423,766	20,716	
E139010	FUEL PURCHASES	937,050	937,050	375,300	390,747	(15,447)	4%
E139030	INSURANCE & LICENSING	814	814	814	814	0	0%
E139040	IT MAINTENANCE	5,760	5,760	2,400	2,588	(188)	8%
E139045	BANK CHARGES	6,600	6,600	2,750	3,054	(304)	11%
E139050	MAINTENANCE & REPAIRS	9,907	9,907	2,878	5,946	(3,068)	107%
E139298	DEPRECIATION	9,014	9,014	3,756	0	3,756	-100%
E139999	GENERAL ADMIN ALLOCATED	23,811	23,811	9,921	8,406	1,516	-15%
	Total Expenditure	992,956	992,956	397,819	411,555	(13,736)	

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
	Sub-total Fuel Facility	(10,694)	(10,694)	(5,231)	(12,210)	6,979	
	TOTAL ECONOMIC SERVICES	435,889	435,889	250,164	132,120	119,316	
	OTHER PROPERTY & SERVICES						
	Private Works						
I141410	Private Works	50,000	50,000	20,833	15,697	(5,136)	-25%
	Total Revenue	50,000	50,000	20,833	15,697	(5,136)	
E141010	PRIVATE WORKS	22,304	22,304	9,293	14,162	(4,869)	52%
E141999	General Admin Allocated	7,050	7,050	2,937	2,510	427	-15%
	Total Expenditure	29,353	29,353	12,231	16,673	(4,442)	
	Sub-total Private Works	(20,647)	(20,647)	(8,603)	975	(9,578)	
	Community Bus						
I142100	Hire of Bus & Trailer	12,000	12,000	5,000	7,031	2,031	41%
	Total Revenue	12,000	12,000	5,000	7,031	2,031	
E142020	Community Bus Shed	59	59	59	152	(93)	157%
E142105	LICENSING & INSURANCE	350	350	0	0	0	
E142298	Depreciation	1,238	1,238	516	0	516	-100%
E142700	Plant Operation Costs	6,000	6,000	2,500	6,985	(4,485)	179%
E142999	General Admin Allocated	4,473	4,473	1,864	1,561	302	-16%
	Total Expenditure	12,121	12,121	4,939	8,699	(3,760)	
	Sub-total Community Bus	121	121	(61)	1,668	(1,729)	
	Public Works Overheads						
I143100	STAFF HOUSING RENTAL	17,725	17,725	7,504	6,714	(790)	-11%
I143046	CONTRIBUTION FOR VEHICLE	5,200	5,200	2,167	2,200	33	2%
I143160	Subsidies Reimbursed	10,746	10,746	10,746	10,292	(454)	-4%
I143390	REIMBURSEMENTS	7,500	7,500	3,125	4,026	901	29%
	Total Revenue	41,171	41,171	23,541	23,232	(309)	
E143010	ENGINEERS SALARY	140,314	140,314	58,464	19,877	38,587	-66%
E143025	WORKERS COMPENSATION INSURANCE	37,580	37,580	37,580	37,580	0	0%
E143030	OFFICE EXPENSES	7,500	7,500	3,125	6,128	(3,003)	96%
E143040	Superannuation	188,461	188,461	78,526	73,259	5,267	-7%
E143050	Sick & Holiday Pay	102,736	102,736	42,807	70,284	(27,478)	64%
E143060	Insurance on Works	25,659	25,659	25,659	25,065	593	-2%
E143070	Long Service leave	77,161	77,161	32,150	33,415	(1,264)	4%
E143075	FBT EXPENSE	1,500	1,500	0	0	0	
E143090	Award Allowances	96,786	96,786	40,328	30,874	9,454	-23%
	WORKS MANAGER, WORKS SUPERVISOR &						
E143095	MECHANIC VEHICLES	20,000	20,000	8,333	18,655	(10,322)	124%
E143120	PROTECTIVE CLOTHING	10,000	10,000	4,400	7,922	(3,522)	80%
E143125	STAFF HOUSING	90,079	90,079	41,360	42,607	(1,247)	3%
E143130	Removal Expenses	5,000	5,000	2,083	0	2,083	-100%
E143140	Seminar Expenses	15,000	15,000	6,250	1,711	4,539	-73%
E143150	HEALTH & SAFETY PROGRAM	15,000	15,000	6,250	9,554	(3,304)	53%
E143152	CONSULTING	20,000	20,000	8,333	570	7,763	-93%
E143290	ALLOCATED TO WORKS & SERVICES	-955,985	(955,985)	(432,265)	(369,929)	(62,335)	-14%
E143298	Depreciation	30,187	30,187	12,578	0	12,578	-100%
E143999	General Admin Allocated	114,193	114,193	47,580	40,899	6,681	-14%
	Total Expenditure	41,171	41,171	23,541	48,470	(24,928)	
	Sub-total Public Works Overheads	0	0	0	25,238	(25,237)	
	Plant Operation						
I144100	DIESEL REBATE	35,000	35,000	14,583	3,335	(11,248)	-77%
	Total Revenue	35,000	35,000	14,583	3,335	(11,248)	
E144000	Plant Repair Wages	169,958	169,958	70,816	53,012	17,804	-25%
E144005	Tyres & Tubes	45,000	45,000	18,750	14,867	3,883	-21%
E144010	Parts & Repairs	172,035	172,035	71,681	56,000	15,682	-22%
E144015	INSURANCE & LICENCE	87,787	87,787	87,787	82,898	4,890	-6%
E144020	Fuel & Oil	599,050	599,050	238,317	185,744	52,572	-22%
E144030	BLADES & TYNES	12,000	12,000	5,000	726	4,274	-85%
E144050	WATER USAGE	1,500	1,500	625	100	525	-84%
E144060	Expendable Tools	2,400	2,400	1,000	0	1,000	-100%
E144061	TELEPHONE	2,400	2,400	1,000	537	463	-46%
E144070	OFFICE EXPENSES	5,000	5,000	2,083	0	2,083	-100%
E144180	Other Minor Expenditure	2,400	2,400	1,000	0	1,000	-100%

STATEMENT OF OPERATING

COA	Description	Original Budget \$	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E144190	M.V. INSURANCE CLAIMS	1,000	1,000	1,000	0	1,000	-100%
E144290	ALLOCATED TO WORKS & SERVICES	-1,093,097	(1,093,097)	(495,962)	(344,815)	(151,147)	-30%
E144700	PLANT OPERATION COSTS	0	0	0	263	(263)	
E144999	General Admin Allocated	27,566	27,566	11,486	9,854	1,632	-14%
	Total Expenditure	35,000	35,000	14,583	59,186	(46,235)	
	Sub-total Plant Operation	0	0	0	55,851	(57,483)	
	Salaries & Wages						
E146010	Gross Total For Year	3,148,147	3,148,147	1,311,728	1,127,971	183,757	-14%
E146020	Workers Compensation	0	0	0	74	(74)	
E146200	Salaries & Wages Allocated	-3,148,147	(3,148,147)	(1,311,728)	(1,127,971)	(183,757)	-14%
	Total Expenditure	0	0	0	74	(74)	
	Sub-total Salaries & Wages	0	0	0	74	(74)	
	Unclassified						
I147360	SALE OF PARTS/SCRAP	500	500	208	0	208	-100%
	Total Revenue	500	500	208	0	208	
	Sub-total Unclassified	(500)	(500)	(208)	0	208	
	Public Works Depreciation						
E144298	Depreciation	444,159	444,159	185,066	0	185,066	-100%
E148299	LESS DEPRECIATION ALLOCATED	-444,159	(444,159)	(185,066)	(103,539)	(81,528)	-44%
	Total Expenditure	0	0	0	(103,539)	103,539	
	Sub-total Public Works Depreciation	0	0	0	(103,539)	103,539	
	TOTAL OTHER PROPERTY & SERVICES	(21,026)	(21,026)	(8,872)	(19,734)	9,647	
	GRAND TOTAL	(3,019,943)	(3,019,944)	(3,503,483)	(2,717,125)	(803,670)	

Acting Chief Executive Officer

Shire Of Kulin

Mr Alan Leeson

Dear Alan,

Development proposal – 83-85 Day Street Kulin (Lots 229 & 230)

Further to previous correspondence and emails, can you please note that we are not seeking approval to use the existing garage for warehouse/storage purposes, that might otherwise be deemed commercial or non-residential activity.

We confirm that the existing garage on Lot 229 Day Street, Kulin will continue to be used in accordance with its approved historic use – Building Application 03-1993/1994 - Purpose – Approved Use – Garage. Naturally there will be a level of storage activity in the existing garage which is consistent with normal storage activity at a domestic / residential level. There will not be any storage activity that may be deemed commercial and in contravention of Local Planning Scheme No 2.

Furthermore, we would ask that Council exercise discretion in relation to the construction of the proposed new fence across Lots 229 and 230 Day Street, Kulin, with respect to Clause 5.2.5 Deemed to Comply Provisions of the Residential Design Codes, and the need for the new fence to be truncated. The new fence design does not obstruct sightlines in relation to vehicle access points, and thereby should necessitate the need for truncation.

We would also like to consider deleting the driveway access to Lot 229 as we use lot 230 to park vehicles and would like to extend current garage to include a carport in the future. We believe this would improve the Street view and provide a cleaner transition from landscaped front garden down to parking area.

I have attached a letter of support or non-objection from our adjoining neighbour on Lot 228 Day Street, Kulin.

It would be appreciated if Council at its December 2022 Council meeting would grant approval and exercise reasonable and practicable discretion with respect to Clause 5.2.5 - Residential Resign Code – Deemed to Comply Provisions and not require the new front fence to be truncated.

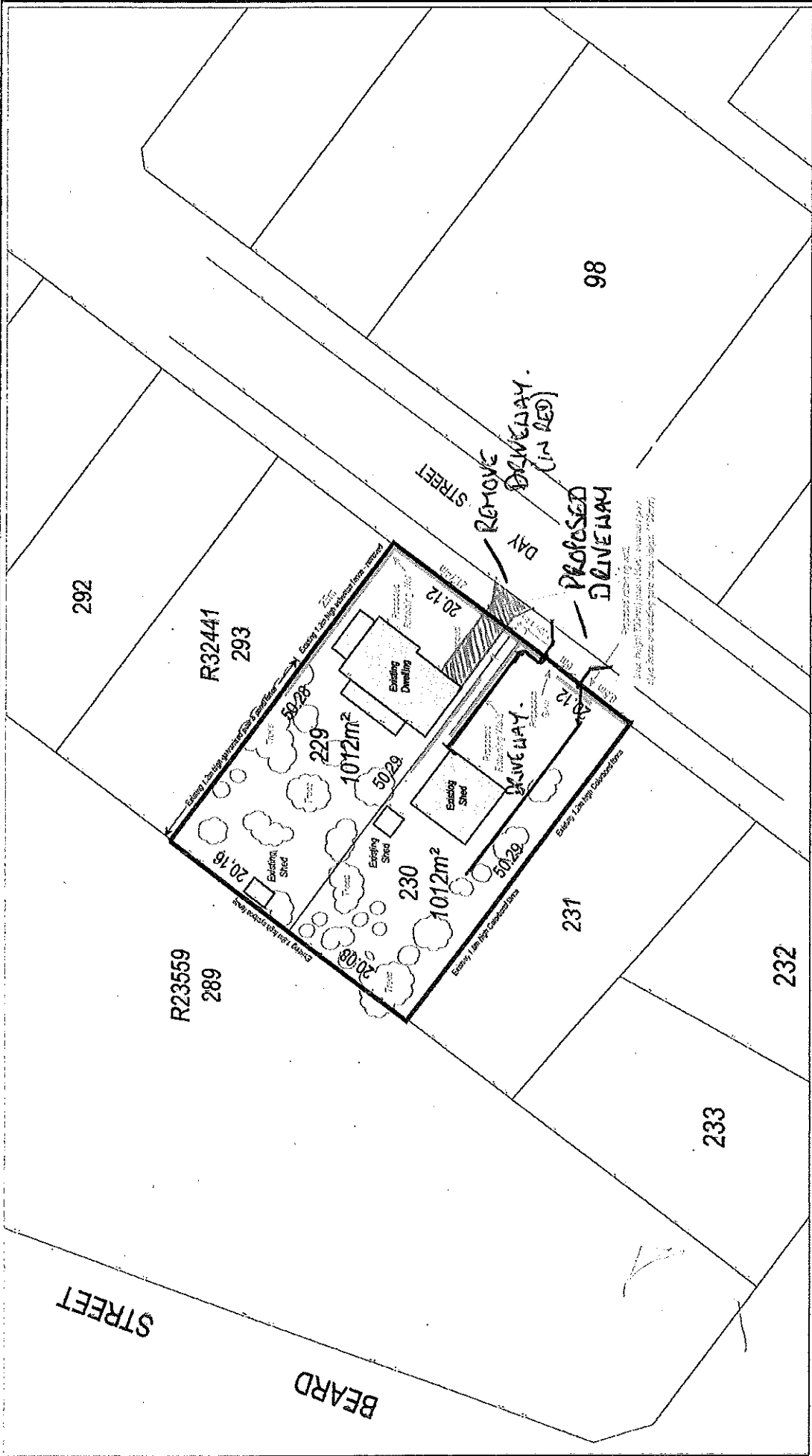
Yours faithfully


12/12/22
S & H Kempton



83-85 Day Street

Kulin WA 6365



PROPOSED RETAINING WALL & FENCE SITE PLAN

LOTS 229 & 230 (No. 83 & 85) DAY STREET
KULLIN
Shire of Kullin

NOTE:

1. The proposed retaining wall will be constructed from prefabricated concrete L blocks.
2. 60mm L blocks will be buried 40mm lower than the height of the front door step (retaining a max. height of 700mm).
3. The proposed front fence will be a simple black, vertical / post style fence with a sliding gate to match.
4. The maximum height of the proposed retaining wall and fence will be 1800mm.

DATE: 22.04.2022

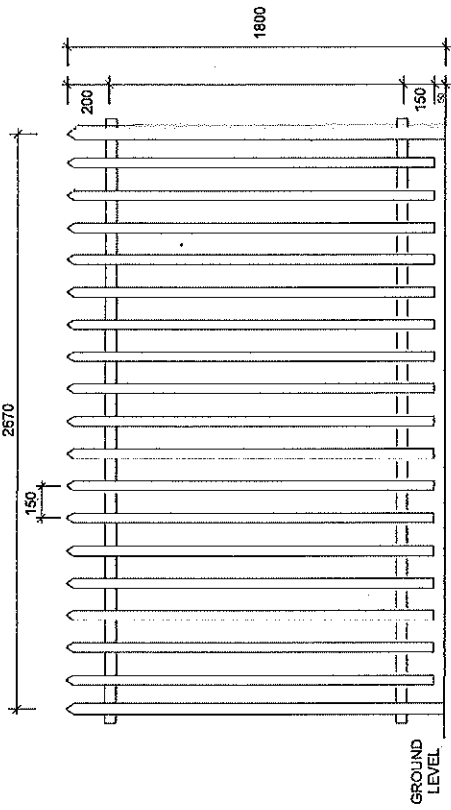
0 5 10 15 20 25 30m

SCALE 1:500
ORIGINAL PLAN SIZE: A3

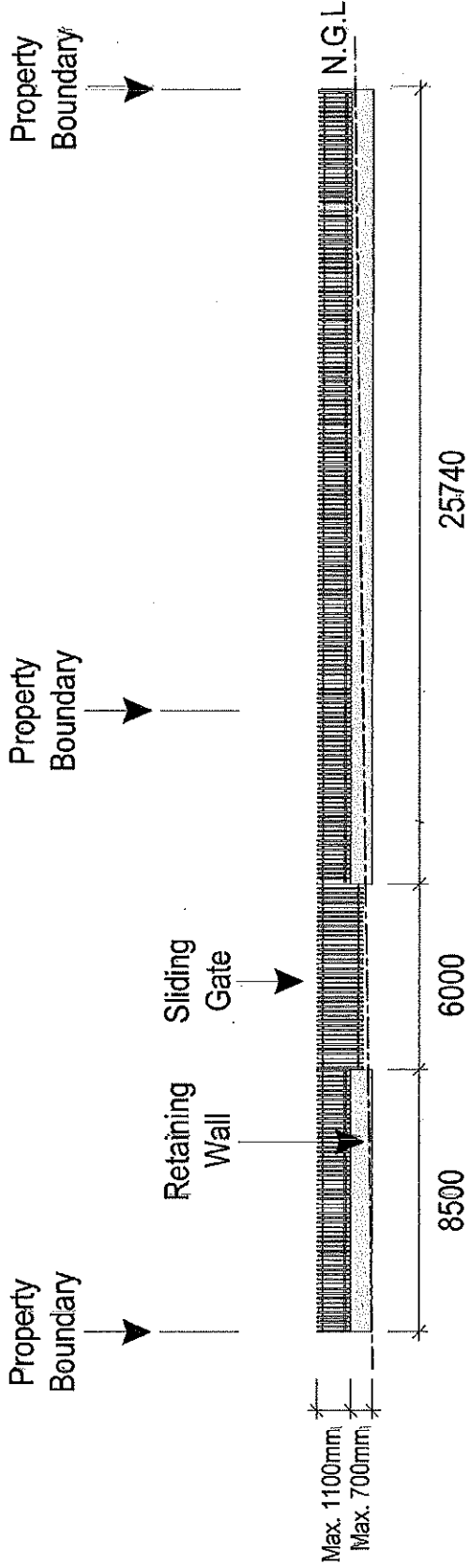
PREPARED FOR:
Steve & Hailey Kempton
83 & 85 Day Street, Kullin
M: 0427 286 031
E: sgkempton@hotmail.com

NOTE:
Dimensions and areas subject to survey.

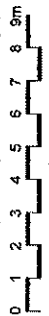
Rachel Wilson 10/12/22
Jonathon Wilson
J Wilson



Sample Enlargement Not to scale



Max. 1100mm
Max. 700mm



SCALE 1:150
ORIGINAL PLAN SIZE: A3

PREPARED FOR:
Steve & Hailey Kempton
83 & 85 Day Street Kulin
M: 0427 286 031
E: sgkempton@hotmail.com

NOTE
Dimensions and areas subject to survey.

- NOTE:
1. The proposed retaining wall will be constructed from prefabricated concrete L blocks.
 2. 900mm L blocks will be buried 50mm lower than the height of the front door step (maintaining a max. height of 700mm). Finished colour of the retaining wall will be dark grey / charcoal in either oxide or painted finish.
 3. The proposed front fence will be a simple black vertical / post style fence with a sliding gate to match.
 4. The maximum height of the proposed retaining wall and fence will be 1800mm.

Jonathan Wilson 10/12/2022
Rachel Wilson 10.12.22
Wilson

PROPOSED RETAINING WALL & FENCE ELEVATION
LOTS 229 & 230 (No. 83 & 85) DAY STREET
KULIN
Shire of Kulbin

DATE: 22.04.2022

10/12/22

To whom it may concern,

I / we Jonathon and Rachel Wilson of 81 Day st Kulin, have revised and discussed the attached proposed plans for fencing works to be completed on lots 229 and 230 Day st, Kulin. (83 & 85 Day st)

We support the request for shire discretion on the following points,

We believe there is no need to truncate the access to 83 Day St (Lot 230) as proposed fencing will not obstruct vision onto roadway,

We have no objection to the removal of the driveway on Lot 229 and construction of a new driveway on lot 230 providing access through a 6-metre sliding gate.

Please find attached signed copies of proposed plans provided for discussion,

Many thanks,



Jonathon Wilson



Rachel Wilson

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

5.1 Context

Objectives

- (a) To ensure **residential development** meets community expectations regarding appearance, use and density.
- (b) To ensure designs respond to the natural and built features of the local context and, in the case of precincts undergoing transition, the desired future character as stated in the **local planning framework**.
- (c) To ensure adequate provision of direct sunlight and ventilation for **buildings** and to limit the impacts of building bulk, overlooking, and overshadowing on **adjoining properties**.
- (d) To ensure **open space** (private and communal) is provided on **site** that:
 - is **landscaped** to enhance streetscapes;
 - complements nearby **buildings**; and
 - provides privacy, direct sunlight and recreational opportunities.
- (e) To ensure that design and **development** is appropriately scaled, particularly in respect to bulk and height, and is sympathetic to the scale of the **street** and surrounding **buildings**, or in precincts undergoing transition, **development** achieves the desired future character identified in **local planning framework**.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

5.1.1 Site area

- P1.1 **Development** of the type and density indicated by the density code designated in the **scheme**.
- P1.2 The **WAPC** may approve the creation of a **lot, survey strata lot or strata lot** of a lesser minimum and/or average **site area** than that specified in **Table 1**, and the WAPC in consultation with the local government may approve the creation of a survey strata lot or strata lot for a **single house** or a **grouped dwelling** of a lesser minimum site area than that specified in Table 1 provided that the proposed variation would be no more than five per cent less in area than that specified in Table 1; and
- facilitate the protection of an environmental or heritage feature;
 - facilitate the retention of a significant element that contributes toward an existing streetscape worthy of retention;
 - facilitate the **development of lots** with separate and sufficient **frontage** to more than one public **street**;
 - overcome a special or unusual limitation on the development of the land imposed by its size, shape or other feature;
 - allow land to be developed with housing of the same type and form as land in the vicinity and which would not otherwise be able to be developed; or
 - achieve specific objectives of the **local planning framework**.
- P1.3 The **WAPC**, in consultation with the local government, may approve the creation of a **survey strata lot or strata lot** for an existing authorised **grouped dwelling** or **multiple dwelling development** of a lesser minimum and average **site area** than that specified in **Table 1**, where, in the opinion of the WAPC or the local government, the development on the resulting **survey strata** or strata lots is consistent with the objectives of the relevant design elements of the R-Codes, and the orderly and proper planning of the locality.

Deemed-to-comply

Development satisfies the following **deemed-to-comply requirements** (C)

Note: The minimum and average **site areas** stipulated in **Table 1** are not subject to variation except as set out in clause 5.1.1 below.

- C1.1 **Development** which complies with the **dwelling** type and **site area** requirements set out in **Table 1** and the following provisions.
- C1.2 The minimum **site area** set out in **Table 1** is calculated as follows:
- i. in the case of a **single house**, the area of a **green title** lot or **survey strata lot**;
 - ii. in the case of a **grouped dwelling**, the area of land occupied by the **dwelling** itself, together with all other areas whether contiguous or not, designated for the exclusive use of the occupants of that dwelling; or
 - iii. in the case of **multiple dwellings** in areas with a coding of less than R40, the total area of the lot divided by the number of dwellings.
- C1.3 The following adjustments shall apply for the purposes of assessing compliance of a proposed **development** with the minimum and average **site areas** of **Table 1**:
- i. in the case of a lot with a corner truncation, up to a maximum of 20m² of that truncation shall be added to the area of the adjoining **lot, survey strata lot or strata lot** (refer **Figure 1a**); or
 - ii. in the case of a rear battleaxe **site**, the **site area** is inclusive of the access leg provided that the area of the access leg contributes no more than 20 per cent of the site area as required by Table 1. Where the **battleaxe lot** (excluding the access leg) adjoins or abuts a **right-of-way** or reserve for **open space**, pedestrian access, school site or equivalent, half the width (up to a maximum depth of 2m) may be added to the site area (refer **Figure 1b**).

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

5.1.2 Street setback

- P2.1 **Buildings** set back from **street boundaries** an appropriate distance to ensure they:
- contribute to, and are consistent with, an established streetscape;
 - provide adequate privacy and **open space** for **dwellings**;
 - accommodate site planning requirements such as parking, **landscape** and utilities; and
 - allow safety clearances for easements for essential service corridors.
- P2.2 **Buildings** mass and form that:
- uses design features to affect the size and scale of the building;
 - uses appropriate minor projections that do not detract from the character of the streetscape;
 - minimises the proportion of the façade at ground level taken up by building services, vehicle entries and parking supply, blank **walls**, servicing infrastructure access and meters and the like; and
 - positively contributes to the prevailing or future **development** context and streetscape as outlined in the **local planning framework**.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C1.4 Subject to clause 5.1.1 C1.3 only, the following variations to the minimum and average **site area** set out in **Table 1** may be made:
- i. for an **aged** or **dependent persons' dwelling** or a **single bedroom dwelling** that is the subject of a proposed **development**, the **site area** may be reduced by up to one third, in accordance with clauses 5.5.2 and 5.5.3;
 - ii. in the case of a **single house, grouped dwelling** or **multiple dwelling**; the area of a **lot, survey strata lot** or **strata lot** approved by the **WAPC**; or
 - iii. the area of any existing lot, survey strata lot or strata lot with permanent legal access to a public road, notwithstanding that the site area is less than that required in Table 1.
- C2.1 **Buildings**, excluding **carports, unenclosed porches, balconies, verandahs**, or equivalent, set back from the **primary street** boundary:
- i. in accordance with **Table 1**;
 - ii. corresponding to the average of the **setback** of existing **dwellings** on each adjacent property fronting the same **street**;
 - iii. reduced by up to 50 per cent provided that the area of any building, including a **garage** encroaching into the **setback** area, is compensated for by at least an equal area of **open space** that is located between the setback line and line drawn parallel to it at twice the setback distance (refer **Figure 2a** and **2c**);
 - iv. in the case of areas coded R15 or higher, the **street setback** may be reduced to 2.5m, or 1.5m to a porch, balcony, verandah or the equivalent (refer **Figure 2e**), where:
 - a **grouped dwelling** has its main **frontage** to a **secondary street**; or
 - a single house results from subdivision of an original corner lot and has its **frontage** to the original **secondary street**; or

5.1 Context

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

5.1.3 Lot boundary setback

- P3.1 **Buildings** set back from **lot** boundaries or adjacent buildings on the same lot so as to:
- reduce impacts of building bulk on **adjoining properties**;
 - provide adequate direct sun and ventilation to the building and **open spaces** on the **site** and adjoining properties; and
 - minimise the extent of overlooking and resultant loss of privacy on adjoining properties.
- P3.2 **Buildings** built up to boundaries (other than the **street boundary**) where this:
- makes more effective use of space for enhanced privacy for the occupant/s or **outdoor living areas**;
 - does not compromise the **design principle** contained in clause 5.1.3 P3.1;
 - does not have any adverse impact on the amenity of the **adjoining property**;

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- a **single house** or **grouped dwelling** (where that grouped dwelling is not adjacent to the **primary street**), has its main **frontage** to a **communal street, right-of-way** or shared pedestrian or vehicle access way (**Figure 2d**); and
 - v. to provide for registered easements for essential services.
- C2.2 **Buildings** set back from the **secondary street** boundary in accordance with **Table 1**.
- C2.3 **Buildings set back** from the corner truncation boundary in accordance with the **secondary street** setback in **Table 1**.
- C2.4 An **unenclosed porch, balcony, verandah** or the equivalent may (subject to the Building Code of Australia) project into the **primary street setback area** to a maximum of half the required primary street setback without applying the compensating area of clause 5.2.1 C2.1 iii (**Refer Figure 2e**).
- C3.1 **Buildings** which are **set back** in accordance with the following provisions, subject to any additional measures in other elements of the R-Codes:
- i. buildings set back from **lot boundaries** in accordance with **Table 1** and **Tables 2a** and **2b** (refer to **Figure Series 3** and **4**);
 - ii. for **patios, verandahs** or equivalent structures, the lot boundary setbacks in Table 1 and Tables 2a and 2b may be reduced to nil to the posts where the structure*:
 - a. is not more than 10m in length and 2.7m in **height**;
 - b. is located behind the **primary street setback**; and
 - c. has eaves, gutters and roofs set back at least 450mm from the lot boundary;
 - iii. **unenclosed** areas accessible for use as **outdoor living areas**, elevated 0.5m or more above **natural ground level**, set back in accordance with Table 2b as though they have a **wall height** of 2.4m above the floor level;

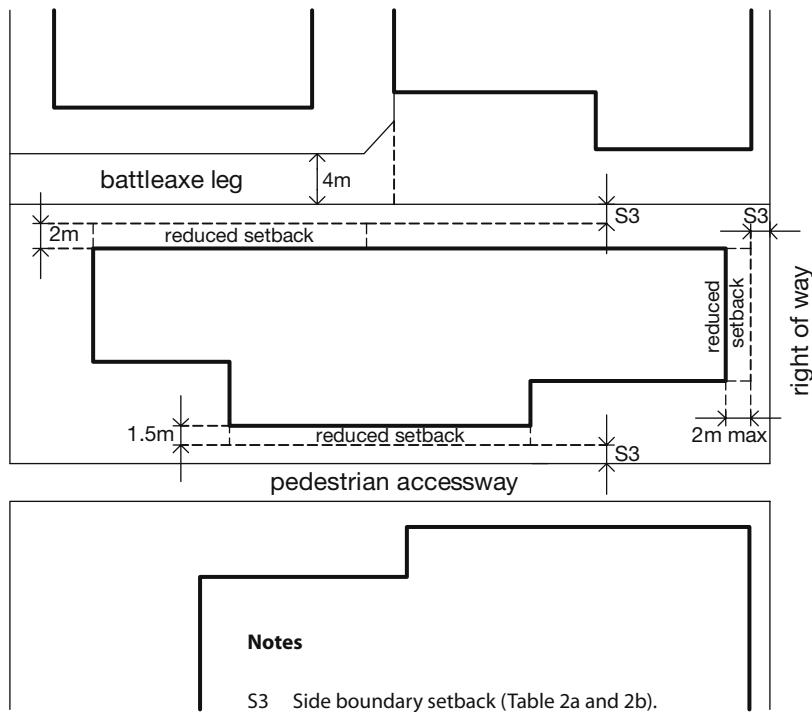
Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Figure 4f – Reduced boundary setbacks (clause 5.1.3 C3.1i and vi)



Notes

S3 Side boundary setback (Table 2a and 2b).

Setbacks can be reduced by half the width of adjoining battlexe lot legs, pedestrian access ways or rights-of-way to a maximum of 2m.

Deemed-to-comply

Development satisfies the following deemed-to-comply requirements (C)

- iv. separate **single house, grouped** or **multiple dwelling buildings** on the same **lot**, or facing portions of the same multiple dwelling building, set back from each other as though there were a **lot boundary** between them;
- v. **minor projections** such as a chimney, eaves overhang, or other architectural feature, not projecting more than 0.75m into a **setback** area; and
- vi. the stated **setback** distances may be reduced by half the width of an adjoining **right-of-way**, pedestrian access way, **communal street** or **battlexe lot** access leg, to a maximum reduction of 2m (refer to **figure 4f**).

Note: *There are separate building code requirements which may also apply.

C3.2 **Boundary walls** may be built behind the **street setback** (specified in **Table 1** and in accordance with clauses 5.1.2 and 5.2.1), within the following limits and subject to the overshadowing provisions of clause 5.4.2 and **Figure Series 11**:

- i. where the **wall** abuts an existing or simultaneously constructed **boundary wall** of equal or greater dimension; or
- ii. in areas coded R20 and R25, walls not higher than 3.5m, up to a maximum length of the greater of 9m or one-third the length of the balance of the **site** boundary behind the front setback, to up to two site boundaries; or
- iii. in areas coded R30 and higher, walls not higher than 3.5m for two-thirds the length of the balance of the site boundary behind the front setback, to up to two site boundaries; or
- iv. where both the subject site and the affected adjoining site are created in a plan of subdivision submitted concurrently for the proposed **development**, and the boundary walls are interfacing and of equal dimension.

(Refer **Figure Series 5**)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.1.4 Open space

- P4 **Development** incorporates suitable **open space** for its context to:
- reflect the existing and/or desired streetscape character or as outlined under the **local planning framework**;
 - provide access to natural sunlight for the **dwelling**;
 - reduce **building** bulk on the **site**, consistent with the expectations of the applicable density code and/or as outlined in the local planning framework;
 - provide an attractive setting for the buildings, **landscape**, vegetation and streetscape;
 - provide opportunities for residents to use space external to the dwelling for outdoor pursuits and access within/around the site; and
 - provide space for **external fixtures** and essential facilities.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C3.3 Where the subject **site** and an affected adjoining site are subject to a different density codes, in accordance with clause 5.1.3 C3.2, the length and **height** of the **boundary wall** on the boundary between them is determined by reference to the lower density code.
- C3.4 Where **boundary walls** and retaining walls are proposed concurrently and the boundary wall is located immediately above the retaining wall:
- i. clause 5.3.7 does not apply; and
 - ii. the boundary wall **height** is to include the height of the retaining wall for the purpose of clause 5.1.3 C3.2, with the exception of a retaining wall approved through a plan of subdivision.

Note: Pillars and posts with a horizontal dimension of 450mm by 450mm, or less, do not constitute a **boundary wall**.

Retaining walls do not constitute boundary walls for the purpose of this clause. **Setbacks** for retaining walls are to be calculated in accordance with clause 5.3.7.

- C4 **Open space** provided in accordance with **Table 1** (refer **Figure Series 6**). The site of the **grouped dwelling**, for the purpose of calculating the open space requirement, shall include the area allocated for the exclusive use of that **dwelling** and the proportionate share of any associated **common property**.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles <i>Development demonstrates compliance with the following design principles (P)</i>	Deemed-to-comply <i>Development satisfies the following deemed-to-comply requirements (C)</i>
<p>5.1.5 Communal open space</p> <p>P5.1 Communal open space associated with grouped dwellings is provided for residents' exclusive use.</p> <p>P5.2 The location and function of communal open space provides privacy to users and surrounding dwellings.</p>	<p>C5 Where communal open space is provided as common property in a grouped dwelling development, the open space required for any grouped dwelling having legal and direct physical access to that open space may be reduced by up to 20 per cent of the required open space area provided that:</p> <ul style="list-style-type: none"> i. the aggregate of deducted area does not exceed the area of communal open space; and ii. the outdoor living area for any dwelling is not reduced in area.
<p>5.1.6 Building height</p> <p>P6 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape, including road reserves and public open space reserves; and where appropriate maintains:</p> <ul style="list-style-type: none"> • adequate access to direct sun into buildings and appurtenant open spaces; • adequate daylight to major openings into habitable rooms; and • access to views of significance. 	<p>C6 Buildings which comply with Table 3 for category B area buildings, except where stated otherwise in the scheme, the relevant local planning policy, structure plan or local development plan (refer Figure Series 7).</p>

5.1 Context



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

5.2 Streetscape

Objectives

- (a) To contribute towards the character of streetscapes including their views and vistas and provides security for occupants and passers-by, a **landscape** to ensure adequate shade, privacy and **open space** for occupants, and an attractive setting for the collection of **buildings**.

Design principles <i>Development demonstrates compliance with the following design principles (P)</i>	Deemed-to-comply <i>Development satisfies the following deemed-to-comply requirements (C)</i>
<p>5.2.1 Setback of garages and carports</p> <p>P1.1 Carpports and garages set back to maintain clear sight lines along the street, to not obstruct views of dwellings from the street and vice versa, and designed to contribute positively to streetscapes and to the appearance of dwellings.</p> <p>P1.2 Garages and/or carports set back to ensure any vehicle parking on a driveway does not impede on any existing or planned adjoining pedestrian, cycle or dual-use path.</p>	<p>C1.1 Garages set back 4.5m from the primary street except that the setback may be reduced:</p> <ul style="list-style-type: none"> i. in accordance with Figure 8b where the garage adjoins a dwelling provided the garage is at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony); or ii. to 3m where the garage allows vehicles to be parked parallel to the street. The wall parallel to the street must include openings. <p>C1.2 Carpports set back in accordance with the primary street setback requirements of clause 5.1.2 C2.1i, except that the setback may be reduced by up to 50 per cent of the minimum setback stated in Table 1 where:</p> <ul style="list-style-type: none"> i. the width of the carport does not exceed 60 per cent of the frontage; ii. the construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent; and iii. the carport roof pitch, colours and materials are compatible with the dwelling. <p>(Refer to Figure 8a)</p> <p>C1.3 Garages and carports built up to the boundary abutting a communal street or right-of-way which is not the primary or secondary street boundary for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available.</p> <p>C1.4 Garages and carports set back 1.5m from a secondary street.</p>

5.2 Streetscape requirements

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

5.2.2 Garage width

- P2 Visual connectivity between the **dwelling** and the streetscape should be maintained and the effect of the **garage** door on the streetscape should be minimised whereby the streetscape is not dominated by garage doors.

5.2.3 Street surveillance

- P3 **Buildings** designed to provide for surveillance (actual or perceived) between individual **dwellings** and the **street** and between common areas and the street, which minimise opportunities for concealment and entrapment.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C2 A **garage** door and its supporting structures (or a garage wall where a garage is aligned parallel to the **street**) facing the **primary street** is not to occupy more than 50 per cent of the **frontage** at the **setback** line as viewed from the street (refer **Figure 8c**). This may be increased up to 60 per cent where an upper floor or **balcony** extends for more than half the width of the garage and its supporting structures (or a garage wall where a garage is aligned parallel to the street) and the entrance to the **dwelling** is clearly visible from the primary street.

- C3.1 The **street** elevation(s) of the **dwelling** to address the street with clearly definable entry points visible and accessed from the street.
- C3.2 At least one **major opening** from a **habitable room** of the **dwelling** faces the **street** and the pedestrian or vehicular approach to the dwelling.
- C3.3 For **battleaxe lots** or sites with internal **driveway** access, at least one **major opening** from a **habitable room** of the **dwelling** faces the approach to the dwelling.

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.2.4 Street walls and fences

- P4 Front fences are low or restricted in height to permit surveillance (as per Clause 5.2.3) and enhance streetscape (as per clause 5.1.2), with appropriate consideration to the need:
- for attenuation of traffic impacts where the **street** is designated as a primary or district distributor or integrator arterial; and
 - for necessary privacy or noise screening for **outdoor living areas** where the street is designated as a primary or district distributor or integrator arterial.

5.2.5 Sight lines

- P5 Unobstructed sight lines provided at vehicle access points to ensure safety and visibility along vehicle access ways, **streets, rights-of-way, communal streets, crossovers, and footpaths.**

5.2.6 Appearance of retained dwelling

- P6 **Dwellings** retained as part of a **grouped** or **multiple dwelling development, dwelling extension or redevelopment** are to:
- enhance the streetscape appearance of the existing dwelling(s) retained; or
 - complement established or future built form in the locality as specified within the relevant **local planning framework.**

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C4.1 Front fences within the **primary street setback area** that are **visually permeable** above 1.2m of **natural ground level**, measured from the primary street side of the front fence (refer **Figure 12**).
- C4.2 Solid pillars that form part of front fences not more than 1.8m above **natural ground level** provided the horizontal dimension of the pillars is not greater than 400mm by 400mm and pillars are separated by **visually permeable** fencing in line with C4.1 (Refer **Figure 12**).

- C5 **Walls, fences and other structures** truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, or other structures adjoin:
- i. a **driveway** that intersects a **street, right-of-way or communal street;**
 - ii. a right-of-way or communal street that intersects a public street; and
 - iii. two streets that intersect. (refer **Figure 9a**).

- C6 Where an existing **dwelling** is retained as part of a **grouped dwelling development, the appearance of the retained dwelling is upgraded externally to an equivalent maintenance standard of the new (or the rest of) the development.**



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

5.3 Site planning and design

Objectives

- (a) **Landscape** design should optimise function, useability, privacy and social opportunity, equitable access, respect neighbours' amenity and provide for practical establishment and maintenance.
- (b) To ensure access to housing provides for security, safety, amenity and legibility to on-site car parking areas and footpaths for residents and visitors.
- (c) To ensure each **development** makes a contribution to a streetscape by respecting the natural topography for each **site, adjoining properties** and the amenity of the locality.
- (d) To reduce the economic, environmental and social impacts associated with **site** works to facilitate housing **development** (e.g. via soil disturbance, groundwater impact and water use for dust suppression).

Design principles

Development demonstrates compliance with the following design principles (P)

5.3.1 Outdoor living areas

- P1.1 A consolidated **outdoor living area** is provided to each **single house** and **grouped dwelling** which provides space for entertaining, leisure and connection to the outdoors that is:
- of sufficient size and dimension to be functional and usable;
 - capable of use in conjunction with a **primary living space** of the **dwelling**;
 - sufficient in uncovered area to allow for winter sun and natural ventilation into the dwelling;
 - sufficient in uncovered area to provide for **landscaping**, including the planting of a tree(s); and
 - optimises use of the northern aspect of the site.

Deemed-to-comply

Development satisfies the following deemed-to-comply requirements (C)

- C1.1 An **outdoor living area** to be provided:
- i. in accordance with **Table 1**;
 - ii. behind the **street setback area**;
 - iii. directly accessible from the **primary living space** of the **dwelling**;
 - iv. with a minimum length and width dimension of 4m; and
 - v. with at least two-thirds of the required area without permanent roof cover (**Figure 13**).
- C1.2 Each **multiple dwelling** is provided with at least one **balcony** or the equivalent, opening directly from the **primary living space** and with a minimum area of 10m² and minimum dimension of 2.4m.

Note: Minimum dimension refers to the minimum length and width of all areas that contribute to the **outdoor living area** or **balcony** (or equivalent) space.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

- P1.2 **Multiple dwellings** to be designed to have direct access to a **balcony**, courtyard or equivalent **outdoor living area** that:
- i. is of sufficient size to be used by the intended number of **dwelling** occupants;
 - ii. is sited, oriented and designed for occupant amenity, including consideration of solar access and natural ventilation appropriate to the climatic region; and
 - iii. is capable of being used in conjunction with the **primary living space**.
- P1.3 Where provided within the **street setback area**, the **outdoor living area** to a **single house** or **grouped dwelling**:
- achieves the **design principles** of clause 5.3.1 P1.1
 - is designed to facilitate street surveillance between the **dwelling** and the **street**; and
 - minimises the use of visually impermeable or solid front fences above 1.2m in height.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

5.3.2 Landscaping

P2 **Landscaping** of **open spaces** that:

- contribute to the appearance and amenity of the **development** for the residents;
- contribute to the streetscape;
- enhance security and safety for residents;
- contribute to positive local microclimates, including provision of shade and solar access as appropriate; and
- retains existing trees and/or provides new trees to maintain and enhance the tree canopy and local sense of place.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C2.1 **Landscaping** of **grouped** and **multiple dwelling common property** and **communal open spaces** in accordance with the following:
- i. the **street setback area** developed without car parking, except for visitors' bays;
 - ii. pedestrian access providing wheelchair accessibility connecting entries to all ground floor **buildings** with the public footpath and car parking areas;
 - iii. one tree to provide shade for every four uncovered car parking spaces (in addition to the trees required in C2.2), with the total number of trees to be rounded up to the nearest whole number;
 - iv. lighting to pathways, and communal open space and car parking areas;
 - v. bin storage areas conveniently located and screened from view;
 - vi. trees which are greater than 3m in height shall be retained, in communal open space which is provided for the **development**;
 - vii. adequate sight lines for pedestrians and vehicles;
 - viii. clear line of sight between areas designated as communal open space and at least two **habitable room** windows; and
 - ix. clothes drying areas which are secure and screened from view.

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C2.2 **Landscaping** of **single houses, grouped dwellings** and **multiple dwellings** to include the following:
- i. the minimum number of trees and associated planting areas in the table below; and
 - ii. landscaping of the **street setback area**, with not more than 50 per cent of this area to consist of impervious surfaces.

Dwelling type		Minimum tree requirement	Minimum tree planting area
Single houses and grouped dwellings (tree per dwelling)		1 tree	2m x 2m
Multiple dwellings (trees per site)	Less than 700m ²	2 trees	
	700 - 1000m ²	3 trees	
	Greater than 1000m ²	4 trees	

Note:

- i. The minimum tree planting area is to be provided for each tree and shown on the site plan that is submitted with the application.
- ii. The tree planting area is to be free of **impervious surfaces** and roof cover.

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

5.3.3 Parking

- P3.1 Adequate car parking is to be provided on-site in accordance with projected need related to:
- the type, number and size of **dwellings**;
 - the availability of on-street and other off-street parking; and
 - the proximity of the proposed **development** to public transport and other facilities.
- P3.2 Consideration may be given to a reduction in the minimum number of on-site car parking spaces for **grouped** and **multiple dwellings** provided:
- available **street** parking in the vicinity is controlled by the local government; and
 - the **decision-maker** is of the opinion that a sufficient equivalent number of on-street spaces are available near the **development**.
- P3.3 Some or all of the required car parking spaces located off-site, provided that these spaces will meet the following:
- i. the off-site car parking area is sufficiently close to the **development** and convenient for use by residents and/or visitors;
 - ii. any increase in the number of **dwellings** or possible **plot ratio** being matched by a corresponding increase in the aggregate number of car parking spaces;
 - iii. permanent legal right of access being established for all users and occupiers of dwellings for which the respective car parking space is to be provided; and
 - iv. where off-site car parking is shared with other uses, the total aggregate parking requirement for all such uses, as required by the R-Codes and the **scheme** being provided. The number of required spaces may only be reduced by up to 15 per cent where the non-residential parking occurs substantially between 9 am and 5 pm on weekdays.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C3.1 The following minimum number of on-site car parking spaces is to be provided for each **single house**, **grouped dwelling** and **special purpose dwelling** comprising the following number of bedrooms:

Type of dwelling	Car parking spaces	
	Location A	Location B
1 bedroom dwelling	1	1
2 + bedroom dwelling	1	2
Aged persons' dwelling	1	1
Ancillary dwelling	nil	1

Location A = within:

- 800m of a train station on a **high frequency** rail route, measured in a straight line from the pedestrian entry to the train station platform to any part of a **lot**; or
- 250m of a **high frequency** bus route, or multiple bus routes that, if combined, have timed stops every 15 minutes during weekday peak periods (7 – 9am and 5 – 7pm), measured in a straight line from along any part of the bus route to any part of the lot.

Location B = includes all land that is not within Location A.

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

C3.2 On-site visitors' car parking spaces for **grouped** and **multiple dwelling developments** provided at a rate of one space for each four **dwellings**, or part thereof in excess of four dwellings, served by a common access.

Dwellings	Visitor bays
0 - 3	nil
4	1
5 - 8	2
9 - 12	3
13 - 16	4
17 +	1 additional bay for every 4 dwellings or part thereof

C3.3 The following minimum number of on-site car parking spaces is provided for each **multiple dwelling**.

Plot ratio area and type of multiple dwelling	Car parking spaces	
	Location A	Location B
Less than 110m ² and/or 1 or 2 bedrooms	1	1.25
110m ² or greater and/or 3 or more bedrooms	1.25	1.5
Visitors car parking spaces (per dwelling)	0.25	0.25

For Location A and Location B guidance, refer to clause 5.3.3 C3.1.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles <i>Development demonstrates compliance with the following design principles (P)</i>	Deemed-to-comply <i>Development satisfies the following deemed-to-comply requirements (C)</i>
<p>5.3.4 Design of car parking spaces</p> <p>P4 Car, cycle and other parking facilities are to be designed and located on-site to be conveniently accessed, secure, consistent with the streetscape and appropriately manage stormwater to protect the environment.</p>	<p>C4.1 Car parking spaces and manoeuvring areas designed and provided in accordance with AS2890.1 (as amended).</p> <p>C4.2 Visitor car parking spaces:</p> <ul style="list-style-type: none"> • marked and clearly signposted as dedicated for visitor use only, and located close to, or visible from, the point of entry to the development and outside any security barrier; and • provide an accessible path of travel for people with disabilities. <p>C4.3 Car parking areas comprising six or more spaces provided with landscaping between each six consecutive external car parking spaces to include shade trees.</p>
<p>5.3.5 Vehicular access</p> <p>P5.1 Vehicular access provided for each development site to provide:</p> <ul style="list-style-type: none"> • vehicle access safety; • reduced impact of access points on the streetscape; • legible access; • pedestrian safety; • minimal crossovers; and • high quality landscaping features. <p>P5.2 Development with potential to be subdivided to create 20 or more green title, strata or survey strata lots provides legible internal and external connections to the surrounding road network and accommodates traffic movement and volume, visitor parking, pedestrian access, street shade trees, utility services and access for waste collection and emergency service vehicles.</p>	<p>C5.1 Access to on site car parking spaces to be provided:</p> <ul style="list-style-type: none"> • where available, from a communal street or right-of-way available for lawful use to access the relevant site and which is adequately paved and drained from the property boundary to a constructed street; or • from a secondary street where no right-of-way or communal street exists; or • from the primary street frontage where no secondary street, right-of way, or communal street exists. <p>C5.2 Driveways to primary or secondary street provided as follows:</p> <ul style="list-style-type: none"> • driveways serving four dwellings or less not narrower than 3m at the street boundary; • no driveway wider than 6m at the street boundary and driveways in aggregate no greater than 9m for any one property.

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

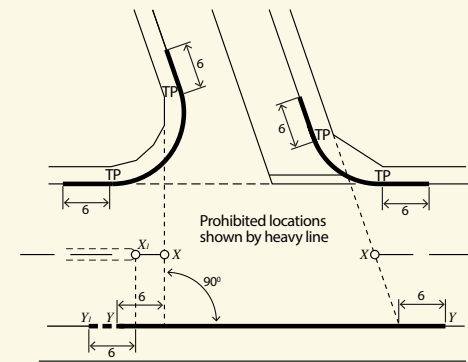
Development demonstrates compliance with the following **design principles** (P)

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

C5.3 **Driveways** shall be:

- no closer than 0.5m from a side **lot boundary** or street pole;
- no closer than 6m to a **street** corner as required under AS2890.1 Parking Facilities: Off street Parking (as amended);
- aligned at right angles to the street alignment;
- located so as to avoid street trees, or, where this is unavoidable, the street trees replaced at the applicant's expense or re-planting arrangements to be approved by the **decision-maker**; and
- adequately paved and drained.



TP = Tangent point Source: AS/NZS 2890.1:2004 (figure 3.1)

AS2890.1 - Prohibited locations of access driveways

- Notes:
- 1 Accesses to domestic driveways are excluded from the prohibition in respect of the kerb section marked Y - Y (see clause 3.2.3(a))
 - 2 The points marked Xi and X are respectively at the median end on a divided road and at the intersection of the main road centre-line and the extensions of the side road property lines shown as dotted lines, on an undivided road. On a divided road, dimension Y - Y extends to point Yi.

Dimensions in metres

C5.4 **Driveways** designed for two way access to allow for vehicles to enter the **street** in forward gear where:

- the driveway serves five or more **dwellings**;
- the distance from an on-site car parking space to the street is 15m or more; or
- the street to which it connects is designated as a primary distributor or integrator arterial road.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.3.6 Pedestrian access

P6 Legible, safe, and direct access for pedestrians to move between communal car parking areas or public **streets** and individual **dwellings**.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C5.5 **Driveways** for **multiple** and **grouped dwellings** where the number of **dwellings** is five or more, shall be:
 - a minimum width of 4m; and
 - designed to allow vehicles to pass in opposite directions at one or more points.
- C5.6 **Driveways** designed for **multiple** and **grouped dwellings** may be reduced to no less than 3m where it is necessary to retain an existing **dwelling** and a passing bay or similar is provided.
- C5.7 Where any proposed **development** has potential to be subdivided to create 20 or more **green title, strata** or **survey strata lots**, with each of these **lots** obtaining **driveway** access from a **communal street**, a minimum total width of 12 metres is required for the communal street which includes a paved vehicular carriageway with a minimum width of 5.5 metres and a pedestrian path as required by clause 5.3.6.

- C6.1 Where a group of 10 or more **dwellings** is served by a **communal street**, between a public **street** or a communal car parking area and individual **dwellings**; a minimum 1.2m wide pedestrian path, separate from the vehicular access, is provided and designed according to AS1428.1 (as amended).
- C6.2 Where a **communal street** serves more than two **dwellings** and is shared by pedestrians and vehicles, the configuration of the pedestrian and vehicular routes is to provide clear sight lines, adequate lighting and paving surfaces to slow traffic to ensure pedestrian safety.
- C6.3 A **communal street** or pedestrian path is to be no closer than 2.5m to any **wall** with a **major opening** unless privacy **screening** is provided to the communal street or pedestrian path.
- C6.4 For **multiple dwellings** with only stair access, staircases are designed to access no more than two **dwellings** per floor level and the stairs, landings and **porches** are to be protected from the weather.
- C6.5 Pedestrian paths provided as required by clause 5.3.2 C2 ii.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.3.7 Site works

- P7.1 **Development** that considers and responds to the natural features of the **site** and requires minimal excavation/fill.
- P7.2 Where excavation/fill is necessary, all finished levels respecting the **natural ground level** at the **lot boundary** of the **site** and as viewed from the **street**.
- P7.3 Retaining **walls** that result in land which can be effectively used for the benefit of residents and do not detrimentally affect **adjoining properties** and are designed, engineered and **landscaped** having due regard to clauses 5.3.7 and 5.4.1.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C7.1 Retaining **walls**, fill and excavation between the **street boundary** and the **street setback**, not more than 0.5m above or below the **natural ground level**, except where necessary to provide for pedestrian, universal and/or vehicle access, drainage works or natural light to a **dwelling**.
- C7.2 Retaining **walls**, fill and excavation within the **site** and behind the required **street setback** to comply with Table 4.

Table 4 – Setback of site works and retaining walls

Height of site works and/or retaining walls	Required minimum setback
0.5m or less	0m
1m	1m
1.5m	1.5m
2m	2m
2.5m	2.5m
3m	3m

Notes:

- i. Take the nearest higher value for all height and length calculations.
- ii. Measurement of the **height** of **site** works or retaining **walls** for the purpose of calculating Table 4 **setback** is to be taken from the **natural ground level** at the **lot boundary** adjacent to that point of the site works or retaining wall.
- iii. Visual privacy provisions under clause 5.4.1 and overshadowing provisions under clause 5.4.2 apply.
- iv. Where a **boundary wall** incorporates a retaining **wall** directly beneath the boundary wall, the retaining wall does not require assessment under clause 5.3.7 and is to be included in the wall height for the purpose of clause 5.1.3.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles <i>Development demonstrates compliance with the following design principles (P)</i>	Deemed-to-comply <i>Development satisfies the following deemed-to-comply requirements (C)</i>
	<p>C7.3 Subject to subclause C7.2 above, all excavation or filling behind a street setback line and within 1m of a lot boundary, not more than 0.5m above the natural ground level at the lot boundary except where otherwise stated in the scheme, local planning policy, structure plan or local development plan.</p>
<p>5.3.8 Retaining walls</p> <p>Clause 5.3.8 Retaining walls deleted by amendment dated 02/07/2021.</p>	
<p>5.3.9 Stormwater management</p> <p>P9.1 Stormwater is managed on-site wherever possible either by containment or infiltration, as permitted by the soil and other site conditions and which reduce the export of nutrients and sediments from the site into waterways or otherwise appropriately managed prior to off-site discharge.</p> <p>P9.2 Encourage the recovery and re-use of stormwater for non-potable water applications using integrated design and fit-for-purpose water applications.</p>	<p>C9 All water draining from roofs, driveways, communal streets and other impermeable surfaces shall be directed to garden areas, sumps or rainwater tanks within the development site where climatic and soil conditions allow for the effective retention of stormwater on-site.</p>

5.3 Site planning and design



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

5.4 Building design

Objectives

- (a) To design **buildings** and **landscape** to minimise adverse impact on the privacy of adjoining **dwellings** and **private open space**.
- (b) To optimise comfortable living, access to sunlight and solar energy to facilitate sustainable housing **development** with particular regard for place and local conditions.
- (c) To maintain the amenity of streetscapes and views along the **street** by ensuring that associated **outbuildings** and other fixtures attached to **buildings** do not detract from the streetscape and are not visually intrusive to neighbouring properties or adjoining public spaces.

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.4.1 Visual privacy

P1.1 Minimal direct overlooking of **active habitable spaces** and **outdoor living areas** of

- **building** layout and location
- design of **major openings**
- **landscape** screening
- location of **screening** devices.

Street setback

The horizontal distance between the street boundary and a building, measured at right angles (90 degrees) to the street boundary.

P1.2 Maximum visual privacy to side and rear boundaries through measures such as:

- offsetting the location of ground and first floor windows so that viewing is oblique rather than direct;
- **building** to the boundary where appropriate;
- setting back the first floor from the side boundary;
- providing higher or opaque and fixed windows; and/or
- screen devices (including **landscaping**, fencing, obscure glazing, timber screens, external blinds, window hoods and shutters).

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

C1.1 **Major openings** and **unenclosed** outdoor **active habitable spaces**, which have a floor level of more than 0.5m above **natural ground level** and overlook any part of any other residential property behind its **street setback** line are:

- i. set back, in direct line of sight within the **cone of vision**, from the **lot boundary**, a minimum distance as prescribed in the table below (refer **Figure Series 10**):

Types of habitable rooms/active habitable spaces	Location	
	Setback for areas coded R50 or lower	Setback for areas coded higher than R50
Major openings to bedrooms and studies	4.5m	3m
Major openings to habitable rooms other than bedrooms and studies	6m	4.5m
Unenclosed outdoor active habitable spaces	7.5m	6m

or;

- ii. are provided with permanent **screening** to restrict views within the cone of vision from any major opening or an unenclosed outdoor active **habitable space**.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.4.2 Solar access for adjoining sites

- P2.1 Effective solar access for the proposed **development** and protection of the solar access.
- P2.2 **Development** designed to protect solar access for neighbouring properties taking account the potential to overshadow existing:
- **outdoor living areas;**
 - north facing **major openings** to **habitable rooms**, within 15 degrees of north in each direction; or
 - roof mounted **solar collectors**.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

C1.2 Screening devices such as obscure glazing, timber screens, external blinds, window hoods and shutters are to be at least 1.6m in height, at least 75 per cent obscure, permanently fixed, made of durable material and restrict view in the direction of overlooking into any **adjoining property**.

- Note: i. Where the subject **site** and an affected adjoining site are subject to a different R-Code the **setback** distance is determined by reference to the lower density code.
- ii. Line of sight setback distances shall be measured by application of the **cone of vision** set out in **Figure Series 10**.
- iii. Line of sight setback distances include the width of any adjoining **right-of-way**, **communal street** or **battleaxe** leg or the like.
- iv. These provisions apply to adjoining sites only where that land is zoned to allow for **residential development**.

C2.1 Notwithstanding the **lot boundary setbacks** in clause 5.1.3, **development** in climatic zones 4, 5 and 6 of the State shall be so designed that its shadow cast at midday, 21 June onto any other **adjoining property** does not exceed the following limits:

- on adjoining properties coded R25 and lower – 25 per cent of the **site area**;
- on adjoining properties coded R30 to R40 inclusive – 35 per cent of the site area;
- on adjoining properties coded higher than R40 – 50 per cent of the site area.

Note: With regard to clause 5.4.2 C2.1:

- dividing fences of up to 2.0 metres in height do not contribute to overshadowing calculations; and
- site area refers to the surface of the adjoining lot and is measured without regard to any **building** on it but taking into account its **natural ground level**.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.4.3 Outbuildings

P3 **Outbuildings** that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

C2.2 Where a **development site** shares its southern boundary with a **lot**, and that lot is bound to the north by another lot(s), the limit of shading for the development site set out in clause 5.4.2 C2.1 shall be reduced proportionate to the percentage of the affected property's northern boundary that the development site abuts (refer to **Figure 11b**).

C3 **Outbuildings** associated with a **dwelling site** address either:

- i. the standards for small outbuildings (A. Small outbuilding); or
- ii. the standards for large and multiple outbuildings (B. Large and multiple outbuildings).

A. Small outbuilding	<ul style="list-style-type: none"> (i) no more than one outbuilding per dwelling site; (ii) has no more than two boundary walls; (iii) does not exceed 10m² in area; (iv) does not exceed a wall and ridge height of 2.7m; (v) not located within the primary or secondary street setback area; and (vi) does not reduce open space and outdoor living area requirements in Table 1.
-----------------------------	--

OR

B. Large and multiple outbuildings	<ul style="list-style-type: none"> (i) individually or collectively does not exceed 60m² in area or 10 per cent in aggregate of the site area, whichever is the lesser; (ii) set back in accordance with Table 2a; (iii) does not exceed a wall height of 2.4m; (iv) does not exceed a ridge height of 4.2m; (v) not located within the primary or secondary street setback area; and (vi) does not reduce the open space and outdoor living area requirements in Table 1.
---	---



Part 5 – Design elements for all single house(s) and grouped dwellings;

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Table 2a: Boundary setbacks - Walls with no major openings

Wall height (m)	Wall length (m)													
	9 or less	10	11	12	13	14	15	16	17	18	19	20	25	Over 25
3.5 or less*	1	1	1	1	1	1	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
4.0	1.1	1.5	1.5	1.5	1.5	1.5	1.5	1.6	1.6	1.6	1.6	1.7	1.7	1.8
4.5	1.1	1.5	1.5	1.5	1.5	1.5	1.6	1.7	1.7	1.7	1.7	1.7	1.8	2.0
5.0	1.1	1.5	1.5	1.5	1.5	1.6	1.7	1.8	1.8	1.8	1.8	1.9	2.0	2.3
5.5	1.2	1.5	1.5	1.5	1.6	1.7	1.8	1.9	1.9	2.0	2.0	2.1	2.3	2.5
6.0	1.2	1.5	1.5	1.5	1.6	1.8	1.9	2.0	2.0	2.1	2.1	2.2	2.4	2.8
6.5	1.2	1.5	1.5	1.6	1.7	1.9	2.0	2.1	2.1	2.2	2.2	2.3	2.7	3.0
7.0	1.2	1.5	1.5	1.6	1.8	2.0	2.1	2.2	2.2	2.3	2.4	2.5	2.8	3.3
7.5	1.3	1.5	1.6	1.7	1.9	2.1	2.2	2.3	2.3	2.4	2.5	2.6	3.0	3.5
8.0	1.3	1.5	1.6	1.7	1.9	2.1	2.2	2.4	2.4	2.5	2.6	2.7	3.1	3.8
8.5	1.4	1.6	1.7	1.8	2.0	2.2	2.3	2.5	2.6	2.7	2.8	2.9	3.3	4.1
9.0	1.4	1.7	1.7	1.8	2.0	2.3	2.4	2.6	2.7	2.8	2.9	3.0	3.6	4.3
9.5	1.4	1.7	1.8	1.9	2.1	2.4	2.5	2.7	2.8	2.9	3.0	3.2	3.8	4.6
10.0	1.5	1.8	1.9	2.0	2.2	2.4	2.6	2.8	2.9	3.0	3.1	3.3	4.0	4.8

Take the nearest higher value for all intermediate height and length values.

* Possible nil setback in accordance with clause 5.1.3.

properties.

P4.2 External location of storeroom, rubbish collection/bin areas, and clothes drying areas where these are:

- convenient for residents;
- rubbish collection areas which can be accessed by service vehicles;
- screened from view; and
- able to be secured and managed.

the roof line and external roof water down pipes.

C4.3 Other **external fixtures** provided they are:

- i. not visible from the **primary street**;
- ii. are designed to integrate with the **building**; or
- iii. are located so as not to be visually obtrusive.

C4.4 Antennas, satellite dishes and the like not visible from any **primary** and **secondary street**.

C4.5 An **enclosed**, lockable storage area, constructed in a design and material matching the **dwelling** where visible from the **street**, accessible from outside the dwelling, with a minimum dimension of 1.5m when provided external to a **garage** and 1m when provided within a garage and an internal area of at least 4m², for each **grouped dwelling**.



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C4.6 Where rubbish bins are not collected from the **street** immediately adjoining a **dwelling**, there shall be provision of a communal pick-up area or areas which are:
- i. conveniently located for rubbish and recycling pick-up;
 - ii. accessible to residents;
 - iii. adequate in area to store all rubbish bins; and
 - iv. fully screened from view from the **primary** or **secondary street**.
- C4.7 Clothes-drying areas screened from view from the **primary** and **secondary street**.

5.4 Building design



Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

5.5 Special purpose dwellings

Objectives

- (a) To ensure residential **development** is provided to accommodate people with or without special needs.
- (b) To provide ancillary accommodation which is independent or semi-independent to residents of the **single house**.
- (c) To ensure that **dwellings** for the **aged** and people with special needs can be provided within residential areas.
- (d) To provide opportunities for affordable housing.

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.5.1 Ancillary dwellings

- P1 **Ancillary dwelling** is of a small scale and designed to support people living independently or semi-dependently to the residents of the **single house**, sharing some **site** facilities and services.
- P2 **Ancillary dwellings** to positively contribute to its setting, including the existing **single house** and, where visible from the **street** or **adjoining properties**, to the amenity of the streetscape and context.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C1 **Ancillary dwelling** associated with a **single house** and on the same **lot** where:
 - i. the lot is not less than 350m² in area;
 - ii. there is a maximum **plot ratio area** of 70m²;
 - iii. parking is provided in accordance with clause 5.3.3 C3.1;
 - iv. ancillary dwelling is located behind the **street setback** line;
 - v. ancillary dwelling is designed to be compatible with the colour, roof pitch and materials of the single house on the same lot;
 - vi. ancillary dwelling does not preclude the single house from meeting the required minimum **open space** and **outdoor living area**; and
 - vii. ancillary dwelling complies with all other R-Code provisions, only as they apply to single houses, with the exception of clauses:
 - (a) 5.1.1 **Site area**;
 - (b) 5.2.3 **Street** surveillance (except where located on a lot with **secondary street** or **right-of-way** access); and
 - (c) 5.3.1 **Outdoor living areas**.



Return to contents page

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings



Design principles

Development demonstrates compliance with the following **design principles** (P)

5.5.2 Aged or dependent persons' dwellings

- P2 **Aged or dependent persons' dwellings** for the housing of aged or dependent persons designed to meet the needs of aged or dependent persons; and
- reduces car dependence, i.e. is located in close proximity to public transport and services;
 - has due regard to the topography of the locality in which the **site** is located in respect to access and mobility;
 - has due regard to the availability of community facilities including parks and **open space**;
 - does not impinge upon neighbour amenity; and
 - responds to a demand for aged or dependent persons' accommodation in the locality which is recognised in the **local planning framework**.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- C2.1 **Aged or dependent persons' dwellings** for the housing of aged or dependent persons shall comply with the following:
- i. a maximum **plot ratio area** of:
 - in the case of **single houses** or **grouped dwellings** – 100m²; or
 - in the case of **multiple dwellings** – 80m²;
 - ii. a minimum number of five dwellings within any single **development**;
 - iii. visitors car parking spaces at the rate of one per four dwellings, with a minimum of one space;
 - iv. the first visitors car space being a wheelchair accessible car parking space and a minimum width of 3.8m in accordance with AS4299, clause 3.7.1 (as amended);
 - v. an **outdoor living area** in accordance with the requirements of clause 5.3.1 but reducing the area required by **Table 1** by one-third; and
 - vi. comply with all other provisions of **Table 1** and Part 5 as relevant.
- C2.2 All ground floor units, with a preference for all **dwellings**, to incorporate, as a minimum, the following:
- i. an accessible path of travel from the **street frontage**, car parking area or drop-off point in accordance with the requirements of AS4299 clause 3.3.2 (as amended); and
 - ii. level entry to the front entry door with preferably all external doors having level entries (diagrams, figure C1 of AS4299 [as amended]).
- C2.3 All **dwellings** to incorporate, as a minimum, the following:
- i. all external and internal doors to provide a minimum 820mm clear opening. (AS4299 clause 4.3.3 [as amended]);
 - ii. internal corridors to be a minimum 1,000mm wide, width to be increased to a minimum of 1,200mm in corridors with openings on side **walls**;

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

[Return to contents page](#)

Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40

- 5.1 Context
- 5.2 Streetscape
- 5.3 Site planning and design
- 5.4 Building design
- 5.5 Special purpose dwellings

Design principles

Development demonstrates compliance with the following **design principles** (P)

5.5.3 Single bedroom dwellings

- P3 Alternative and affordable housing options for singles or couples where it can be demonstrated that the **development**:
- reduces car dependence, i.e. is located in close proximity to public transport and convenience shopping;
 - does not impinge upon neighbour amenity; and
 - responds to a demand for single bedroom accommodation in the locality which is recognised in the **local planning framework**.

Deemed-to-comply

Development satisfies the following **deemed-to-comply** requirements (C)

- iii. a visitable toilet (AS4299, clause 1.4.12 [as amended]), preferably located within a bathroom; and
 - iv. toilet and toilet approach doors shall have a minimum 250mm nib **wall** on the door handle side of the door and provision for the installation of grab rails in accordance with AS4299, clause 4.4.4 (h) (as amended).
- C2.4 At least one occupant is a disabled or physically **dependent person** or **aged person**, or is the surviving spouse of such a person, and the owner of the land, as a condition of **development** approval, lodging a section 70A notification on the certificate of title binding the owner, their heirs and successors in title requiring that this occupancy restriction be maintained.
- C3 **Single bedroom dwellings** shall comply with the following:
- i. a maximum **plot ratio area** of 70m²;
 - ii. **open space** and **landscaping** in accordance with the requirements of clause 5.1.4 and 5.3.2;
 - iii. parking provided in accordance with clause 5.3.3 C3.1 and C3.2;
 - iv. an **outdoor living area** in accordance with the requirements of clause 5.3.1 but reducing the area required by **Table 1** by one-third; and
 - v. comply with all other elements of Table 1 and Part 5 as relevant.



Best Practice Governance Review

Consultation Paper – Model Options

Contents

Item	Section	Page
1	Introduction	3
2	Governance Principles	5
3	Options and Current Model	7
4	Alignment to Principles	14
5	Consultation Process and Next Steps	20

Best Practice Governance Review

1. Introduction

Introduction

Background

The Western Australian Local Government Association (WALGA) developed its Corporate Strategy 2020-25, and in doing so identified a key strategic priority, to undertake a Best Practice Governance Review. The objective of the review is to ensure WALGA's governance and engagement models are contemporary, agile, and maximise engagement with members.

Other drivers for the review included: misalignment between key governance documents; constitution amendments for State Councillors' Candidature for State and Federal elections; and legislative reforms for the *Local Government Act 1995*, and for the *Industrial Relations Act 1979*.

In March 2022, State Council commissioned the Best Practice Governance Review (BPGR) and established a Steering Committee to guide the Review.

The BPGR Steering Committee had five meetings between 5 May 2022 and 10 August 2022. There was wide-ranging discussion on WALGA's current governance model, the need to engage broadly with the membership, and opportunities for change. Key outputs from the BPGR Steering Committee meetings included:

- Agreement on five comparator organisations – Australian Medical Association (AMA) WA, Chamber of Commerce and Industry (CCI) WA, Chamber of Minerals and Energy (CME), Australian Hotels Association (AHA) WA and the Pharmacy Guild (PG).
- Review of governance models of Local Government Associations in other Australian States and Territories, and New Zealand.
- Drafting of governance principles that will underpin future governance models.
- Finalisation of governance principles and principle components across the domains of: **Representative, Responsive and Results Oriented**.

These activities are outlined in more detail in the Background Paper.

This document

This document outlines:

Principles: The governance model principles and principle components across the domains of: Representative, Responsive and Results Oriented. The principles were endorsed at the WALGA AGM on 3 October 2022.

Governance model options: Presents four potential governance model options and the structure and roles associated with each option. The four options are:

- **Option 1:** Two tier model, existing zones
- **Option 2:** Board, regional bodies
- **Option 3:** Board, amalgamated zones
- **Option 4:** Member elected board, regional groups
- **Option 5:** Current model

Alignment to principles: Each of these options are then assessed as to whether they align with the principles and their components. The assessment considers the option and whether it meets, partially meets or does not meet the principle component. Alongside this assessment are some discussion points. An example of this relates to diversity.

Diversity is a component of the governance model being representative. Diversity here may include consideration of whether the governance model comprises an appropriate diversity of skills and experience. It also provides opportunity to consider whether the governance model provides opportunity for members of diverse backgrounds e.g. people of Aboriginal and Torres Strait Islander descent, people with Culturally and Linguistically Diverse backgrounds.

Within all the model options, direct relationship with WALGA and regional / subregional collaboration would continue to be encouraged.

Best Practice Governance Review

2. Governance Principles

Governance Principles

The following Governance Principles were endorsed by members at the 2022 AGM

Representative

Responsive

Results Oriented
















Principle	Principle component	Component description	Governance implications
WALGA unites and represents the entire local government sector in WA and understands the diverse nature and needs of members, regional communities and economies.	Composition	The composition of WALGA's governance model represents Local Government members from metropolitan and country councils.	The governing body will maintain equal country and metropolitan local government representation.
	Size	An appropriate number of members/representatives oversees WALGA's governance.	Potential reduction in the size of the overarching governing body.
	Diversity	WALGA's governance reflects the diversity and experience of its Local Government members.	Potential for the introduction of a mechanism to ensure the governance model comprises an appropriate diversity of skills and experience.
	Election Process	Considers the processes by which WALGA's governance positions are elected and appointed.	Consideration of alternative election and appointment arrangements, with the President to be elected by and from the governing body.
WALGA is an agile association which acts quickly to respond to the needs of Local Government members and stakeholders.	Timely Decision Making	WALGA's governance supports timely decision making.	WALGA's governance model facilitates responsive decision making.
	Engaged Decision Making	WALGA's Local Government members are engaged in decision making processes.	WALGA's governance model facilitates clear and accessible processes for Local Government members to influence policy and advocacy with consideration to alternatives to the existing zone structure.
	Agility	Considers the flexibility of WALGA's governance to adapt to changing circumstances.	WALGA's governance model is agile and future proofed for external changes.
WALGA dedicates resources and efforts to secure the best outcomes for Local Government members and supports the delivery of high-quality projects, programs and services.	Focus	Considers the clarity and separation of responsibilities and accountabilities of WALGA's governance.	Governance bodies have clearly defined responsibilities and accountabilities, with the capacity to prioritise and focus on strategic issues.
	Value Added Decision Making	Facilitates opportunities for value to be added to decision making.	Adoption of best practice board processes, and introduction of governance structures that are empowered to inform decisions.
	Continuous Improvement	Considers regular review processes for components of the governance model, their purpose and achieved outcomes.	WALGA's governance is regularly reviewed every 3 to 5 years to ensure the best outcomes are achieved for Local Government members.

Best Practice Governance Review

3. Options and Current Model




Options and Current Model

Five options, including the Current Model, with details of each of their key governance bodies

Option 1 – Two tier model, existing Zones	Option 2 – Board, Regional Bodies	Option 3 – Board, Amalgamated Zones	Option 4 – Member elected Board, Regional Groups	Option 5 – Current Model
 <p>Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents</p>	 <p>Board (11 members) 8 elected from Regional Bodies, incl. Board elected President Up to 3 independents</p>	 <p>Board (15 members) 12 elected from Zones, incl. Board elected President Up to 2 independents</p>	 <p>Board (11 members) 8 elected via direct election, incl. Board elected President Up to 3 independents</p>	 <p>State Council (25 members) 24 State Councillors 1 President</p>
 <p>Policy Council (25 members) 24 members plus President</p>	 <p>Regional Bodies (4 metro, 4 country)</p>	 <p>Zones (6 metro, 6 country)</p>	 <p>Policy Teams / Forums / Committees</p>	 <p>Zones (5 metro, 12 country)</p>
 <p>Zones (5 metro, 12 country)</p>	 <p>Policy Teams / Forums / Committees</p>	 <p>Policy Teams / Forums / Committees</p>	 <p>Regional Groups</p>	 <p>Policy Teams / Forums / Committees</p>

Option 1 – Two Tier Model, Existing Zones




A description of the governance body structure and role for Option 1

Governance Body	Structure	Role
 Board	11 members: 8 representative members elected from and by the Policy Council (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.	Meet 6 times per year. Responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.
 Policy Council	24 members plus President. Members elected by and from the Zones (12 from 5 Metro Zones, 12 from 12 Country Zones).	Meet at least 2 times per year to contribute to policy positions and advocacy for input into Board, and to liaise with Zones on policy and advocacy. The Policy Council can form Policy Teams, Policy Forums and Committees, which would have responsibility for specific functions, such as policy development.
 Zones	5 Metro, 12 Country.	Meet at least 2 times per year to raise policy issues, elect representatives to the Policy Council, and undertake regional advocacy and projects as directed by the Zone.






Option 2 – Board, Regional Bodies

A description of the governance body structure and role for Option 2

Governance Body	Structure	Role
 Board	11 members: 8 representative members elected from and by the Regional Bodies (4 Metro, 4 Country). The Board then elect the President from the representative members. The Board will appoint up to 3 independent, skills or constituency directors.	Meet 6 times per year responsible for governance of WALGA including strategy, financial oversight, policy development, advocacy priorities, employment of CEO, etc.
 Regional Bodies	Metro: North, South, East and Central. Country: Mining & Pastoral, Agricultural, Peel/South West/Great Southern, Regional Capitals. <i>Note: Local Governments can nominate their preferred regional body, with membership of the regional bodies to be determined by the board.</i>	Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members (1 from each of the Metro Regional Bodies and 1 from each of the Country Regional Bodies).
 Policy Teams / Forums / Committees	Membership drawn from the Board and Regional Bodies with some independent members.	Responsible for specific functions – such as policy development – as determined by the Board.

Option 3 – Board, Amalgamated Zones




A description of the governance body structure and role for Option 3

Governance Body	Structure	Role
 Board	15 members: 12 elected from the Zones (6 from Metro/Peel, 6 from Country). President to be elected by the Board. The Board will appoint up to 2 independent, skills or constituency directors.	Meet 6 times per year. Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.
 Zones	<p>Metro/Peel:</p> <ul style="list-style-type: none">• Central Metropolitan• East Metropolitan• North Metropolitan• South Metropolitan• South East Metropolitan• Peel <p>Country*:</p> <ul style="list-style-type: none">• Wheatbelt South• Wheatbelt North• Mid West / Murchison / Gascoyne• Pilbara / Kimberley• South West / Great Southern• Goldfields / Esperance <p><i>*indicative, re-drawing required</i></p>	Meet at least 2 times per year to contribute to policy development and advocacy, and to elect Board members.
 Policy Teams / Forums / Committees	Membership drawn from Board with some independent members.	Responsible for specific functions – such as policy development – as determined by the Board.






Option 4 – Member Elected Board, Regional Groups

A description of the governance body structure and role for Option 4

Governance Body	Structure	Role
 Board	11 members: 8 representative members elected via direct election, with each member Local Government to vote (4 elected by and from Metropolitan Local Governments, 4 elected by and from Country Local Governments). President elected by the Board from among the representative members. The Board will appoint up to 3 independent, skills or constituency directors.	Meet 6 times per year and responsible for governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy priorities, employment of CEO, etc.
 Policy Teams / Forums / Committees	Membership drawn from Board with some independent members.	Meet at least 2 times per year. Responsible for specific functions – such as contributing to policy development – as determined by the Board.
 Regional Groups	Determined by members to suit needs. E.g. Regional Capitals, GAPP, VROCs, CEO Group, existing Zones.	Feed into policy development processes and undertake advocacy and projects as determined by the groups.

Option 5 – Current Model

A description of the governance body structure and roles for the Current Model

Governance Body	Structure	Role
 State Council	24 members plus the President. Members elected by and from the Zones (12 from 5 Metropolitan Zones, 12 from 12 Country Zones).	Responsible for the governance of WALGA including strategy, financial oversight, policy development and endorsement, advocacy, employment of CEO, etc.
 Zones	5 Metro, 12 Country.	Consider the State Council Agenda, elect State Councillors, and undertake regional advocacy / projects as directed by the Zone.
 Policy Teams / Forums / Committees	Membership drawn from State Council with some independent members.	Responsible for specific functions – such as contributing to policy development, financial oversight etc. – as determined by State Council.



Best Practice Governance Review

4. Alignment to Principles

Option 1 – Two Tier Model, Existing Zones

Option 1 and its alignment to the principles

Option 1 – Two tier model, existing Zones

	<p>Board (11 members) 8 elected from Policy Council, incl. Board elected President Up to 3 independents</p>
	<p>Policy Council (25 members) 24 members plus President</p>
	<p>Zones (5 metro, 12 country)</p>


Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership
Representative Size	Meets	<ul style="list-style-type: none"> Board is smaller
Representative Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
Representative Election Process	Meets	<ul style="list-style-type: none"> Board to be elected from Policy Council
Responsive Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
Responsive Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on other governing body meetings
Responsive Agility	Partial	<ul style="list-style-type: none"> Board is future-proofed from external changes Zone structures still underpin Council
Responsive Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
Results Oriented Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
Results Oriented Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governance body roles in consultation with members




Option 2 – Board, Regional Bodies

Option 2 and its alignment to the principles


Option 2 – Board, Regional Bodies



Board
(11 members)
8 elected from
Regional Bodies, incl.
Board elected
President
Up to 3 independents



Regional Bodies
(4 metro,
4 country)



Policy Teams / Forums / Committees

	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership How to establish regional body membership is a consideration
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Number of regional bodies is a consideration
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from regional bodies
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on regional body meetings
	Agility	Meets	<ul style="list-style-type: none"> Board and regional bodies are future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> There may be challenges defining accountabilities and responsibilities of regional bodies
Results Oriented	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board will be responsible for ongoing reviews of governing body roles in consultation with members



Option 3 – Board, Amalgamated Zones

Option 3 and its alignment to the principles

Option 3 – Board, Amalgamated Zones



Board
(15 members)
12 elected from Zones, incl. Board elected President
Up to 2 independents



Zones
(6 metro, 6 country)



Policy Teams / Forums / Committees


	Principle & component	Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership There may be composition challenges for amalgamated zones
	Size	Partial	<ul style="list-style-type: none"> Board is smaller Amalgamation of zones to 12 in total
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from zones
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are aligned to zone meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future proofed from external changes
Results Oriented	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may be a challenge
	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> The Board would be responsible for ongoing reviews of governance body roles in consultation with members




Option 4 – Member Elected Board, Regional Groups

Option 4 and its alignment to the principles


**Option 4 –
Member elected Board,
Regional Groups**



Board
(11 members)
8 elected via direct election, incl. Board elected President
Up to 3 independents



Policy Teams / Forums / Committees




Regional Groups

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Partial	<ul style="list-style-type: none"> Board will have equal metropolitan and country membership Membership of regional groups dynamic and ad hoc
	Size	Partial	<ul style="list-style-type: none"> Board is smaller
	Diversity	Meets	<ul style="list-style-type: none"> Consideration of appointment processes for independent members
	Election Process	Meets	<ul style="list-style-type: none"> Board election from a general meeting
Responsive	Timely Decision Making	Meets	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> Board meetings are not dependent on policy teams / regional group meetings
	Agility	Meets	<ul style="list-style-type: none"> Board is future-proofed from external changes
Results Oriented	Focus	Partial	<ul style="list-style-type: none"> Policy teams / Regional Group meetings to influence priorities
	Value Added Decision Making	Meets	<ul style="list-style-type: none"> Best practice board approaches will be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> Board would be responsible for ongoing reviews of governing body roles in consultation with members


Option 5 – Current Model

Current model and its alignment to the principles


Option 5 – Current Model



State Council
(25 members)
24 State Councillors
1 President



Zones
(5 metro,
12 country)



Policy Teams
/ Forums /
Committees

Principle & component		Principle alignment (Meets, partial, does not meet)	Discussion points
Representative	Composition	Meets	<ul style="list-style-type: none"> State Council has equal metropolitan and country membership
	Size	Partial	<ul style="list-style-type: none"> State Council will retain 25 members
	Diversity	Partial	<ul style="list-style-type: none"> No control of diversity of State Council
	Election Process	Meets	<ul style="list-style-type: none"> State Council election from zones
Responsive	Timely Decision Making	Partial	<ul style="list-style-type: none"> Meeting frequency aligned to governing body roles
	Engaged Decision Making	Meets	<ul style="list-style-type: none"> State Council meetings are aligned to zone meetings
	Agility	Partial	<ul style="list-style-type: none"> State Council is not future proofed from external changes
	Focus	Partial	<ul style="list-style-type: none"> Prioritisation and focus may remain a challenge
Results Oriented	Value Added Decision Making	Partial	<ul style="list-style-type: none"> Best practice board approaches will not be adopted
	Continuous Improvement	Meets	<ul style="list-style-type: none"> State Council would continue to be responsible for ongoing reviews of governance body roles in consultation with members

Best Practice Governance Review

5. Consultation Process and Next Steps

WALGA Best Practice Governance Review

Consultation Process and Next Steps

Consultation Process

Council Position

Member Local Governments are asked to consider this paper and the governance model options put forward and provide a Council endorsed position to WALGA.

It is suggested that Councils endorse a preferred model (which could be the Current Model) and provide a ranking in terms of an order of preference.

Submissions to WALGA are sought by **23 December 2022**.

Supplementary Market Research

An independent market research company has been engaged to ascertain insights from Elected Members and Chief Executive Officers about WALGA's governance model. Qualitative interviews and a quantitative survey will be undertaken to supplement Council positions.

Workshops and Forums

Requests for presentations on the work undertaken by the Steering Committee and the model options, as well as facilitation of workshops and discussions will be accommodated where practicable.

Next Steps

Timetable

- Consultation and engagement with Members on this paper and governance model options will be undertaken from October 2022 until 23 December 2022.
- The Steering Committee will consider the outcomes of the consultation process during January 2023.
- A Final Report with a recommended direction will be the subject of a State Council Agenda item for the March 2023 State Council meeting.

Thank you

For more information, visit our [website](#) or contact Tim Lane, Manager Association and Corporate Governance, at tlane@walga.asn.au or 9213 2029.

GENERAL COMPLIANCE CHECKLIST NOVEMBER 2022

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Annual Report adoption	1/10/2022	Annual	Give local public notice of the availability of the Annual Report as soon as practical after the Report is accepted by Council	No
Governance	Annual Report & Electors Meeting	1/10/2022	Annual	Give local public notice of date for Annual Electors Meeting - after the Financial Report has been audited in accordance with the LG Act, the CEO is to sign and append to the report a declaration > When report is adopted - send copies to DLG, Regional Development & Health Dept.	No
Governance	Meeting Dates advertisement	1/11/2022	Annual	Advertise Ordinary Council and Committee (open to public) meeting dates for next 12 months	Yes
Governance	Remembrance Day	11/11/2022	Annual	Flags to be flown at half-mast from 10.30am to 11.02am and then to top for remainder of the day	Yes
Governance	Audit Reporting	30/11/2022	Annual	A Local Government is to - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report	No
Governance/SAO	Letter to new elected members	01/11/22	Annual	Acknowledgement of Primary Return	N/A
Governance/SAO	Electoral Material	30/11/22	Biannual	Destroy election material from election 4 years prior	No
Governance/SAO	Honour Board in Chambers	30/11/22	Biannual	Update names on honour board (Eyerite Signs - Albany)	No
Bushfire Governance	Bushfire Prohibited Burning Period commences	1/11/2022	Annual		Yes
CEO	Select Panel for CEO Performance Review in December	1/11/2022	Probation	Report to Council meeting - to select panel	N/A
DCEO	Auditor Committee meeting with Auditor	30/11/2022	Annual	Organise meeting with Auditor	Yes
DCEO/CSO	Annual Councillors & Staff Xmas Function	Nov	Annual	Organise Xmas party - dates, invites, bookings, catering, decorations etc.	Yes
CRC	Updating of Town Notice Board/Website		Weekly		Yes
CRC	CRC Annual Report to DRD for CRC Expenditure	1/11/2022	Annual	Submit CRC annual report on CRC expenditure and include Certificate of Currency - due end November	Yes
CRC	Seniors Xmas Party	1/11/2022	Annual	Prepare and advertise for annual seniors Xmas lunch - in conjunction with FRC. Ensure Councillor Representative attends	Held 6 Dec
WM	Road Construction & Maintenance Review	01/11/22	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
WM/CEO	Grants Commission Road Report - commence	31/12/22	Annual	WA Local Government Grants Commission Road Information Return due end December	
WM/Oval Mtce	Waste Water Recycling Scheme water samples		Monthly	Start-up test, beginning of month tests (no more than 4 weeks apart), keep record of residual chlorine and PH on Form	Yes
TO	Spray caltrop golf course	As req'd		As required – dependent on summer rains	N/A
TO	Rubbish Collection	15/11/2022	Annual	Check rubbish pick up dates over festive season with contractor and advertise change if required	Yes
TO	Occupational Health Safety Review	30/11/22	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence inspections - make recommendations for Budget	Yes