

Minutes for December 2021



ORDER OF BUSINESS

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- 3 PUBLIC QUESTION TIME**
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 - 12.1 Confidential Item – CEO Contract of Employment
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- 14 CLOSURE OF MEETING**

Minutes of an Ordinary Meeting of Council held in the Council Chambers on Thursday 16 December 2021 commencing 1:05pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Lions Club – Hayden & Bill to draw Raffle Winners.
Mary Lucchesi – 4pm – Kulin Retirement Homes

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

| | | |
|------------|----------------------------|--------------|
| G Robins | President | Central Ward |
| B Smoker | Deputy President | West Ward |
| L Varone | Councillor | East Ward |
| R Bowey | Councillor | Town Ward |
| C Mullan | Councillor | West Ward |
| JK Noble | Councillor | Town Ward |
| M Lucchesi | Councillor | Central Ward |
| T Gangell | Councillor | Town Ward |
| G Yandle | CEO | |
| C Lewis | DCEO | |
| J Hobson | Works Manager | |
| T Scadding | Community Services Manager | |
| F Jasper | Executive Support Officer | |

Apologies

BD West Councillor

Leave of Absence

Nil

3. PUBLIC QUESTION TIME

Nil

4. DECLARATIONS OF INTEREST BY MEMBERS

Nil

5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 17th November 2021

01/1221

Moved Cr Bowey Seconded Cr Varone that the minutes of the Ordinary Council Meeting held on 17 November 2021 be confirmed as a true and correct record.

Carried 8/0

Cultivating Kulin Committee Meeting Minutes – 26th October 2021

02/1221

Moved Cr Gangell Seconded Cr Lucchesi that the minutes of the Cultivating Kulin Committee be received and recorded as a confidential item.

Carried 8/0

RoeRoc Meeting Minutes – 28th October 2021

03/1221

Moved Cr Noble Seconded Cr Smoker that the minutes of the RoeRoc Meeting be received.

Carried 8/0

04/1221

Moved Cr Lucchesi Seconded Cr Noble that the minutes of the Kulin Retirement Homes AGM & General Meeting be received. The General minutes recorded as a confidential item.

Carried 8/0

05/1221

Moved Cr Smoker Seconded Cr Mullan that the minutes of the Kulin Child Care Management Meeting be received.

Carried 8/0

7 MATTERS REQUIRING COUNCIL DECISION

7.1 List of Accounts – November 2021

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of November 2021, for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That November payments being cheque no.'s (Trust), 37386 - 37388; EFT No's 18519 - 18637, DD7984.2 – DD8000.12 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,656,608.81 be received.

VOTING REQUIREMENTS:

Simple majority required.

06/1221

Moved Cr Varone Seconded Cr Noble that November payments being cheque no.'s (Trust), 37386 - 37388; EFT No's 18519 - 18637, DD7984.2 – DD8000.12 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,656,608.81 be received.

Carried 8/0

7.2 Financial Reports & Operating Income and Expenditure Details – November 2021

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the periods ending 30 November 2021. In addition to the financial reports the Operating Income and Expenditure details are provided for information is the Shire's detailed accounts.

BACKGROUND & COMMENT:

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statements for the periods ending 30 November 2021 and that Council receive the attached accounts for information.

VOTING REQUIREMENTS:

Simple majority required.

07/1221

Moved Cr Smoker Seconded Cr Lucchesi that Council endorse the monthly financial statements for the periods ending 30 November 2021 and that Council receive the attached accounts for information.

Carried 8/0

7.3 Amended User Fees & Charges – Minor Gardening and Town Maintenance Private Works

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.08 Fees & Charges
AUTHOR: DCEO
STRATEGIC REFERENCE/S:
DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider implementing User Fees & Charges for plant and labour associated with undertaking minor gardening and town maintenance private works.

BACKGROUND & COMMENT:

The Shire's User Fees & Charges are presented to Council each year in May for consideration and adoption for the financial year ahead. From time to time a fee or charge may need to be amended or added to the schedule. From

time to time Shire staff are approached by community organisations and local landholders to undertake minor gardening and town maintenance private works for which Council does not currently have any User Fees & Charges

The Shire of Kulin have an agreement with Kulin District High School regarding facility usage, but this agreement does not include undertaking maintenance and gardening activities. As indicated, we also do not currently have a fee appropriate for the labour and plant charge in our schedule of User Fees & Charges.

Following discussions with the Manager of Works, Judd Hobson, the Kulin District High School and the Shire of Kulin have made arrangements to contract the services of the Shire of Kulin to undertake the maintenance and upkeep of the school's oval. The work expected is general mowing, using the Shire's tractor and mower, as well as other minor turf care.

When this agreement with KDHS is next reviewed, Council may determine that it is more appropriate that this arrangement for additional services be included in the agreement between the Shire and the School. In the meantime, additional User Fees & Charges will be required to appropriately execute the financial transactions associated with delivering these services.

The fee will also cover minor gardening works completed throughout the townsite for any community organisations and local residents.

In the 2021/2022 User Fees & Charges schedule there is a labour rate of \$50/hour (inc GST). The hourly rate (including the overhead cost of 85%) of the employee who will complete a majority of the work is not covered by this charge. There is also not a fee or charge for the hire of the small tractor & mower used to complete the work.

The following rates are proposed to be added to the private works schedule of the 2021/2022 User Fees & Charges:

| Charge | Cost to Shire | Current Charge (excl GST) | Proposed Charge (excl GST) |
|---------------------------|---------------|---------------------------|----------------------------|
| Labour (a) – General Hand | \$45.79 | \$45.45 | \$50 |
| Labour (b) – Leading Hand | \$59.81 | - | \$60 |
| Tractor | \$55.00 | - | \$60 |
| Small motors | - | - | \$10 |

STATUTORY AND PLANNING IMPLICATIONS:

Local Government Act 1995

Part 6, Division 5 – Financing local government activities

6.16. Imposition of fees and charges

- 1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

- 2) A fee or charge may be imposed for the following —
 - a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - b) supplying a service or carrying out work at the request of a person;
 - c) subject to section 5.94, providing information from local government records;
 - d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - e) supplying goods;
 - f) such other service as may be prescribed.
- 3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - a) imposed* during a financial year; and
 - b) amended* from time to time during a financial year.

* Absolute majority required.

6.17. Setting level of fees and charges

- 1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - a) the cost to the local government of providing the service or goods; and
 - a) the importance of the service or goods to the community; and
 - b) the price at which the service or goods could be provided by an alternative provider.
- 2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- 3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - a) under section 5.96; or
 - b) under section 6.16(2)(d); or
 - c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such

a limit is to apply to the fee or charge for the service.

- 4) Regulations may —
 - a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - b) limit the amount of a fee or charge in prescribed circumstances.

POLICY IMPLICATIONS:

There are no current policy implications.

COMMUNITY CONSULTATION:

Kulin District High School staff and the Kulin District High School Board.

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council adopts the following fees for undertaking minor gardening and town maintenance private works:

- 1.) Labour rate (a) charge of \$50 per hour excluding GST
- 2.) Labour rate (b) charge of \$60 per hour excluding GST
- 3.) Tractor & mower charge of \$60 per hour excluding GST
- 4.) Small motors charge of \$10 per hour excluding GST

VOTING REQUIREMENTS:

Absolute majority required.

08/1221

Moved Cr Bowey Seconded Cr Varone that Council adopts the following fees for undertaking minor gardening and town maintenance private works:

- 1. Labour rate (a) charge of \$50 per hour excluding GST**
- 2. Labour rate (b) charge of \$60 per hour excluding GST**
- 3. Tractor & mower charge of \$60 per hour excluding GST**
- 4. Small motors charge of \$10 per hour excluding GST.**

Carried 8/0

7.4 Water Corporation request for surrender of Reserve 19798

RESPONSIBLE OFFICER: CEO

FILE REFERENCE:

AUTHOR:

STRATEGIC REFERENCE/S:

DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider Water Corporation's request for surrender of a portion of Reserve 19798 - Gravel - Lot 15983 Kulin Lake Grace Rd (Cnr Rose RD).

BACKGROUND & COMMENT:

In June 2021 Council were approached by Water Corporation where in initial correspondence Water Corporation requested if the Shire would consider the surrender of the above Reserve:

- It is proposed to construct a Booster Pump Station to increase the supply through to Lake Grace.
- At this location there is only a single phase power supply so you will need to construct a solar/gas power station, and possibly a break tank, on site.
- Water Corporation would like to take over the entire Reserve if the Shire is willing to surrender.
- If the Shire advises that it is willing to surrender Reserve 19798 that advice will be forwarded to DPLH with Water Corporations request to take over management of the site.

Follow up discussions have resulted in Water Corporation amending their request to take over management of a smaller portion of Reserve 19798 as per Attachment 1 - Reserve 19798 WC Map for 1ha.

CEO and Works Manager have inspected the site recommend Council be willing to surrender a portion of Reserve 19798 as proposed in sketch entitled Attachment 1 with the following points of clarification:

- Water Corporation is to liaise with DPLH and cover all costs associated with surrender process.
- Vehicle access to the remainder of Reserve 19798 is retained for Shire purposes.
- Water Corporation undertake any necessary approvals for clearing of land and any potential requirement of existing vegetation or revegetation within the proposed section of Reserve 19798.
- Water Corporation undertakes any relevant liaison with other authorities, such as Main Roads WA, regarding their specific requirements.

STATUTORY ENVIRONMENT:

Local Government Act 1995

3.58. *Disposing of property*

Local Government (Functions and General) Regulations 1996

30. *Dispositions of property excluded from Act s. 3.58*

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

As conditions of the surrender Council requests that

- Water Corporation is to liaise with DPLH and cover all costs associated with surrender process.
- Water Corporation undertakes any relevant liaison with other authorities, such as Main Roads WA, regarding their specific requirements.

COMMUNITY CONSULTATION:

Works Manager

Water Corporation - Steve Whittleston (Adv - Property Acquisitions, Procurement & Property)

- Water Corporation have requested Council confirmation of the proposed process.

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION

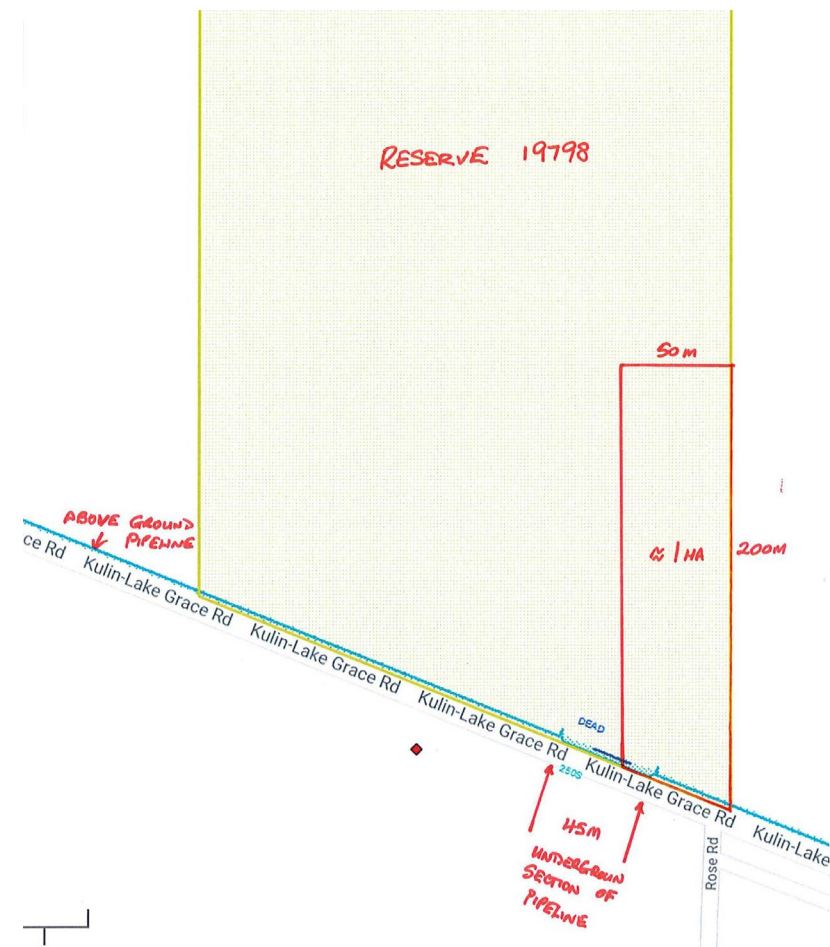
That Council surrender a portion of Reserve 19798 to Water Corporation as proposed in sketch entitled Attachment 1 - Reserve 19798 WC Map for 1ha with the following points of clarification:

- Water Corporation is to liaise with DPLH and cover all costs associated with surrender process.
- Vehicle access to the remainder of Reserve 19798 is retained for Shire purposes.
- Water Corporation undertake any necessary approvals for clearing of land and any potential requirement of existing vegetation or revegetation within the proposed section of Reserve 19798.
- Water Corporation undertakes any relevant liaison with other authorities, such as Main Roads WA, regarding their specific requirements.

VOTING REQUIREMENTS:

Simple Majority

Reserve 19798 WC Map for 1ha



09/1221

Moved Cr Lucchesi Seconded Cr Gangell that Council surrender a portion of Reserve 19798 to Water Corporation as proposed in sketch entitled Attachment 1 - Reserve 19798 WC Map for 1ha with the following points of clarification:

1. Water Corporation is to liaise with DPLH and cover all costs associated with surrender process.
2. Vehicle access to the remainder of Reserve 19798 is retained for Shire purposes.
3. Water Corporation undertake any necessary approvals for clearing of land and any potential requirement of existing vegetation or revegetation within the proposed section of Reserve 19798.
4. Water Corporation undertakes any relevant liaison with other authorities, such as Main Roads WA, regarding their specific requirements

Carried 8/0

8 COMPLIANCE

8.1 Compliance Reporting – General Compliance November 2021

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for November 2021. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding

Annual Report & Electors meeting – *TBC*

Audit reporting – *In Progress*

Audit Committee Meeting with Auditor – *Waiting on date from Auditors*

Seniors Christmas Party – *Done*

WALGA Local Road Group Project report – *In Progress*

Outstanding November

Annual Electors Meeting – *Date TBC*

Complete and Bind Minutes – *Feb 2022*

Elected Members Training – *Date TBC – Proposed February or March 2022*

Office Christmas Closure Hours & Dates – *23rd December 12pm till 5th January 2022*

Australia Day Awards – *In Progress*

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for November 2021 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

8.2 Compliance Reporting – Delegations Exercised – November 2021

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the periods ending 30 November 2021. To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

| Policy | Delegation | Officers |
|--------|---|---|
| A1 | Acting Chief Executive Officer | (CEO) |
| A2 | Agreements for Payments of Debts to Council | (CEO/DCEO) |
| A3 | Casual Hirer's Liability | (CEO) |
| A4 | Complaint Handling | (CEO) |
| A5 | Fees & Charges – Discounts | (CEO/DCEO/MW/MLS/CRC) |
| A6 | Investment of Surplus Funds | (CEO/DCEO) |
| A7 | IT & Social Media – Use of | (CEO) |
| A8 | Legal Advice, Representation & Cost Reimbursement | (CEO) |
| A9 | Payments from Municipal and Trust Funds | (CEO-to numerous staff – purchase orders) |
| A10 | Use of Common Seal | (CEO) |
| A11 | Writing Off Debts | (CEO) |
| A12 | Housing | (CEO) |
| A13 | Procedure for Unpaid Rates Finance | (CEO) |

GOVERNANCE

| | | |
|----|--------------------------------------|-------------------------|
| G1 | Applications for Planning Consent | (CEO) |
| G2 | Building Licences and Swimming Pools | (EHO/Building Surveyor) |
| G3 | Cemeteries Act 1986 | (CEO) |
| G4 | Health Act 1911 Provisions | (EHO) |

HUMAN RESOURCES

| | | |
|----|----------------------|-------|
| H1 | Grievance Procedures | (CEO) |
|----|----------------------|-------|

COMMUNITY SERVICES

| | | |
|------|--|------------------------|
| CS1 | Bushfire Control – Shire Plant for Use of | (CEO) |
| CS2 | Bushfire Control – Plant Use for Adjoining Shires | (CEO) |
| CS3 | Bushfire Prohibited / Restricted Burning Periods – Changes | (Shire President/CEO) |
| CS4 | Bushfire Training Administration | (CEO) |
| CS5 | Cat Ownership Limit – Cat Control | (CEO) |
| CS6 | Dog Control – Attacks | (CEO) |
| CS7 | Dog Ownership Limit – Dog Control | (CEO) |
| CS8 | Sea Containers Use of – Town Planning | (CEO) |
| CS9 | Second Hand Dwellings | (CEO) |
| CS10 | Temporary Accommodation | (CEO) |
| CS11 | Unauthorised Structures – Building Control | (CEO) |
| CS13 | Freebairn Recreation Club Committee | (FRC Club Committee) |
| CS14 | Kulin Child Care Centre Management Committee | (KCCC Mgmt. Committee) |
| CS15 | General – Community Services Practices | (CEO) |
| CS20 | Seed Collection | (CEO) |

WORKS

| | | |
|-----|--|-------|
| W1 | Gravel Supplies | (MW) |
| W2 | Roads – Clearing | (CEO) |
| W3 | Roads – Damage to | (MW) |
| W4 | Roads – Roadside Markers – Management of | (MW) |
| W5 | Stormwater Drainage | (MW) |
| W6 | Street Trees | (CEO) |
| W7 | Streetscape – Improvements | (CEO) |
| W8 | Roadside Burning | (MW) |
| W9 | Temporary Road Closures | (MW) |
| W10 | General – Works Practices Approvals | |

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of November 2021 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A5 Fees & Charges – Discounts

Wickepin Primary School Waive of \$100 fee for slide opening, due to supply of own staff with Bronze Medallions.

A7 IT & Social Media – Use of

Social Media sites updated by various officers as per direction from CEO.

A8 Legal Advice, Representation & Cost Reimbursement

Civic Legal were engaged to draft CEO Contract as per Council decision. CS Legal engaged in an on-going manner regarding unpaid rates.

STATUTORY ENVIRONMENT:

Building Act 2011

Bushfires Act 1954

Cemeteries Act 1986

Health (Asbestos) Regulations 1992;

Health (Miscellaneous Provisions) Act 1911;

Local Government Act 1995

Public Health Act 2016

Shire of Kulin TPS2

Town Planning Development Act

Town Planning Scheme

Trustees Act, Part III,

Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for November 2021.

VOTING REQUIREMENTS:

Simple majority required.

11/1221

Moved Cr Bowey Seconded Cr Mullan that Council receive the Delegation Exercised Report for November 2021.

Carried 8/0

9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

Adjourned meeting at 2:02pm to hold Concept Forum.

Meeting resumed at 5:40pm

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

Meeting Closed to the Public

Judd Hobson, Cassi Lewis, Taryn Scadding & Fiona Jasper left the meeting at 5:40pm

12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

12.1 CEO Contract of Employment

13/1221

Moved Cr Noble Seconded Cr Bowey that Council That Council:

1. Is satisfied with the provisions of the proposed Chief Executive Officer Contract of Employment to be entered into with Mr Garrick Yandle. And;
2. Authorises the President, Cr Grant Robins to execute the Contract of Employment on behalf of the Shire of Kulin and apply the Common Seal (as appropriate and in accordance with Shire policy).

Carried 8/0

13 DATE AND TIME OF NEXT MEETING

Wednesday 16th February 2022 at 1:00pm

14 CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 6:00pm.

COUNCIL AGENDA

**Kondinin Aquatic Centre
Bill Smoker Room
Thursday 28 October 2021**

12:30 – Light Lunch

13:00 Meeting Commences

| |
|-----------------|
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1. Opening and Announcements

RoeROC Chair, Cr K Mouritz will open the meeting at 1.09pm.

2. Record of Attendance

| | |
|--------------|--------------------------------------|
| Cr K Mouritz | President, Shire of Kondinin (Chair) |
| Cr D Hickey | President, Shire of Corrigin |
| Cr G Robins | President, Shire of Kulin |
| Cr B Smoker | Deputy President, Shire of Kulin |
| Cr B West | Councillor, Shire of Kulin |
| Cr W Milner | Councillor, Shire of Narembeen |

| | |
|----------------|-------------------------|
| David Burton | CEO, Shire of Kondinin |
| Natalie Manton | CEO, Shire of Corrigin |
| David Blurton | CEO, Shire of Narembeen |

| | |
|-----------------|---------|
| Lauren Pitman | Roe EHO |
| Brendon Gerrard | Roe EHO |

| | |
|-----------------|----------------------------------|
| Reka Neszvecsko | ESO, Shire of Kondinin (Minutes) |
|-----------------|----------------------------------|

3. Apologies

| | |
|----------------|---|
| Ashley Fisher | Avon Waste |
| Cr M Weguelin | Deputy Shire President, Shire of Corrigin |
| Garrick Yandle | CEO, Shire of Kulin |
| Cr K Mortimore | Shire President, Shire of Narembeen |

4. Guests

5. Minutes of Meetings

RoeROC Council Meeting – 22nd July 2021

COMMENT:

Minutes of the RoeROC Meeting held 22nd July 2021 are attached.

Recommendation

Moved: Cr D Hickey

Seconded: D Blurton

That the Minutes of the RoeROC Meeting held on 22nd July 2021 be confirmed as a true and correct record.

Carried: 6/0

5.1 Business Arising from the Minutes

NIL

6. Presentations

7. Matters for Decision

7.1 Finances – presented by Shire of Corrigin

Financial Report to 30 September 2021

To be presented at meeting

Officers Recommendation:

Moved: Cr D Hickey

Seconded: Cr G Robins

That the Financial Reports to 30th September 2021 be received.

Carried: 6/0

7.2 Bending Tip Landfill Management Plan

Applicant: Shire of Corrigin
Author: Corrigin CEO – Natalie Manton
Date: 25th October 2021
Disclosure of Interest: Nil
File Ref: WM.0013
Attachment Ref: Attachment Draft Landfill Management Plan
Previous test depths –

Mr David Burton left the meeting at 1.35pm and returned at 1.36pm.

SUMMARY

Delegates are asked to endorse the additional expenditure required to complete the Bending Landfill Management Plan.

BACKGROUND

The Shires of Kondinin, Corrigin, Kulin and Narembeen purchased 64 hectares of freehold land in the Shire of Kondinin for the Bending Tip in 2007. The four shires signed an agreement with Avon Waste in 2018 for a seven year period for kerbside and commercial waste collection and recycling. The contract also provides for transfer of waste from local transfer stations and the use of hook bins. The contract does not include use of the site for green waste.

A key component of the contract is for landfill management services as outlined in Schedule 5 of the contract.

The Bending Landfill site is registered as a Category 89 Prescribed Premises under Part V of the Environmental Protection Act. The Environmental Protection (Rural Landfill) Regulations 2002 apply to Category 89 Prescribed Premises in Schedule 1 Part 2 of the Environmental Protection Regulations 1987 for putrescible landfill site that accepts between 20 and 5,000 tonnes of waste per year.

In 2021 Roe ROC engaged Talis Consultants to produce a Landfill Management plan to outline the current and future landfill development options and closure requirements for the site in compliance with the WA Landfill Regulations. The plan will provide Roe ROC with clear direction on operations and works required to facilitate the future development and rehabilitation of the landfill in accordance with the Western Australia Environmental Protection (Rural Landfill) Regulations, 2002, (Rural Landfill Guidelines).

These regulations outline requirements for the tipping area, covering and containing of waste, the control of surface water runoff, dust suppression, separation distances, disposing of asbestos and clinical waste and a post-closure plan.

The Site, a Category 89 Landfill, can accept the following waste types for landfilling, as defined in the Landfill Waste Classification and Waste Definitions 1996 (as amended 2019):

- Clean Fill;
- Inert Waste Type 1 – Contaminated Solid Waste meeting acceptance criteria for Class I and Class II Landfills
- Special Waste Type 1 - Asbestos
- Special Waste Type 2 – Biomedical Wastes; and Putrescible Waste.

The draft Landfill Management Plan was presented at the Roe ROC meeting on 22 July 2021 and delegates moved the following resolution:

That the Landfill Management Plan drafted by Talis be received by ROEROC. Management investigates further options including the feasibility and implementation of drilling the whole site.

The CEOs and Environmental Health Officers have held meetings with Talis and obtained quotes for both drilling and excavating the site. The additional costs to complete the Landfill Management Plan following the decision to change the approach and move to stage 2 and 3 rather than go up to 2m in Stage 1 are outlined below.

Talis have summarised the advantages and disadvantages of drilling test holes versus digging trial pits with an excavator as follows:

| Trial Pits with Excavator | Drilling Boreholes |
|---|---|
| <p><u>Advantages</u></p> <ul style="list-style-type: none"> • Large area investigated (>2m² opening per pit) easy to see soil characteristics and changes in side walls. • Quick – approx. 4 days. • Cheap – typically budget \$1,500-\$2,500/day for an excavator and an operator. Barry Smoker estimated cost \$4,000 to \$5,000. • Flexible - trenches can be extended to accurately delineate shallow rock to give more accurate void volume (better resolution). | <p><u>Advantages</u></p> <ul style="list-style-type: none"> • Less messy bit still leaves residual soils at the surface and vehicle tracks. • Can gain Geotech testing information such as rock strength to assess potential for future ripping (not considered necessary) • Can progress beyond 5m (not considered necessary) |
| <p><u>Disadvantages</u></p> <ul style="list-style-type: none"> • Messy if the paddock in crop. • Need to backfill immediately as leased to farmer. • Limited to <5m deep by reach of excavator (which is fine if you don't intend to trench any deeper). | <p><u>Disadvantages</u></p> <ul style="list-style-type: none"> • Limited area investigated (<0.02m² open area per hole) water flush not easy to log soil but easy to see/feel difference between soil and rock. • Expensive – estimate \$6,000 for 100m spacing and \$20,000 for 50m spacings. • Slow – two weeks to drill 60 bores. |

Following the July meeting documents outlining the depth of previous bore hole from 2015 (attached) were circulated to delegates. The cost of variations to finalise the report at no additional charge are outlined below:

- Include justification comments and rearrange document as per feedback (we allowed for one round of comments and minor report changes in our proposal)
- Update costings with local costing rates (to be provided by Brendon)
- Inclusion of handwritten bore depths as an appendix and updated geology section

Update report and image to show co-ordinates of current trenches if possible and asbestos trenches.

Changes to the report due to new information or additional scope of work, which can be undertaken as a variation are outlined below:

| Description | Additional Cost |
|--|------------------------|
| Update void modelling (manually) using newly provided trial pit information and update the lifespan calculations to feed into budget provision schedule | \$730 |
| Setup spreadsheet for use by Environmental Health Officer; to cover proposed future trench dimensions, rate of void consumption and lifespan calculator, GPS locations | \$2,350 |
| Borehole Appendix – Cleaned up existing version in GIS with coordinates | \$950 |
| Modified capping design (reduced capping thickness) and adjusted costings for the updated design for: Stage 1: will include remodel of waste deposition to remove the 2m land raise, a modified capping design, updated void and material balance modelling, updated costing - this is based on the existing trenches in Stage 1 being capped with reduced thickness cap (850mm) from material already available in Stage 1 or from trenches in stage 2 to comply with the regulations; stop water seeping through to the waste layer and enable pasture or trees to grow on the site. This cap can be removed in future years if waste is required to be raised to 2m. | \$5,540 |
| Stage 2 and 3: will include a change in capping design, adjusted void and material balance modelling with soil depths from newly provided soil data, and updated cost modelling - this approach does mean that the site will be consumed quicker than the earlier option of raising the waste in Stage 1 to 2m but is more cost effective in the short to medium term. | \$1,790 |
| Total | \$11,360 |

COMMENT

On 5 October 2021 the Shire of Corrigin CEO emailed delegates seeking endorsement of the additional expenditure to progress the resolution from the meeting. Only one response was received and the matter was subsequently brought to the meeting for a decision.

It recommended that delegates support the additional expenditure of \$11,360 for Talis to update the Landfill Management Plan with the appendix to be updated after harvest to include the drill or excavation depths plotted across the whole site.

Following the Roe ROC meeting held in July 2021, details of previous test trenches in stages 2 and 3 were circulated to delegates.

Delegates are asked to confirm the preferred option for obtaining additional information on the expected depth of future waste trenches across the whole site based on the following cost estimates:

- use existing data only, **OR**
- digging of excavation pits at a cost of approximately \$5,000, **OR**
- bore holes at a spacing of 100metres at cost of approx \$6,000, **OR**

bore holes at a spacing of 50metres at cost of approx \$20,000.

STATUTORY ENVIRONMENT

Environmental Protection Act 1986

Environmental Protection (Rural Landfill) Regulations 2002

Environmental Protection Regulations 1987

Landfill Waste Classification and Waste Definitions 1996 (as amended 2019)

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

The cost of the original Landfill Management Plan report from Talis was \$16,400 and the sum of the variations is \$11,360.

The profit from the Bendering Tip last financial year was \$43,000.

Roe ROC delegates previously resolved that shires would contribute \$5,000 per annum to a reserve for future provision for the Bendering Tip. The draft Landfill Management Report identified a need for each shire to make provision of approximately \$50,000 per annum towards future landfill development and closure costs. This cost is far in excess of individual shire's capacity and consequently delegates identified the need to amend the draft report to reduce the future cost of the site to a more sustainable level.

Officer Recommendation

Moved: Cr G Robins

Seconded: Cr D Hickey

That Roe ROC delegates:

1. *Support the additional expenditure of \$11,360 for Talis Consultants to update the Landfill Management Plan with the appendix to be updated after harvest to include the additional details of depth analysis plotted across the entire site.*
2. *All four CEOs and two EHOs being involved in the processes.*

Carried: 6/0

7.3 Bending Farm Licence Agreement

Applicant: Shire of Kondinin
Author: Kondinin CEO – David Burton
Date: 20th October 2021
Disclosure of Interest: Nil
Attachments: Lease Value Report

BACKGROUND

The Shires of Kondinin, Corrigin, Kulin and Narembeen purchased 64 hectares of freehold land in the Shire of Kondinin for the Bending Tip in 2007 for \$63,000. The Shires also entered into a Licence to Use Land agreement with the former owner of the land on 1 October 2009 for the use of part of the land for a period of 10 years expiring on 1 October 2019 for a fee of one peppercorn.

COMMENT

At the July Meeting, the following was resolved by RoeROC

That:

A market valuation be obtained for the Bending Tip farming land;

- 1. The CEO negotiate a lease arrangement with the current occupier based on RoeROC Delegates directions;*
- 2. The lease arrangement be advertised as required under Section 3.58(3)(a) of the Local Government Act 1995; and*
- 3. The item be brought back to RoeROC for consideration of the lease and submissions at the next meeting.*

Having the property valued did take some time as a Sale value had been obtained for asset value for the Shire, however this did not contain a lease value.

The lease value report is now added for Councillors to view.

In discussions with the current lessee, they are happy to continue with the value of the lease being offset by the cost of maintaining the property creating a nil balance. i.e.

| | |
|--|----------------|
| Annual Lease amount (payable to RoeROC) | \$4,670 |
| Cost to maintain firebreaks and fences (Payable to Lessee) | <u>\$4,670</u> |
| Balance of transactions | \$ 0 |

It is suggested that the amounts should be payable on demand. As they offset each other, it is unlikely that the payment will be demanded.

The consideration of the maintenance of the property is based on the facts that the property is surrounded by the current lessee's farming land and as such, it would be difficult to get another tenant to lease the property due to small size and location. If the current lessee does not renew the lease, then RoeROC will be responsible for maintaining the rest of the land at its own cost. It is easier to make the transactions simple that they cancel each other out for a simple process.

To ensure that the provisions of the Local Government Act 1995 Section 3.58 (3)(a) are followed, and advert has been drafted to meet the requirements. Once the submission period has been completed, the member shires will need to resolve the final transaction individually as the property is owned by the Shire, not RoeROC. Submissions can both be made at each Shire or at the Shire of Kondinin and distributed to other members for consideration. This will allow for the item to be presented by Member Shires at the December Meetings (to ensure sufficient submission time) and allow a new Agreement to be drafted and presented to RoeROC in December pending on Shire Meetings.

As the area of arable will be impacted with changes to the area used for rubbish disposal, but the final transaction value is still nil, it is recommended that the Agreement be established for a 5 year period with an option to renew for 5 years.

FINANCIAL IMPLICATIONS

Financial implications for this proposal will be advertising for the transaction and legal fees for the drafting of the agreement.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
 - (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
- (3) A local government can dispose of property other than under subsection (2) if,
before agreeing to dispose of the property —
 - (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;and
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

- (1) A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.
- (2) A disposition of land is an exempt disposition if —
 - (a) the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —
 - (i) its market value is less than \$5 000; and
 - (ii) the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;or
 - (b) the land is disposed of to a body, whether incorporated or not —
 - (i) the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and
 - (ii) the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;or
 - (c) the land is disposed of to —
 - (i) the Crown in right of the State or the Commonwealth; or
 - (ii) a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or
 - (iii) another local government or a regional local government;

- or
- (d) it is the leasing of land to an employee of the local government for use as the employee's residence; or
 - (e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land;
- or

Local Government Act 1995

Section 5.43(d)

A local government cannot delegate to a CEO any of the following powers or duties

—

(d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.

Officer Recommendation

Moved: D Blurton

Seconded: Cr G Robins

That the CEO continue with advertising the proposal and submissions forwarded to each member Shire so that it can be considered at their December Meetings.

Carried: 6/0

7.4 RoeROC Strategic Housing

Applicant: Shire of Kondinin
Author: Kondinin CEO – David Burton
Date: 16th July 2021
Disclosure of Interest: Nil
Attachments: Nil

Lauren Pitman left the meeting at 3.14pm and returned at 2.16pm.

COMMENT

The Minister for Local Government, the Honourable John Carey MLA is also the Minister for Housing.

At the recent GECZ Meeting and in discussion with Shire of Corrigin, the Minister stated that he wanted to do more for Government Housing in the regions and improve the services.

Several of the RoeROC Shires are currently providing housing or are having issues with the condition of government housing in our region. It is suggested that a joint letter raising the issues and possible solutions be sent to the Minister to support the improvement of services in this regional.

It should be noted that where the Shires are housing government officers in housing, if new housing is constructed, then it may have a financial impact on the Shires that are providing housing.

It may also be possible to reclaim housing used for government officers where the Shires are looking for additional houses, if new government housing can be constructed.

A concerning note from the Minister was the desire to transfer unused officers housing to state housing. While this may provide a use for the houses, it does raise concern about the occupants being able to access assistance when required if the services are not available in town.

FINANCIAL IMPLICATIONS

There may be financial implications for Shire where housing is provided for government officers. This would need to be examined by the Shire.

STATUTORY ENVIRONMENT

Nil

CONSULTATION

CEO's from Corrigin, Kondinin, Kulin and Narembeen.

Officer Recommendation

Moved: Cr D Hickey

Seconded: Cr B Smoker

That the CEO's provide a list of issues with government housing and draft a letter to the Minister of Housing with recommendations for improvements.

Carried: 6/0

8. Other Matters

Officer Recommendation

Moved: Cr G Robins

Seconded: Cr W Milner

The RoeROC resolves to dispose the glass crusher.

Carried: 6/0

9. Closure

9.1 Next Meeting: 16th December 2021

Meeting closed at 2:43pm and Chair thanked all for attendance.

KULIN RETIREMENT HOMES INC
Annual General Meeting held @ Shire Meeting room
On 18 November 2021 @ 10.30

1. Present

Mary Lucchesi, Annette Lewis, Tricia Robertson, Norma Blyth, Josette Noble, Sharyn Cook, Robbie Bowey, Tricia Meikle, Harold Proud, Peta West, Garrick Yandle.

2. Apologies

Wendy Gangell, Sue Hobson

3. Minutes

Minutes from the previous meeting held on 26 November 2020 were tabled.

Moved Norma Blyth seconded Sharyn Cook That the minutes as read be confirmed as a true and correct record.

Carried

3.2 Business Arising from minutes.

None

4. Correspondence

Inward

None

Outward

None

4.2 Business arising from correspondence.

None

5. Financial Statement / Auditors Report

Auditors Report prepared by Yvonne Bowey and presented by treasurer Annette Lewis.

Moved Annette Lewis seconded Harold Proud that the Auditors Report and the attached notes be accepted as a true and correct record. **Carried**

5.1

Annette Lewis moved to appoint Yvonne Bowey as our Auditor for 2021/22 financial year. Seconded Peta West. **Carried**

6.

Presidents Report

President Mary Lucchesi presented her Report.

Moved Josette Noble to adopt the Presidents Report.

Robbie Bowey thanked Mary Lucchesi, Annette Lewis & Tricia Robertson for work throughout the year.

6.1

Special Resolution

This Annual General Meeting of The Kulin Retirement Homes Inc. resolves as follows:

1. That the current constitution of Kulin Retirement Homes Inc. be replaced by the new Kulin Retirement Homes Inc.
2. That the new rules apply to the operations of Kulin Retirement Homes Inc. as from its adoption by the Annual General Meeting pending final approval by Consumer Protection (Department of Mines, Industry Regulation and Safety)

Moved Robbie Bowey Seconded Peta West **Carried**

7.

Election of Office Bearers

President - Harold Proud nominated Mary Lucchesi - accepted

Vice President - Robbie Bowey nominated Peta West - declined
Position Vacant

Secretary - Josette Noble nominated Tricia Robertson - accepted

Treasurer - Robbie Bowey nominated Annette Lewis - accepted

Nominated committee - Robbie Bowey, Sharyn Cook, Peta West, Norma Blyth(Retirement homes Rep), Harold Proud, Sue Hobson, Garrick Yandle (CEO)

8. Closure -

There being no further business the meeting closed @ 11.15am

Kulin Child Care Centre

Management Committee Meeting

2nd December 2021 in Kulin Shire Chambers (unconfirmed)

Meeting Open 9.34am

Present: Ellie Bowey, Ash West, Melina McBow, Steph Bradford, Taryn Scadding, Megan Syred

Apologies: Michael Lucchesi

Minutes of previous meeting

Moved Steph Bradford, seconded Ash West that the minutes of 12th August 2021 be accepted.
Carried 6/0

Business Arising from previous minutes

- Containers for Change – empty the collection crate at KCCC prior to Christmas

Financial Overview

Attached

Financials to November 2021 were presented.

Coordinators Report

Attached

- Add Florence, Kate and Belle on Storypark
- Inclusion Support – will look at accessing in 2022
- Narelle Meikle – thank you for the donation of outdoor play equipment. Taryn to send a \$20 voucher to Acres of Taste and thank you letter

Agenda Items

Co-Ordinator Role

The role has been advertised as a qualified full time position. Advertised locally (Update, website & noticeboard) and on SEEK and Childcarejobs)

Applications close 17th December 2021

Selection panel to be appointed

2022 Enrolments

As per Coordinator report, confirmed enrolments for 2022 are good. It is a two-staff day each day, which will support the staffing structure we have in place.

Committee Representation

Megan Syred has resigned from the Committee. Thank you so much to Megan for the time she has committed to KCCC Committee, especially her efforts with fundraising.

Steph, Ash and Elle to remain

Taryn to speak to Justine

Taryn to approach Julia Baker, Gen Whisson & Hayley Browning to join the committee

Fundraising and Projects

Quote to be obtained to instal bike track and purchase a My Nook couch (outdoor couch)

Taryn and Melina to get quotes and get back to committee

Fundraising ideas

2022 Garden Day

The committee will organise a 2022 Open Garden Day in Kulin. Committee to look at ideas and plan for the event over the coming months. (consideration to be given to children being in attendance – or not!)

Peg fundraiser – run in early 2022

Containers for Change

General Business

Michael Lucchesi expressed gratitude to Melina for the work she has done as Centre Coordinator. She has done a great job. This sentiment was echoed by the Committee.

Christmas Party was successful, and we have received positive feedback. Look into an event for March/April 2022.

Meeting Closed 10.35am

Next meeting February 2022 (day to be discussed with committee in 2022)

STATEMENT OF OPERATING

| Description | Current Budget | YTD Budget | YTD Actual | Var. |
|--------------------------------------|----------------|----------------|----------------|---------------|
| | \$ | \$ | \$ | \$ |
| Child Care Services | | | | |
| Fees & Charges | 182,500 | 91,248 | 103,592 | 12,344 |
| Family & Childrens Grant | 50,000 | 25,000 | 32,500 | 7,500 |
| TRAINEESHIPS | 0 | 0 | 766 | 766 |
| FUNDRAISING - GST | 5,000 | 2,502 | 1,343 | (1,159) |
| FUNDRAISING - GST FREE | 0 | 0 | 10 | 10 |
| OTHER INCOME | 1,000 | 498 | 230 | (268) |
| SUBSIDIES | 0 | 0 | 860 | 860 |
| Total Revenue | 238,500 | 119,248 | 139,302 | 20,054 |
| Salaries | 190,523 | 95,262 | 88,815 | 6,447 |
| Salaries - Building Maintenance | 0 | 0 | 1,387 | (1,387) |
| SALARIES - GARDENING | 2,000 | 1,002 | 5,640 | (4,638) |
| SUPERANNUATION | 21,263 | 10,632 | 8,587 | 2,045 |
| CLEANING SALARIES | 11,070 | 5,538 | 4,490 | 1,048 |
| Insurance - Workers Comp | 4,116 | 4,116 | 0 | 4,116 |
| ACCREDITATION | 1,500 | 750 | 635 | 115 |
| Advert/Printing/Promotion | 1,000 | 498 | 0 | 498 |
| Computer Exp | 3,000 | 1,500 | 1,318 | 182 |
| EQUIPMENT UPGRADES | 3,000 | 1,500 | 429 | 1,071 |
| ELECTRICITY/GAS/WATER | 5,000 | 2,502 | 2,218 | 284 |
| Gardening | 2,000 | 1,002 | 164 | 838 |
| Insurance | 2,236 | 2,236 | 2,236 | 0 |
| Subscriptions | 1,000 | 498 | 361 | 137 |
| BUILDING LEASE | 800 | 402 | 0 | 402 |
| Postage & Stationery | 1,000 | 498 | 1,487 | (989) |
| REPAIRS & MAINTENANCE | 4,000 | 1,998 | 2,209 | (211) |
| STAFF EXPENSES | 5,140 | 2,568 | 753 | 1,815 |
| TELEPHONE | 1,000 | 498 | 177 | 321 |
| Sundry & Other | 1,500 | 750 | 121 | 629 |
| FUNDRAISING | 1,000 | 498 | 873 | (375) |
| Consumables | 3,500 | 1,752 | 911 | 841 |
| CLEANING CONSUMABLES | 3,000 | 1,500 | 1,343 | 157 |
| General Admin Allocated | 24,655 | 12,330 | 6,468 | 5,862 |
| Total Expenditure | 293,303 | 149,830 | 130,621 | 19,209 |
| Sub-total Child Care Services | 54,803 | 30,582 | (8,681) | 39,263 |

End of year - Coordinator Report December 2021

BOOKINGS

Monday; 11, 7 AS

Tuesday; 13, 7 AS

Wednesday; 9, 4 AS

Thursday; 10, 5AS

Friday; 7

2022

| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--------------|--------|---------|-----------|----------|--------|
| 0 - 2 | 3 | 4 | 3 | 2 | 1 |
| 2 - 3 | 1 | 1 | | 2 | 1 |
| 3 - 6 | 6 | 2 | 4 | 2 | 2 |
| AFTER SCHOOL | 4 | 6 | 6 | 1 | 1 |

STAFF 2022

Sue – continue 4 days a week, Educational Leader

Sarah – continue 2 days a week

Florence – 3 days week (4 weeks away in July)

Melina – returning in January while centre is closed to finalise the years Admin tasks, ready for a handover and 17th and 18th to set up, clean shed/craft cupboard/storeroom etc. Also committed to provide handover for new Coordinator when one is appointed.

Centre has been very busy the last 2 terms, Jaidyn resigned from her casual position in October, leaving a big gap in our staff pool. We were fortunate enough that Florence Schneider called into the centre to see if we had any shifts available. Florence is a qualified Social Worker, specialising in developing children's programs. Linda has also resigned from her casual position late November. Linda was covering a majority of lunch breaks.

We have employed Belle Brandis and Kate Niblock on a casual basis while they are home on holidays.

GENERAL BUSINESS

Secured funding through Inclusion Support for an additional Educator on Fridays to help with the smooth running on the room and additional support to ensure each child is included in day to day experiences.

Closing 5.30pm Tuesday 21st December. Re-opening for bookings Wednesday 19th January 2022

Have ordered craft supplies and general consumables for next year.

Have worked our way through several policies, aiming to have majority of them completed before Melina finishes.

Received donation from Narelle Meikle of several plastic outdoor equipment.

WISH LIST

Bike track, simple concrete path with a few textured rocks, wood, pebbles.

New curtains/blinds inside

Outdoor heater

Outdoor blinds

Retic for chooks and vegie garden, especially during Christmas closure period.

CREDIT CARD

Statement Summary 30 November 2021

| Transaction Date | Officer | Creditor | Amount |
|------------------|----------------|---|------------|
| 3/11/2021 | GARRICK YANDLE | CROWN TOWERS PERTH | \$1,092.96 |
| | | LG Professionals Conference Accommodation | |
| 3/11/2021 | PETER HALL | JURIEN BAY MOTEL | \$380.00 |
| | | Accommodation, WSFN | |
| 3/11/2021 | PETER HALL | AMPOL GLENDALOUR | \$75.24 |
| | | Fuel, WSFN | |
| 4/11/2021 | GARRICK YANDLE | TOWN OF CAMBRIDGE PARKING | \$5.80 |
| | | Parking Fee, CEO | |
| 4/11/2021 | GARRICK YANDLE | SWAN TAXIS | \$18.48 |
| | | Taxi Service, CEO | |
| 4/11/2021 | GARRICK YANDLE | BLACK AND WHITE TAXIES | \$12.34 |
| | | Taxi Service, CEO | |
| 4/11/2021 | PETER HALL | DUNNINGS WYALKATCHEM | \$21.65 |
| | | Meal, WSFN | |
| 4/11/2021 | PETER HALL | WYALKATCHEM HOTEL | \$7.00 |
| | | Drink, WSFN | |
| 4/11/2021 | PETER HALL | WYALKATCHEM HOTEL | \$15.00 |
| | | Meal, WSFN | |
| 5/11/2021 | PETER HALL | GREENWAY GROCERS, WYALKATCHEM | \$18.90 |
| | | Meal, WSFN | |
| 7/11/2021 | PETER HALL | WINDMILL ROADHOUSE | \$121.79 |
| | | Fuel, WSFN | |
| 7/11/2021 | JUDD HOBSON | MAIN ROADS WA HEAVY, WELSHPOOL | \$50.00 |
| | | Permit | |
| 7/11/2021 | GARRICK YANDLE | CROWN PERTH | \$405.81 |
| | | Meals, LG Professional Conference | |
| 7/11/2021 | PETER HALL | SQ, JETTY KIOSK JURIEN BAY | \$5.00 |
| | | Meal, WSFN | |
| 9/11/2021 | PETER HALL | WONGAN HILLS HOTEL | \$131.56 |
| | | Accommodation, WSFN | |
| 9/11/2021 | PETER HALL | WONGAN HILLS HOTEL | \$28.34 |
| | | Meal, WSFN | |
| 10/11/2021 | PETER HALL | BP GOOMALLING | \$21.19 |
| | | Meal, WSFN | |
| 10/11/2021 | PETER HALL | MOORA BARRACKS | \$88.00 |
| | | Accommodation, WSFN | |
| 11/11/2021 | PETER HALL | SONJA'S PLACE | \$26.60 |
| | | Meal, WSFN | |
| 12/11/2021 | PETER HALL | KOORDA HOTEL | \$100.00 |
| | | Accommodation, WSFN | |

| | | | |
|------------|------------------|---|------------|
| 12/11/2021 | PETER HALL | KOORDA HOTEL Meal, WSFN | \$31.00 |
| 12/11/2021 | PETER HALL | JEANNE D MOORE, MOORA Meal, WSFN | \$29.50 |
| 13/11/2021 | CASSI VANDENBERG | 7-ELEVEN Fuel, DCEO | \$34.96 |
| 13/11/2021 | PETER HALL | KOORDA SUPERMARKET Meal, WSFN | \$12.54 |
| 16/11/2021 | GARRICK YANDLE | CANVA PTY LIMITED Subscription Renewal | \$164.99 |
| 16/11/2021 | GARRICK YANDLE | SIMPLEINOUT Monthly Subscription | \$28.30 |
| 17/11/2021 | JUDD HOBSON | MYPC-SOFTWARE PDFSam Enhanced Professional Plan | \$45.00 |
| 17/11/2021 | JUDD HOBSON | TEST AND TAG TRAINING, ROWVILLE Staff Training, Dave Tyson | \$126.50 |
| 19/11/2021 | CASSI VANDENBERG | TELSTRA Aquatic Centre, Internet | \$104.95 |
| 19/11/2021 | CASSI VANDENBERG | MAANE GROUP PTY LTD Accommodation, Staff Training Fiona Murphy | \$400.00 |
| 21/11/2021 | GARRICK YANDLE | MAILCHIMP Monthly Subscription | \$13.89 |
| 21/11/2021 | PETER HALL | THE COLA CAFE AND MUSEUM Meal, WSFN | \$33.30 |
| 23/11/2021 | PETER HALL | GOLDEN GRAIN CAFÉ & BAKERY Meal, WSFN | \$12.00 |
| 28/11/2021 | CASSI VANDENBERG | TOOMART AUSTRALIA Fuel Multitool Skin, Dave Tyson | \$318.00 |
| 29/11/2021 | | BENDIGO BANK Card Fee | \$20.00 |
| | | | \$4,000.59 |

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2021

| CHQ / EFT No. | DATE | DESCRIPTION | AMOUNT |
|------------------|------------|---|-------------|
| TRIP | | | |
| | | | |
| TRUST | | | |
| | | | |
| MUNICIPAL | | | |
| EFT18519 | 05/11/2021 | AVON WASTE Refuse Service | \$12,791.05 |
| EFT18520 | 05/11/2021 | AIR LIQUIDE WA Cylinder Rent | \$21.70 |
| EFT18521 | 05/11/2021 | CHILD SUPPORT AGENCY Payroll Deductions | \$224.27 |
| EFT18522 | 05/11/2021 | ATC WORK SMART CRC Trainee, Stella Wade | \$197.18 |
| EFT18523 | 05/11/2021 | BOC LIMITED A MEMBER OF THE LINDE GROUP Cylinder Rent | \$59.24 |
| EFT18524 | 05/11/2021 | BEST OFFICE SYSTEMS Printing Charges | \$6,793.52 |
| EFT18525 | 05/11/2021 | BETTA ROADS PTY LTD Polycom | \$54,340.00 |
| EFT18526 | 05/11/2021 | COUNTRY WIDE FRIDGE LINES PTY TLD Freight on Bar Purchase | \$143.63 |
| EFT18527 | 05/11/2021 | COCACOLA AMATIL (AUST) PTY LTD Bar Purchase | \$566.78 |
| EFT18528 | 05/11/2021 | CS LEGAL Bad Debt Expense | \$1,869.70 |
| EFT18529 | 05/11/2021 | LANDGATE Mining Tenements Chargeable | \$41.30 |
| EFT18530 | 05/11/2021 | DEPENDABLE LAUNDRY SOLUTIONS Dryer Repairs | \$385.00 |
| EFT18531 | 05/11/2021 | DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY Building Services Levy | \$169.95 |
| EFT18532 | 05/11/2021 | DAVID J TYSON Reimbursement, Chisel Bit | \$64.98 |
| EFT18533 | 05/11/2021 | FEGAN BUILDING SURVEYING Contract Building Surveying | \$558.25 |
| EFT18534 | 05/11/2021 | G & M DETERGENTS Cleaning Supplies | \$154.00 |
| EFT18535 | 05/11/2021 | HITACHI Side Cover | \$3,753.28 |
| EFT18536 | 05/11/2021 | PETER & REBECCA HALL Reimbursement, Mobile Phone | \$106.62 |
| EFT18537 | 05/11/2021 | IMPRESSIVE SIGNS AND DESIGNS Floor Stickers, Aquatic Centre | \$188.00 |
| EFT18538 | 05/11/2021 | PT & IM JENSEN Rates Refund | \$1,113.32 |
| EFT18539 | 05/11/2021 | KULIN SOCIAL CLUB Payroll Deductions | \$160.00 |
| EFT18540 | 05/11/2021 | KULIN COMMUNITY HUB PTY LTD Accommodation, Key Civil | \$780.00 |
| EFT18541 | 05/11/2021 | KULIN JUNIOR BASKETBALL CLUB Hamburgers, Community Sundowner | \$1,000.00 |
| EFT18542 | 05/11/2021 | KONDININ MEDICAL CENTRE Pre Employment Medical, Jamie Balencuela | \$330.00 |

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2021

| CHQ / EFT No. | DATE | DESCRIPTION | AMOUNT |
|---------------|------------|--|-------------|
| EFT18543 | 05/11/2021 | KEY CIVIL PTY LTD Culverts, Brookton HWY | \$33,300.30 |
| EFT18544 | 05/11/2021 | LAWN DOCTOR Vertidraind Oval | \$5,577.00 |
| EFT18545 | 05/11/2021 | LANDSCAPE AUSTRALIA CONSTRUCTION All Ages Precinct Claim 4 | \$95,878.90 |
| EFT18546 | 05/11/2021 | MJB INDUSTRIES Double Pipe Headwall | \$9,946.49 |
| EFT18547 | 05/11/2021 | MAJOR MOTORS PTY LTD Parts | \$845.20 |
| EFT18548 | 05/11/2021 | MCINTOSH & SON Parts | \$60.63 |
| EFT18549 | 05/11/2021 | OIL TECH FUEL Diesel & ULP | \$62,904.50 |
| EFT18550 | 05/11/2021 | EXURBAN RURAL & REGIONAL PLANNING Town Planning Consulting September 2021 | \$1,143.58 |
| EFT18551 | 05/11/2021 | RURAL TRAFFIC SERVICES PTY LTD Traffic Management Rabbit Proof Fence Road South | \$31,569.20 |
| EFT18552 | 05/11/2021 | SHIRE OF KONDININ Share of Medical Facilities | \$16,493.41 |
| EFT18553 | 05/11/2021 | SHIRE OF LAKE GRACE First Aid Course, David Tholstrup & William Trouchet | \$354.00 |
| EFT18554 | 05/11/2021 | ASHLEY BLYTH TREE LOPPING Cut & Remove Trees, Medical & Aquatic Centre | \$2,300.00 |
| EFT18555 | 05/11/2021 | SPYKER BUSINESS SOLUTIONS Monthly IT Support | \$4,968.75 |
| EFT18556 | 05/11/2021 | TAMORA PLUMBING AND GAS Annual Testing & Repairs Standpipes | \$3,644.08 |
| EFT18557 | 05/11/2021 | TELAIR PTY LTD Internet Upgrade Optic Fibre Installed | \$4,711.89 |
| EFT18558 | 05/11/2021 | ULTIMO PARTNERS PTY LTD Plant Hire | \$2,475.00 |
| EFT18559 | 05/11/2021 | OFFICEWORKS BUSINESS DIRECT Stationery & Toners | \$1,183.71 |
| EFT18560 | 05/11/2021 | SYNERGY Electricity, Unit 1, 25 Johnston Street | \$538.53 |
| EFT18561 | 05/11/2021 | WILSONS SIGN SOLUTIONS Name Plates | \$247.50 |
| EFT18562 | 05/11/2021 | PROTEKT AUSTRALIA, CENTRAL SOUTH EAST Pest Control to Various Shire Buildings | \$2,145.00 |
| EFT18563 | 05/11/2021 | WA DISTRIBUTORS PTY LTD Cleaning Supplies | \$1,200.40 |
| EFT18564 | 12/11/2021 | SAMIOS PLUMBING BUNBURY 16MM x 40MTR Drain Coil Slot | \$1,947.00 |
| EFT18565 | 17/11/2021 | ACRES OF TASTE Catering, Councillor Declaration | \$88.00 |
| EFT18566 | 17/11/2021 | ASIA PACIFIC CONSTRUCTION MATERIAL PTY LTD Supply Quicklime | \$1,149.50 |
| EFT18567 | 17/11/2021 | BENARA NURSERIES Various Plants | \$2,125.32 |
| EFT18568 | 17/11/2021 | CIVIC LEGAL Deed of Covenant | \$2,200.00 |
| EFT18569 | 17/11/2021 | LANDGATE Rural UV'S Chargeable | \$86.94 |
| EFT18570 | 17/11/2021 | ELITE POOL COVERS BB Foot Switch Spacer Pedal, Aquatic Centre | \$65.00 |
| EFT18571 | 17/11/2021 | EURO DIESEL SERVICES PTY LTD Parts | \$1,853.82 |
| EFT18572 | 17/11/2021 | EASIFLEET MANAGEMENT | \$1,522.68 |

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2021

| CHQ / EFT No. | DATE | DESCRIPTION | AMOUNT |
|---------------|------------|---|-------------|
| | | Staff Novated Lease | |
| EFT18573 | 17/11/2021 | GANGELLS AGSOLUTIONS | \$14,630.86 |
| | | Statement October 2021 | |
| EFT18574 | 17/11/2021 | GILBARCO AUSTRALIA PTY LTD | \$1,244.19 |
| | | Fuel Facility Maintenance (cards not working) | |
| EFT18575 | 17/11/2021 | GARPEN PTY LTD | \$590.00 |
| | | Parts | |
| EFT18576 | 17/11/2021 | HITACHI | \$4,054.29 |
| | | Parts | |
| EFT18577 | 17/11/2021 | HERSEY'S SAFETY PTY LTD | \$2,832.69 |
| | | Road Maintenance Supplies | |
| EFT18578 | 17/11/2021 | KULIN TRANSPORT | \$17,812.99 |
| | | Supply & Cartage Bluemetal | |
| EFT18579 | 17/11/2021 | KLEENHEAT GAS | \$1,256.29 |
| | | Gas | |
| EFT18580 | 17/11/2021 | KULIN IGA | \$187.43 |
| | | Child Care Statement October 2021 | |
| EFT18581 | 17/11/2021 | KULIN LIBRARY, POST OFFICE AND MAIL | \$1,323.30 |
| | | Library Service Fee | |
| EFT18582 | 17/11/2021 | KONDININ MEDICAL CENTRE | \$297.00 |
| | | Pre Employment Medical, Gert Johannes Nel | |
| EFT18583 | 17/11/2021 | KEY CIVIL PTY LTD | \$91,795.45 |
| | | Installation of Drainage Infrastructure, WSN | |
| EFT18584 | 17/11/2021 | LAWN DOCTOR | \$550.00 |
| | | Vertidrain school Oval | |
| EFT18585 | 17/11/2021 | SD, MT & MS LUCCHESI | \$4,950.00 |
| | | Refinator Hire, Carmody Road | |
| EFT18586 | 17/11/2021 | MARKETFORCE | \$5,834.51 |
| | | Advertising, Works Supervisor & Finance Officer | |
| EFT18587 | 17/11/2021 | MARK GILLBARD | \$90.15 |
| | | Reimbursement, Staff Uniforms | |
| EFT18588 | 17/11/2021 | RURAL TRAFFIC SERVICES PTY LTD | \$8,559.83 |
| | | Rural Traffic Controllers | |
| EFT18589 | 17/11/2021 | STORYPARK LIMITED | \$20.79 |
| | | Additional Subscriptions | |
| EFT18590 | 17/11/2021 | SWAN BREWERY COMPANY PTY LTD | \$1,396.00 |
| | | Bar Purchase | |
| EFT18591 | 17/11/2021 | STIRLING ASPHALT | \$67,650.55 |
| | | Supply & Lay Emulsion | |
| EFT18592 | 17/11/2021 | SW TAYLOR | \$2,750.00 |
| | | Prompt Safety Solutions Traffic Planning | |
| EFT18593 | 17/11/2021 | WA CONTRACT RANGER SERVICES | \$561.00 |
| | | Ranger Service | |
| EFT18594 | 17/11/2021 | WEST COAST ASBESTOS REGISTERS | \$1,237.50 |
| | | Remove Asbestos Fence, 5 Bowey Way | |
| EFT18595 | 17/11/2021 | WA DISTRIBUTORS PTY LTD | \$311.15 |
| | | Cleaning Supplies | |
| EFT18596 | 19/11/2021 | AUTOPRO NORTHAM | \$862.54 |
| | | Depot Supplies | |
| EFT18597 | 19/11/2021 | COUNTRY WIDE FRIDGE LINES PTY TLD | \$268.03 |
| | | Freight on Bar Purchase | |
| EFT18598 | 19/11/2021 | COURIER AUSTRALIA | \$167.17 |
| | | Freight | |
| EFT18599 | 19/11/2021 | EDWARDS ISUZU UTE | \$213.29 |
| | | Parts | |
| EFT18600 | 19/11/2021 | PETER & REBECCA HALL | \$269.94 |
| | | Reimbursement, Mobile Phone, Meals & Accommodation | |
| EFT18601 | 19/11/2021 | KULIN HARDWARE & RURAL | \$5,231.83 |
| | | Various Building, Depot & Road Maintenance Supplies | |

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2021

| CHQ / EFT No. | DATE | DESCRIPTION | AMOUNT |
|---------------|------------|--|--------------|
| EFT18602 | 19/11/2021 | KULIN IGA Office Statement October 2021 | \$497.46 |
| EFT18603 | 19/11/2021 | KULIN CARE CAR Full Car Detail, MV124 | \$300.00 |
| EFT18604 | 19/11/2021 | MAPIEN Contract Employment | \$102.30 |
| EFT18605 | 19/11/2021 | MACKSON Deposit Only, Gable Roof Patio Unit 6 25 Johnston St | \$4,950.00 |
| EFT18606 | 19/11/2021 | NARROGIN STIHL Parts | \$12.07 |
| EFT18607 | 19/11/2021 | OIL TECH FUEL Diesel & ULP | \$52,262.36 |
| EFT18608 | 19/11/2021 | SEEK LIMITED Advertising, Works Supervisor | \$935.00 |
| EFT18609 | 26/11/2021 | CHILD SUPPORT AGENCY Payroll Deductions | \$223.96 |
| EFT18610 | 26/11/2021 | ACRES OF TASTE Catering, Council Meeting November 2021 | \$990.00 |
| EFT18611 | 26/11/2021 | ATC WORK SMART CRC Trainee, Stella Wade | \$203.75 |
| EFT18612 | 26/11/2021 | A VAN WYNGAARDEN Reimbursement, Police Clearance Application | \$57.60 |
| EFT18613 | 26/11/2021 | BLACKWOODS Depot Supplies | \$48.33 |
| EFT18614 | 26/11/2021 | BUSSELTON ADVANCED DRIVER TRAINING MC & HR Licences | \$13,350.00 |
| EFT18615 | 26/11/2021 | B & J CATALANO Push Up, Crushing & Screening of 35,000M3 Gravel | \$507,430.00 |
| EFT18616 | 26/11/2021 | COCACOLA AMATIL (AUST) PTY LTD Bar Purchase | \$597.60 |
| EFT18617 | 26/11/2021 | WINC AUSTRALIA LIMITED 2022 Diaries | \$381.01 |
| EFT18618 | 26/11/2021 | CORSIGN (WA) PYT LTD Signs | \$2,090.55 |
| EFT18619 | 26/11/2021 | COLJAC FARMS PTY LTD Native Wreath, Camp Hart | \$110.00 |
| EFT18620 | 26/11/2021 | LANDGATE DLI Invoices | \$27.20 |
| EFT18621 | 26/11/2021 | DAIMLER TRUCKS PERTH Coronado Freightliner 14 Prime Mover | \$153,574.76 |
| EFT18622 | 26/11/2021 | ENGINE PROTECTION EQUIPMENT PTY LTD Parts | \$58.37 |
| EFT18623 | 26/11/2021 | HARRIS ZUGLIAN ELECTRICS Replaced 2 Outlets, 3 Bull Street | \$404.85 |
| EFT18624 | 26/11/2021 | KULIN SOCIAL CLUB Payroll Deductions | \$140.00 |
| EFT18625 | 26/11/2021 | KULIN TYRE SERVICE Tyres, Tubes & Repairs | \$2,210.67 |
| EFT18626 | 26/11/2021 | LAKE GRACE TRANSPORT Freight | \$168.96 |
| EFT18627 | 26/11/2021 | MJB INDUSTRIES Pipes | \$11,714.17 |
| EFT18628 | 26/11/2021 | MULLAN ELECTRICAL PTY LTD Electrical Work, Aquatic Centre | \$1,439.30 |
| EFT18629 | 26/11/2021 | MCINTOSH & SON Parts | \$460.28 |
| EFT18630 | 26/11/2021 | NEWGROUND WATER SERVICES PTY LTD Solar Pump & Panel | \$495.00 |
| EFT18631 | 26/11/2021 | RUTH TYSON | \$87.00 |

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2021

| CHQ / EFT No. | DATE | DESCRIPTION | AMOUNT |
|---------------|------------|---|-------------|
| | | Reimbursement, Working with Children Clearance | |
| EFT18632 | 26/11/2021 | SHIRE OF WESTONIA | \$60.83 |
| | | Reimbursement, LG Professional Expenses | |
| EFT18633 | 26/11/2021 | OFFICEWORKS BUSINESS DIRECT | \$1,503.04 |
| | | Stationery | |
| EFT18634 | 26/11/2021 | INDUSTRIAL AUTOMATION GROUP | \$41,019.00 |
| | | Supply & Install Standpipe Controllers at Dudinin Dam, Beard Street, Henderson Rd Bore - 50% Deposit Only | |
| EFT18635 | 26/11/2021 | WA DISTRIBUTORS PTY LTD | \$489.65 |
| | | Bar Purchase | |
| EFT18636 | 26/11/2021 | WESTERN MECHANICAL CORRIGIN | \$1,980.00 |
| | | Hire of Traffic Lights | |
| EFT18637 | 30/11/2021 | SYNERGY | \$6,103.57 |
| | | Electricity, Aquatic Centre | |
| 37386 | 17/11/2021 | WATER CORPORATION | \$263.36 |
| | | Water Usage & Rates | |
| 37387 | 19/11/2021 | WATER CORPORATION | \$12,719.06 |
| | | Water Usage & Rates | |
| 37388 | 26/11/2021 | WATER CORPORATION | \$2,373.36 |
| | | Water Usage & Rates | |
| 0 | 30/11/2021 | BENDIGO BANK | \$4.20 |
| | | Bank Charges | |
| 1 | 30/11/2021 | TELSTRA | \$194.17 |
| | | Mobile Phone | |
| DD7984.2 | 07/11/2021 | AWARE SUPER | \$100.13 |
| | | Superannuation Contribution | |
| DD7985.1 | 10/11/2021 | BENDIGO BANK | \$0.30 |
| | | Bank Charges | |
| DD7985.2 | 02/11/2021 | BENDIGO BANK | \$303.96 |
| | | Merchant Fee | |
| DD7985.3 | 01/11/2021 | CARLTON UNITED BREWERIES PTY LTD | \$1,263.80 |
| | | Bar Purchase | |
| DD7985.4 | 01/11/2021 | WESTNET INTERNET SERVICES | \$179.90 |
| | | Westnet Service | |
| DD7985.5 | 01/11/2021 | FIRST DATA MERCHANT SOLUTIONS AUSTRALIA PTY LTD | \$425.23 |
| | | Bank Charges | |
| DD7985.6 | 01/11/2021 | BENDIGO BANK | \$6.74 |
| | | Bank Charges | |
| DD7985.7 | 08/11/2021 | SYNERGY | \$980.41 |
| | | Electricity Usage, Caravan Park | |
| DD7985.8 | 05/11/2021 | BENDIGO BANK | \$6.75 |
| | | Bank Charges | |
| DD7985.9 | 04/11/2021 | SYNERGY | \$348.11 |
| | | Electricity Usage, 3 Hodgson Street | |
| DD7988.1 | 17/11/2021 | BENDIGO BANK | \$13.65 |
| | | Bank Charges | |
| DD7988.2 | 16/11/2021 | SYNERGY | \$7,523.32 |
| | | Electricity Usage | |
| DD7988.3 | 17/11/2021 | TELSTRA | \$1,761.60 |
| | | Phone Usage & Equipment Rent | |
| DD7988.4 | 15/11/2021 | CARLTON UNITED BREWERIES PTY LTD | \$2,948.41 |
| | | Bar Purchase | |
| DD7988.5 | 12/11/2021 | BENDIGO BANK | \$0.15 |
| | | Bank Charges | |
| DD7988.6 | 16/11/2021 | TELSTRA | \$63.96 |
| | | ADSL Service | |
| DD7989.1 | 14/11/2021 | AWARE SUPER | \$11,074.95 |
| | | Superannuation Contribution | |
| DD7989.2 | 14/11/2021 | SUNSUPER SUPERANNUATION FUND | \$213.37 |

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2021

| CHQ / EFT No. | DATE | DESCRIPTION | AMOUNT |
|---------------|------------|--|-------------|
| | | Superannuation Contribution | |
| DD7989.3 | 14/11/2021 | BT SUPER FOR LIFE | \$225.56 |
| | | Superannuation Contribution | |
| DD7989.4 | 14/11/2021 | COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER | \$872.46 |
| | | Superannuation Contribution | |
| DD7989.5 | 14/11/2021 | MLC MASTERKEY SUPERANNUATION | \$321.22 |
| | | Superannuation Contribution | |
| DD7989.6 | 14/11/2021 | DALHALL HOLDINGS PTY LTD | \$480.78 |
| | | Superannuation Contribution | |
| DD7989.7 | 14/11/2021 | PRIME SUPERANNUATION | \$422.32 |
| | | Superannuation Contribution | |
| DD7989.8 | 14/11/2021 | HOSTPLUS SUPERANNUATION FUND | \$679.57 |
| | | Superannuation Contribution | |
| DD7989.9 | 14/11/2021 | REST SUPERANNUATION | \$399.11 |
| | | Superannuation Contribution | |
| DD7993.1 | 01/11/2021 | CREDIT CARD MASTER CARD | \$7,256.91 |
| | | Statement October 2021 | |
| DD7997.1 | 02/11/2021 | BENDIGO BANK | \$169.89 |
| | | Merchant Fee | |
| DD7998.1 | 25/11/2021 | CARLTON UNITED BREWERIES PTY LTD | \$967.33 |
| | | Bar Purchase | |
| DD7998.2 | 24/11/2021 | SYNERGY | \$131.38 |
| | | Electricity Usage | |
| DD7998.3 | 22/11/2021 | BENDIGO BANK | \$1.95 |
| | | Bank Charges | |
| DD7998.4 | 22/11/2021 | SYNERGY | \$1,679.38 |
| | | Electricity, Street Lights & Information Bay | |
| DD7998.5 | 18/11/2021 | CARLTON UNITED BREWERIES PTY LTD | \$1,226.73 |
| | | Bar Purchase | |
| DD8000.1 | 28/11/2021 | AWARE SUPER | \$11,189.54 |
| | | Superannuation Contribution | |
| DD8000.2 | 28/11/2021 | CBUS SUPER | \$323.90 |
| | | Superannuation Contribution | |
| DD8000.3 | 28/11/2021 | SUNSUPER SUPERANNUATION FUND | \$216.72 |
| | | Superannuation Contribution | |
| DD8000.4 | 28/11/2021 | COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER | \$872.46 |
| | | Superannuation Contribution | |
| DD8000.5 | 28/11/2021 | MLC MASTERKEY SUPERANNUATION | \$233.94 |
| | | Superannuation Contribution | |
| DD8000.6 | 28/11/2021 | DALHALL HOLDINGS PTY LTD | \$480.78 |
| | | Superannuation Contribution | |
| DD8000.7 | 28/11/2021 | PRIME SUPERANNUATION | \$432.06 |
| | | Superannuation Contribution | |
| DD8000.8 | 28/11/2021 | HOSTPLUS SUPERANNUATION FUND | \$731.74 |
| | | Superannuation Contribution | |
| DD8000.9 | 28/11/2021 | REST SUPERANNUATION | \$411.98 |
| | | Superannuation Contribution | |
| DD7985.11 | 03/11/2021 | BENDIGO BANK | \$9.00 |
| | | Bank Charges | |
| DD7985.12 | 02/11/2021 | SYNERGY | \$6,377.62 |
| | | Electricity Usage | |
| DD7989.10 | 14/11/2021 | AUSTRALIAN SUPERANNUATION | \$424.67 |
| | | Superannuation Contribution | |
| DD7989.11 | 14/11/2021 | BENDIGO SUPERANNUATION PLAN | \$161.58 |
| | | Superannuation Contribution | |
| DD7989.12 | 14/11/2021 | CBUS SUPER | \$323.65 |
| | | Superannuation Contribution | |

Shire of Kulin

EFT & Chq Listing for period ended 30 November 2021

| CHQ / EFT No. | DATE | DESCRIPTION | AMOUNT |
|---|------------|-----------------------------|-----------------------|
| DD8000.10 | 28/11/2021 | BT SUPER FOR LIFE | \$309.22 |
| | | Superannuation Contribution | |
| DD8000.11 | 28/11/2021 | AUSTRALIAN SUPERANNUATION | \$436.44 |
| | | Superannuation Contribution | |
| DD8000.12 | 28/11/2021 | BENDIGO SUPERANNUATION PLAN | \$133.12 |
| | | Superannuation Contribution | |
| 6848147 | 03/11/2021 | BULK PAYMENT | \$76,969.64 |
| | | Payroll | |
| 6874837 | 17/11/2021 | BULK PAYMENT | \$77,201.76 |
| | | Payroll | |
| Sub-total: EFT & Chq Payments | | | \$1,656,608.81 |
| TOTAL PAYMENTS FOR MONTH ENDING 30 NOVEMBER 2021 | | | \$1,656,608.81 |

Business Credit Card

| Date | Transaction | Withdrawals | Payments | Balance |
|------------------------|--|-------------|----------|-------------------|
| Opening balance | | | | \$7,256.91 |
| 3 Nov 21 | AMPOL GLEN DALOU 55,G LENDALOUGH AUS RETAIL PURCHASE 31/10 CARD NUMBER 552638XXXXXXXX823 1 | 75.24 | | 7,332.15 |
| 3 Nov 21 | JURIEN BAY MOTEL AP, JURIEN BAY AUS RETAIL PURCHASE 02/11 CARD NUMBER 552638XXXXXXXX238 1 | 380.00 | | 7,712.15 |
| 3 Nov 21 | Crown Towers Perth, Burswood AUS RETAIL PURCHASE 02/11 CARD NUMBER 552638XXXXXXXX405 1 | 1,092.96 | | 8,805.11 |
| 4 Nov 21 | WYALKATCHEM HOTEL, W YALKATCHEM AUS RETAIL PURCHASE 02/11 CARD NUMBER 552638XXXXXXXX238 1 | 15.00 | | 8,820.11 |
| 4 Nov 21 | WYALKATCHEM HOTEL, W YALKATCHEM AUS RETAIL PURCHASE 02/11 CARD NUMBER 552638XXXXXXXX238 1 | 7.00 | | 8,827.11 |
| 4 Nov 21 | DUNNINGS WYALKATCH,W YALKATCHEM AUS RETAIL PURCHASE 02/11 CARD NUMBER 552638XXXXXXXX238 1 | 21.65 | | 8,848.76 |
| 4 Nov 21 | BWC PERTH 133222, BE LMONT AUS RETAIL PURCHASE 03/11 CARD NUMBER 552638XXXXXXXX405 1 | 12.34 | | 8,861.10 |
| 4 Nov 21 | SWAN TAXIS 13 13,VIC TORIA PARK AUS RETAIL PURCHASE 03/11 CARD NUMBER 552638XXXXXXXX405 1 | 18.48 | | 8,879.58 |
| 4 Nov 21 | TOWN OF CAMBRIDGE, F LOREAT AUS RETAIL PURCHASE 02/11 CARD NUMBER 552638XXXXXXXX823 1 | 5.80 | | 8,885.38 |

874BH102 / E-0 / S-171 / H-171 / 00074214115000844

Date Paid ___ / ___ / ___ Amount \$ _____

Business Credit Card - Payment options

Pay in person: Visit any Bendigo Bank branch to make your payment.

Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au

Register for Internet or Phone Banking call 1300 BENDIGO (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.

Pay by post: Mail this slip with your cheque to -
 PO Box 480
 Bendigo VIC 3552.
 If paying by cheque please complete the details below.

Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by Agency Banking **Bank@Post[®]** using your credit card.

Business Credit Card

BSB number 633-000
Account number 691211254
Customer name SHIRE OF KULIN
Minimum payment required \$120.01
Closing Balance on 30 Nov 2021 \$4,000.59
Payment due 14 Dec 2021
Date _____ **Payment amount** _____

| Drawer | Chq No | BSB | Account No | \$ | ¢ |
|--------|--------|-----|------------|----|---|
| | | | | | |

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Business Credit Card *(continued)*

| Date | Transaction | Withdrawals | Payments | Balance |
|-----------|---|-------------|----------|----------|
| 5 Nov 21 | GREENWAY GROCERS P,W YALKATCHEM AUS RETAIL PURCHASE 03/11 CARD NUMBER 552638XXXXXXXX238 1 | 18.90 | | 8,904.28 |
| 7 Nov 21 | WINDMILL ROAD HOUS,R EGANS FORD AUS RETAIL PURCHASE 06/11 CARD NUMBER 552638XXXXXXXX238 1 | 121.79 | | 9,026.07 |
| 7 Nov 21 | MAIN ROADS WA HEAVY ,WELSHPOOL AUS RETAIL PURCHASE 05/11 CARD NUMBER 552638XXXXXXXX706 1 | 50.00 | | 9,076.07 |
| 7 Nov 21 | Crown Perth, Burswood AUS RETAIL PURCHASE 06/11 CARD NUMBER 552638XXXXXXXX405 1 | 405.81 | | 9,481.88 |
| 7 Nov 21 | SQ *JETTY KIOSK, Jurien Bay AUS RETAIL PURCHASE 05/11 CARD NUMBER 552638XXXXXXXX238 1 | 5.00 | | 9,486.88 |
| 9 Nov 21 | Wongan Hills Hote,Wongan Hills AUS RETAIL PURCHASE 08/11 CARD NUMBER 552638XXXXXXXX238 1 | 131.56 | | 9,618.44 |
| 9 Nov 21 | Wongan Hills Hote,Wongan Hills AUS RETAIL PURCHASE 08/11 CARD NUMBER 552638XXXXXXXX238 1 | 28.34 | | 9,646.78 |
| 10 Nov 21 | BP GOOMALLING 1813, GOOMALLING AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX238 1 | 21.19 | | 9,667.97 |
| 10 Nov 21 | MOORA BARRACKS, MOORA AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX238 1 | 88.00 | | 9,755.97 |
| 11 Nov 21 | SONJA'S PLACE, MOORA AUS RETAIL PURCHASE 09/11 CARD NUMBER 552638XXXXXXXX238 1 | 26.60 | | 9,782.57 |
| 12 Nov 21 | KOORDA HOTEL, KOORDA AUS RETAIL PURCHASE 10/11 CARD NUMBER 552638XXXXXXXX238 1 | 100.00 | | 9,882.57 |
| 12 Nov 21 | KOORDA HOTEL, KOORDA AUS RETAIL PURCHASE 10/11 CARD NUMBER 552638XXXXXXXX238 1 | 31.00 | | 9,913.57 |
| 12 Nov 21 | JEANNE D MOORE, MOORA AUS RETAIL PURCHASE 10/11 CARD NUMBER 552638XXXXXXXX238 1 | 29.50 | | 9,943.07 |
| 13 Nov 21 | 7-ELEVEN 3065 BOORAG ,BOORAGOON AUS RETAIL PURCHASE 11/11 CARD NUMBER 552638XXXXXXXX823 1 | 34.96 | | 9,978.03 |
| 13 Nov 21 | KOORDA SUPERMARKET P , KOORDA AUS RETAIL PURCHASE 11/11 CARD NUMBER 552638XXXXXXXX238 1 | 12.54 | | 9,990.57 |

Business Credit Card *(continued)*

| Date | Transaction | Withdrawals | Payments | Balance |
|---|---|-------------------|-------------------|-------------------|
| 14 Nov 21 | PERIODIC TFR 00074214151201 00000000000 | | 7,256.91 | 2,733.66 |
| 16 Nov 21 | Canva Pty Limited, S ydney AUS RETAIL PURCHASE 14/11 CARD NUMBER 552638XXXXXXXX405 1 | 164.99 | | 2,898.65 |
| 16 Nov 21 | SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/11 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX405 1 | 27.48 | | 2,926.13 |
| 16 Nov 21 | INTERNATIONAL TRANSACTION FEE | 0.82 | | 2,926.95 |
| 17 Nov 21 | mypc-software.com, 1 4047938269 AUS RETAIL PURCHASE-INTERNATIONAL 15/11 CARD NUMBER 552638XXXXXXXX706 1 | 45.00 | | 2,971.95 |
| 19 Nov 21 | Test and Tag Trainin g,ROWVILLE AUS RETAIL PURCHASE 18/11 CARD NUMBER 552638XXXXXXXX706 1 | 126.50 | | 3,098.45 |
| 19 Nov 21 | Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 17/11 CARD NUMBER 552638XXXXXXXX823 1 | 104.95 | | 3,203.40 |
| 19 Nov 21 | MAANE GROUP PTY LT,S OUTH PERTH AUS RETAIL PURCHASE 16/11 CARD NUMBER 552638XXXXXXXX823 1 | 400.00 | | 3,603.40 |
| 21 Nov 21 | MAILCHIMP *MISC, MAI LCHIMP.COM AUS RETAIL PURCHASE-INTERNATIONAL 19/11 CARD NUMBER 552638XXXXXXXX405 1 | 13.89 | | 3,617.29 |
| 21 Nov 21 | THE COLA CAFE, TOODY AY AUS RETAIL PURCHASE 18/11 CARD NUMBER 552638XXXXXXXX238 1 | 33.30 | | 3,650.59 |
| 26 Nov 21 | THE GLDN GRN CAF B1, QUAIRADING AUS RETAIL PURCHASE 23/11 CARD NUMBER 552638XXXXXXXX238 1 | 12.00 | | 3,662.59 |
| 28 Nov 21 | TOOLMART AUSTRALIA P , WANGARA AUS RETAIL PURCHASE 26/11 CARD NUMBER 552638XXXXXXXX823 1 | 318.00 | | 3,980.59 |
| 29 Nov 21 | CARD FEE 5 @ \$4.00 | 20.00 | | 4,000.59 |
| Transaction totals / Closing balance | | \$4,000.59 | \$7,256.91 | \$4,000.59 |

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED
FOR YOUR ACCOUNT.



Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 30 November 2021

Presented to Ordinary Council Meeting

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Note 7 Major Variances

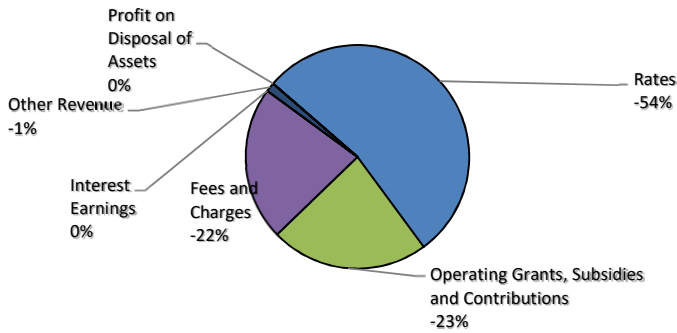
Note 8 Receivables

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

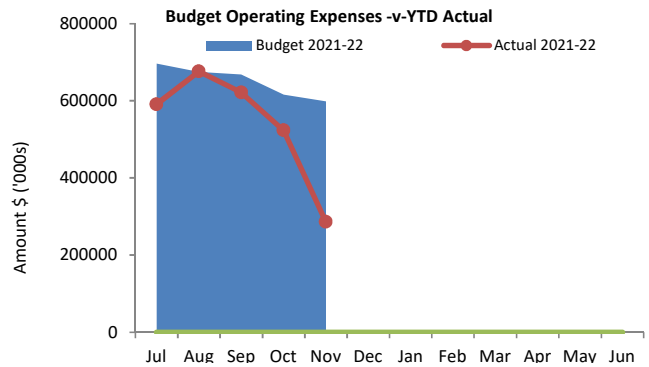
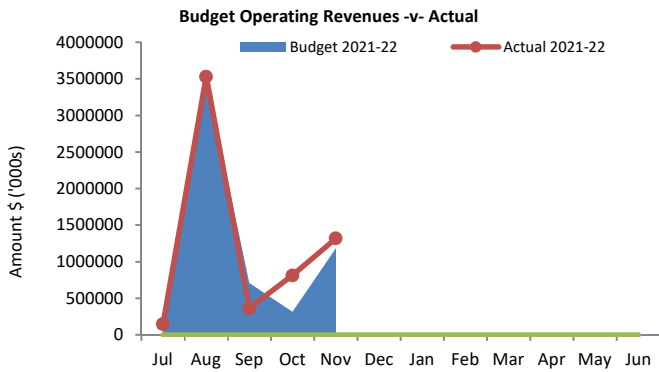
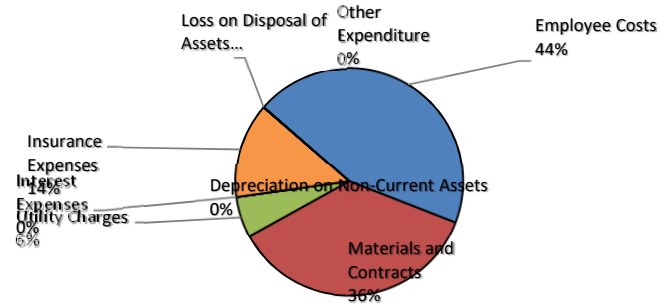
Shire of Kulin
SUMMARY INFORMATION - GRAPHS
 For the period ended 30 November 2021

OPERATING ACTIVITIES

OPERATING REVENUE

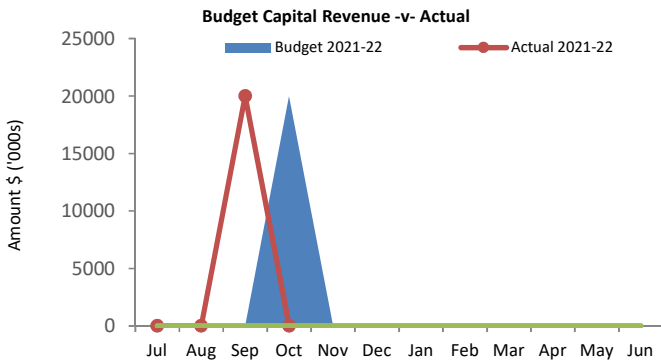


OPERATING EXPENSES

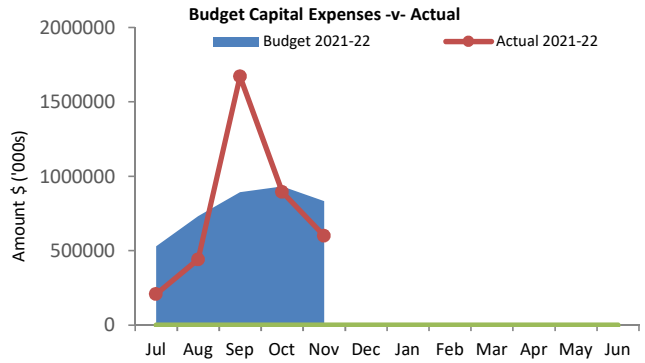


INVESTING ACTIVITIES

CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 30 November 2021

| | Ref Note | Annual Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % | |
|---|---------------------|---------------------------------|------------------------------|------------------------------|--------------------|-------------------|---|
| Opening Funding Surplus(Deficit) | 1(a) | 1,667,682 | 1,667,682 | 1,745,790 | 78,108 | 4% | |
| Operating Revenues | | | | | | | |
| General Purpose Funding | | 977,242 | 486,885 | 570,426 | 83,541 | 15% | ▲ |
| General Purpose Funding - Rates | 2 | 2,076,205 | 2,076,205 | 2,083,303 | 7,098 | 0% | |
| Governance | | 43,961 | 18,315 | 28,274 | 9,959 | 35% | |
| Law, Order and Public Safety | | 40,400 | 11,115 | 24,990 | 13,875 | 56% | ▲ |
| Health | | 0 | 0 | 327 | 327 | 100% | |
| Education and Welfare | | 240,500 | 105,540 | 139,802 | 34,262 | 25% | ▲ |
| Housing | | 110,297 | 45,960 | 53,100 | 7,140 | 13% | |
| Community Amenities | | 101,224 | 97,024 | 101,521 | 4,497 | 4% | |
| Recreation and Culture | | 219,999 | 79,813 | 80,511 | 698 | 1% | |
| Transport | | 491,556 | 287,575 | 229,474 | (58,101) | 0% | |
| Economic Services | | 744,440 | 468,525 | 487,085 | 18,560 | 4% | |
| Other Property and Services | | 121,330 | 48,790 | 145,386 | 96,596 | 66% | ▲ |
| Total (Excluding Rates) | | 5,167,154 | 3,725,747 | 3,944,199 | 218,452 | | |
| Operating Expense | | | | | | | |
| General Purpose Funding | | (107,884) | (37,575) | (31,596) | (5,979) | (19%) | |
| Governance | | (252,305) | (98,210) | (109,500) | 11,290 | 10% | ▲ |
| Law, Order and Public Safety | | (152,521) | (57,305) | (47,833) | (9,472) | (20%) | |
| Health | | (122,526) | (28,135) | (35,610) | 7,475 | 21% | |
| Education and Welfare | | (321,635) | (135,847) | (140,585) | 4,738 | 3% | |
| Housing | | (232,703) | (80,903) | (82,898) | 1,995 | 2% | |
| Community Amenities | | (367,344) | (144,476) | (141,974) | (2,502) | (2%) | |
| Recreation and Culture | | (1,318,665) | (444,989) | (412,538) | (32,451) | (8%) | |
| Transport | | (3,376,833) | (511,242) | (766,276) | 255,034 | 33% | ▲ |
| Economic Services | | (1,104,365) | (444,469) | (499,305) | 54,836 | 11% | ▲ |
| Other Property and Services | | (78,194) | (32,697) | (49,065) | 16,368 | 33% | ▲ |
| Total | | (7,434,975) | (2,015,848) | (2,317,179) | 301,331 | | |
| Funding Balance Adjustment | | | | | | | |
| Add back Depreciation | 3(c) | 2,973,728 | 0 | 0 | 0 | | |
| Adjust (Profit)/Loss on Asset Disposal | 3(b) | 548 | 0 | 0 | 0 | | |
| Total Adjustments | | 2,974,276 | 0 | 0 | 519,782 | | |
| Investing Activities | | | | | | | |
| Proceeds from Capital Grants | 5 | 5,883,701 | 1,318,405 | 1,533,161 | 214,756 | 14% | ▲ |
| Proceeds from disposal of assets | 3(b) | 324,000 | 205,000 | 220,455 | 15,455 | 7% | |
| Payments for property, plant and equipment and infrastructure | 3(a) | (8,718,086) | (3,308,093) | (3,202,917) | (105,177) | -3% | |
| | | (2,510,385) | (1,784,688) | (1,449,301) | | | |
| Financing Activities | | | | | | | |
| Transfer from reserves | 4 | 560,000 | 0 | 0 | 0 | 0% | |
| Repayment of debentures | 6 | (93,302) | 0 | 0 | 0 | 0% | |
| Transfer to reserves | 4 | (279,400) | 0 | 0 | 0 | 0% | |
| | | 187,298 | 0 | 0 | | | |
| Closing Funding Surplus(Deficit) | 1(a) | 51,050 | 1,592,893 | 1,923,509 | | | |

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 30 November 2021

| | 2020 | 2021 |
|---|--------------------|--------------------|
| | \$ | \$ |
| CURRENT ASSETS | | |
| Cash at Bank | 2,337,706 | 2,794,418 |
| Cash at Bank (Reserves & Restricted Funds) | 2,124,061 | 2,124,061 |
| Trade and other receivables | 320,478 | 167,966 |
| Contract Assets | 157,173 | 57,172 |
| Sundry Debtors - Rates | 48,759 | 165,615 |
| Inventories | 60,710 | 192,365 |
| TOTAL CURRENT ASSETS | 5,048,888 | 5,501,597 |
| CURRENT LIABILITIES | | |
| Contract Liabilities | (250,000) | (597,497) |
| Sundry Creditors | (434,423) | (204,685) |
| Accruals | (30,895) | (96,421) |
| Employee Provisions (Current) | (448,646) | (448,646) |
| ATO Liabilities | (15,073) | (106,776) |
| Borrowings (Current) | (93,302) | (93,302) |
| TOTAL CURRENT LIABILITIES | (1,272,338) | (1,547,327) |
| TOTAL NET CURRENT ASSETS | 3,776,549 | 3,954,270 |
| NON-CURRENT ASSETS | | |
| Land & Buildings | 20,763,320 | 21,490,886 |
| Construction other than Buildings | 603,833 | 603,833 |
| Plant & Equipment | 3,023,513 | 3,446,209 |
| Furniture & Equipment | 209,728 | 219,777 |
| Motor Vehicles | 1,299,567 | 1,434,985 |
| Infrastructure | 108,222,878 | 109,909,612 |
| Shares - Kulin (Bendigo) Bank | 5,000 | 5,000 |
| Units Held - Local Government House Trust | 73,807 | 73,807 |
| TOTAL NON-CURRENT ASSETS | 134,201,647 | 137,184,109 |
| NON CURRENT LIABILITIES | | |
| Borrowings (Non-Current) | (979,881) | (979,881) |
| Employee Provisions (Non-Current) | (56,853) | (56,853) |
| TOTAL NON-CURRENT LIABILITIES | (1,036,735) | (1,036,735) |
| TOTAL NET CURRENT ASSETS | 136,941,462 | 140,101,645 |
| Asset Revaluation - Infrastructure | 80,027,800 | 80,027,800 |
| Asset Revaluation - Property, Plant & Equipment | 1,851,617 | 1,851,617 |
| Asset Revaluation - Land & Buildings | 11,639,170 | 11,639,170 |
| Accumulated Reserves | 2,124,061 | 2,124,061 |
| Accumulated Surplus | 41,298,814 | 44,458,997 |
| TOTAL EQUITY | 136,941,462 | 140,101,645 |

- 0

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 1(a) - Net Current Assets Composition

| | Budget Last Year Closing 30-Jun-21 | Actual Last Year Closing 30-Jun-21 | Year to Date 30-Nov-21 |
|--|---|---|---|
| Current Assets | | | |
| Cash and Cash Equivalents | 4,010,595 | 4,461,768 | 4,918,479 |
| Accounts Receivable - Rates | 69,220 | 38,738 | 145,270 |
| Accounts Receivable - Sundry | 271,384 | 329,951 | 186,678 |
| Inventories | 59,377 | 60,710 | 192,365 |
| Other | 3,007 | 157,173 | 57,172 |
| Less: Current Liabilities | | | |
| Contract Liabilities | 0 | (250,000) | (597,497) |
| Sundry Creditors | (372,755) | (433,875) | (203,052) |
| Payroll Accruals | (86,562) | (30,895) | (96,421) |
| Provision for Annual Leave | (169,883) | (185,833) | (185,833) |
| Provision for Long Service Leave (Current) | (217,364) | (262,812) | (262,812) |
| ATO Liability | (17,828) | (15,073) | (106,776) |
| Borrowings (Current) | (90,511) | (93,302) | (93,302) |
| Adjustments to Current Assets | | | |
| Less: Reserves (Restricted Cash) | (1,871,837) | (2,124,061) | (2,124,061) |
| Add: Borrowings (Current) | 90,511 | 93,302 | 93,302 |
| Closing funding surplus/(deficit) | 1,677,353 | 1,745,790 | 1,923,511 |

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Note 1(b) - Banking Information

| | General Ledger Balance 30-Nov-21 | Bank Statement Balance 30-Nov-21 |
|------------------------------------|---|---|
| Cash at Bank - Unrestricted | | |
| Municipal Funds | 963,181 | 963,757 |
| Freebairn Recreation Centre | 57,780 | 57,780 |
| Investments | 1,769,537 | 1,769,537 |
| Till Float | 3,420 | 3,420 |
| Petty Cash | 500 | 500 |
| | 2,794,418 | 2,794,994 |
| Cash at Bank - Restricted | | |
| Reserve Funds | 2,124,061 | 2,124,061 |
| | 2,124,061 | 2,124,061 |

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 2 - Rating information

| Rate Type | Rate in \$ | Number of properties | Rateable Value | Budgeted Rate Revenue | Actual Rate Revenue |
|--|------------|----------------------|--------------------|-----------------------|---------------------|
| General Rate | | | | | |
| Gross Rental Value | | | | | |
| Residential | 0.10657 | 137 | 1,220,492 | 130,068 | 199,598 |
| Industrial | 0.10657 | 13 | 116,376 | 12,402 | - |
| Commercial | 0.10657 | 28 | 447,448 | 47,685 | - |
| Rural | 0.10657 | 11 | 88,608 | 9,443 | - |
| Unimproved Value | | | | | |
| Rural | 0.00961 | 342 | 200,408,000 | 1,925,921 | 1,928,959 |
| Mining | 0.00961 | 1 | 56,767 | 546 | 546 |
| Sub-total | | 532 | 202,337,691 | 2,126,065 | 2,129,102 |
| Minimum Payment | | | | | |
| Gross Rental Value | | | | | |
| Residential | 466.08 | 8 | 3,955 | 3,729 | 11,186 |
| Industrial | 466.08 | 5 | 9,736 | 2,330 | - |
| Commercial | 466.08 | 4 | 8,600 | 1,864 | - |
| Rural | 466.08 | 7 | 12,795 | 3,263 | - |
| Unimproved Value | | | | | |
| Rural | 466.08 | 14 | 439,800 | 6,525 | 19,109 |
| Mining | 466.08 | 26 | 255,008 | 12,118 | - |
| Sub-total | | 64 | 729,894 | 29,829 | 30,295 |
| | | 596 | 203,067,585 | 2,155,894 | 2,159,397 |
| Discount | | | | (93,000) | (89,638) |
| Concessions/Write-offs | | | | (11,100) | (10,323) |
| Total raised from general rates | | | | 2,051,794 | 2,059,436 |
| Ex-Gratia Rates | | | | 24,412 | 24,412 |
| Total Rates | | | | 2,076,206 | 2,083,848 |

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 3 - Asset information

Note 3(a) - Asset Acquisitions

| Description | YTD | | YTD Actual | Category | Renewal/ Replace | New Asset |
|--|------------------|------------------|------------------|----------|---------------------|-----------|
| | Budget | Budget | | | | |
| Photocopier | 15,200 | 15,200 | 10,049 | F&E | Y | |
| Public Office Space | 100,000 | - | - | F&E | Y | |
| Main Street CCTV | 50,000 | - | - | OC | | Y |
| KCCC Flooring | 15,000 | - | - | F&E | Y | |
| Housing Construction | 400,000 | - | 987 | L&B | Y | |
| 6 Bowey Way Housing Upgrade | 112,687 | - | - | L&B | Y | |
| Cemetery Entrance Upgrade & Toilets | 30,761 | - | - | OC | | Y |
| Aquatic Centre Infr & Equip Improvements | 100,000 | - | 22,273 | L&B | Y | |
| Freebairn Rec Centre Surface Replacement | 420,000 | 138,600 | 164,059 | L&B | Y | |
| Freebairn Rec Centre Equip Improvements | 60,000 | - | - | P&E | | Y |
| Tennis Lighting | 45,000 | - | - | L&B | Y | |
| Town Play Ground Equipment | 5,000 | - | - | L&B | Y | |
| Freightliner Truck | 255,000 | - | - | P&E | Y | |
| Triaxle Water Tanker | 100,000 | 100,000 | 330,800 | P&E | Y | |
| Loader | 313,000 | 313,000 | 312,350 | P&E | Y | |
| Dual Cab | 65,000 | - | - | P&E | | Y |
| Forklift | 26,500 | - | - | P&E | | Y |
| Utility | 45,000 | - | - | P&E | | Y |
| Toyota Prado (CEO) | 55,000 | 55,000 | 61,542 | MV | Y | |
| Toyota Prado (WM) | 59,786 | - | - | MV | Y | |
| Isuzu 3T Tipper | 73,876 | 73,876 | 73,876 | MV | Y | |
| 4x4 Utility | 50,000 | - | - | MV | | Y |
| RRG Road Construction | 573,604 | 239,002 | 260,322 | Inf | Y | |
| R2R Road Construction | 544,631 | 226,930 | 243,228 | Inf | Y | |
| BS Road Construction | 687,047 | 286,270 | 99,615 | Inf | Y | |
| WSFN Road Construction | 2,421,425 | 1,008,927 | 703,263 | Inf | Y | |
| HSVPP Road Construction | 425,593 | - | 122,775 | Inf | Y | |
| Own Resource Road Construction | 465,116 | 193,798 | 101,191 | Inf | Y | |
| Varley Airstrip | 108,431 | - | - | Inf | Y | |
| Footpath Construction | 107,491 | 107,491 | 96,594 | Inf | | Y |
| Generator | 20,000 | - | - | | | Y |
| All Ages Activity Precinct | 809,040 | 550,000 | 562,520 | OC | | Y |
| Jilakin Rock Toilet | 25,000 | - | - | | | Y |
| Short Stay Accommodation Headworks | 100,000 | - | - | Inf | | Y |
| Caravan Park Disabled Ablutions | 33,898 | - | - | L&B | Y | |
| Water Infrastructure | - | - | 37,474 | L&B | Y | |
| | 8,718,086 | 3,308,093 | 3,202,917 | | | |

Note 3(b) - Disposal of Assets

| Asset Description | Budget | | | YTD Actual | | |
|-------------------------------------|----------------|------------------|---------------------|----------------|------------------|---------------------|
| | Net Book Value | Proceeds on Sale | Profit/Loss on Sale | Net Book Value | Proceeds on Sale | Profit/Loss on Sale |
| PE170 - Kawasaki Wheel Loader | 136,500 | 105,000 | 31,500 | - | - | - |
| PE167 - 2014 Isuzu GIGA CXZ 455 | 36,000 | 85,000 | (49,000) | - | - | - |
| MV144 - Fuso Dual Cab Utility | 4,312 | 20,000 | (15,688) | - | - | - |
| MV170 - 2018 Holden Colorado | 21,797 | 20,000 | 1,797 | - | - | - |
| PE111 - Forklift | 4,312 | 8,000 | (3,688) | - | - | - |
| PMV186 - Toyota Prado (WM) | 58,051 | 49,000 | 9,051 | - | - | - |
| MV167 - Holden Colorado Wagon | 18,164 | 22,000 | (3,836) | - | - | - |
| PE143 - Isuzu NPR Single Axle Truck | 45,411 | 15,000 | 30,411 | - | - | - |
| | 324,547 | 324,000 | 547 | - | - | - |

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 4 - Cash Backed Reserves

| Reserve | Budget | | | | Actual | | | |
|--------------------------|------------------|----------------|----------------|------------------|------------------|-------------|---------------|------------------|
| | Opening Balance | Transfer to | Transfer from | Closing Balance | Opening Balance | Transfer to | Transfer from | Closing Balance |
| Leave | 388,591 | 1,164 | - | 389,755 | 388,591 | - | - | 388,591 |
| Plant | 550,341 | 1,650 | 200,000 | 351,991 | 550,341 | - | - | 550,341 |
| Building | 334,500 | 1,000 | 200,000 | 135,500 | 334,500 | - | - | 334,500 |
| Admin Equipment | 29,320 | 88 | - | 29,408 | 29,320 | - | - | 29,320 |
| Natural Disaster | 143,170 | 430 | 20,000 | 123,600 | 143,170 | - | - | 143,170 |
| Joint Venture Housing | 76,377 | 230 | - | 76,607 | 76,377 | - | - | 76,377 |
| FRC Surface & Equipment | 182,581 | 548 | 140,000 | 43,129 | 182,581 | - | - | 182,581 |
| Medical Services | 115,660 | 344 | - | 116,004 | 115,660 | - | - | 115,660 |
| Fuel Facility | 82,270 | 282 | - | 82,552 | 82,270 | - | - | 82,270 |
| Sportsperson Scholarship | 13,702 | 42 | - | 13,744 | 13,702 | - | - | 13,702 |
| Freebairn Rec Centre | 207,550 | 622 | - | 208,172 | 207,550 | - | - | 207,550 |
| Short Stay Accommodation | - | 273,000 | - | 273,000 | - | - | - | - |
| | 2,124,061 | 279,400 | 560,000 | 1,843,461 | 2,124,061 | - | - | 2,124,061 |

| Reserve Details | Reserve Details | Anticipated Use Date | Informal Min. | Informal Max. |
|--------------------------|---|----------------------|---------------|---------------|
| Leave | To fund employee long service and annual leave entitlements | - | - | As req |
| Plant | To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve. | - | 350,000 | - |
| Building | To fund the development of future housing | - | - | - |
| Admin Equipment | To fund the replacement of administration equipment. | - | 50,000 | 100,000 |
| Natural Disaster | To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure. | - | 100,000 | - |
| Joint Venture Housing | A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement. | - | - | - |
| FRC Surface & Equipment | To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary. | - | - | - |
| Medical Services | To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is | - | 100,000 | 150,000 |
| Fuel Facility | To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve. | - | 75,000 | 200,000 |
| Sportsperson Scholarship | To fund the development of local sportspersons. | - | - | 15,000 |
| Freebairn Rec Centre | To fund maintenance and replacement of land and building assets at the FRC | - | 100,000 | - |
| Short Stay Accommodation | To fund the construction of short stay accommodation | 30/06/2022 | - | 250,000 |

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 5 - Operating Grants

| Grant Source | Purpose | Budget | YTD Budget | YTD Actual |
|---|--|------------------|-------------------|-------------------|
| Grants Commission | Federal financial assistance grants | 950,000 | 475,000 | 555,704 |
| Fire & Emergency Services | Emergency Services Levy Operating Grant | 32,000 | 8,000 | 20,137 |
| KCCC Sustainability Grant | Childcare Sustainability Grant | 50,000 | 25,000 | 32,500 |
| Main Roads | State Direct Grant (Untied Road Funding) | 205,000 | 205,000 | 229,474 |
| Department of Primary Industries & Regional Development | Community Resource Centre Funding | 100,000 | 50,000 | 52,655 |
| | | 1,337,000 | 763,000 | 890,470 |

Capital Grants

| Grant Source | Purpose | Budget | YTD Budget | YTD Actual |
|--|---------------------------------------|------------------|-------------------|-------------------|
| Main Roads | Regional Road Group Road Construction | 365,000 | 140,000 | 190,220 |
| Local Roads & Community Infrastructure Program | Federal Government Stimulus | 1,544,591 | 401,151 | 280,806 |
| Lighting Grant | Tennis Club & Grant | 30,000 | - | - |
| AAAP | Cultivating Kulin | 100,000 | 100,000 | 100,000 |
| HVSPP | Heavy Vehicle Road Construction | 330,000 | - | - |
| WSFN | WSFN Road Construction | 2,260,000 | - | 703,890 |
| Department of Infrastructure | Roads to Recovery Road Construction | 534,904 | 267,452 | 150,000 |
| RADS | Varley Airstrip | 79,206 | 19,802 | - |
| Main Roads | Black Spot Road Construction | 340,000 | 240,000 | 99,615 |
| Department of Water | Community Water Supply | 300,000 | 150,000 | 8,629 |
| | | 5,883,701 | 1,318,405 | 1,533,160 |

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 6 - Borrowings

| | Budget | | | | Actual | | | |
|--------------------------------|-------------------------|-------------------------|-------------------------|------------------------|-------------------------|-------------------------|-------------------------|------------------------|
| | Principal 01/07/2021 | Principal Repayments | Principal 30/06/2022 | Interest Repayments | Principal 01/07/2021 | Principal Repayments | Principal 30/06/2022 | Interest Repayments |
| Loan 1 Administration Building | 1,164,231 | 93,302 | 1,070,929 | 42,895 | 1,164,231 | - | 1,164,231 | - |
| | 1,164,231 | 93,302 | 1,070,929 | 42,895 | 1,164,231 | - | 1,164,231 | - |

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 7 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 and 10.00%.

| Revenue from operating activities | Var \$ | Var % | Explanation |
|---|---------------|--------------|--|
| | | | An unbudgeted increase in our financial assistance grants was received with our August quarterly payment. Total increase is \$120,000 for the year which equates to \$80k per quarter. |
| General purpose funding - other | 83,541 | 15% | |
| General purpose funding - rates | 7,098 | 0% | Below 10% & \$10,000 threshold |
| Governance | 9,959 | 35% | Below \$10,000 threshold |
| | | | Recoup of overspend of 20/21 ESL Operating Grant for BFB, increase in operating grant \$4k per quarter & reimbursement from overspend from 20/21 ESL grant. |
| Law, order and public safety | 13,875 | 56% | |
| Health | 327 | 100% | Below \$10,000 threshold |
| | | | Childcare centre fees received in the first two periods (\$27k) are higher than what was budgeted. Some of this increase relates to payments for June 2021 fees received in July. Sustainability Grant instalment \$7,500 higher than budgeted for. |
| Education and welfare | 34,262 | 25% | |
| Housing | 7,140 | 13% | Below 10% & \$10,000 threshold |
| Community amenities | 4,497 | 4% | Below 10% & \$10,000 threshold |
| Recreation and culture | 698 | 1% | Below 10% & \$10,000 threshold |
| Transport | (58,101) | 0% | Below 10% & \$10,000 threshold |
| Economic services | 18,560 | 4% | Below 10% threshold |
| | | | Private works income higher than what was budgeted for (\$95k), cost of providing private works also higher than budgeted. |
| Other property and services | 96,596 | 66% | |
| Expenditure from operating activities | Var \$ | Var % | Explanation |
| General purpose funding | (5,979) | -19% | Below \$10,000 threshold |
| Governance | 11,290 | 10% | Below 10% & \$10,000 threshold |
| Law, order and public safety | (9,472) | -20% | Below \$10,000 threshold |
| Health | 7,475 | 21% | Below \$10,000 threshold |
| Education and welfare | 4,738 | 3% | Below 10% & \$10,000 threshold |
| Housing | 1,995 | 2% | Below \$10,000 threshold |
| Community amenities | (2,502) | -2% | Below 10% & \$10,000 threshold |
| Recreation and culture | (32,451) | -8% | Below 10% threshold |
| | | | Road maintenance works higher than budgeted (240k), flood damage works higher than budgeted (\$35k) timing as winter grading currently taking place. |
| Transport | 255,034 | 33% | |
| | | | Fuel purchases higher than budgeted (\$37k) in line with higher sales. Payments to KBR and Lucchesi following blazing swan not budgeted for (\$30k) |
| Economic services | 54,836 | 11% | |
| | | | Labour, plant & depreciation allocations under budgeted value by \$80k, some work is required to fix this allocation issue however for now it is a timing error and will be rectified. Private works expenditure up by \$96k in line with additional work completed. |
| Other property and services | 16,368 | 33% | |
| Investing activities | Var \$ | Var % | Explanation |
| Proceeds from non-operating grants, subsidies and contributions | 214,756 | 14% | Timing, we are currently ahead of budget due to WSFN work completed ahead of budget schedule. |
| Proceeds from disposal of assets | 15,455 | 0% | Disposal/Trade on Loader not yet processed as work on loader following accident pre-trade still being repaired. |
| Payments for property, plant and equipment and infrastructure | (105,177) | -3% | Below 10% threshold |
| Financing activities | Var \$ | Var % | Explanation |
| Transfer from reserves | 0 | 0% | Below 10% & \$10,000 threshold |
| Repayment of debentures | 0 | 0% | Below 10% & \$10,000 threshold |
| Transfer to reserves | 0 | 0% | Below 10% & \$10,000 threshold |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 30 November 2021

Note 8 - Receivables

| Rates receivable | Previous 2020-21 | Current 2021-22 |
|--------------------------------|-----------------------------|----------------------------|
| | \$ | \$ |
| Opening arrears previous years | 57,236 | 68,293 |
| Levied this year | 11,057 | 2,309,291 |
| Less - collections to date | 0 | (2,064,739) |
| Equals current outstanding | 68,293 | 312,845 |
| Net rates collectable | 68,293 | 312,845 |
| % Collected | 0% | 86.8% |

| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|---------------|----------------|----------------|----------------|-----------------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | 0 | 244,604 | 27,617 | 805 | 579 | 273,605 |
| Percentage | 0.0% | 89.4% | 10.1% | 0.3% | 0.2% | |
| Balance per trial balance | | | | | | |
| Sundry receivable | | | | | | 186,678 |
| Allowance for impairment of receivables | | | | | | 0 |
| Total receivables general outstanding | | | | | | 186,678 |
| Amounts shown above include GST (where applicable) | | | | | | |

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Shire of Kulin
STATEMENT OF OPERATING
(Statutory Reporting Program)
For the period ended 30 November 2021

| COA | Description | Current Budget | YTD Budget | YTD Actual | Var. | Var. |
|--------------------------------|---|--------------------|--------------------|--------------------|-----------------|--------------|
| | | \$ | \$ | \$ | \$ | % |
| GENERAL PURPOSE FUNDING | | | | | | |
| Rates | | | | | | |
| I030001 | General Rate - GRV | 199,598 | 199,598 | 199,598 | (0) | 0% |
| I030101 | General Rate - UV | 1,926,466 | 1,926,466 | 1,926,466 | 0 | 0% |
| I030105 | Interim Rates - GRV/UV | 0 | 0 | 2,492 | 2,492 | |
| I030131 | Minimum Rates- GRV | 11,186 | 11,186 | 11,186 | (0) | 0% |
| I030133 | Minimum Rates - UV | 18,643 | 18,643 | 19,109 | 466 | 3% |
| I030140 | Interest on Instalments | 742 | 310 | 1,018 | 708 | 229% |
| I030141 | PENALTY INTEREST | 3,500 | 1,460 | 1,971 | 511 | 35% |
| I030142 | Admin Charge for Instalments | 500 | 210 | 602 | 392 | 187% |
| I030150 | EX GRATIA RATES | 24,412 | 24,412 | 24,412 | 0 | 0% |
| I030160 | Information & Search Fees | 1,600 | 665 | 928 | 263 | 39% |
| I030170 | LEGAL FEES RECOVERED | 4,000 | 1,665 | 8,548 | 6,883 | 413% |
| I030171 | LEGAL FEES RECOVERED (NO GST) | 6,500 | 2,710 | 1,305 | (1,405) | -52% |
| | Total Revenue | 2,197,147 | 2,187,325 | 2,197,635 | 10,310 | 0.47% |
| E030100 | Discount Allowed on Rates | 93,000 | 93,000 | 89,638 | 3,362 | -4% |
| E030110 | RATES WRITTEN OFF | 11,100 | 11,100 | 10,323 | 777 | -7% |
| E030130 | TITLE SEARCHES | 660 | 275 | 0 | 275 | -100% |
| E030140 | Valuation Expenses | 16,500 | 0 | 352 | (352) | |
| E030150 | Printing & Stationery | 1,200 | 0 | 709 | (709) | |
| E030999 | General Admin Allocated | 46,284 | 19,285 | 15,031 | 4,254 | -22% |
| | Total Expenditure | 168,744 | 123,660 | 116,052 | 7,608 | |
| | Sub-total Rates | (2,028,403) | (2,063,665) | (2,081,583) | 17,918 | |
| General Purpose Grants | | | | | | |
| I031100 | Grants Commission | 950,000 | 475,000 | 555,704 | 80,704 | 17% |
| I031102 | LRCIP GRANT | 1,544,591 | 401,151 | 280,806 | (120,345) | -30% |
| | Total Revenue | 2,494,591 | 876,151 | 836,510 | (39,641) | -5% |
| E031999 | General Admin Allocated | 0 | 0 | 0 | 0 | |
| | Total Expenditure | 0 | 0 | 0 | 0 | |
| | Sub-total General Purpose Grants | (2,494,591) | (876,151) | (836,510) | (39,641) | |
| General Financing | | | | | | |
| I032100 | Interest on Municipal | 4,000 | 1,665 | 351 | (1,314) | -79% |
| I032110 | INTEREST ON PLANT RESERVE | 1,650 | 825 | 0 | (825) | -100% |
| I032120 | Interest on LSL & AL Reserve | 1,164 | 582 | 0 | (582) | -100% |
| I032130 | INTEREST ON BUILDING RESERVE | 1,000 | 500 | 0 | (500) | -100% |
| I032140 | Interest on Admin Equip Reserv | 88 | 44 | 0 | (44) | -100% |
| I032150 | Interest on Freebairn Recreation Centre Reserve | 622 | 311 | 0 | (311) | -100% |
| I032160 | Interest on Joint Venture Reserve | 230 | 115 | 0 | (115) | -100% |
| I032170 | INTEREST ON FRC SURFACE & EQUIP REPLACEM | 548 | 274 | 0 | (274) | -100% |
| I032180 | INTEREST ON NATURAL DISASTER RESERVE | 430 | 215 | 0 | (215) | -100% |
| I032185 | INTEREST ON FREEBAIRN SPORTSPERSON SCH | 42 | 21 | 0 | (21) | -100% |
| I032198 | INTEREST ON FUEL FACILITY RESERVE | 282 | 141 | 0 | (141) | -100% |
| I032197 | INTEREST ON MEDICAL SERVICES RESERVE | 344 | 172 | 0 | (172) | -100% |
| | Total Revenue | 10,400 | 4,865 | 351 | (4,201) | |
| E032100 | BANK CHARGES | 3,300 | 1,375 | 2,505 | (1,130) | 82% |
| E032150 | INTEREST | 1,500 | 625 | 516 | 109 | -17% |
| E032999 | General Admin Allocated | 38,440 | 16,015 | 12,484 | 3,531 | -22% |
| | Total Expenditure | 43,240 | 18,015 | 15,504 | 2,511 | |
| | Sub-total General Financing | 32,840 | 13,150 | 15,153 | (1,690) | |
| | TOTAL GENERAL PURPOSE FUNDING | (4,490,154) | (2,926,666) | (2,902,939) | (23,414) | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|-------------------------------------|--|----------------------|---------------------|---------------------|---------------|-----------|
| GOVERNANCE | | | | | | |
| Members of Council | | | | | | |
| I041050 | REBATES RECEIVED | 500 | 210 | 0 | (210) | -100% |
| Total Revenue | | 500 | 210 | 0 | (210) | |
| E041020 | MEMBERS TRAVELLING | 4,800 | 0 | 0 | 0 | |
| E041030 | CONFERENCE EXPENSES | 15,500 | 15,500 | 8,618 | 6,882 | -44% |
| E041050 | SITTING FEES | 26,015 | 0 | 0 | 0 | |
| E041060 | PRESIDENTIAL ALLOWANCE | 8,950 | 0 | 0 | 0 | |
| E041070 | DRESS SHIRTS FOR COUNCILLORS | 1,000 | 415 | 448 | (33) | 8% |
| E041075 | FBT EXPENSE | 2,500 | 0 | 4,512 | (4,512) | |
| E041110 | REFRESHMENTS & GOODWILL | 20,400 | 5,500 | 10,244 | (4,744) | 86% |
| E041111 | MEAL ENTERTAINMENT | 1,500 | 625 | 114 | 511 | -82% |
| E041150 | INSURANCES | 4,319 | 4,319 | 4,319 | 0 | 0% |
| E041160 | Subscriptions & Donations | 24,600 | 20,900 | 24,468 | (3,568) | 17% |
| E041161 | Printing & Stationery | 1,000 | 415 | 121 | 294 | -71% |
| E041165 | Advertising | 1,000 | 415 | 610 | (195) | 47% |
| E041180 | Chamber Maintenance | 3,000 | 1,250 | 289 | 961 | -77% |
| E041270 | Community Contributions | 4,200 | 1,750 | 0 | 1,750 | -100% |
| E041298 | Depreciation | 914 | 380 | 0 | 380 | -100% |
| E041999 | General Admin Allocated | 84,144 | 34,885 | 27,191 | 7,694 | -22% |
| Total Expenditure | | 203,842 | 86,354 | 80,933 | 5,421 | |
| Sub-total Members of Council | | 203,342 | 86,144 | 80,933 | 5,211 | |
| General Administration | | | | | | |
| I042040 | SUNDRY INCOME | 1,200 | 500 | 0 | (500) | |
| I042045 | REIMBURSEMENTS | 1,000 | 415 | 919 | 504 | 121% |
| I042046 | CONTRIBUTION TO VEHICLES | 29,211 | 12,170 | 8,192 | (3,978) | -33% |
| I042051 | VEHICLE CONTRIBUTION - NOVATED LEASES | 0 | 0 | 4,028 | 4,028 | |
| I042297 | PROFIT ON SALE OF ASSET | 0 | 0 | 0 | 0 | |
| I042390 | Traineeship | 0 | 0 | 2,273 | 2,273 | |
| I042050 | STAFF RENT ADMIN | 0 | 0 | 0 | 0 | |
| I042391 | REIMBURSEMENTS - INSURANCE | 12,000 | 5,000 | 12,862 | 7,862 | 157% |
| I042440 | PHOTOCOPYING & PRINTING | 50 | 20 | (0) | (20) | -100% |
| Total Revenue | | 43,461 | 18,105 | 28,274 | 10,169 | |
| E042010 | SALARIES | 645,263 | 268,860 | 219,921 | 48,939 | -18% |
| E042015 | Admin Long Service Leave | 32,164 | 0 | 3,332 | (3,332) | |
| E042020 | SUPERANNUATION | 103,049 | 42,935 | 39,848 | 3,087 | -7% |
| E042030 | INSURANCE | 24,881 | 24,881 | 24,881 | 0 | 0% |
| E042035 | STAFF UNIFORMS | 3,000 | 1,250 | 0 | 1,250 | -100% |
| E042040 | STAFF TRAINING | 14,500 | 0 | 545 | (545) | |
| E042041 | CONFERENCES | 17,500 | 9,460 | 11,493 | (2,033) | 21% |
| E042042 | MEETING EXPENSES | 0 | 0 | 13 | (13) | |
| E042045 | RELOCATION COSTS | 5,000 | 2,085 | 0 | 2,085 | -100% |
| E042046 | STAFF HOUSING | 65,737 | 28,902 | 27,664 | 1,238 | -4% |
| E042047 | Depreciation CEO Housing | 3,604 | 1,500 | 0 | 1,500 | -100% |
| E042048 | Depreciation DCEO Housing | 6,008 | 2,505 | 0 | 2,505 | -100% |
| E042049 | CEO UTILITIES | 3,050 | 1,270 | 3,600 | (2,330) | 183% |
| E042050 | OFFICE MAINTENANCE | 11,580 | 4,825 | 5,019 | (194) | 4% |
| E042051 | INTEREST ON LOAN 1 (ADMINISTRATION OFFICE) | 39,464 | 0 | 0 | 0 | |
| E042055 | NOVATED LEASE PAYMENTS | 16,611 | 6,920 | 5,537 | 1,383 | -20% |
| E042060 | MEMBERSHIPS & SUBSCRIPTIONS | 2,000 | 2,000 | 1,362 | 638 | -32% |
| E042070 | Printing and Stationery | 18,000 | 7,500 | 7,423 | 77 | -1% |
| E042075 | FBT EXPENSE | 3,000 | 0 | 0 | 0 | |
| E042080 | TELEPHONE | 10,400 | 4,335 | 6,363 | (2,028) | 47% |
| E042090 | Postage and Freight | 3,750 | 1,565 | 0 | 1,565 | -100% |
| E042100 | ADVERTISING | 5,000 | 2,085 | 5,072 | (2,987) | 143% |
| E042110 | Office Equipment Maintenance | 1,000 | 415 | 22 | 393 | -95% |
| E042115 | Bad Debts Expense | 6,000 | 2,500 | 9,869 | (7,369) | 295% |
| E042120 | Cleaning | 10,680 | 4,450 | 5,319 | (869) | 20% |
| E042130 | Computer Maintenance | 35,908 | 30,908 | 35,506 | (4,598) | 15% |
| E042135 | IT Support | 35,500 | 14,790 | 12,542 | 2,248 | -15% |
| E042140 | Staff Amenities | 1,700 | 710 | 628 | 82 | -12% |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|---------|---|----------------------|---------------------|---------------------|-----------------|-----------|
| E042170 | CONTRACT EMPLOYMENT | 70,000 | 29,165 | 2,454 | 26,711 | -92% |
| E042180 | UTILITIES | 4,000 | 1,665 | 2,383 | (718) | 43% |
| E042190 | KEY TO KULIN | 3,000 | 1,250 | 1,649 | (399) | 32% |
| E042200 | Audit Fees | 60,000 | 30,000 | 0 | 30,000 | -100% |
| E042297 | LOSS ON SALE OF ASSET | 0 | 0 | 0 | 0 | |
| E042298 | Office Depreciation | 35,000 | 14,585 | 0 | 14,585 | -100% |
| E042999 | General Admin Allocated | (1,247,886) | (531,460) | (403,877) | (127,583) | -24% |
| | Total Expenditure | 48,463 | 11,856 | 28,567 | (16,711) | |
| | Sub-total General Administration | 5,002 | (6,249) | 293 | (6,542) | |
| | TOTAL GOVERNANCE | 208,344 | 79,895 | 81,226 | (1,331) | |
| | LAW, ORDER & PUBLIC SAFETY | | | | | |
| | Fire Prevention | | | | | |
| I051100 | FIRE CONTRIBUTIONS | 1,000 | 415 | 0 | (415) | -100% |
| | Total Revenue | 1,000 | 415 | 0 | (415) | |
| E051040 | OFFICE EXPENSES | 3,300 | 1,375 | 1,540 | (165) | 12% |
| E051050 | FIRE INSURANCE | 25,280 | 25,280 | 25,280 | 0 | 0% |
| E051055 | Protective Clothing | 5,000 | 2,085 | 30 | 2,055 | -99% |
| E051060 | Communication Maintenance | 1,000 | 415 | 0 | 415 | -100% |
| E051070 | SUNDRY FIRE PREVENTION COSTS | 1,500 | 625 | 746 | (121) | 19% |
| E051080 | FIRE PREVENTION - RANGER | 1,500 | 625 | 0 | 625 | -100% |
| E051298 | Depreciation | 50,000 | 0 | 0 | 0 | |
| E051999 | General Admin Allocated | 14,144 | 5,895 | 4,593 | 1,302 | -22% |
| | Total Expenditure | 101,724 | 36,300 | 32,189 | 4,111 | |
| | Sub-total Fire Protection | 100,724 | 35,885 | 32,189 | 3,696 | |
| | Animal Control | | | | | |
| I052410 | Contributions | 0 | 0 | 0 | 0 | |
| I052400 | FINES AND PENALTIES | 200 | 85 | 0 | (85) | -100% |
| I052430 | CAT REGISTRATION FEE INCOME | 200 | 200 | 140 | (60) | |
| I052420 | DOG REGISTRATION FEES | 2,000 | 2,000 | 713 | (1,287) | -64% |
| | Total Revenue | 2,400 | 2,285 | 853 | (1,432) | |
| E052010 | Dog Control Costs | 3,000 | 1,250 | 894 | 356 | -28% |
| E052020 | CAT CONTROL COSTS | 5,000 | 2,085 | 1,745 | 340 | -16% |
| E052040 | Pest Control | 500 | 210 | 0 | 210 | -100% |
| E052999 | General Admin Allocated | 5,206 | 2,170 | 1,691 | 479 | -22% |
| | Total Expenditure | 13,706 | 5,715 | 4,330 | 1,385 | |
| | Sub-total Animal Control | 11,306 | 3,430 | 3,476 | (46) | |
| | Other Law & Order | | | | | |
| I053010 | ESL Bush Fires Allocation | 32,000 | 8,000 | 20,137 | 12,137 | 152% |
| I053030 | ESL ADMINISTRATION | 4,000 | 0 | 4,000 | 4,000 | |
| I053050 | SALE OF PROTECTIVE CLOTHING | 1,000 | 415 | 0 | (415) | -100% |
| | Total Revenue | 37,000 | 8,415 | 24,137 | 15,722 | |
| E053010 | ESL BUSH FIRE BRIGADES | 2,500 | 1,915 | 1,799 | 116 | -6% |
| E053051 | EMERGENCY BUILDING MAINTENANCE | 19,234 | 11,980 | 2,813 | 9,167 | -77% |
| E053298 | Depreciation | 12,000 | 0 | 0 | 0 | |
| E053700 | Plant Operation Costs | 1,000 | 415 | 5,936 | (5,521) | 1330% |
| E053999 | General Admin Allocated | 2,357 | 980 | 766 | 214 | -22% |
| | Total Expenditure | 37,091 | 15,290 | 11,314 | 3,976 | |
| | Sub-total Other Law & Order | 91 | 6,875 | (12,823) | 19,698 | |
| | TOTAL LAW, ORDER & PUBLIC SAFETY | 112,121 | 46,190 | 22,842 | 23,348 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|--|---------------------------|----------------------|---------------------|---------------------|----------------|-----------|
| HEALTH | | | | | | |
| Preventative Services | | | | | | |
| I074100 | OTHER INCOME | 0 | 0 | 101 | 101 | |
| I074410 | OTHER LICENSES | 0 | 0 | 226 | 226 | |
| Total Revenue | | 0 | 0 | 327 | 327 | |
| E074040 | GROUP/REGIONAL SCHEME | 37,000 | 0 | 5,880 | (5,880) | |
| E074100 | OTHER EXPENDITURE | 2,500 | 1,040 | 0 | 1,040 | |
| E074999 | General Admin Allocated | 3,830 | 1,595 | 1,244 | 351 | -22% |
| Total Expenditure | | 43,330 | 2,635 | 7,124 | (4,489) | |
| Sub-total Other Law & Order | | 43,330 | 2,635 | 6,797 | 4,815 | |
| Mosquito Control | | | | | | |
| E075020 | Mosquito Control | 3,904 | 1,630 | 2,736 | (1,106) | 68% |
| E075999 | General Admin Allocated | 2,345 | 975 | 761 | 214 | -22% |
| Total Expenditure | | 6,249 | 2,605 | 3,497 | (892) | |
| Sub-total Other Mosquito Control | | 6,249 | 2,605 | 3,497 | (892) | |
| Analytical Expenses | | | | | | |
| E076020 | ANALYTICAL EXPENSES | 1,000 | 415 | 360 | 55 | -13% |
| E076999 | General Admin Allocated | 2,357 | 980 | 766 | 214 | -22% |
| Total Expenditure | | 3,357 | 1,395 | 1,126 | 269 | |
| Sub-total Other Analytical Expenses | | 3,357 | 1,395 | 1,126 | 269 | |
| Medical Centre | | | | | | |
| E077010 | COMMUNITY NURSES | 1,000 | 415 | 0 | 415 | -100% |
| E077020 | MEDICAL CENTRE | 60,150 | 17,570 | 22,097 | (4,527) | 26% |
| E077030 | AMBULANCE SERVICES | 2,500 | 1,040 | 0 | 1,040 | -100% |
| E077298 | Depreciation | 500 | 210 | 0 | 210 | -100% |
| E077999 | General Admin Allocated | 5,440 | 2,265 | 1,767 | 498 | -22% |
| Total Expenditure | | 69,590 | 21,500 | 23,863 | (2,363) | |
| Sub-total Medical Centre | | 69,590 | 21,500 | 23,863 | (2,363) | |
| TOTAL HEALTH | | 122,526 | 28,135 | 35,283 | 1,829 | |
| EDUCATION & WELFARE | | | | | | |
| Education | | | | | | |
| I080100 | REIMBURSEMENT FROM SCHOOL | 2,000 | 2,000 | 500 | (1,500) | -75% |
| Total Revenue | | 2,000 | 2,000 | 500 | (1,500) | |
| E080100 | Contribution to School | 4,047 | 1,690 | 1,885 | (195) | 12% |
| E080110 | DONATIONS | 1,000 | 415 | 0 | 415 | -100% |
| E080999 | General Admin Allocated | 2,357 | 980 | 766 | 214 | -22% |
| Total Expenditure | | 7,404 | 3,085 | 2,650 | 435 | |
| Sub-total Education | | 5,404 | 1,085 | 2,150 | (1,065) | |
| Community Aged Care | | | | | | |
| E082999 | General Admin Allocated | 5,206 | 2,170 | 1,691 | 479 | -22% |
| Total Expenditure | | 5,206 | 2,170 | 1,691 | 479 | |
| Sub-total Community Aged Care | | 5,206 | 2,170 | 1,691 | 479 | |
| Other Welfare | | | | | | |
| E083100 | CARE GROUP DONATIONS | 4,500 | 0 | 0 | 0 | |
| E083999 | General Admin Allocated | 11,222 | 4,675 | 3,644 | 1,031 | -22% |
| Total Expenditure | | 15,722 | 4,675 | 3,644 | 1,031 | |
| Sub-total Other Welfare | | 15,722 | 4,675 | 3,644 | 1,031 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|----------------------------|--------------------------------------|----------------------|---------------------|---------------------|----------------|-----------|
| Child Care Services | | | | | | |
| I084010 | Fees & Charges | 182,500 | 76,040 | 103,592 | 27,552 | 36% |
| I084020 | Family & Childrens Grant | 50,000 | 25,000 | 32,500 | 7,500 | 30% |
| I084030 | TRAINEESHIPS | 0 | 0 | 766 | 766 | |
| I084040 | FUNDRAISING - GST | 5,000 | 2,085 | 1,343 | (742) | -36% |
| I084041 | FUNDRAISING - GST FREE | 0 | 0 | 10 | 10 | |
| I084085 | OTHER INCOME | 1,000 | 415 | 230 | (185) | -45% |
| I084086 | SUBSIDIES | 0 | 0 | 860 | 860 | |
| | Total Revenue | 238,500 | 103,540 | 139,302 | 35,762 | |
| E084010 | Salaries | 190,523 | 79,385 | 88,815 | (9,430) | 12% |
| E084011 | Salaries - Building Maintenance | 0 | 0 | 1,607 | (1,607) | |
| E084012 | SALARIES - GARDENING | 2,000 | 835 | 5,640 | (4,805) | 575% |
| E084013 | SUPERANNUATION | 21,263 | 8,860 | 8,587 | 273 | -3% |
| E084014 | CLEANING SALARIES | 11,070 | 4,615 | 4,490 | 125 | -3% |
| E084016 | Insurance - Workers Comp | 4,116 | 4,116 | 0 | 4,116 | -100% |
| E084020 | ACCREDITATION | 1,500 | 625 | 635 | (10) | 2% |
| E084025 | Advert/Printing/Promotion | 1,000 | 415 | 0 | 415 | -100% |
| E084030 | Computer Exp | 3,000 | 1,250 | 1,318 | (68) | 5% |
| E084035 | EQUIPMENT UPGRADES | 3,000 | 1,250 | 429 | 821 | -66% |
| E084040 | ELECTRICITY/GAS/WATER | 5,000 | 2,085 | 2,218 | (133) | 6% |
| E084045 | Gardening | 2,000 | 835 | 164 | 671 | -80% |
| E084050 | Insurance | 2,236 | 2,236 | 2,236 | 0 | 0% |
| E084055 | Subscriptions | 1,000 | 415 | 361 | 54 | -13% |
| E084060 | BUILDING LEASE | 800 | 335 | 0 | 335 | -100% |
| E084065 | Postage & Stationery | 1,000 | 415 | 1,494 | (1,079) | 260% |
| E084070 | REPAIRS & MAINTENANCE | 4,000 | 1,665 | 2,209 | (544) | 33% |
| E084075 | STAFF EXPENSES | 5,140 | 2,140 | 753 | 1,387 | -65% |
| E084080 | TELEPHONE | 1,000 | 415 | 177 | 238 | -57% |
| E084085 | Sundry & Other | 1,500 | 625 | 121 | 504 | -81% |
| E084086 | FUNDRAISING | 1,000 | 415 | 873 | (458) | 110% |
| E084090 | Consumables | 3,500 | 1,460 | 1,124 | 336 | -23% |
| E084095 | CLEANING CONSUMABLES | 3,000 | 1,250 | 1,343 | (93) | 7% |
| E084999 | General Admin Allocated | 24,655 | 10,275 | 8,007 | 2,268 | -22% |
| | Total Expenditure | 293,303 | 125,917 | 132,600 | (6,683) | |
| | Sub-total Child Care Services | 54,803 | 22,377 | (6,702) | 29,079 | |
| | TOTAL EDUCATION & WELFARE | 81,135 | 30,307 | 783 | 29,524 | |
| HOUSING | | | | | | |
| Housing - Other | | | | | | |
| I092110 | Rental - GEHA Housing | 42,404 | 17,670 | 17,458 | (212) | -1% |
| I092150 | RENTAL - JOINT VENTURE | 67,643 | 28,185 | 34,556 | 6,371 | 23% |
| I092391 | Reimbursements - General | 250 | 105 | 1,086 | 981 | 935% |
| | Total Revenue | 110,297 | 45,960 | 53,100 | 7,140 | |
| E092050 | OTHER HOUSING MAINTENANCE | 11,762 | 5,298 | 35,842 | (30,544) | 577% |
| E092060 | KULIN RETIREMENT HOMES | 20,808 | 8,675 | 6,715 | 1,960 | -23% |
| E092148 | GEHA HOUSING - COSTS | 42,633 | 13,899 | 6,187 | 7,712 | -55% |
| E092150 | JOINT VENTURE HOUSING - COSTS | 100,277 | 43,783 | 31,212 | 12,571 | -29% |
| E092160 | Depreciation - Joint Venture | 0 | 0 | 0 | 0 | |
| E092170 | COMMUNITY BANK HOUSE COSTS | 10,102 | 4,873 | 1,251 | 3,622 | -74% |
| E092180 | Depreciation Community Bank Hs | 5,707 | 2,380 | 0 | 2,380 | -100% |
| E092190 | Loss on the Sale of Asset | 0 | 0 | 0 | 0 | |
| E092298 | Depreciation | 36,624 | 0 | 0 | 0 | |
| E092999 | General Admin Allocated | 4,790 | 1,995 | 1,691 | 304 | -15% |
| | Total Expenditure | 232,703 | 80,903 | 82,898 | (1,995) | |
| | Sub-total Housing - Other | 122,406 | 34,943 | 29,798 | 5,145 | |
| | TOTAL HOUSING | 122,406 | 34,943 | 29,798 | 5,145 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|--|------------------------------|----------------------|---------------------|---------------------|--------------|-----------|
| COMMUNITY AMENITIES | | | | | | |
| Sanitation - Household Refuse | | | | | | |
| I101400 | CHARGES - REFUSE REMOVAL | 78,580 | 78,580 | 84,288 | 5,708 | 7% |
| Total Revenue | | 78,580 | 78,580 | 84,288 | 5,708 | |
| E101020 | DOMESTIC REFUSE COLLECTION | 117,168 | 48,820 | 44,917 | 3,903 | -8% |
| E101021 | DUDININ REFUSE COLLECTION | 5,905 | 2,460 | 1,655 | 805 | -33% |
| E101022 | PINGARING REFUSE COLLECTION | 5,563 | 2,320 | 4,592 | (2,272) | 98% |
| E101030 | REFUSE SITE MAINTENANCE | 39,253 | 16,460 | 18,409 | (1,949) | 12% |
| E101040 | ROEROC | 10,000 | 0 | 0 | 0 | |
| E101050 | Recycling Depot | 0 | 0 | 0 | 0 | |
| E101298 | Depreciation | 1,476 | 615 | 0 | 615 | -100% |
| E101999 | General Admin Allocated | 5,206 | 2,170 | 1,691 | 479 | -22% |
| Total Expenditure | | 184,571 | 72,845 | 71,264 | 1,581 | |
| Sub-total Sanitation - Household Refuse | | 105,991 | (5,735) | (13,024) | 7,289 | |
| Sanitation - Other | | | | | | |
| I102030 | Drum Muster Reimbursement | 3,000 | 1,250 | 0 | (1,250) | -100% |
| I102410 | CHARGES - REFUSE REMOVAL | 15,444 | 15,444 | 16,320 | 876 | 6% |
| I102420 | SALE OF BINS | 200 | 85 | 0 | (85) | -100% |
| Total Revenue | | 18,644 | 16,779 | 16,320 | (459) | |
| E102020 | Commercial Refuse Collection | 63,495 | 26,455 | 25,083 | 1,372 | -5% |
| E102030 | Drum Muster | 2,003 | 830 | 732 | 98 | -12% |
| E102298 | Depreciation | 1,300 | 540 | 0 | 540 | -100% |
| E102420 | PURCHASE OF BINS | 200 | 85 | 0 | 85 | -100% |
| E102999 | General Admin Allocated | 5,206 | 2,170 | 1,691 | 479 | -22% |
| Total Expenditure | | 72,204 | 30,080 | 27,506 | 2,574 | |
| Sub-total Sanitation - Other | | 53,560 | 13,301 | 11,186 | 2,115 | |
| Sewage | | | | | | |
| E103999 | General Admin Allocated | 0 | 0 | 766 | (766) | |
| Total Expenditure | | 0 | 0 | 766 | (766) | |
| Sub-total Sewage | | 0 | 0 | 766 | (766) | |
| Urban Stormwater Drainage | | | | | | |
| E104010 | Urban Stormwater Drainage | 1,003 | 415 | 0 | 415 | -100% |
| E104999 | General Admin Allocated | 5,664 | 2,360 | 1,074 | 1,286 | -54% |
| Total Expenditure | | 6,667 | 2,775 | 1,074 | 1,701 | |
| Sub-total Urban Stormwater Drainage | | 6,667 | 2,775 | 1,074 | 1,701 | |
| Protection of Environment | | | | | | |
| E105051 | Reinstatement of Gravel Pits | 0 | 0 | 0 | 0 | |
| E105999 | General Admin Allocated | 0 | 0 | 766 | (766) | |
| Total Expenditure | | 0 | 0 | 766 | (766) | |
| Sub-total Protection of Environment | | 0 | 0 | 766 | (766) | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|------------------------------------|--|----------------------|---------------------|---------------------|----------------|-----------|
| Town Planning | | | | | | |
| I106110 | Planning Approvals | 3,000 | 1,250 | 147 | (1,103) | -88% |
| | Total Revenue | 3,000 | 1,250 | 147 | (1,103) | |
| E106020 | Town Planning Advice | 7,000 | 2,915 | 2,247 | 668 | -23% |
| E106030 | Town Planning Other | 4,150 | 2,985 | 2,150 | 835 | -28% |
| E116298 | | 0 | 0 | 0 | 0 | |
| E106999 | General Admin Allocated | 13,195 | 5,500 | 3,520 | 1,980 | -36% |
| | Total Expenditure | 24,345 | 11,400 | 7,916 | 3,484 | |
| | Sub-total Town Planning | 21,345 | 10,150 | 7,769 | 2,381 | |
| Other Community Amenities | | | | | | |
| I107400 | CHARGES - CEMETERY FEES | 1,000 | 415 | 766 | 351 | 85% |
| | Total Revenue | 1,000 | 415 | 766 | 351 | |
| E107031 | KULIN CEMETERY | 2,208 | 920 | 3,711 | (2,791) | 303% |
| E107032 | DUDININ CEMETERY | 504 | 210 | 0 | 210 | -100% |
| E107033 | Pingaring Cemetery | 504 | 210 | 0 | 210 | -100% |
| E107050 | PUBLIC CONVENIENCES | 28,900 | 12,701 | 18,841 | (6,140) | 48% |
| E107051 | Public Notice Boards | 504 | 210 | 0 | 210 | -100% |
| E107052 | PUBLIC CONVENIENCES DUDININ | 5,374 | 2,311 | 1,409 | 902 | -39% |
| E107053 | PUBLIC CONVENIENCES PINGARING | 8,532 | 4,344 | 4,386 | (42) | 1% |
| E107060 | WAR MEMORIAL | 4,309 | 1,795 | 692 | 1,103 | -61% |
| E107298 | Depreciation | 17,500 | 0 | 0 | 0 | |
| E107999 | General Admin Allocated | 11,222 | 4,675 | 3,644 | 1,031 | -22% |
| | Total Expenditure | 79,557 | 27,376 | 32,682 | (5,306) | |
| | Sub-total Other Community Amenities | 78,557 | 26,961 | 31,917 | (4,956) | |
| | TOTAL COMMUNITY AMMENITIES | 266,120 | 47,452 | 40,453 | 6,999 | |
| RECREATION & CULTURE | | | | | | |
| Sports Facilities - Various | | | | | | |
| I113334 | GRANTS - SPORTING PROJECTS | 30,000 | 0 | 0 | 0 | |
| | Total Revenue | 30,000 | 0 | 0 | 0 | |
| E110298 | Depreciation | 71,772 | 0 | 0 | 0 | |
| E113331 | BOWLING GREENS | 640 | 640 | 276 | 364 | -57% |
| E113332 | OVAL | 55,568 | 23,150 | 17,055 | 6,095 | -26% |
| E113333 | GOLF TENNIS PAVILION | 12,521 | 6,092 | 2,767 | 3,325 | -55% |
| E113334 | Golf Course | 13,520 | 5,635 | 12,433 | (6,798) | 121% |
| E113701 | Plant Operation Costs | 8,000 | 3,335 | 941 | 2,394 | -72% |
| E110999 | General Admin Allocated | 7,326 | 3,055 | 2,379 | 676 | -22% |
| | Total Expenditure | 169,347 | 41,907 | 35,851 | 5,380 | |
| | Sub-total Sports Facilities - Various | 139,347 | 41,907 | 35,851 | 5,380 | |
| Public Halls | | | | | | |
| I111022 | RENTAL FROM MEMORIAL HALL | 1,800 | 750 | 1,636 | 886 | 118% |
| | Total Revenue | 1,800 | 750 | 1,636 | 886 | |
| E111021 | MEMORIAL HALL | 8,156 | 3,842 | 4,008 | (166) | 4% |
| E111031 | PINGARING HALL | 6,239 | 2,856 | 611 | 2,245 | -79% |
| E111032 | DUDININ HALL | 7,030 | 3,450 | 736 | 2,714 | -79% |
| E111033 | JITARNING HALL | 356 | 356 | 802 | (446) | 125% |
| E111298 | Depreciation | 59,874 | 0 | 0 | 0 | |
| E111999 | General Admin Allocated | 7,326 | 3,055 | 2,379 | 676 | -22% |
| | Total Expenditure | 88,981 | 13,559 | 8,535 | 5,024 | |
| | Sub-total Public Halls | 87,181 | 12,809 | 6,899 | 5,910 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget | YTD Budget | YTD Actual | Var. | Var. |
|------------------------------------|-------------------------------------|----------------|----------------|----------------|----------------|-------|
| | | \$ | \$ | \$ | \$ | % |
| Swimming Pools | | | | | | |
| I112405 | Pool Admission - Adults | 8,100 | 1,620 | 573 | (1,047) | -65% |
| I112410 | Pool Admission - Children | 6,250 | 1,250 | 482 | (768) | -61% |
| I112450 | Pool Slide Income | 18,000 | 3,600 | 1,391 | (2,209) | -61% |
| I112480 | SEASON PASS | 10,000 | 2,000 | 9,443 | 7,443 | 372% |
| I112491 | REIMBURSEMENTS | 0 | 0 | 0 | 0 | |
| I112600 | EVENTS | 417 | 83 | 0 | (83) | -100% |
| I112620 | SUNDRY INCOME | 0 | 0 | 0 | 0 | |
| I112510 | STAFF RENT | 5,200 | 2,165 | 2,340 | 175 | 8% |
| Total Revenue | | 47,967 | 10,718 | 14,228 | 3,510 | |
| E112021 | Salaries | 99,973 | 36,026 | 33,755 | 2,271 | -6% |
| E112022 | Superannuation | 0 | 0 | 4,401 | (4,401) | |
| E112023 | CHEMICALS | 5,091 | 2,712 | 1,769 | 943 | -35% |
| E112024 | ELECTRICITY | 37,500 | 17,250 | 10,093 | 7,157 | -41% |
| E112025 | WATER | 13,975 | 6,300 | 4,930 | 1,370 | -22% |
| E112026 | MAINTENANCE | 28,429 | 15,350 | 25,515 | (10,165) | 66% |
| E112027 | INSURANCE | 16,300 | 16,300 | 16,300 | (0) | 0% |
| E112028 | OTHER MINOR EXPENDITURE | 3,764 | 3,606 | 857 | 2,749 | -76% |
| E112029 | STAFF HOUSING | 8,146 | 3,778 | 2,085 | 1,693 | -45% |
| E112030 | TELEPHONE | 1,800 | 750 | 571 | 179 | -24% |
| E112298 | Depreciation | 89,664 | 0 | 0 | 0 | |
| E112600 | EVENTS | 1,350 | 600 | 0 | 600 | -100% |
| E112999 | General Admin Allocated | 12,675 | 5,280 | 4,116 | 1,164 | -22% |
| Total Expenditure | | 318,667 | 107,952 | 104,393 | 3,559 | |
| Sub-total Swimming Pools | | 270,700 | 97,234 | 90,165 | 7,069 | |
| Freebairn Recreation Centre | | | | | | |
| I113100 | Memberships - Adult | 11,052 | 0 | 2,800 | 2,800 | |
| I113110 | Memberships - Children | 500 | 0 | 327 | 327 | |
| I113120 | Memberships - Social | 1,652 | 0 | 109 | 109 | |
| I113130 | MEMBERSHIPS - SHORT TERM | 0 | 0 | 73 | 73 | |
| I113150 | EVENTS | 1,548 | 645 | 0 | (645) | -100% |
| I113300 | Hire - Indoor Courts | 504 | 210 | 556 | 346 | 165% |
| I113320 | Hire - Kitchen | 3,504 | 1,460 | 2,441 | 981 | 67% |
| I113330 | DONATIONS FOR FREEBAIRN REC CE NTRE | 0 | 0 | 0 | 0 | |
| I113335 | Community Contributions | 12,000 | 5,000 | 0 | (5,000) | -100% |
| I113380 | Hire - Golf/Tennis Pavilion | 480 | 200 | 136 | (64) | -32% |
| I113390 | Hire - Function Rooms | 996 | 415 | 591 | 176 | 42% |
| I113395 | Catering Income | 0 | 0 | 0 | 0 | |
| I113410 | SUNDRY DONATIONS | 5,000 | 5,000 | 3,637 | (1,363) | -27% |
| I113500 | BAR SALES | 129,996 | 54,165 | 52,588 | (1,577) | -3% |
| I113505 | Canteen Sales | 3,000 | 1,250 | 1,388 | 138 | 11% |
| Total Revenue | | 170,232 | 68,345 | 64,647 | (3,698) | |
| E113060 | Advertising and Promotion | 1,000 | 415 | 0 | 415 | -100% |
| E113100 | BANK CHARGES | 500 | 210 | 708 | (498) | 237% |
| E113104 | CATERING COSTS | 0 | 0 | 128 | (128) | |
| E113120 | Cleaning Supplies | 5,000 | 3,540 | 2,194 | 1,346 | -38% |
| E113130 | IT MAINTENANCE | 4,000 | 1,665 | 1,820 | (155) | 9% |
| E113137 | Dam Expenses | 0 | 0 | 0 | 0 | |
| E113140 | Depreciation- Freebairn Centre | 4,265 | 0 | 0 | 0 | |
| E113180 | ELECTRICITY | 15,000 | 6,250 | 6,225 | 25 | 0% |
| E113190 | FREIGHT - NON-BAR | 100 | 40 | 0 | 40 | -100% |
| E113210 | GAS SUPPLIES | 1,700 | 710 | 306 | 404 | -57% |
| E113218 | Minor Equipment | 500 | 210 | 0 | 210 | -100% |
| E113220 | INSURANCE | 23,407 | 23,407 | 25,553 | (2,146) | 9% |
| E113240 | LICENCING COSTS | 1,710 | 710 | 1,698 | (988) | 139% |
| E113243 | Kitchen Consumables | 800 | 335 | 732 | (397) | 119% |
| E113250 | Printing, Stationery and Post | 1,000 | 415 | 1,425 | (1,010) | 243% |
| E113260 | Pool Costs | 200 | 85 | 350 | (265) | 312% |
| E113270 | REPAIRS AND MAINTENANCE | 41,308 | 27,125 | 22,919 | 4,206 | -16% |
| E113272 | Security Costs | 450 | 190 | 91 | 99 | -52% |
| E113280 | Superannuation | 16,666 | 6,945 | 7,254 | (309) | 4% |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|---------|---|----------------------|---------------------|---------------------|----------------|-----------|
| E113285 | STAFF TRAINING | 1,850 | 770 | 807 | (37) | 5% |
| E113290 | TELEPHONE | 1,700 | 710 | 828 | (118) | 17% |
| E113295 | UNIFORMS | 800 | 335 | 0 | 335 | -100% |
| E113298 | Depreciation | 155,281 | 0 | 0 | 0 | |
| E113300 | Wages - Centre Manager | 96,294 | 40,125 | 16,436 | 23,689 | -59% |
| E113310 | WAGES - BAR STAFF CASUALS | 0 | 0 | 18,457 | (18,457) | |
| E113315 | EVENTS | 2,000 | 835 | 454 | 381 | -46% |
| E113320 | WAGES - CLEANER | 60,078 | 25,035 | 13,282 | 11,753 | -47% |
| E113330 | OTHER COSTS | 400 | 165 | 0 | 165 | -100% |
| E113335 | KIDSPORT | 0 | 0 | 0 | 0 | |
| E113350 | WORKERS COMPENSATION | 3,121 | 3,121 | 3,121 | 0 | 0% |
| E113410 | Sundry Equipment Purchases | 500 | 0 | 0 | 0 | |
| E113499 | INTERNAL BAR PURCHASES | 2,000 | 835 | 0 | 835 | -100% |
| E113500 | Bar Purchases | 52,000 | 21,665 | 28,863 | (7,198) | 33% |
| E113501 | Ice and Sundry Supplies | 200 | 50 | 0 | 50 | -100% |
| E113502 | FREIGHT ON BAR PURCHASES | 2,400 | 1,000 | 896 | 104 | -10% |
| E113505 | Canteen Purchases | 500 | 210 | 42 | 168 | -80% |
| E113510 | Bar Glassware | 500 | 210 | 0 | 210 | -100% |
| E113540 | STOCK WRITTEN OFF | 400 | 165 | 0 | 165 | -100% |
| E113999 | General Admin Allocated | 11,509 | 4,795 | 3,738 | 1,057 | -22% |
| | Total Expenditure | 509,139 | 172,278 | 158,328 | 13,950 | |
| | Sub-total Freebairn Recreation Centre | 338,907 | 103,933 | 93,682 | 10,251 | |
| | Television Re-broadcasting | | | | | |
| I114310 | Television Charges | 0 | 0 | 0 | 0 | |
| | Total Revenue | 0 | 0 | 0 | 0 | |
| E114280 | EQUIPMENT MAINTENANCE | 0 | 0 | 45 | (45) | |
| E114290 | CONT TO VARLEY RADIO | 1,400 | 1,400 | 157 | 1,243 | -89% |
| E114999 | General Admin Allocated | 3,256 | 1,355 | 1,057 | 298 | -22% |
| | Total Expenditure | 4,656 | 2,755 | 1,259 | 1,496 | |
| | Sub-total Television Re-broadcasting | 4,656 | 2,755 | 1,259 | 1,496 | |
| | Other Culture | | | | | |
| E116100 | KULIN MUSEUM | 661 | 426 | 433 | (7) | 2% |
| E116300 | Railway Station Maintenance | 1,500 | 625 | 0 | 625 | -100% |
| E116999 | General Admin Allocated | 2,357 | 980 | 766 | 214 | -22% |
| | Total Expenditure | 4,518 | 2,031 | 1,199 | 832 | |
| | Sub-total Other Culture | 4,518 | 2,031 | 1,199 | 832 | |
| | Other Sport & Recreation | | | | | |
| I117100 | Funding for Skate Park | 100,000 | 0 | 100,000 | 100,000 | |
| | Total Revenue | 100,000 | 0 | 100,000 | 100,000 | |
| E117029 | OFFICE GARDENS | 26,801 | 11,165 | 9,660 | 1,505 | -13% |
| E117030 | PUBLIC PARKS GDNS & RESERVES | 95,620 | 40,096 | 66,522 | (26,426) | 66% |
| E117031 | RESERVES - OTHER | 18,036 | 7,515 | 7,098 | 417 | -6% |
| E117050 | STORM WATER REUSE SCHEME | 0 | 0 | 0 | 0 | |
| E117052 | DUDININ SPORTSGROUND | 2,000 | 835 | 90 | 745 | -89% |
| E117054 | Dudinin Tennis Club | 2,783 | 2,783 | 4,613 | (1,830) | 66% |
| E117056 | OTHER SPORTING CLUBS | 33,000 | 33,000 | 8,015 | 24,985 | -76% |
| E117058 | SKATE PARK & PLAYGROUND | 0 | 0 | 33 | (33) | |
| E117298 | Depreciation | 25,000 | 0 | 0 | 0 | |
| E117520 | Pingaring Golf Club | 4,253 | 2,503 | 1,788 | 715 | -29% |
| E117999 | GENERAL ADMIN ALLOCATED | 15,864 | 6,610 | 5,152 | 1,458 | -22% |
| | Total Expenditure | 223,357 | 104,507 | 102,971 | 1,536 | |
| | Sub-total Other Sport & Recreation | 123,357 | 104,507 | 2,971 | 101,536 | |
| | TOTAL RECREATION & CULTURE | 968,666 | 365,176 | 232,025 | 132,475 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|--|--|----------------------|---------------------|---------------------|------------------|-----------|
| TRANSPORT | | | | | | |
| Roadworks | | | | | | |
| I121500 | REGIONAL ROAD GROUP | 365,000 | 140,000 | 190,220 | 50,220 | 36% |
| I121260 | HSVPP | 330,000 | 330,000 | 0 | (330,000) | -100% |
| I121530 | WSFN FUNDING | 2,260,000 | 565,000 | 703,890 | 138,890 | 25% |
| I121520 | ROADS TO RECOVERY | 534,904 | 267,452 | 150,000 | (117,452) | -44% |
| I121750 | BLACK SPOT | 340,000 | 240,000 | 99,615 | (140,385) | -58% |
| Total Revenue | | 3,829,904 | 1,542,452 | 1,143,725 | (398,727) | |
| E121298 | Depreciation | 1,890,000 | 0 | 0 | 0 | |
| E121602 | Traffic Signs | 7,000 | 2,915 | 0 | 2,915 | -100% |
| Total Expenditure | | 1,897,000 | 2,915 | 0 | 2,915 | |
| Sub-total Roadworks | | (1,932,904) | (1,539,537) | (1,143,725) | (395,812) | |
| Road Maintenance | | | | | | |
| I122360 | Government Grants | 205,000 | 205,000 | 229,474 | 24,474 | 12% |
| I122500 | Miscellaneous Income | 1,000 | 415 | 0 | (415) | -100% |
| Total Revenue | | 206,000 | 205,415 | 229,474 | 24,059 | |
| E122010 | ROAD MAINTENANCE | 430,204 | 179,250 | 411,252 | (232,002) | 129% |
| E122022 | FLOOD DAMAGE - NORMAL | 0 | 0 | 37,072 | (37,072) | |
| E122121 | KULIN DEPOT | 60,165 | 27,994 | 37,211 | (9,217) | 33% |
| E122122 | HOLT ROCK DEPOT | 3,928 | 1,883 | 3,409 | (1,526) | 81% |
| E122140 | Footpath Maintenance | 2,500 | 1,040 | 2,400 | (1,360) | 131% |
| E122150 | STREET LIGHTING | 24,414 | 10,175 | 8,714 | 1,461 | -14% |
| E122160 | Street Cleaning | 0 | 0 | 2,492 | (2,492) | |
| E122161 | DUDININ CLEANING | 5,010 | 2,090 | 3,546 | (1,456) | 70% |
| E122180 | Street Trees | 8,076 | 3,370 | 0 | 3,370 | -100% |
| E122190 | Streetscape Maintenance | 59,985 | 28,420 | 43,239 | (14,819) | 52% |
| E122200 | Roman Road System | 7,800 | 7,800 | 8,384 | (584) | 7% |
| E122298 | Depreciation | 18,204 | 7,585 | 0 | 7,585 | -100% |
| E122999 | General Admin Allocated | 544,850 | 227,020 | 189,102 | 37,918 | -17% |
| Total Expenditure | | 1,165,136 | 496,627 | 746,821 | (250,194) | |
| Sub-total Road Maintenance | | 959,136 | 291,212 | 517,347 | (226,135) | |
| Road Plant Purchases | | | | | | |
| I123297 | Profit on Sale of Asset | 88,376 | 0 | 0 | 0 | |
| I123299 | PROCEEDS ON SALE OF ASSET | 0 | 220,455 | 220,455 | 0 | 0% |
| Total Revenue | | 88,376 | 0 | 0 | 0 | |
| E123297 | LOSS ON SALE OF ASSET | 88,924 | 0 | 0 | 0 | |
| E123999 | General Admin Allocated | 15,212 | 6,340 | 4,940 | 1,400 | -22% |
| Total Expenditure | | 104,136 | 6,340 | 4,940 | 1,400 | |
| Sub-total Road Plant Purchases | | 15,760 | 6,340 | 4,940 | 1,400 | |
| Wheatbelt Secondary Freight Network | | | | | | |
| I125000 | WSFN PROGRAM ADMINISTRATION INCOME | 0 | 0 | 0 | 0 | |
| I125200 | WSFN PROJECT MANAGEMENT INCOME | 197,180 | 82,160 | 64,364 | (17,796) | -22% |
| Total Revenue | | 197,180 | 82,160 | 64,364 | | |
| E125010 | PROGRAM ADMINISTRATION SALARIES EXPENSES | 21,840 | 9,100 | 8,540 | 560 | -6% |
| E125015 | PROGRAM ADMINISTRATION EXPENSES | 0 | 0 | 4,174 | (4,174) | |
| E125030 | WSFN HOUSING EXPENSES | 8,840 | 3,685 | 4,527 | (842) | 23% |
| E125050 | WSFN SALARIES | 135,476 | 56,450 | 51,308 | 5,142 | |
| E125055 | WSFN SUPERANNUATION | 13,548 | 5,645 | 5,269 | 376 | |
| E125165 | WSFN ADMINISTRATION & TRAVEL EXPENSES | 0 | 0 | 3,334 | (3,334) | |
| E125060 | WSFN VEHICLE EXPENSES | 18,000 | 7,500 | 961 | 6,539 | |
| Total Expenditure | | 197,704 | 82,380 | 78,113 | 4,267 | |
| Sub-total Aerodomes | | 197,704 | 82,380 | 13,749 | 4,267 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|-------------------------------------|---|----------------------|---------------------|---------------------|------------------|-----------|
| Aerodomes | | | | | | |
| E126280 | Airstrip Maintenance | 2,500 | 1,045 | 0 | 1,045 | -100% |
| E126298 | Depreciation | 8,000 | 3,335 | 0 | 3,335 | -100% |
| E126999 | General Admin Allocated | 2,357 | 980 | 766 | 214 | -22% |
| | Total Expenditure | 12,857 | 5,360 | 766 | 4,594 | |
| | Sub-total Aerodomes | 12,857 | 5,360 | 766 | 4,594 | |
| | TOTAL TRANSPORT | (945,151) | (1,236,625) | (606,924) | (615,952) | |
| ECOMONIC SERVICES | | | | | | |
| Camp Kulin | | | | | | |
| I130210 | DONATIONS CAMPS | 0 | 0 | 0 | 0 | |
| I132409 | HOSTEL CHARGES | 0 | 0 | 0 | 0 | |
| I130400 | MERCHANDISE SALES | 0 | 0 | 7 | 7 | |
| | Total Income | 0 | 0 | 7 | 0 | |
| E130100 | FACILITATORS WAGES | 24,000 | 24,000 | 23,969 | 32 | 0% |
| E130110 | FACILITATORS SUPERANNUATION | 0 | 0 | 639 | (639) | |
| E130999 | GENERAL ADMINISTRATION ALLOCATED | 0 | 0 | 6,079 | (6,079) | |
| E132040 | KULIN HOSTEL | 20,120 | 10,346 | 12,985 | (2,639) | 26% |
| | Total Expenditure | 44,120 | 34,346 | 43,704 | (6,718) | |
| | Sub-total Camp Kulin | 44,120 | 34,346 | 43,696 | | |
| Rural Services | | | | | | |
| E131040 | Noxious Weeds/Pest Plants | 9,196 | 3,835 | 1,105 | 2,730 | -71% |
| E131999 | General Admin Allocated | 2,357 | 980 | 766 | 214 | -22% |
| | Total Expenditure | 11,553 | 4,815 | 1,870 | 2,945 | |
| | Sub-total Rural Services | 11,553 | 4,815 | 1,870 | 2,945 | |
| Tourism & Area Promotion | | | | | | |
| I132100 | Grants | 1,000 | 415 | 0 | (415) | -100% |
| I132409 | HOSTEL CHARGES | 0 | 0 | 4,508 | 4,508 | |
| I132410 | Caravan Park Charges | 30,000 | 12,500 | 21,272 | 8,772 | 70% |
| I132430 | SALE OF HISTORY BOOKS - KULIN | 0 | 0 | 0 | 0 | |
| I132450 | SALE OF THH SOUVENIRS | 5,000 | 2,085 | 743 | (1,342) | -64% |
| | Total Revenue | 36,000 | 15,000 | 26,523 | 7,430 | |
| E132030 | CARAVAN PARK | 46,490 | 19,621 | 21,158 | (1,537) | 8% |
| E132050 | INFORMATION BAY | 200 | 85 | 77 | 8 | -9% |
| E132100 | Tourism & Area Promotion | 27,500 | 12,625 | 17,246 | (4,621) | 37% |
| E132111 | Herbarium Costs | 0 | 0 | 112 | (112) | |
| E132298 | Depreciation | 35,000 | 0 | 0 | 0 | |
| E132999 | General Admin Allocated | 42,205 | 17,585 | 13,706 | 3,879 | -22% |
| | Total Expenditure | 151,395 | 49,916 | 52,300 | (2,384) | |
| | Sub-total Toursim & Area Promotion | 115,395 | 34,916 | 25,777 | 5,045 | |
| Building Control | | | | | | |
| I133410 | BUILDING PERMITS | 4,000 | 1,665 | 934 | (731) | -44% |
| I133420 | BCITF LEVY COLLECTION | 2,000 | 835 | 0 | (835) | -100% |
| I133425 | BUILDING SERVICES LEVY COLLECTION | 1,000 | 415 | (37) | (452) | -109% |
| | Total Revenue | 7,000 | 2,915 | 897 | (2,018) | |
| E133010 | Group Building Scheme | 7,500 | 3,125 | 2,268 | 857 | -27% |
| E133420 | BCITF levy payment | 2,000 | 835 | 0 | 835 | -100% |
| E133425 | BUILDING SERVICES LEVY PAYMENT | 1,000 | 415 | 0 | 415 | -100% |
| E133999 | General Admin Allocated | 3,918 | 1,635 | 1,273 | 363 | -22% |
| | Total Expenditure | 14,418 | 6,010 | 3,540 | 2,470 | |
| | Sub-total Building Control | 7,418 | 3,095 | 2,643 | 452 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|--|-----------------------------------|----------------------|---------------------|---------------------|------------------|-----------|
| Kulin Resource Centre | | | | | | |
| I134060 | Organisations Membership | 0 | 0 | 0 | 0 | |
| I134070 | Photocopying | 4,500 | 1,875 | 8,387 | 6,512 | 347% |
| I134080 | BINDING, STAPLING & FOLDING | 0 | 0 | 132 | 132 | |
| I134090 | FAXING, SCANNING & EMAILING | 500 | 210 | 60 | (150) | -71% |
| I134100 | Computer Usage | 500 | 210 | 67 | (143) | -68% |
| I134120 | Desktop Publishing | 0 | 0 | 56 | 56 | |
| I134130 | KULIN UPDATE | 7,000 | 2,915 | 4,986 | 2,071 | 71% |
| I134140 | Laminating | 500 | 210 | 562 | 352 | 168% |
| I134150 | Equipment Hire | 500 | 210 | 0 | (210) | -100% |
| I134160 | CONSUMABLE SALES | 500 | 210 | 303 | 93 | 44% |
| I134165 | SOUVENIRS | 0 | 0 | 0 | 0 | |
| I134170 | BUILDING HIRE | 800 | 335 | 2,745 | 2,410 | 720% |
| I134180 | PUBLIC TRAINING/COURSES | 10,000 | 4,165 | 17,338 | 13,173 | 316% |
| I134185 | EVENT INCOME & SPONSORSHIP | 0 | 0 | 4,636 | 4,636 | |
| I134190 | Commissions | 8,640 | 3,600 | 3,600 | 0 | 0% |
| I134200 | GRANTS - OTHER | 0 | 0 | 0 | 0 | |
| I134215 | KODAK SCANNING & PHOTOSHOP | 0 | 0 | 15 | 15 | |
| I134220 | OTHER INCOME | 2,000 | 835 | 6,108 | 5,273 | 631% |
| I134225 | | 0 | 0 | 9,084 | 9,084 | |
| I134300 | Reimbursements | 0 | 0 | 0 | 0 | |
| I134500 | GRANTS - CRC OPERATIONAL | 100,000 | 50,000 | 52,655 | 2,655 | 5% |
| I134510 | EVENT & TICKETING INCOME | 5,000 | 2,085 | 368 | (1,717) | -82% |
| Total Revenue | | 140,440 | 66,860 | 111,103 | 45,959 | |
| E134010 | Wages | 118,534 | 49,390 | 25,304 | 24,086 | -49% |
| E134020 | Superannuation | 11,853 | 4,940 | 2,767 | 2,173 | -44% |
| E134030 | INSURANCE | 13,187 | 13,187 | 13,187 | 0 | 0% |
| E134040 | UNIFORMS | 800 | 800 | 0 | 800 | -100% |
| E134050 | STAFF TRAINING | 4,800 | 2,000 | 657 | 1,343 | -67% |
| E134060 | TELEPHONE | 1,500 | 625 | 545 | 80 | -13% |
| E134065 | WATER | 1,200 | 500 | 502 | (2) | 0% |
| E134070 | ELECTRICITY | 6,000 | 2,500 | 3,131 | (631) | 25% |
| E134080 | Printing & Stationery | 15,000 | 6,250 | 11,587 | (5,337) | 85% |
| E134100 | Advertising and Promotion | 1,500 | 625 | 790 | (165) | 26% |
| E134110 | IT MAINTENANCE & SUPPORT | 3,600 | 1,500 | 4,533 | (3,033) | 202% |
| E134115 | Cleaning | 0 | 0 | 0 | 0 | |
| E134120 | CENTRE MAINTENANCE | 3,000 | 1,250 | 943 | 307 | -25% |
| E134130 | COURSES & EVENTS | 10,000 | 4,165 | 20,963 | (16,798) | 403% |
| E134140 | Library Freight | 500 | 210 | 532 | (322) | 153% |
| E134135 | EVENTS | 0 | 0 | 0 | 0 | |
| E134150 | LIBRARY COSTS | 14,000 | 5,835 | 4,862 | 973 | -17% |
| E134190 | KEY TO KULIN | 300 | 125 | 0 | 125 | -100% |
| E134200 | GRANT FUNDING EXPENDITURE | 2,000 | 835 | 1,000 | (165) | 20% |
| E134298 | Depreciation | 65,000 | 0 | 0 | 0 | |
| E134300 | SUNDRY EXPENSES | 0 | 0 | 1,741 | (1,741) | |
| E134999 | General Admin Allocated | 15,808 | 6,585 | 5,164 | 1,421 | -22% |
| Total Expenditure | | 288,582 | 101,322 | 98,209 | 3,113 | |
| Sub-total Kulin Resource Centre | | 148,142 | 34,462 | (12,894) | 49,072 | |
| Other Economic Services | | | | | | |
| I136010 | SALE OF STANDPIPE WATER | 60,000 | 25,000 | 6,102 | (18,898) | -76% |
| I136030 | GRANTS | 300,000 | 150,000 | 8,629 | (141,371) | -94% |
| I136115 | Community Cropping Program | 1,000 | 415 | 0 | (415) | |
| Total Revenue | | 361,000 | 175,415 | 14,731 | (160,269) | |
| E136040 | WATER SUPPLY (STANDPIPES) | 60,000 | 25,000 | 14,346 | 10,654 | -43% |
| E136047 | Town Water Supply Maintenance | 0 | 0 | 91 | (91) | |
| E136050 | FARM WATER SUPPLIES & MAINTENANCE | 17,000 | 7,085 | 7,760 | (675) | |
| E136105 | Pingaring Community Centre | 4,000 | 1,665 | 0 | 1,665 | -100% |
| E136115 | COMMUNITY CROPPING PROGRAM | 1,000 | 415 | 0 | 415 | -100% |
| E136298 | DEPRECIATION | 2,500 | 1,040 | 0 | 1,040 | -100% |
| E136999 | General Admin Allocated | 2,357 | 980 | 766 | 214 | -22% |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|---------|--|----------------------|---------------------|---------------------|------------------|-----------|
| | Total Expenditure | 86,857 | 36,185 | 22,964 | 13,221 | |
| | Sub-total Other Economic Services | (274,143) | (139,230) | 8,232 | (147,047) | |
| | Kulin Bush Races | | | | | |
| I138010 | BUSH RACES INCOME | 0 | 0 | 0 | 0 | |
| I138020 | OTHER RACES INCOME | 0 | 0 | 15,345 | 15,345 | |
| | Total Revenue | 0 | 0 | 15,345 | 15,345 | |
| E132110 | BUSH RACES CONTRIBUTION | 0 | 0 | 0 | 0 | |
| E138010 | BUSH RACES EXPENDITURE | 0 | 0 | 0 | 0 | |
| E138015 | BLAZING SWAN EXPENDITURE | 0 | 0 | 13,979 | (13,979) | |
| E138020 | INSURANCE & LICENSING. | 0 | 0 | 23 | (23) | |
| E138040 | BUSH RACES CONTRIBUTION | 0 | 0 | 15,973 | (15,973) | |
| E138999 | General Admin Allocated | 17,381 | 7,240 | 5,644 | 1,596 | -22% |
| | Total Expenditure | 17,381 | 7,240 | 35,620 | (28,380) | |
| | Sub-total Kulin Bush Races | 17,381 | 7,240 | 20,275 | (13,035) | |
| | Fuel Facility | | | | | |
| I139010 | SALES - PUBLIC | 500,000 | 208,335 | 327,108 | 118,773 | 57% |
| | Total Revenue | 500,000 | 208,335 | 327,108 | 118,773 | |
| E139010 | FUEL PURCHASES | 453,200 | 188,835 | 226,232 | (37,397) | 20% |
| E139030 | FUEL ACCOUNT SALES | 1,500 | 625 | 755 | (130) | 21% |
| E139040 | IT MAINTENANCE | 3,500 | 1,460 | 1,080 | 380 | -26% |
| E139045 | BANK CHARGES | 5,000 | 2,085 | 1,775 | 310 | -15% |
| E139050 | MAINTENANCE & REPAIRS | 7,719 | 3,655 | 5,040 | (1,385) | 38% |
| E139298 | DEPRECIATION | 0 | 0 | 0 | 0 | |
| E139999 | GENERAL ADMIN ALLOCATED | 19,140 | 7,975 | 6,216 | 1,759 | -22% |
| | Total Expenditure | 490,059 | 204,635 | 241,098 | (36,463) | |
| | Sub-total Fuel Facility | (9,941) | (3,700) | (86,010) | 82,310 | |
| | TOTAL ECONOMIC SERVICES | 59,925 | (24,056) | 3,591 | (20,258) | |
| | OTHER PROPERTY & SERVICES | | | | | |
| | Private Works | | | | | |
| I141410 | Private Works | 50,000 | 20,835 | 116,470 | 95,635 | 459% |
| | Total Revenue | 50,000 | 20,835 | 116,470 | 95,635 | |
| E141010 | PRIVATE WORKS | 20,749 | 8,640 | 68,927 | (60,287) | 698% |
| E141025 | MAIN ROADS WORKS | 0 | 0 | 35,395 | (35,395) | |
| E141999 | General Admin Allocated | 12,208 | 5,085 | 3,965 | 1,120 | -22% |
| | Total Expenditure | 32,957 | 13,725 | 108,286 | (94,561) | |
| | Sub-total Private Works | (17,043) | (7,110) | (8,184) | 1,074 | |
| | Community Bus | | | | | |
| I142100 | Hire of Bus & Trailer | 6,000 | 2,500 | 6,622 | 4,122 | 165% |
| I142200 | Contributions - Bus Purchase | 0 | 0 | 0 | 0 | |
| | Total Revenue | 6,000 | 2,500 | 6,622 | 4,122 | |
| E142020 | Community Bus Shed | 56 | 56 | 143 | (87) | 156% |
| E142105 | LICENSING & INSURANCE | 350 | 0 | 0 | 0 | |
| E142298 | Depreciation | 4,000 | 1,665 | 0 | 1,665 | -100% |
| E142700 | Plant Operation Costs | 6,000 | 2,500 | 3,392 | (892) | 36% |
| | Total Expenditure | 10,406 | 4,221 | 3,536 | 686 | |
| | Sub-total Community Bus | 4,406 | 1,721 | (3,086) | 4,807 | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|---|--------------------------------|----------------------|---------------------|---------------------|-----------------|-----------|
| Public Works Overheads | | | | | | |
| I143100 | STAFF HOUSING RENTAL | 24,830 | 8,580 | 4,310 | (4,270) | -50% |
| I143390 | REIMBURSEMENTS | 10,000 | 4,165 | 1,749 | (2,416) | -58% |
| Total Revenue | | 34,830 | 12,745 | 6,059 | (6,686) | |
| E143010 | ENGINEERS SALARY | 157,799 | 65,750 | 50,458 | 15,292 | -23% |
| E143025 | WORKERS COMPENSATION INSURANCE | 39,088 | 39,088 | 39,088 | 0 | 0% |
| E143030 | OFFICE EXPENSES | 5,600 | 2,335 | 6,587 | (4,252) | 182% |
| E143040 | Superannuation | 166,047 | 69,185 | 63,995 | 5,190 | -8% |
| E143050 | Sick & Holiday Pay | 129,787 | 54,080 | 48,930 | 5,150 | -10% |
| E143060 | Insurance on Works | 24,203 | 24,203 | 24,203 | 0 | 0% |
| E143070 | Long Service leave | 0 | 0 | 16,985 | (16,985) | |
| E143075 | FBT EXPENSE | 3,000 | 0 | 0 | 0 | |
| E143090 | Award Allowances | 86,990 | 36,245 | 23,729 | 12,516 | -35% |
| E143120 | PROTECTIVE CLOTHING | 9,357 | 4,047 | 7,533 | (3,486) | 86% |
| E143125 | STAFF HOUSING | 125,585 | 55,968 | 44,495 | 11,473 | -20% |
| E143130 | Removal Expenses | 2,669 | 1,110 | 0 | 1,110 | -100% |
| E143140 | Seminar Expenses | 15,000 | 6,250 | 11,465 | (5,215) | 83% |
| E143150 | HEALTH & SAFETY PROGRAM | 10,000 | 4,165 | 4,586 | (421) | 10% |
| E143152 | CONSULTING | 30,000 | 12,500 | 0 | 12,500 | -100% |
| E143290 | ALLOCATED TO WORKS & SERVICES | (962,647) | (442,325) | (366,703) | (75,622) | -17% |
| E143298 | Depreciation | 13,281 | 5,535 | 0 | 5,535 | -100% |
| E143999 | General Admin Allocated | 179,072 | 74,615 | 52,077 | 22,538 | -30% |
| Total Expenditure | | 34,831 | 12,751 | 27,426 | (14,675) | |
| Sub-total Public Works Overheads | | 1 | 6 | 21,367 | (21,361) | |
| Plant Operation | | | | | | |
| I144300 | WATER REIMBURSEMENT | 0 | 0 | 477 | 477 | |
| I144100 | DIESEL REBATE | 25,000 | 10,415 | 15,759 | 5,344 | 51% |
| Total Revenue | | 25,000 | 10,415 | 16,236 | 5,821 | |
| E144000 | Plant Repair Wages | 161,858 | 67,440 | 51,081 | 16,359 | -24% |
| E144005 | Tyres & Tubes | 45,000 | 18,750 | 6,052 | 12,698 | -68% |
| E144010 | Parts & Repairs | 146,389 | 60,995 | 82,431 | (21,436) | 35% |
| E144015 | INSURANCE & LICENCE | 82,567 | 82,567 | 75,154 | 7,413 | -9% |
| E144020 | Fuel & Oil | 368,099 | 153,375 | 114,081 | 39,294 | -26% |
| E144030 | BLADES & TYNES | 12,000 | 5,000 | 0 | 5,000 | -100% |
| E144050 | WATER USAGE | 0 | 0 | 1,085 | (1,085) | |
| E144060 | Expendable Tools | 2,400 | 1,000 | 0 | 1,000 | -100% |
| E144061 | TELEPHONE | 2,400 | 1,000 | 536 | 464 | -46% |
| E144070 | OFFICE EXPENSES | 5,000 | 2,085 | 0 | 2,085 | -100% |
| E144180 | Other Minor Expenditure | 2,400 | 1,000 | 0 | 1,000 | -100% |
| E144290 | ALLOCATED TO WORKS & SERVICES | (905,550) | (423,467) | (292,231) | (131,236) | -31% |
| E144700 | PLANT OPERATION COSTS | 40,000 | 16,665 | 18,308 | (1,643) | 10% |
| E144999 | General Admin Allocated | 37,437 | 15,600 | 0 | 15,600 | -100% |
| Total Expenditure | | 0 | 2,010 | 56,498 | (70,088) | |
| Sub-total Plant Operation | | (25,000) | (8,405) | 40,262 | (64,267) | |
| Salaries & Wages | | | | | | |
| I146390 | Workers Compensation | 5,000 | 2,085 | 0 | (2,085) | -100% |
| Total Revenue | | 5,000 | 2,085 | 0 | (2,085) | |
| E146010 | Gross Total For Year | 2,700,000 | 1,125,000 | 1,164,653 | (39,653) | 4% |
| E146020 | Workers Compensation | 0 | 0 | 0 | 0 | |
| E146200 | Salaries & Wages Allocated | (2,700,000) | (1,125,005) | (1,164,653) | 39,648 | 4% |
| Total Expenditure | | 0 | (5) | 0 | (5) | |
| Sub-total Salaries & Wages | | (5,000) | (2,090) | 0 | (2,090) | |
| Unclassified | | | | | | |
| I147360 | SALE OF PARTS/SCRAP | 500 | 210 | 0 | (210) | -100% |
| Total Revenue | | 500 | 210 | 0 | (210) | |

STATEMENT OF OPERATING

| COA | Description | Current Budget \$ | YTD Budget \$ | YTD Actual \$ | Var. \$ | Var. % |
|---------|--|----------------------|---------------------|---------------------|------------------|-----------|
| | Total Expenditure | 0 | 0 | 0 | 0 | |
| | Sub-total Unclassified | (500) | (210) | 0 | (210) | |
| | Public Works Depreciation | | | | | |
| E144298 | Depreciation | 361,254 | 150,525 | 0 | 150,525 | -100% |
| E148298 | Gross Depreciation | 0 | 0 | 0 | 0 | |
| E148299 | LESS DEPRECIATION ALLOCATED | (361,254) | (150,530) | (146,681) | (3,850) | -3% |
| | Total Expenditure | 0 | (5) | (146,681) | 146,676 | |
| | Sub-total Public Works Depreciation | 0 | (5) | (146,681) | 146,676 | |
| | TOTAL OTHER PROPERTY & SERVICES | (43,136) | (16,093) | (96,321) | 64,628 | |
| | GRAND TOTAL | (3,537,198) | (3,571,342) | (3,160,183) | (397,006) | |

GENERAL COMPLIANCE CHECKLIST NOVEMBER 2021

| Class | Task | Date | Frequency | Detail | Yes/No |
|------------------------|--|------------|-----------|--|-------------|
| Governance | Annual Report adoption | 1/10/2021 | Annual | Give local public notice of the availability of the Annual Report as soon as practical after the Report is accepted by Council | In Progress |
| Governance | Annual Report & Electors Meeting | 1/10/2021 | Annual | The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held. > After the Financial Report has been audited in accordance with the LG Act, the CEO is to sign and append to the report a declaration in the form of Form 1 (Fin Mgmt Regs - C51(1)). > When report is adopted - send copies to DLG, Regional Development & Health Dept. | In Progress |
| Governance | Meeting Dates advertisement | 1/11/2021 | Annual | Advertise Ordinary Council and Committee (open to public) meeting dates for next 12 months | Done |
| Governance | Remembrance Day | 11/11/2021 | Annual | Flags to be flown at half mast from 10.30am to 11.02am and then at the top of the mast for the remainder of the day. | Done |
| Governance | Remembrance Day | 11/11/2020 | Annual | One minute's silence to be observed at 11am | Done |
| Governance | Audit Reporting | 30/11/2021 | Annual | A Local Government is to - (a) prepare a report on any actions under subsection (3) in respect of an audit conducted in respect of a financial year; and (b) forward a copy of that report to the Minister, by the end of the next financial year, or 6 months after the last report prepared under Section 7.9 is received by the local government, whichever is the latest in time. | In Progress |
| Governance/ SAO | Letter to new elected members | 01/11/21 | Annual | Acknowledgement of Primary Return | In Progress |
| Governance/ SAO | Electoral Material | 30/11/21 | Biannual | Destroy election material from election 4 years prior | In Progress |
| Governance/ SAO | Honour Board in Chambers | 30/11/21 | Biannual | Update names on honour board (Eyerite Signs - Albany) | In Progress |
| Bushfire Governance | Bushfire Prohibited Burning Period commences | 1/11/2021 | Annual | | Done |
| DCEO | Auditor Committee meeting with Auditor | 30/11/2021 | Annual | Organise meeting with Auditor | TBC |
| DCEO/CSO | Annual Councillors & Staff Xmas Function | Nov | Annual | Organise Xmas party - dates, invites, bookings, catering, decorations etc. | In Progress |
| CRC | Updating of Town Notice Board/Website | | Weekly | | Ongoing |
| CRC | CRC Annual Report to DRD for CRC Expenditure | 1/11/2021 | Annual | Submit CRC annual report on CRC expenditure and include Certificate of Currency - due end November | Date Change |
| CRC | Seniors Xmas Party | 1/11/2021 | Annual | Prepare and advertise for annual seniors xmas lunch - in conjunction with FRC. Ensure Councillor Representative attends | Done |

GENERAL COMPLIANCE CHECKLIST NOVEMBER 2021

| | | | | | |
|--------------|--|-------------|-----------|---|------------------|
| WM | Road Construction & Maintenance Review | 01/11/21 | Monthly | Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council | Done |
| WM/CEO | WALGA Local Road Group project Report - | 30/11/21 | Annual | Submit WALGA Local Road project Information Return due end November | Done |
| WM/Oval Mtce | Waste Water Recycling Scheme water samples | | Monthly | Start-up test, beginning of month tests (no more than 4 weeks apart), keep record of residual chlorine and PH on Form | Done |
| TO | Spray caltrop golf course | Summer rain | | As required | Ongoing |
| TO | Rubbish Collection | 15/11/2021 | Annual | Check rubbish pick up dates over festive season with contractor and advertise change if required | Done |
| TO | Occupational Health Safety Review | 30/11/21 | Quarterly | Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget | Done in December |
| FRC | Monthly Stock on Hand | | Monthly | Report to DCEO | Ongoing |
| FRC | Seniors Xmas Party | 1/11/2021 | Annual | Prepare and advertise for annual seniors xmas lunch - in conjunction with CRC | In Progress |
| SPM | Swimming Pool Water Sampling | | Oct>Apr | due once a month in opening season | Done |
| CDO | Kulin Child Care Centre Mgt Committee | 1/11/2021 | Annual | Agenda item to endorse new members onto KCCC Management Committee | Done |
| EHO | Swimming Pool and Spa Inspections | 12/12/2021 | 4 Yearly | Inspect private swimming pools and Spas once every 4 years | Done |