

Minutes

August 2025



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Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 20 August 2025 commencing at 4:00pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 4:00pm

2. ANNOUNCEMENTS FROM THE PRESIDING MEMBER

In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, this Council meeting is being digitally recorded (audio). All recordings will be retained as part of the Shire of Kulin's records and will be made available to the public via Council's website, excluding recordings of matters that Council take Behind Closed Doors.

Cr Mullan has requested to attend this meeting via electronic means and will be required to meet the following criteria under *Local Government Act 1995 – Section 5.25; and Local Government (Administration) Regulations 1996 – 14C*:

- Authorised by the President (or Council)
- Remain in instantaneous contact with other attendees
- Declare confidentiality can be maintained (location to be quiet and private)

01/0825

Moved Cr Smoker Seconded Cr Noble that for the Ordinary Council Meeting scheduled for 20 August 2025, permission to attend via electronic means be approved for Cr Mullan.

Carried 6/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

Councillors Mullan is authorised to attend this meeting by Electronic Means and must declare he can maintain confidentiality during the meeting.

3. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

G Robins	President
B Smoker	Deputy President
J Noble	Councillor
C Mullan	Councillor - <i>made a verbal declaration to maintain confidentiality</i>
R Bowey	Councillor
B Miller	Councillor
M Lucchesi	Councillor
A Leeson	Chief Executive Officer
F Murphy	Executive Manager Financial Services
C Lewis	Executive Manager Governance & Risk
N Thompson	Manager Executive Support Services
J Hobson	Executive Manager Works

Apologies

Nil

Leave of Absence

T Gangell	Councillor
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4. DECLARATIONS OF INTEREST BY MEMBERS

Cr Robins declared a Financial Interest in Item 14.3 (Confidential Item)

Cr Bowey declared an Impartiality Interest in Item 9.5 (Kulin Retirement Homes)

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION / RECEIVAL OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting 23 July 2025

02/0825

Moved Cr Noble Seconded Cr Miller that the minutes of the Shire of Kulin Ordinary Meeting held on 23 July 2025 be confirmed as a true and correct record.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

Shire of Kulin Special Meeting 6 August 2025

03/0825

Moved Cr Bowey Seconded Cr Lucchesi that the minutes of the Shire of Kulin Special Meeting held on 6 August 2025 be confirmed as a true and correct record.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

8. PRESENTATIONS / DEPUTATIONS

Nil

9 AGENDA BUSINESS - MATTERS REQUIRING DECISION

9.1 List of Accounts Paid During the Month of July 2025

Responsible Officer:	Chief Executive Officer
File Reference:	12.06
Author:	Executive Manager Financial Services
Strategic Reference:	12.01
Disclosure of Interest:	Nil
Attachment:	July 2025 List of Accounts

SUMMARY:

For Council to note the list of accounts paid from the municipal fund and the trust fund and payments made using purchasing cards under the Chief Executive Officer's delegated authority during the month of July 2025.

BACKGROUND & COMMENT:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council each month. The table below summarises the payments made during July 2025.

July 2025	
Fund	Amount
Municipal	\$1,095,363.59
Trust	0.00
Total	\$1,095,363.59

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* requires a list of payments made using credit, debit or other purchasing cards to be prepared and presented to Council each month. A list of payments made using credit, debit and other purchasing cards in July 2025 is attached.

FINANCIAL IMPLICATIONS:

Expenditure is in accordance with the Annual Budget as adopted or amended by Council.

STATUTORY AND PLANNING IMPLICATIONS:

Local Government (Financial Management) Regulations 1996

13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under subregulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —
 - (a) the payee's name;
 - (b) the amount of the payment;
 - (c) the date of the payment;
 - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council note,

1. the list of accounts paid from the Municipal and Trust accounts during the month of July 2025, totalling \$1,095,363.59 as attached; and
2. the list of payments made using credit, debit and purchasing cards in July 2025.

VOTING REQUIREMENTS:

Simple majority required.

04/0825

Moved Cr Miller Seconded Cr Lucchesi that Council note,

1. the list of accounts paid from the Municipal and Trust accounts during the month of July 2025, totalling \$1,095,363.59 as attached; and
2. the list of payments made using credit, debit and purchasing cards in July 2025.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

9.2 Financial Reports – July 2025

Responsible Officer:

Chief Executive Officer

File Reference: 12.06
Author: Executive Manager Financial Services
Strategic Reference: 12.01
Disclosure of Interest: Nil
Attachment: July 2025 Monthly Financial Statements

SUMMARY:

Council is provided with the monthly financial reports for the month ended 31 July 2025.

BACKGROUND & COMMENT:

The monthly financial reports includes:

- an update on revenue and expenditure in comparison to the annual budget;
- a statement of financial position;
- basis of preparation;
- an explanation of material variances (greater than \$10,000 and 10%) is included in the monthly financial report
- other supplementary financial information relevant to the report month

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Local Government Act 1995 s6.4

Under the *Local Government (Financial Management) Regulations 1996*:

34. Financial activity statement required each month

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the relevant month; and
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- (1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- (1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

35. Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
 - (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

- (2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the period ending 31 July 2025, as presented.

VOTING REQUIREMENTS:

Simple majority required.

05/0825

Moved Cr Noble Seconded Cr Smoker that Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the period ending 31 July 2025, as presented.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

9.3 Proposed Dedication of the Macrocarpa Walk Trail to Mr Harold Proud

Responsible Officer: Chief Executive Officer

File Reference: 02.02

Author: CEO

Strategic Reference: SIP Civic Leadership

Disclosure of Interest: Nil

Attachments: Nil

SUMMARY:

Council is requested to consider formal dedication of the Macrocarpa Walk Trail in Kulin to Mr Harold Proud, in recognition of his longstanding contribution to the Community and his direct connection to the land on which the trail is located.

BACKGROUND & COMMENT:

Mr Harold Proud, a long-serving and highly respected member of the Kulin community, has been a lifelong contributor to local volunteer efforts and community life. The significant connection between Mr Proud and the trail is well known and acknowledged at a Council and community level, in that he generously gifted the land (unencumbered) on which the main section of the Macrocarpa Walk Trail is located.

The main section of the Macrocarpa Walk Trail sits on land formally gifted in June 2015 by Mr Harold Proud — a contribution of lasting significance that Council believes must be recognised and honoured by future generations, hence this suggested dedication.

It is proposed that a new interpretive sign be installed at the trailhead, outlining the historical significance of Mr Proud's contribution and the trail itself, and that an official opening and dedication ceremony be held to mark the occasion.

FINANCIAL IMPLICATIONS:

Nominal costs associated with design, production and installation of an interpretive sign, and event logistics.

STATUTORY AND PLANNING IMPLICATIONS:

Certificate of Title 2703/683 – Lot 20 on Deposited Plan 60758



POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council:

1. Approves the formal dedication of the Macrocarpa Walk Trail in Kulin to Mr Harold Proud.
2. Endorses the installation of an interpretive sign at the trail acknowledging Mr Proud's contribution.
3. Approves the organisation of an official dedication and opening event to commemorate the occasion to be held early Spring 2025 on a date to be confirmed.

VOTING REQUIREMENTS:

Simple majority

06/0825

Moved Cr Bowey Seconded Cr Lucchesi that Council:

1. Approves the formal dedication of the Macrocarpa Walk Trail in Kulin to Mr Harold Proud.
2. Endorses the installation of an interpretive sign at the trail acknowledging Mr Proud's contribution.
3. Approves the organisation of an official dedication and opening event to commemorate the occasion to be held early Spring 2025 on a date to be confirmed.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

9.4 Change of Date – December 2025 Council Meeting

Responsible Officer: Chief Executive Officer
File Reference: 13.03
Author: CEO
Strategic Reference: SIP Civic Leadership
Disclosure of Interest: Nil
Attachments: Nil

SUMMARY:

Council is requested to consider a change of date for the December Ordinary Meeting.

BACKGROUND & COMMENT:

Council's December Meeting is scheduled for Wednesday 17 December 2025 with the traditional Annual Christmas Function for Councillors and Staff to follow at the Freebairn Recreation Centre.

This date is also Kulin District High Schools Presentation Night, which was booked in at the FRC in December last year.

To avoid a clash of the events it is proposed to change the date of the Council Meeting to Tuesday 16 December.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Section 12(3) of the Local Government (Administration) Regulations 1996 provides that

Any change to the meeting details for a meeting referred to in subregulation (2) must be published on the local government's official website as soon as practicable after the change is made.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council change the date of the December Ordinary Council Meeting from 4pm Wednesday 17 December to 4pm Tuesday 16 December 2025; and the change to be published on the Shire of Kulin website.

VOTING REQUIREMENTS:

Simple majority

07/0825

Moved Cr Bowey Seconded Cr Smoker that Council change the date of the December Ordinary Council Meeting from 4pm Wednesday 17 December to 4pm Tuesday 16 December 2025; and the change to be published on the Shire of Kulin website.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

9.5 Kulin Retirement Homes Inc. – Request to Write Off Rates 2025/26

Responsible Officer:	Chief Executive Officer
File Reference:	25.02
Author:	Executive Manager of Financial Services
Strategic Reference:	SIP 6 Community – Safe Caring & Healthy Lifestyle
Disclosure of Interest:	Nil
Attachment:	Letter from Kulin Retirement Homes Inc.

SUMMARY:

As in prior years, Kulin Retirement Homes Inc. has requested rates for their properties in Gordon Street and Price St, Kulin be waived. All service charges applicable for the property are to be paid by the committee.

BACKGROUND & COMMENT:

A letter was received from Kulin Retirement Homes Inc. on 7 May 2025 requesting that Council waive rates for both Kulinda Village and the Workman Estate. Rates for assessment A95 Kulinda Estate are \$7,937.53 and for A1422 Workman Estate are \$3,211.09.

Kulin Retirement Homes Inc. have expressed their appreciation of Council's continued support and generosity in waiving rates in previous years.

FINANCIAL IMPLICATIONS:

The write off is allowed for in the 2025/26 Shire of Kulin Budget.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council rates levied to Kulin Retirement Homes Inc. totalling \$3,211.09 for assessment number A1422 (Workman Estate) and \$7,937.53 for assessment number A95 (Kulinda Village) be waived as a contribution from the Shire of Kulin to the organisation as they continue to operate as a not-for-profit community organisation.

VOTING REQUIREMENTS:

Simple majority

08/0825

Moved Cr Miller Seconded Cr Noble that Council rates levied to Kulin Retirement Homes Inc. totalling \$3,211.09 for assessment number A1422 (Workman Estate) and \$7,937.53 for assessment number A95 (Kulinda Village) be waived as a contribution from the Shire of Kulin to the organisation as they continue to operate as a not-for-profit community organisation.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

9.6 Shire of Kulin Operations – Christmas Closure

Responsible Officer:	Chief Executive Officer
File Reference:	02.04
Author:	Executive Manager Governance & Risk, Cassi Lewis SIP - 11.4 Implement mitigation strategies for our workforce that lead essential and key Shire services
Strategic Reference:	
Disclosure of Interest:	Nil
Attachment:	Nil

SUMMARY:

As has been the case in past years Council has approved annually the opening closure hours of the Shire Administration Centre over the Christmas / New Year period.

The following opening / closure hours are submitted for Council's consideration and approval.

Shire Administration Centre

Monday, 22 December – open
Tuesday, 23 December – open
Wednesday, 24 December – closed (staff leave)
Thursday, 25 December Christmas Day Public Holiday
Friday, 26 December Boxing Day Public Holiday
Monday, 29 December – Wednesday, 31 December – closed (staff leave)
Thursday, 1 January – New Year's Public Holiday
Friday, 2 January (staff leave)

Re-open Monday, 5 January 2026.

Kulin Depot

Friday, 19 December – Friday, 2 January 2026

Kulin Childcare Centre

Last day with bookings – Friday, 19 December 2025
Last day for staff – Tuesday, 23 December 2025

Staff return – Monday, 19 January 2026
First day of bookings – Wednesday, 21 January 2026

Freebairn Recreation Centre

Monday, 23 December – open
Tuesday, 24 December – Friday, 2 January - closed

During this period, 3 days are public holidays, with the remaining to be taken as either LG Industry Public Holidays, annual, or unpaid leave, RDO or TIL (depending on an individual's accumulated entitlement).

BACKGROUND & COMMENT:

It is normal practice over the Christmas / New Year period to have coverage by senior staff in order to ensure there is adequate coverage and management of Harvest and Vehicle Movement Bans and any other weather bans that may occur. Staff will resolve who these contacts will be closer to the closure when all staff Christmas movements are known.

Staff will make arrangements to ensure payroll is processed on time.

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND TOWN PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Community will be advised via usual channels of public notification of the closures.

WORKFORCE IMPLICATIONS:

Staff will establish emergency contacts for Administration, Works, Bushfire and Ranger services during the period.

The Aquatic Centre will operate as normal during this time period, with specific operating times advertised in advance.

RECOMMENDATION

That Council approve the opening / closure hours of the Shire Administration Centre for 2025/2026 Christmas / New Year period from 5pm Tuesday 23 December 2025 to Friday 2 January 2026 (inclusive), with the Shire Administration Centre to reopen on Monday 5 January 2026.

VOTING REQUIREMENTS

Simple majority required

09/0825

Moved Cr Noble Seconded Cr Smoker that Council approve the opening / closure hours of the Shire Administration Centre for 2025/2026 Christmas / New Year period from 5pm Tuesday 23 December 2025 to Friday 2 January 2026 (inclusive), with the Shire Administration Centre to reopen on Monday 5 January 2026.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

10 COMPLIANCE

10.1 Compliance Reporting – General Compliance July 2025

Responsible Officer:	Chief Executive Officer
File Reference:	04.05 Corporate Management Procedures - Compliance
Author:	Chief Executive Officer
Strategic Reference:	SIP 4: Civic Leadership - accurate forward planning to achieve community priorities
Disclosure of Interest:	Nil
Attachment:	July Compliance Checklist

SUMMARY:

This report addresses General and Financial Compliance matters for July 2025. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance Checklist is a working document; the Manager of Executive Support Services emails the assigned staff member their compliance requirements for the coming month. This document is tabled at the monthly Management Team meetings where the list is reviewed and updated.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding April

Staff Performance Reviews

Outstanding May

Equal Employment Management Plan Review

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

N/A

WORKFORCE IMPLICATIONS:

Nil

RECOMMENDATION:

That Council receive the General & Financial Compliance Report for July 2025 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority

10/0825

Moved Cr Miller Seconded Cr Mullan that Council receive the General & Financial Compliance Report for July 2025 and note the matters of non-compliance.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12 MOTIONS FROM MEMBERS WITHOUT NOTICE

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
DECISION OF MEETING**

Nil

14 MEETING IS CLOSED TO THE PUBLIC

14.1 Confidential Items (Meeting Closed to the Public)

Responsible Officer:	Chief Executive Officer
File Reference:	13.03
Author:	Chief Executive Officer
Strategic Reference:	SIP Strategic Pillar 4 - Civic Leadership
Disclosure of Interest:	Nil

SUMMARY:

For Council to discuss matters of a confidential nature a recommendation to move “in camera” (behind closed doors) is required.

BACKGROUND & COMMENT:

Section 5.23 (2) of the Local Government Act states:

(2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
- (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
- (h) such other matters as may be prescribed.

STATUTORY ENVIRONMENT:

Local Government Act 1995 Section 5.23 (2)

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

RECOMMENDATION:

That Council in accordance with Section 5.23(2)(c)(e) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to Item 14.2:-

- (e) a matter that if disclosed, would reveal —
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and

And Item 14.3:-

- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;

It is the recommendation of the Responsible Officer that these items be considered “in camera” due to the private and confidential nature of its contents.

VOTING REQUIREMENTS:

Simple majority required.

11/0825

Moved Cr Smoker Seconded Cr Noble that Council in accordance with Section 5.23(2)(c) of the Local Government Act 1995 the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to Item 14.2:-

- (e) a matter that if disclosed, would reveal —**
- (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and**

And Item 14.3:-

- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**

It is the recommendation of the Responsible Officer that these item be considered “in camera” due to the private and confidential nature of its contents.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

Meeting closed to the public at 4:14pm

14.2 Confidential Item (Meeting Closed to the Public)

Confidential agenda item provided under separate cover – matter relates to information about a person other than the local government.

12/0825

Moved Cr Bowey Seconded Cr Smoker that Council adopt the recommendation as per the confidential report.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

Cr Robins declared a financial interest in Item 14.3 and left the Council Chambers at 4.21pm

14.3 Confidential Item (Meeting Closed to the Public)

Confidential agenda item provided under separate cover – matter relates to a contract entered into, or which may be entered into, by the local government

13/0825

Moved Cr Lucchesi Seconded Cr Miller that Council adopt the recommendation as per the confidential report.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

Cr Robins returned to Councillor Chambers at 4.23pm

14/0825

Moved Cr Lucchesi Seconded Cr Noble that the meeting is re-opened to members of the public.

Carried 7/0

For – Cr Robins, Cr Smoker, Cr Noble, Cr Mullan, Cr Bowey, Cr Miller & Cr Lucchesi

Against – Nil

Meeting re-opened to the public at 4.23pm

15 CLOSURE / DATE AND TIME OF NEXT MEETING

There being no further business the President declared the meeting closed at 4:25pm.

Ordinary Meeting 17 September 2025 at 4:00pm

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2025

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
MUNICIPAL			
EFT23478	03/07/2025	ADVERTISER PRINT	\$188.00
EFT23479	03/07/2025	ACRES OF TASTE	\$1,036.00
EFT23480	03/07/2025	ALBANY CONCRETE PUMPING	\$4,048.00
EFT23481	03/07/2025	BOC LIMITED - A MEMBER OF THE LINDE GROUP	\$6.90
EFT23482	03/07/2025	BEST OFFICE SYSTEMS	\$2,735.19
EFT23483	03/07/2025	BIG ASS FANS AUSTRALIA PTY LIMITED	\$23,296.90
EFT23484	03/07/2025	LANDGATE	\$580.21
EFT23485	03/07/2025	FEGAN BUILDING SURVEYING	\$2,266.00
EFT23486	03/07/2025	GANGELLS AGSOLUTIONS	\$5,720.00
EFT23487	03/07/2025	KULIN HARDWARE & RURAL	\$3,611.62
EFT23488	03/07/2025	KULIN MUSEUM SOCIETY INC	\$2,100.00
EFT23489	03/07/2025	KEY CIVIL PTY LTD	\$60,773.69
EFT23490	03/07/2025	KULIN ERINDALE UNITS	\$180.00
EFT23491	03/07/2025	LINKWEST	\$420.00
EFT23492	03/07/2025	MULLAN ELECTRICAL	\$7,517.63
EFT23493	03/07/2025	MCKENZIE CONCRETE CO	\$11,941.60
EFT23494	03/07/2025	BW & MJ MILLER	\$1,164.48
EFT23495	03/07/2025	NAPA KEWDALE	\$257.89
EFT23496	03/07/2025	PLATINUM SUPPLY	\$2,162.55
EFT23497	03/07/2025	150 SQUARE	\$9,870.00
EFT23498	03/07/2025	THINKPROJECT AUSTRALIA PTY LTD	\$11,086.74
EFT23499	03/07/2025	UNIFORMS AT WORK AUSTRALIA PTY LTD	\$384.80
EFT23500	03/07/2025	WESTRAC PTY LTD	\$2,502.30
EFT23501	03/07/2025	WA DISTRIBUTORS PTY LTD	\$513.65
EFT23502	03/07/2025	WESTERN MECHANICAL CORRIGIN	\$251.55
EFT23503	03/07/2025	WEST COAST SURFACE COATERS	\$47,162.50
EFT23504	11/07/2025	AVON WASTE	\$15,843.65
EFT23505	11/07/2025	AIR LIQUIDE WA	\$21.00
EFT23506	11/07/2025	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT23507	11/07/2025	AUSTRALIA POST- MAILWEST	\$1,515.07
EFT23508	11/07/2025	BRANDIS CARPENTRY	\$3,985.20
EFT23509	11/07/2025	LANDGATE	\$18.10
EFT23510	11/07/2025	DIGGA WEST & EARTHPARTS WA	\$3,866.50
EFT23511	11/07/2025	FUEL DISTRIBUTORS OF WA PTY LTD	\$55,479.92
EFT23512	11/07/2025	GREAT SOUTHERN FUEL SUPPLIES	\$285.71
EFT23513	11/07/2025	HELLO PERTH	\$385.00
EFT23514	11/07/2025	JILAKIN EARTHMOVING PTY	\$7,260.00
EFT23515	11/07/2025	JOCELYN BRANDIS	\$186.00
EFT23516	11/07/2025	KULIN SOCIAL CLUB	\$240.00
EFT23517	11/07/2025	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,370.90
EFT23518	11/07/2025	KULIN FOODWORKS	\$1,117.92
EFT23519	11/07/2025	DUDININ TENNIS CLUB	\$311.50
EFT23520	11/07/2025	LOCAL GOVERNMENT WORKS ASS OF WA INC	\$4,510.00
EFT23521	11/07/2025	MCINTOSH & SON	\$21.04
EFT23522	11/07/2025	MARKET CREATIONS AGENCY PTY LTD	\$19,019.00
EFT23523	11/07/2025	MARSH PTY LTD	\$16,500.00
EFT23524	11/07/2025	NEWDEGATE STOCK & TRADING CO	\$54,491.58
EFT23525	11/07/2025	EXURBAN RURAL & REGIONAL PLANNING	\$1,889.77
EFT23526	11/07/2025	PICTUREPRODUCTS BLUE PTY LTD	\$552.00
EFT23527	11/07/2025	SAPIO	\$8,287.85
EFT23528	11/07/2025	TRUCKLINE	\$1,104.64
EFT23529	11/07/2025	TAMORA PLUMBING AND GAS	\$1,427.80
EFT23530	11/07/2025	THE AG SHOP	\$1,495.08
EFT23531	11/07/2025	WESTRAC PTY LTD	\$337.61
EFT23532	11/07/2025	WHEATBELT BUSINESS NETWORK	\$360.00
EFT23533	11/07/2025	WA DISTRIBUTORS PTY LTD	\$1,621.35
EFT23534	22/07/2025	CREDIT CARD - MASTER CARD	\$12,552.40
EFT23535	25/07/2025	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT23536	25/07/2025	AUSTRALIAN TAXATION OFFICE	\$4,000.00
EFT23537	25/07/2025	AFGRI EQUIPMENT AUSTRALIA	\$1,765.32
EFT23538	25/07/2025	BELVEDERE HOMSTEAD NURSERY	\$379.53
EFT23539	25/07/2025	COUNTRY WIDE FRIDGE LINES PTY LTD	\$434.32
EFT23540	25/07/2025	TEAM GLOBAL EXPRESS	\$1,304.68
EFT23541	25/07/2025	CLUBS WA	\$761.55
EFT23542	25/07/2025	CORSIGN WA PTY LTD	\$7,883.70
EFT23543	25/07/2025	ID RENT PTY LTD	\$779.63

EFT23544	25/07/2025	IRONSTONE FABRICATIONS	\$783.20
EFT23545	25/07/2025	KULIN SOCIAL CLUB	\$240.00
EFT23546	25/07/2025	KEVREK	\$3,549.48
EFT23547	25/07/2025	KULIN FOODWORKS	\$113.46
EFT23548	25/07/2025	NEWDEGATE STOCK & TRADING CO	\$10,434.60
EFT23549	25/07/2025	NAPA KEWDALE	\$272.58
EFT23550	25/07/2025	RJ SMITH ENGINEERING	\$1,172.00
EFT23551	25/07/2025	SHIRE OF CORRIGIN	\$9,711.83
EFT23552	25/07/2025	ASHLEY BLYTH TREE LOPPING	\$1,980.00
EFT23553	25/07/2025	SAPIO	\$22,319.44
EFT23554	25/07/2025	SUPAGAS PTY LTD	\$1,055.21
EFT23555	25/07/2025	TRUCKLINE	\$525.74
EFT23556	25/07/2025	TRUCK CENTRE (WA) PTY LTD	\$1,947.95
EFT23557	25/07/2025	PROMPT SAFETY SOLUTIONS	\$6,600.00
EFT23558	25/07/2025	TOTAL TOOLS MIDLAND	\$1,389.00
EFT23559	25/07/2025	WESTRAC PTY LTD	\$2,152.22
EFT23560	25/07/2025	WURTH AUSTRALIA PTY LTD	\$119.80
EFT23561	25/07/2025	INDUSTRIAL AUTOMATION GROUP	\$6,114.90
EFT23562	25/07/2025	WA DISTRIBUTORS PTY LTD	\$241.80
EFT23563	31/07/2025	ADVERTISER PRINT	\$781.00
EFT23564	31/07/2025	BOC LIMITED - A MEMBER OF THE LINDE GROUP	\$7.13
EFT23565	31/07/2025	BEST OFFICE SYSTEMS	\$1,601.28
EFT23566	31/07/2025	BT EQUIPMENT P/L	\$347.51
EFT23567	31/07/2025	BRANDIS CARPENTRY	\$209.00
EFT23568	31/07/2025	TEAM GLOBAL EXPRESS	\$843.21
EFT23569	31/07/2025	CREATIVE SPACES	\$1,390.51
EFT23570	31/07/2025	DUMBLEYUNG GYMNASTICS CLUB	\$100.00
EFT23571	31/07/2025	DEPT OF MINES, INDUSTRY REGULATION AND SAFETY	\$190.50
EFT23572	31/07/2025	JLT RISK SOLUTIONS PTY LTD	\$346.50
EFT23573	31/07/2025	LGISWA	\$223,457.68
EFT23574	31/07/2025	MOORE AUSTRALIA (WA) PTY LTD	\$825.00
EFT23575	31/07/2025	MONSTERBALL AMUSEMENTS & HIRE	\$3,245.00
EFT23576	31/07/2025	MEGAN HENRY	\$270.00
EFT23577	31/07/2025	NEWDEGATE STOCK & TRADING CO	\$56,826.33
EFT23578	31/07/2025	NAPA KEWDALE	\$1,440.48
EFT23579	31/07/2025	QUEST PAYMENT SYSTEMS	\$418.00
EFT23580	31/07/2025	SAPIO	\$3,378.80
EFT23581	31/07/2025	SOUTH REGIONAL TAFE	\$41.60
EFT23582	31/07/2025	TRUCK CENTRE (WA) PTY LTD	\$528.14
EFT23583	31/07/2025	TAMORA PLUMBING AND GAS	\$264.00
EFT23584	31/07/2025	OFFICEWORKS BUSINESS DIRECT	\$394.54
EFT23585	31/07/2025	WESTRAC PTY LTD	\$5,608.04
EFT23586	31/07/2025	WATER CORPORATION	\$258.62
37523	03/07/2025	DEPARTMENT OF TRANSPORT	\$15,435.05
DD9465.1	06/07/2025	AWARE SUPER	\$16,116.63
DD9465.2	06/07/2025	CBUS SUPER	\$321.17
DD9465.3	06/07/2025	SUNSUPER SUPERANNUATION FUND	\$183.43
DD9465.4	06/07/2025	AUSTRALIAN SUPERANNUATION	\$798.10
DD9465.5	06/07/2025	BENDIGO SMART START SUPERANNUATION FUND	\$240.82
DD9465.6	06/07/2025	HOSTPLUS SUPERANNUATION FUND	\$867.00
DD9465.7	06/07/2025	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD	\$212.38
DD9465.8	06/07/2025	AUSTRALIAN RETIREMENT TRUST	\$961.90
DD9465.9	06/07/2025	PRIME SUPERANNUATION	\$764.94
DD9472.1	16/07/2025	TYRO PAYMENTS	\$343.49
DD9478.1	20/07/2025	AWARE SUPER	\$16,157.29
DD9478.2	20/07/2025	CBUS SUPER	\$322.84
DD9478.3	20/07/2025	AUSTRALIAN SUPERANNUATION	\$968.39
DD9478.4	20/07/2025	BENDIGO SMART START SUPERANNUATION FUND	\$248.76
DD9478.5	20/07/2025	HOSTPLUS SUPERANNUATION FUND	\$1,005.15
DD9478.6	20/07/2025	GOVERNMENT EMPLOYEES SUPERANNUATION BOARD	\$266.36
DD9478.7	20/07/2025	AUSTRALIAN RETIREMENT TRUST	\$1,000.52
DD9478.8	20/07/2025	PRIME SUPERANNUATION	\$800.40
DD9478.9	20/07/2025	MLC MASTERKEY SUPERANNUATION	\$307.80
DD9479.1	01/07/2025	BENDIGO BANK	\$4.87
DD9479.2	11/07/2025	SYNERGY	\$4,318.81
DD9479.3	11/07/2025	BENDIGO BANK	\$4.50
DD9479.4	14/07/2025	LION - BEER, SPIRITS & WINE PTY LTD	\$1,761.23
DD9479.5	15/07/2025	HOUSING AUTHORITY	\$400.00
DD9479.6	15/07/2025	TELAIR PTY LTD	\$1,157.10
DD9479.7	15/07/2025	AUSTRALIAN LIQUOR MARKETERS PTY. LIMITED	\$2,450.55
DD9479.8	16/07/2025	TYRO PAYMENTS	\$126.79
DD9479.9	17/07/2025	WATER CORPORATION	\$2,843.49
DD9482.1	21/07/2025	CARLTON & UNITED BREWERIES	\$701.21

DD9482.2	25/07/2025	SYNERGY	\$2,747.15
DD9482.3	23/07/2025	BENDIGO BANK	\$7.80
DD9482.4	23/07/2025	W.A. TREASURY CORPORATION	\$2,528.48
DD9482.5	24/07/2025	SYNERGY	\$2,402.95
DD9492.1	28/07/2025	SYNERGY	\$2,749.81
DD9492.2	28/07/2025	LION - BEER, SPIRITS & WINE PTY LTD	\$1,256.71
DD9492.3	28/07/2025	HOUSING AUTHORITY	\$400.00
DD9492.4	29/07/2025	TELSTRA	\$668.52
DD9492.5	30/07/2025	SYNERGY	\$913.59
DD9492.6	31/07/2025	BENDIGO BANK	\$3.45
DD9492.7	25/07/2025	BENDIGO BANK	\$4.20
DD9465.10	06/07/2025	MLC MASTERKEY SUPERANNUATION	\$284.82
DD9465.11	06/07/2025	REST SUPERANNUATION	\$832.05
DD9478.10	20/07/2025	REST SUPERANNUATION	\$861.17
DD9479.10	17/07/2025	TELSTRA	\$631.69
DD9479.11	02/07/2025	SYNERGY	\$660.56
DD9479.12	01/07/2025	HOUSING AUTHORITY	\$400.00
DD9479.13	01/07/2025	ST.GEORGE BANK	\$479.13
DD9479.14	02/07/2025	CRISP WIRELESS PTY LTD	\$99.00
DD9479.15	03/07/2025	CARLTON & UNITED BREWERIES	\$512.71
DD9479.16	04/07/2025	BENDIGO BANK	\$3.90
DD9479.17	07/07/2025	SYNERGY	\$1,336.81
DD9479.18	09/07/2025	BENDIGO BANK	\$7.80
9510318	08/07/2025	BULK PAYMENT	\$98,461.18
9539502	23/07/2025	BULK PAYMENT	\$96,774.32
Sub-total: EFT & Chq Payments			\$1,095,363.59
TOTAL PAYMENTS FOR MONTH ENDING 31 July 2025			\$1,095,363.59

CREDIT & BP CARDS SUMMARY

31/07/2025

Transaction Date	Officer	Creditor	Amount
30/06/2025	TARYN SCADDING	CANCER COUNCIL WA	\$1,408.00
		Donations from Biggest Morning Tea	
30/06/2025	JUDD HOBSON	EXMOUTH NINGALOO FUEL	\$42.49
		Diesel Fuel	
30/06/2025	JUDD HOBSON	NANUTARRA ROADHOUSE	\$114.06
		Diesel Fuel	
4/07/2025	ALAN LEESON	KINATICO LTD	\$64.80
		Nicole Thompson, Police Clearance Check - Freebairn	
7/07/2025	CASSI LEWIS	SP THE LOCK SHOP	\$343.00
		Door Handle Lock - Office	
8/07/2025	JUDD HOBSON	SP NILLKIN OFFICAL	\$115.57
		iPad Cover	
9/07/2025	ALAN LEESON	WANEWS DTI	\$96.00
		WA News Subscription	
9/07/2025	JUDD HOBSON	WA FUEL SUPPLIES	\$8.48
		AdBlue	
13/07/2025	JUDD HOBSON	AUSKI TRADING PTY LTD	\$138.41
		Diesel Fuel	
13/07/2025	TARYN SCADDING	APPLE	\$12.99
		Monthly Music Subscription KCCC	
14/07/2025	JUDD HOBSON	REDDY EXPRESS TOM PRICE	\$109.59
		Diesel Fuel	
15/07/2025	JUDD HOBSON	AMPOL KURAARINA	\$60.12
		Diesel Fuel	
16/07/2025	ALAN LEESON	APPLE	\$29.99
		Distance Measuring Application - CEO Phone	
17/07/2025	JUDD HOBSON	AMPOL CUE ROADHOUSE	\$130.82
		Diesel Fuel	
18/07/2025	JUDD HOBSON	WUBIN ROADHOUSE	\$131.18
		Diesel Fuel	
19/07/2025	TARYN SCADDING	MAILCHIMP	\$79.94
		Subscription	
21/07/2025	CASSI LEWIS	JB HI-FI	\$803.99
		New Mobile Phone - David Tholstrup	
22/07/2025	JUDD HOBSON	BIG W ONLINE	\$369.85
		GME Personal Locator Beacon	
22/07/2025	ALAN LEESON	DEPARTMENT OF RACING & GAMING	\$145.50
		Nicole Thompson, Approved Managers Application, Freebairn	
24/07/2025	JUDD HOBSON	KULIN COMMUNITY SERVICECES	\$122.50
		Registration of New Grader	
29/07/2025	TARYN SCADDING	FACE PAINT SHOP	\$151.95
		Various Face Paint for Community Christmas Party	
30/07/2025		BENDIGO BANK	\$20.00
		Card Fees	
			\$4,499.23
2/07/2025	JUDD HOBSON	BP KARRATHA WEST	\$123.39
		Diesel Fuel	
12/07/2025	ALAN LEESON	BP NANNUP DELI	\$79.62
		Diesel Fuel	
13/07/2025	JUDD HOBSON	BP ROEBOURNE	\$106.44
		Diesel Fuel	
15/07/2025	JUDD HOBSON	BP NEWMAN SOUTH	\$137.65
		Diesel Fuel	
18/07/2025	ALAN LEESON	BP STUMPY'S ROADHOUSE	\$45.38
		Diesel Fuel	
19/07/2025	JUDD HOBSON	BP WONGAN HILLS	\$20.66
		AdBlue	
19/07/2025	JUDD HOBSON	BP WONGAN HILLS	\$30.48
		Diesel Fuel	
			\$543.62

/5410 009650



SHIRE OF KULIN
PO BOX 125
KULIN WA 6365

Your details at a glance

BSB number	633-000
Account number	691211254
Customer number	7421415/M201
Account title	SHIRE OF KULIN SHIRE OF KULIN

Account summary

Statement period	1 Jul 2025 - 31 Jul 2025
Statement number	242
Opening balance on 1 Jul 2025	\$12,552.40
Payments & credits	\$12,552.40
Withdrawals & debits	\$4,475.86
Interest charges & fees	\$23.37
Closing Balance on 31 Jul 2025	\$4,499.23

Account details

Credit limit	\$30,000.00
Available credit	\$25,500.77
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

Payment details

Minimum payment required	\$134.97
Payment due	14 Aug 2025

Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).

**Stay alert.
Avoid a scam.**

Learn more at
bendigobank.com.au/security/scams

Business Credit Card

Minimum Payment Warning. If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment

You will pay off the Closing Balance shown on this statement in about **15 years and 4 months**

And you will pay an estimated total of interest charges of **\$2,739.54**

If you make no additional charges using this card and each month you pay **\$215.99**

You will pay off the Closing Balance shown on this statement in about **2 years**

And you will pay an estimated total of interest charges of **\$684.53, a saving of \$2,055.01**

Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$12,552.40
2 Jul 25	CANCER COUNCIL WA AB MT,SUBIACO AUS RETAIL PURCHASE 30/06 CARD NUMBER 552638XXXXXXX021 1	1,408.00		13,960.40
2 Jul 25	Exmouth Ningaloo Fue ls,Exmouth AUS RETAIL PURCHASE 30/06 CARD NUMBER 552638XXXXXXX706 1	42.49		14,002.89
3 Jul 25	NANUTARRA ROADHOUSE ,NANUTARRA AUS RETAIL PURCHASE 30/06 CARD NUMBER 552638XXXXXXX706 1	114.06		14,116.95
5 Jul 25	KINATICO LTD, OSBORN E PARK AUS RETAIL PURCHASE 04/07 CARD NUMBER 552638XXXXXXX832 1	64.80		14,181.75
9 Jul 25	SP THE LOCK SHOP, BL ACKBURN AUS RETAIL PURCHASE 07/07 CARD NUMBER 552638XXXXXXX052 1	343.00		14,524.75
9 Jul 25	SP NILLKIN OFFICIAL, KOWLOON AUS RETAIL PURCHASE-INTERNATIONAL 08/07 CARD NUMBER 552638XXXXXXX706 1	112.20		14,636.95
9 Jul 25	INTERNATIONAL TRANSACTION FEE	3.37		14,640.32
10 Jul 25	WANEWSDTI, Osborne P ark AUS RETAIL PURCHASE 09/07 CARD NUMBER 552638XXXXXXX832 1	96.00		14,736.32
11 Jul 25	WA FUEL SUPPLIE1,KWI NANA BEACH AUS RETAIL PURCHASE 09/07 CARD NUMBER 552638XXXXXXX706 1	8.48		14,744.80
14 Jul 25	PERIODIC TFR 00074214151201 00000000000		12,552.40	2,192.40

Date Paid ____ / ____ / ____ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any **Bendigo Bank** branch to make your payment.



Pay by post: Mail this slip with your cheque to -
**PO Box 480
Bendigo VIC 3552.**
If paying by cheque please complete the details below.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post^** using your credit card.

Business Credit Card	
BSB number	633-000
Account number	691211254
Customer name	SHIRE OF KULIN
Minimum payment required	\$134.97
Closing Balance on 31 Jul 2025	\$4,499.23
Payment due	14 Aug 2025
Date	Payment amount

Drawer	Chq No	BSB	Account No	\$	¢

Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
15 Jul 25	AUSKI TRADING PTY LT , KARIJINI AUS RETAIL PURCHASE 13/07 CARD NUMBER 552638XXXXXXX706 1	138.41		2,330.81
15 Jul 25	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 13/07 CARD NUMBER 552638XXXXXXX021 1	12.99		2,343.80
15 Jul 25	Reddy Express 6942Re ,Tom Price AUS RETAIL PURCHASE 14/07 CARD NUMBER 552638XXXXXXX706 1	109.59		2,453.39
17 Jul 25	Ampol Kurarina Roadh o,Kumarina AUS RETAIL PURCHASE 15/07 CARD NUMBER 552638XXXXXXX706 1	60.12		2,513.51
18 Jul 25	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 16/07 CARD NUMBER 552638XXXXXXX832 1	29.99		2,543.50
19 Jul 25	WUBIN ROADHOUSE, WUB IN AUS RETAIL PURCHASE 18/07 CARD NUMBER 552638XXXXXXX706 1	131.18		2,674.68
20 Jul 25	AMPOL CUE ROADHOUSE, CUE AUS RETAIL PURCHASE 17/07 CARD NUMBER 552638XXXXXXX706 1	130.82		2,805.50
20 Jul 25	Intuit Mailchimp, Sy dney AUS RETAIL PURCHASE 19/07 CARD NUMBER 552638XXXXXXX021 1	79.94		2,885.44
23 Jul 25	SP JB HI-FI ONLINE, SOUTHBANK AUS RETAIL PURCHASE 21/07 CARD NUMBER 552638XXXXXXX052 1	803.99		3,689.43
23 Jul 25	BIGW ONLINE, BELLA V ISTA AUS RETAIL PURCHASE 22/07 CARD NUMBER 552638XXXXXXX706 1	369.85		4,059.28
24 Jul 25	DEPT OF RACING GAM1, EAST PERTH AUS RETAIL PURCHASE 22/07 CARD NUMBER 552638XXXXXXX832 1	145.50		4,204.78
25 Jul 25	Kulin Community Fina , Kulin AUS RETAIL PURCHASE 24/07 CARD NUMBER 552638XXXXXXX706 1	122.50		4,327.28
30 Jul 25	SQ *FACE PAINT SHOP1 ,GULMARRAD AUS RETAIL PURCHASE 29/07 CARD NUMBER 552638XXXXXXX021 1	151.95		4,479.23
30 Jul 25	CARD FEE 5 @ \$4.00	20.00		4,499.23
Transaction totals / Closing balance		\$4,499.23	\$12,552.40	\$4,499.23

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

Card Security

For information on how to securely use your card and account please visit bendigobank.com.au/mycard for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: www.afca.org.au

Telephone: 1800 931 678 (free call)

Email: info@afca.org.au

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

Stay up to date with the latest scams at
bendigobank.com.au/security/scams/alerts





Shire of Kulin

MONTHLY FINANCIAL REPORT

For the period ended 31 July 2025

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

	Ref Note	Adopted Budget (a) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance (c) - (b) \$	Variance ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	10	2,544,179	0	0	0	0%
Rates excluding general rates (inc discount & write offs)	10	(41,004)	0	0	0	0%
Grants, subsidies & contributions	11	2,268,841	340,416	363,022	22,606	7%
Fees and charges		2,044,515	209,702	133,233	(76,469)	(36%)
Interest revenue		210,593	62,787	(1,032)	(63,819)	(102%)
Other revenue		179,950	14,794	6,160	(8,634)	(58%)
Profit on asset disposals	7	64,415	32,207	0	(32,207)	(100%)
		7,271,489	659,906	501,383	(158,523)	
Expenditure from operating activities						
Employee costs		(3,453,514)	(356,438)	(418,450)	(62,012)	17%
Materials and contracts		(2,657,886)	(242,826)	(244,968)	(2,142)	1%
Utility charges		(375,645)	(31,276)	(20,646)	10,630	(34%)
Depreciation		(3,890,868)	(324,224)	0	324,224	(100%)
Interest expenses	9	(45,407)	(14,055)	(2,528)	11,527	100%
Insurance		(298,083)	(145,711)	(136,508)	9,203	(6%)
Loss on asset disposals	7	(40,790)	(147)	0	147	(100%)
		(10,762,193)	(1,114,677)	(823,100)	291,577	
Non-cash amounts excluded from operating activities	2(b)	3,867,243	292,164	0	(292,164)	(100%)
Amount attributable to operating activities		376,539	(162,607)	(321,717)	(169,316)	
INVESTING ACTIVITIES						
Proceeds from capital grants, subsidies and contributions	11	4,287,827	302,125	17,003	(285,122)	(94%)
Proceeds from disposal of assets	7	590,000	49,167	150,000	100,833	100%
Payments for property, plant and equipment and infrastructure	7	(9,483,422)	(586,820)	(546,652)	40,168	(7%)
Amount attributable to investing activities		(4,605,595)	(235,528)	(379,649)	(144,120)	
FINANCING ACTIVITIES						
Transfers from reserves	5	1,320,000	0	0	0	0%
Proceeds from new borrowings	9	1,400,000	0	0	0	0%
Repayment of borrowings	9	(105,353)	0	0	0	0%
Transfers to reserves	5	(513,595)	0	0	0	0%
Amount attributable to financing activities		2,101,053	0	0	0	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	2(a)	2,148,056	2,148,056	2,137,850	(10,206)	
Amount attributable to operating activities		376,539	(162,607)	(321,717)	(159,110)	98%
Amount attributable to investing activities		(4,605,595)	(235,528)	(379,649)	(144,120)	61%
Amount attributable to financing activities		2,101,053	0	0	0	100%
Surplus or deficit after imposition of general rates	2(a)	20,053	1,749,921	1,436,484	(313,437)	(18%)

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 July 2025

	30-Jun-25 \$	31-Jul-25 \$
CURRENT ASSETS		
Cash at Bank	2,880,474	2,346,427
Cash at Bank (Reserves)	3,102,669	3,102,669
Rates Receivable	13,695	10,527
Trade and Other Receivables	155,114	1,477,226
Inventories	68,185	77,310
Accrued Income & Prepayments	61,091	0
Contract Assets	135,985	135,985
TOTAL CURRENT ASSETS	6,417,212	7,150,145
CURRENT LIABILITIES		
Sundry Creditors	(390,206)	(506,772)
Accruals & Other Payables	(281,585)	(403,037)
Bonds & deposits held	(64,266)	(64,266)
Contract Liabilities	0	(1,196,281)
Borrowings	(105,353)	(105,353)
Employee Provisions	(440,636)	(440,636)
TOTAL CURRENT LIABILITIES	(1,282,046)	(2,716,344)
TOTAL NET CURRENT ASSETS	5,135,166	4,433,801
NON-CURRENT ASSETS		
Shares - Kulin Community Financial Services	5,000	5,000
Units Held - Local Government House Trust	79,620	79,620
Inventories - Land for Resale	509,000	509,000
Investment in Associate	65,977	65,977
Work in Progress	17,880	17,880
Land & Buildings	30,127,529	30,127,529
Plant & Equipment	3,323,685	3,624,969
Furniture & Equipment	262,184	262,184
Motor Vehicles	1,101,338	1,101,338
Infrastructure	78,298,520	78,393,888
TOTAL NON-CURRENT ASSETS	113,790,732	114,187,384
NON CURRENT LIABILITIES		
Borrowings	(577,004)	(577,004)
Employee Provisions	(25,959)	(25,959)
TOTAL NON-CURRENT LIABILITIES	(602,963)	(602,963)
NET ASSETS	118,322,935	118,018,221
Asset Revaluation - Infrastructure	(37,158,883)	(37,158,883)
Asset Revaluation - Property, Plant & Equipment	(1,417,762)	(1,417,762)
Asset Revaluation - Land & Buildings	(22,207,606)	(22,207,606)
Accumulated Reserves	(3,102,669)	(3,102,669)
Accumulated Surplus	(54,436,016)	(54,131,302)
TOTAL EQUITY	(118,322,935)	(118,018,221)

This statement is to be read in conjunction with the accompanying notes.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 1 - Basis of Preparation & Material Accounting Policies

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Notes 4-11 do not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

MATERIAL ACCOUNTING POLICES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget.

Critical accounting estimates & judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Assets held for sale
- Measurement of employee benefits
- Measurement of provisions
- Estimation uncertainties and judgements made in relation to lease accounting

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 2 - Net Current Assets Information

	Adopted Budget Opening 1-Jul-25	Last Year Closing 30-Jun-25	Year to Date 31-Jul-25
(a) Net current assets used in Statement of Financial Activity			
Current Assets			
Cash at Bank	2,880,474	2,880,474	2,346,427
Cash at Bank - Reserves	3,102,669	3,102,669	3,102,669
Rates Receivable	13,695	13,695	10,527
Trade & Other Receivables	155,113	155,114	1,477,226
Inventories	68,185	68,185	77,310
Accrued Income & Prepayments	61,091	61,091	0
Contract Assets	135,985	135,985	135,985
	<u>6,417,212</u>	<u>6,417,212</u>	<u>7,150,145</u>
Less: Current Liabilities			
Sundry Creditors	(390,206)	(390,206)	(506,772)
Accruals & Other Payables	(271,380)	(281,585)	(403,037)
Bonds & deposits held	(64,266)	(64,266)	(64,266)
Contract Liabilities	0	0	(1,196,281)
Employee Related Provisions	(440,635)	(440,636)	(440,636)
Borrowings	(105,353)	(105,353)	(105,353)
	<u>(1,271,840)</u>	<u>(1,282,046)</u>	<u>(2,716,344)</u>
Net current assets	5,145,372	5,135,166	4,433,801
Current assets and liabilities excluded from budgeted deficiency			
Less: Reserves	(3,102,669)	(3,102,669)	(3,102,669)
Add: Borrowings	105,353	105,353	105,353
Closing funding surplus/(deficit)	<u>2,148,056</u>	<u>2,137,850</u>	<u>1,436,484</u>

	Adopted Budget Estimates 30-Jun-26	YTD Budget Estimates 31-Jul-25	YTD Actual 31-Jul-25
(b) Non-cash amounts excluded from operating activities			
Less: Profit on asset disposals	64,415	32,207	0
Add: Loss on asset disposals	(40,790)	(147)	0
Add: Depreciation	(3,890,868)	(324,224)	0
Total non-cash amounts excluded from operating activities	(3,867,242)	(292,164)	0

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 3 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025/26 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General Rates	0	0%	Under \$10,000 and 10% threshold
Rates excluding general rates (inc discount & write offs)	0	0%	Under \$10,000 and 10% threshold
Grants, subsidies and contributions	22,606	7%	Under \$10,000 and 10% threshold
Fees and charges	(76,469)	-36%	Public fuel sales 8,800L underbudget for the month. Sales price per litre consistent with budget resulting in income being \$14k under budget. Remainder of variance is timing differences - budgeted timing for some line items will be amended in August.
Interest earnings	(63,819)	-102%	Timing difference - budgeted timing for reserve interest to be amended in August.
Other revenue	(8,634)	-58%	Under \$10,000 and 10% threshold
Profit on asset disposals	(32,207)	-100%	Timing difference
Expenditure from operating activities	Var \$	Var %	Explanation
Employee costs	(62,012)	17%	Road crew were winter grading in July. Road maintenance budget spread evenly throughout the year so this variance will reduce when team move to capital jobs.
Materials and contracts	(2,142)	1%	Under \$10,000 and 10% threshold
Utility charges	10,630	-34%	Variance related to timing of water invoices which are received bimonthly.
Depreciation	324,224	-100%	Depreciation will not be calculated until the 2024/25 annual report has been adopted.
Interest expenses	11,527	100%	Timing difference - budgeted timing for loan interest to be amended in August.
Insurance	9,203	-6%	Under \$10,000 and 10% threshold
Loss on asset disposals	147	-100%	Under \$10,000 and 10% threshold
Investing activities	Var \$	Var %	Explanation
Proceeds from capital grants, subsidies and contributions	(285,122)	-94%	Income recognised to match project expenditure. Refer to Note 11 Grants
Proceeds from disposal of assets	100,833	100%	Budget spread evenly throughout year. Grader traded in July - proceeds \$150,000.
Payments for property, plant and equipment and infrastructure	40,168	-7%	Refer to Assets note
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	Under \$10,000 and 10% threshold
Repayment of borrowings	0	0%	Under \$10,000 and 10% threshold
Transfer to reserves	0	0%	Under \$10,000 and 10% threshold
Surplus or (deficit) at the start of the financial year	(10,206)		Minor adjustments to accrued expenses at 30 June 2025

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 4 - Cash & Financial Assets

	General Ledger Balance 31-Jul-25	Bank Statement Balance 31-Jul-25
Cash at Bank - Unrestricted		
Municipal Funds	649,923	650,168
Freebairn Recreation Centre	51,563	51,623
Trust (restricted muni funds)	64,266	64,266
Investments	1,577,075	1,577,075
Till Float	3,100	-
Petty Cash	500	-
	2,346,427	2,343,132
Cash at Bank - Restricted		
Reserve Funds	3,102,669	3,102,669
	3,102,669	3,102,669

Note 5 - Reserve Accounts

Reserve	Full year Budget				Actual - YTD			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	426,401	14,924	0	441,325	426,401	0	0	426,401
Plant	794,911	127,822	(400,000)	522,733	794,911	0	0	794,911
Building	639,344	242,377	(850,000)	31,721	639,344	0	0	639,344
Admin Equipment	136,115	19,764	0	155,879	136,115	0	0	136,115
Natural Disaster	94,653	3,313	0	97,966	94,653	0	0	94,653
Joint Venture Housing	47,393	1,659	(45,000)	4,052	47,393	0	0	47,393
FRC Surface & Equipment	49,217	1,723	0	50,940	49,217	0	0	49,217
Medical Services	132,341	4,632	0	136,973	132,341	0	0	132,341
Fuel Facility	41,253	1,444	0	42,697	41,253	0	0	41,253
Sportsperson Scholarship	15,678	549	0	16,227	15,678	0	0	15,678
Freebairn Rec Centre	237,484	38,312	0	275,796	237,484	0	0	237,484
Bendering Tip Reserve	141,980	10,826	0	152,806	141,980	0	0	141,980
Short Stay Accommodation	309,300	14,969	(25,000)	299,269	309,300	0	0	309,300
Independent Water	36,600	21,281	0	57,881	36,600	0	0	36,600
Visitor & Tourist Services	0	10,000	0	10,000	0	0	0	0
	3,102,669	513,595	(1,320,000)	2,296,264	3,102,669	0	0	3,102,669

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund annual and long service leave requirements	-	-	As req
Plant	To fund the purchase of plant.	-	350,000	-
Building	To fund the construction of staff housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To assist in the funding of preparations following a natural disaster	-	-	-
Joint Venture Housing	To fund the upkeep of JV housing with the Department of Housing	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the FRC	-	-	-
Medical Services	To fund the upgrade of medical facilities & costs related to the recruitment of a doctor for the Shire	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund scholarships for local sportspersons	-	-	15,000
Freebairn Rec Centre	To fund the ongoing asset management of the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation units	-	-	250,000
Bendering Tip Reserve	To fund the rehabilitation of the Bendering Tip site	-	-	-
Independent Water Reserve	To fund the replacement and maintenance of water infrastructure within the Shire	-	-	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 6 - Asset information

Note 6 (a) - Asset Acquisitions

Description	Original Budget	YTD Budget	YTD Actual	Category	Renewal/ Replace	New Asset
E041100 AV equipment for meeting room	10,000	833	-	F&E		Y
E053720 New roof on Emergency Services Building	54,000	4,500	-	L&B	Y	
E092201 Housing Construction - 4 Residences	2,354,313	4,783	-	L&B		
E091104 19 Wright Street house renovation	104,115	-	-	L&B	Y	
E091107 Unit 1 Johnston St Units paiting	6,000	500	-	L&B	Y	
E091113 38 Day Street main bathroom upgrade	20,323	1,692	-	L&B	Y	
E091114 6 Bowey Way - patio, fencing, lawn & reticulation	33,147	2,761	-	L&B	Y	
E091116 12 Bowey Way - main & ensuite bathroom upgrade	50,646	4,219	-	L&B	Y	
E107150 Kulin Public Toilets Upgrades	17,421	1,451	-	L&B	Y	
E107170 Pingaring Public Toilets Upgrades	12,421	1,034	-	L&B	Y	
E110100 Tennis court lighting	78,200	6,516	-	L&B	Y	
E112100 Aquatic Centre - Splashdown pool landscaping	15,000	1,250	1,530	Inf	Y	
E112000 Aquatic Centre - Solar Panels	30,000	-	-	Inf		Y
E112010 Aquatic Centre - Pool Blankets	10,000	-	-	P&E	Y	
E113700 FRC Car Park	18,020	1,500	-	Inf	Y	
E113920 Oval Dam Project	227,273	18,937	-	Inf	Y	
E123100 Grader (PE55)	460,000		451,284	P&E	Y	
E123100 Fire Fighting Unit	6,000		-	P&E	Y	
E123100 Roller	210,000	58,417	-	P&E	Y	
E123100 Tandem Axle Flat Top Trailer	10,000		-	P&E		Y
E123100 Sundry Plant	15,000		-	P&E		Y
E123105 Ford Everest (CEO) (PMV27)	75,000		-	MV	Y	
E123105 Ford Everest (Works Manager) (PMV30)	70,000		-	MV	Y	
E123105 Mitsubishi Fuso 4T Single Cab (PMV81)	130,000	39,000	-	MV	Y	
E123105 Mitsubishi Fuso 4T Dual Cab (PMV16)	105,000		-	MV	Y	
E123105 Utility (PMV124)	51,000		-	MV	Y	
E123105 Utility (PMV119)	37,000		-	MV	Y	
E121500 RRG Road Construction	789,714	65,808	25,504	Inf	Y	
E121520 R2R Road Construction	1,057,142	88,083	-	Inf	Y	
E121550 Own Resource Road Construction	444,737	37,052	67,381	Inf	Y	
E121551 WSN Road Construction	2,715,817	226,316	709	Inf	Y	
E121580 Footpath Construction	83,160	6,927	-	Inf	Y	
E121590 Bin Surrounds	28,342	2,361	-	Inf		Y
E132444 Bins, Seating, Solar Lighting	28,000	2,333	243	Inf		Y
E122221 Crib Room AV Equipment	10,000	833	-	F&E		Y
Tourism signage & Macrocarpa Trail Gazebo & seating	11,715	974	-	Inf		Y
E121605 Tourism signage	40,000	3,333	-	Inf		Y
E122230 Holt Rock Workers Accommodation Upgrades	27,421	2,284	-	L&B	Y	
E132600 Caravan Park Bins	9,000	750	-	Inf	Y	
E132710 Jilakin Rock Gazebo & Interpretation	18,495	1,540	-	Inf		Y
E134500 Visitor Centre Fit Out	10,000	833	-	L&B	Y	
	9,483,422	586,820	546,652			
Gazebo & Seating for Macrocarpa Trail			17,880			
			564,532			

	Budgeted WDV	Budgeted Proceeds	Budgeted Profit/(loss) on sale	Actual WDV	Actual Proceeds	Actual Profit/(loss) on Sale
Note 6 (b) - Disposal of Assets						
PE177 CAT 12M Grader (PE02)	106,302	150,000	43,698	79,211	150,000	70,789
PE157 Bomag Roller	37,180	10,000	(27,180)			0
MV178 Mitsubishi Canter Single Cab (MV81)	12,092	30,000	17,908			0
MV175A Mitsubishi Fuso Dual Cab (MV16)	37,480	30,000	(7,480)			0
MV157 Holden Colorado	2,191	5,000	2,809			0
MV189 Hilux	21,342	20,000	(1,342)			0
MV204 Toyota Prado (CEO) (MV27)	66,771	65,000	(1,771)			0
MV205 Ford Everest (Works Manager) (MV30)	63,018	60,000	(3,018)			0
81 Johnston Street	220,000	220,000	0			0
Industrial block on Day Street	-	-	0			0
	566,376	590,000	23,624	79,211	150,000	70,789

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 7 - Receivables

Rates receivable	30-Jun-25	31-Jul-25
	\$	\$
Opening arrears previous years	45,034	13,695
Levied this year	2,717,138	
Less - collections to date	(2,719,861)	(3,168)
Less - write offs	(28,616)	0
Equals current outstanding	13,695	10,527
Net rates collectable	13,695	10,527
% Collected	98.28%	

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$				\$
Receivables - general	(699)	1,351,797	17,873	6,172	1,450	1,376,593
Percentage	-0.1%	98.2%	1.3%	0.4%	0.1%	
Allowance for impairment of receivables						(4,641)
Total receivables general outstanding						1,371,952
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be

Note 8 - Payables

Payables - general	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$
Sundry Creditors	458,613	47,383	0	776	506,772
Percentage	0.0%	0.0%	0.0%	0.0%	
Balance per trial balance					506,772
Other Accruals & Payables	403,037				403,037
Total payables general outstanding					909,809
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the period that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Note 9 - Borrowings

	Budget					Actual		
	Principal		Principal	Principal	Interest	Principal		Principal
	01/07/2025	New loans	Repayments	30/06/2026	Repayments	01/07/2025	New loans	Repayments
Loan 1 Administration Building	682,357	0	(105,353)	577,004	(24,652)	682,357	0	0
Loan 2 Housing Construction	0	1,400,000	0	1,400,000	(20,755)	0	0	0
	682,357	1,400,000	(105,353)	1,977,004	(45,407)	682,357	0	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 10 - Rate Revenue

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.11564	136	1,371,916	158,646	
Industrial	0.11564	12	115,440	13,349	
Commercial	0.11564	28	432,482	50,011	
Rural	0.11564	11	117,052	13,536	
Unimproved Value					
Rural	0.00497	346	464,982,183	2,308,637	
Mining	0.00497	0	-	-	
Sub-total		533	467,019,073	2,544,179	-
Minimum Payment					
Gross Rental Value					
Residential	561.05	12	13,094	6,733	
Industrial	561.05	5	11,455	2,805	
Commercial	561.05	4	8,280	2,244	
Rural	561.05	7	8,125	3,927	
Unimproved Value					
Rural	561.05	24	1,622,117	13,465	
Mining	561.05	31	183,977	17,393	
		83	1,847,048	46,567	-
		616	468,866,121	2,590,746	-
Discount				(105,698)	0
Concessions/Write-offs				(11,259)	0
Total raised from general rates				2,473,789	0
Ex-Gratia Rates				29,386	-
Total Rates				2,503,175	0

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2025

Note 11 - Grants

Operating Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual	
Grants Commission	Federal financial assistance grants	1,623,907	-	-	
DFES	Emergency Services Levy Operating Grant	49,680	-	12,420	
DFES	ESL Admin Contribution	-	-	-	
Community Childcare Fund Grant	KCCC Operations	146,140	12,178	-	
Main Roads	State Direct Grant (Untied Road Funding)	327,614	327,614	319,545	
Department of Primary Industries & Regional Development	Community Resource Centre Funding	114,000	-	31,057	
Other CRC Grants & Contributions	Kulin Triathlon & Other sponsorships	1,500	125	-	
		2,262,841	339,917	363,022	

Capital Grants

Grant Source	Purpose	Original Budget	YTD Budget	YTD Actual (Income recognised)	Grant income received
DFES	Emergency Services Building Roof	36,000	-	-	-
Department of Water	Oval Expansion	100,000	-	-	-
Kulin Tennis Club, Tennis Australia & CNLP	Tennis Court Lighting	61,725	-	-	-
Main Roads - Regional Road Group	Road Construction	604,250	302,125	17,003	-
Federal - Wheatbelt Secondary Freight Network	Road Construction	2,525,710	-	-	-
Federal - Roads to Recovery	Road Construction	960,142	-	-	-
		4,287,827	302,125	17,003	-

GENERAL COMPLIANCE CHECKLIST JULY 2025

Class	Task	Date	Frequency	Detail	Yes/No
CEO / EMCS	Disability Access and Inclusion Plan Review	1/07/2025	Annual	Review and report as required - Online report required - changes to plan to be forwarded within 2 months from EOY	Commenced
Governance/ MESS	Heads up - Financial Interests Return due August	1/07/2025	Annual	Councillors & Staff exercising delegation to lodge with the CEO a Primary Financial Interests Return within 3 months of commencement and an Annual Financial Interests Return by 31st August of each year. CEO to lodge with President.	Yes
Bushfire/Governance	Report to Council Minutes of FCO Committee meeting & appoint CFO's and Dual CFO's -	1/07/2025	Annual	Advertise CFO's and send letters concerning Dual FCO's - Finalise Bushfire Notice changes for rate season.	Yes - April
Bushfire/Governance	Fire Break Order/Fire Prevention Notice	1/07/2025	Annual	Publish in local publication and distribute to all property owners with Rates Notice.	Yes
EMFS	Financial Reporting Variances	1/07/2025	Annual	Resolve monthly financial reporting variance	Yes
Governance	Draft Budget Presentation	1/07/2025	Annual	Draft prepared - workshop or Forum on Budget	Yes
Governance	Public Interest Disclosure (PID) Annual Declaration	1/07/2025	Annual	Public Interest Disclosure (PID) Annual Declaration required Online. Advertise to Staff Public Interest Disclosure (PID) statement indicating Council processes re PID	N/A
Governance	Postal Elections	July	Biennial	Decision to conduct postal elections and appointment of electoral commissioner & returning officer	Yes
MESS	Update Councillor Training Register	July	Annual	Update Councillor Training Register on the Shire website - unpublish any training outside of the financial year.	Yes
EMW	Servicing of Bush Fire Radio's	1/10/2025	Annual	Contact BFCO's with radio's to see if all in working order	Yes
CEO	LEMC Reporting	31/07/2025	Annual	LEMC Reporting required in July - Online or email	No
CEO/EMW	RRG Federal Funding Blackspot Applications 2020/20	July	Annual	New submissions - copies must be submitted to MRWA Northam office by 31 July (digital submissions acceptable)	N/A
CEO/EMW	RRG State Blackspot & Regional Run-Off Road (if funding made available)	July	Annual	Submissions for new projects for 2020/20 funding plus revised subs for continuation of black spot funding for ongoing staged projects	N/A
CEO/EMW	R2R	31/07/2025	Quarterly	R2R Quarterly Report due	Yes
EMCS	Australia Day Awards	01/06/25	Annual	Nominations open end of July and close end of October	
EMFS	Related Party Declaration	31/07/2025	Annual	Prepare for Councillor and Executive staff for previous 12 months	Yes
EMFS	Rates Newsletter	31/07/2025	Annual	Compile newsletter to go out with rate notices, include Dog and Cat owner info	Yes
EMCGR	Insurance - Property, Vehicle & Electronic Equipment Changes	1/07/2025	Annual	Advise Insurer Of Property, Vehicle & Electronic Equipment Changes	No
MESS	Reimburse Members Travelling	1/07/2025	6 months	January – June 2025	Yes
MESS	Key to Kulin reimbursement		Quarterly	June 2025	Yes
EMFS	Early Rates Payment Draw	1/07/2025	Annual	Contact Kulin Community Bank to confirm Sponsorship of first prize in rates early payment draw and to organise flyer to be posted with rates notices.	Yes
EMFS	Complete Form A - ESL Annual Service levy Billing	31/07/2025	Annual	Annexure A Return to DFES due by end of month	Yes
EMW	Road Inspection for Councillors	August	Annual	From April 2025 Meeting - Councillors would like to find suitable date Aug/Sept for Road Inspection	No
EMW	Roadworks - Commence Annual Program	1/07/2025	Annual	Commence all program preparation as Budget finalised	Yes

GENERAL COMPLIANCE CHECKLIST JULY 2025

EMW	Road Construction & Maintenance Review	01/07/25	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
EMW	Fire extinguishers service	31/07/25	Biannual	Fire extinguishers servicing	Yes
EMW	Airconditioner filters	1/04/2025	6 months	Liaise with Building Mtce to clean filters in airconditioner	Yes
EMW	Varley Airstrip	30/11/2025	Monthly	Is the strip in good condition? Note last date it was checked and report.	Yes
EMCS	CRC Reporting - MSC Report	July	6 monthly		No
EMCS	CRC Reporting - Statistical Report	July	6 monthly		No
EMCS	CRC Reporting - Health Check	July	Annual		No
EMCS	CRC Reporting - Certificates of Currency	July	Annual		No
TO	First Aid Kits	1/04/2022	Annual	Restock First Aid Kits	Yes
OHS	Administration Building Monthly Inspection	30/07/2025	Monthly	Taryn	Yes
EHO	AACR LANDFILL REPORT	1/07/2025	ANNUAL	Annual Return	
EHO	Re-licencing and invoicing of lodging houses	30/07/2025	Annual	lodging house invoices go out after end of financial year and when payments are confirmed new registration certificates are issued	Yes