

Minutes for August 2021



ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
 - 4.1 Declarations of Financial Interest
 - 4.2 Declarations of Proximity Interest
 - 4.3 Declarations of Impartiality Interest
- 5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE**
- 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 6.1 Shire of Kulin - Ordinary Meeting
 - 6.2 Audit & Risk Committee Meeting
- 7 MATTERS REQUIRING DECISION**
 - 7.1 List of Accounts – July 2021
 - 7.2 Financial Reports – July 2021
 - 7.3 Operating Income and Expenditure
 - 7.4 RDO Policy
 - 7.5 All Ages Precinct Construction – Stage 3
 - 7.6 Sale of Property for Non-Payment of Rates
 - 7.7 CSRFF Oval Lighting Project
 - 7.8 National Local Roads and Transport Congress – Presentation Request
- 8 COMPLIANCE**
 - 8.1 Compliance Reporting – General Compliance July 2021
 - 8.2 Compliance Reporting – Delegations Exercised July 2021
- 9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**
- 13 DATE AND TIME OF NEXT MEETING**
- 14 CLOSURE OF MEETING**

Minutes of an Ordinary Meeting of Council held in the Council Chambers on Wednesday 18 August 2021 commencing 1:00pm

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Llew Withers – joining council at 3 pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Attendance

BD West	President	West Ward
G Robins	Deputy President	Town Ward
R Bowey	Councillor	Town Ward
L Varone	Councillor	East Ward
B Smoker	Councillor	West Ward
MS Lucchesi	Councillor	Central Ward
JK Noble	Councillor	Town Ward
RD Duckworth	Councillor	West Ward
G Yandle	CEO	
C Vandenberg	DCEO	
T Scadding	Community Service Manager	
F Jasper	Executive Support Officer	

Apologies

J Hobson Works Manager – Annual Leave

Leave of Absence

Nil

3. PUBLIC QUESTION TIME

Nil

4. DECLARATIONS OF INTEREST BY MEMBERS

5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Shire of Kulin Ordinary Meeting – 28th July 2021

01/0821

Moved Cr Noble Seconded Cr Lucchesi that the minutes of the Ordinary Council Meeting held on 28 July 2021 be confirmed as a true and correct record.

Carried 8/0

Kulin Child Care Centre Meeting – 12th August 2021

02/0821

Moved Cr Lucchesi Seconded Cr Smoker that the minutes of the Kulin Child Care Centre Meeting be received.

0/8

Fiona Jasper Left the meeting at 1:08pm

Fiona Jasper Returned to meeting at 1:18pm

(Not voted on - Minutes to be referred to during next council meeting)

7 MATTERS REQUIRING COUNCIL DECISION

7.1 List of Accounts – July 2021

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.06
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached is the list of accounts paid during the month of July 2021, for Council's consideration.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That July payments being cheque no.'s (Trip), 464 (Trust), 37357 - 37365; EFT No's 18015 - 18154, DD7815.1 – DD7840.13 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,181,294.17 be received.

VOTING REQUIREMENTS:

Simple majority required.

03/0821

Moved Cr Bowey Seconded Cr Smoker that July payments being cheque no.'s (Trip), 464 (Trust), 37357 - 37365; EFT No's 18015 - 18154, DD7815.1 – DD7840.13 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$1,181,294.17 be received.
Carried 8/0

7.2 Financial Reports – July 2021

RESPONSIBLE OFFICER: DCEO
FILE REFERENCE: 12.01
AUTHOR: DCEO
STRATEGIC REFERENCE/S: 12.01
DISCLOSURE OF INTEREST: Nil

SUMMARY:

Attached are the financial reports for the periods ending 31 July 2021.

BACKGROUND & COMMENT:

Nil

FINANCIAL IMPLICATIONS:

Nil

STATUTORY AND PLANNING IMPLICATIONS:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council endorse the monthly financial statements for the periods ending 31 July 2021.

VOTING REQUIREMENTS:

Simple majority required.

04/0821

Moved Cr Lucchesi Seconded Cr Noble that Council endorse the monthly financial statements for the period ending 31 July 2021.

Carried 8/0

7.3 Operating Income and Expenditure Detail

RESPONSIBLE OFFICER: DCEO

FILE REFERENCE: 12.01 – Financial Reporting, Annual and Monthly

AUTHOR: DCEO

STRATEGIC REFERENCE/S:

DISCLOSURE OF INTEREST: Nil

SUMMARY:

Provided for information is the Shire's detailed operating income and expenditure accounts.

BACKGROUND & COMMENT:

Detailed operating income and expenditure accounts were provided with an historical version of the Shire's monthly financial reports. These are no longer provided under the cover of the financial statements but as a separate attachment, provided for information.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the attached accounts for information.

VOTING REQUIREMENTS:

Simple majority required.

05/0821

Moved Cr Smoker Seconded Cr Lucchesi that Council receive the attached accounts for information.

Carried 8/0

7.4 RDO Policy

NAME OF APPLICANT: Shire of Kulin

FILE REFERENCE:

STRATEGIC REFERENCE/S:

AUTHOR: DCEO

DISCLOSURE OF INTEREST: Nil

SUMMARY:

Full time administrative staff have been using an informal Rostered Day Off (RDO) program since 2016. Policy has been drafted, which reflects current practice, to formalise this process and add to the Administrative Procedure and Operational Guidelines (APOG) manual.

BACKGROUND:

All full-time administrative staff who commence work at the Shire of Kulin are invited to participate in the RDO program where staff work an additional 0.4 hours per day to accrue one day's leave over the course of a 19-day month. There are currently just two staff members who access this program as most of our staff are part-time.

To provide formal guidance to the staff who access the program and formalised RDO policy has been prepared to be included in Council's APOG.

Provided as an attachment is a policy: HR22 – RDO Policy

CONSULTATION:

Shire of Kulin staff

STATUTORY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

New procedure for APOG.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council adopt HR22 – RDO Policy to be included in the Shire of Kulin's Administrative Procedures and Operational Guidelines (APOG) Manual.

VOTING REQUIREMENTS:

Simple majority required.

06/0821

Moved Cr Bowey Seconded Cr Duckworth that Council adopt HR22 – RDO Policy to be included in the Shire of Kulin's Administrative Procedures and Operational Guidelines (APOG) Manual.

Carried 8/0

7.5 All Ages Precinct Construction – Stage 3

RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 21.02 Parks and Reserves / Design and Construction
AUTHOR: CEO
STRATEGIC REFERENCE/S: 1.4 A liveable and safe community
 1.4.3 Provide a variety of sport, recreation and leisure services and facilities for all life stages.
 1.4.5 Opportunities for development and participation of young people (e.g. Youth Services Group).
 2.2 A positive visitor experience
 2.2.1 The Shire's capacity for tourism is grown, founded on iconic major events and distinct local attractions

DISCLOSURE OF INTEREST:
 Nil

SUMMARY:

For Council to consider approving final design of Kulin All Ages Precinct – Stage 3.

BACKGROUND & COMMENT:

The following provides an overview and update of the procurement process undertaken with regarding the Kulin All Ages Precinct project.

- 30th January 2021.
 - EOI advertised to short list suppliers.
- 15th February 2021.
 - EOI submissions closed with submissions received from.
- 24th February 2021.
 - Short Listed Suppliers notified.
- 10th March 2021.
 - Project Briefing and Site Visit for Short Listed Suppliers held.
- 19th March 2021.
 - Invited Tender Documentation issued.
- 12th April 2021.
 - Invited Tender submissions closed.
- 19th May 2021 - Ordinary Council Meeting
 - Invited Tender awarded to Landscape Australia Construction for \$600K.

07/0521 Moved Cr Duckworth Seconded Cr Lucchesi that Council:

- 1. Award the construction of the Kulin All Ages Precinct to Landscape Australia for the nominal contract of \$600,000 + GST**
- 2. Request the CEO continue the Design refinement process with Landscape Australia to confirm specific elements and present to Council for final endorsement at the earliest moment.**
- 3. Request the CEO to Submit a Lottery-west Grant application at the earliest possible moment once applications are open.**

Carried 8/0

- 30th June 2021
 - Skate Park Design Workshop
- 29th July 2021
 - Construction commenced onsite.

Following award of tender at 19th May 2021 Ordinary Council Meeting, further works have been undertaken by Landscape Australia Construction refining the design and budget inclusions in the Stage 1 contract of \$600,000, as well as updating the design and budget for Stage 2. Updated designs were presented to Council on Wednesday 28th July for comment.

The final design and budget are presented for final endorsement with the commentary on the refinement process.

Elements	Comments	Budget
Preliminaries	<ul style="list-style-type: none"> ▪ Design Refinement. ▪ Site Set Out and Survey. ▪ Bulk earthworks, site levelling. 	\$33K

	<ul style="list-style-type: none"> ▪ Certification. 	
Pump Track	<ul style="list-style-type: none"> ▪ Proposed surface finish Asphalt ▪ Alternative proposed PolyPave, agreed to due to offering comparable quality. 	\$196K
Skate Park	<ul style="list-style-type: none"> ▪ Updated design workshopped with KDHS, CKC and Council. 	\$231K
Hangout Zone	<ul style="list-style-type: none"> ▪ Shelter and Platform <ul style="list-style-type: none"> - Double shelter included. - Terrace retaining wall. - Line marking and artwork removed. - Smart Bench removed due to excessive cost. - Lighting removed due to inclusion in CCTV project. - BBQ removed. - Bin Cover removed. - Water fountain installation only, as already one located at Depot. - Turf to be supplied by Shire, turf cut from Oval. ▪ Half Court with Hit Up Wall <ul style="list-style-type: none"> - Line marking and artwork removed. - Initial cost of wall was \$62K, - Design options explored to reduce cost to \$23K. ▪ Landscaping <ul style="list-style-type: none"> - Access ramp to platform and skate park. - Turf installation. - Earthworks. 	\$140K
Stage 1 Total		\$600K

Elements	Comments	Budget
Preliminaries	<ul style="list-style-type: none"> ▪ Design Refinement. ▪ Site Set Out and Survey. ▪ Bulk earthworks, site levelling. ▪ Certification. 	\$20K
Obstacle Course	<ul style="list-style-type: none"> ▪ Obstacle Course (Playground Centre – Extreme Elite 601) ▪ Flying Fox - Forpark ▪ Rubber soft fall reduced between Obstacle Course and Flying Fox. ▪ Mulch soft fall. 	\$315K
Landscaping	<ul style="list-style-type: none"> ▪ Concrete Kerbing ▪ Soil conditioner and mulch for gardens. ▪ Irrigation installation by Shire staff. ▪ Shrubs and Trees procurement and installation by Shire staff. 	\$15K
Stage 2 Total		\$350K

STATUTORY ENVIRONMENT:

Section 11 Local Government (Functions & General) Regulations 1996 – When tenders have to be publicly invited.

Council have already undertaken a competitive tender process for Stage 1, as well as receiving budgets for Stage 2. For efficiency of delivery it is recommended that the same contractor be engaged for Stage 2.

POLICY IMPLICATIONS:

A11 Procurement, Purchasing and Tenders.

FINANCIAL IMPLICATIONS:

The All Ages Activity Precinct project is funded within 2020/21 Budget for \$300K to undertake construction of Stage 1, as well as staff hours to assist with bulk earthworks and site preparation. This is funded by the following sources:

Stage	Funding Source	Funding Amount	Financial Year
Design	Local Roads and Community Infrastructure Program (LRCIP-1)	\$40K	2020/21
Design	Total Funding	\$40K	

Stage	Funding Source	Funding Amount	Financial Year
1	Local Roads and Community Infrastructure Program (LRCIP-1)	\$110K	2020/21
1	Cultivating Kulin Committee Inc. (CKC)	\$100K	2021/22
1	LRCIP-2	\$390K	2021/22
1	Total Funding	\$600K	

Stage	Funding Source	Funding Amount	Financial Year
2	Council	\$50K	2021/22
2	Lotterywest	\$200K	2021/22
2	LRCIP-3	\$100K	2021/22
2	Total Funding	\$350K	

LOTTERYWEST FUNDING:

Lotterywest are transitioning to the Community Investment Framework for grant applications in WA. During the past 12 months Lotterywest were operating under the COVID-19 Relief Fund model in direct response to the pandemic.

The Community Investment Framework has five priority areas

- Inclusive thriving community
- Connected cultural experiences
- Protected sustainable ecosystems
- Smart innovative society
- Active health people

Lotterywest have agreed that Stage 2 of the All Ages Precinct project falls into the Inclusive thriving community priority area and invite us to lodge an application. Applications are open all year round and the application process can take up to four months for grants to be assessed.

Now that we have finalised the design and budget, we will apply for \$300,000 for Stage 2 of the All Ages Precinct project, which will potentially release \$100,000 of LRCIP-3 for other projects. This application will be submitted by the end of August 2021.

COMMUNITY CONSULTATION:

Community consultation has been undertaken during the design and budget development process with:

- Council – multiple Concept Forums.
- CKC
- Kulin District High School.
- Community Workshop.

WORKFORCE IMPLICATIONS:

Council works staff to be involved in bulk earthworks and site preparation, with hours already allocated within Council's 20/21 and 21/22 budgets.

Community Services Manager and CEO to complete and submit Lotterywest Application.

OFFICER'S RECOMMENDATION:

That Council:

- Approve the design of Stage 2 of the Kulin All Ages Precinct.
- Award the construction of the Kulin All Ages Precinct – Stage 2 to Landscape Australia for a nominal contact of \$350,000K + GST.
- Request the CEO to submit a Lotterywest Grant application for a minimum \$200,000.

VOTING REQUIREMENTS:

Simple Majority

07/0821

Moved Cr Bowey Seconded Cr Lucchesi that Council:

1. Approve the design of Stage 2 of the Kulin All Ages Precinct.
2. Award the construction of the Kulin All Ages Precinct – Stage 2 to Landscape Australia for a nominal Contract of \$380,000K + GST
3. Request the CEO to submit a Lotterywest Grant application for a minimum \$200,000.

Carried 8/0

7.6 Sale of Property for Non-Payment of Rates

RESPONSIBLE OFFICER: CEO

FILE REFERENCE:

AUTHOR: DCEO

STRATEGIC REFERENCE/S:

DISCLOSURE OF INTEREST:

SUMMARY:

The Shire of Kulin have made many informal written attempts to recover outstanding rates owed for 30 Beard Street, Kulin, WA. These attempts have been unsuccessful. In consultation with CS Legal, Council's debt collection agency, the Shire propose to proceed with legal action to take possession and sell the property in attempt to recover the local government rates, service charges and interest.

Under Section 6.64(1)(b) of the Local Government Act 1995, if any rates or service charges due to a local government have been unpaid for at least three years, the local government may take possession of the land and proceed to sell it.

BACKGROUND & COMMENT:

1. For the purposes of section 1.4 of the *Local Government Act 1995* (WA), Steven Anthony Moore is the owner of Lot 299 on Deposited Plan 184737 being the whole of the land contained in Certificate of Title Volume 2220 Folio 620, more commonly known as 30 Beard Street, Kulin, WA or A50 ("**Property**").
2. As at 18 August 2021, the Shire of Kulin has imposed \$4,115.37 in local government rates, service charges, and interest against the Property.
3. A portion of the local government rates, service charges and interest have remained outstanding for a period of more than three (3) years.
4. The Shire of Kulin has not attempted to recover the rates, service charges and interest through legal proceedings.
5. Elders Real Estate has provided the Shire of Kulin with a detailed market appraisal of the Property which estimates its market value to be between \$8,000.00 to \$10,000.00.
6. CS Legal, the Shire of Kulin's solicitors, estimate the costs and disbursements to commence and progress legal proceedings against the owner to recover the rates, service charges and interest to be between \$10,500.00 to \$16,500 and between \$25,000 to \$41,000 if the matter was to progress to trial.

Shire of Kulin officers are seeking a decision from Council to exercise their power under section 6.68(2)(a) of the Local Government Act 1995 to take possession of 30 Beard Street and proceed to sell the property without commencing legal action as the costs incurred to take legal action will exceed the amount they could reasonably expect to recover from the sale.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 6.64, 6.56 and 6.68(2) (b) of the Local Government Act 1995

FINANCIAL IMPLICATIONS:

As outlined above.

POLICY IMPLICATIONS:

Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That pursuant to section 6.68(2)(a) of the Local Government Act 1995 (WA), Council resolves to exercise the Shire of Kulin's power of sale under Part 6 Division 6 Subdivision 6 of the Local Government Act 1995 (WA) over Lot 299 on Deposited Plan 184737 being the whole of the land contained in Certificate of Title Volume 2220 Folio 620, more commonly known as 30 Beard Street, Kulin, in the State of Western Australia noting that the Shire of Kulin has not made an attempt to recover the rates, service charges and interest under section 6.56 of the Local Government Act 1995 (WA) within the last 3 years for the reason that the Shire of Kulin reasonably believes that the costs of proceedings under that section will equal or exceed the value of the Property.

VOTING REQUIREMENTS:

Absolute majority required.

08/0821

Moved Cr Smoker Seconded Cr Noble that pursuant to section 6.68(2)(a) of the Local Government Act 1995 (WA), Council resolves to exercise the Shire of Kulin's power of sale under Part 6 Division 6 Subdivision 6 of the Local Government Act 1995 (WA) over Lot 299 on Deposited Plan 184737 being the whole of the land contained in Certificate of Title Volume 2220 Folio 620, more commonly known as 30 Beard Street, Kulin, in the State of Western Australia noting that the Shire of Kulin has not made an attempt to recover the rates, service charges and interest under section 6.56 of the Local Government Act 1995 (WA) within the last 3 years for the reason that the Shire of Kulin reasonably believes that the costs of proceedings under that section will equal or exceed the value of the Property.

Carried 8/0

7.7 CSRFF Oval Lighting Project

RESPONSIBLE OFFICER: CDO

FILE REFERENCE: 15.11

AUTHOR: CDO

STRATEGIC REFERENCE/S: CSP 1.3.1 The community and recreation facilities meet the needs of the growing and active communities throughout the Shire

DISCLOSURE OF INTEREST: Nil

SUMMARY:

Applications are open under the newly announced CSRFF Club Night Lights Program (CNLP) with applications closing 4.00pm Thursday 30 September 2021.

BACKGROUND & COMMENT:

The purpose of the CNLP is to provide financial assistance to community groups and local governments to develop sports floodlighting infrastructure. The program aims to maintain or increase participation in sport and recreation with an emphasis on physical activity, through rational development of good quality, well-designed and well-utilised facilities.

CNLP will cover one third of the total estimated project cost (excluding GST) up to a maximum grant of \$1 million.

Shire of Kulin will submit an application under the program with the estimated project budget being \$150,000, based on preliminary costings.

- Light procurement \$90,000
- Electrical installation – \$10,000
- Earthworks, concrete footing, pole installation – \$15,000
- Contingency for additional pole and associated works \$35,000

Council has a budget allocation for the Oval Lighting Project.

STATUTORY AND PLANNING IMPLICATIONS:

Club Night Lights Program floodlighting projects must meet Australian Standards

FINANCIAL IMPLICATIONS:

Shire of Kulin will apply for 30% (GST Exclusive) of the total project from the CSRFF Club Night Lights Program. Shire of Kulin will fund the remaining 70%. Council have approved a budget allocation for the Oval Lighting Project.

POLICY IMPLICATIONS: Nil

COMMUNITY CONSULTATION:

Kulin Kondinin Football Club
Kulin Hockey Club
Kulin Tennis Club

WORKFORCE IMPLICATIONS:

Shire of Kulin will undertake the works associated with the pole installation.

OFFICER'S RECOMMENDATION:

That Council endorse the Kulin Oval Lighting project

An application to be submitted to CSRFF Club Nights Program for 30% of total project costs

Shire of Kulin to fund 70% of the project.

VOTING REQUIREMENTS:

Simple majority required.

O:\13 GOVERNANCE\13.03 Council\Minutes\2021\August\Unconfirmed August 2021 Minutes.doc

09/0821

Moved Cr Smoker Seconded Cr Bowey that Council endorse the Kulin Oval Lighting project. An application to be submitted to CSRFF Club Nights Program for 30% of total project costs. Shire of Kulin to fund 70% of the project.

Carried 8/0

7.8 National Local Roads and Transport Congress – Presentation Request

RESPONSIBLE OFFICER: CEO

FILE REFERENCE:

AUTHOR: CEO

STRATEGIC REFERENCE/S: 1.2 Connected communities through a safe and efficient transport network throughout the Shire.
4.1.1 Develop leadership skills and behaviours that enhance the knowledge, skills and experience of the Shire staff and Council

DISCLOSURE OF INTEREST: Nil

SUMMARY:

For Council to consider the request from National Roads and Transport Congress organiser for CEO Garrick Yandle to give a presentation at the scheduled conference in Hobart November 2021.

BACKGROUND & COMMENT:

CEO, Garrick Yandle has been contacted by Paris Lord from the Australian Local Government Association who is organising the National Local Roads and Transport Congress in Hobart from 7-9 November 2021. Garrick has been invited to give a presentation on the Wheatbelt Secondary Freight Network project and how it has been delivered during the first 2 years of implementation. An initial presentation on this project was delivered at the 2017 Congress in Albany.

Given Garrick's role as the Project Technical Director and involvement with WSFN since its early planning stages in 2016, he has been approached to deliver the presentation on WSFN behalf.

Currently the WSFN project is being promoted by current and previous Deputy Prime Ministers (and Minister for Infrastructure and Regional Development) as well as Federal Local Members as the flagship model for the delivery of significant Federally funded infrastructure projects with both regional and local benefits via collaboration of 42 local governments and wider stakeholders.

The presentation will provide an opportunity to showcase the work of 42 local governments from the Wheatbelt Region at a national level. It will also be an opportunity to promote the attractions of Kulin via presenter biography as well as networking opportunities.

STATUTORY ENVIRONMENT:

Section 5.90A of the Local Government Act 1995 provides that a local government must prepare and adopt an Attendance at Events policy.

POLICY IMPLICATIONS:

APOG G8 ELECTED MEMBER AND CEO ATTENDANCE AT EVENTS

FINANCIAL IMPLICATIONS:

Currently the Kulin Shire Council has a contract with WSFN to deliver the wider WSFN Program Management. This is of a nominal value of \$100,000 per annum to cover costs associated with this work.

It is proposed that any costs associated with travel, accommodation and attendance at the Congress be charged to the WSFN Program Management job code as a way of reimbursing any costs to Kulin Shire Council.

CEO has previously attended National Local Roads and Transport Congress on behalf of Council in South Australia in November 2019, at Council's cost.

COMMUNITY CONSULTATION:

WSFN Steering Committee – has been requested to provide approval of this request and subsequent allocation of costs as per terms and conditions of the WSFN Program Management agreement.

WORKFORCE IMPLICATIONS:

CEO will be attending conference and would be out of the office the best part of the week beginning 7th November 2021.

Should COVID-19 arise in Tasmania during the term of conference, it is likely he will have to self-quarantine for 14 days upon return, however Tasmania is currently not significantly affected.

OFFICER'S RECOMMENDATION

That Council approve the CEO to attend the National Local Roads and Transport Congress in Hobart from 7-9 November 2021 to deliver a presentation on Wheatbelt Secondary Freight Network Project, with all associated costs to be allocated to WSFN Program Management job code.

VOTING REQUIREMENTS:

Simple Majority

10/0821

Moved Cr Duckworth Seconded Cr Bowey that Council approve the CEO to attend the National Local Roads and Transport Congress in Hobart from 7-9 November 2021 to deliver a presentation on Wheatbelt Secondary Freight Network Project, with all associated costs to be allocated to WSFN Program Management job code.

Carried 8/0

8 COMPLIANCE

8.1 Compliance Reporting – General Compliance July 2021

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 Compliance 12.06 – Accounting Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

This report addresses General and Financial Compliance matters for July 2021. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding

Servicing of Bush Fire Radio's – *At AGM August*

Outstanding - July

LEMC Meeting – *Scheduled for Wednesday*

Outstanding - June

Integrated Planning Review – *In Progress*

Outstanding - May

Create Election Timeline – *Completed*

FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

STATUTORY AND PLANNING IMPLICATIONS:

Nil

POLICY IMPLICATIONS:

Identified as necessary – this report Nil

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for July 2021 and note the matters of non-compliance.

VOTING REQUIREMENTS:

Simple majority required.

11/0821

Moved Cr Noble Seconded Cr Smoker that Council receive the General & Financial Compliance Report July 2021 and note the matters of non-compliance.

Carried 8/0

8.2 Compliance Reporting – Delegations Exercised – July 2021

NAME OF APPLICANT: CEO
RESPONSIBLE OFFICER: CEO
FILE REFERENCE: 12.05 - Compliance
STRATEGIC REFERENCE/S: CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
AUTHOR: CEO
DISCLOSURE OF INTEREST: Nil

SUMMARY:

To report back to Council actions performed under delegated authority for the periods ending 31 July 2021.
 To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

BACKGROUND & COMMENT:

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

ADMINISTRATION

Policy	Delegation	Officers
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

GOVERNANCE

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

HUMAN RESOURCES

H1	Grievance Procedures	(CEO)
----	----------------------	-------

COMMUNITY SERVICES

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
-----	---	-------

CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS20	Seed Collection	(CEO)

WORKS

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)
W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

COMMENT:

The following details the delegations exercised within the Shire relative to the delegated authority for the month of July 2021 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

A1 Acting Chief Executive Officer

Cassi Vandenberg appointed A/CEO from 8/07-13/07, whilst CEO on leave

A7 IT & Social Media – Use of

Social Media posts authorised to Community Services Manager and Executive Support Officer as required

A8 Legal Advice, Representation & Cost Reimbursement

Advice sought from Civic Legal (WALGA Preferred Supplier) regarding Dam Lease

G1 Applications for Planning Consent

Terra Donna Pty Ltd	2292 (Lot 27210) Yealering-Kulin Rd Kulin West	Single Dwelling
---------------------	--	-----------------

W9 Temporary Road Closures

Multiple road closures due to significant rainfall events

STATUTORY ENVIRONMENT:

Building Act 2011
Bushfires Act 1954
Cemeteries Act 1986
Health (Asbestos) Regulations 1992;
Health (Miscellaneous Provisions) Act 1911;
Local Government Act 1995
Public Health Act 2016
Shire of Kulin TPS2
Town Planning Development Act
Town Planning Scheme
Trustees Act, Part III,
Criminal Procedure Act 2004;

FINANCIAL IMPLICATIONS:

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

STATUTORY AND PLANNING IMPLICATIONS:

Sections 5.18 and 5.46 of the Local Government Act 1995

POLICY IMPLICATIONS:

There are no known policy implications relating to this report.

COMMUNITY CONSULTATION:

Nil

WORKFORCE IMPLICATIONS:

Nil

OFFICER'S RECOMMENDATION:

That Council receive the Delegation Exercised Report for July 2021.

VOTING REQUIREMENTS:

Simple majority required.

12/0821

Moved Cr Lucchesi Seconded Cr Varone that Council receive the Delegation Exercised Report for July 2021.
Carried 8/0

9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Adjourned meeting at 2:48pm for Visitor – Llew Withers – Public Health Consultant Presentation

Adjourned meeting at 3:30pm for Afternoon Tea and All Ages Precinct Tour

Adjourned meeting at 4:27pm to hold Concept Forum.

Meeting resumed at 6:13pm

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING

12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC

13 DATE AND TIME OF NEXT MEETING

Wednesday 15 September 2021 at 1:00pm

14 CLOSURE OF MEETING

There being no further business the President declared the meeting closed at 6:14pm.

Kulin Child Care Centre

Management Committee Meeting
12th August 2021 in Kulin Shire Chambers (unconfirmed)

Meeting Open 9.25am

Present: Michael Lucchesi, Megan Syred, Steph Bradford, Taryn Scadding,

Apologies: Elle Bowey, Ash West, Melina McBow, Justine Tyson

Minutes of previous meeting

Moved Michael Lucchesi, seconded Steph Bradford that the minutes of 20 May 2021 be accepted.
Carried

Business Arising from previous minutes

- Small world table and mud kitchen have been purchased
- Containers for Change - Orange bins have been purchased and will be installed opposite Kulin Tyre Service (pending approval from Robbie McInnes), Kulin Caravan Park and FRC and CRC to undertake a marketing campaign.

Coordinators Report

Attached

Agenda Items

2021/22 Budget

Committee was presented with the 2021/22 budget (original budget and without the sustainability grant).

2021/22 Fees

Moved Megan Syred, seconded Michael Lucchesi that the following fees be adopted. Carried

	20/21	21/22
Full Day	\$105.00	\$120.00
Half Day - morning (8-12)	\$65.00	\$75.00
Half Day - afternoon(12-5.30)	\$80.00	\$90.00
Before School	\$13.00	\$20.00
After School Wednesday	\$35.00	\$40.00
After School M, T, T, F	\$30.00	\$30.00
Short Notice	\$19.00	\$25.00
Hourly rate cap (children below school age)	\$12.20	\$12.31

Taryn to advertise and advise to families and the community.

Fundraising Opportunities

Melbourne Cup – the committee members present do not have the capacity to undertake this project. Taryn to ask other committee members however the discussion regarding the size of the event and the limited number of available helpers is an issue.

Continue to look for less labour intensive fundraising opportunities and grant funding

General Business

Nil

Meeting Closed 10.15am

Next meeting 23rd September 2021 (discussion to be had with committee members of the day being appropriate for everyone to attend)

Coordinator Report August 2021

BOOKINGS

Monday; 7, 8 AS

Tuesday; 9, 2 x ½ day, 7 AS

Wednesday; 10, 4 AS

Thursday; 7, 1 x ½ day, 6 AS

Friday; 6

STAFF

Shaliegh Saunders has cancelled her School-based Traineeship. We have been able to call on Meg from Wickopin on a casual basis to help fill a few shifts

BUSINESS FROM PREVIOUS COMMITTEE MEETING

- Containers for Cash. A small cage has been placed behind the Town Hall, due to so many people asking, I just organized one with Judd and decided we would try and figure out how to move it at a later date!!!
- Statements/E-signatures. We have been trying to implement this at the Centre, most parents have been great using this. We did have a few glitches the last few weeks, with children dropping out, which has resulted in statements not being correct.
- Staff Training. With the forced closures due to power outages, we have yet decided on a day to close the Centre. We feel we have had 2 disruptions in close proximity so we will put this off to avoid extra disruptions.
- Ryan and I picked up the Mud kitchen from Perth, it is in my shed!!! Ryan and I or Dom, will remove the old mud kitchen and attach new one in the coming weekends. Once it is installed, I will advertise in Update to acknowledge fundraising efforts and for the use of Adrian Tysons ute to pick up.
- Small world table. We purchased a small world table, unfortunately the original product had been discontinued and replaced with a much less sturdy and flimsy item. The stand is not very sturdy so will need to be reinforced, hopefully by Ryan!!! Again, once we have been able to use this I will advertise in update.

GENERAL BUSINESS

- Very happy with the new footpath, retaining wall and blue metal in our carpark. Just waiting for the bollards to be put back in. We would all like to extend our thanks to the Shire and to Civil works for doing an awesome job!
- Hoping to replace the old plastic climbing equipment throughout the year with products from "Sustainable Outdoor Fun" where the mud kitchen came from.

CREDIT CARD

Statement Summary 31 July 2021

Transaction Date	Officer	Creditor	Amount
2/07/2021	JUDD HOBSON	SHIRE OF KULIN	\$500.00
		Fuel - Works	
2/07/2021	JUDD HOBSON	SHIRE OF KULIN	\$995.00
		Fuel - Works	
2/07/2021	JUDD HOBSON	SHIRE OF KULIN	\$775.77
		Fuel - Works	
2/07/2021	GARRICK YANDLE	CANCER COUNCIL WA	\$418.15
		Donation, Funds from Morning Tea	
3/07/2021	GARRICK YANDLE	NORTHAM CAR WASH	\$16.20
		Car Wash MV27	
3/07/2021	CASSI VANDENBERG	SHIRE OF KULIN	\$995.00
		Fuel - Works	
3/07/2021	CASSI VANDENBERG	SHIRE OF KULIN	\$80.50
		Fuel - DCEO	
3/07/2021	GARRICK YANDLE	BROOKTON DELI	\$66.77
		Lunch, WSNF Meeting	
9/07/2021	PETER HALL	DOWERIN BAKERY	\$23.10
		Meal, WSNF	
9/07/2021	PETER HALL	COMMERCIAL HOTEL DOWERIN	\$24.00
		Meal, WSNF	
10/07/2021	PETER HALL	COMMERCIAL HOTEL DOWERIN	\$26.00
		Meal, WSNF	
10/07/2021	CASSI VANDENBERG	KULIN COMMUNITY BANK	\$6.80
		Licence Papers	
11/07/2021	PETER HALL	DOWERIN ROADHOUSE	\$7.00
		Meal, WSNF	
13/07/2021	CASSI VANDENBERG	COLES EXPRESS KEWDALE	\$28.81
		Fuel - DCEO	
14/07/2021	PETER HALL	SHIRE OF WYALKATCHEM	\$100.00
		Accommodation, WSNF	
14/07/2021	PETER HALL	DOWERIN ROADHOUSE	\$22.20
		Meal, WSNF	
12/07/2021	GARRICK YANDLE	EZI CHILDCARE CENTRE	\$397.00
		Annual Subscription	
15/07/2021	PETER HALL	WYALKATCHEM HOTEL	\$30.00

15/07/2021	PETER HALL	Meal, WSFN	
		MUKINBUDIN CAFÉ	\$26.00
16/07/2021	GARRICK YANDLE	Meal, WSFN	
		KULIN COMMUNITY BANK	\$30.50
16/07/2021	GARRICK YANDLE	Plate Change	
		SIMPLEINOUT	\$27.71
17/07/2021	CASSI VENDENBERG	Monthly Subscription	
		TELSTRA	\$115.95
17/07/2021	PETER HALL	Internet, Aquatic Centre	
		WEGNER'S RURAL	\$26.30
18/07/2021	PETER HALL	Meals, WSFN	
		WESTERNEX PTY LTD	\$52.00
21/07/2021	GARRICK YANDLE	Plastic Bags	
		MAILCHIMP	\$13.62
27/07/2021	JUDD HOBSON	Monthly Subscription	
		OFFICEWORKS	\$134.56
28/07/2021	JUDD HOBSON	Storage Cupboard & Display Book	
		JB HOME JOONDALUP	\$269.00
29/07/2021	JUDD HOBSON	Navman Miveu 460 Ultra	
		AIR GROUP AUSTRALIA	\$245.44
29/07/2021	JUDD HOBSON	Steel, 3 Hodgson Way	
		KNIGHTLINE COMPUTERS	\$39.00
30/07/2021		64 GB Micro SDHC-SDXC Class 10	
		BENDIGO BANK	\$20.00
4/07/2021		Card Fees	
		WA LOCAL GOVERNMENT	-\$210.00
		Refund	
			\$5,302.38

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
TRIP			
TRUST			
464	09/07/2021	RYAN BRANDIS	\$1,000.00
		Refund of Housing & Pet Bond, 6 Bowey Way	
MUNICIPAL			
EFT18015	02/07/2021	AC ELECTRICS WA	\$485.65
		Emergency Building - Replace Faulty Wiring	
EFT18016	02/07/2021	BLACKWOODS	\$80.56
		Parts	
EFT18017	02/07/2021	COURIER AUSTRALIA	\$224.68
		Freight	
EFT18018	02/07/2021	CS LEGAL	\$3,854.09
		Bad Debt Expenses	
EFT18019	02/07/2021	EASTWAY FOOD SUPPLY	\$3,144.26
		Colts Carnival, Catering Supplies	
EFT18020	02/07/2021	ENGINE PROTECTION EQUIPMENT PTY LTD	\$21.59
		Parts	
EFT18021	02/07/2021	EDGE EQUIPMENT	\$5,146.90
		Plant Repairs	
EFT18022	02/07/2021	FEGAN BUILDING SURVEYING	\$123.75
		Contract Building Surveying	
EFT18023	02/07/2021	PETER & REBECCA HALL	\$106.62
		Reimbursement, Mobile Phone Usage	
EFT18024	02/07/2021	HARTLEY STRUCTURAL	\$4,147.00
		Aquatic Centre, Shade Structure Design	
EFT18025	02/07/2021	JORDY PLUGGE	\$186.50
		Reimbursement, Approved Managers Application	
EFT18026	02/07/2021	KULIN COMMUNITY HUB PTY LTD	\$495.00
		Accommodation, Key Civil	
EFT18027	02/07/2021	KEY CIVIL PTY LTD	\$40,207.20
		Removal of Footpaths	
EFT18028	02/07/2021	MCKENZIE CONCRETE CO	\$62,177.50
		Footpaths, Supply & Lay 85M3 Cement	
EFT18029	02/07/2021	OIL TECH FUEL	\$49,316.05
		Fuel Purchase	
EFT18030	02/07/2021	SPYKER BUSINESS SOLUTIONS	\$24,610.50
		Audio Visual Equipment (Part 1)	
EFT18031	02/07/2021	OFFICEWORKS BUSINESS DIRECT	\$481.17
		Stationery	
EFT18032	02/07/2021	WA CONTRACT RANGER SERVICES	\$280.50
		Ranger Services	
EFT18033	02/07/2021	WA DISTRIBUTORS PTY LTD	\$1,055.95
		Cleaning Supplies	
EFT18035	08/07/2021	AVON WASTE	\$14,034.27
		Refuse Service	
EFT18036	08/07/2021	AIR LIQUIDE WA	\$21.00
		Cylinder Rent	
EFT18037	08/07/2021	ATC WORK SMART	\$410.79
		Child Care & CRC Trainee	
EFT18038	08/07/2021	BEST OFFICE SYSTEMS	\$3,763.70
		Printing Charges	
EFT18039	08/07/2021	BLACKWOODS	\$59.77
		Parts	
EFT18040	08/07/2021	BRANDIS CARPENTRY	\$1,000.00

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Tool Boxes, MV121	
EFT18041	08/07/2021	COUNTRY WIDE FRIDGE LINES PTY LTD	\$343.35
		Freight on Bar Purchase	
EFT18042	08/07/2021	CREDIT CARD - MASTER CARD	\$5,597.87
		Statement June 2021	
EFT18043	08/07/2021	EDGE EQUIPMENT	\$3,025.00
		Supply Machine Control Wiring and Brackets, PE91	
EFT18045	08/07/2021	GREAT SOUTHERN FUEL SUPPLIES	\$2,188.03
		Fuel Purchase, CEO, Peter Hall & Depot Supplies	
EFT18046	08/07/2021	KULIN HARDWARE & RURAL	\$5,221.99
		Various Buildings, Depot & Road Maintenance Supplies	
EFT18048	08/07/2021	KULIN IGA	\$1,239.20
		Statement June 2021	
EFT18049	08/07/2021	KULIN TYRE SERVICE	\$6,596.51
		Statement May 2021	
EFT18050	08/07/2021	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Library Service Fee June 2021	
EFT18051	08/07/2021	LAKE GRACE COMMUNITY RESOURCE CENTRE	\$120.00
		Advertising, GENAG	
EFT18052	08/07/2021	NUTRIEN AG SOLUTIONS LIMITED	\$6,081.90
		Chemical	
EFT18053	08/07/2021	MULLAN ELECTRICAL PTY LTD	\$18,803.66
		CCTV Electrical Works	
EFT18054	08/07/2021	MARKETFORCE	\$2,900.64
		Advertising, Road Maintenance/Plant Operator Position	
EFT18055	08/07/2021	MOORE AUSTRALIA (WA) PTY LTD	\$14,020.69
		Financial Management Review	
EFT18056	08/07/2021	MAPIEN	\$272.80
		HR Consulting	
EFT18057	08/07/2021	CHRISTINA MEIER	\$948.84
		Reimbursement, Accommodation, Meals & Travel	
EFT18058	08/07/2021	MCKENZIE CONCRETE CO	\$7,320.50
		Dudin Tennis Club, Cementing & Equipment	
EFT18059	08/07/2021	NARROGIN GLASS QUICKFIT WINDSCREENS	\$37.50
		Mirror, Holt Rock Depot	
EFT18060	08/07/2021	QUAIRADING COMMUNITY RESOURCE CENTRE	\$55.00
		Advertising, GENAG	
EFT18061	08/07/2021	REPCO	\$162.26
		Parts	
EFT18062	08/07/2021	SHIRE OF CORRIGIN	\$4,895.00
		ROEHO Regional Environmental Health Service	
EFT18063	08/07/2021	SWAN BREWERY COMPANY PTY LTD	\$1,294.54
		Bar Purchase	
EFT18064	08/07/2021	SUSTAINABLE OUTDOOR FUN	\$450.00
		Child Care Centre, Mud Kitchen	
EFT18065	08/07/2021	OFFICEWORKS BUSINESS DIRECT	\$450.14
		Stationery	
EFT18066	08/07/2021	VOCATIONAL TRAINING SERVICES	\$292.50
		CRC Traineeship Enrolment	
EFT18067	08/07/2021	W.A. TREASURY CORPORATION	\$3,867.05
		GFEE	
EFT18068	08/07/2021	SYNERGY	\$268.83
		Electricity	
EFT18069	08/07/2021	WESTRAC PTY LTD	\$997.22
		Parts	
EFT18070	08/07/2021	WA DISTRIBUTORS PTY LTD	\$176.65
		Cleaning Supplies	
EFT18071	14/07/2021	ONEMUSIC AUSTRALIA	\$88.22
		Public Performance Licence	

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT18072	14/07/2021	RICK LOREN ANDERSEN	\$7,180.00
		Painting, Interior & Exterior Pubic Conveniences	
EFT18073	14/07/2021	COCA-COLA AMATIL (AUST) PTY LTD	\$410.44
		Bar Purchase	
EFT18074	14/07/2021	COURIER AUSTRALIA	\$37.68
		Freight	
EFT18075	14/07/2021	CLUBS WA	\$642.75
		Full Club Annual Membership	
EFT18076	14/07/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	\$245.15
		Building Service Levy	
EFT18077	14/07/2021	DIX MARKETING	\$130.00
		Depot Supplies	
EFT18078	14/07/2021	EASIFLEET MANAGEMENT	\$1,522.68
		Staff Novated Lease	
EFT18079	14/07/2021	IT VISION	\$28,498.73
		Synergysoft Annual License 2021/2022	
EFT18080	14/07/2021	KONDININ MEDICAL CENTRE	\$700.65
		Pre Employment Medical	
EFT18081	14/07/2021	LINKWEST	\$360.00
		CRC Membership July 2021-2022	
EFT18082	14/07/2021	KOMATSU AUSTRALIA PTY LTD	\$581.32
		Parts	
EFT18083	14/07/2021	PWD (AUSTRALIA)	\$59.00
		Website Hosting Annual Fee	
EFT18084	14/07/2021	SHIRE OF CORRIGIN	\$851.40
		ROEHO Regional Environmental Health Service	
EFT18085	14/07/2021	SPYKER BUSINESS SOLUTIONS	\$6,691.29
		IT Support June 2021	
EFT18086	14/07/2021	THINKPROJECT AUSTRALIA PTY LTD	\$9,222.03
		Rental Pocket Ramm Software, Support & Maintenance Fee	
EFT18087	14/07/2021	WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	\$297.00
		Dog Waste Bags	
EFT18088	14/07/2021	LLEW WITHERS	\$3,850.00
		Public Health Plan, Claim 1	
EFT18090	16/07/2021	CHILD SUPPORT AGENCY	\$212.12
		Payroll Deduction	
EFT18091	16/07/2021	LANDGATE	\$69.20
		Gross Rental Valuations Chargeable	
EFT18092	16/07/2021	FEAGAN BUILDING SURVEYING	\$275.25
		Contract Building Surveying	
EFT18093	16/07/2021	G & M DETERGENTS	\$2,567.00
		Hygiene Services 2021/22	
EFT18094	16/07/2021	PETER & REBECCA HALL	\$396.62
		Reimbursement, Mobile Phone Usage & Accommodation	
EFT18095	16/07/2021	KULIN SOCIAL CLUB	\$170.00
		Payroll Deduction	
EFT18096	16/07/2021	KULIN TYRE SERVICE	\$7,764.08
		Tyres, Tubes, Batteries & Repair	
EFT18097	16/07/2021	MODERN TEACHING AIDS PTY LTD	\$540.71
		Art & Craft Supplies	
EFT18098	16/07/2021	MCINTOSH & SON	\$33.90
		Parts	
EFT18099	16/07/2021	NEWDEGATE STOCK & TRADING CO	\$9,735.88
		Distillate - 7,000 Litres Holt Rock Depot	
EFT18100	16/07/2021	REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT INC	\$467.50
		Annual Subscription	
EFT18101	16/07/2021	ST JOHN AMBULANCE AUSTRALIA	\$189.32
		First aid Kit Servicing, Depot	

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT18102	16/07/2021	THE FENCE POST	\$50.00
		Advertising, GENAG	
EFT18103	16/07/2021	OFFICEWORKS BUSINESS DIRECT	\$820.81
		Stationery	
EFT18104	16/07/2021	VARLEY VOICE	\$50.00
		Advertising, GENAG	
EFT18105	16/07/2021	WURTH AUSTRALIA PTY LTD	\$81.27
		Depot Supplies	
EFT18106	23/07/2021	AUSTRALIAN TAXATION OFFICE	\$16,883.00
		Business Activity Statement June 2021	
EFT18107	23/07/2021	BOC GASES	\$57.31
		Cylinder Rent	
EFT18108	23/07/2021	BLACKWOODS	\$527.46
		Depot Supplies	
EFT18109	23/07/2021	COURIER AUSTRALIA	\$94.33
		Freight	
EFT18110	23/07/2021	CORSIGN (WA) PYT LTD	\$704.00
		Depot Supplies	
EFT18111	23/07/2021	LANDGATE	\$40.60
		Mining Tenements Chargeable	
EFT18112	23/07/2021	LGIS INSURANCE BROKING	\$433.13
		Marine Cargo Insurance 2021/22	
EFT18113	23/07/2021	MJB INDUSTRIES	\$6,624.73
		Pipes	
EFT18114	23/07/2021	LGISWA	\$206,729.76
		Insurance 2021/22	
EFT18115	23/07/2021	MULLAN ELECTRICAL PTY LTD	\$10,628.20
		Replace Court Lights with LED High Bays	
EFT18116	23/07/2021	NARROGIN BEARING SERVICE	\$191.61
		Parts	
EFT18117	23/07/2021	OIL TECH FUEL	\$49,270.89
		Fuel Purchase	
EFT18118	23/07/2021	PERTH PLAYGROUND AND RUBBER PTY LTD	\$56,650.00
		VDZ Softfall Supply & Installation	
EFT18119	23/07/2021	SPYKER BUSINESS SOLUTIONS	\$4,591.24
		Office Equipment, WSN	
EFT18120	23/07/2021	TAMORA PLUMBING AND GAS	\$1,118.70
		Plumbing Maintenance, Neville Williams House & Memorial Hall	
EFT18121	23/07/2021	UNLIMITED SERVICE PTY LTD	\$495.00
		Signs, WSN	
EFT18122	23/07/2021	WESTRAC PTY LTD	\$905.83
		Parts	
EFT18123	23/07/2021	WA DISTRIBUTORS PTY LTD	\$460.05
		Bar Purchase	
EFT18124	23/07/2021	WG OUTDOOR LIFE	\$5,875.00
		Streetscape - Large Plant Pots, Lightstone Cubes	
EFT18125	27/07/2021	SPYKER BUSINESS SOLUTIONS	\$4,192.83
		Annual Cost of CCTV Maintenance	
EFT18126	29/07/2021	CHILD SUPPORT AGENCY	\$212.12
		Payroll Deduction	
EFT18127	29/07/2021	BLACKWOODS	\$312.10
		Depot Supplies	
EFT18128	29/07/2021	COURIER AUSTRALIA	\$59.95
		Freight	
EFT18129	29/07/2021	DENIS BRANDIS	\$67.58
		Reimbursement, Depot Supplies	
EFT18130	29/07/2021	DINKY DI SHEDS & AFFORDABLE HOMES PTY LTD	\$10,500.00
		Materials for Shed, 5 Bowey Way	

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT18131	29/07/2021	ENGINE PROTECTION EQUIPMENT PTY LTD	\$720.55
		Parts	
EFT18132	29/07/2021	EDWARDS ISUZU UTE	\$208.23
		Parts	
EFT18133	29/07/2021	GT AUDITING SERVICES	\$1,100.00
		Annual Trucks Audit	
EFT18134	29/07/2021	KLEENHEAT GAS	\$1,262.15
		Yearly Facility Fees	
EFT18135	29/07/2021	KULIN SOCIAL CLUB	\$170.00
		Payroll Deduction	
EFT18136	29/07/2021	KULIN COMMUNITY HUB PTY LTD	\$200.00
		Accommodation, Auditor	
EFT18137	29/07/2021	LOCAL HEALTH AUTH. ANALYT. COMM.	\$396.00
		Analytical Services 2021/22	
EFT18138	29/07/2021	LITTLE EVIL ADVERTISING & DESIGN	\$841.94
		THH Brochures	
EFT18139	29/07/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	\$531.00
		Membership 2021/22, Garrick Yandle	
EFT18140	29/07/2021	MCINTOSH & SON	\$991.98
		Oils & Grease	
EFT18141	29/07/2021	CHRISTINA MEIER	\$30.00
		Reimbursement, Parking Fees	
EFT18142	29/07/2021	NARROGIN TOYOTA	\$643.59
		Parts	
EFT18143	29/07/2021	KOMATSU AUSTRALIA PTY LTD	\$233.16
		Parts	
EFT18144	29/07/2021	NARROGIN GLASS QUICKFIT WINDSCREENS	\$331.02
		Glass, Sliding Door - Unit 4 Johnston Street	
EFT18145	29/07/2021	SHIRE OF KONDININ	\$15,720.09
		Share of Medical Facilities, April/June 2021	
EFT18146	29/07/2021	SYRED MECHANICAL SERVICES	\$2,805.00
		Oils & Grease	
EFT18147	29/07/2021	STEVE DAVIS BUILDER	\$2,365.00
		Maintenance Repairs, 3 Hodgson Street	
EFT18148	29/07/2021	STOREMASTA	\$2,139.57
		Safety Cabinet Flammable - Depot	
EFT18149	29/07/2021	TRUCKLINE	\$732.08
		Parts	
EFT18150	29/07/2021	TAMORA PLUMBING AND GAS	\$4,326.30
		Plumbing Repairs	
EFT18151	29/07/2021	SW TAYLOR	\$2,860.00
		Traffic Planning, Fence Rd South	
EFT18152	29/07/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	\$24,814.83
		WALGA Membership 2021/22	
EFT18153	29/07/2021	WESTRAC PTY LTD	\$172.36
		Parts	
EFT18154	29/07/2021	WA CONTRACT RANGER SERVICES	\$561.00
		Ranger Services	
37357	08/07/2021	WATER CORPORATION	\$26.62
		Water Usage & Rates	
37358	14/07/2021	DEPARTMENT OF TRANSPORT	\$12,473.85
		Plant/Vehicle Registrations 2021/22	
37359	14/07/2021	DEPARTMENT OF LOCAL GOVERNMENT & COMMUNITIES	\$210.00
		Child Care Annual Service Fee 2021/22	
37360	14/07/2021	WATER CORPORATION	\$1,199.25
		Water Usage & Rates	
37361	23/07/2021	KULIN MUSEUM SOCIETY INC	\$375.00
		Refuse Site Maintenance	
37364	29/07/2021	WATER CORPORATION	\$11,345.69

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Water Usage & Rates	
37365	29/07/2021	WATER CORPORATION	\$6,917.54
		Water Usage & Rates	
DD7815.1	01/07/2021	BENDIGO BANK	\$4.95
		Bank Charges	
DD7815.2	01/07/2021	FIRST DATA MERCHANT SOLUTIONS AUSTRALIA PTY LTD	\$355.53
		Bank Charges	
DD7815.3	01/07/2021	WESTNET INTERNET SERVICES	\$179.90
		Westnet Service	
DD7815.4	02/07/2021	BENDIGO BANK	\$109.52
		Bank Charges	
DD7815.5	05/07/2021	SYNERGY	\$623.45
		Electricity	
DD7821.1	11/07/2021	REST SUPERANNUATION	\$504.63
		Superannuation Contribution	
DD7821.2	11/07/2021	CBUS SUPER	\$127.78
		Superannuation Contribution	
DD7821.3	11/07/2021	HOSTPLUS SUPERANNUATION FUND	\$212.19
		Superannuation Contribution	
DD7821.4	11/07/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$851.13
		Superannuation Contribution	
DD7821.5	11/07/2021	AWARE SUPER	\$11,901.64
		Superannuation Contribution	
DD7821.6	11/07/2021	MLC MASTERKEY SUPERANNUATION	\$321.77
		Superannuation Contribution	
DD7821.7	11/07/2021	DALHALL HOLDINGS PTY LTD	\$461.55
		Superannuation Contribution	
DD7821.8	11/07/2021	PRIME SUPERANNUATION	\$209.00
		Superannuation Contribution	
DD7821.9	11/07/2021	SUNSUPER SUPERANNUATION FUND	\$229.15
		Superannuation Contribution	
DD7834.1	09/07/2021	BENDIGO BANK	\$5.40
		Bank Charges	
DD7834.2	20/07/2021	SYNERGY	\$5,924.76
		Electricity	
DD7834.3	14/07/2021	BENDIGO BANK	\$8.70
		Bank Charges	
DD7834.4	23/07/2021	SYNERGY	\$2,141.46
		Electricity	
DD7834.5	15/07/2021	BENDIGO BANK	\$2.85
		Bank Charges	
DD7834.6	15/07/2021	AUSTRALIAN LIQUOR MARKETERS PTY LTD - METCASH TRADING LIMITED	\$1,772.45
		Bar Purchase	
DD7834.7	16/07/2021	BENDIGO BANK	\$2.40
		Bank Charges	
DD7834.8	19/07/2021	TELSTRA	\$1,743.00
		Phone Usage & Equipment Rent	
DD7840.1	25/07/2021	REST SUPERANNUATION	\$459.78
		Superannuation Contribution	
DD7840.2	25/07/2021	BENDIGO SUPERANNUATION PLAN	\$112.07
		Superannuation Contribution	
DD7840.3	25/07/2021	CBUS SUPER	\$177.30
		Superannuation Contribution	
DD7840.4	25/07/2021	HOSTPLUS SUPERANNUATION FUND	\$217.28
		Superannuation Contribution	
DD7840.5	25/07/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE PERSONAL SUPER	\$851.13

Shire of Kulin

EFT & Chq Listing for period ended 31 July 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
		Superannuation Contribution	
DD7840.6	25/07/2021	AWARE SUPER	\$12,659.76
		Superannuation Contribution	
DD7840.7	25/07/2021	WA LOCAL GOVT SUPERANNUATION PLAN	\$639.16
		Superannuation Contribution	
DD7840.8	25/07/2021	MLC MASTERKEY SUPERANNUATION	\$329.02
		Superannuation Contribution	
DD7840.9	25/07/2021	DALHALL HOLDINGS PTY LTD	\$461.55
		Superannuation Contribution	
DD7845.1	21/07/2021	BENDIGO BANK	\$247.14
		Merchant Fees	
DD7847.1	23/07/2021	BENDIGO BANK	\$2.85
		Bank Charges	
DD7847.2	28/07/2021	SYNERGY	\$411.03
		Electricity	
DD7847.3	28/07/2021	BENDIGO BANK	\$8.70
		Bank Charges	
DD7847.4	29/07/2021	TELSTRA	\$179.67
		Mobile Phone Usage & Equipment Rent	
DD7847.5	29/07/2021	BENDIGO BANK	\$4.35
		Bank Charges	
DD7821.10	11/07/2021	BT SUPER FOR LIFE	\$182.48
		Superannuation Contribution	
DD7821.11	11/07/2021	AUSTRALIAN SUPERANNUATION	\$219.05
		Superannuation Contribution	
DD7821.12	11/07/2021	BENDIGO SUPERANNUATION PLAN	\$120.64
		Superannuation Contribution	
DD7840.10	25/07/2021	PRIME SUPERANNUATION	\$228.86
		Superannuation Contribution	
DD7840.11	25/07/2021	SUNSUPER SUPERANNUATION FUND	\$227.47
		Superannuation Contribution	
DD7840.12	25/07/2021	BT SUPER FOR LIFE	\$188.09
		Superannuation Contribution	
DD7840.13	25/07/2021	AUSTRALIAN SUPERANNUATION	\$322.51
		Superannuation Contribution	
6645962	14/07/2021	BULK PAYMENT	\$72,122.03
		Payroll	
6671373	28/07/2021	BULK PAYMENT	\$99,722.85
		Payroll	
Sub-total: EFT & Chq Payments			\$1,181,295.17
TOTAL PAYMENTS FOR MONTH ENDING 31 July 2021			\$1,181,295.17

Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
Opening balance				\$5,597.87
2 Jul 21	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 30/06 CARD NUMBER 552638XXXXXXX706 1	500.00		6,097.87
2 Jul 21	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 30/06 CARD NUMBER 552638XXXXXXX706 1	995.00		7,092.87
2 Jul 21	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 30/06 CARD NUMBER 552638XXXXXXX706 1	775.77		7,868.64
2 Jul 21	CANCER COUNCIL WA AB MT,SUBIACO AUS RETAIL PURCHASE 30/06 CARD NUMBER 552638XXXXXXX405 1	418.15		8,286.79
3 Jul 21	NORTHAM CAR, NORTHAM AUS RETAIL PURCHASE 02/07 CARD NUMBER 552638XXXXXXX405 1	16.20		8,302.99
3 Jul 21	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/07 CARD NUMBER 552638XXXXXXX823 1	995.00		9,297.99
3 Jul 21	SHIRE OF KULIN, KULI N AUS RETAIL PURCHASE 01/07 CARD NUMBER 552638XXXXXXX823 1	80.50		9,378.49
3 Jul 21	BROOKTON DELI, BROOK TON AUS RETAIL PURCHASE 02/07 CARD NUMBER 552638XXXXXXX405 1	66.77		9,445.26
4 Jul 21	WA LOCAL GOVERN1,WES T LEEDERVI AUS RETAIL PURCHASE RETURN 02/07 CARD NUMBER 552638XXXXXXX405 1		70.00	9,375.26

479BH102 / E-0 / S-277 / 1277 / 0007421415000870

Date Paid ____ / ____ / ____ Amount \$ _____

Business Credit Card - Payment options



Pay in person: Visit any Bendigo Bank branch to make your payment.



Internet banking: Pay your credit card using ebanking 24 hours a day, 7 days a week.
www.bendigobank.com.au



Register for Internet or Phone Banking call 1300 BENDIGO (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



Pay by post: Mail this slip with your cheque to -
PO Box 480
Bendigo VIC 3552.
If paying by cheque please complete the details below.



Bill code: 342949
Ref: 691211254

Bank@Post™ Pay at any Post Office by **Bank@Post™** using your credit card.

Business Credit Card

BSB number 633-000
Account number 691211254
Customer name SHIRE OF KULIN
Minimum payment required \$0.00
Closing Balance on 31 Jul 2021 -\$295.49
Date _____ **Payment amount** _____

Drawer	Chq No	BSB	Account No	\$	¢

*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

Bendigo and Adelaide Bank Limited ABN 11 068 049 178 AFSL/Australian Credit Licence 237879 | bendigobank.com.au

Continued overleaf...

Business Credit Card *(continued).*

Date	Transaction	Withdrawals	Payments	Balance
4 Jul 21	WA LOCAL GOVERN1, WES T LEEDERVI AUS RETAIL PURCHASE RETURN 02/07 CARD NUMBER 552638XXXXXXX405 1		70.00	9,305.26
4 Jul 21	WA LOCAL GOVERN1, WES T LEEDERVI AUS RETAIL PURCHASE RETURN 02/07 CARD NUMBER 552638XXXXXXX405 1		70.00	9,235.26
9 Jul 21	DOWERIN BAKERY & NEW , DOWERIN AUS RETAIL PURCHASE 08/07 CARD NUMBER 552638XXXXXXX238 1	23.10		9,258.36
9 Jul 21	COMMERCIAL HOTEL DOW ER, DOWERIN AUS RETAIL PURCHASE 07/07 CARD NUMBER 552638XXXXXXX238 1	24.00		9,282.36
9 Jul 21	DIRECT CREDIT SHIRE OF KULIN SHIRE OF KULIN 0064328990		5,597.87	3,684.49
10 Jul 21	COMMERCIAL HOTEL DOW ER, DOWERIN AUS RETAIL PURCHASE 08/07 CARD NUMBER 552638XXXXXXX238 1	26.00		3,710.49
10 Jul 21	Kulin Community Bank , KULIN AUS RETAIL PURCHASE 09/07 CARD NUMBER 552638XXXXXXX823 1	6.80		3,717.29
11 Jul 21	DOWERIN ROADHOUSE, D OWERIN AUS RETAIL PURCHASE 08/07 CARD NUMBER 552638XXXXXXX238 1	7.00		3,724.29
13 Jul 21	COLES EXPRESS 6932, KEWDALE AUS RETAIL PURCHASE 12/07 CARD NUMBER 552638XXXXXXX823 1	28.81		3,753.10
14 Jul 21	PERIODIC TFR 00074214151201 00000000000		5,597.87	-1,844.77
14 Jul 21	WYALKATCHEM SHIRE, W YALKATCHEM AUS RETAIL PURCHASE 13/07 CARD NUMBER 552638XXXXXXX238 1	100.00		-1,744.77
14 Jul 21	DOWERIN ROADHOUSE, D OWERIN AUS RETAIL PURCHASE 09/07 CARD NUMBER 552638XXXXXXX238 1	22.20		-1,722.57
14 Jul 21	EZI*Childcare Centre , WAMBERAL AUS RETAIL PURCHASE 12/07 CARD NUMBER 552638XXXXXXX405 1	397.00		-1,325.57
15 Jul 21	WYALKATCHEM HOTEL, W YALKATCHEM AUS RETAIL PURCHASE 13/07 CARD NUMBER 552638XXXXXXX238 1	30.00		-1,295.57
15 Jul 21	Mukinbudin Cafe, MUK INBUDIN AUS RETAIL PURCHASE 13/07 CARD NUMBER 552638XXXXXXX238 1	26.00		-1,269.57

479BH102 / E-0 / S-278 / 1278 / 0007421415000870

Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
16 Jul 21	Kulin Community Bank , KULIN AUS RETAIL PURCHASE 15/07 CARD NUMBER 552638XXXXXXX405 1	30.50		-1,239.07
16 Jul 21	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/07 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXX405 1	26.90		-1,212.17
16 Jul 21	INTERNATIONAL TRANSACTION FEE	0.81		-1,211.36
17 Jul 21	Telstra Direct Debit , AUSTRALIA AUS RETAIL PURCHASE 15/07 CARD NUMBER 552638XXXXXXX823 1	115.95		-1,095.41
17 Jul 21	WEGNER'S RURAL, NUNG ARIN AUS RETAIL PURCHASE 14/07 CARD NUMBER 552638XXXXXXX238 1	26.30		-1,069.11
18 Jul 21	WESTERNEX PTY LTD, M ALAGA AUS RETAIL PURCHASE 16/07 CARD NUMBER 552638XXXXXXX238 1	52.00		-1,017.11
21 Jul 21	MAILCHIMP *MISC, MAILCHIMP.COM AUS RETAIL PURCHASE-INTERNATIONAL 19/07 CARD NUMBER 552638XXXXXXX405 1	13.62		-1,003.49
27 Jul 21	OFFICEWORKS 06071, JOONDALUP AUS RETAIL PURCHASE 26/07 CARD NUMBER 552638XXXXXXX706 1	134.56		-868.93
28 Jul 21	JB HOME JOONDALUP, JOONDALUP AUS RETAIL PURCHASE 26/07 CARD NUMBER 552638XXXXXXX706 1	269.00		-599.93
29 Jul 21	AIR GROUP AUSTRALIA, WELSHPOOL AUS RETAIL PURCHASE 27/07 CARD NUMBER 552638XXXXXXX706 1	245.44		-354.49
29 Jul 21	KNIGHTLINE COMPUTERS , NARROGIN AUS RETAIL PURCHASE 27/07 CARD NUMBER 552638XXXXXXX706 1	39.00		-315.49
30 Jul 21	CARD FEE 5 @ \$4.00	20.00		-295.49
Transaction totals / Closing balance		\$5,512.38	\$11,405.74	-\$295.49

479BH102 / E-0 / S-279 / 1-279 / 0007421415000870



Shire of Kulin
MONTHLY FINANCIAL REPORT
For the period ended 31 July 2021
Presented to Ordinary Council Meeting

TABLE OF CONTENTS

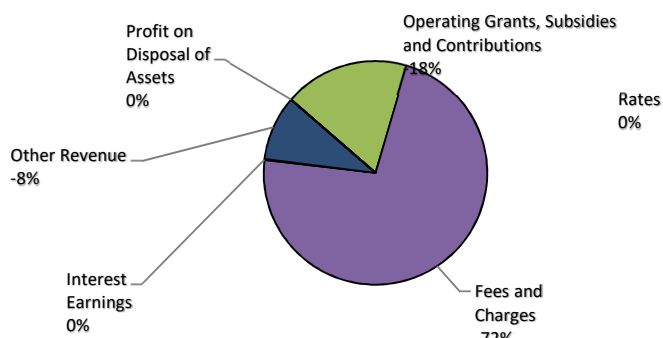
Summary of Information - Graphs	
Statement of Financial Activity	
Statement of Financial Position	
Note 1	Net Current Assets & Banking Information
Note 2	Rating Information
Note 3	Asset Information
Note 4	Reserve Information
Note 5	Grants Information
Note 6	Borrowings
Note 7	Major Variances

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

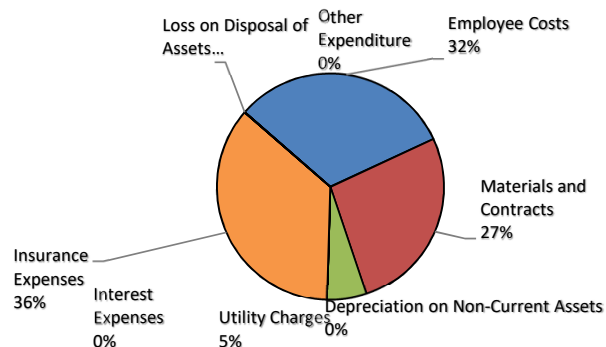
Shire of Kulin
SUMMARY INFORMATION - GRAPHS
For the period ended 31 July 2021

OPERATING ACTIVITIES

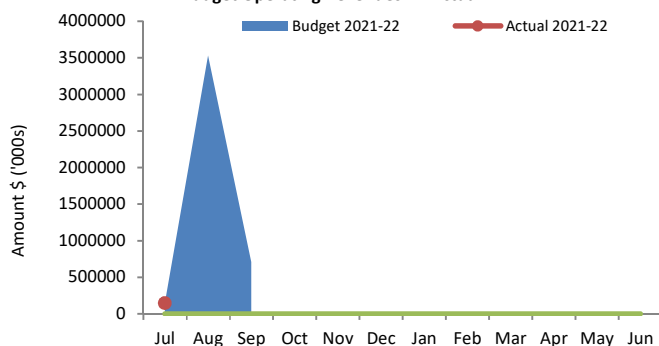
OPERATING REVENUE



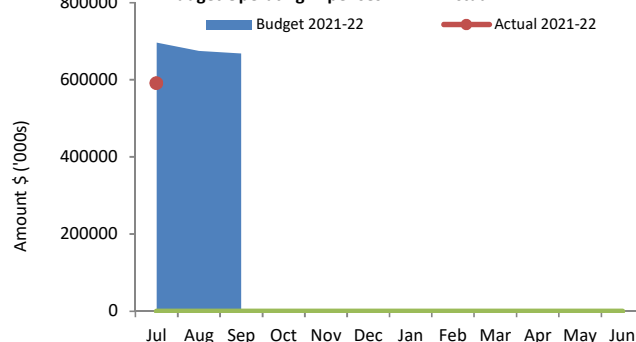
OPERATING EXPENSES



Budget Operating Revenues -v- Actual



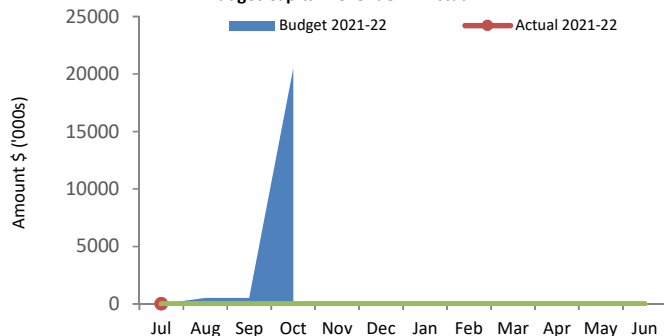
Budget Operating Expenses -v-YTD Actual



INVESTING ACTIVITIES

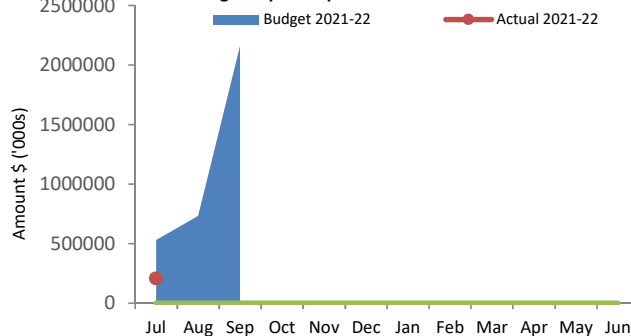
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



CAPITAL EXPENSES

Budget Capital Expenses -v- Actual



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire of Kulin
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the period ended 31 July 2021

	Ref Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	
Opening Funding Surplus(Deficit)	1(a)	1,667,682	1,667,682	1,574,208	(93,474)	(6%)	
Operating Revenues							
General Purpose Funding		977,242	1,737	219	(1,518)	(692%)	
General Purpose Funding - Rates	2	2,076,196	0	(1)	(1)	100%	
Governance		43,961	3,663	4,580	917	20%	
Law, Order and Public Safety		40,400	183	220	37	17%	
Health		0	0	0	0		
Education and Welfare		240,500	15,708	26,930	11,222	42%	▲
Housing		110,317	8,518	5,809	(2,709)	(47%)	
Community Amenities		101,224	600	0	(600)	(100%)	
Recreation and Culture		219,999	13,252	10,599	(2,653)	(25%)	
Transport		491,556	16,515	0	(16,515)	0%	
Economic Services		744,440	78,705	89,479	10,774	12%	▲
Other Property and Services		121,330	9,667	7,099	(2,569)	(36%)	
Total (Excluding Rates)		5,167,165	148,548	144,935	(3,613)		
Operating Expense							
General Purpose Funding		(107,884)	(7,515)	(7,314)	(201)	(3%)	
Governance		(252,305)	(42,968)	(42,437)	(531)	(1%)	
Law, Order and Public Safety		(152,521)	(32,679)	(34,200)	1,521	4%	
Health		(122,526)	(12,627)	(3,005)	(9,622)	(320%)	▼
Education and Welfare		(321,635)	(29,075)	(24,076)	(4,999)	(21%)	
Housing		(232,703)	(24,991)	(23,023)	(1,968)	(9%)	
Community Amenities		(367,344)	(35,137)	(19,164)	(15,973)	(83%)	▼
Recreation and Culture		(1,318,670)	(96,241)	(80,956)	(15,285)	(19%)	▼
Transport		(3,376,833)	(108,946)	(218,452)	109,506	50%	▲
Economic Services		(1,104,365)	(113,069)	(70,151)	(42,918)	(61%)	▼
Other Property and Services		(78,194)	(9,222)	(69,867)	60,645	87%	▲
Total		(7,434,980)	(512,470)	(592,644)	80,174		
Funding Balance Adjustment							
Add back Depreciation	3(c)	2,973,728	0	0	0		
Adjust (Profit)/Loss on Asset Disposal	3(b)	548	0	0	0		
Total Adjustments		2,974,276	0	0	76,561		
Investing Activities							
Proceeds from Capital Grants	5	5,883,701	0	0	0	0%	
Proceeds from disposal of assets	3(b)	324,000	0	0	0		
Payments for property, plant and equipment and infrastructure	3(a)	(8,718,086)	(289,040)	(207,601)	(81,440)	-39%	▼
		(2,510,385)	(289,040)	(207,600)			
Financing Activities							
Transfer from reserves	4	560,000	0	0	0	0%	
Repayment of debentures	6	(93,302)	0	0	0	0%	
Transfer to reserves	4	(279,400)	0	0	0	0%	
		187,298	0	0			
Closing Funding Surplus(Deficit)	1(a)	51,056	1,014,720	918,898			

Shire of Kulin
STATEMENT OF FINANCIAL POSITION
For the period ended 31 July 2021

Description	Balance	Movement	Total Actual
	30 June 2020		31-Jul-21
	\$	\$	\$
CURRENT ASSETS			
Cash at Bank	2,337,727	(882,361)	1,455,366
Cash at Bank Reserves & Restricted Funds	2,124,061	0	2,124,061
Sundry Debtors	329,951	(69,984)	259,967
Sundry Debtors - Rates	48,759	(1,084)	47,675
Accrued Interest	0	0	0
Stock on hand	60,710	53,703	114,413
TOTAL CURRENT ASSETS	4,901,209	(899,726)	4,001,483
CURRENT LIABILITIES			
Contract Liabilities	(258,166)		(258,166)
Sundry Creditors	(434,423)	189,121	(247,519)
Accruals	(217,181)	30,895	(186,286)
LSL - Current	(262,812)	0	(262,812)
GST Clearing Account	(20,337)	24,878	4,540
Loan Commitment - Current	(183,813)	0	(183,813)
ESL Collection	3,509	(7)	3,502
Rates Paid in Advance	(13,530)	(980)	(14,510)
TOTAL CURRENT LIABILITIES	(1,386,753)	243,906	(1,145,064)
NET CURRENT ASSETS	3,514,456	(655,820)	2,856,419
NON-CURRENT ASSETS			
Land & Buildings	20,731,370	0	20,731,471
Construction other than Buildings	606,252	0	606,252
Plant & Equipment	3,146,173	0	3,310,232
Furniture & Equipment	190,344	0	190,344
Motor Vehicles	1,352,498	0	1,352,498
Infrastructure	108,287,029	4,524	108,330,469
Shares - Kulin (Bendigo) Bank	5,000	0	5,000
Units Held - Local Government House Trust	71,221	0	71,221
TOTAL NON-CURRENT ASSETS	134,389,887	4,524	134,597,488
NON CURRENT LIABILITIES			
Loan Liability Non Current	(889,370)	0	(889,370)
Lsl Accrual - Non Current	(56,853)	0	(56,853)
TOTAL NON-CURRENT LIABILITIES	(946,223)	2,730	(943,493)
NET ASSETS	136,958,120	(648,566)	136,510,413
TOTAL ACCUMULATED RESERVES	2,124,061	0	2,124,061
Asset Revaluation - Infrastructure	80,027,800	0	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,851,617	0	1,851,617
Asset Revaluation - Land & Buildings	11,639,170	0	11,639,170
Accumulated Surplus	41,315,472	(447,707)	40,867,766
TOTAL ACCUMULATED SURPLUS	134,834,058	0	134,386,352
TOTAL EQUITY	136,958,120	0	136,510,414

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2021

Note 1(a) - Net Current Assets Composition

	Budget Last Year Closing 30-Jun-20	Actual Last Year Closing 30-Jun-20	Year to Date 31-Jul-21
Current Assets			
Cash and Cash Equivalents	4,010,595	4,461,788	3,579,428
Accounts Receivable - Rates	69,220	38,738	36,667
Accounts Receivable - Sundry	271,384	329,951	259,967
Inventories	59,377	60,710	114,413
Other	3,007	0	0
Less: Current Liabilities			
Contract Liabilities	0	(258,166)	(258,166)
Sundry Creditors	(372,755)	(433,875)	(244,244)
Payroll Accruals	(86,562)	(30,895)	0
Provision for Annual Leave	(169,883)	(186,833)	(186,833)
Provision for Long Service Leave (Current)	(217,364)	(262,812)	(262,812)
ATO Liability	(17,828)	(20,337)	4,540
Borrowings (Current)	(90,511)	(183,813)	(183,813)
Adjustments to Current Assets			
Less: Reserves (Restricted Cash)	(1,871,837)	(2,124,061)	(2,124,061)
Add: Borrowings (Current)	90,511	183,813	183,813
Closing funding surplus/(deficit)	1,677,353	1,574,208	918,898

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Note 1(b) - Banking Information

	General Ledger Balance 31-Jul-21	Bank Statement Balance 31-Jul-21
Cash at Bank - Unrestricted		
Municipal Funds	246,036	266,934
Freebairn Recreation Centre	186,332	186,781
Investments	1,019,403	1,019,403
Till Float	3,095	3,400
Petty Cash	500	500
	1,455,366	1,477,018
Cash at Bank - Restricted		
Reserve Funds	2,124,061	2,124,061
	2,124,061	2,124,061

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2021

Note 2 - Rating information

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
General Rate					
Gross Rental Value					
Residential	0.10187	134	1,189,708	121,196	-
Industrial	0.10187	13	116,376	11,855	-
Commercial	0.10187	28	447,448	45,582	-
Rural	0.10187	11	88,608	9,026	-
Unimproved Value					
Rural	0.01049	347	180,837,500	1,896,713	-
Mining	0.01049	0	-	-	-
Sub-total		533	182,679,640	2,084,371	-
Minimum Payment					
Gross Rental Value					
Residential	443.89	10	4,160	4,439	-
Industrial	443.89	5	9,736	2,219	-
Commercial	443.89	4	8,600	1,776	-
Rural	443.89	7	12,795	3,107	-
Unimproved Value					
Rural	443.89	9	235,700	3,995	-
Mining	443.89	21	213,553	9,322	-
Sub-total		56	484,544	24,858	-
		589	183,164,184	2,109,229	-
Discount				(91,000)	0
Concessions/Write-offs				(13,000)	0
Total raised from general rates				2,005,229	0
Ex-Gratia Rates				23,701	-
Total Rates				2,028,930	0

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2021

Note 3 - Asset information

Note 3(a) - Asset Acquisitions

Description	YTD		YTD Actual	Category	Renewal/	
	Budget	Budget			Replace	New Asset
Photocopier	15,200	-	-	F&E	Y	
Public Office Space	100,000	-	-	F&E	Y	
Main Street CCTV	50,000	-	-	OC		Y
KCCC Flooring	15,000	-	-	F&E	Y	
Housing Construction	400,000	-	-	L&B	Y	
6 Bowey Way Housing Upgrade	112,687	-	-	L&B	Y	
Cemetery Entrance Upgrade & Toilets	30,761	-	-	OC		Y
Aquatic Centre Infr & Equip Improvements	100,000	-	773	L&B	Y	
Freebairn Rec Centre Surface Replacement	420,000	138,600	164,059	L&B	Y	
Freebairn Rec Centre Equip Improvements	60,000	-	-	P&E		Y
Tennis Lighting	45,000	-	-	L&B	Y	
Town Play Ground Equipment	5,000	-	-	L&B	Y	
Freightliner Truck	255,000	-	-	P&E	Y	
Triaxle Water Tanker	100,000	-	-	P&E	Y	
Loader	313,000	-	-	P&E	Y	
Dual Cab	65,000	-	-	P&E		Y
Forklift	26,500	-	-	P&E		Y
Utility	45,000	-	-	P&E		Y
Toyota Prado (CEO)	55,000	-	-	MV	Y	
Toyota Prado (WM)	59,786	-	-	MV	Y	
Isuzu 3T Tipper	73,876	-	-	MV	Y	
4x4 Utility	50,000	-	-	MV		Y
RRG Road Construction	573,604	47,800	-	Inf	Y	
R2R Road Construction	544,631	45,386	-	Inf	Y	
BS Road Construction	687,047	57,254	-	Inf	Y	
WSFN Road Construction	2,421,425	-	3,143	Inf	Y	
HSVPP Road Construction	425,593	-	-	Inf	Y	
Own Resource Road Construction	465,116	-	4,524	Inf	Y	
Varley Airstrip	108,431	-	-	Inf	Y	
Footpath Construction	107,491	-	35,000	Inf		Y
Generator	20,000	-	-			Y
All Ages Activity Precinct	809,040	-	102	OC		Y
Jilakin Rock Toilet	25,000	-	-			Y
Short Stay Accommodation Headworks	100,000	-	-	Inf		Y
Caravan Park Disabled Ablutions	33,898	-	-	L&B	Y	
	8,718,086	289,040	207,601			

Note 3(b) - Disposal of Assets

Asset Description	Budget			YTD Actual		
	Net Book Value	Proceeds on Sale	Profit/Loss on Sale	Net Book Value	Proceeds on Sale	Profit/Loss on Sale
PE170 - Kawasaki Wheel Loader	136,500	105,000	31,500	-	-	-
PE167 - 2014 Isuzu GIGA CXZ 455	36,000	85,000	(49,000)	-	-	-
MV144 - Fuso Dual Cab Utility	4,312	20,000	(15,688)	-	-	-
MV170 - 2018 Holden Colorado	21,797	20,000	1,797	-	-	-
PE111 - Forklift	4,312	8,000	(3,688)	-	-	-
PMV186 - Toyota Prado (WM)	58,051	49,000	9,051	-	-	-
MV167 - Holden Colorado Wagon	18,164	22,000	(3,836)	-	-	-
PE143 - Isuzu NPR Single Axle Truck	45,411	15,000	30,411	-	-	-
	324,547	324,000	547	-	-	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2021

Note 4 - Cash Backed Reserves

Reserve	Budget				Actual			
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance
Leave	388,570	1,164	-	389,734	388,570	-	-	388,570
Plant	550,346	1,650	200,000	351,996	550,346	-	-	550,346
Building	334,503	1,000	200,000	135,503	334,503	-	-	334,503
Admin Equipment	29,321	88	-	29,409	29,321	-	-	29,321
Natural Disaster	143,172	430	20,000	123,602	143,172	-	-	143,172
Joint Venture Housing	76,378	230	-	76,608	76,378	-	-	76,378
FRC Surface & Equipment	182,583	548	140,000	43,131	182,583	-	-	182,583
Medical Services	115,662	344	-	116,006	115,662	-	-	115,662
Fuel Facility	82,271	282	-	82,553	82,271	-	-	82,271
Sportsperson Scholarship	13,702	42	-	13,744	13,702	-	-	13,702
Freebairn Rec Centre	207,553	622	-	208,175	207,553	-	-	207,553
Short Stay Accommodation	-	273,000	-	273,000	-	-	-	-
	2,124,061	279,400	560,000	1,843,461	2,124,061	-	-	2,124,061

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the development of future housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary.	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2022	-	250,000

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2021

Note 5 - Operating Grants

Grant Source	Purpose	Budget	YTD Budget	YTD Actual
Grants Commission	Federal financial assistance grants	950,000	-	-
Fire & Emergency Services	Emergency Services Levy Operating Grant	32,000	-	-
KCCC Sustainability Grant	Childcare Sustainability Grant	50,000	-	-
Main Roads	State Direct Grant (Untied Road Funding)	205,000	-	-
Department of Primary Industries & Regional Development	Community Resource Centre Funding	100,000	25,000	26,328
		1,337,000	25,000	26,328

Capital Grants

Grant Source	Purpose	Budget	YTD Budget	YTD Actual
Main Roads	Regional Road Group Road Construction	365,000	-	-
Local Roads & Community Infrastructure Program	Federal Government Stimulus	1,544,591	-	-
Lighting Grant	Tennis Club & Grant	30,000	-	-
AAAP	Cultivating Kulin	100,000	-	-
HVSPP	Heavy Vehicle Road Construction	330,000	-	-
WSFN	WSFN Road Construction	2,260,000	-	-
Department of Infrastructure	Roads to Recovery Road Construction	534,904	-	-
RADS	Varley Airstrip	79,206	-	-
Main Roads	Black Spot Road Construction	340,000	-	-
Department of Water	Community Water Supply	300,000	-	-
		5,883,701	-	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2021

Note 6 - Borrowings

	Budget				Actual			
	Principal 01/07/2021	Principal Repayments	Principal 30/06/2022	Interest Repayments	Principal 01/07/2021	Principal Repayments	Principal 30/06/2022	Interest Repayments
Loan 1 Administration Building	1,164,231	93,302	1,070,929	42,895	1,164,231	-	1,164,231	-
	1,164,231	93,302	1,070,929	42,895	1,164,231	-	1,164,231	-

Shire of Kulin
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the period ended 31 July 2021

Note 7 - Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 and 10.00%.

Revenue from operating activities	Var \$	Var %	Explanation
General purpose funding - other	(1,518)	-692%	Below 10% & \$10,000 threshold
General purpose funding - rates	(1)	100%	Below \$10,000 threshold
Governance	917	20%	Below \$10,000 threshold
Law, order and public safety	37	17%	Below \$10,000 threshold
Health	0		Below 10% & \$10,000 threshold
Education and welfare	11,222	42%	Childcare centre fees received in July are higher than what was budgeted for (11k)
Housing	(2,709)	-47%	Below \$10,000 threshold
Community amenities	(600)	-100%	Below \$10,000 threshold
Recreation and culture	(2,653)	-25%	Below \$10,000 threshold
Transport	(16,515)	0%	Below 10% threshold
Economic services	10,774	12%	Revenue received from fuel sales higher than budgeted (8k)
Other property and services	(2,569)	-36%	Below \$10,000 threshold
Expenditure from operating activities	Var \$	Var %	Explanation
General purpose funding	(201)	-3%	Below \$10,000 threshold
Governance	(531)	-1%	Below 10% & \$10,000 threshold
Law, order and public safety	1,521	4%	Below 10% & \$10,000 threshold
Health	(9,622)	-320%	Below \$10,000 threshold
Education and welfare	(4,999)	-21%	Below \$10,000 threshold
Housing	(1,968)	-9%	Below \$10,000 threshold
Community amenities	(15,973)	-83%	Avon waste invoice not received for July (14k)
Recreation and culture	(15,285)	-19%	Expenditure on oval, golf pavillion (4.5k), pool salaries (3.5k) and FRC wages (7.5k) all lower than budgeted due to timing
Transport	109,506	50%	Road maintenance works higher than budgeted (93k), timing as winter grading currently taking place.
Economic services	(42,918)	-61%	Internal fuel allocations not processed (38k) and CRC wages lower than budgeted due to vacant position (6)
Other property and services	60,645	87%	Large upfront expenditure on insurance and licensing expended in July however allocations based on labour hours and plant usage takes place over the course of the year (73k)
Investing activities	Var \$	Var %	Explanation
Proceeds from non-operating grants, subsidies and contributions	0	0%	Below 10% & \$10,000 threshold
Proceeds from disposal of assets	0	0%	Below 10% & \$10,000 threshold
Payments for property, plant and equipment and infrastructure	(81,440)	-39%	Timing differences with budget
Financing activities	Var \$	Var %	Explanation
Transfer from reserves	0	0%	Below 10% & \$10,000 threshold
Repayment of debentures	0	0%	Below 10% & \$10,000 threshold
Transfer to reserves	0	0%	Below 10% & \$10,000 threshold

Shire of Kulin
STATEMENT OF OPERATING
 (Statutory Reporting Program)
 For the period ended 31 July 2021

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
GENERAL PURPOSE FUNDING						
Rates						
I030001	General Rate - GRV	199,589	0	0	0	
I030101	General Rate - UV	1,926,466	0	0	0	
I030105	Interim Rates - GRV/UV	0	0	0	0	
I030131	Minimum Rates- GRV	11,186	0	0	0	
I030133	Minimum Rates - UV	18,643	0	0	0	
I030140	Interest on Instalments	742	62	0	(62)	-100%
I030141	PENALTY INTEREST	3,500	292	177	(115)	-39%
I030142	Admin Charge for Instalments	500	42	0	(42)	-100%
I030150	EX GRATIA RATES	24,412	0	0	0	
I030160	Information & Search Fees	1,600	133	0	(133)	-100%
I030170	LEGAL FEES RECOVERED	4,000	333	0	(333)	-100%
I030171	LEGAL FEES RECOVERED (NO GST)	6,500	542	0	(542)	-100%
	Total Revenue	2,197,138	1,404	177	(1,227)	-87.38%
E030100	Discount Allowed on Rates	93,000	0	0	0	
E030110	RATES WRITTEN OFF	11,100	0	1	(1)	
E030115	DOUBTFUL DEBTS EXPENSE RATES	0	0	0	0	
E030130	TITLE SEARCHES	660	55	0	55	-100%
E030140	Valuation Expenses	16,500	0	87	(87)	
E030150	Printing & Stationery	1,200	0	709	(709)	
E030999	General Admin Allocated	46,284	3,857	3,480	377	-10%
	Total Expenditure	168,744	3,912	4,276	(364)	
	Sub-total Rates	(2,028,394)	2,508	4,099	(1,591)	
General Purpose Grants						
I031100	Grants Commission	950,000	0	0	0	
I031102	LRCIP GRANT	1,544,591	0	0	0	
	Total Revenue	2,494,591	0	0	0	
E031999	General Admin Allocated	0	0	0	0	
	Total Expenditure	0	0	0	0	
	Sub-total General Purpose Grants	(2,494,591)	0	0	0	
General Financing						
I032100	Interest on Municipal	4,000	333	42	(291)	-87%
I032110	INTEREST ON PLANT RESERVE	1,650	0	0	0	
I032120	Interest on LSL & AL Reserve	1,164	0	0	0	
I032130	INTEREST ON BUILDING RESERVE	1,000	0	0	0	
I032140	Interest on Admin Equip Reserv	88	0	0	0	
I032150	Interest on Freebairn Recreation Centre Reserve	622	0	0	0	
I032160	Interest on Joint Venture Reserve	230	0	0	0	
I032170	INTEREST ON FRC SURFACE & EQUIP REPLACEMENT	548	0	0	0	
I032180	INTEREST ON NATURAL DISASTER RESERVE	430	0	0	0	
I032185	INTEREST ON FREEBAIRN SPORTSPERSON SCHOOL	42	0	0	0	
I032198	INTEREST ON FUEL FACILITY RESERVE	282	0	0	0	
I032197	INTEREST ON MEDICAL SERVICES RESERVE	344	0	0	0	
	Total Revenue	10,400	333	42	(291)	
E032100	BANK CHARGES	3,300	275	148	127	-46%
E032150	Interest	1,500	125	0	125	-100%
E032999	General Admin Allocated	38,440	3,203	2,890	313	-10%
	Total Expenditure	43,240	3,603	3,038	565	
	Sub-total General Financing	32,840	3,270	2,996	274	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
TOTAL GENERAL PURPOSE FUNDING		(4,490,145)	5,778	7,095	(1,317)	
GOVERNANCE						
Members of Council						
I041050	REBATES RECEIVED	500	42	0	(42)	-100%
Total Revenue		500	42	0	(42)	
E041020	MEMBERS TRAVELLING	4,800	0	0	0	
E041030	CONFERENCE EXPENSES	15,500	0	0	0	
E041050	SITTING FEES	26,015	0	0	0	
E041060	PRESIDENTIAL ALLOWANCE	8,950	0	0	0	
E041070	DRESS SHIRTS FOR COUNCILLORS	1,000	83	0	83	-100%
E041075	FBT EXPENSE	2,500	0	2,256	(2,256)	
E041110	REFRESHMENTS & GOODWILL	20,400	1,100	428	672	-61%
E041111	MEAL ENTERTAINMENT	1,500	125	0	125	-100%
E041150	INSURANCES	4,319	4,319	4,319	0	0%
E041160	Subscriptions & Donations	24,600	20,900	24,559	(3,659)	18%
E041161	Printing & Stationery	1,000	83	0	83	-100%
E041165	Advertising	1,000	83	0	83	-100%
E041180	Chamber Maintenance	3,000	250	0	250	-100%
E041270	Community Contributions	4,200	350	0	350	-100%
E041298	Depreciation	914	76	0	76	-100%
E041999	General Admin Allocated	84,144	6,977	6,295	682	-10%
Total Expenditure		203,842	34,346	37,857	(3,511)	
Sub-total Members of Council		203,342	34,304	37,857	(3,553)	
General Administration						
I042040	SUNDRY INCOME	1,200	100	0	(100)	
I042045	REIMBURSEMENTS	1,000	83	0	(83)	-100%
I042046	CONTRIBUTION TO VEHICLES	29,211	2,434	1,490	(944)	-39%
I042051	VEHICLE CONTRIBUTION - NOVATED LEASES	0	0	0	0	
I042297	PROFIT ON SALE OF ASSET	0	0	0	0	
I042390	Traineeship	0	0	0	0	
I042050	STAFF RENT ADMIN	0	0	0	0	
I042391	REIMBURSEMENTS - INSURANCE	12,000	1,000	3,090	2,090	209%
I042440	PHOTOCOPYING & PRINTING	50	4	0	(4)	-100%
Total Revenue		43,461	3,621	4,580	959	
E042010	SALARIES	645,263	53,772	36,452	17,320	-32%
E042015	Admin Long Service Leave	32,164	0	0	0	
E042020	SUPERANNUATION	103,049	8,587	6,109	2,478	-29%
E042030	INSURANCE	24,881	24,881	14,957	9,924	-40%
E042035	STAFF UNIFORMS	3,000	250	0	250	-100%
E042040	STAFF TRAINING	14,500	0	0	0	
E042041	CONFERENCES	17,500	292	0	292	-100%
E042042	MEETING EXPENSES	0	0	0	0	
E042045	RELOCATION COSTS	5,000	417	0	417	-100%
E042046	STAFF HOUSING	65,737	7,862	7,576	286	-4%
E042047	Depreciation CEO Housing	3,604	300	0	300	-100%
E042048	Depreciation DCEO Housing	6,008	501	0	501	-100%
E042049	CEO UTILITIES	3,050	254	452	(198)	78%
E042050	OFFICE MAINTENANCE	11,580	965	196	769	-80%
E042051	INTEREST ON LOAN 1 (ADMINISTRATION OFFICE)	39,464	0	0	0	
E042055	NOVATED LEASE PAYMENTS	16,611	1,384	0	1,384	-100%
E042060	MEMBERSHIPS & SUBSCRIPTIONS	2,000	2,000	1,235	765	-38%
E042070	Printing and Stationery	18,000	1,500	2,678	(1,178)	79%
E042075	FBT EXPENSE	3,000	0	0	0	
E042080	TELEPHONE	10,400	867	785	82	-9%
E042090	Postage and Freight	3,750	313	0	313	-100%
E042100	ADVERTISING	5,000	417	0	417	-100%
E042110	Office Equipment Maintenance	1,000	83	0	83	-100%
E042115	Bad Debts Expense	6,000	500	0	500	-100%
E042120	Cleaning	10,680	890	629	261	-29%
E042130	Computer Maintenance	35,908	28,408	25,908	2,500	-9%

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E042135	IT Support	35,500	2,958	0	2,958	-100%
E042140	Staff Amenities	1,700	142	186	(44)	31%
E042170	CONTRACT EMPLOYMENT	70,000	2,083	364	1,719	-83%
E042180	UTILITIES	4,000	333	220	113	-34%
E042190	KEY TO KULIN	3,000	250	0	250	-100%
E042200	Audit Fees	60,000	30,000	0	30,000	-100%
E042297	LOSS ON SALE OF ASSET	0	0	0	0	
E042298	Office Depreciation	35,000	2,917	0	2,917	-100%
E042999	General Admin Allocated	(1,247,886)	(164,504)	(93,167)	(71,337)	-43%
	Total Expenditure	48,463	8,622	4,580	4,042	
	Sub-total General Administration	5,002	5,001	0	5,001	
	TOTAL GOVERNANCE	208,344	39,305	37,857	1,448	
	LAW, ORDER & PUBLIC SAFETY					
	Fire Prevention					
I051100	FIRE CONTRIBUTIONS	1,000	83	0	(83)	-100%
	Total Revenue	1,000	83	0	(83)	
E051040	OFFICE EXPENSES	3,300	275	182	93	-34%
E051050	FIRE INSURANCE	25,280	25,280	25,180	100	0%
E051055	Protective Clothing	5,000	417	20	397	-95%
E051060	Communication Maintenance	1,000	83	0	83	-100%
E051070	SUNDRY FIRE PREVENTION COSTS	1,500	125	0	125	-100%
E051080	FIRE PREVENTION - RANGER	1,500	125	0	125	-100%
E051298	Depreciation	50,000	0	0	0	
E051999	General Admin Allocated	14,144	1,179	1,063	116	-10%
	Total Expenditure	101,724	27,484	26,445	1,039	
	Sub-total Fire Protection	100,724	27,401	26,445	956	
	Animal Control					
I052410	Contributions	0	0	0	0	
I052400	FINES AND PENALTIES	200	17	0	(17)	-100%
I052430	CAT REGISTRATION FEE INCOME	200	0	0	0	
I052420	DOG REGISTRATION FEES	2,000	0	220	220	
	Total Revenue	2,400	17	220	203	
E052010	Dog Control Costs	3,000	250	170	80	-32%
E052020	CAT CONTROL COSTS	5,000	417	340	77	-18%
E052040	Pest Control	500	42	0	42	-100%
E052999	General Admin Allocated	5,206	434	391	43	-10%
	Total Expenditure	13,706	1,143	901	242	
	Sub-total Animal Control	11,306	1,126	681	445	
	Other Law & Order					
I053010	ESL Bush Fires Allocation	32,000	0	0	0	
I053030	ESL ADMINISTRATION	4,000	0	0	0	
I053050	SALE OF PROTECTIVE CLOTHING	1,000	83	0	(83)	-100%
	Total Revenue	37,000	83	0	(83)	
E053010	ESL BUSH FIRE BRIGADES	2,500	833	1,562	(729)	88%
E053051	EMERGENCY BUILDING MAINTENANCE	19,234	1,940	1,273	667	-34%
E053298	Depreciation	12,000	1,000	0	1,000	-100%
E053700	Plant Operation Costs	1,000	83	3,841	(3,758)	4528%
E053999	General Admin Allocated	2,357	196	177	19	-10%
	Total Expenditure	37,091	4,052	6,853	(2,801)	
	Sub-total Other Law & Order	91	3,969	6,853	(2,884)	
	TOTAL LAW, ORDER & PUBLIC SAFETY	112,121	32,496	33,980	(1,484)	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
HEALTH						
Preventative Services						
I074399	Reimbursements - Other	0	0	0	0	
I074410	OTHER LICENSES	0	0	0	0	
	Total Revenue	0	0	0	0	
E074040	GROUP/REGIONAL SCHEME	37,000	9,250	0	9,250	-100%
E074100	OTHER EXPENDITURE	2,500	208	0	208	
E074999	General Admin Allocated	3,830	319	288	31	-10%
	Total Expenditure	43,330	9,777	288	9,489	
	Sub-total Other Law & Order	43,330	9,777	288	(9,489)	
Mosquito Control						
E075020	Mosquito Control	3,904	326	0	326	-100%
E075999	General Admin Allocated	2,345	195	176	19	-10%
	Total Expenditure	6,249	521	176	345	
	Sub-total Other Mosquito Control	6,249	521	176	345	
Analytical Expenses						
E076020	ANALYTICAL EXPENSES	1,000	83	360	(277)	334%
E076999	General Admin Allocated	2,357	196	177	19	-10%
	Total Expenditure	3,357	279	537	(258)	
	Sub-total Other Analytical Expenses	3,357	279	537	(258)	
Medical Centre						
E077010	COMMUNITY NURSES	1,000	83	0	83	-100%
E077020	MEDICAL CENTRE	60,150	1,264	1,595	(331)	26%
E077030	AMBULANCE SERVICES	2,500	208	0	208	-100%
E077298	Depreciation	500	42	0	42	-100%
E077999	General Admin Allocated	5,440	453	409	44	-10%
	Total Expenditure	69,590	2,050	2,004	46	
	Sub-total Medical Centre	69,590	2,050	2,004	46	
	TOTAL HEALTH	122,526	12,627	3,005	(9,357)	
EDUCATION & WELFARE						
Education						
I080100	REIMBURSEMENT FROM SCHOOL	2,000	0	0	0	
	Total Revenue	2,000	0	0	0	
E080100	Contribution to School	4,047	338	121	217	-64%
E080110	DONATIONS	1,000	83	0	83	-100%
E080999	General Admin Allocated	2,357	196	177	19	-10%
	Total Expenditure	7,404	617	298	319	
	Sub-total Education	5,404	617	298	319	
Community Aged Care						
E082999	General Admin Allocated	5,206	434	391	43	-10%
	Total Expenditure	5,206	434	391	43	
	Sub-total Community Aged Care	5,206	434	391	43	
Other Welfare						
E083100	CARE GROUP DONATIONS	4,500	0	0	0	
E083999	General Admin Allocated	11,222	935	844	91	-10%
	Total Expenditure	15,722	935	844	91	
	Sub-total Other Welfare	15,722	935	844	91	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Child Care Services						
I084010	Fees & Charges	182,500	15,208	26,930	11,722	77%
I084020	Family & Childrens Grant	50,000	0	0	0	
I084040	FUNDRAISING - GST	5,000	417	0	(417)	-100%
I084041	FUNDRAISING - GST FREE	0	0	0	0	
I084085	OTHER INCOME	1,000	83	0	(83)	-100%
I084100	Various Grants	0	0	0	0	
Total Revenue		238,500	15,708	26,930	11,222	
E084010	Salaries	190,523	15,877	12,919	2,958	-19%
E084011	Salaries - Building Maintenance	0	0	0	0	
E084012	SALARIES - GARDENING	2,000	167	2,217	(2,050)	1227%
E084013	SUPERANNUATION	21,263	1,772	1,508	264	-15%
E084014	CLEANING SALARIES	11,070	923	699	224	-24%
E084016	Insurance - Workers Comp	4,116	2,058	0	2,058	-100%
E084020	ACCREDITATION	1,500	125	210	(85)	68%
E084025	Advert/Printing/Promotion	1,000	83	0	83	-100%
E084030	Computer Exp	3,000	250	0	250	-100%
E084035	EQUIPMENT UPGRADES	3,000	250	0	250	-100%
E084040	ELECTRICITY/GAS/WATER	5,000	417	737	(320)	77%
E084045	Gardening	2,000	167	0	167	-100%
E084050	Insurance	2,236	1,118	1,118	0	0%
E084055	Subscriptions	1,000	83	0	83	-100%
E084060	BUILDING LEASE	800	67	0	67	-100%
E084065	Postage & Stationery	1,000	83	443	(360)	433%
E084070	REPAIRS & MAINTENANCE	4,000	333	176	157	-47%
E084075	STAFF EXPENSES	5,140	428	0	428	-100%
E084080	TELEPHONE	1,000	83	38	45	-54%
E084085	Sundry & Other	1,500	125	0	125	-100%
E084086	FUNDRAISING	1,000	83	0	83	-100%
E084298	Depreciation	0	0	0	0	
E084090	Consumables	3,500	292	492	(200)	68%
E084095	CLEANING CONSUMABLES	3,000	250	133	117	-47%
E084999	General Admin Allocated	24,655	2,055	1,854	201	-10%
Total Expenditure		293,303	27,089	22,542	4,547	
Sub-total Child Care Services		54,803	11,381	(4,388)	15,769	
TOTAL EDUCATION & WELFARE		81,135	13,367	(2,855)	16,222	
HOUSING						
Housing - Other						
I092110	Rental - GEHA Housing	42,404	3,534	0	(3,534)	-100%
I092150	RENTAL - JOINT VENTURE	67,663	4,963	5,809	846	17%
I092299	Proceeds on Sale of Asset	0	0	0	0	
I092391	Reimbursements - General	250	21	0	(21)	-100%
Total Revenue		110,317	8,518	5,809	(2,709)	
E092050	OTHER HOUSING MAINTENANCE	11,762	1,606	12,242	(10,636)	662%
E092060	KULIN RETIREMENT HOMES	20,808	1,735	998	737	-42%
E092148	GEHA HOUSING - COSTS	42,633	4,335	3,039	1,296	-30%
E092150	JOINT VENTURE HOUSING - COSTS	100,277	11,503	5,727	5,776	-50%
E092160	Depreciation - Joint Venture	0	0	0	0	
E092170	COMMUNITY BANK HOUSE COSTS	10,102	1,885	626	1,259	-67%
E092180	Depreciation Community Bank Hs	5,707	476	0	476	-100%
E092190	Loss on the Sale of Asset	0	0	0	0	
E092298	Depreciation	36,624	3,052	0	3,052	-100%
E092999	General Admin Allocated	4,790	399	391	8	-2%
Total Expenditure		232,703	24,991	23,023	1,968	
Sub-total Housing - Other		122,386	16,473	17,214	(741)	
TOTAL HOUSING		122,386	16,473	17,214	(741)	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
COMMUNITY AMENITIES						
Sanitation - Household Refuse						
I101400	CHARGES - REFUSE REMOVAL	78,580	0	0	0	
	Total Revenue	78,580	0	0	0	
E101020	DOMESTIC REFUSE COLLECTION	117,168	9,764	68	9,696	-99%
E101021	DUDININ REFUSE COLLECTION	5,905	492	276	216	-44%
E101022	PINGARING REFUSE COLLECTION	5,563	464	0	464	-100%
E101030	REFUSE SITE MAINTENANCE	39,253	3,436	3,644	(208)	6%
E101040	ROEROC	10,000	0	0	0	
E101050	Recycling Depot	0	0	0	0	
E101298	Depreciation	1,476	123	0	123	-100%
E101999	General Admin Allocated	5,206	434	391	43	-10%
	Total Expenditure	184,571	14,713	4,379	10,334	
	Sub-total Sanitation - Household Refuse	105,991	14,713	4,379	10,334	
Sanitation - Other						
I102030	Drum Muster Reimbursement	3,000	250	0	(250)	-100%
I102410	CHARGES - REFUSE REMOVAL	15,444	0	0	0	
I102420	SALE OF BINS	200	17	0	(17)	-100%
	Total Revenue	18,644	267	0	(267)	
E102020	Commercial Refuse Collection	63,495	5,291	1,381	3,910	-74%
E102030	Drum Muster	2,003	166	266	(100)	60%
E102298	Depreciation	1,300	108	0	108	-100%
E102420	PURCHASE OF BINS	200	17	0	17	-100%
E102999	General Admin Allocated	5,206	434	391	43	-10%
	Total Expenditure	72,204	6,016	2,038	3,978	
	Sub-total Sanitation - Other	53,560	5,749	2,038	3,711	
Sewage						
E103999	General Admin Allocated	0	0	177	(177)	
	Total Expenditure	0	0	177	(177)	
	Sub-total Sewage	0	0	177	(177)	
Urban Stormwater Drainage						
E104010	Urban Stormwater Drainage	1,003	83	0	83	-100%
E104999	General Admin Allocated	5,664	472	249	223	-47%
	Total Expenditure	6,667	555	249	306	
	Sub-total Urban Stormwater Drainage	6,667	555	249	306	
Protection of Environment						
E105051	Reinstatement of Gravel Pits	0	0	0	0	
E105999	General Admin Allocated	0	0	177	(177)	
	Total Expenditure	0	0	177	(177)	
	Sub-total Protection of Environment	0	0	177	(177)	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Town Planning						
I106110	Planning Approvals	3,000	250	0	(250)	-100%
	Total Revenue	3,000	250	0	(250)	
E106020	Town Planning Advice	7,000	583	0	583	-100%
E106030	Town Planning Other	4,150	1,242	1,075	167	-13%
E116298		0	0	0	0	
E106999	General Admin Allocated	13,195	1,100	815	285	-26%
	Total Expenditure	24,345	2,925	1,890	1,035	
	Sub-total Town Planning	21,345	2,675	1,890	785	
Other Community Amenities						
I107400	CHARGES - CEMETERY FEES	1,000	83	0	(83)	-100%
	Total Revenue	1,000	83	0	(83)	
E107031	KULIN CEMETERY	2,208	184	53	131	-71%
E107032	DUDININ CEMETERY	504	42	0	42	-100%
E107033	Pingaring Cemetery	504	42	0	42	-100%
E107050	PUBLIC CONVENIENCES	28,900	3,523	8,794	(5,271)	150%
E107051	Public Notice Boards	504	42	0	42	-100%
E107052	PUBLIC CONVENIENCES DUDININ	5,374	497	279	218	-44%
E107053	PUBLIC CONVENIENCES PINGARING	8,532	3,846	274	3,572	-93%
E107060	WAR MEMORIAL	4,309	359	11	348	-97%
E107298	Depreciation	17,500	1,458	0	1,458	-100%
E107999	General Admin Allocated	11,222	935	844	91	-10%
	Total Expenditure	79,557	10,928	10,254	674	
	Sub-total Other Community Amenities	78,557	10,845	10,254	591	
	TOTAL COMMUNITY AMMENITIES	266,120	34,537	19,164	15,373	
RECREATION & CULTURE						
Sports Facilities - Various						
I113334	GRANTS - SPORTING PROJECTS	30,000	0	0	0	
	Total Revenue	30,000	0	0		
E110298	Depreciation	71,772	0	0	0	
E113331	BOWLING GREENS	645	645	0	645	-100%
E113332	OVAL	55,568	4,630	1,552	3,078	-66%
E113333	GOLF TENNIS PAVILION	12,521	1,669	362	1,307	-78%
E113334	Golf Course	13,520	1,127	3,723	(2,596)	230%
E113701	Plant Operation Costs	8,000	667	100	567	-85%
E110999	General Admin Allocated	7,326	611	551	60	-10%
	Total Expenditure	169,352	9,349	6,289	3,000	
	Sub-total Sports Facilities - Various	139,352	9,349	6,289	3,000	
Public Halls						
I111022	RENTAL FROM MEMORIAL HALL	1,800	150	873	723	482%
	Total Revenue	1,800	150	873	723	
E111021	MEMORIAL HALL	8,156	997	1,565	(568)	57%
E111031	PINGARING HALL	6,239	702	218	485	-69%
E111032	DUDININ HALL	7,030	957	445	512	-53%
E111033	JITARNING HALL	356	178	178	(0)	0%
E111298	Depreciation	59,874	4,990	0	4,990	-100%
E111999	General Admin Allocated	7,326	611	551	60	-10%
	Total Expenditure	88,981	8,435	2,956	5,479	
	Sub-total Public Halls	87,181	8,285	2,084	6,201	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Swimming Pools						
I112405	Pool Admission - Adults	8,100	0	0	0	
I112410	Pool Admission - Children	6,250	0	0	0	
I112450	Pool Slide Income	18,000	0	0	0	
I112480	SEASON PASS	10,000	0	0	0	
I112491	REIMBURSEMENTS	0	0	0	0	
I112600	EVENTS	417	0	0	0	
I112620	SUNDRY INCOME	0	0	0	0	
I112510	STAFF RENT	5,200	433	420	(13)	-3%
Total Revenue		47,967	433	420	(13)	
E112021	Salaries	99,973	6,166	5,005	1,161	-19%
E112022	Superannuation	0	0	982	(982)	
E112023	CHEMICALS	5,091	42	0	42	-100%
E112024	ELECTRICITY	37,500	1,500	0	1,500	-100%
E112025	WATER	13,975	900	529	371	-41%
E112026	MAINTENANCE	28,429	1,920	331	1,589	-83%
E112027	INSURANCE	16,300	8,150	8,150	(0)	0%
E112028	OTHER MINOR EXPENDITURE	3,764	0	159	(159)	
E112029	STAFF HOUSING	8,146	950	1,190	(240)	25%
E112030	TELEPHONE	1,800	150	32	118	-79%
E112298	Depreciation	89,664	0	0	0	
E112600	EVENTS	1,350	0	0	0	
E112999	General Admin Allocated	12,675	1,056	953	103	-10%
Total Expenditure		318,667	20,834	17,331	3,503	
Sub-total Swimming Pools		270,700	20,401	16,911	3,490	
Freebairn Recreation Centre						
I113100	Memberships - Adult	11,052	0	255	255	
I113110	Memberships - Children	500	0	18	18	
I113120	Memberships - Social	1,652	0	0	0	
I113130	MEMBERSHIPS - SHORT TERM	0	0	36	36	
I113150	EVENTS	1,548	129	0	(129)	-100%
I113300	Hire - Indoor Courts	504	42	0	(42)	-100%
I113320	Hire - Kitchen	3,504	292	309	17	6%
I113330	DONATIONS FOR FREEBAIRN REC CE NTRE	0	0	0	0	
I113335	Community Contributions	12,000	1,000	0	(1,000)	-100%
I113380	Hire - Golf/Tennis Pavilion	480	40	55	15	36%
I113390	Hire - Function Rooms	996	83	198	115	139%
I113395	Catering Income	0	0	0	0	
I113410	SUNDRY DONATIONS	5,000	0	3,637	3,637	
I113500	BAR SALES	129,996	10,833	4,747	(6,086)	-56%
I113505	Canteen Sales	3,000	250	52	(198)	-79%
Total Revenue		170,232	12,669	9,307	(3,362)	
E113060	Advertising and Promotion	1,000	83	0	83	-100%
E113100	BANK CHARGES	500	42	225	(183)	435%
E113104	CATERING COSTS	0	0	0	0	
E113120	Cleaning Supplies	5,000	2,708	926	1,782	-66%
E113130	IT MAINTENANCE	4,000	333	0	333	-100%
E113137	Dam Expenses	0	0	0	0	
E113140	Depreciation- Freebairn Centre	4,265	0	0	0	
E113180	ELECTRICITY	15,000	1,250	0	1,250	-100%
E113190	FREIGHT - NON-BAR	100	8	0	8	-100%
E113210	GAS SUPPLIES	1,700	142	243	(101)	71%
E113218	Minor Equipment	500	42	0	42	-100%
E113220	INSURANCE	23,407	11,704	12,777	(1,073)	9%
E113240	LICENCING COSTS	1,710	142	611	(469)	330%
E113243	Kitchen Consumables	800	67	0	67	-100%
E113250	Printing, Stationery and Post	1,000	83	45	38	-46%
E113260	Pool Costs	200	17	0	17	-100%
E113270	REPAIRS AND MAINTENANCE	41,308	2,025	4,601	(2,576)	127%
E113272	Security Costs	450	38	0	38	-100%
E113280	Superannuation	16,666	1,389	810	579	-42%

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E113285	STAFF TRAINING	1,850	154	3	152	-98%
E113290	TELEPHONE	1,700	142	170	(28)	20%
E113295	UNIFORMS	800	67	0	67	-100%
E113298	Depreciation	155,281	0	0	0	
E113300	Wages - Centre Manager	96,294	8,025	2,354	5,671	-71%
E113310	WAGES - BAR STAFF CASUALS	0	0	1,715	(1,715)	
E113315	EVENTS	2,000	167	0	167	-100%
E113320	WAGES - CLEANER	60,078	5,007	1,558	3,449	-69%
E113330	OTHER COSTS	400	33	0	33	-100%
E113335	KIDSPORT	0	0	0	0	
E113350	WORKERS COMPENSATION	3,121	1,560	1,560	(0)	0%
E113410	Sundry Equipment Purchases	500	0	0	0	
E113499	INTERNAL BAR PURCHASES	2,000	167	0	167	-100%
E113500	Bar Purchases	52,000	4,333	4,265	68	-2%
E113501	Ice and Sundry Supplies	200	0	0	0	
E113502	FREIGHT ON BAR PURCHASES	2,400	200	0	200	-100%
E113505	Canteen Purchases	500	42	0	42	-100%
E113510	Bar Glassware	500	42	0	42	-100%
E113540	STOCK WRITTEN OFF	400	33	0	33	-100%
E113999	General Admin Allocated	11,509	959	865	94	-10%
Total Expenditure		509,139	41,004	32,727	8,277	
Sub-total Freebairn Recreation Centre		338,907	28,335	23,420	4,915	
Television Re-broadcasting						
I114310	Television Charges	0	0	0	0	
Total Revenue		0	0	0	0	
E114280	EQUIPMENT MAINTENANCE	0	0	0	0	
E114290	CONT TO VARLEY RADIO	1,400	0	0	0	
E114999	General Admin Allocated	3,256	271	245	26	-10%
Total Expenditure		4,656	271	245	26	
Sub-total Television Re-broadcasting		4,656	271	245	26	
Other Culture						
E116100	KULIN MUSEUM	661	163	193	(30)	18%
E116300	Railway Station Maintenance	1,500	125	0	125	-100%
E116999	General Admin Allocated	2,357	196	177	19	-10%
Total Expenditure		4,518	484	370	114	
Sub-total Other Culture		4,518	484	370	114	
Other Sport & Recreation						
I117100	Funding for Skate Park	100,000	0	0	0	
Total Revenue		100,000	0	0	0	
E117029	OFFICE GARDENS	26,801	2,233	1,097	1,136	-51%
E117030	PUBLIC PARKS GDNS & RESERVES	95,620	8,372	14,562	(6,190)	74%
E117031	RESERVES - OTHER	18,036	1,503	2,166	(663)	44%
E117050	STORM WATER REUSE SCHEME	0	0	0	0	
E117052	DUDININ SPORTSGROUND	2,000	167	0	167	-100%
E117054	Dudinin Tennis Club	2,783	1,391	1,391	(0)	0%
E117056	OTHER SPORTING CLUBS	33,000	0	0	0	
E117058	SKATE PARK & PLAYGROUND	0	0	0	0	
E117298	Depreciation	25,000	0	0	0	
E117520	Pingaring Golf Club	4,253	876	626	250	-28%
E117999	GENERAL ADMIN ALLOCATED	15,864	1,322	1,193	129	-10%
Total Expenditure		223,357	15,864	21,036	(5,172)	
Sub-total Other Sport & Recreation		123,357	15,864	21,036	(5,172)	
TOTAL RECREATION & CULTURE		968,671	82,989	70,354	12,574	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
TRANSPORT						
Roadworks						
I121500	REGIONAL ROAD GROUP	365,000	0	0	0	
I121260	HSVPP	330,000	0	0	0	
I121530	WSFN FUNDING	2,260,000	0	0	0	
I121520	ROADS TO RECOVERY	534,904	0	0	0	
I121750	BLACK SPOT	340,000	0	0	0	
Total Revenue		3,829,904	0	0	0	
E121298	Depreciation	1,890,000	0	0	0	
E121602	Traffic Signs	7,000	583	0	583	-100%
Total Expenditure		1,897,000	583	0	583	
Sub-total Roadworks		(1,932,904)	583	0	583	
Road Maintenance						
I122360	Government Grants	205,000	0	0	0	
I122500	Miscellaneous Income	1,000	83	0	(83)	-100%
Total Revenue		206,000	83	0	(83)	
E122010	ROAD MAINTENANCE	430,204	35,850	129,380	(93,530)	261%
E122022	FLOOD DAMAGE - NORMAL	0	0	0	0	
E122121	KULIN DEPOT	60,165	7,103	10,497	(3,394)	48%
E122122	HOLT ROCK DEPOT	3,928	505	964	(459)	91%
E122140	Footpath Maintenance	2,500	208	0	208	-100%
E122150	STREET LIGHTING	24,414	2,035	1,516	519	-26%
E122160	Street Cleaning	0	0	260	(260)	
E122161	DUDININ CLEANING	5,010	418	492	(74)	18%
E122180	Street Trees	8,076	674	0	674	-100%
E122190	Streetscape Maintenance	59,985	4,509	5,487	(978)	22%
E122200	Roman Road System	7,800	7,800	8,384	(584)	7%
E122298	Depreciation	18,204	1,517	0	1,517	-100%
E122999	General Admin Allocated	544,850	45,404	43,778	1,626	-4%
Total Expenditure		1,165,136	106,023	200,756	(94,733)	
Sub-total Road Maintenance		959,136	105,940	200,756	(94,816)	
Road Plant Purchases						
I123297	Profit on Sale of Asset	88,376	0	0	0	
I123299	PROCEEDS ON SALE OF ASSET	0	0	0	0	
Total Revenue		88,376	0	0	0	
E123297	LOSS ON SALE OF ASSET	88,924	0	0	0	
E123999	General Admin Allocated	15,212	1,268	1,144	124	-10%
Total Expenditure		104,136	1,268	1,144	124	
Sub-total Road Plant Purchases		15,760	1,268	1,144	124	
Wheatbelt Secondary Freight Network						
I125000	WSFN PROGRAM ADMINISTRATION INCOME	0	0	0	0	
I125200	WSFN PROJECT MANAGEMENT INCOME	197,180	16,432	0	(16,432)	-100%
		197,180	16,432	0		
E125010	PROGRAM ADMINISTRATION EXPENSES	21,840	1,820	7,364	(5,544)	305%
E125030	HOUSING EXPENSES	8,840	737	0	737	-100%
E125050	WSFN SALARIES	135,476	11,290	7,846	3,444	
E125055	WSFN SUPERANNUATION	13,548	1,129	923	206	
E125060	WSFN VEHICLE EXPENSES	18,000	1,500	242	1,258	
Total Expenditure		197,704	16,476	16,375	101	
Sub-total Aerodomes		197,704	16,476	16,375	101	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Aerodomes						
E126280	Airstrip Maintenance	2,500	209	0	209	-100%
E126298	Depreciation	8,000	667	0	667	-100%
E126999	General Admin Allocated	2,357	196	177	19	-10%
	Total Expenditure	12,857	1,072	177	895	
	Sub-total Aerodomes	12,857	1,072	177	895	
	TOTAL TRANSPORT	(945,151)	108,863	218,452	(93,214)	
ECOMONIC SERVICES						
Camp Kulin						
I130210	DONATIONS CAMPS	0	0	0	0	
I132409	HOSTEL CHARGES	0	0	0	0	
I130400	MERCHANDISE SALES	0	0	7	7	
	Total Income	0	0	7	0	
E130100	FACILITATORS WAGES	24,000	24,000	23,969	32	0%
E130110	FACILITATORS SUPERANNUATION	0	0	639	(639)	
E130999	GENERAL ADMINISTRATION ALLOCATED	0	0	1,407	(1,407)	
E132040	KULIN HOSTEL	20,120	3,078	3,252	(174)	6%
	Total Expenditure	44,120	27,078	29,267	(2,015)	
	Sub-total Camp Kulin	44,120	27,078	29,259		
Rural Services						
E131040	Noxious Weeds/Pest Plants	9,196	767	0	767	-100%
E131999	General Admin Allocated	2,357	196	177	19	-10%
	Total Expenditure	11,553	963	177	786	
	Sub-total Rural Services	11,553	963	177	786	
Tourism & Area Promotion						
I132100	Grants	1,000	83	0	(83)	-100%
I132410	Caravan Park Charges	30,000	2,500	1,983	(517)	-21%
I132430	SALE OF HISTORY BOOKS - KULIN	0	0	0	0	
I132450	SALE OF THH SOUVENIRS	5,000	417	165	(252)	-60%
	Total Revenue	36,000	3,000	2,148	(769)	
E132030	CARAVAN PARK	46,490	4,269	4,038	231	-5%
E132050	INFORMATION BAY	200	17	15	2	-10%
E132100	Tourism & Area Promotion	27,500	2,125	54	2,071	-97%
E132298	Depreciation	35,000	0	0	0	
E132999	General Admin Allocated	42,205	3,517	3,173	344	-10%
	Total Expenditure	151,395	9,928	7,280	2,648	
	Sub-total Toursim & Area Promotion	115,395	6,928	5,132	1,879	
Building Control						
I133410	BUILDING PERMITS	4,000	333	619	286	86%
I133420	BCITF LEVY COLLECTION	2,000	167	0	(167)	-100%
I133425	BUILDING SERVICES LEVY COLLECTION	1,000	83	446	363	437%
	Total Revenue	7,000	583	1,065	482	
E133010	Group Building Scheme	7,500	625	250	375	-60%
E133420	BCITF levy payment	2,000	167	0	167	-100%
E133425	BUILDING SERVICES LEVY PAYMENT	1,000	83	0	83	-100%
E133999	General Admin Allocated	3,918	327	295	32	-10%
	Total Expenditure	14,418	1,202	545	657	
	Sub-total Building Control	7,418	619	(520)	1,139	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Kulin Resource Centre						
I134060	Organisations Membership	0	0	0	0	
I134070	Photocopying	4,500	375	62	(313)	-83%
I134080	BINDING, STAPLING & FOLDING	0	0	32	32	
I134090	FAXING, SCANNING & EMAILING	500	42	25	(17)	-39%
I134100	Computer Usage	500	42	11	(31)	-74%
I134120	Desktop Publishing	0	0	28	28	
I134130	KULIN UPDATE	7,000	583	1,182	599	103%
I134140	Laminating	500	42	7	(35)	-83%
I134150	Equipment Hire	500	42	0	(42)	-100%
I134160	CONSUMABLE SALES	500	42	59	17	41%
I134165	SOUVENIRS	0	0	0	0	
I134170	BUILDING HIRE	800	67	2,400	2,333	3482%
I134180	PUBLIC TRAINING/COURSES	10,000	833	943	110	13%
I134185	EVENT INCOME & SPONSORSHIP	0	0	0	0	
I134190	Commissions	8,640	720	720	0	0%
I134200	GRANTS - OTHER	0	0	0	0	
I134215	KODAK SCANNING & PHOTOSHOP	0	0	7	7	
I134220	OTHER INCOME	2,000	167	5	(162)	-97%
I134300	Reimbursements	0	0	0	0	
I134500	GRANTS - CRC OPERATIONAL	100,000	25,000	26,328	1,328	5%
I134510	EVENT & TICKETING INCOME	5,000	417	368	(49)	-12%
Total Revenue		140,440	28,372	32,178	3,855	
E134010	Wages	118,534	9,878	3,801	6,077	-62%
E134020	Superannuation	11,853	988	619	369	-37%
E134030	INSURANCE	13,187	6,593	6,593	(0)	0%
E134040	UNIFORMS	800	0	0	0	
E134050	STAFF TRAINING	4,800	400	27	373	-93%
E134060	TELEPHONE	1,500	125	108	17	-13%
E134065	WATER	1,200	100	141	(41)	41%
E134070	ELECTRICITY	6,000	500	485	15	-3%
E134080	Printing & Stationery	15,000	1,250	1,332	(82)	7%
E134100	Advertising and Promotion	1,500	125	765	(640)	512%
E134110	IT MAINTENANCE & SUPPORT	3,600	300	2,580	(2,280)	760%
E134115	Cleaning	0	0	0	0	
E134120	CENTRE MAINTENANCE	3,000	250	39	211	-84%
E134130	COURSES & EVENTS	10,000	833	2,073	(1,240)	149%
E134140	Library Freight	500	42	0	42	-100%
E134135	EVENTS	0	0	0	0	
E134150	LIBRARY COSTS	14,000	1,167	1,203	(36)	3%
E134190	KEY TO KULIN	300	25	0	25	-100%
E134200	GRANT FUNDING EXPENDITURE	2,000	167	0	167	-100%
E134298	Depreciation	65,000	0	0	0	
E134300	SUNDRY EXPENSES	0	0	0	0	
E134999	General Admin Allocated	15,808	1,317	1,189	129	-10%
Total Expenditure		288,582	24,060	20,956	3,104	
Sub-total Kulin Resource Centre		148,142	(4,312)	(11,222)	6,959	
Other Economic Services						
I136010	SALE OF STANDPIPE WATER	60,000	5,000	3,830	(1,170)	-23%
I136030	GRANTS	300,000	0	0	0	
I136115	Community Cropping Program	1,000	83	0	(83)	
Total Revenue		361,000	5,083	3,830	(1,170)	
E136040	WATER SUPPLY (STANDPIPES)	60,000	5,000	5,312	(312)	6%
E136050	FARM WATER SUPPLIES & MAINTENANCE	17,000	1,417	0	1,417	
E136105	Pingaring Community Centre	4,000	333	0	333	-100%
E136115	COMMUNITY CROPPING PROGRAM	1,000	83	0	83	-100%
E136298	DEPRECIATION	2,500	208	0	208	-100%
E136999	General Admin Allocated	2,357	196	177	19	-10%
Total Expenditure		86,857	7,237	5,490	1,747	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
Sub-total Other Economic Services		(274,143)	2,154	1,659	578	
Kulin Bush Races						
E138015	BLAZING SWAN EXPENDITURE	0	0	0	0	
E138020	INSURANCE & LICENSING.	0	0	23	(23)	
E138040	BUSH RACES CONTRIBUTION	0	0	0	0	
E138999	General Admin Allocated	17,381	1,448	1,307	141	-10%
Total Expenditure		17,381	1,448	1,330	118	
Sub-total Kulin Bush Races		17,381	1,448	1,330	118	
Fuel Facility						
I139010	SALES - PUBLIC	500,000	41,667	50,251	8,584	21%
Total Revenue		500,000	41,667	50,251	8,584	
E139010	FUEL PURCHASES	453,200	37,767	0	37,767	-100%
E139030	FUEL ACCOUNT SALES	1,500	125	377	(252)	202%
E139040	IT MAINTENANCE	3,500	292	100	192	-66%
E139045	BANK CHARGES	5,000	417	323	94	-22%
E139050	MAINTENANCE & REPAIRS	7,719	957	2,867	(1,910)	200%
E139298	DEPRECIATION	0	0	0	0	
E139999	GENERAL ADMIN ALLOCATED	19,140	1,595	1,439	156	-10%
Total Expenditure		490,059	41,153	5,107	36,046	
Sub-total Fuel Facility		(9,941)	(514)	(45,145)	44,631	
TOTAL ECONOMIC SERVICES		59,925	34,364	(19,328)	56,088	
OTHER PROPERTY & SERVICES						
Private Works						
I141410	Private Works	50,000	4,167	532	(3,635)	-87%
Total Revenue		50,000	4,167	532	(3,635)	
E141010	PRIVATE WORKS	20,749	1,728	8,918	(7,190)	416%
E141025	MAIN ROADS WORKS	0	0	7,877	(7,877)	
E141999	General Admin Allocated	12,208	1,017	918	99	-10%
Total Expenditure		32,957	2,745	17,713	(14,968)	
Sub-total Private Works		(17,043)	(1,422)	17,181	(18,603)	
Community Bus						
I142100	Hire of Bus & Trailer	6,000	500	433	(67)	-13%
I142200	Contributions - Bus Purchase	0	0	0	0	
Total Revenue		6,000	500	433	(67)	
E142020	Community Bus Shed	56	28	28	0	-2%
E142105	LICENSING & INSURANCE	350	0	0	0	
E142298	Depreciation	4,000	333	0	333	-100%
E142700	Plant Operation Costs	6,000	500	1,878	(1,378)	276%
Total Expenditure		10,406	861	1,906	(1,045)	
Sub-total Community Bus		4,406	361	1,473	(1,112)	
Public Works Overheads						
I143100	STAFF HOUSING RENTAL	24,830	1,625	720	(905)	-56%
I143390	REIMBURSEMENTS	10,000	833	530	(303)	-36%
Total Revenue		34,830	2,458	1,250	(1,208)	

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E143010	ENGINEERS SALARY	157,799	13,150	8,496	4,654	-35%
E143025	WORKERS COMPENSATION INSURANCE	39,088	19,544	19,544	0	0%
E143030	OFFICE EXPENSES	5,600	467	500	(33)	7%
E143040	Superannuation	166,047	13,837	10,395	3,442	-25%
E143050	Sick & Holiday Pay	129,787	10,816	6,448	4,368	-40%
E143060	Insurance on Works	24,203	12,102	12,379	(277)	2%
E143070	Long Service leave	0	0	0	0	
E143075	FBT EXPENSE	3,000	0	0	0	
E143090	Award Allowances	86,990	7,249	4,997	2,252	-31%
E143120	PROTECTIVE CLOTHING	9,357	1,015	0	1,015	-100%
E143125	STAFF HOUSING	125,585	13,065	12,153	912	-7%
E143130	Removal Expenses	2,669	222	0	222	-100%
E143140	Seminar Expenses	15,000	1,250	344	906	-72%
E143150	Health & Safety Program	10,000	833	1,272	(439)	53%
E143152	CONSULTING	30,000	2,500	0	2,500	-100%
E143290	ALLOCATED TO WORKS & SERVICES	(962,647)	(109,620)	(60,821)	(48,799)	-45%
E143298	Depreciation	13,281	1,107	0	1,107	-100%
E143999	General Admin Allocated	179,072	14,923	12,056	2,867	-19%
Total Expenditure		34,831	2,460	27,764	(25,304)	
Sub-total Public Works Overheads		1	2	26,514	(26,512)	
Plant Operation						
I144300	WATER REIMBURSEMENT	0	0	0	0	
I144100	DIESEL REBATE	25,000	2,083	4,883	2,800	134%
Total Revenue		25,000	2,083	4,883	2,800	
E144000	Plant Repair Wages	161,858	13,488	7,604	5,884	-44%
E144005	Tyres & Tubes	45,000	3,750	0	3,750	-100%
E144010	Parts & Repairs	146,389	12,199	6,989	5,210	-43%
E144015	INSURANCE & LICENCE	82,567	51,284	73,516	(22,232)	43%
E144020	Fuel & Oil	368,099	30,675	2,698	27,977	-91%
E144030	BLADES & TYNES	12,000	1,000	0	1,000	-100%
E144050	WATER USAGE	0	0	670	(670)	
E144060	Expendable Tools	2,400	200	0	200	-100%
E144061	TELEPHONE	2,400	200	105	95	-47%
E144070	OFFICE EXPENSES	5,000	417	0	417	-100%
E144180	Other Minor Expenditure	2,400	200	0	200	-100%
E144290	ALLOCATED TO WORKS & SERVICES	(905,550)	(116,708)	(43,392)	(73,316)	-63%
E144700	PLANT OPERATION COSTS	40,000	3,333	3,943	(610)	18%
E144999	General Admin Allocated	37,437	3,120	0	3,120	-100%
Total Expenditure		0	3,158	52,133	(52,095)	
Sub-total Plant Operation		(25,000)	1,075	47,250	(49,295)	
Salaries & Wages						
I146390	Workers Compensation	5,000	417	0	(417)	-100%
Total Revenue		5,000	417	0	(417)	
E146010	Gross Total For Year	2,700,000	225,000	214,963	10,037	-4%
E146020	Workers Compensation	0	0	0	0	
E146200	Salaries & Wages Allocated	(2,700,000)	(225,001)	(214,963)	(10,038)	-4%
Total Expenditure		0	(1)	0	(1)	
Sub-total Salaries & Wages		(5,000)	(418)	0	(418)	
Unclassified						
I147360	SALE OF PARTS/SCRAP	500	42	0	(42)	-100%
Total Revenue		500	42	0	(42)	
Total Expenditure		0	0	0	0	
Sub-total Unclassified		(500)	(42)	0	(42)	
Public Works Depreciation						

STATEMENT OF OPERATING

COA	Description	Current Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %
E144298	Depreciation	361,254	30,105	0	30,105	-100%
E148298	Gross Depreciation	0	0	0	0	
E148299	LESS DEPRECIATION ALLOCATED	(361,254)	(30,106)	(29,649)	(457)	-2%
	Total Expenditure	0	(1)	(29,649)	29,648	
	Sub-total Public Works Depreciation	0	(1)	(29,649)	29,648	
	TOTAL OTHER PROPERTY & SERVICES	(43,136)	(445)	62,768	(66,333)	
	GRAND TOTAL	(3,537,204)	380,354	447,707	(70,739)	

HR22 RDO POLICY

PREAMBLE: The Shire of Kulin is committed to providing flexibility in the workplace that considers the work requirements of the Council and the individual/family circumstances of the employees. The provision of rostered days off contributes to this commitment and may assist employees to achieve a greater work/life balance.

OBJECTIVE: To provide procedural guidance for staff wishing to engage in the rostered day off scheme for full-time administrative staff.

PRACTICE:

The standard hours for administrative staff are 8.30am to 5.00pm, Monday to Friday, with a one-hour lunch break. These hours result in the staff member working a 38 hour week, 7.6 hours per day. In order to work a 19 day month, and accumulate one day as an RDO, staff are required to work an additional 0.4 hours per day.

The nineteen-day month RDO's are dependent upon the approval of the Chief Executive Officer and can be approved where working hours are feasible and non- detrimental to the operations of Council. Where a nineteen-day month RDO is approved, employees will be offered the opportunity to nominate a preferred day within the month in accordance with their family/non-working needs and the needs of the business unit/department. This designated day may be changed through agreement with the employee's Manager under circumstances where required by the operational needs or as response to family/non work unforeseen circumstances.

Limits and restrictions

- Employees will not be allowed to accrue more than three RDO days to accommodate the 3 days from Christmas/New Year period which the employee would be required to take annual leave.
- RDO days are to be taken no more than one day per fortnight.
- RDO's should be taken in full days. Managers may however consider and approve RDO absences in half days or hours, at their discretion.

HEAD OF POWER: Shire Procedure.



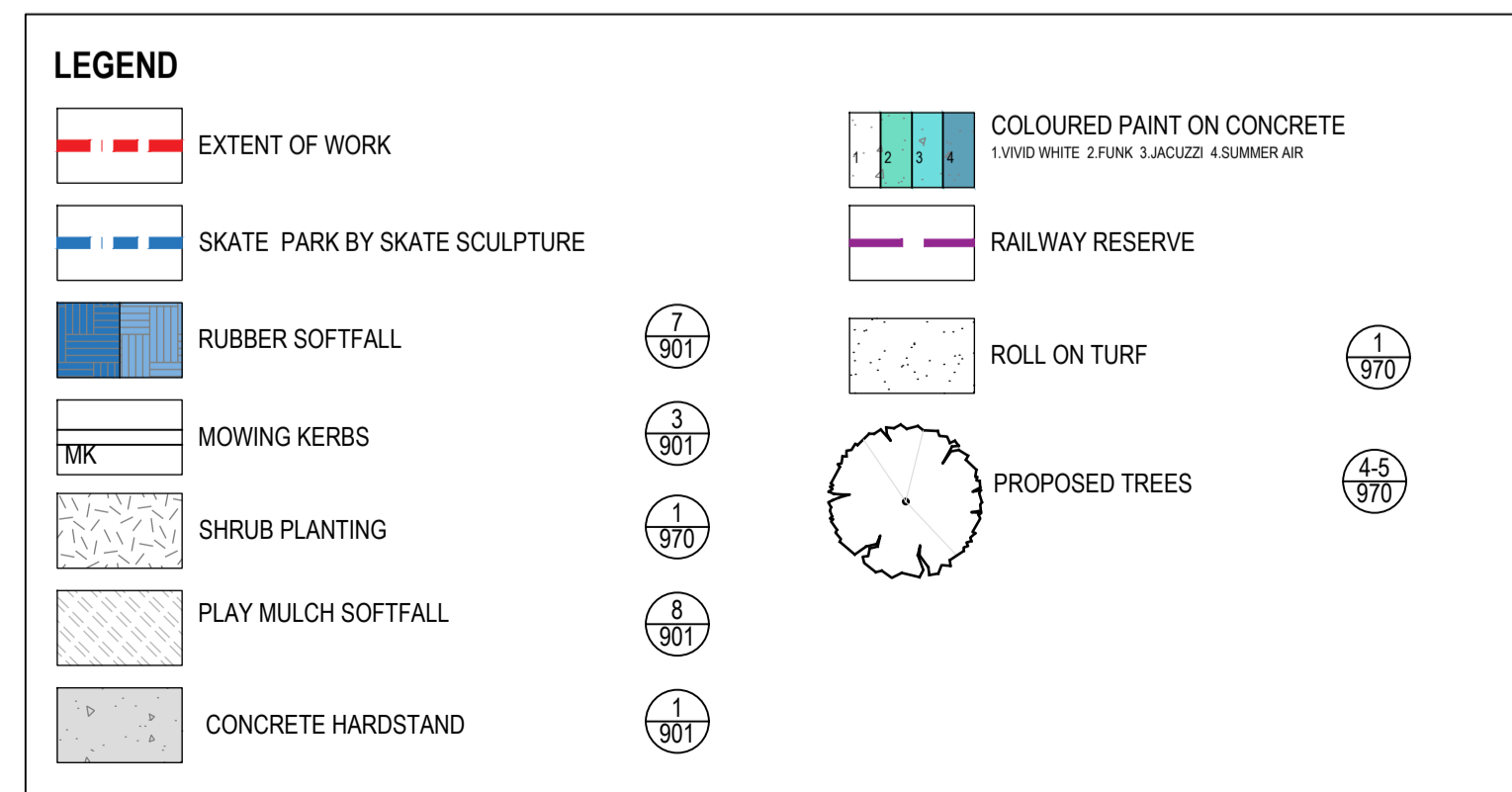
KULIN ALL AGES PRECINCT
STAGE 2 OBSTACLE ZONE
KULIN, WA

LANDSCAPE CONTRACT: KUL-03
LANDSCAPE & IRRIGATION WORKS

CLIENT:SHIRE OF KULIN
ISSUE FOR: CLIENT APPROVAL
DATE: **AUGUST 2021**

Sheet List Table		
Sheet Title	Revision	Sheet Number
COVERPAGE	E	KUL-03-000
OVERALL LANDSCAPE PLAN	E	KUL-03-300
LANDSCAPE GRADING PLAN	E	KUL-03-301
LANDSCAPE HARDSCAPE PLAN	E	KUL-03-401
LANDSCAPE PLANTING PLAN	E	KUL-03-501
TYPICAL HARDSCAPE DETAILS	C	KUL-03-901
HIT-UP WALL DETAILS	C	KUL-03-910
TYPICAL FURNITURE AND PLAY DETAILS	C	KUL-03-950
TYPICAL SOFTWORK DETAILS & NOTES	C	KUL-03-970

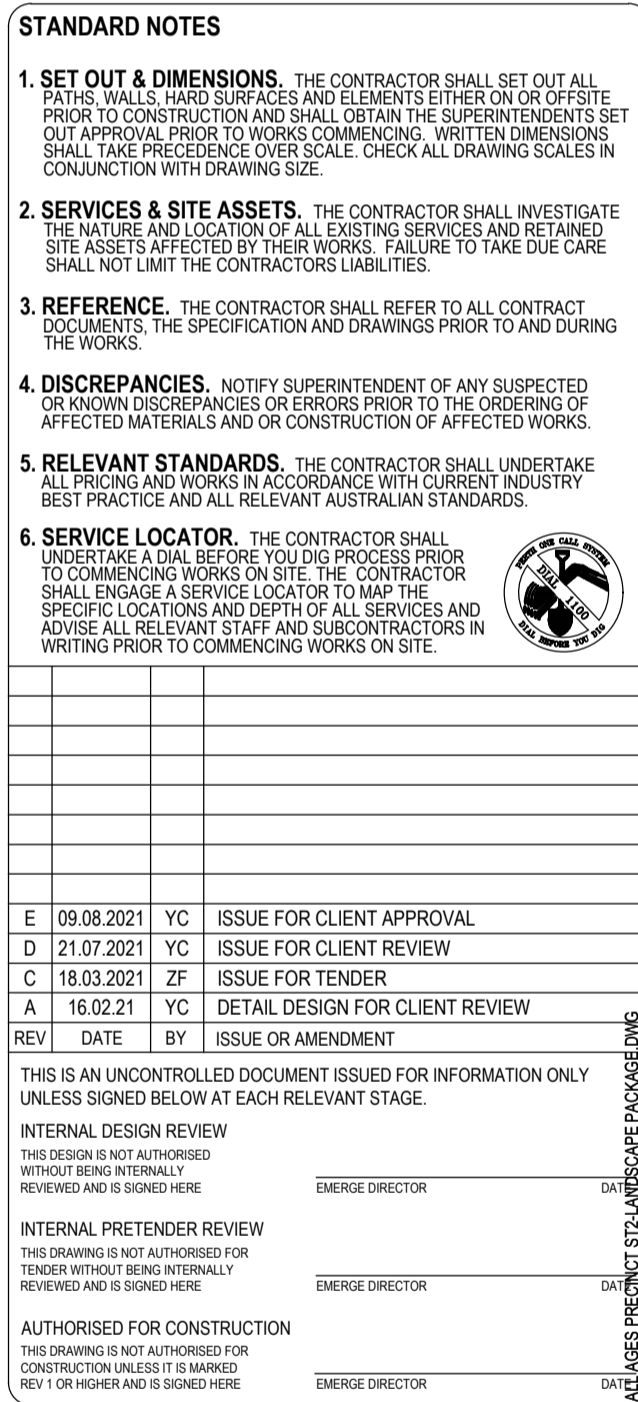





INFORMATION ONLY

- 1. SET OUT & DIMENSIONS.** THE CONTRACTOR SHALL SET OUT ALL THE WALLS, RAILS, HARD SURFACES AND ELEMENTS EITHER ON OR OFFSITE TO THE SATISFACTION OF THE SUPERVISOR. THE CONTRACTOR SHALL SET OUT APPROVAL PRIOR TO WORKS COMMENCING. WRITTEN DIMENSIONS SHALL BE PROVIDED TO THE SUPERVISOR TO CHECK ALL DRAWINGS SHALL BE IN CONJUNCTION WITH DRAWING SIZE.
- 2. SERVICES & SITE ACCESS.** THE CONTRACTOR SHALL INVESTIGATE THE NATURE AND LOCATION OF ALL EXISTING SERVICES AND RETAINED EGRESS AND ACCESS POINTS. THE CONTRACTOR SHALL TAKE DUE CARE SHALL NOT LIMIT THE CONTRACTORS LIABILITIES.
- 3. REFERENCE.** THE CONTRACTOR SHALL REFER TO ALL CONTRACT DOCUMENTS, THE SPECIFICATION AND DRAWINGS PRIOR TO AND DURING THE WORKS.
- 4. DISCREPANCIES.** NOTIFY SUPERINTENDENT OF ANY SUSPECTED OR KNOWN DISCREPANCIES OR ERRORS PRIOR TO THE ORDERING OF AFFECTED MATERIALS AND/OR CONSTRUCTION OF AFFECTED WORKS.
- 5. RELEVANT STANDARDS.** THE CONTRACTOR SHALL UNDERTAKE ALL WORKS TO THE STANDARDS AND WORKS PRACTICES OF THE AUSTRALIAN BEST PRACTICE AND ALL RELEVANT AUSTRALIAN STANDARDS.
- 6. SERVICE LOCATION.** THE CONTRACTOR SHALL UNDERTAKE A DIAL BEFORE ANY DIAL PROCESS PRIOR TO ANY WORKS. THE CONTRACTOR SHALL ENGAGE A SERVICE LOCATION TO MAP THE EXISTING LOCATION AND DEPTH OF ALL SERVICES AND ADVISE ALL RELEVANT STAFF AND SUBCONTRACTORS IN WRITING PRIOR TO ANY WORKS.

KUI -03





emerge
ASSOCIATES

Integrated Science & Design

PERTH (08) 9380 4988 • MARGARET RIVER (08) 9750 8159

PROJECT

KULIN ALL AGES PRECINCT
KULIN, WA

STAGE OR PHASE

STAGE 2 OBSTACLE ZONE

DRAWING TITLE

LANDSCAPE GRADING PLAN

CLIENT

SHIRE OF KULIN

© THE CONCEPTS AND CONTENT OF THIS DRAWING REMAIN THE PROPERTY OF EMERGE. THIS DRAWING SHALL ONLY BE USED FOR THE PURPOSE FOR WHICH IT WAS COMMISSIONED. UNLESS OTHERWISE STATED, THIS DRAWING IS NOT TO BE REPRODUCED OR COPIED. EMERGE ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY ACTION / CONSEQUENCE FROM THE UNAUTHORIZED USE OR MISUSE OF THIS DRAWING AND ITS CONTENTS OR ANY ALTERATION OR AMENDMENTS MADE BY OTHER PARTIES. THIS DRAWING AND ANY CONTENTS SHALL BE DEEMED CONFIDENTIAL AND NOT TO BE RELEASED WITHOUT WRITTEN PERMISSION.


DESIGNED BY	ZF	PRELIM DESIGN REVIEWED BY	ZF
DRAWN BY	YC	PRELIM DWG REVIEWED BY	ZF

DATE INITIALLY DRAWN

16.02.2021

SCALE

1 : 100 @ A1 METRES

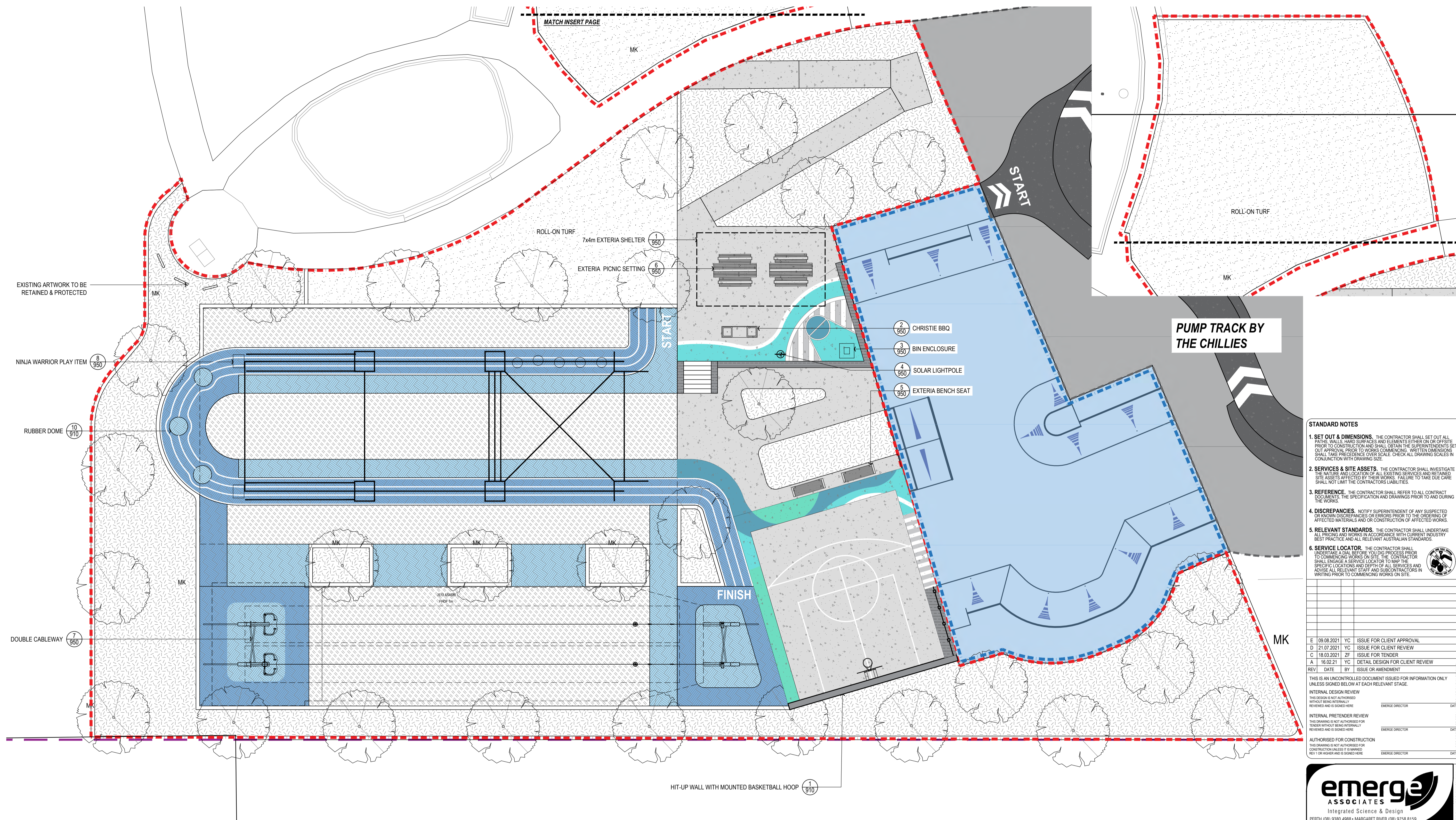


DRAWING NUMBER

KUL-03-301

REV

E



LEGEND

- EXTENT OF WORK
- SKATE PARK BY SKATE SCULPTURE
- RUBBER SOFTFALL
- MOWING KERBS
- SHRUB PLANTING
- PLAY MULCH SOFTFALL
- CONCRETE HARDSTAND

COLOURED PAINT ON CONCRETE

- 1 VIVID WHITE 2 FUNK 3 JACUZZI 4 SUMMER AIR

RAILWAY RESERVE

ROLL ON TURF

PROPOSED TREES

PROPOSED SURFACE COLOURS

- Dulux 10V Vivid White™
- Dulux A278 Funk
- Dulux 58802 Summer Air
- Dulux A326 Jacuzzi

INFORMATION ONLY

STANDARD NOTES

- SET OUT & DIMENSIONS.** THE CONTRACTOR SHALL SET OUT ALL PATHS, WALLS, HARD SURFACES AND ELEMENTS EITHER ON OR OFF SITE PRIOR TO CONSTRUCTION AND SHALL OBTAIN THE SUPERINTENDENT'S SET OUT APPROVAL PRIOR TO WORKS COMMENCING. WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE. CHECK ALL DRAWING SCALES IN CONJUNCTION WITH DRAWING SIZE.
- SERVICES & SITE ASSETS.** THE CONTRACTOR SHALL INVESTIGATE THE NATURE AND LOCATION OF ALL EXISTING SERVICES AND RETAINED SITE ASSETS AFFECTED BY THEIR WORKS. FAILURE TO TAKE DUE CARE SHALL NOT LIMIT THE CONTRACTOR'S LIABILITIES.
- REFERENCE.** THE CONTRACTOR SHALL REFER TO ALL CONTRACT DOCUMENTS, THE SPECIFICATION AND DRAWINGS PRIOR TO AND DURING THE WORKS.
- DISCREPANCIES.** NOTIFY SUPERINTENDENT OF ANY SUSPECTED OR KNOWN DISCREPANCIES OR ERRORS PRIOR TO THE ORDERING OF AFFECTED MATERIALS AND OR CONSTRUCTION OF AFFECTED WORKS.
- RELEVANT STANDARDS.** THE CONTRACTOR SHALL UNDERTAKE ALL PRICING AND WORKS IN ACCORDANCE WITH CURRENT INDUSTRY BEST PRACTICE AND ALL RELEVANT AUSTRALIAN STANDARDS.
- SERVICE LOCATOR.** THE CONTRACTOR SHALL UNDERTAKE A DIAL BEFORE YOU DIG PROCESS PRIOR TO COMMENCING WORKS ON SITE. THE CONTRACTOR SHALL ENGAGE A SERVICE LOCATOR TO MAP THE SPECIFIC LOCATIONS AND DEPTH OF ALL SERVICES AND ADVISE ALL RELEVANT STAFF AND SUBCONTRACTORS IN WRITING PRIOR TO COMMENCING WORKS ON SITE.

REV	DATE	BY	ISSUE OR AMENDMENT
E	09.08.2021	YC	ISSUE FOR CLIENT APPROVAL
D	21.07.2021	YC	ISSUE FOR CLIENT REVIEW
C	18.03.2021	ZF	ISSUE FOR TENDER
A	16.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW

THIS IS AN UNCONTROLLED DOCUMENT ISSUED FOR INFORMATION ONLY UNLESS SIGNED BELOW AT EACH RELEVANT STAGE.

INTERNAL DESIGN REVIEW

THIS DESIGN IS NOT AUTHORISED FOR TENDER WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE:

INTERNAL PRETENDER REVIEW

THIS DRAWING IS NOT AUTHORISED FOR TENDER WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE:

AUTHORISED FOR CONSTRUCTION

THIS DRAWING IS NOT AUTHORISED FOR CONSTRUCTION UNLESS IT IS MARKED REV 1 OR HIGHER AND IS SIGNED HERE:

emerge ASSOCIATES
Integrated Science & Design
PERTH (08) 9380 4088 • MARGARET RIVER (08) 9758 8159

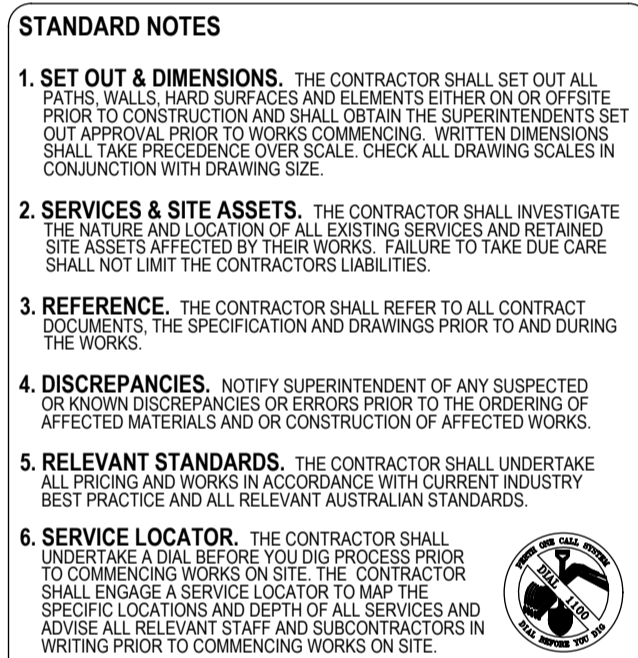
PROJECT
KULIN ALL AGES PRECINCT
KULIN, WA
STAGE OR PHASE
STAGE 2 OBSTACLE ZONE

DRAWING TITLE
LANDSCAPE HARDSCAPE PLAN

CLIENT
SHIRE OF KULIN

THE CONCEPTS OR CONTENT OF THIS DRAWING REMAIN THE PROPERTY OF EMERGE. THIS DRAWING SHALL ONLY BE USED FOR THE PURPOSE FOR WHICH IT WAS COMMISSIONED. UNAUTHORISED RETENTION, USE OR COPYING OF THIS DOCUMENT OR ITS CONTENTS IS PROHIBITED. EMERGE ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY ACTION OR CONSEQUENCE FROM THE UNAUTHORISED USE OR MISUSE OF THIS DRAWING AND ITS CONTENTS OR ANY ALTERATIONS OR AMENDMENTS MADE BY OTHER PARTIES. THIS DRAWING AND ITS CONTENTS SHALL BE TREATED CONFIDENTIAL UNLESS AGREED WITH EMERGE.

DESIGNED BY	ZF	PRELIM DESIGN REVIEWED BY	ZF
DRAWN BY	YC	PRELIM DWG REVIEWED BY	ZF
DATE INITIALLY DRAWN 16.02.2021			
SCALE 1: 100 @ A1 METRES			
DRAWING NUMBER KUL-03-401			
REV E			



THIS IS AN UNCONTROLLED DOCUMENT ISSUED FOR INFORMATION ONLY
UNLESS SIGNED BELOW AT EACH RELEVANT STAGE.

INTERNAL DESIGN REVIEW

THIS DESIGN IS NOT AUTHORISED
WITHOUT BEING INTERNALLY
REVIEWED AND IS SIGNED HERE

EMERGE DIRECTOR

DATE

INTERNAL PRETENDER REVIEW

THIS DRAWING IS NOT AUTHORISED FOR
TENDER WITHOUT BEING INTERNALLY
REVIEWED AND IS SIGNED HERE

EMERGE DIRECTOR

DATE

AUTHORISED FOR CONSTRUCTION

THIS DRAWING IS NOT AUTHORISED FOR CONSTRUCTION UNLESS IT IS MARKED REV 1 OR HIGHER AND IS SIGNED HERE


EMERGE DIRECTOR

DATE

PROJECT
KULIN ALL AGES PRECINCT
KULIN, WA
STAGE OR PHASE
STAGE 2 OBSTACLE ZONE

DRAWING TITLE
LANDSCAPE PLANTING PLAN

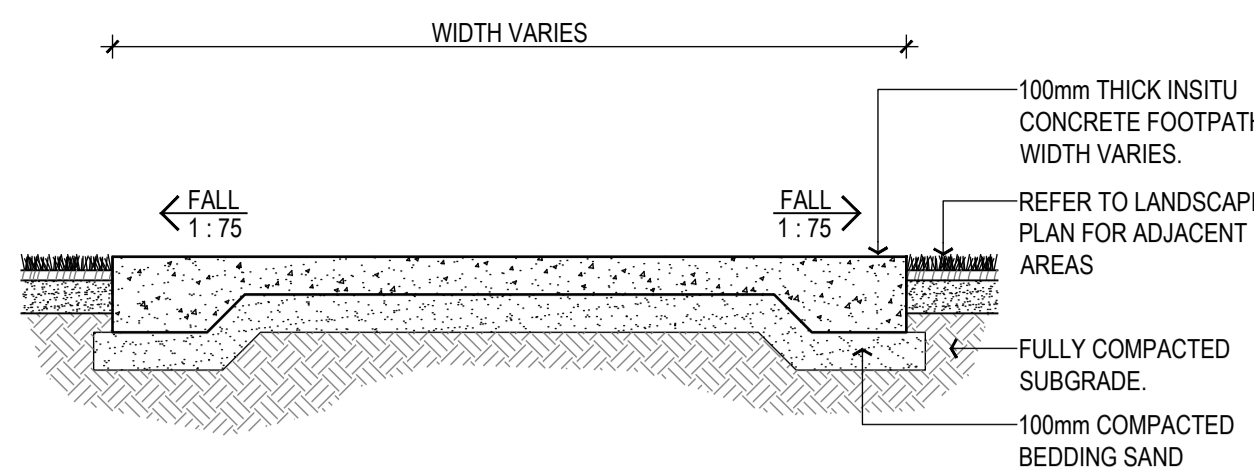
CLIENT
SHIRE OF KULIN

 <p>THE CONCEPTS AND CONTENT OF THIS DRAWING REMAIN THE PROPERTY OF EMERSON. THIS DRAWING SHALL ONLY BE USED FOR THE PURPOSE FOR WHICH IT WAS COMMISSIONED. NO PART OF THIS DRAWING OR ANY COPIES OF THIS DOCUMENT OR ITS CONTENTS MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF EMERSON. EMERSON ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY ACTION OR CONSEQUENCE FROM THE UNAUTHORIZED USE OR MISUSE OF THIS DRAWING AND ITS CONTENTS OR ANY ACTION OR CONSEQUENCE FROM THE UNAUTHORIZED USE OR MISUSE OF THIS DRAWING AND ITS CONTENTS SHALL BE DEEMED CONFIDENTIAL UNLESS OTHERWISE NOTED. THIS DRAWING AND ITS CONTENTS SHALL BE DEEMED CONFIDENTIAL UNLESS OTHERWISE NOTED.</p>		<p>DATE: 16.02.2021</p> <p>SCALE: 1:100 @ A1</p> <p>DRAWING NUMBER: KUL-03-501</p> <p>REV: E</p>
DESIGNED BY: ZF	PRELIM DESIGN REVIEWED BY: ZF	
DRAWN BY: YC	PRELIM DWG REVIEWED BY: ZF	
DATE INITIALLY DRAWN: 16.02.2021		
<p>SCALE: 1:100 @ A1 METRES</p> <p>0 1 2 3 4 5</p>		



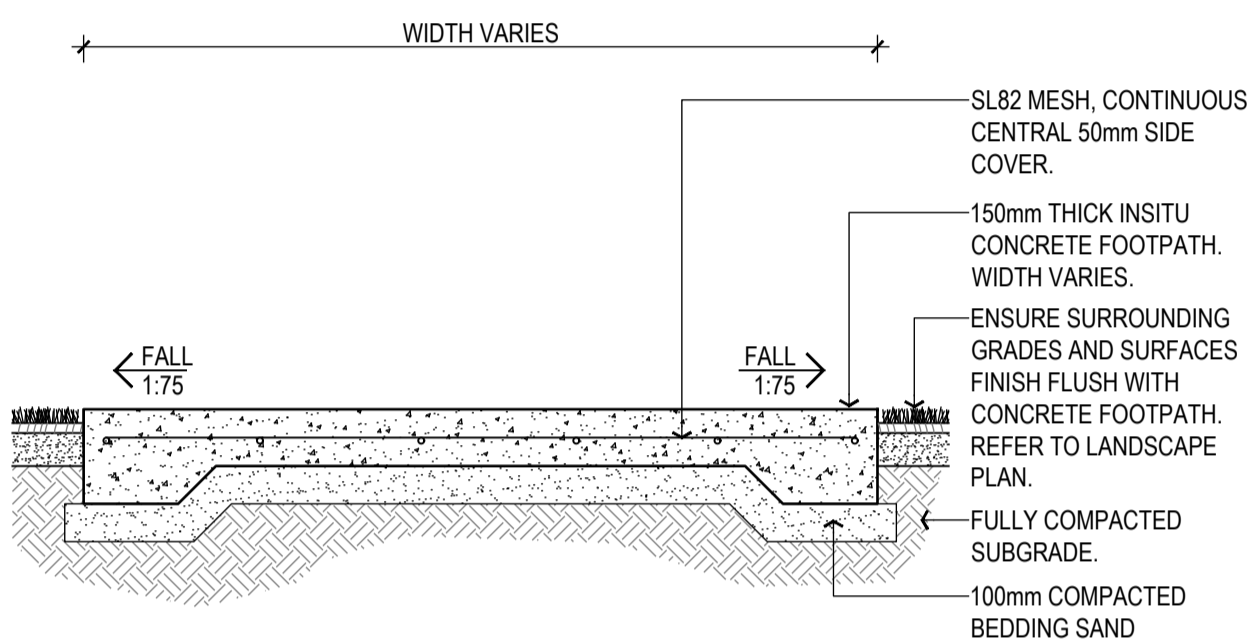
Verticordia chrysantha

Eucalyptus torquata *Eucalyptus mallee* *Atriplex semibaccata* *Synaphea spinulosa* *Hibbertia hypencoides*
INFORMATION ONLY

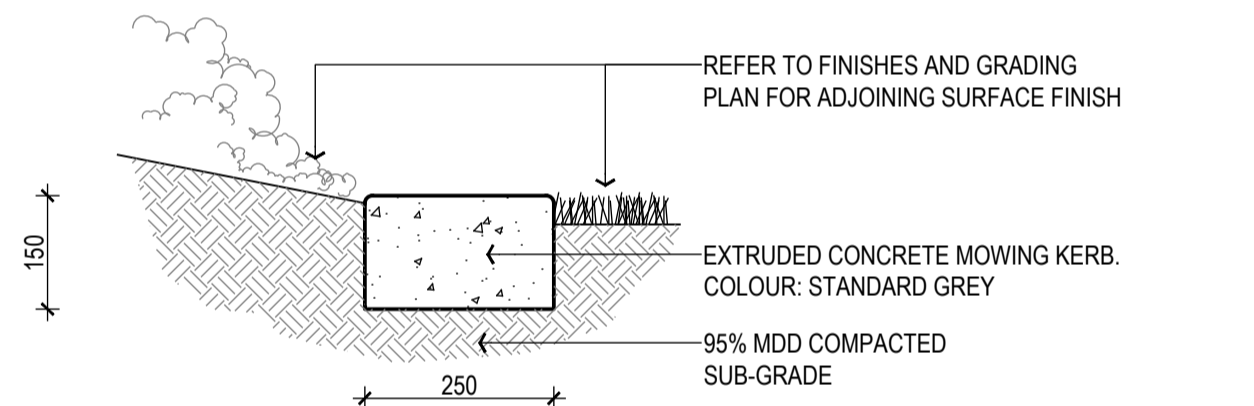


- NOTES**
1. FOUNDATION TO BE COMPACTED TO 95% MDD.
 2. ALL CONCRETE FOOTPATH CONSTRUCTION TO BE A MIN 25MPa, 20mm AGGREGATE AND MAX SLUMP OF 80-100mm.
 3. BEDDING - SAND (100mm MINIMUM).
 4. EXPANSION JOINT EVERY 5.0M AS PER COA STANDARD S13-08. SEE DETAIL 4/901
 5. CONTRACTION JOINT EVERY 2.5M AS PER COA STANDARD S13-08. SEE DETAIL 5/901
 6. SURFACE TO BE LIGHT MACHINE TROWEL FINISH, NON-SLIP, WITH SMOOTH EDGE APPROX 75mm WIDE AT EDGES AND JOINTS.
 7. LONGITUDINAL GRADE SHOULD NOT EXCEED 1 IN 20.
 8. WHERE LONGITUDINAL GRADE IS GREATER THAN 1 IN 14, LANDINGS WILL BE PROVIDED EVERY 6m.
 9. VERTICAL CLEARANCES ALONG PATHS SHOULD BE A MINIMUM OF 2m.
 10. WHERE STREET FURNITURE (POLES, BENCHES, RUBBISH BINS, POSTS, ETC) ARE LOCATED IN PATH, A MIN UNOBSTRUCTED WIDTH OF 1.2m MUST BE MAINTAINED.

1 INSITU CONCRETE FOOTPATH - TYPICAL
901 SECTION SCALE 1:20

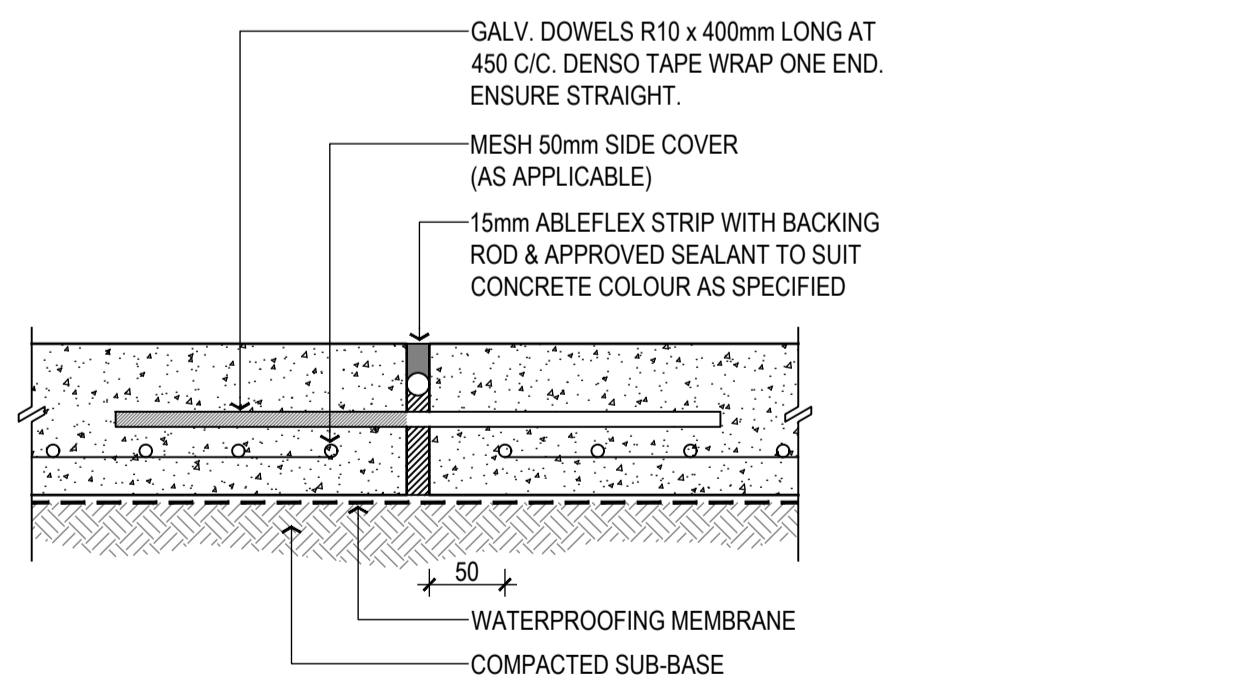


2 REINFORCED CONCRETE PATH FOR MAINTENANCE VEHICLE ACCESS
901 SECTION SCALE 1:20

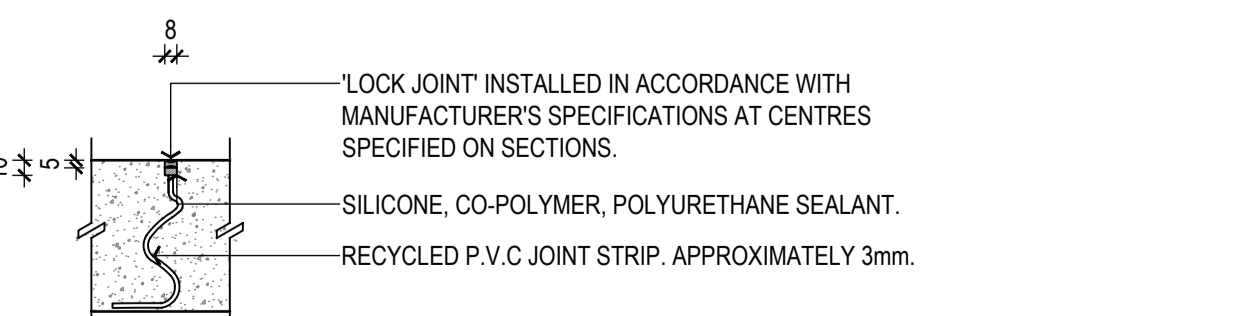


- NOTES**
1. ALL CONCRETE TO BE 32MPa @ 28 DAYS
 2. CONTRACTION JOINTS: RULED / STAMPED AT 2.0M INTERVALS
 3. EXPANSION JOINTS: 6.0M INTERVALS TO LINE UP WITH FOOTPATH JOINTS.

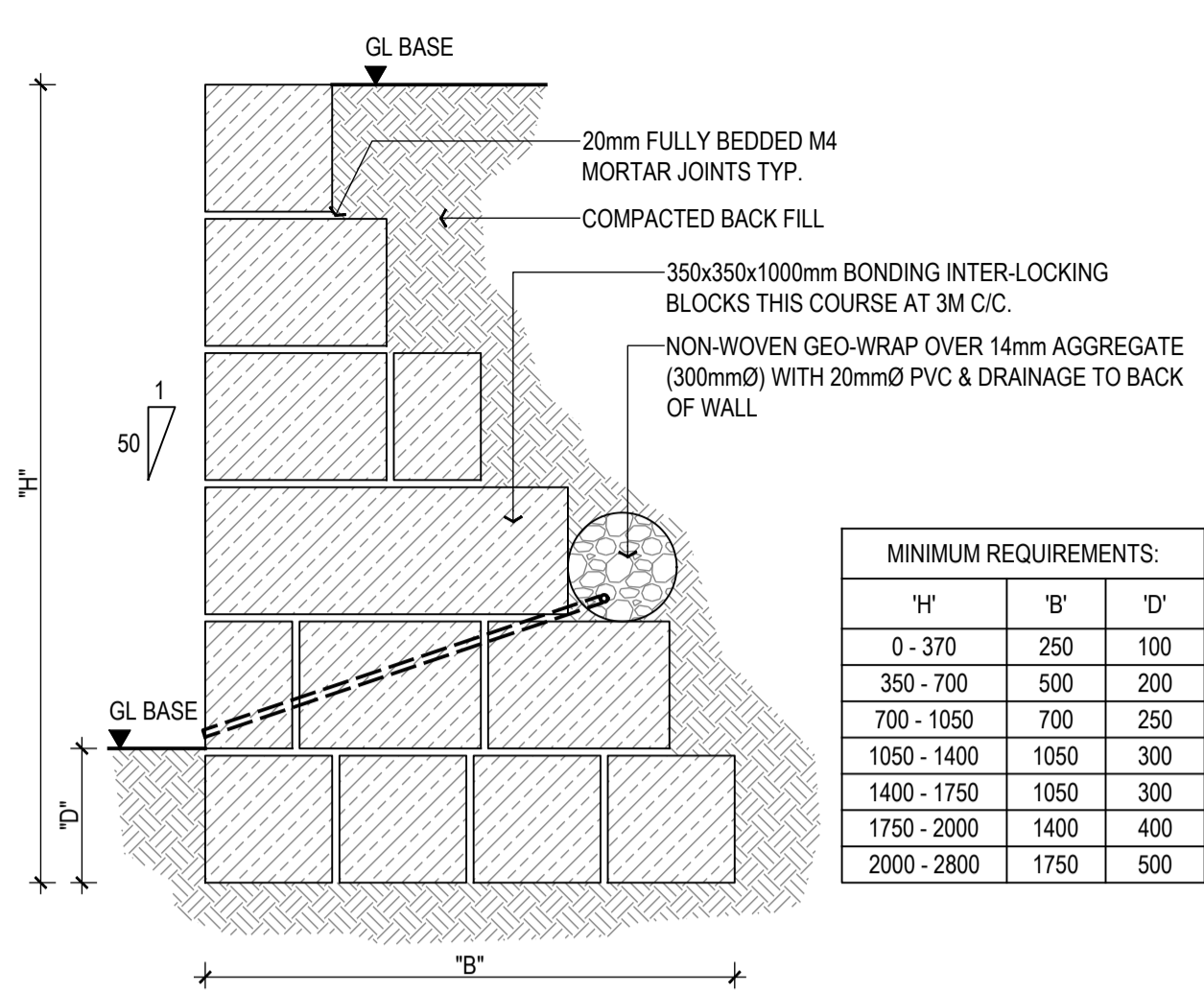
3 MOWING KERB
901 SECTION SCALE 1:10



4 TYPICAL EXPENSION DETAIL (NON-TRAFFICABLE)
901 SECTION SCALE 1:5



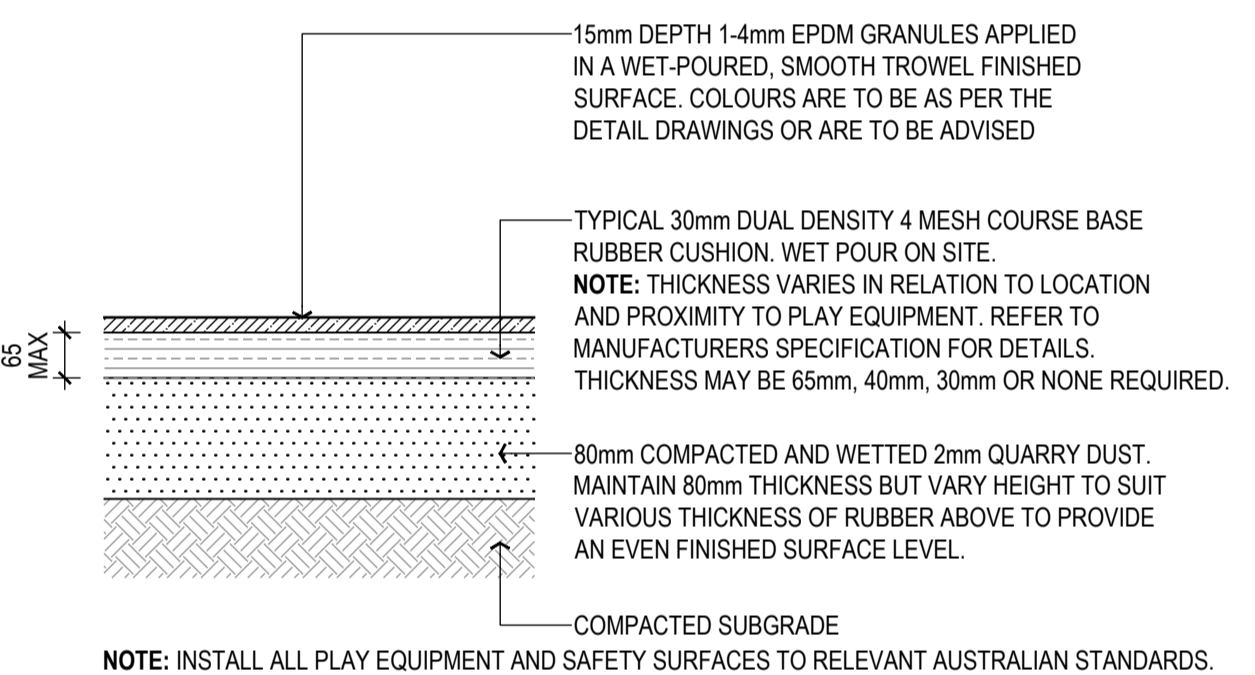
5 TYPICAL CONTRACTION JOINT
901 SECTION SCALE 1:5



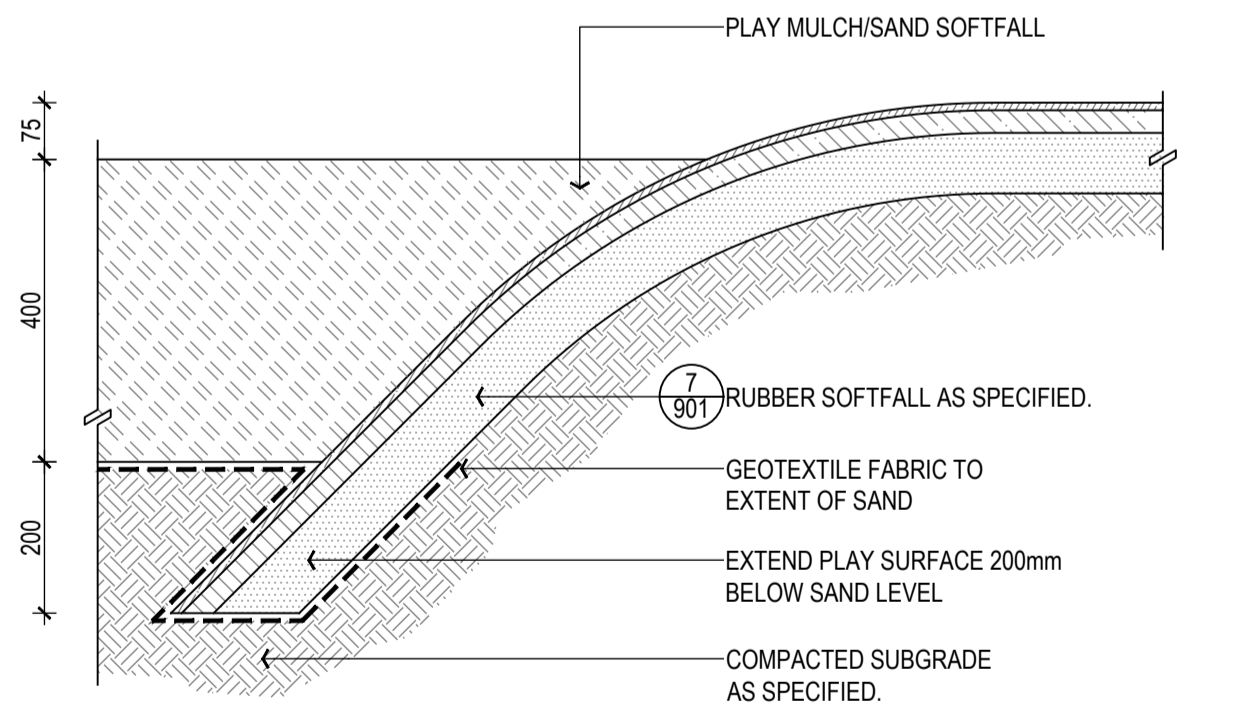
MINIMUM REQUIREMENTS:		
'H'	'B'	'D'
0 - 370	250	100
350 - 700	500	200
700 - 1050	700	250
1050 - 1400	1050	300
1400 - 1750	1050	300
1750 - 2000	1400	400
2000 - 2800	1750	500

- NOTES**
1. COMPACT GROUND UNDER FOOTING TO RESIST 7 BLOWS PER 300mm OF A STANDARD 16mmØ PENETROMETER OVER A DEPTH OF 600mm.
 2. PROVIDE CONTROL JOINTS TO ALL RETAINING WALLS AT 10mm CTS MAX. REFER TO DETAIL 00/00.
 3. NO BACKFILLING UNTIL 7 DAYS AFTER WALLS HAVE BEEN BUILT.
 4. THESE WALLS ARE APPLICABLE FOR SANDY SOIL CONDITIONS ONLY.
 5. CLAYEY SOILS TO BE REFERRED TO ENGINEER.
 6. HORIZONTAL BACKFILL ONLY.
 7. TO REAR OF WALL USE RANDOM COURSED BONDED STONE IN 1 : CEMENT, 2 : LIME, 9 : SAND MORTAR. NO RUBBLE FILL PERMITTED.
 8. 'D' TO CONSIST OF COMPACTED SUBGRADE NOT PLAY SAND OR MULCH / ETC.

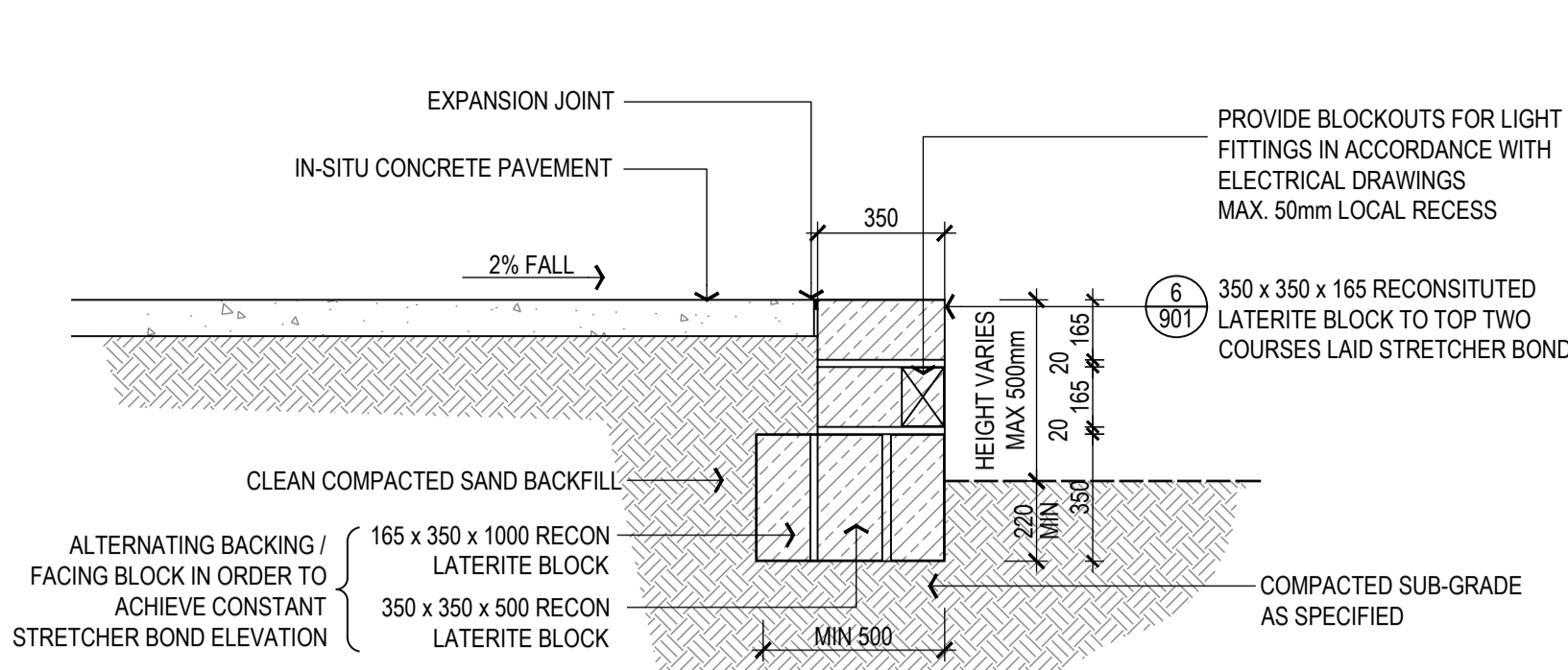
6 TYPICAL LATERITE RETAINING WALL
901 SECTION SCALE 1:20



7 RUBBER SOFTFALL SURFACE
901 SECTION SCALE 1:5

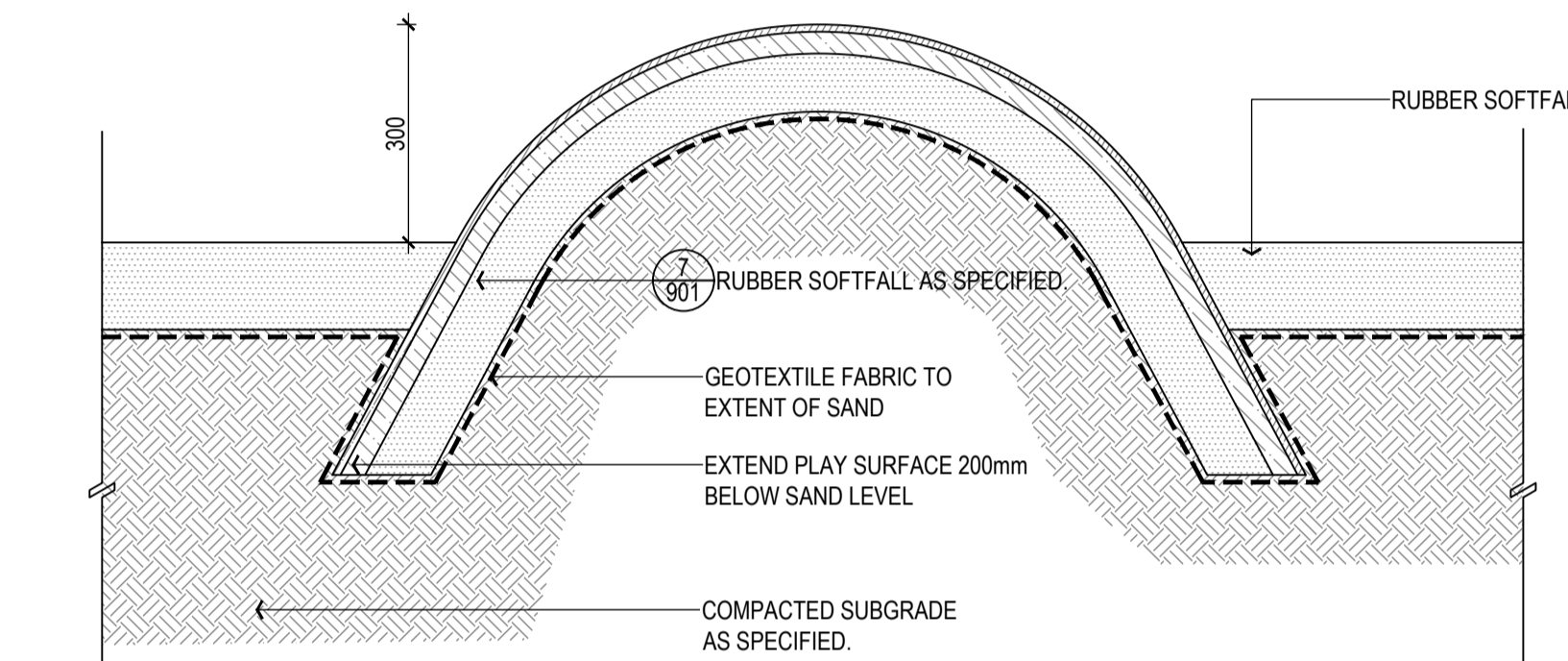


8 RUBBER SOFTFALL AND MULCH/SAND PLAY SURFACE INTERFACE
901 SECTION SCALE 1:10

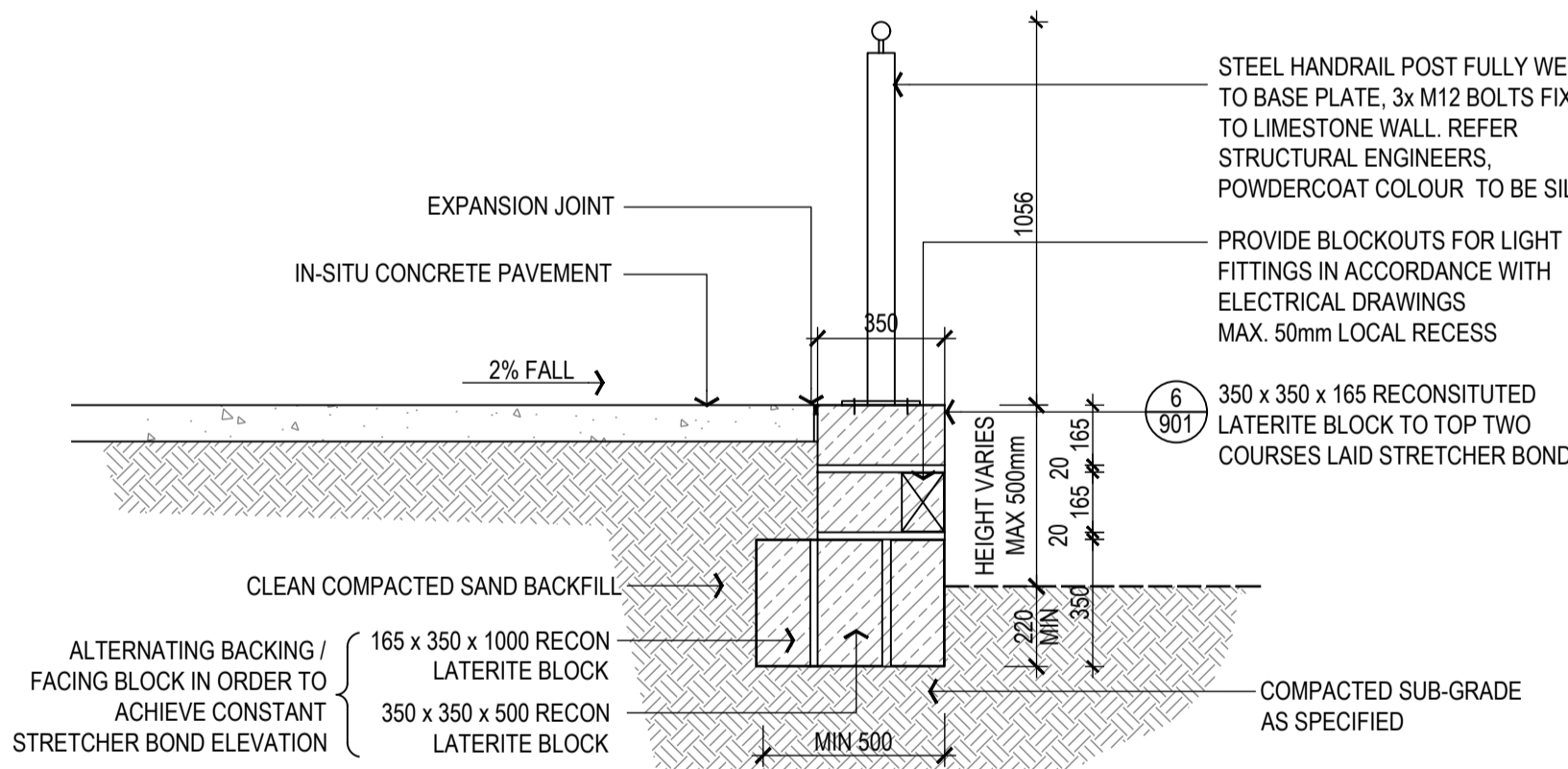


- NOTES:**
1. SURCHARGE 3kPa ONLY - PEDESTRIAN TRAFFIC ONLY, NO VEHICLES TO BE WITHIN 1m OF WALL.
 2. WALL HEIGHTS VARY, REFER TO PLAN.
 3. ALL JOINTS TO BE FULLY BEDDED.
 4. WALL CONSTRUCTION TO BE IN ACCORDANCE WITH LATERITE RETAINING WALL NOTES ON DWG CC-01-304

9 LATERITE RETAINING WALL - MAX 500mm HIGH 3kPa SURCHARGE
901 SECTION SCALE 1:20



10 RUBBER SOFTFALL DOME
901 SECTION SCALE 1:10



- NOTES:**
1. SURCHARGE 3kPa ONLY - PEDESTRIAN TRAFFIC ONLY, NO VEHICLES TO BE WITHIN 1m OF WALL.
 2. WALL HEIGHTS VARY, REFER TO PLAN.
 3. ALL JOINTS TO BE FULLY BEDDED.
 4. WALL CONSTRUCTION TO BE IN ACCORDANCE WITH LATERITE RETAINING WALL NOTES ON DWG CC-01-304

11 LATERITE RETAINING WALL - MAX 500mm HIGH 3kPa SURCHARGE
901 SECTION SCALE 1:20

STANDARD NOTES

- 1. SET OUT & DIMENSIONS.** THE CONTRACTOR SHALL SET OUT ALL PATHS, WALLS, HARD SURFACES AND ELEMENTS EITHER ON OR OFF SITE PRIOR TO CONSTRUCTION AND SHALL OBTAIN THE SUPERINTENDENT'S SET OUT APPROVAL PRIOR TO WORKS COMMENCING. WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE. CHECK ALL DRAWING SCALES IN CONJUNCTION WITH DRAWING SIZE.
- 2. SERVICES & SITE ASSETS.** THE CONTRACTOR SHALL INVESTIGATE THE NATURE AND LOCATION OF ALL EXISTING SERVICES AND RETAINED SITE ASSETS AFFECTED BY THEIR WORKS. FAILURE TO TAKE DUE CARE SHALL NOT LIMIT THE CONTRACTOR'S LIABILITIES.
- 3. REFERENCE.** THE CONTRACTOR SHALL REFER TO ALL CONTRACT DOCUMENTS, THE SPECIFICATION AND DRAWINGS PRIOR TO AND DURING THE WORKS.
- 4. DISCREPANCIES.** NOTIFY SUPERINTENDENT OF ANY SUSPECTED OR KNOWN DISCREPANCIES OR ERRORS PRIOR TO THE ORDERING OF AFFECTED MATERIALS AND OR CONSTRUCTION OF AFFECTED WORKS.
- 5. RELEVANT STANDARDS.** THE CONTRACTOR SHALL UNDERTAKE ALL PRICES AND WORKS IN ACCORDANCE WITH CURRENT INDUSTRY BEST PRACTICE AND ALL RELEVANT AUSTRALIAN STANDARDS.
- 6. SERVICE LOCATOR.** THE CONTRACTOR SHALL UNDERTAKE A DIAL BEFORE YOU DIG PROCESS PRIOR TO COMMENCING WORKS ON SITE. THE CONTRACTOR SHALL ENGAGE A SERVICE LOCATOR TO MAP THE SPECIFIC LOCATIONS AND DEPTHS OF ALL SERVICES AND ADVISE ALL RELEVANT STAFF AND SUBCONTRACTORS IN WRITING PRIOR TO COMMENCING WORKS ON SITE.

REV	DATE	BY	ISSUE OR AMENDMENT
C	21.07.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
B	18.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
A	16.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW

THIS IS AN UNCONTROLLED DOCUMENT ISSUED FOR INFORMATION ONLY UNLESS SIGNED BELOW AT EACH RELEVANT STAGE.

INTERNAL DESIGN REVIEW	EMERGE DIRECTOR	DATE
THIS DESIGN IS NOT AUTHORISED FOR TENDER WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE		
INTERNAL PRETENDER REVIEW	EMERGE DIRECTOR	DATE
THIS DRAWING IS NOT AUTHORISED FOR TENDER WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE		
AUTHORISED FOR CONSTRUCTION	EMERGE DIRECTOR	DATE
THIS DRAWING IS NOT AUTHORISED FOR CONSTRUCTION UNLESS IT IS MARKED 'REV 1' OR HIGHER AND IS SIGNED HERE		

emerge ASSOCIATES
Integrated Science & Design
PERTH (08) 9380 4988 • MARGARET RIVER (08) 9758 8159

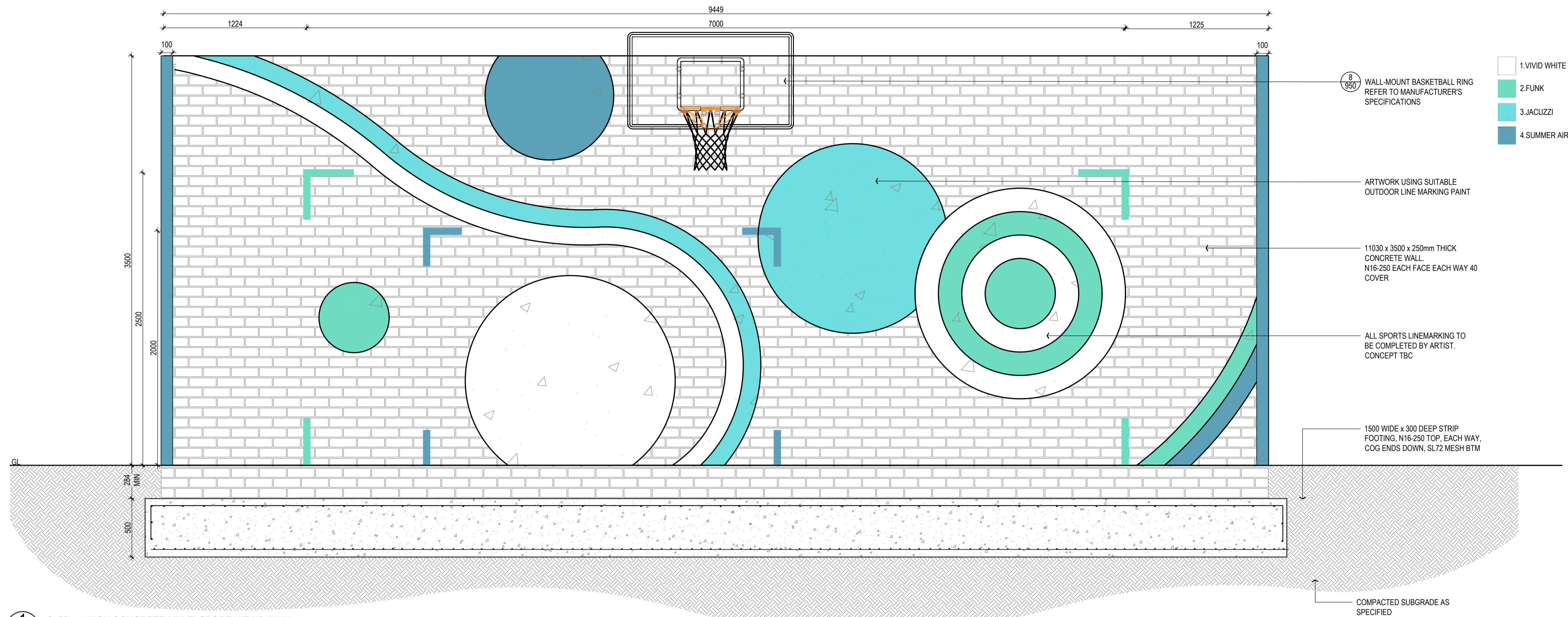
PROJECT
KULIN ALL AGES PRECINCT
KULIN, WA
STAGE OR PHASE
STAGE 2 OBSTACLE ZONE

DRAWING TITLE
TYPICAL HARDSCAPE DETAILS

CLIENT
SHIRE OF KULIN

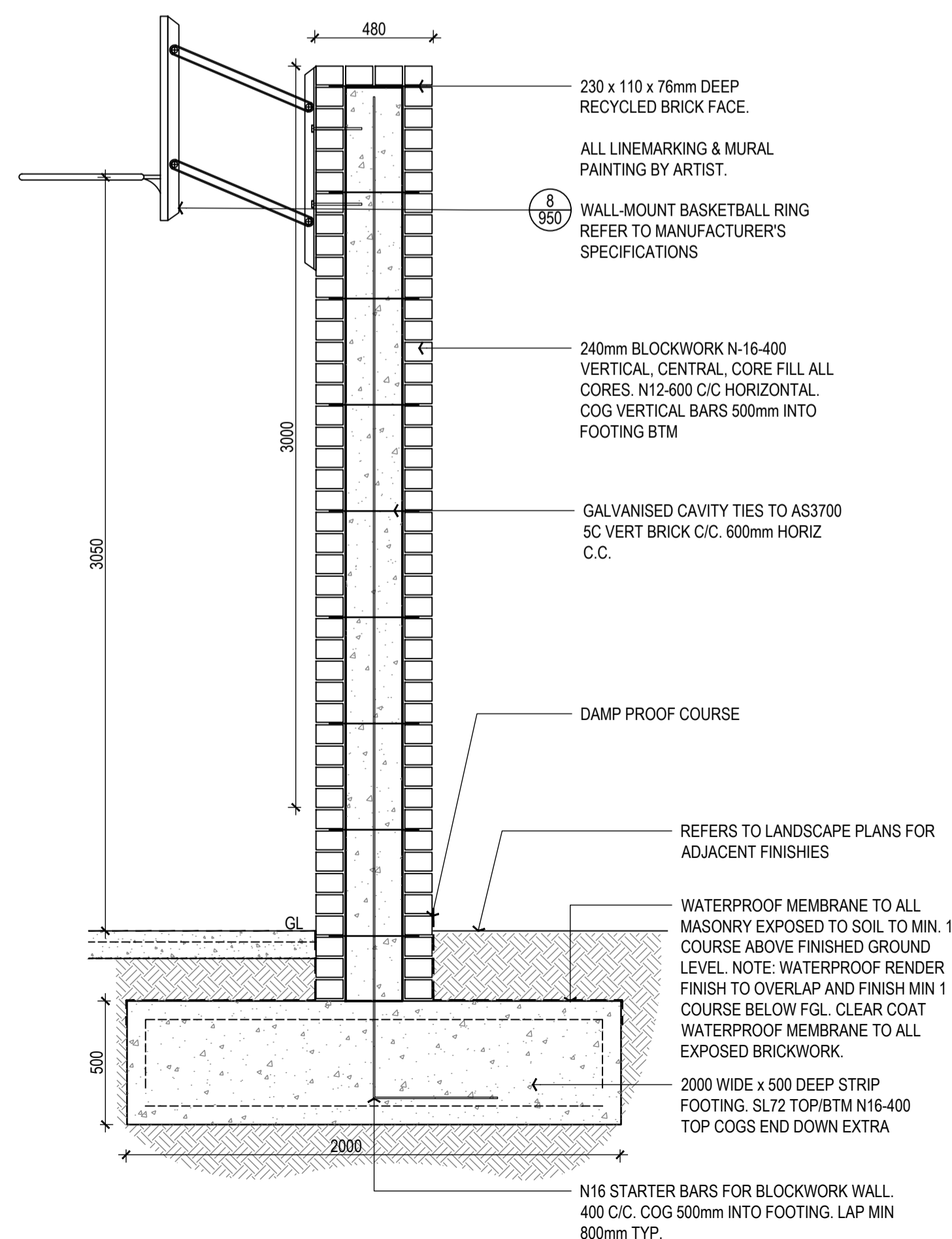
DESIGNED BY ZF PRELIM DESIGN REVIEWED BY ZF
DRAWN BY YC PRELIM DWG REVIEWED BY ZF
DATE INITIALLY DRAWN 16.02.2021
SCALE AS SHOWN
DRAWING NUMBER KUL-03-901
REV C

INFORMATION ONLY



1 3500mm HIGH CONCRETE MULTI-SPORT HIT UP WALL
910 SECTION

SCALE 1:20



2 3500mm HIGH CONCRETE MULTI-SPORT HIT UP WALL
910 SECTION

SCALE 1:20

STANDARD NOTES

- 1. SET OUT & DIMENSIONS.** THE CONTRACTOR SHALL SET OUT ALL PATHS, WALLS, HARD SURFACES AND ELEMENTS EITHER ON OR OFF SITE PRIOR TO CONSTRUCTION AND SHALL OBTAIN THE SUPERINTENDENT'S SET OUT APPROVAL PRIOR TO WORKS COMMENCING. WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE. CHECK ALL DRAWING SCALES IN CONJUNCTION WITH DRAWING SIZE.
- 2. SERVICES & SITE ASSETS.** THE CONTRACTOR SHALL INVESTIGATE THE NATURE AND LOCATION OF ALL EXISTING SERVICES AND RETAINED SITE ASSETS AFFECTED BY THEIR WORKS. FAILURE TO TAKE DUE CARE SHALL NOT LIMIT THE CONTRACTOR'S LIABILITIES.
- 3. REFERENCE.** THE CONTRACTOR SHALL REFER TO ALL CONTRACT DOCUMENTS, THE SPECIFICATION AND DRAWINGS PRIOR TO AND DURING THE WORKS.
- 4. DISCREPANCIES.** NOTIFY SUPERINTENDENT OF ANY SUSPECTED OR KNOWN DISCREPANCIES OR ERRORS PRIOR TO THE ORDERING OF AFFECTED MATERIALS AND OR CONSTRUCTION OF AFFECTED WORKS.
- 5. RELEVANT STANDARDS.** THE CONTRACTOR SHALL UNDERTAKE ALL PRICING AND WORKS IN ACCORDANCE WITH CURRENT INDUSTRY BEST PRACTICE AND ALL RELEVANT AUSTRALIAN STANDARDS.
- 6. SERVICE LOCATOR.** THE CONTRACTOR SHALL UNDERTAKE A DIAL BEFORE YOU DIG PROCESS PRIOR TO COMMENCING WORKS ON SITE. THE CONTRACTOR SHALL ENGAGE A SERVICE LOCATOR TO MAP THE SPECIFIC LOCATIONS AND DEPTHS OF ALL SERVICES AND ADVISE ALL RELEVANT STAFF AND SUBCONTRACTORS IN WRITING PRIOR TO COMMENCING WORKS ON SITE.

C	21.07.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
B	18.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
A	16.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW

REV DATE BY ISSUE OR AMENDMENT

THIS IS AN UNCONTROLLED DOCUMENT ISSUED FOR INFORMATION ONLY UNLESS SIGNED BELOW AT EACH RELEVANT STAGE.

INTERNAL DESIGN REVIEW

THIS DESIGN IS NOT AUTHORISED WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE:

INTERNAL PRETENDER REVIEW

THIS DRAWING IS NOT AUTHORISED FOR TENDER WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE:

AUTHORISED FOR CONSTRUCTION

THIS DRAWING IS NOT AUTHORISED FOR CONSTRUCTION UNLESS IT IS MARKED 'REV 1' OR HIGHER AND IS SIGNED HERE:



PROJECT
KULIN ALL AGES PRECINCT
KULIN, WA
STAGE OR PHASE
STAGE 2 OBSTACLE ZONE

DRAWING TITLE
HIT-UP WALL DETAILS

CLIENT
SHIRE OF KULIN

THE CONCEPTS OR CONTENT OF THIS DRAWING REMAIN THE PROPERTY OF EMERGE. THIS DRAWING SHALL ONLY BE USED FOR THE PURPOSE FOR WHICH IT WAS COMMISSIONED. UNAUTHORISED REPRODUCTION, USE OR COPYING OF THIS DOCUMENT OR ITS IP INFRINGES COPYRIGHT. EMERGE ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY ACTION / CONSEQUENCE FROM THE UNAUTHORISED USE OR MISUSE OF THIS DRAWING AND ITS CONTENTS OR ANY ALTERATIONS OR AMENDMENTS MADE BY OTHER PARTIES. THIS DRAWING AND ITS CONTENTS SHALL BE DEEMED CONFIDENTIAL UNLESS AGREED WITH EMERGE.

DESIGNED BY ZF PRELIM DESIGN REVIEWED BY ZF
DRAWN BY YC PRELIM DWG REVIEWED BY ZF

DATE INITIALLY DRAWN 16.02.2021

SCALE AS SHOWN

DRAWING NUMBER KUL-03-910 REV C

SEE LIGBURN PROJECTS/KULIN ALL AGES PRECINCT - SHIRE OF KULIN (XX-XX-XX) (PHOTOS DRAWINGS & SCANS) (01) (01) AUTOCADWORKS/XX/XX



SLATS TO BE 'KULIN' BLUE

PRODUCT NAME	7x4m SKILLION (DOUBLE) SHELTER
PRODUCT SUPPLIER	EXTERIA
PRODUCT CODE	-
PRODUCT FINISH	ROBUST STEEL, HOT DIP GALVANIZED AND POWDER COATED FINISH
PRODUCT COLOUR	SILVER
PRODUCT FIXING	AS PER MANUFACTURER SPECS

1 7x4m SHELTER
950 IMAGE REFERENCE NOT TO SCALE



PRODUCT NAME	DOUBLE BBQ
PRODUCT SUPPLIER	CHRISTIE
PRODUCT CODE	A 2-E
PRODUCT FINISH	STAINLESS STEEL
PRODUCT COLOUR	SILVER
PRODUCT FIXING	FIXED TO SUB-SURFACE

2 CHRISTIE DOUBLE BBQ
950 IMAGE REFERENCE NOT TO SCALE



CAB TO BE REMOVED

PRODUCT NAME	BIN ENCLOSUR
PRODUCT SUPPLIER	EXTERIA
PRODUCT CODE	-
PRODUCT FINISH	STEEL
PRODUCT COLOUR	GREY
PRODUCT FIXING	FIXED TO GROUND

3 BIN ENCLOSURE
950 IMAGE REFERENCE NOT TO SCALE



SOLAR 'HYPERION' 3000 LM THROUGH NOLEC SOLAR WITH 80mmØ x 4.2mm POST BY G&S INDUSTRIES. POST TO BE POWDERCOATED DULUX 'SURFMIST SATIN'

NOTE: LIGHT TO INCLUDE TIMER SO IT CAN BE SWITCHED OFF AT DESIGNATED TIME

4 SOLAR LIGHT
950 SECTION SCALE NTS



PRODUCT NAME	BOARDWALK BENCH
PRODUCT SUPPLIER	EXTERIA
PRODUCT CODE	-
PRODUCT FINISH	ALUMINIUM
PRODUCT COLOUR	SILVER
PRODUCT FIXING	FIXED TO GROUND

5 EXTERIA BENCH SEAT
950 IMAGE REFERENCE NOT TO SCALE



PRODUCT NAME	ACCESS TABLE SETTING
PRODUCT SUPPLIER	EXTERIA
PRODUCT CODE	-
PRODUCT FINISH	CAST ALUMINIUM IN A POWDERCOATED FINISH
PRODUCT COLOUR	SILVER
PRODUCT FIXING	FIX TO GROUND

6 EXTERIA TABLE AND SEATS
950 IMAGE REFERENCE NOT TO SCALE



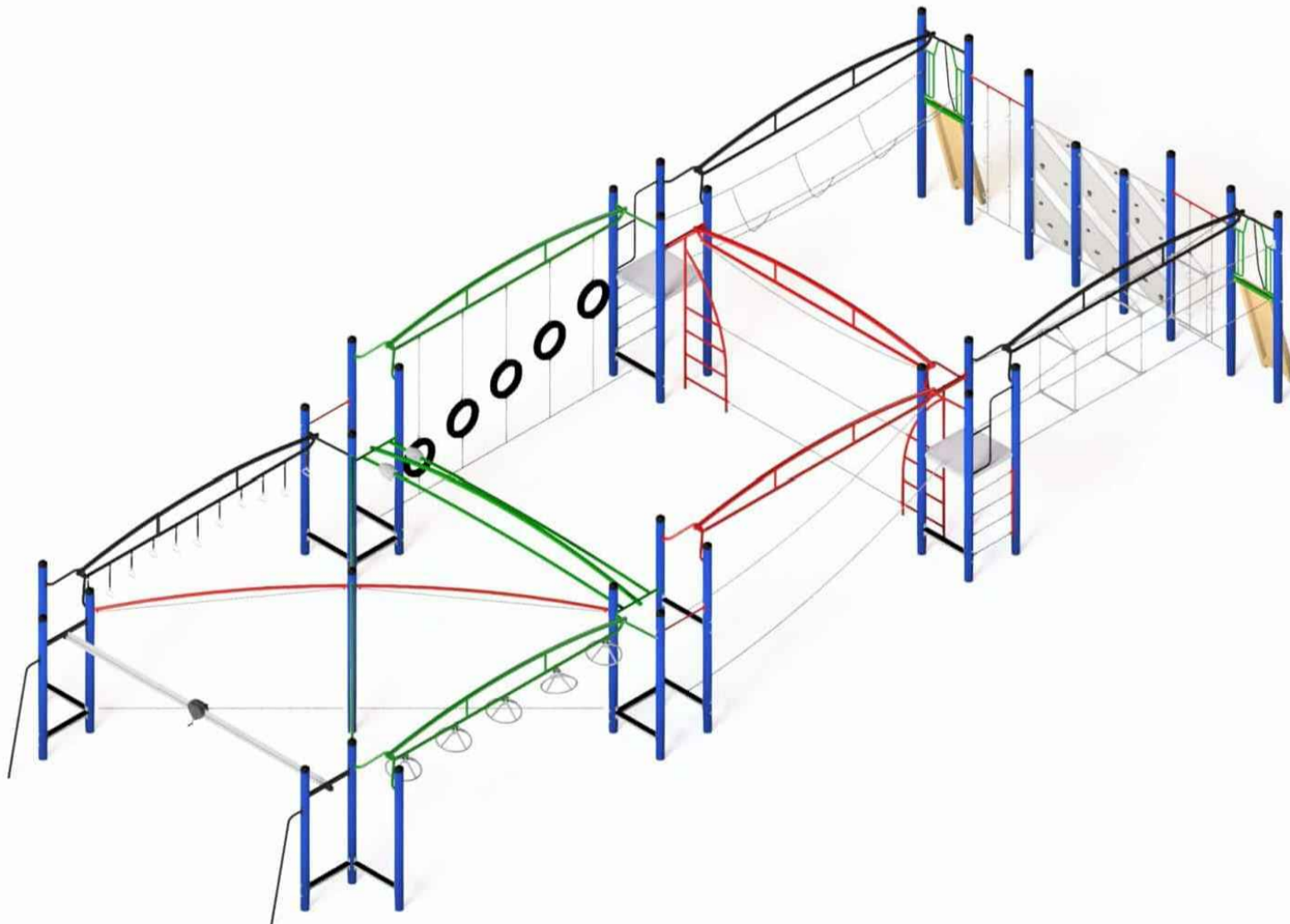
PRODUCT NAME	DOUBLE CABLEWAY
PRODUCT SUPPLIER	PROLUDIC
PRODUCT CODE	J513
PRODUCT FINISH	WOOD BEAMS, STAINLESS STEEL TROLLEY, RUBBER SEAT, STAINLESS STEEL TUE
PRODUCT COLOUR	WOOD COLOUR AS PROVIDED
PRODUCT FIXING	REFER TO MANUFACTURER

7 DOUBLE CABLEWAY
950 IMAGE REFERENCE NOT TO SCALE



WALL-MOUNT BASKETBALL RING
REFER TO STRUCTURAL ENGINEER'S SPECIFICATION. CONTRACTOR TO SOURCE SIMILAR

8 WALL-MOUNT BASKETBALL RING
950 IMAGE REFERENCE NOT TO SCALE



PRODUCT NAME	XTREME ELITE 601
PRODUCT SUPPLIER	PLAYGROUD CENTRE
PRODUCT CODE	MOTP601
PRODUCT FINISH	TIMBER
PRODUCT COLOUR	AS PROVIDED
PRODUCT FIXING	REFER TO MANUFACTURER

9 DOUBLE CABLEWAY
950 IMAGE REFERENCE NOT TO SCALE

INFORMATION ONLY

STANDARD NOTES

- 1. SET OUT & DIMENSIONS.** THE CONTRACTOR SHALL SET OUT ALL PATHS, WALLS, HARD SURFACES AND ELEMENTS EITHER ON OR OFF SITE PRIOR TO CONSTRUCTION AND SHALL OBTAIN THE SUPERINTENDENT'S SET OUT APPROVAL PRIOR TO WORKS COMMENCING. WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE. CHECK ALL DRAWING SCALES IN CONJUNCTION WITH DRAWING SIZE.
- 2. SERVICES & SITE ASSETS.** THE CONTRACTOR SHALL INVESTIGATE THE NATURE AND LOCATION OF ALL EXISTING SERVICES AND RETAINED SITE ASSETS AFFECTED BY THEIR WORKS. FAILURE TO TAKE DUE CARE SHALL NOT LIMIT THE CONTRACTOR'S LIABILITIES.
- 3. REFERENCE.** THE CONTRACTOR SHALL REFER TO ALL CONTRACT DOCUMENTS, THE SPECIFICATION AND DRAWINGS PRIOR TO AND DURING THE WORKS.
- 4. DISCREPANCIES.** NOTIFY SUPERINTENDENT OF ANY SUSPECTED OR KNOWN DISCREPANCIES OR ERRORS PRIOR TO THE ORDERING OF AFFECTED MATERIALS AND OR CONSTRUCTION OF AFFECTED WORKS.
- 5. RELEVANT STANDARDS.** THE CONTRACTOR SHALL UNDERTAKE ALL PRICING AND WORKS IN ACCORDANCE WITH CURRENT INDUSTRY BEST PRACTICE AND ALL RELEVANT AUSTRALIAN STANDARDS.
- 6. SERVICE LOCATOR.** THE CONTRACTOR SHALL UNDERTAKE A DIAL BEFORE YOU DIG PROCESS PRIOR TO COMMENCING WORKS ON SITE. THE CONTRACTOR SHALL ENGAGE A SERVICE LOCATOR TO MAP THE SPECIFIC LOCATIONS AND DEPTHS OF ALL SERVICES AND ADVISE ALL RELEVANT STAFF AND SUBCONTRACTORS IN WRITING PRIOR TO COMMENCING WORKS ON SITE.

REV	DATE	BY	ISSUE OR AMENDMENT
C	21.07.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
B	18.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
A	16.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW

THIS IS AN UNCONTROLLED DOCUMENT ISSUED FOR INFORMATION ONLY UNLESS SIGNED BELOW AT EACH RELEVANT STAGE.

INTERNAL DESIGN REVIEW

THIS DESIGN IS NOT AUTHORISED WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE:

INTERNAL PRETENDER REVIEW

THIS DRAWING IS NOT AUTHORISED FOR TENDER WITHOUT BEING INTERNALLY REVIEWED AND IS SIGNED HERE:

AUTHORISED FOR CONSTRUCTION

THIS DRAWING IS NOT AUTHORISED FOR CONSTRUCTION UNLESS IT IS MARKED 'REV 1' OR HIGHER AND IS SIGNED HERE:

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

EMERGE DIRECTOR

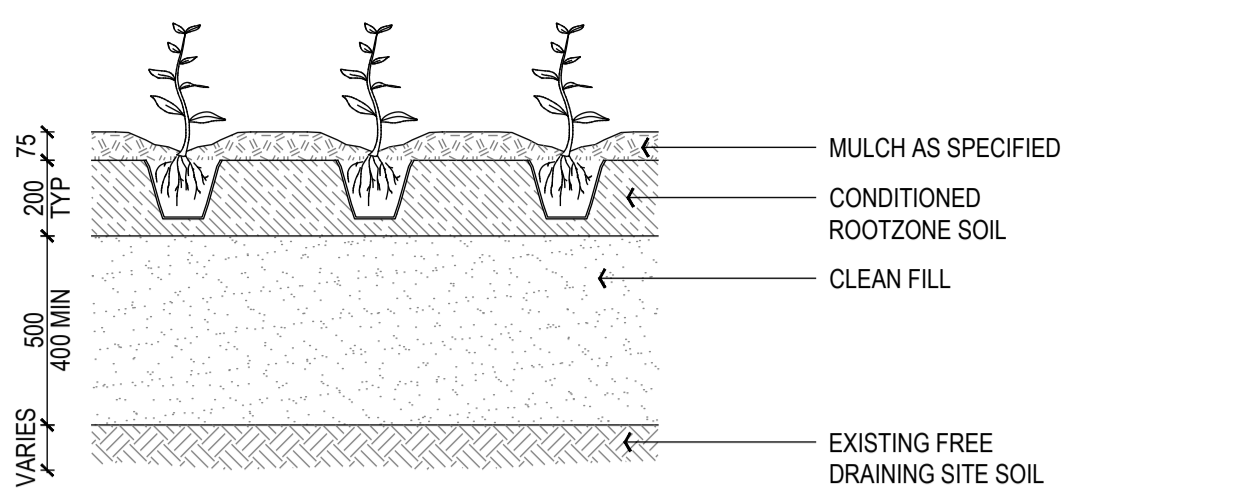
EMERGE DIRECTOR

EMERGE DIRECTOR

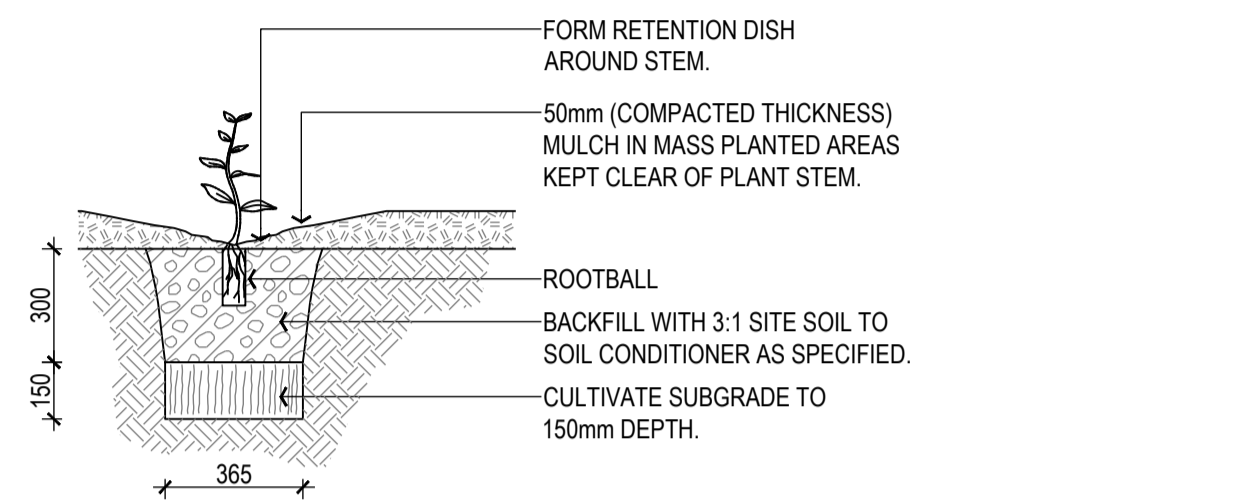
EMERGE DIRECTOR

EMERGE DIRECTOR

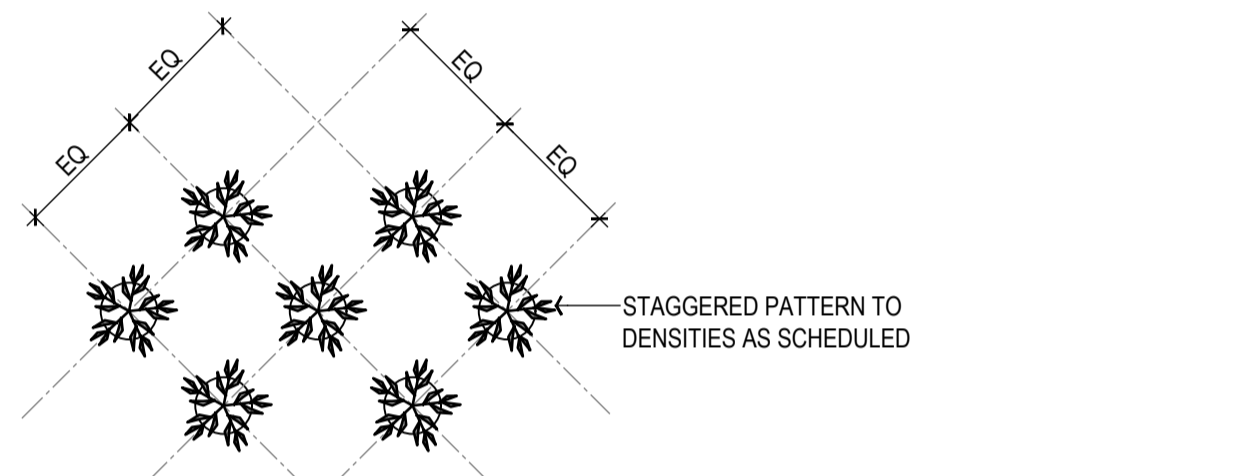
INFORMATION ONLY



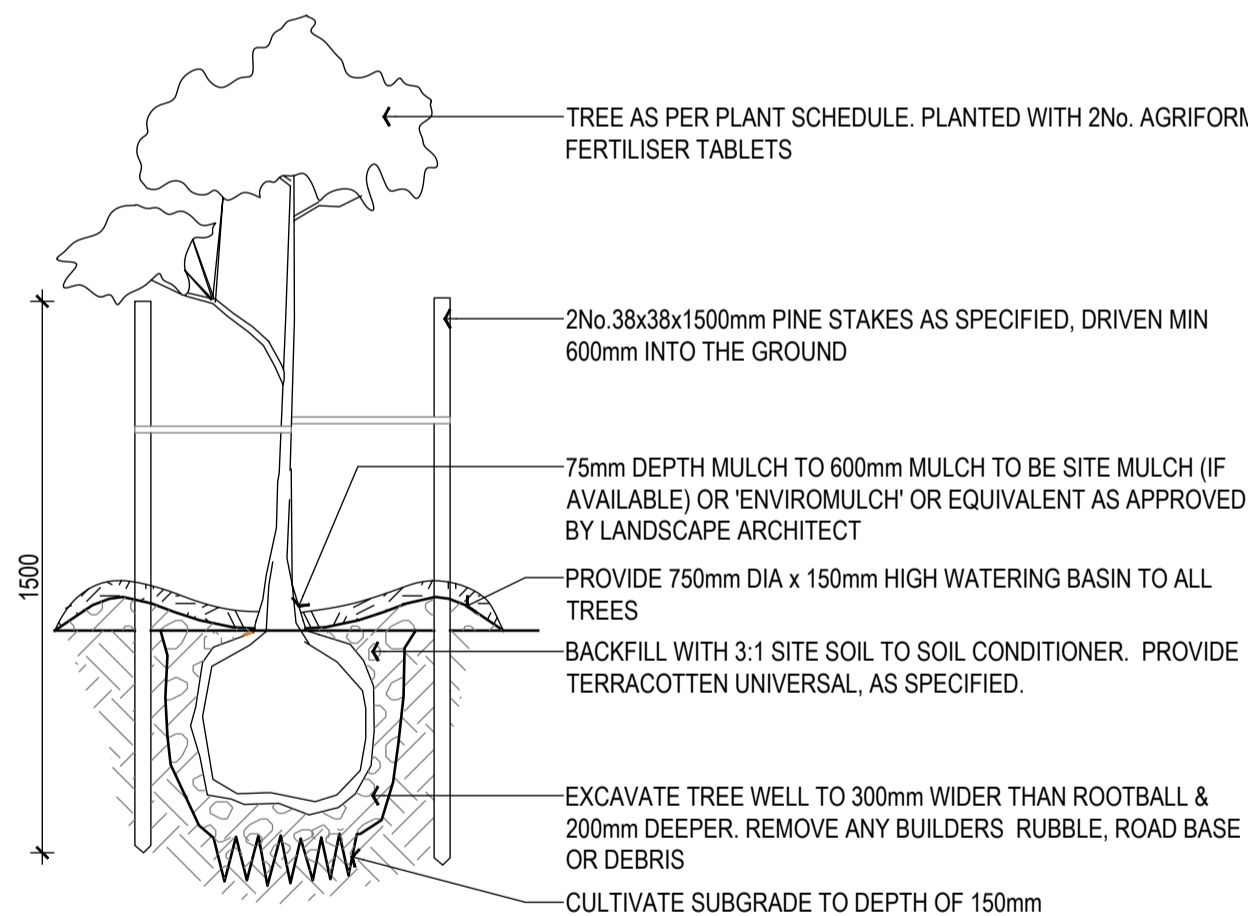
1 140mm - 200mm POT PLANTING
970 SECTION SCALE 1:20



2 TYPICAL TUBESTOCK PLANTING
970 SECTION SCALE 1:20



3 TYPICAL STAGGERED PLANTING PATTERN
970 PLAN SCALE 1:20



4 TYPICAL 45 LITRE TREE PLANTING
970 SECTION SCALE 1:20

GENERAL NOTES

- These drawings are to be read in conjunction with all architectural and other consultants' drawings and specifications and with such other written instructions as may be issued. Any discrepancies shall be referred to the superintendent for clarification before proceeding with work.
- All dimensions are in millimetres and those relevant to setting out (excludes finishes) and offsite work shall be verified by the contractor before construction and fabrication are commenced. The engineer's drawings shall not be scaled.
- All levels and grid co-ordinates are in metres.
- During construction the contractor shall be responsible for maintaining the structure in a stable condition and no part shall be over stressed under construction activities.
- Workmanship and materials shall be in accordance with the current edition of the relevant SAA codes and the by-laws and ordinances of the relevant building authority, except where varied by the contract documents.

DESIGN CRITERIA

- Dead, live, wind and earthquake loads to AS1170.
- Design Wind Speed
Region A
Terrain Category 2.5
Regional Gust Wind Speed = 45m/sec (ULTIMATE LIMIT STATE)
Regional Gust Wind Speed = 37m/sec (SERVICE LIMIT STATE)
- Earthquake
kp = 1.0
Hazard Factor Z = 0.09 (Perth)
- Foundations
Site classification 'A' to AS2870 minimum allowable bearing pressure 150KPa.
- Live Loads
Decking: 3kPa to AS1170.1
Balustrade: C3 to AS1170.1
Roof construction load: 0.25kPa to AS1170.1
Retaining Wall Surcharge: 3kPa to AS1170.1

BUILDER NOTE - COMPLIANCE INSPECTIONS

- As part of the building licence for this project, the builder may be required to have the structural engineer certify the completed structure has been built in accordance with the approved drawings & /or with any subsequent written instructions.
- If WA Structural Consulting are to provide this certification, the builder must arrange for WA Structural Consulting to inspect each of the structural items at appropriate stages. These items and stages include, but are not limited to the following:
 - Concrete reinforcement, prior to pouring of concrete in:
 - Footings Excavations
 - Slabs on ground
 - Suspended slabs and beams
 - Concrete columns and walls
 - Retaining walls
 - Structural steelwork prior to any cladding being fixed.
 - Concrete wall panel connections.
- The builder must provide appropriate evidence that the specified concrete has been supplied for each concrete element.
- The builder must provide evidence that the required levels of foundation compaction have been achieved.
- Where a geotechnical engineer has made specific recommendations, evidence that these have been achieved must be provided.
- Unless fees for our inspections and certifications have been previously negotiated with WA Structural Consulting by others, these fees will be the builder's responsibility. It is required that the builder negotiate these fees with the engineer at a tender stage.
- If the builder requires the fabrication drawings to be checked & certified by the project engineer, the costs associated with this will be the builder's responsibility, unless these fees have been previously negotiated with WA Structural Consulting by others. This must be confirmed by the builder.

CONCRETE AND REINFORCEMENT

- All concrete works shall be in accordance with AS3600.
Concrete specification shall be U.N.O.:
 - Location F'C (MPa) MAX.AGG SIZE (mm) SLUMP (mm)
 - Footings 25 20 65
 - Slab on Ground 25 20 65
 - In Situ Retaining Walls 32 20 60
 - Precast 32 20 80
 - Cavity Fill 15 10 100
Cover to Reinforcement shall be:
 - Location Bottom (mm) Top (mm) Sides (mm)
 - Footing 70 50 50
 - Slab on Ground 50 40 50
 - In Situ Retaining Walls 32 20 60
 - Precast 50 40 40
 - Cavity Fill 50 50 20 U.N.O
- Reinforcement shall be supported on approved plastic or plastic tipped wire chairs and hold rigidly in position as follows:
 - Bars up to N12 and fabric - 800mm centres
 - Bars N16 and larger - 1200mm centres
- Welding reinforcement is not permitted unless approved by engineer.
- Construction joints shall be scabbled, cleaned and coated with a cement/water slurry immediately prior to placing concrete.
- Concrete shall be compacted using mechanical vibrators.
- Concrete shall be cured for a minimum of 7 days by flooding, keeping continuously moist, the application of an approved curing compound or other means approved by the engineer.
- No holes or chases other than those shown on the drawings shall be made unless approved by engineer. Pipework passing through footing beams shall be to the approval of the engineer and shall be wrapped with a compressible material of minimum 6mm thickness.
- Formwork and stripping times shall comply with AS3610. Remove formwork only when concrete has attained its design (f'c) strength unless otherwise instructed by the structural engineer.
- Control, expansion and contraction joints shall be constructed as detailed. Saw cut joints shall be made within 12 hours of concrete placement.
- All mesh to conform with AS1304.
- Reinforcement shall be in accordance with the following standards:
 - R Indicates plain reinforcing bar R250N to AS/NZS4671
 - L Indicates plain or deformed wire R500L or D500L to AS/NZS4671
 - RL Indicates deformed rectangular mesh D500L to AS/NZS4671
 - SL Indicates deformed square mesh D500L to AS/NZS4671
 - N Indicates deformed bars D500N to AS/NZS4671
 - S Indicates deformed bars D250N to AS/NZS4671
 - TM Suffix indicates trench mesh using deformed bars D500L to AS/NZS4671
- All galvanized items which are cast into concrete are to be passivated in a 0.2% sodium dichromate solution or equivalent.
- All formwork shall be rigidly constructed of approved material. Formwork and supports shall be designed to withstand all possible load combinations during construction.

BAR DIAMETER (LARGEST)	LAP
12	600
16	800
20	1000
24	1200
28	1400
32	1600

Note: To be used U.N.O

FOUNDATIONS

- Design is based on an allowable bearing pressure of 150kPa. It is the builder's responsibility to confirm the foundation type prior to commencing construction. Should the foundation type or bearing capacity not satisfy the above criteria the builder shall immediately contact engineer prior to construction proceeding.
- Builder to grub out and remove all organic material and debris from the building platform.
- Any soft areas shall be dug out and replaced with approved non-plastic fill.

- All site preparation works shall be in accordance with Site Geotechnical Report or to AS2870 requirements to achieve min class 'A' site with 150KPa allowable bearing pressure.
- Ensure a minimum of 8 blows per 300mm is achieved with a calibrated Perth Sand Penetrometer in accordance with AS1289 6.3.3
- The building platform is to be shaped to ensure it drains to its perimeter and that such drainage is taken away from the platform area.
- Footings at the lowest level must be the first footings constructed.
- Located plumbing lines over top of footings and step footings.

MASONRY

- All blockwork and brickwork shall be in accordance with AS3700
- Concrete blocks shall be in accordance with AS2733
- Reinforcement and concrete core filling shall comply with the notes on 'concrete and reinforcement'.
- Mortar shall be classification M3 or M4 within 1km of open water or other severe corrosive environments. All mortar mix to AS3700.
- Masonry units shall have a minimum compressive strength of 15MPa.
- As follows:
 - Bond beam reinforcement shall be continuous at intersecting walls and bars anchored and lapped to develop full tensile stress.
 - Support reinforced brick lintels for 14 days minimum.
- Cleanout blocks shall be provided at the base of all cores to be concrete filled. Alternatively the builder shall open such cores for cleaning by an approved method.
- All cores to be concrete filled shall be cleaned out by hosing prior to final setting or mortar at all lifts or by rodding prior to concrete filling.
- Retaining walls shall be fully core filled. Backfill to retaining walls shall not be carried out until 14 days after core filling.
- Provide 10mm stack bonded control joints where shown. Control joint to consist of flexible masonry anchors every 3rd course. Brunswick type MFA 3/3. Apply flexible sealant over backing rod.
- Cross walls shall be fully bonded for the full height of intersecting wall.
- Horizontal chasing is not permitted without written approval from the engineer.
- Lap wires 500mm at splices and around corners and COG 500mm into intersecting walls. 20mm cover to all wires.
- All wires in external face of external leaf to be galvanised to AS/NZS4680.
- Masonry ties are to be provided at no more than 600mm spacing in each direction, and max 300mm from top of wall, side of control joint or perimeter of opening.
- Ties to be grade 316 stainless steel in corrosive environments.
- Masonry abutting concrete footings to typically be isolated with 10mm Ableflex expansion foam or similar approved product UNO.

STRUCTURAL STEEL

- All steelwork shall be in accordance with:
 - AS4100 steel structures
 - AS4600 cold formed steel structures
- Fabricator to check all dimensions before cutting materials or manufacturing, fabrication to AS4100 UON. These drawing are to be read in conjunction with the project architectural and other consultants' drawings.
- Unless noted otherwise all steel shall be:
 - AS3678 grade 250 hot rolled plates
 - AS3679.1 grade 300 hot rolled UB, PFC, TFC, TFB, EA, UA and FLATS
 - AS3679.2 grade 300 WB and WVC
 - AS1163 grade 250 for circular hollow sections Ø165mm and less
 - AS1163 grade 350 for circular hollow sections larger than Ø165mm and rectangular hollow sections.
 - AS1397 500MPa for 1.2mm thick purins and girts
 - 450MPa for 1.6mm thick purins and girts
 - 450MPa for 1.0 thick CF Channels
 - 450MPa for 1.6mm thick CF Channels
- Galvanising shall be hot dipped to AS/NZS 4680
- Bolts shall be galvanised and of sufficient length to exclude the thread from the shear plane. A suitable washer shall be used under all nuts, when tensioning is specified high strength bolts shall be fully tensioned with load indicating washers to the requirements of AS4100.
- Bolt legend 4.6/S commercial grade 4.6 bolts snug tightened 8.8/S high strength grade 8.8 bolts snug tightened. 8.8/TF high strength grade 8.8 bolts tensioned friction connection.
- Unless otherwise specified the following shall apply -
 - Cleats, brackets, stiffeners etc. to be 10mm thick, ex-standard square edge flats U.N.O.
 - Welding to be carried out in accordance with AS/NZS 1554. 1:1995 welding consumables to be E48XX or W50X U.N.O. all welds to be 6MM CFW SP category U.N.O CPBW to be SP category U.N.O.
 - Inspection to be carried to AS/NZS 1554. 1:1995. All GP/SP welds to be 100% visually scanned.
 - SP welds allow for 25% visual examination U.N.O.
 - 6mm and plates to all hollow sections (seal weld).
 - Bolts to be G 8.8/S
 - Bolt hole clearance 2mm
 - Hold down bolt clearance 4mm
 - Grout - a space for 40mm of 2:1 sand: cement mortar of damp earth consistency under all base plates.
 - Connections - minimum of 2-M16 8.8/S bolts
 - Bracing intersects on centrelines and centre of gravity for angles.
- Fabricator shall allow for all cleats and other fixings required by the supervisor.
- All column base plates shall be set on 20mm min. of 1:2 cement and sand grout.
- Seal all open ends of pipes or RHS members. Grind off all visible welds and brand marks to neat appearance where specified.
- See below:
 - The contractor shall remain responsible at all times for providing all necessary temporary bracing and other supports during erection, to stabilise the partially constructed building.
 - Particular attention must be paid to the buckling stability of beams and columns prior to the connection of purins, girts, fly braces and other bracing elements.
 - It is the responsibility of the builder to obtain proper technical advice wherever necessary to ensure the partially completed structure is safe from collapse.
- Treatment:
 - All steel connection plate and bolts to be hot dip galvanize (600 g/sqm)
 - Holding down bolts - hot dip galvanize (600 g/sqm)
- Bitumen paint all steelwork for 50mm above ground level / top of footing and 100mm into footing depth with Taubmans Interzone or equivalent

STRUCTURAL TIMBER

- Structural timber shall comply with AS1720 timber structure code.
- All timber to be seasoned F14, class 2, strength group SD5, joint group JD2 and treated with creosote to hazard class H4 unless noted otherwise.
- All timber work to be in accordance with:
 - AS1684 - SAA timber framing code
 - AS1720 - SAA timber structures code
- All timber and steel connections to be in accordance with AS1720.
- Ensure no knots or gum veins in timber used.
- Coat all timber in contact with ground with bitumen paint or similar approved.
- All structural details to be confirmed, checked and site measured by builder prior to construction. Report any discrepancies to structural engineer.
- Treatment:
 - H1 - Interior use, above ground.
 - H2 - Interior use, above ground, subject to termites.
 - H3 - Exterior use, above ground, subject to periodic wetting.
 - H4 - Exterior use, in ground, subject to severe wetting.
 - H5 - Exterior use, in ground, with or in fresh water.
 - H6 - Exposed to marine water.
- Required bending stress:
 - MGP10 fb = 16 MPa
 - MGP12 fb = 28 MPa
 - F14 fb = 36 MPa
 - GL17 fb = 40 MPa
 - LVL13 fb = 48 MPa
 - LVL15 fb = 59 MPa
 - LVL18 fb = 72 MPa
- All bolted timber connections to be re-tightened at end of project prior to completion, ensure no splitting of timber occurs.
- All proprietary systems (floor/wall/roofing) to be installed in strict accordance with manufacturer's specifications and details.
- Bush Poles :

- All timber to AS1720.
- Minimum F11 grade CCA / H4 treated seasoned softwood. S6 strength group.
- Free from decay, shakes & fractures, resin pockets and surface damage.
- Heartwood not to exceed 50% of the diameter at each end or be within 35mm from the surface.
- Bitumen paint all timber posts/columns for 50mm above ground level / top of footing and 100mm into footing depth with Taubmans Interzone or equivalent

LIMESTONE RETAINING WALL SPECIFICATION NOTES

- Width 'b' at any height to be no less than half of retained height 'h'. step wall to suit
- Walls to be built on compacted sand, compact ground under footing to resist 7 blows per 300mm of a standard 16mm dia penetrometer over a depth of 600mm
- These walls are applicable to well drained sandy soil conditions only.
- Walls resisting clay soil pressures and/or hydrostatic pressures to be referred to the engineer.
- All reconstituted limestone to be first grade quality & free from soft pockets.
- Rubble shall not be used to fill voids.
- Reconstituted limestone to have a dry density of at least 1600 kg/m3 and a crushing strength of at least 5mpa.
- Mortar shall be classification M3 or M4 within 1km of open water or other severe corrosive environments. All mortar mix to AS3700. All mortar joints to be 20mm thick and fully mortared.
- All topsoil, vegetation and deleterious matter shall be removed from the foundation area.
- Vertical thickness of wall to be adequately bonded by building in header blocks - refer cross section
- No backfilling until 7 days after walls have been built.
- All backfilling shall be carried out using material which shall generally be sandy in nature and free from large pieces of rock to the extent that the material can be compacted using a vibrating plate compactor to meet the requirements of the specification.
- Backfill shall not be dumped behind wall in a manner which will cause shock loading on the wall
- Backfill shall be clean sand compacted in shallow (300) layers using light compacting equipment
- In all cases the backfill material shall be selected such that once compacted, the standard of compaction can be measured using a standard perth penetrometer.
- Compaction of the backfill material to the front and back of the wall to be compacted 95% modified max dry density.
- Prior to practical completion the contractor shall provide written certification from a practising structural engineer that the wall construction & backfill compaction has been carried out in accordance with this drawing and the specification.
- Construction Joints (CJ) shall be constructed within the retaining wall where noted below:
 - at max. 10m centres along wall face
 - where the angle between faces of two walls exceeds 180 degrees, in which case the CJ is to be located on one side of the change in direction, at a distance away from the direction change equal to the base width of the wall.
- Construction joints shall be 15mm wide and filled with expanded polyethylene (100mm deep) covered with a 25mm deep mastic of colour to match wall mortar. joints are to extend through wall and any fences, but need not extend through base course of limestone wall.
- Select blocks to ensure intact faces only visible in facework.

ALUMINIUM

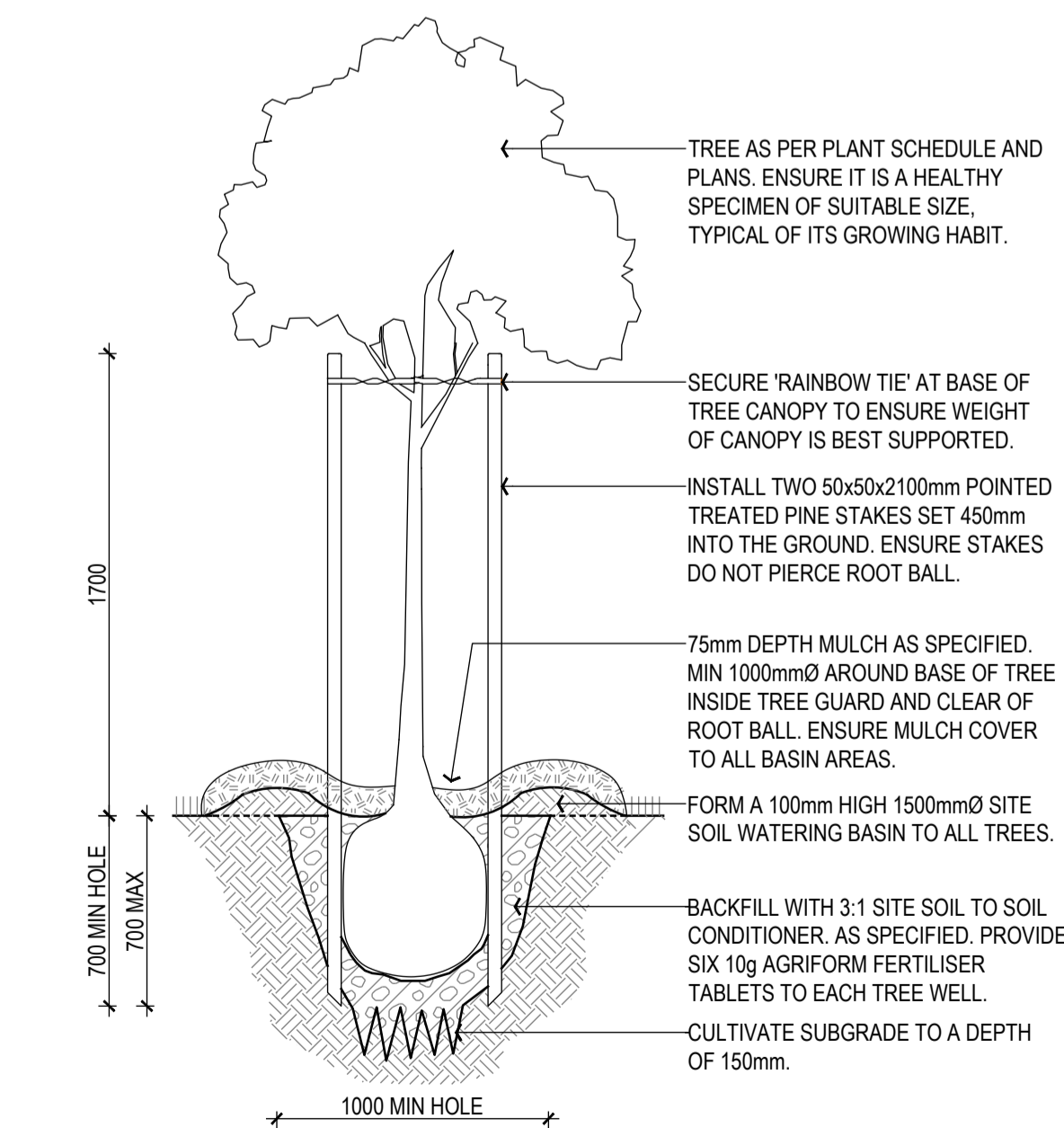
- All Aluminium shall be in accordance with AS1664.
- All Aluminium welding shall comply with AS1664.
- Unless noted otherwise, all aluminium to be:
 - Plates: Grade 5083 H116/h321 or 5083 H112 Aluminium
 - SHS/RHS/CHS: Grade 6060-T5 aluminium
 - Fixings: grade 316 stainless steel
 - Welds: 5mm continuous fillet, category sp, filler allow to be grade 5186,5356 or 5556 aluminium
- All fixings into Aluminium members to be stainless steel (SS316) or equivalent capacity aluminium fixings.
- Provide nylon washers and packers for all and any connections between steel and aluminium.
- Adequate protective coatings are to be applied to aluminium cast into concrete.

PRECAST CONCRETE

- All precast units shown are for service conditions only. The contractor is responsible for all casting, lifting, transportation and propping requirements and must satisfy himself that they have been constructed to meet the design criteria noted. Any queries regarding precast concrete units shall be flagged during the tender process. If in doubt, ask.
- Contractor to obtain Engineer's Design Certification for all elements of precast concrete work as required to the relevant Australian Standards (Lifting, bracing, propping as required).
- Panels are to be securely propped until designed connections have been installed and are sufficiently restraining panels.
- U.N.O all chemical anchors fixed into concrete panels to be galvanised HILTI-HAS-E-F rods with HILTI-HIT-HY-200 adhesive.
- All grout used for panels shall be non shrink high strength grout to achieve min 40mpa compressive strength.
- Precast concrete strength is for final position. Contractor to confirm required lifting strength in accordance with lifting engineers requirements. Shall be no less than 15 MPa.

HDPE DECKING AND BOARDS

- All HDPE battens and other HDPE members to be supplied and installed in strict accordance with manufacturers specification.



5 TYPICAL 100 & 200 LITRE TREE PLANTING
970 SECTION SCALE 1:25

STANDARD NOTES

- SET OUT & DIMENSIONS.** THE CONTRACTOR SHALL SET OUT ALL PATHS, WALLS, HARD SURFACES AND ELEMENTS EITHER ON OR OFF SITE PRIOR TO CONSTRUCTION AND SHALL OBTAIN THE SUPERINTENDENT'S SET OUT APPROVAL PRIOR TO WORKS COMMENCING. WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALE. CHECK ALL DRAWING SCALES IN CONJUNCTION WITH DRAWING SIZE.
- SERVICES & SITE ASSETS.** THE CONTRACTOR SHALL INVESTIGATE THE NATURE AND LOCATION OF ALL EXISTING SERVICES AND RETAINED SITE ASSETS AFFECTED BY THEIR WORKS. FAILURE TO TAKE DUE CARE SHALL NOT LIMIT THE CONTRACTORS LIABILITIES.
- REFERENCE.** THE CONTRACTOR SHALL REFER TO ALL CONTRACT DOCUMENTS, THE SPECIFICATION AND DRAWINGS PRIOR TO AND DURING THE WORKS.
- DISCREPANCIES.** NOTIFY SUPERINTENDENT OF ANY SUSPECTED OR KNOWN DISCREPANCIES OR ERRORS PRIOR TO THE ORDERING OF AFFECTED MATERIALS AND/OR CONSTRUCTION OF AFFECTED WORKS.
- RELEVANT STANDARDS.** THE CONTRACTOR SHALL UNDERTAKE ALL PRICES AND WORKS IN ACCORDANCE WITH CURRENT INDUSTRY BEST PRACTICE AND ALL RELEVANT AUSTRALIAN STANDARDS.
- SERVICE LOCATOR.** THE CONTRACTOR SHALL UNDERTAKE A DIAL BEFORE YOU DIG PROCESS PRIOR TO COMMENCING WORKS ON SITE. THE CONTRACTOR SHALL ENGAGE A SERVICE LOCATOR TO MAP THE SPECIFIC LOCATIONS AND DEPTHS OF ALL SERVICES AND ADVISE ALL RELEVANT STAFF AND SUBCONTRACTORS IN WRITING PRIOR TO COMMENCING WORKS ON SITE.

REV	DATE	BY	ISSUE OR AMENDMENT
C	21.07.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
B	18.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW
A	16.02.21	YC	DETAIL DESIGN FOR CLIENT REVIEW

THIS IS AN UNCONTROLLED DOCUMENT ISSUED FOR INFORMATION ONLY UNLESS SIGNED BELOW AT EACH RELEVANT STAGE.

INTERNAL DESIGN REVIEW
THIS DESIGN IS NOT AUTHORISED WITHOUT BEING INTERNALLY REVIEWED AND SIGNED HERE

INTERNAL PRETENDER REVIEW
THIS DRAWING IS NOT AUTHORISED FOR TENDER WITHOUT BEING INTERNALLY REVIEWED AND SIGNED HERE

AUTHORISED FOR CONSTRUCTION
THIS DRAWING IS NOT AUTHORISED FOR CONSTRUCTION UNLESS IT IS MARKED 'REV 1' OR 'REVISED AND IS SIGNED HERE



PROJECT
KULIN ALL AGES PRECINCT
KULIN, WA
STAGE OR PHASE
STAGE 2 OBSTACLE ZONE

DRAWING TITLE
TYPICAL SOFTWORK DETAILS & NOTES

CLIENT
SHIRE OF KULIN

THE CONCEPTS OR AND CONTENT OF THIS DRAWING REMAIN THE PROPERTY OF EMERGE. THIS DRAWING SHALL ONLY BE USED FOR THE PURPOSE FOR WHICH IT WAS COMMISSIONED. UNAUTHORISED REPRODUCTION, USE OR COPYING OF THIS DOCUMENT OR ITS IP INFRINGES COPYRIGHT. EMERGE ACCEPTS NO RESPONSIBILITY OR LIABILITY FOR ANY ACTION OR CONSEQUENCE FROM THE UNAUTHORISED USE OR MISUSE OF THIS DRAWING AND ITS CONTENTS OR ANY ALTERATIONS OR AMENDMENTS MADE BY OTHER PARTIES. THIS DRAWING AND ITS CONTENTS SHALL BE DEEMED CONFIDENTIAL UNLESS AGREED WITH EMERGE.

DESIGNED BY ZF PRELIM DESIGN REVIEWED BY ZF

DRAWN BY YC PRELIM DWG REVIEWED BY ZF

DATE INITIALLY DRAWN 16.02.2021

SCALE AS SHOWN

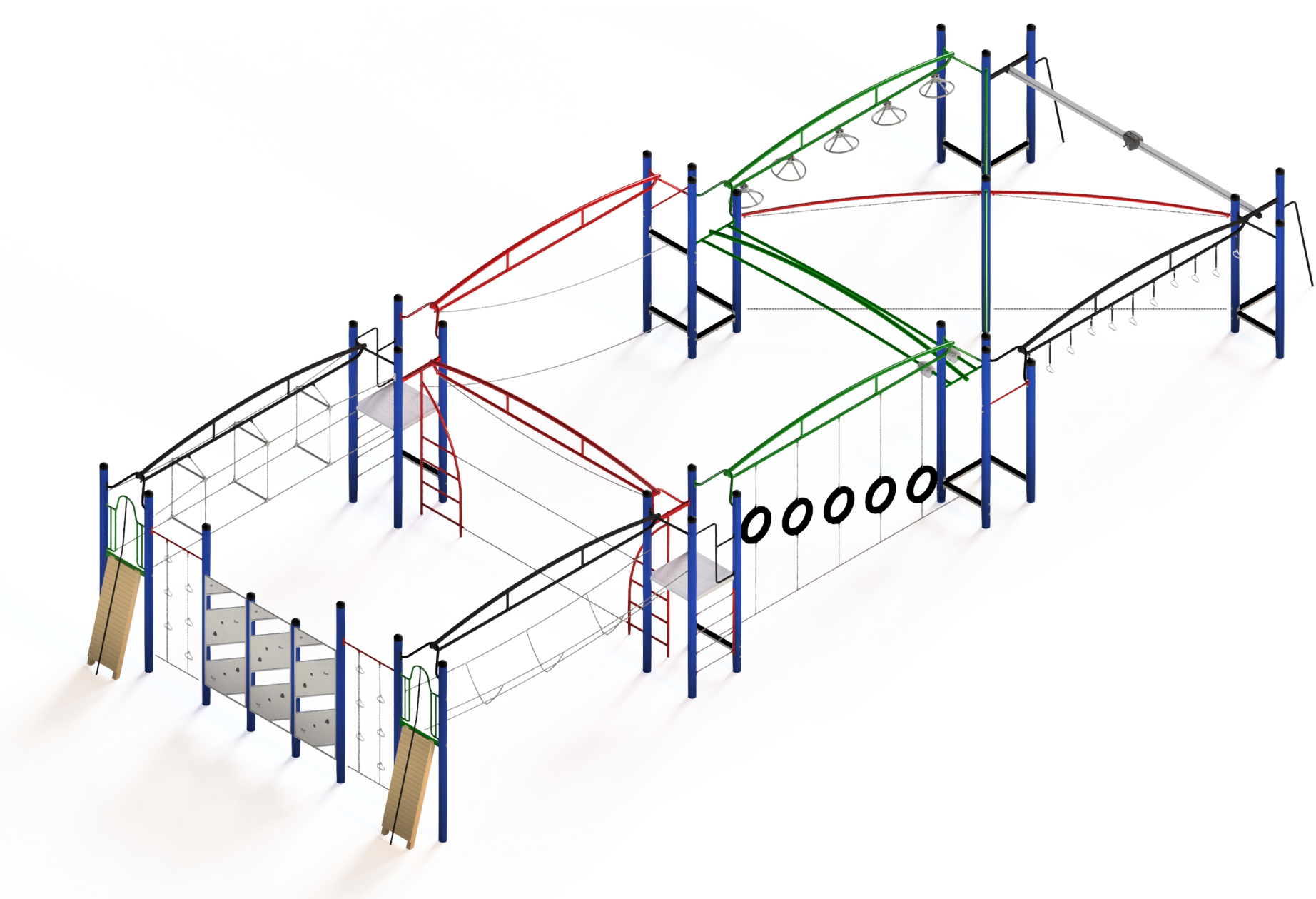
DRAWING NUMBER KUL-03-970

REV C

SEE LATEST PROJECTS IN YOUTH PRECINCT - SHIRE OF KULIN (X01) PHOTOS DRAWINGS & SCALES (X01) ID: AUTOCADWORKBOOKS

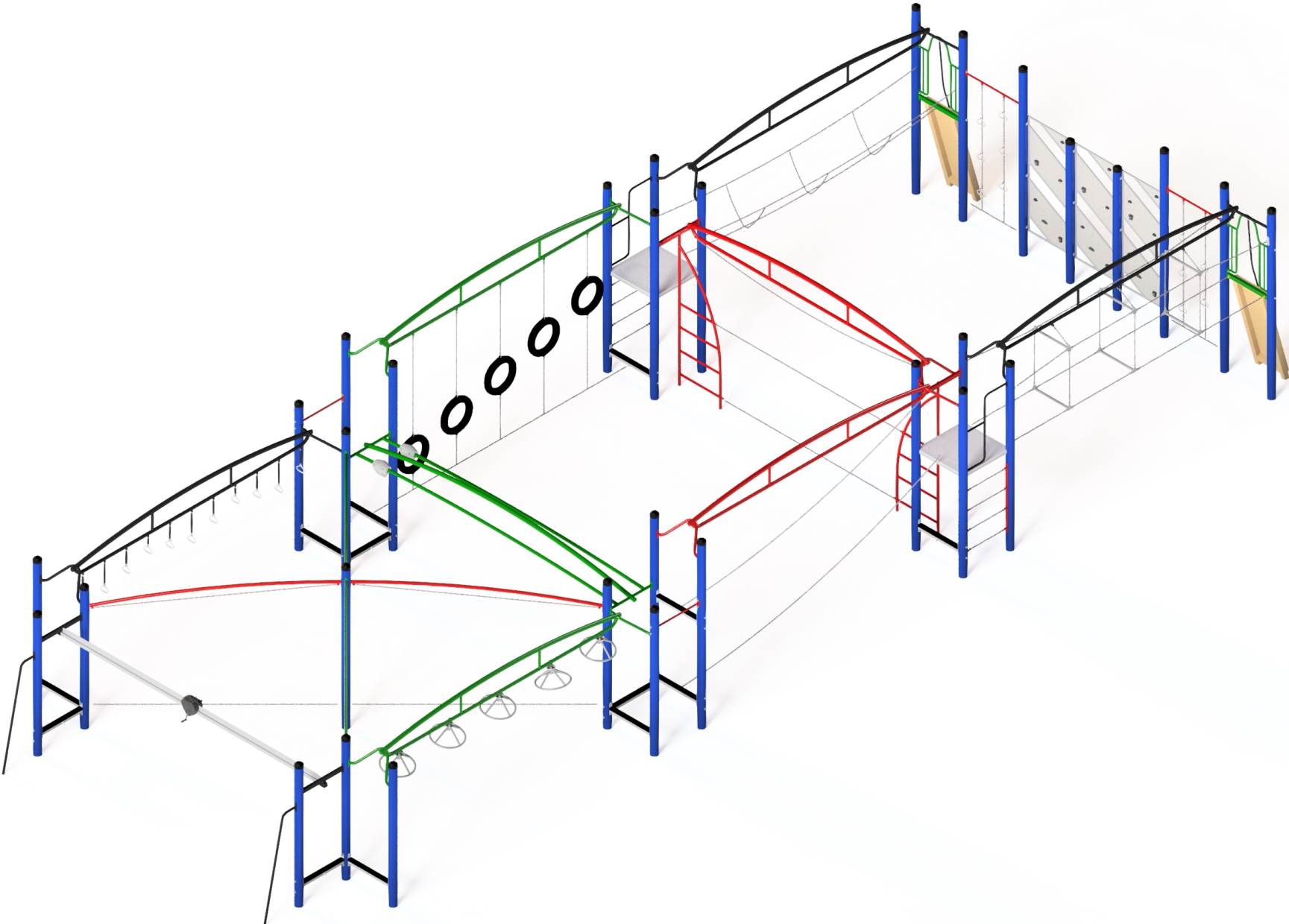
ZCORD Number

Xtreme Elite 601 - MP



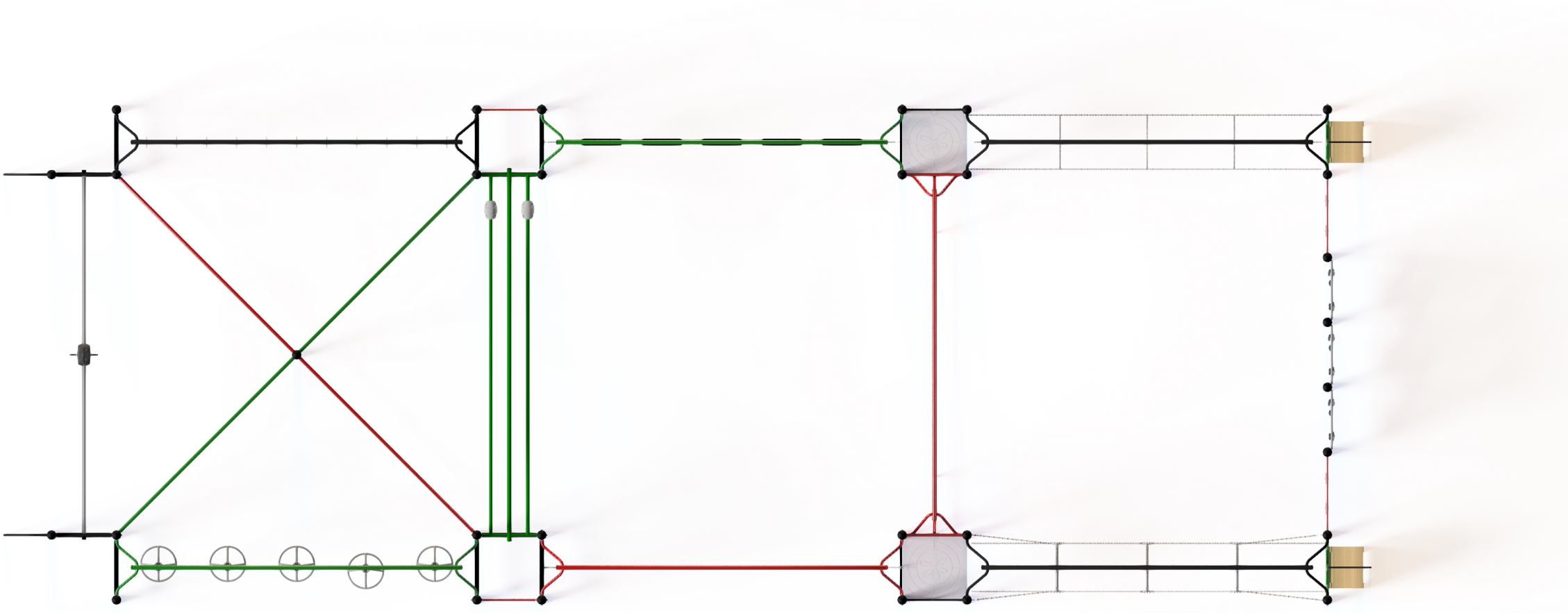
ZCORD Number

Xtreme Elite 601 - MP

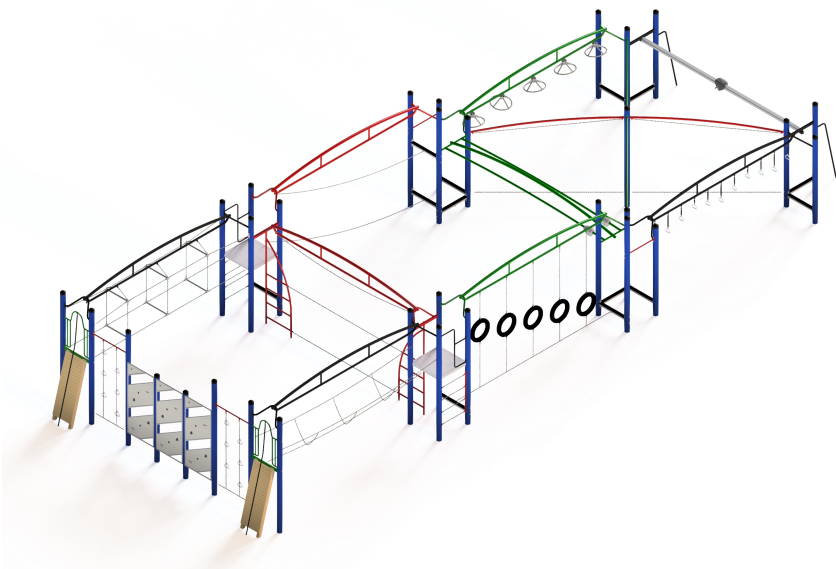
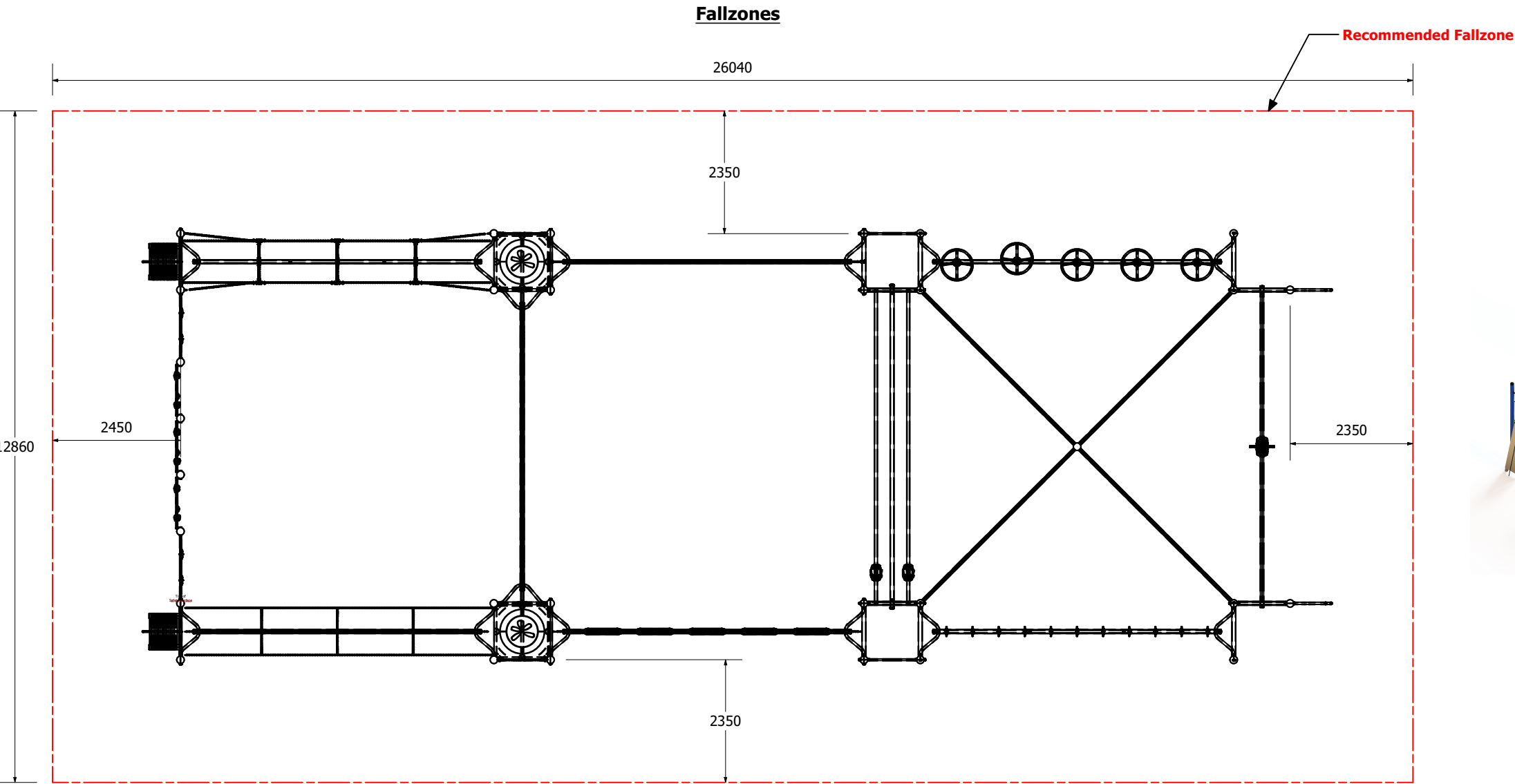


Xtreme Elite 601 - MP

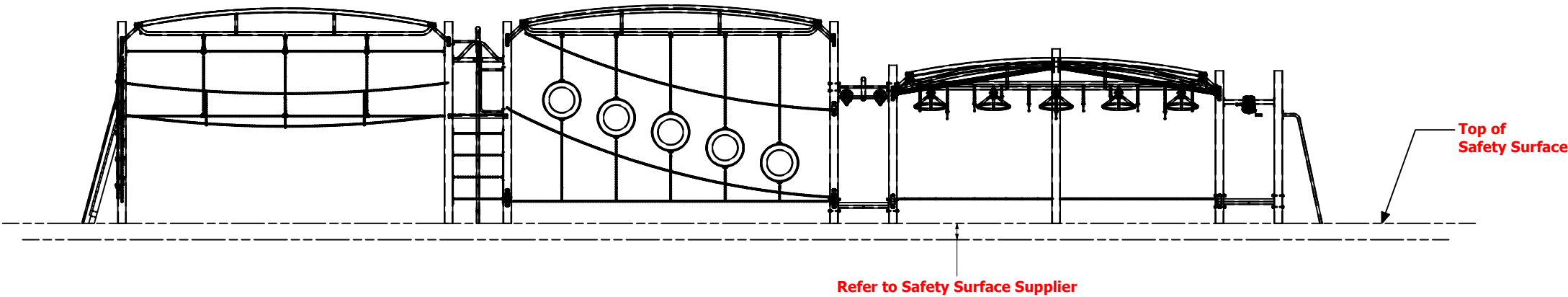
ZCORD Number



ZCORD Number
1:100 @ A3



Front Elevation



Technical Information	
Main Dimension	26040 x 12860
Total Area	335m2
Max FHOF	3000
Heaviest Part	--
Compliant to	NZS 5828:2015 AS 4685:2017 EN 1176:2008

REVISION HISTORY			
REV	DESCRIPTION	DATE	BY
0	Creation	11/12/2020	Sam



ATTN: Garrick Yandle
COMPANY: Shire of Kulin
EMAIL: ceo@kulin.wa.gov.au
DATE: 11/08/2021

Kulin All Ages Precinct Stage 1 & 2 - Redesign Budget

Item	Schedule	Unit	Qty	Rate	Amount
STAGE 1					
1.00	Preliminaries including redesign	Item	1	\$ 17,055.00	\$ 17,055.00
2.00	Feature Site Survey (Stage 1 & 2)	Item	1	\$ 2,139.00	\$ 2,139.00
3.00	Geotechnical Report (Stage 1 & 2)	Item	1	\$ 2,875.00	\$ 2,875.00
4.00	Siteworks & Setout - Stage 1	Item	1	\$ 4,887.50	\$ 4,887.50
5.00	As Cons - Stage 1	Item	1	\$ 1,811.25	\$ 1,811.25
6.00	Traffic Management Plan and Implementation	Item	1	\$ 1,150.00	\$ 1,150.00
7.00	Bulk Earthworks Coordination - Stage 1	Item	1	\$ 3,162.50	\$ 3,162.50
8.00	Final Minor Trim - Stage 1	Sqm	1,470	\$ 1.90	\$ 2,793.00
Skate Park					
9.00	Final Resolution of Skate Zone in conjunction with subcontractor	Item	1	\$ 1,518.00	\$ 1,518.00
10.00	Skate Park	Item	1	\$230,000.00	\$ 230,000.00
Pump Track					
11.00	Resolution of Pump Track Design on Site	Item	1	\$ 1,518.00	\$ 1,518.00
12.00	Pump Track (Stabilised Earth in lieu of Asphalt)	Item	1	\$191,682.00	\$ 191,682.00
13.00	Laterite Boulders (Install Only)	Sqm	8	\$ 350.75	\$ 2,806.00
Hangout Zone					
14.00	Recon Laterite Wall - Wing Walls to Steps	Item	1	\$ 3,731.75	\$ 3,731.75
15.00	Laterite Stairs	Lin M	10	\$ 303.60	\$ 3,036.00
17.00	Handrail to Stairs - Stage 1 - simplify - one only installed into side of w Hitup Wall with Basketball Ring - Rendered One Side Recon Limestone (350mm wide) - reduced to 2m height, basketball hoop on pole, artwork by Shire	Item	1	\$ 2,587.50	\$ 2,587.50
18.00		Item	1	\$ 22,895.00	\$ 22,895.00
19.00	Retaining Laterite Walls (1000x350x350mm)	Lin M	14	\$ 587.00	\$ 8,218.00
20.00	Balustrade (10 l/m)	P.Sum	1	\$ 3,000.00	\$ 3,000.00
21.00	Terraced Steps	Item	1	\$ 10,840.00	\$ 10,840.00
22.00	Basketball Court	Sqm	110	\$ 119.18	\$ 13,109.80
23.00	Shelter - 7 x 4m Exteria	Item	1	\$ 30,360.00	\$ 30,360.00
24.00	Concrete Footpath - Grey Broom - Supply of Concrete by Shire	Sqm	160	\$ 52.90	\$ 8,464.00
25.00	Linemarking to Pavement - Stage 1	P.Sum	1		Deleted
26.00	Unit Paving - Tactiles	Sqm	2.0	\$ 515.00	\$ 1,030.00
27.00	Mowing Kerb	Lin M	8	\$ 47.05	\$ 376.40
28.00	Picnic Setting	Each	2	\$ 4,340.00	\$ 8,680.00
29.00	Bench Seats	Each	2	\$ 1,345.00	\$ 2,690.00
30.00	Bin Surrounds - Bin on pole in lieu	Each	1	\$ 685.00	\$ 685.00
31.00	Drinking Fountain - Install Only	Each	1	\$ 2,210.00	\$ 2,210.00
32.00	Smart Bench	P.Sum	1		Deleted
33.00	Lighting & Electrical - to be completed by Shire at later date (conduct to be installed by Shire during Stage 1 for future provision)	P.Sum	1		Deleted
34.00	100L Trees - Install Only (Supplied by Shire)	Each	8	\$ 83.95	\$ 671.60
35.00	Tubestock - Install Only (Supplied by Shire)	Each	366	\$ 2.80	\$ 1,024.80
36.00	Soil Conditioner to Turf	Sqm	310	\$ 1.50	\$ 465.00
37.00	Soil Conditioner to Gardens	Sqm	122	\$ 1.90	\$ 231.80
38.00	Soil Conditioner to Trees	Item	1		Included
39.00	Mulch to Gardens	Sqm	122	\$ 10.85	\$ 1,323.70
40.00	Turf - Turf Supplied by Shire, install only	Sqm	310	\$ 3.30	\$ 1,023.00
41.00	RCB	Lin M	24	\$ 27.55	\$ 661.20
42.00	Graffiti Coating - Stage 1	Item	1	\$ 1,207.50	\$ 1,207.50
43.00	Structural Engineer Certification - Stage 1	Each	1	\$ 862.50	\$ 862.50
44.00	Structural Engineer Inspection	Each	1	\$ 575.00	\$ 575.00
45.00	Playground Safety Audit (at PC)	Each	1	\$ 1,150.00	\$ 1,150.00
46.00	Coordination of Irrigation Install by Shire - Stage 1	Item	1		Deleted
47.00	Contingency	Each	1	\$ 4,500.00	\$ 4,500.00
STAGE 1 SUBTOTAL					\$ 599,006.80
Stage 2					
1.00	Preliminaries	Item	1	\$ 8,000.00	\$ 8,000.00
2.00	Siteworks & Setout - Stage 2	Item	1	\$ 3,726.00	\$ 3,726.00
3.00	As Cons - Stage 2	Item	1	\$ 1,702.00	\$ 1,702.00
4.00	Bulk Earthworks Coordination - Stage 2	Item	1	\$ 3,162.50	\$ 3,162.50
5.00	Final Minor Trim - Stage 2	Sqm	890	\$ 2.53	\$ 2,251.70
6.00	Linemarking to Pavement & Wall - Stage 2	P.Sum	1		Deleted
7.00	Mowing Kerb	Lin M	203	\$ 47.05	\$ 9,551.15
8.00	Forpark Flying Fox	Item	1	\$ 46,104.80	\$ 46,104.80
9.00	Ninja Obstacle Course	Item	1	\$186,035.30	\$ 186,035.30
10.00	Rubber Softfall (excluding domes) (remove 50sqm overall from playground)	Sqm	235	\$ 290.00	\$ 68,150.00
11.00	Rubber Softfall Mounds	Each	3		Deleted
12.00	Mulch Softfall	Sqm	365	\$ 44.10	\$ 16,096.50
13.00	100L Trees - Supplied and Installed by Shire	Each			By Shire
14.00	Tubestock - Supplied and Installed by Shire	Each			By Shire
15.00	Soil Conditioner to Gardens	Sqm	331	\$ 1.90	\$ 628.90
16.00	Soil Conditioner to Trees	Each	28		By Shire
17.00	Mulch to Gardens	Sqm	331	\$ 10.85	\$ 3,591.35
18.00	Graffiti Coating - Stage 2	Item	1		Deleted
19.00	RCB	Lin M	24		By Shire
20.00	Coordination of Irrigation Install by Shire - Stage 2	Item	1		Deleted
21.00	Structural Engineer Certification - Stage 2	Each	1		Deleted
22.00	Structural Engineer Inspection	Each	1	\$ 575.00	\$ 575.00
23.00	Playground Safety Audit (at PC)	Each	1	\$ 1,150.00	\$ 1,150.00
24.00	Contingency	P.Sum	1		Deleted
STAGE 2 SUBTOTAL					\$ 350,725.20
				Sub Total	\$ 949,732.00
				10% GST	\$ 94,973.20
				Total inc GST	\$ 1,044,705.20

Regards,

Fiona Ferreira
Estimating and Contracts Manager

GENERAL COMPLIANCE CHECKLIST JULY 2021

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Disability Access and Inclusion Plan Review	1/07/2021	Annual	Review and report as required - Online report required - changes to plan to be forwarded within 2 months from EOY	Done
Governance/ SAO	Heads up - Financial Interests Return due August	1/07/2021	Annual	Councillors & Staff exercising delegation to lodge with the CEO a Primary Financial Interests Return within 3 months of commencement and an Annual Financial Interests Return by 31st August of each year. CEO to lodge with President.	Done
Bushfire/Gov ernance	Fire Break Order/Fire Prevention Notice	1/04/2021	Annual	Publish in local publication and distribute to all property owners with Rates Notice.	Done
Governance	Freedom of Information Online report	1/07/2021	Annual	Annual Report of FOI Activity - Online	Done
Governance	Freedom of Information Review	1/07/2021	Annual	Prepare Information Statement for advertising - due by August	Done
Governance	Financial Reporting Variances	1/07/2021	Annual	Resolve monthly financial reporting variance	Done
Governance	Draft Budget Presentation	1/07/2021	Annual	Draft prepared - workshop or Forum on Budget	Done
Governance	Public Interest Disclosure (PID) Annual Declaration	1/07/2021	Annual	Public Interest Disclosure (PID) Annual Declaration required Online. Advertise to Staff Public Interest Disclosure (PID) statement indicating Council processes re PID	Done
Governance	Rate Exemptions	1/07/2021	Annual	Information about discounts, incentives, concessions and write-offs required for Annual Report	Ongoing
Governance/ SAO	Postal Elections	July	Biennial	Decision to conduct postal elections and appointment of electoral commissioner & returning officer	Done
WM	Servicing of Bush Fire Radio's	1/10/2021	Annual	Contact BFCO's with radio's to see if all in working order	At AGM August
SAO	Diaries for Councillors	July	Annual	Check with Councillors if they require a diary for upcoming year - incorporate with order of staff diaries	Emailed
CEO	Disability Access and Inclusion Plan review	1/07/2021	Annual	Progress Report due end of July	Done
CEO	LEMAC Reporting	31/07/2021	Annual	LEMAC Reporting required in July - Online or email	Completed
CEO/WM/TO	RRG	July August	Annual	Regional Road Group funding submission (annual) Annual submission for road projects to be with MRWA July/August	Done
CEO/WM	RRG Direct Grant Payments	July	Annual	Councils to provide Certificate of Completion for financial year plus tax invoice without GST for 20/21 funds. No later than 31 July	Done
CEO/WM	RRG Federal Funding Blackspot Applications 2020/20	July	Annual	New submissions - copies must be submitted to MRWA Northam office by 31 July (digital submissions acceptable)	Done
CEO/WM	RRG State Blackspot & Regional Run-Off Road (if funding made available)	July	Annual	Submissions for new projects for 2022/23 funding plus revised subs for continuation of black spot funding for ongoing staged projects	Done
CEO/WM/TO	R2R	31/07/2021	Quarterly	R2R Quarterly Report due	Done
DCEO	Related Party Declaration	31/07/2021	Annual	Prepare for Councillor and Executive staff for previous 12 months	August Meeting

GENERAL COMPLIANCE CHECKLIST JULY 2021

DCEO	Rates Newsletter	31/07/2021	Annual	Compile newsletter to go out with rate notices, include Dog and Cat owner info	Done
DCEO	Insurance - Property, Vehicle & Electronic Equipment Changes	1/07/2021	Annual	Advise Insurer of Property, Vehicle & Electronic Equipment Changes	Done
DCEO	Gazette swimming pool inspection levy	July	Annual		Done
Finance	Reimburse Members Travelling	1/07/2021	6 months		Done
SFO	Key to Kulin reimbursement		Quarterly		Completed
SFO	Complete Form A - ESL Annual Service levy Billing	31/07/2021	Annual	Annexure A Return to DFES due by end of month	Completed
WM	Spray clover Child care, school and residences			as required	-
WM	Roadworks - Commence Annual Program	1/07/2021	Annual	Commence all program preparation as Budget finalised	-
WM	Road Construction & Maintenance Review	01/07/21	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	-
WM	MRWA Review of RAV ratings and AMMS levels	31/07/2021	Annual	Undertake Desktop review of RAV Ratings and AMMS levels and submit request to MRWA	-
WM	Fire extinguishers service	31/07/21	Biannual	Fire extinguishers service - Rocket & Denis	-
WM	Airconditioner filters	1/04/2021	6 months	Liaise with Building Mtce to clean filters in air-conditioner	-
CRC	Updating of Town Notice Board/Website		Weekly		Ongoing
CRC	Quarterly Stats to DRD	1/10/2021	Quarterly	Submit quarterly statistics to Dept. Regional Development	Done
EHO	AACR LANDFILL REPORT	1/07/2021	ANNUAL	Annual Return	-