

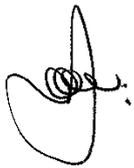
# Notice of Meeting

Councillors: Please be advised that the next meeting of the

## Kulin Shire Council

will be held on **Wednesday 16 April 2025**

Concept Forum	1:00pm
Afternoon Tea	3:30pm
Council Meeting	4:00pm
Official Opening Works & Services Centre	5:30pm



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**Alan Leeson**  
Chief Executive Officer  
11 April 2025



**DISCLAIMER:** The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used. Please note this agenda contains recommendations, which have not yet been adopted by Council.

# ORDER OF BUSINESS

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- 4 DECLARATION OF INTEREST BY MEMBERS**
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  - 9.7 Chief Executive Officer's Annual Performance Review
- 10 COMPLIANCE**
  - 10.1 Compliance Reporting – General Compliance March 2025 [Attachment 6](#)
- 11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 12 MOTIONS FROM MEMBERS WITHOUT NOTICE**
- 13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 14 MEETING IS CLOSED TO THE PUBLIC**
  - 14.1 Confidential Items (Meeting Closed to the Public)
- 15 CLOSURE / DATE AND TIME OF NEXT MEETING**

## **1 DECLARATION OF OPENING**

The President declares the meeting open.

## **2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER**

In accordance with Section 5.23A of the Local Government Act 1995, and Part 2A of the Local Government (Administration) Regulations 1996, this Council meeting is being digitally recorded (audio). All recordings will be retained as part of the Shire of Kulin's records and will be made available to the public via Council's website, excluding recordings of matters that Council take Behind Closed Doors.

## **3 RECORD OF ATTENDANCE**

### **ATTENDANCE**

G Robins	President
B Smoker	Deputy President
T Gangell	Councillor
J Noble	Councillor
C Mullan	Councillor
R Bowey	Councillor
B Miller	Councillor
M Lucchesi	Councillor
A Leeson	Chief Executive Officer
F Murphy	Executive Manager Financial Services
T Scadding	Executive Manager Community Services
C Lewis	Executive Manager of Governance and Risk
J Hobson	Executive Manager of Works
N Thompson	Manager Executive Support Services

### **APOLOGIES**

Nil

### **LEAVE OF ABSENCE**

Nil

## **4 DECLARATION OF INTEREST BY MEMBERS**

- 4.1 Declarations of Financial Interest
- 4.2 Declarations of Proximity Interest
- 4.3 Declarations of Impartiality Interest
- 4.4 Declarations of Indirect Financial Interest

## **5 PUBLIC QUESTION TIME**

Nil

## **6 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **7 CONFIRMATION/RECEIVAL OF MINUTES OF PREVIOUS MEETINGS**

- 7.1 Shire of Kulin Ordinary Meeting 19 March 2025
- 7.2 Shire of Kulin Bush Fire Brigades Annual General Meeting 1 April 2025

## 8 PRESENTATIONS / DEPUTATIONS

Nil

## 9 AGENDA BUSINESS - MATTERS REQUIRING DECISION

### 9.1 List of Accounts Paid During the Month of March 2025

<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Reference:</b>	12.06
<b>Author:</b>	Executive Manager Financial Services
<b>Strategic Reference:</b>	12.01
<b>Disclosure of Interest:</b>	Nil

#### SUMMARY:

For Council to note the list of accounts paid from the municipal fund and the trust fund and payments made using purchasing cards under the Chief Executive Officer's delegated authority during the month of March 2025.

#### BACKGROUND & COMMENT:

Council has delegated to the Chief Executive Officer the exercise of its power to make payments from the Shire's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council each month.

The tables below summarise the payments made during March 2025. Lists detailing the payments made are attached.

March 2025	
Fund	Amount
Municipal	\$1,150,066.67
Trust	0.00
<b>Total</b>	<b>\$1,150,066.67</b>

Regulation 13A of the *Local Government (Financial Management) Regulations 1996* requires a list of payments made using credit, debit or other purchasing cards to be prepared and presented to Council each month. A list of payments made using credit, debit and other purchasing cards in March 2025 is attached.

#### FINANCIAL IMPLICATIONS:

Expenditure is in accordance with the Annual Budget as adopted or amended by Council.

#### STATUTORY AND PLANNING IMPLICATIONS:

*Local Government (Financial Management) Regulations 1996*

#### 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee's name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (3) A list prepared under subregulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

#### 13A. Payments by employees via purchasing cards

- (1) If a local government has authorised an employee to use a credit, debit or other purchasing card, a list of payments made using the card must be prepared each month showing the following for each payment made since the last such list was prepared —

- (a) the payee's name;
  - (b) the amount of the payment;
  - (c) the date of the payment;
  - (d) sufficient information to identify the payment.
- (2) A list prepared under subregulation (1) must be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council note,

1. the list of accounts paid from the Municipal and Trust accounts during the month of March 2025, totalling \$1,150,066.67 as attached; and
2. the list of payments made using credit, debit and purchasing cards in March 2025.

**VOTING REQUIREMENTS:**

Simple majority required.

[Attachment 2](#) – Schedule of Payments March 2025

## 9.2 Financial Reports – March 2025

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<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Reference:</b>	12.06
<b>Author:</b>	Executive Manager Financial Services
<b>Strategic Reference:</b>	12.01
<b>Disclosure of Interest:</b>	Nil

### SUMMARY:

Council is provided with the monthly financial reports for the month ended 31 March 2025.

### BACKGROUND & COMMENT:

The monthly financial reports includes:

- an update on revenue and expenditure in comparison to the annual budget;
- a statement of financial position;
- basis of preparation;
- an explanation of material variances (greater than \$10,000 and 10%) is included in the monthly financial report
- other supplementary financial information relevant to the report month

### FINANCIAL IMPLICATIONS:

Nil

### STATUTORY AND PLANNING IMPLICATIONS:

*Local Government Act 1995 s6.4*

Under the *Local Government (Financial Management) Regulations 1996*:

#### 34. Financial activity statement required each month

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the relevant month; and
  - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.
- (1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).
- (1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity must be shown according to nature classification.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
  - (b) recorded in the minutes of the meeting at which it is presented.

#### 35. Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month and —
  - (a) the financial position of the local government as at the last day of the previous financial year; or
  - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

- (2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
  - (b) recorded in the minutes of the meeting at which it is presented.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council in accordance with Regulations 34 and 35 of the Local Government (Financial Management) regulations 1996, receive the Statement of Financial Activity and Statement of Financial Position and supporting documentation for the period ending 31 March, as presented.

**VOTING REQUIREMENTS:**

Simple majority required.

[Attachment 3](#) – March 2025 Monthly Financial Reports

### **9.3 Bush Fire Brigades Annual Meeting & Appointments for the 2025/26 Fire Season**

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**Responsible Officer:** Chief Executive Officer  
**File Reference:** 09.02  
**Author:** Chief Executive Officer  
**Strategic Reference:** Law Order & Public Safety  
**Disclosure of Interest:** Nil

**SUMMARY:**

The Annual Meeting of Shire of Kulin Bush Fire Brigades was held in Pingaring on 1 April 2025. Council approval is required to formally approve recommended appointments of;

- Chief Bush Fire Control Officer
- Deputy Chief Bush Fire Control Officer
- Fire Weather Officer
- Deputy Fire Weather Officer
- Harvest Ban Officers
- Fire Control Officers
- Brigade Captains/Contacts
- Dual Fire Control Officers

Council approval is also required with respect to:

- setting of Prohibited and Restricted Burning times – a matter to note is that the Restricted Burning period has been extended from 15 March to 31 March for 2026.

**BACKGROUND & COMMENT:**

Minutes of the meeting are provided as Attachment 3. The meeting was well attended.

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Bush Fires Act 1954. Section 38 (1) of the Bush Fires Act 1954 states that a local government may from time to time appoint such persons as it thinks necessary to be its Bush Fire Control officers under and for the purposes of the Act.

A local government or a person delegated the authority shall cause notice of an appointment made under the provisions of Act to be published at least once in a newspaper circulating in its district.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Appointments to be advertised widely across the Shire of Kulin community.

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council formally approve the following appointments of officers and dates of prohibited and restricted burning for the 2025/2026 fire season in accordance with the provisions of the Bush Fires Act 1954;

Chief Bush Fire Control Officer -	Rod Diery
Deputy Chief Bush Fire Control Officer -	Evan Wyatt
Fire Weather Officer -	Chief Executive Officer – Alan Leeson
Deputy Fire Weather Officer -	Fire Control Officer - John Waters
	Fire Control Officer – Judd Hobson
Authorised Harvest Ban Officers -	Chief Executive Officer – Alan Leeson
	Executive Manager Works & Fire Control Officer - Judd Hobson
	CBFCO – Rod Diery
	DCBFCO – Evan Wyatt
	DFWO – John Waters

Fire Control Officers:-

Kulin Town Craig McInnes, Rod Diery, Judd Hobson  
Kulin North Don Bradford, David Lewis, Brendan Sloggett, Lachlan Siviour  
Kulin South John Waters, Darren Kirby, Clinton Mullan, John Bowey, Brayden Young  
Jilakin/ Pingaring Evan Wyatt, Sean Scadding, Michael Lane  
Little Italy/Holt Rock Brent Hyde, Cameron Mudge

Brigade Captains / Contacts

Kulin Town – Craig McInnes  
Kulin North – Don Bradford  
Kulin South – John Waters  
Jilakin / Pingaring – Evan Wyatt  
Holt Rock / Little Italy – Brent Hyde / Cameron Mudge

Dual Fire Control Officer Appointments

Clinton Mullan / David Lewis - Wickepin  
Don Bradford / David Lewis - Corrigin  
Darren Kirby / Clinton Mullan - Dumbleyung  
John Bowey / Evan Wyatt - Kondinin  
Evan Wyatt / Brent Hyde - Lake Grace

Prohibited and Restricted Burning Times

Restricted 19 September – 31 October  
Prohibited 1 November – 15 February  
Restricted 16 February – 31 March

**VOTING REQUIREMENTS:**

Simple majority required.

[Attachment 1](#) – BFB AGM Minutes

## 9.4 Proposed Budget Amendment 2024/2025 – Purchase of Small Tipper – Maintenance Truck

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<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Reference:</b>	12.04.01 Budget
<b>Author:</b>	Chief Executive Officer
<b>Strategic Reference:</b>	
<b>Disclosure of Interest:</b>	Nil

### SUMMARY:

For Council to consider a budget amendment to fund the changeover of the Shire's small tipper - maintenance truck. The shire budgeted \$65,000 (ex GST) changeover, however quotes exceeded the budgeted changeover. (please refer to Executive Summary provided under separate cover)

### BACKGROUND & COMMENT:

It is recommended that Council amend its 2024/2025 budget and proceed with the purchase of this item.

The increase in changeover cost can be managed within the current 2024/2025 municipal budget. This can be further reviewed, if necessary, toward the end of the 2024/2025 financial year, and if required funds can be transferred from Reserve Fund to Municipal Fund.

### STATUTORY ENVIRONMENT:

Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- or
- (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

Section 11 Local Government (Functions & General) Regulations 1996 – when tenders have to be publicly invited.

### POLICY IMPLICATIONS:

APOG & Policy Manual  
A5 – Budget Preparation  
A22 – Procurement, Purchasing and Tenders

### FINANCIAL IMPLICATIONS:

Quotes were received from;

- Daimler Trucks Perth – Fuso
- Southwest Isuzu – Isuzu

(Executive Summary & Officer Recommendation - circulated under separate cover)

### CONSULTATION:

CEO  
Manager of Works  
Works Supervisor  
EMFS

### WORKFORCE IMPLICATIONS:

A small tipping truck is an essential and valuable asset for the works crew. It allows for quick and easy transport of materials such as gravel, soil & road repair / maintenance material.

### OFFICER'S RECOMMENDATION:

That Council accept the quotation from Southwest Isuzu for the purchase of one Isuzu NPR 75-190 small tipper truck with rear tipping tray at a changeover price of \$94,805, further that the 2024/2025 Municipal Budget allocation be increased accordingly.

### VOTING REQUIREMENTS:

Absolute majority

[Attachment 9.4](#) – Under Separate Cover

## 9.5 Transfer of Pingaring Tank - Water Corporation to Shire of Kulin Reserve 18926

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<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Reference:</b>	05.19
<b>Author:</b>	Chief Executive Officer
<b>Strategic Reference:</b>	Nil
<b>Disclosure of Interest:</b>	Nil

### SUMMARY:

To obtain Council approval to Execute the Asset Transfer Deed for the concrete Water Storage Tank located within Reserve 18926 just east of the Pingaring Townsite to be used for non-scheme water storage. The transfer supports the Shire's goals for improved drought resilience, increased rainfall capture capacity, and enhanced community benefit, while incurring minimal upkeep and maintenance costs.

### BACKGROUND & COMMENT:

The water tank proposed for transfer is a 9,000,000-litre concrete tank, originally constructed in 1932. The tank is connected to the rock wall / catchment constructed by local land owners. Located within Reserve 18926 the Rockwall catchment, the tank was engineered as a water source for trains. In more recent times it has served as a primary source of collected rainwater for both agricultural and domestic use.

The tank remains structurally sound and is directly connected to the existing Rockwall catchment infrastructure, providing substantial potential for continued use in rainfall capture and drought mitigation. The transfer of this asset to the Shire presents a significant opportunity to preserve a piece of local heritage while repurposing it to support community water security needs.

### STRATEGIC IMPLICATIONS:

The acquisition supports the Shire's broader objectives around climate resilience and sustainable infrastructure. The water tank will enable the Shire to sustain rainwater harvesting capacity, enhancing local drought preparedness and water resource management.

#### Community Benefit:

The water tank will provide direct benefits to the local community, including:

- Sustain emergency water storage, particularly during periods of drought or water service disruption.
- Assist in supporting firefighting suppression activities.

### STATUTORY AND PLANNING IMPLICATIONS:

The transfer of the water tank is subject to minimal statutory and planning implications. The asset will be embedded into Shire's water infrastructure network (Independent Water Supply & Standpipe & Storage network), and its continued use for rainwater capture and storage does not any changes to approval of its historic use, from a land use of physical asset perspective.

There are no regulatory barriers to the transfer, as the asset is being provided at no cost and will be maintained as part of the Shire's ongoing water resource management program. Any necessary modifications to the tank for operational purposes, such as minor structural adjustments or maintenance works, will be planned and undertaken consistent with the shires Asset Management Plans.

### FINANCIAL IMPLICATIONS:

There are not any immediate financial implications for the Shire associated with accepting this asset transfer.

Routine maintenance will be managed through the existing water infrastructure operations budget. Anticipated expenses include inspections, and minor repairs. These are expected to be low and manageable, with long-term costs to be evaluated through the Shire's asset management framework, with a view to accessing external funding to support larger costs associated with maintaining the asset e.g. tank roof repairs.

### POLICY IMPLICATIONS:

There are **no known policy implications** arising from the transfer of the water tank. The asset will be integrated into the Shire's existing water infrastructure program, and its ongoing use for rainwater capture and storage aligns with the Shires current water asset & management program. No changes to existing policies or the introduction of new policies are required to facilitate the transfer or its use.

### COMMUNITY CONSULTATION:

The Pingaring community have been strongly engaged over the past two years in ensuring this asset is protected and retained in the longer term for the community's benefit.

This transfer also aligns with the Municipality's commitment to **preserving local heritage**, supporting **drought resilience**, and collaborating with the Pingaring community to ensure the asset remains a valuable resource for future generations.

**WORKFORCE IMPLICATIONS:**

The transfer of the water tank to the Shire will have minimal direct impact on the Shire workforce. The asset will be integrated into the existing water infrastructure management program, and any necessary maintenance, inspections, and operations will be carried out by the current Shire staff in collaboration with the local community.

However, there may be some modest adjustments to workload in the short term as the Shire takes ownership and conducts a comprehensive inspection and review of the tank's condition. This initial effort may involve staff time for:

- Asset evaluation and condition assessments
- Minor repairs or maintenance tasks to ensure functionality
- Coordination with contractors or heritage consultants, if required, for specialized tasks.

In the long term, ongoing maintenance costs and workforce allocation will be manageable within the Shire's existing operational structure.

The Pingaring community's engagement in the asset's transfer may also provide opportunities for volunteer involvement in educational or preservation activities, which could help reduce any obligations of the Shire relevant to the transfer of the tank.

**OFFICER'S RECOMMENDATION:**

That Council accepts the transfer of a water tank from the Water Corporation, and authorises the Chief Executive Officer to execute Asset Transfer Deed (as circulated) to facilitate the transfer of ownership of the tank to the Shire of Kulin, in support of enhanced water infrastructure, rainfall capture, drought resilience, and community benefit.

**VOTING REQUIREMENTS:**

Simple Majority.

[Attachment 4a](#) - Asset Transfer Deed

[Attachment 4b](#) - Pingaring Rock Water Tank History

## 9.6 Pingaring Rock Reserve – Drought Resilience Project

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<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Reference:</b>	05.19
<b>Author:</b>	Chief Executive Officer
<b>Strategic Reference:</b>	Nil
<b>Disclosure of Interest:</b>	Nil

### SUMMARY:

Council is being asked to formally endorse the construction of a 360,000-litre rainwater harvesting tank in Pingaring, supported by \$60,000 in funding from the Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants. The project is designed to ensure a reliable, sustainable, and cost-effective water supply for community use, particularly during drought conditions.

Key components of the project include:

- The installation of a second standpipe within the Pingaring townsite to provide additional water access points. The existing standpipe in Pingaring will be isolated / connected directly to scheme water. The second (new) standpipe will be isolated / connected to the Pingaring Rock Reserve tank
- The addition of an electronic reader to monitor and manage the sustainable use of the catchment water, ensuring efficient resource use.
- 360,000 litre zincalume tank

This initiative will strengthen local water infrastructure and enhance community resilience to drought, with funding from the Southern Wheatbelt Regional Drought Resilience Plan providing crucial financial support.

### BACKGROUND & COMMENT:

This project has been developed in alignment with the objectives of the Southern Wheatbelt Drought Resilience Plan, ensuring consistency with the broader regional strategy aimed at improving drought resilience across the area. The initiative has been carried out in collaboration with other participating Shires, including Wagin, Dumbleyung, Kondinin, and Lake Grace, fostering a regional approach to water resilience and community sustainability.

A summary of other Shire projects within the Southern Wheatbelt Drought Resilience Plan is provided in a separate attachment for further context and to highlight the collective efforts being made to address drought challenges across the region.

This project is in consistent alignment with the aspirations of the Pingaring community, aiming to enhance the town's water infrastructure and ensure a sustainable future. By increasing storage capacity through the construction of the 360,000-litre rainwater harvesting tank, and adding a second access point through the standpipe, the project will significantly improve the community's access to water.

The initiative directly addresses the need to reduce the risk of water shortages, providing greater security for the community, particularly in times of drought or low rainfall. This will help to ensure a more resilient water supply for the community.

### STRATEGIC IMPLICATIONS:

The project aligns with and supports the Shire's broader objectives around climate resilience and sustainable infrastructure. The water tank will enable the Shire to sustain rainwater harvesting capacity, enhancing local drought preparedness and responsible water resource management and use.

**Enhanced Water Security:** The 360,000-litre rainwater harvesting tank enhances storage capacity going some way to reducing the risk of water shortages during drought periods or in times of increased demand. This will supplement what is a marginal scheme water supply by Water Corporation to the Pingaring Community.

**Improved Resource Management:** The electronic monitoring system for the standpipe will allow for real-time tracking of water usage, helping to prevent overuse or waste. This system will enable better management of the water supply, ensuring it is distributed efficiently and equitably among community members.

**Risk Mitigation:** The ability to track and manage water access will help ensure that available water is used in a way that minimizes the likelihood of shortages, benefiting the community over the long term. Recently the Pingaring Community have set up a What's App group, whereby anyone accessing the standpipe and drawing water will notify such through the Group.

**Future-Proofing the Town:** With the increased storage and monitoring capabilities, the Pingaring community with the support of the Shire will be better prepared to handle emerging challenges related to water shortages. This project insures to some extent that community remains resilient in the face of water shortages.

**STATUTORY AND PLANNING IMPLICATIONS:**

There are no statutory or planning implications in the consideration of this item. The proposed project does not require any changes to existing regulations, zoning, or planning approvals. As such, there are no statutory or planning impediments.

**FINANCIAL IMPLICATIONS:**

The financial implications for this project are minimal. The construction of the 360,000-litre rainwater harvesting tank and standpipe is fully funded by the Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants Scheme.

Once the project is completed, the primary ongoing operational costs will be associated with the maintenance and operation of the standpipe and the electronic monitoring system. These costs are expected to be relatively low and manageable within the existing budget. Overall, the project represents a cost-effective investment in the community's water infrastructure, with minimal long-term financial impact.

**POLICY IMPLICATIONS:**

There are no known policy implications arising from this project.

**COMMUNITY CONSULTATION:**

A broad overview of the Pingaring Rock Reserve Drought Resilience Project was provided at the recent community meeting held in Pingaring on 1st April 2025. The meeting was attended by Shire Executive staff, Cr Jarron Noble, and approximately 30 members of the Pingaring community. It was a very constructive and well attended meeting.

**WORKFORCE IMPLICATIONS:**

The workforce implications for this project are minimal. The workforce requirements will involve:

1. **Construction of the Tank Pad:** This will require labour and machinery for the installation of the pad for the tank. However, this will be a short-term requirement during the construction phase.
2. **Footing/Pad for Standpipe:** Small concrete pad to be constructed
3. **Ongoing Oversight and Maintenance:** Once the tank and standpipe are constructed, ongoing oversight and maintenance will be required. This will primarily involve routine monitoring of the standpipe and electronic monitoring system are functioning properly, an carrying out maintenance as required.

**OFFICER'S RECOMMENDATION:**

That Council formally endorse the Pingaring Rock Reserve Drought Resilience Project under the Southern Wheatbelt Regional Drought Resilience Plan (SWRDRP), in line with the project budget. The project will be funded by \$60,000 in cash from the SWRDRP and \$5,000 (in-kind) contribution from the Shire of Kulin.

**VOTING REQUIREMENTS:**

Simple Majority.

[Attachment 5](#) – Project Form & Implementation Plan

[Attachment 9.6](#) - Under Separate Cover

## 9.7 Chief Executive Officer's Annual Performance Review

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<b>Responsible Officer:</b>	Cr Robins & Cr Smoker
<b>File Reference:</b>	22.00 CEO Personnel File
<b>Author:</b>	Chief Executive Officer
<b>Strategic Reference:</b>	Civic Leadership
<b>Disclosure of Interest:</b>	Financial & Impartiality – CEO Contract of Employment

### SUMMARY:

The Annual Performance Review of the Chief Executive Officer is presented for formal endorsement by Council.

### BACKGROUND & COMMENT:

The Chief Executive Officer commenced employment with the Shire of Kulin 20 March 2023 for a three-year period, subject to terms and conditions as listed in the employment contract.

In line with the employment contract, it is a requirement to carry out an annual review of the CEO's performance against set criteria as detailed in the Shire of Kulin's Policy HR2 Standards for CEO Recruitment, Performance and Termination.

Key steps as part of the annual review process have been;

- Performance Evaluation Surveys circulated and completed by Elected Members and Senior Staff
- Evaluation Meeting held between Shire President, Deputy Shire President and Chief Executive Officer – to be held 16<sup>th</sup> April 2025 – minutes will be circulated under separate cover.
- Meeting scheduled between Shire President, Deputy Shire President and Chief Executive Officer for 21<sup>st</sup> May 2025 to define Key Performance Criteria for the next 12 months.

### FINANCIAL IMPLICATIONS:

The provisions of the Chief Executive Officer's Remuneration Package are contained within the Council's Budget and any variations to the Remuneration Package, pursuant to the outcomes of appraisal, must not exceed the value laid out by the State Government, pursuant to the Salaries and Allowances Tribunal Determination of 5 April 2024 available here:

[Local Government Chief Executive Officers and Elected Members Determination No 1 of 2024 \(www.wa.gov.au\)](http://www.wa.gov.au)

The Chief Executive Officer's total employment package is within the parameters of Band 4.

### STATUTORY AND PLANNING IMPLICATIONS:

The Chief Executive Officer's Contract of Employment (provided under separate cover) contract law, employment law and relevant taxation law relates. Section 5.38 of the Local Government Act 1995 requires the local government to review the performance of the CEO at least once per annum.

Sections 5.39A and B of that Act specify regulations in relation to reviewing performance of a Chief Executive Officer.

Local Government (Administration) Regulations 1996, regulation 18FA also relates.

### POLICY IMPLICATIONS:

Council Policy HR2 Standards for CEO Recruitment, Performance and Termination – Division 3 – Standards for Review of Performance of CEO's

#### Division 3 — Standards for review of performance of CEOs

##### 15. Overview of Division

This Division sets out standards to be observed by the local government in relation to the review of the performance of CEOs.

##### 16. Performance review process to be agreed between local government and CEO

- (1) The local government and the CEO must agree on —
  - (a) the process by which the CEO's performance will be reviewed; and
  - (b) any performance criteria to be met by the CEO that are in addition to the contractual performance criteria.
- (2) Without limiting subclause (1), the process agreed under subclause (1)(a) must be consistent with clauses 17, 18 and 19.
- (3) The matters referred to in subclause (1) must be set out in a written document.

**17. Carrying out a performance review**

- (1) A review of the performance of the CEO by the local government must be carried out in an impartial and transparent manner.
- (2) The local government must —
  - (a) collect evidence regarding the CEO's performance in respect of the contractual performance criteria and any additional performance criteria in a thorough and comprehensive manner; and
  - (b) review the CEO's performance against the contractual performance criteria and any additional performance criteria, based on that evidence.

**18. Endorsement of performance review by local government**

Following a review of the performance of the CEO, the local government must, by resolution of an absolute majority of the council, endorse the review.

**19. CEO to be notified of results of performance review**

After the local government has endorsed a review of the performance of the CEO under clause 18, the local government must inform the CEO in writing of —

- (a) the results of the review; and
- (b) if the review identifies any issues about the performance of the CEO — how the local government proposes to address and manage those issues.

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That with respect to the Chief Executive Officer's annual performance appraisal (to be provided to Elected Members under separate (confidential) cover), the Council, pursuant to section 5.38, 5.39A and 5.39B of the Local Government Act 1995, and the Employment Contract between Alan James Leeson and Shire of Kulin:

1. Notes that the performance appraisal of Mr Alan Leeson, Chief Executive Officer, has been completed in line with Section 4 of the Employment Contract, for the period 20 March 2024 to 19 March 2025;
2. Endorses the annual review of the Chief Executive Performance in line with the Minutes of the Chief Executive Officer Performance Evaluation Meeting to be held on 16<sup>th</sup> April 2025.
3. Endorses the amended Contractual Performance Criteria for the existing Employment Contract between the Shire of Kulin and Alan James Leeson, developed in agreement between both parties (circulated under separate cover).
4. Endorses the Key Focus Items / Projects for the period 20 March 2025 to 19 March 2026 (circulated under separate cover).
5. Authorises the Shire President and Deputy Shire President to adjust the remuneration of the Chief Executive Officer within defined parameters of Band 4 - Total Reward package as determined and set down by the Salaries and Allowances Tribunal (WA), in agreement with the Chief Executive Officer.
6. Extends the Term of the Employment Contract of Mr Alan Leeson from the 20<sup>th</sup> March 2026 to (to be determined), in accordance with Clause 2.2 (1) of the Employment Contract between Mr Alan Leeson and Shire of Kulin, as per the recommendation of the Chief Executive Officer Performance Evaluation Meeting scheduled for 16<sup>th</sup> April 2025.

**VOTING REQUIREMENTS:**

Absolute Majority.

## 10 COMPLIANCE

### 10.1 Compliance Reporting – General Compliance March 2025

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<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Reference:</b>	12.07, 12.06
<b>Author:</b>	Chief Executive Officer
<b>Strategic Reference:</b>	CBP 4.1 Civic Leadership, 4.1.8 Compliance methods
<b>Disclosure of Interest:</b>	Nil

**SUMMARY:**

This report addresses General and Financial Compliance matters for March 2025. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

**BACKGROUND & COMMENT:**

The Compliance Checklist is a working document, the Manager of Executive Support Services emails the assigned staff member their compliance requirements for the coming month. This document is tabled at the monthly Management Team meetings where the list is reviewed and updated.

Prior month items not completed previously will be reported in the following month so Council remains aware.

Outstanding February 2025

LGIS Annual Review

Housing Inspections – *completed 9 April 2025*

Review Agreement with Kulin DHS

**FINANCIAL IMPLICATIONS:**

In terms of meeting compliance - normal administration expense.

**STATUTORY AND PLANNING IMPLICATIONS:**

Nil

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council receive the General & Financial Compliance Report for March 2025 and note the matters of non-compliance.

**VOTING REQUIREMENTS:**

Simple majority required.

[Attachment 6](#) – Compliance Checklist March 2025

**11 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12 MOTIONS FROM MEMBERS WITHOUT NOTICE**

Nil

**13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

Nil

**14 MEETING IS CLOSED TO THE PUBLIC**

Nil

**15 CLOSURE / DATE AND TIME OF NEXT MEETING**

There being no further business the President declared the meeting closed.

Ordinary Meeting 21 May 2025 at 4:00pm



# Shire of Kulin Bush Fire Brigades

Minutes of the Annual Meeting of the Shire of Kulin Bush Fire Brigades held on Tuesday 1 April 2025 at the Pingaring Golf Club commencing at 4.00pm

## 1. Declaration of Opening

The CBFCO Rod Diery, welcomed all present and declared the meeting open at 4.00pm.

## 2. Record of Attendance/Apologies

Rod Diery	Chief Bush Fire Control Officer (Kulin Town)
Evan Wyatt	Deputy Chief Bush Fire Control Officer (Jilakin/Pingaring)
Alan Leeson	Chief Executive Officer Shire of Kulin
Judd Hobson	FCO - Executive Manager of Works Shire of Kulin
Jarron Noble	Councillor – Shire of Kulin
David Tholstrup	Works Supervisor Shire of Kulin
Lachlan Siviour	FCO Kulin North
Brendon Sloggett	FCO Kulin North
Don Bradford	FCO Kulin North
Sean Scadding	FCO Jilakin/Pingaring
David Lewis	FCO - Kulin North
Luke Hipwell	Observer
Peter Jensen	Observer
Isla Jensen	Observer
Peter Pittard	Observer
Brayden Young	Kulin South BFB

**Apologies:** John Waters, Darren Kirby, Brendan Sloggett, Brent Hyde, Clinton Mullan, Craig McInnes, John Bowey

## 3. Confirmation of Minutes Meeting 30 July 2024

Moved Evan Wyatt                      Seconded Lachlan Siviour

That the Minutes of the Annual Meeting of Bush Fire Brigades held 30 July 2024 be confirmed as a true and accurate record of proceedings.

**CARRIED**

## 4. Matters Arising from Previous Minutes

- Radio callups – Format to be confirmed at the September 2025 – Pre-fire season meeting of FCO's/ Brigades

## 5. Chief Bush Fire Control Officer Report

CBFCO Rod Diery provided an overview of the 2024/2025 fire season.

- Expressed thanks to Evan Wyatt for fulfilling role of Acting CBFCO whilst Rod was on leave
- Expressed thanks to all FCO's and volunteers for their diligence and efforts over the 2024/25 fire season
- Provided a brief overview of the proposed Fire Mitigation works to be undertaken on Kulin Town Reserve 25777. This will hopefully involve other brigades in the Shires and not just the Kulin Town Brigade
- Highlighted necessity of volunteers undertaking training, in particular those that crew Brigade Fire Fighting trucks
- Highlighted importance of volunteers wearing Personal Protective Equipment (PPE) when turning out to fires

## 6.1 Appointment of Chief Bush Fire Control Officer (CBFCO)

Chief Executive Officer Alan Leeson called for nominations for the position of Chief Bush Fire Control Officer (CBFCO)

Nominated by: Don Bradford

Seconded: David Tholstrup

That Rod Diery be nominated as the Shire of Kulin's Chief Bush Fire Control Officer for the 2025/2026 season.

**CARRIED**



## 6.4 Burning Times – Proposed for 2025/2026

---

Moved: Rod Diery

Seconded: Lachlan Siviour

That the following burning periods be set for the 2025/2026 fire season:

Restricted	19 September – 31 October
Prohibited	1 November – 15 February
Restricted	16 February – 31 March

CARRIED

## 7.0 General Business

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### 7.1 Fire Control Officer – Brigade Advisory Meetings

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Rod Diery recommended the group meet formally twice a year. ie April & September which will in effect be a seasonal planning briefing meeting (September annually) and seasonal de-brief meeting (April annually)

Moved by: Rod Diery

Seconded: Evan Wyatt

That the Fire Control Officers and Brigade meeting be convened twice per year

- April (annually) – AGM – Seasonal debrief
- September (annually) - Seasonal planning / briefing meeting

CARRIED

### 7.2 Harvest & vehicle Movement Bans (HVMB)

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CBFCO Diery spoke to the meeting with regard to some issues associated with imposing harvest & vehicle movement bans in the context of farmers perhaps having a 30 minute window in which they can complete grain out loading.

Discussion ensued amongst attendees. Whilst there was majority support for perhaps having 30 minute window post imposition of a HVMB whereby farmers could complete grain out loading of a truck that might be onsite, there was some conjecture as to how such a concession would be managed / policed in a formal sense and what would the implications be from a legal sense.

It was noted for further discussion at the September 2025 meeting.

#### Actions

- CEO to investigate further

### 7.3 Fire Break Order – Proposal for Licensed – Grain Out Loading - Hard Stand Areas

---

Discussion ensued with regard to merit of introducing licensed out loading hard stand areas which could be used during a HVMB do not negate the need for compliant fire breaks and this is not a justification for cropping to a fence line.

Broadly there was support for the initiative in support of in the main part of those farmers whom engage contractors for the carting of grain.

CEO to investigate further, broader parameters discussed and agreed upon in-principle were;

- Landowner to complete application / statutory declaration
- Photos to be provided of area to be bare earth – minimum of 50m radius
- Multiple areas can be included in single application
- Annual License fee - \$250
- GPS / Map pin drop to be provided
- Can be subject to inspection by FCO at anytime without notice

#### Action

CEO to draft application / license form to be provided to the September 2025 meeting

#### **7.4 Total Fire Ban – Harvest Vehicle Movement Ban exemptions**

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Rod Diery provided an overview of a situation that required discretion of allowing movement of heavy machinery / equipment during a HVMB. The example provided was allowing a local dozer contractor to float his machine during a ban, in order to assist an external agency or shire with fire mitigation works.

#### **Action**

Fire Break Order information to include a notation that the CBFCO can exercise discretion for movement of vehicles and / or equipment during a TFB or HVMB for the purposes of emergency response.

#### **7.5 Other General items Discussed / Noted**

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- Minimum water required to be onsite for multiple headers on one farm – general consensus was approximately minimum of 600 litres for every two headers
- Encourage landowners to have fire fighting equipment on hand for lime spreading activity
- Investigate fire mitigation works for Jitarning townsite
- Investigate use of What's App rather than Group SMS for HVMB notifications
- Continue to encourage - upskilling / training;
  - Ground Controllers Course
  - Rural Fire Awareness Course
  - Fire Control Officer's Course
  - Machine Supervision Course
  - Bushfire Safety Awareness Course

#### **8. Meeting Closure**

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There being no further business CBCFO Rod Diery thanked everyone for their attendance in what was an excellent roll up and declared the meeting closed at 5.53pm.

# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2025

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
<b>TRUST</b>			
<b>MUNICIPAL</b>			
Chq/EFT	Date	Name	Amount
EFT23089	13/03/2025	AVON WASTE	\$12,912.62
EFT23090	13/03/2025	AIR LIQUIDE WA	\$19.60
EFT23091	13/03/2025	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT23092	13/03/2025	AUSTRALIA POST- MAILWEST	\$172.00
EFT23093	13/03/2025	BEST OFFICE SYSTEMS	\$1,764.22
EFT23094	13/03/2025	COUNTRY WIDE FRIDGE LINES PTY LTD	\$369.24
EFT23095	13/03/2025	TEAM GLOBAL EXPRESS	\$586.49
EFT23096	13/03/2025	FUEL DISTRIBUTORS OF WA PTY LTD	\$52,981.99
EFT23097	13/03/2025	GANGELLS AGSOLUTIONS	\$4,794.15
EFT23098	13/03/2025	GREAT SOUTHERN FUEL SUPPLIES	\$127.37
EFT23099	13/03/2025	ID RENT PTY LTD	\$11,330.88
EFT23100	13/03/2025	JILAKIN EARTHMOVING PTY	\$34,551.00
EFT23101	13/03/2025	KULIN HARDWARE & RURAL	\$3,423.01
EFT23102	13/03/2025	KULIN SOCIAL CLUB	\$225.00
EFT23103	13/03/2025	KULIN SHIRE TRUST FUND	\$200.00
EFT23104	13/03/2025	KULIN IGA	\$841.68
EFT23105	13/03/2025	KULIN MUSEUM SOCIETY INC	\$1,800.00
EFT23106	13/03/2025	TRINITEQ INTERNATIONAL PTY LTD	\$363.00
EFT23107	13/03/2025	LOCAL GOVERNMENT WORKS ASS OF WA INC	\$100.00
EFT23108	13/03/2025	MODERN TEACHING AIDS PTY LTD	\$140.53
EFT23109	13/03/2025	NEWDEGATE STOCK & TRADING CO	\$58,004.43
EFT23110	13/03/2025	NAPA KEWDALE	\$327.58
EFT23111	13/03/2025	EXURBAN RURAL & REGIONAL PLANNING	\$491.50
EFT23112	13/03/2025	PORTER CONSULTING ENGINEERS	\$591.25
EFT23113	13/03/2025	QUEST PAYMENT SYSTEMS	\$82.50
EFT23114	13/03/2025	SHIRE OF CORRIGIN	\$2,676.30
EFT23115	13/03/2025	SYRED MECHANICAL SERVICES	\$4,020.50
EFT23116	13/03/2025	SSJ TRANSPORT PTY LTD	\$5,791.50
EFT23117	13/03/2025	TAMORA PLUMBING AND GAS	\$38,056.70
EFT23118	13/03/2025	TIN HORSE AUTOMOTIVE	\$8,500.75
EFT23119	13/03/2025	LAKE VARLEY & DISTRICTS PROGRESS ASSOCIATION	\$6,270.00
EFT23120	13/03/2025	WESTRAC PTY LTD	\$2,301.36
EFT23121	13/03/2025	WA CONTRACT RANGER SERVICES	\$693.00
EFT23122	13/03/2025	WA DISTRIBUTORS PTY LTD	\$610.00
EFT23123	13/03/2025	WM & CL GARDNER	\$16,401.00
EFT23124	13/03/2025	WARDA KADAK PTY LTD	\$18,853.45
EFT23125	19/03/2025	BUSSELTON ADVANCED DRIVER TRAINING	\$3,095.00
EFT23126	19/03/2025	CREDIT CARD - MASTER CARD	\$4,473.21
EFT23127	24/03/2025	CATERLINK	\$53,580.75
EFT23128	26/03/2025	ARM SECURITY	\$105.20
EFT23129	26/03/2025	SERVICES AUSTRALIA CHILD SUPPORT	\$302.61
EFT23130	26/03/2025	AUSTRALIAN TAXATION OFFICE	\$107,970.00
EFT23131	26/03/2025	BUNNINGS LIMITED	\$98.94
EFT23132	26/03/2025	BLACKWOODS ATKINS	\$454.61
EFT23133	26/03/2025	BITUTEK PTY LTD	\$253,579.15
EFT23134	26/03/2025	BRANDIS CARPENTRY	\$1,870.00
EFT23135	26/03/2025	COUNTRY WIDE FRIDGE LINES PTY LTD	\$206.89
EFT23136	26/03/2025	TEAM GLOBAL EXPRESS	\$173.91
EFT23137	26/03/2025	CUBALLING WINDSCREENS	\$1,043.90

EFT23138	26/03/2025	ENVIRONEX INTERNATIONAL PTY LTD	\$484.00
EFT23139	26/03/2025	ELDERS REAL ESTATE MIDLAND	\$8,032.50
EFT23140	26/03/2025	FEGAN BUILDING SURVEYING	\$302.50
EFT23141	26/03/2025	GET SMART SECURITY	\$2,345.00
EFT23142	26/03/2025	GA POWER EQUIPMENT SPARES	\$475.71
EFT23143	26/03/2025	INTELIFE GROUP LTD	\$24,868.80
EFT23144	26/03/2025	KULIN SOCIAL CLUB	\$225.00
EFT23145	26/03/2025	KULIN SHIRE TRUST FUND	\$400.00
EFT23146	26/03/2025	KULIN IGA	\$353.10
EFT23147	26/03/2025	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,370.90
EFT23148	26/03/2025	MULLAN ELECTRICAL	\$536.23
EFT23149	26/03/2025	MCPEST PEST CONTROL	\$2,255.00
EFT23150	26/03/2025	NEWGROUND WATER SERVICES PTY LTD	\$3,025.00
EFT23151	26/03/2025	NAPA KEWDALE	\$1,205.67
EFT23152	26/03/2025	NK STUDIO DESIGN PTY LTD	\$1,320.00
EFT23153	26/03/2025	FUELEX	\$61,973.64
EFT23154	26/03/2025	QUEST PAYMENT SYSTEMS	\$850.32
EFT23155	26/03/2025	RWM AUTO ELECTRICS	\$791.34
EFT23156	26/03/2025	SHIRE OF CORRIGIN	\$403.15
EFT23157	26/03/2025	SULLIVAN LOGISTICS PTY LTD	\$145.02
EFT23158	26/03/2025	SUPAGAS PTY LTD	\$1,017.84
EFT23159	26/03/2025	TAMORA PLUMBING AND GAS	\$132.00
EFT23160	26/03/2025	TIN HORSE AUTOMOTIVE	\$7,118.77
EFT23161	26/03/2025	TOTAL TOOLS MIDLAND	\$499.00
EFT23162	26/03/2025	OFFICEWORKS BUSINESS DIRECT	\$1,188.74
EFT23163	26/03/2025	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	\$1,243.00
EFT23164	26/03/2025	WA DISTRIBUTORS PTY LTD	\$952.10
DD9320.1	02/03/2025	AWARE SUPER	\$15,000.80
DD9320.2	02/03/2025	MACQUARIE INVESTMENT MANAGEMENT	\$80.94
DD9320.3	02/03/2025	BENDIGO SMART START SUPERANNUATION FUND	\$241.44
DD9320.4	02/03/2025	AUSTRALIAN SUPERANNUATION	\$498.54
DD9320.5	02/03/2025	HOSTPLUS SUPERANNUATION FUND	\$547.64
DD9320.6	02/03/2025	MLC MASTERKEY SUPERANNUATION	\$417.15
DD9320.7	02/03/2025	CBUS SUPER	\$634.91
DD9320.8	02/03/2025	PRIME SUPERANNUATION	\$469.73
DD9320.9	02/03/2025	REST SUPERANNUATION	\$1,154.52
DD9330.1	16/03/2025	AUSTRALIAN SUPERANNUATION	\$821.30
DD9330.2	16/03/2025	MACQUARIE INVESTMENT MANAGEMENT	\$39.28
DD9330.3	16/03/2025	SUNSUPER SUPERANNUATION FUND	\$337.70
DD9330.4	16/03/2025	AWARE SUPER	\$13,413.18
DD9330.5	16/03/2025	BENDIGO SMART START SUPERANNUATION FUND	\$237.13
DD9330.6	16/03/2025	HOSTPLUS SUPERANNUATION FUND	\$579.01
DD9330.7	16/03/2025	MLC MASTERKEY SUPERANNUATION	\$416.30
DD9330.8	16/03/2025	CBUS SUPER	\$501.29
DD9330.9	16/03/2025	PRIME SUPERANNUATION	\$482.53
DD9335.1	01/03/2025	BENDIGO BANK	\$0.40
DD9335.2	06/03/2025	SYNERGY	\$15,299.70
DD9335.3	10/03/2025	LION - BEER, SPIRITS & WINE PTY LTD	\$1,256.71
DD9335.4	11/03/2025	SYNERGY	\$1,003.66
DD9335.5	11/03/2025	TELSTRA	\$1,603.21
DD9335.6	13/03/2025	BENDIGO BANK	\$5.40
DD9335.7	14/03/2025	SYNERGY	\$207.18
DD9335.8	17/03/2025	TELAIR PTY LTD	\$614.90
DD9335.9	17/03/2025	TYRO PAYMENTS	\$294.17
DD9339.1	24/03/2025	LION - BEER, SPIRITS & WINE PTY LTD	\$3,119.26
DD9339.2	26/03/2025	SYNERGY	\$2,786.02
DD9339.3	26/03/2025	BENDIGO BANK	\$5.55
DD9339.4	24/03/2025	BENDIGO BANK	\$0.15
DD9339.5	24/03/2025	SYNERGY	\$1,572.42
DD9341.1	29/03/2025	TELSTRA	\$405.18

DD9343.1	31/03/2025	CARLTON & UNITED	\$1,990.11
DD9343.2	31/03/2025	LION - BEER, SPIRITS & WINE PTY LTD	\$1,467.58
DD9345.1	30/03/2025	MERCER SUPER TRUST	\$898.84
DD9345.2	30/03/2025	AUSTRALIAN RETIREMENT TRUST	\$857.33
DD9345.3	30/03/2025	MACQUARIE INVESTMENT MANAGEMENT	\$40.47
DD9345.4	30/03/2025	SUNSUPER SUPERANNUATION FUND	\$351.57
DD9345.5	30/03/2025	AWARE SUPER	\$14,862.10
DD9345.6	30/03/2025	AUSTRALIAN SUPERANNUATION	\$840.30
DD9345.7	30/03/2025	BENDIGO SMART START SUPERANNUATION FUND	\$241.44
DD9345.8	30/03/2025	HOSTPLUS SUPERANNUATION FUND	\$567.49
DD9345.9	30/03/2025	MLC MASTERKEY SUPERANNUATION	\$392.14
DD9351.1	17/03/2025	TYRO PAYMENTS	\$190.51
DD9320.10	02/03/2025	AUSTRALIAN RETIREMENT TRUST	\$1,073.44
DD9330.10	16/03/2025	REST SUPERANNUATION	\$1,133.96
DD9330.11	16/03/2025	AUSTRALIAN RETIREMENT TRUST	\$957.72
DD9335.10	03/03/2025	BENDIGO BANK	\$3.50
DD9335.11	17/03/2025	AUSTRALIAN LIQUOR MARKETERS PTY. LIMITED	\$5,158.42
DD9335.12	19/03/2025	BENDIGO BANK	\$9.30
DD9335.13	19/03/2025	TELSTRA	\$1,272.18
DD9335.14	20/03/2025	WATER CORPORATION	\$540.57
DD9335.15	24/03/2025	SYNERGY	\$4,596.77
DD9335.16	03/03/2025	ST.GEORGE BANK	\$463.33
DD9335.17	03/03/2025	TELSTRA	\$405.18
DD9335.18	03/03/2025	LION - BEER, SPIRITS & WINE PTY LTD	\$1,967.43
DD9335.19	03/03/2025	CRISP WIRELESS PTY LTD	\$99.00
DD9335.20	03/03/2025	CARLTON & UNITED	\$1,204.69
DD9335.21	05/03/2025	SYNERGY	\$824.97
DD9335.22	05/03/2025	BENDIGO BANK	\$9.30
DD9345.10	30/03/2025	CBUS SUPER	\$661.61
DD9345.11	30/03/2025	PRIME SUPERANNUATION	\$469.73
DD9345.12	30/03/2025	REST SUPERANNUATION	\$1,159.15
9252001	05/03/2025	BENDIGO BANK BULK PAYMENTS	\$100,925.47
9279673	19/03/2025	BENDIGO BANK BULK PAYMENTS	\$99,238.06
<b>Sub-total: EFT &amp; Chq Payments</b>			<b>\$1,150,066.67</b>
<b>EFT &amp; Chq Listing for period ended 31 March 2025</b>			<b>\$1,150,066.67</b>

**CREDIT & BP CARDS SUMMARY**  
**Monday, 31 March 2025**

<b>Transaction Date</b>	<b>Officer</b>	<b>Creditor</b>	<b>Amount</b>
5/03/2025	TARYN SCADDING	ST JOHN AMBULANCE	-\$510.00
		Refund -KCCC Staff Training	
5/03/2025	TARYN SCADDING	ST JOHN AMBULANCE	\$597.00
		First Aid Training, KCCC & Outsiders	
12/03/2025	FIONA MURPHY	ADOBE	\$383.86
		Adobe Systems - Acrobat pro subscription	
13/03/2025		DLGSC	-\$58.50
		Refund	
13/03/2025	TARYN SCADDING	APPLE	\$12.99
		Music Subscription KCCC	
18/03/2025	ALAN LEESON	LANDGATE	\$31.60
		Certificate of Title - Pingaring Rock Reserve	
18/03/2025	ALAN LEESON	LANDGATE	\$31.60
		Certificate of Title - Associated Documentation Pingaring Rock Reserve	
19/03/2025	TARYN SCADDING	MAILCHIMP	\$80.96
		Mailchimp Subscription	
24/03/2025	ALAN LEESON	LANDGATE	\$31.60
		Certificate of Title - Kulin Recreation Grounds	
27/03/2025	JUDD HOBSON	AMAZON MARKETPLACE	\$401.52
		Mower Spindle for Toro	
30/03/2025		BENDIGO BANK	\$20.00
		Card Fees	
31/03/2025	ALAN LEESON	REDDY EXPRESS	\$131.29
		Diesel Fuel	
			\$1,153.92
<b>BP CARD PURCHASE</b>			

/5458 009650



SHIRE OF KULIN  
PO BOX 125  
KULIN WA 6365

### Your details at a glance

<b>BSB number</b>	<b>633-000</b>
<b>Account number</b>	<b>691211254</b>
Customer number	7421415/M201
Account title	SHIRE OF KULIN SHIRE OF KULIN

### Account summary

Statement period	1 Mar 2025 - 31 Mar 2025
Statement number	238
Opening balance on 1 Mar 2025	\$4,473.21
Payments & credits	\$5,041.71
Withdrawals & debits	\$1,702.42
Interest charges & fees	\$20.00
<b>Closing Balance on 31 Mar 2025</b>	<b>\$1,153.92</b>

### Account details

Credit limit	\$30,000.00
Available credit	\$28,846.08
Annual purchase rate	13.990%
Annual cash advance rate	13.990%

### Payment details

Minimum payment required	\$34.61
<b>Payment due</b>	<b>14 Apr 2025</b>

### Any questions?

Contact Charmaine King at Shop 1, Lot 157 Bull St, Kulin 6365 on **08 9880 1422**, or call **1300 BENDIGO** (1300 236 344).



### Business Credit Card

**Minimum Payment Warning.** If you make only the minimum payment each month, you will pay more interest and it will take you longer to pay off your balance.

If you make no additional charges using this card and each month you pay the minimum payment	You will pay off the Closing Balance shown on this statement in about <b>9 years and 2 months</b>	And you will pay an estimated total of interest charges of <b>\$612.80</b>
If you make no additional charges using this card and each month you pay <b>\$55.39</b>	You will pay off the Closing Balance shown on this statement in about <b>2 years</b>	And you will pay an estimated total of interest charges of <b>\$175.44, a saving of \$437.36</b>

### Having trouble making payments?

If you are having trouble making credit card repayments, please contact our Mortgage Help Centre on 1800 652 146.

31032025/ES / E-5458 / S-27426 / I-27426 / 0007421415000768

### Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
<b>Opening balance</b>				<b>\$4,473.21</b>
6 Mar 25	ST JOHN AMBULANCE AU ST,BELMONT AUS RETAIL PURCHASE RETURN 05/03 CARD NUMBER 552638XXXXXXXX021 1		510.00	3,963.21
6 Mar 25	ST JOHN AMBULANCE AU ST,BELMONT AUS RETAIL PURCHASE 05/03 CARD NUMBER 552638XXXXXXXX021 1	597.00		4,560.21
13 Mar 25	Adobe, Sydney AUS RETAIL PURCHASE 12/03 CARD NUMBER 552638XXXXXXXX716 1	383.86		4,944.07
13 Mar 25	DIRECT CREDIT 220583 DLGSC 0391499351		58.50	4,885.57
14 Mar 25	PERIODIC TFR 00074214151201 00000000000		4,473.21	412.36
15 Mar 25	APPLE.COM/BILL, SYDN EY AUS RETAIL PURCHASE 13/03 CARD NUMBER 552638XXXXXXXX021 1	12.99		425.35
20 Mar 25	LANDGATE, MIDLAND AUS RETAIL PURCHASE 18/03 CARD NUMBER 552638XXXXXXXX832 1	31.60		456.95
20 Mar 25	LANDGATE, MIDLAND AUS RETAIL PURCHASE 18/03 CARD NUMBER 552638XXXXXXXX832 1	31.60		488.55
20 Mar 25	Intuit Mailchimp, Sy dney AUS RETAIL PURCHASE 19/03 CARD NUMBER 552638XXXXXXXX021 1	80.96		569.51

31032025/ES / E-5458 / S-27427 / L27427 / 0007421415000768

Date Paid \_\_\_ / \_\_\_ / \_\_\_ Amount \$ \_\_\_\_\_

### Business Credit Card - Payment options

- Pay in person:** Visit any **Bendigo Bank** branch to make your payment.
- Pay by post:** Mail this slip with your cheque to - **PO Box 480 Bendigo VIC 3552.** If paying by cheque please complete the details below.
 

**Billers code: 342949**  
**Ref: 691211254**
- Register for Internet or Phone Banking call **1300 BENDIGO** (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.
- Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week. [www.bendigobank.com.au](http://www.bendigobank.com.au)

**Bank@Post™** Pay at any Post Office by **Bank@Post<sup>^</sup>** using your credit card.



### Business Credit Card

**BSB number** 633-000  
**Account number** 691211254  
**Customer name** SHIRE OF KULIN  
**Minimum payment required** \$34.61  
**Closing Balance on 31 Mar 2025** \$1,153.92  
**Payment due** 14 Apr 2025

Date	Payment amount
<input type="text"/>	<input type="text"/>

Drawer	Chq No	BSB	Account No	\$	¢
<input type="text"/>					

<sup>^</sup>Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

### Business Credit Card *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
26 Mar 25	LANDGATE, MIDLAND AUS RETAIL PURCHASE 24/03 CARD NUMBER 552638XXXXXXXX832 1	31.60		601.11
28 Mar 25	AMAZON MARKETPLAC,SY DNEY SOUTH AUS RETAIL PURCHASE 27/03 CARD NUMBER 552638XXXXXXXX706 1	401.52		1,002.63
30 Mar 25	CARD FEE 5 @ \$4.00	20.00		1,022.63
31 Mar 25	Reddy Express 69,Vic toria Park AUS RETAIL PURCHASE 29/03 CARD NUMBER 552638XXXXXXXX832 1	131.29		1,153.92
<b>Transaction totals / Closing balance</b>		<b>\$1,722.42</b>	<b>\$5,041.71</b>	<b>\$1,153.92</b>

#### AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

An International Transaction Fee of 3% of the transaction amount (in AUD) is payable for each transaction which is conducted in a currency other than Australian dollars (AUD), or conducted in Australian dollars (AUD) but with or using a merchant, payment processor, financial institution or other entity (including an online merchant) who is outside of Australia. (Fee does not apply to Bendigo Ready Credit Card). Note: It may not always be apparent to you that an online merchant is located outside of Australia. Additional charges may apply for cash transactions.

#### Card Security

For information on how to securely use your card and account please visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](https://bendigobank.com.au/mybusinesscard).

#### Resolving Complaints

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: [www.afca.org.au](https://www.afca.org.au)

Telephone: 1800 931 678 (free call)

Email: [info@afca.org.au](mailto:info@afca.org.au)

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001



## **Shire of Kulin**

### **MONTHLY FINANCIAL REPORT**

**For the period ended 31 March 2025**

*LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996*

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**Shire of Kulin**  
**STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 31 March 2025

	Ref Note	Adopted Budget (a) \$	Amended Budget \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance (c) - (b) \$	Variance ((c) - (b))/(b) %
<b>OPERATING ACTIVITIES</b>							
<b>Revenue from operating activities</b>							
General rates	10	2,451,414	2,442,252	2,451,414	2,453,336	1,922	0%
Rates excluding general rates (inc discount & write offs)	10	(49,785)	(40,623)	(49,785)	(40,623)	9,162	(18%)
Grants, subsidies & contributions	11	1,089,353	1,014,353	879,159	875,467	(3,692)	(0%)
Fees and charges		1,998,822	1,998,823	1,535,413	1,501,230	(34,183)	(2%)
Interest revenue		248,877	248,877	156,188	149,243	(6,946)	(4%)
Other revenue		169,386	169,386	102,662	109,225	6,563	6%
Profit on asset disposals	7	73,400	76,400	76,400	22,691	(53,709)	(70%)
Share of net profit of associates accounted for using the equity method		0	0	0	0	0	
Fair value adjustments to financial assets at fair value through project or loss		0	0	0	(3,551)	(3,551)	
		<b>5,981,467</b>	<b>5,909,467</b>	<b>5,151,452</b>	<b>5,067,018</b>	<b>(84,434)</b>	
<b>Expenditure from operating activities</b>							
Employee costs		(3,062,931)	(3,062,930)	(2,315,328)	(2,234,875)	80,453	(3%)
Materials and contracts		(2,528,237)	(2,528,237)	(1,900,643)	(1,538,249)	362,394	(19%)
Utility charges		(384,469)	(384,469)	(302,046)	(253,162)	48,885	(16%)
Depreciation		(3,638,292)	(3,638,292)	(2,728,719)	(2,711,160)	17,559	(1%)
Interest expenses	9	(28,526)	(28,526)	(14,761)	(13,448)	1,313	100%
Insurance		(277,621)	(277,621)	(275,821)	(277,594)	(1,773)	1%
Other expenditure		0	0	0	0	0	0%
Loss on asset disposals	7	(10,682)	(10,682)	(10,682)	(21,099)	(10,417)	98%
		<b>(9,930,757)</b>	<b>(9,930,756)</b>	<b>(7,548,000)</b>	<b>(7,049,587)</b>	<b>498,413</b>	
Non-cash amounts excluded from operating activities	2	3,575,573	3,572,574	2,663,001	2,713,119	50,118	2%
<b>Amount attributable to operating activities</b>		<b>(373,718)</b>	<b>(448,715)</b>	<b>266,453</b>	<b>730,550</b>	<b>464,100</b>	
<b>INVESTING ACTIVITIES</b>							
Capital grants, subsidies and contributions	11	4,365,339	4,565,339	2,285,220	2,917,314	632,094	28%
Proceeds from disposal of assets	7	444,318	444,318	261,318	363,572	102,254	39%
Payments for property, plant and equipment and infrastructure	7	(7,121,642)	(7,211,642)	(3,986,806)	(4,693,151)	(706,345)	18%
<b>Amount attributable to investing activities</b>		<b>(2,311,985)</b>	<b>(2,201,985)</b>	<b>(1,440,268)</b>	<b>(1,412,265)</b>	<b>28,003</b>	
<b>FINANCING ACTIVITIES</b>							
Transfers from reserves	5	65,000	65,000	0	0	0	0%
Repayment of borrowings	9	(102,201)	(102,201)	(50,713)	(50,713)	0	0%
Transfers to reserves	5	(251,877)	(251,877)	(60,938)	(61,186)	(248)	0%
<b>Amount attributable to financing activities</b>		<b>(289,078)</b>	<b>(289,078)</b>	<b>(111,651)</b>	<b>(111,898)</b>	<b>(247)</b>	
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>							
<b>Surplus or deficit at the start of the financial year</b>	2	3,059,332	2,896,762	2,896,762	2,896,764	2	0%
Amount attributable to operating activities		(373,718)	(448,715)	266,453	730,550	464,098	174%
Amount attributable to investing activities		(2,311,985)	(2,201,985)	(1,440,268)	(1,412,265)	28,003	(2%)
Amount attributable to financing activities		(289,078)	(289,078)	(111,651)	(111,898)	(247)	100%
<b>Surplus or deficit after imposition of general rates</b>	2	<b>84,551</b>	<b>(43,016)</b>	<b>1,611,296</b>	<b>2,103,152</b>	<b>491,856</b>	<b>31%</b>

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

**Shire of Kulin**  
**STATEMENT OF FINANCIAL POSITION**  
For the period ended 31 March 2025

	30-Jun-24 \$	31-Mar-25 \$
<b>CURRENT ASSETS</b>		
Cash at Bank	2,885,819	3,230,678
Cash at Bank (Reserves & Restricted Funds)	2,437,539	2,498,725
Trade and other receivables	86,995	594,734
Sundry Debtors - Rates	26,237	65,156
Inventories	126,454	85,345
Accrued income & prepayments	56,851	16,758
Contract Assets	1,321,035	0
<b>TOTAL CURRENT ASSETS</b>	<b>6,940,931</b>	<b>6,491,396</b>
<b>CURRENT LIABILITIES</b>		
Sundry Creditors	(216,840)	(514,151)
Accruals	(127,326)	(106,136)
ATO Liabilities	(70,039)	(149,282)
Bonds & deposits held	(102,486)	(102,618)
Contract Liabilities	(647,119)	(574,517)
Borrowings	(102,201)	(102,201)
Employee Provisions	(442,817)	(442,817)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(1,708,828)</b>	<b>(1,991,721)</b>
<b>TOTAL NET CURRENT ASSETS</b>	<b>5,232,103</b>	<b>4,499,674</b>
<b>NON-CURRENT ASSETS</b>		
Investment in Associate	65,977	65,977
Work in Progress	238,223	-
Inventories - Land for Resale	610,000	549,000
Land & Buildings	22,261,647	22,606,804
Plant & Equipment	3,567,039	3,429,139
Furniture & Equipment	257,150	277,634
Motor Vehicles	1,286,328	1,163,073
Infrastructure	76,264,685	78,079,430
Shares - Kulin Community Financial Services	5,000	5,000
Units Held - Local Government House Trust	83,171	79,620
<b>TOTAL NON-CURRENT ASSETS</b>	<b>104,639,218</b>	<b>106,255,677</b>
<b>NON CURRENT LIABILITIES</b>		
Borrowings	(682,357)	(631,644)
Employee Provisions	(17,817)	(17,817)
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>(700,173)</b>	<b>(649,461)</b>
<b>NET ASSETS</b>	<b>109,171,148</b>	<b>110,105,891</b>
Asset Revaluation - Infrastructure	37,546,160	37,546,160
Asset Revaluation - Property, Plant & Equipment	1,461,803	1,461,803
Asset Revaluation - Land & Buildings	14,753,878	14,753,878
Accumulated Reserves	2,437,539	2,498,725
Accumulated Surplus	52,971,768	53,845,326
<b>TOTAL EQUITY</b>	<b>109,171,148</b>	<b>110,105,891</b>

This statement is to be read in conjunction with the accompanying notes.

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2025**

**Note 1 - Basis of Preparation & Significant Accounting Policies**

**BASIS OF PREPARATION**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Notes 4-11 do not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2025**

**Note 2 - Net Current Assets Composition**

	<b>Adopted Budget Opening 30-Jun-24</b>	<b>Last Year Closing 30-Jun-24</b>	<b>Year to Date 31-Mar-25</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	5,323,358	5,323,358	5,729,403
Accounts Receivable - Rates	26,237	26,237	65,156
Trade & Other Receivables	86,994	86,994	594,734
Prepaid Assets	33,577	33,577	16,758
Accrued Income	19,803	23,274	0
Inventories	95,918	126,454	85,345
Contract Assets	1,299,114	1,321,035	0
	<u>6,885,001</u>	<u>6,940,930</u>	<u>6,491,396</u>
<b>Less: Current Liabilities</b>			
Sundry Creditors	(216,840)	(216,840)	(514,151)
Payroll Accruals	(54,391)	(54,391)	(106,136)
Accrued expenses	(65,199)	(72,934)	0
ATO Liability	(70,039)	(70,039)	(149,282)
Contract Liabilities	(440,944)	(647,119)	(574,517)
Provision for Annual Leave	(224,433)	(224,433)	(224,433)
Provision for Long Service Leave	(213,797)	(218,384)	(218,384)
Bonds & deposits held	(102,486)	(102,486)	(102,618)
Borrowings	(102,201)	(102,201)	(102,201)
	<u>(1,490,330)</u>	<u>(1,708,828)</u>	<u>(1,991,721)</u>
<b>Net current assets</b>	<b>5,394,671</b>	<b>5,232,103</b>	<b>4,499,674</b>
<b>Adjustments to Current Assets</b>			
Less: Reserves	(2,437,539)	(2,437,539)	(2,498,725)
Add: Borrowings	102,201	102,201	102,201
<b>Closing funding surplus/(deficit)</b>	<b><u>3,059,333</u></b>	<b><u>2,896,764</u></b>	<b><u>2,103,151</u></b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2025**

**Note 3 - Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024/25 year is \$10,000 and 10.00%.

<b>Revenue from operating activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
General Rates	1,922	0%	Under \$10,000 and 10% threshold
Rates excluding general rates (inc discount & write offs)	9,162	-18%	Under \$10,000 and 10% threshold
Grants, subsidies and contributions	(3,692)	0%	Under \$10,000 and 10% threshold
Fees and charges	(34,183)	-2%	Significant variances include: \$14k Reimbursement from RoeROC for works completed at Bendering Tip not budgeted for. Aquatic Centre Admissions income \$21k over YTD budget. Fuel sales \$83k underbudget - volume sold 3k underbudget however sales price \$0.20/L underbudget.
Interest earnings	(6,946)	-4%	Under \$10,000 and 10% threshold
Other revenue	6,563	6%	Under \$10,000 and 10% threshold
Profit on asset disposals	(53,709)	-70%	Grader & Crew Cab Truck budgeted to be traded in October. Neither have been sold yet.
<b>Expenditure from operating activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
Employee costs	80,453	-3%	CRC salaries \$34k underbudget. Other cost centres underbudget due to part time / casual staff working less than anticipated.
Materials and contracts	362,394	-19%	Various line items underbudget - significant variances include Contract Employment is \$97k underbudget. Fuel purchase cost for public sales \$77k under budget - average cost price 18c below budget however sales volume on budget. Plant related material costs \$30k underbudget and road maintenance (including chemical for spraying road verges etc) \$29k underbudget.
Utility charges	48,885	-16%	Water costs \$36k underbudget across the board, however standpipe water makes up \$18k of this variance. Plant registration costs included here. This is \$9k underbudget - consistent with last year so budget too high.
Depreciation	17,559	-1%	Under \$10,000 and 10% threshold
Interest expenses	1,313	100%	Under \$10,000 and 10% threshold
Insurance	(1,773)	1%	Under \$10,000 and 10% threshold
Loss on asset disposals	(10,417)	98%	Disposal of additional blocks of land.
<b>Investing activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
Proceeds from capital grants, subsidies and contributions	632,094	28%	Actual revenue recognition linked to expenditure on capital projects. Refer to Grants note
Proceeds from disposal of assets	102,254	39%	Additional sale of land and trade in of Works Manager vehicles.
Payments for property, plant and equipment and infrastructure	(706,345)	18%	Budget spread evenly over full year. Timing difference. Refer to Assets note
<b>Financing activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
Transfer from reserves	0	0%	Under \$10,000 and 10% threshold
Repayment of borrowings	0	0%	Under \$10,000 and 10% threshold
Transfer to reserves	(248)	0%	Under \$10,000 and 10% threshold
<b>Surplus or (deficit) at the start of the financial year</b>	2	0%	Under \$10,000 and 10% threshold

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2025**

**Note 4 - Cash & Financial Assets**

	<b>General Ledger Balance 31-Mar-25</b>	<b>Bank Statement Balance 31-Mar-25</b>
<b>Cash at Bank - Unrestricted</b>		
Municipal Funds	307,386	327,497
Freebairn Recreation Centre Trust (restricted muni funds)	73,438	72,590
Investments	102,618	102,618
Till Float	2,743,636	2,743,636
Petty Cash	3,100	-
	500	-
	<b>3,230,678</b>	<b>3,246,341</b>
<b>Cash at Bank - Restricted</b>		
Reserve Funds	2,498,725	2,498,725
	<b>2,498,725</b>	<b>2,498,725</b>

**Note 5 - Reserve Accounts**

Reserve	Full year Budget			Amended Budget				
	Opening Balance	Transfer to	Transfer from Closing Balance	Opening Balance	Transfer to	Transfer from Closing Balance		
Leave	405,580	20,279	0	425,859	405,580	20,279	0	425,859
Plant	375,629	18,781	0	394,410	375,629	18,781	0	394,410
Building	513,009	75,650	0	588,659	513,009	75,650	0	588,659
Admin Equipment	81,910	54,096	0	136,006	81,910	54,096	0	136,006
Natural Disaster	90,031	4,502	0	94,533	90,031	4,502	0	94,533
Joint Venture Housing	83,125	4,156	(40,000)	47,281	83,125	4,156	(40,000)	47,281
FRC Surface & Equipment	46,814	2,341	0	49,155	46,814	2,341	0	49,155
Medical Services	125,879	6,294	0	132,173	125,879	6,294	0	132,173
Fuel Facility	29,727	11,486	0	41,213	29,727	11,486	0	41,213
Sportsperson Scholarship	14,913	746	0	15,659	14,913	746	0	15,659
Freebairn Rec Centre	225,888	11,294	0	237,182	225,888	11,294	0	237,182
Bendering Tip Reserve	135,047	6,752	0	141,799	135,047	6,752	0	141,799
Short Stay Accommodation	294,198	14,710	(25,000)	283,908	294,198	14,710	(25,000)	283,908
Independent Water Reserve	15,789	20,790	0	36,579	15,789	20,790	0	36,579
	<b>2,437,539</b>	<b>251,877</b>	<b>(65,000)</b>	<b>2,624,416</b>	<b>2,437,539</b>	<b>251,877</b>	<b>(65,000)</b>	<b>2,624,416</b>

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of plant.	-	350,000	-
Building	To fund the construction of staff housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To assist in the funding of preparations following a natural	-	-	-
Joint Venture Housing	To fund the upkeep of JV housing with the Department of	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility	-	-	-
Medical Services	To fund the upgrade of medical facilities & costs related to the recruitment of a doctor for the Shire	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund scholarships for local sportspersons	-	-	15,000
Freebairn Rec Centre	To fund the ongoing asset management of the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation units	-	-	250,000
Bendering Tip Reserve	To fund the rehabilitation of the Bendering Tip site	-	-	-
Independent Water Reserve	To fund the replacement and maintenance of water infrastructure within the Shire	-	-	-



**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 31 March 2025

**Note 7 - Receivables**

Rates receivable	30-Jun-24	31-Mar-25
	\$	\$
Opening arrears previous years	45,423	45,034
Levied this year	2,566,820	2,717,138
Less - collections to date	(2,567,209)	(2,678,219)
Equals current outstanding	<b>45,034</b>	<b>83,953</b>
<b>Net rates collectable</b>	<b>45,034</b>	<b>83,953</b>
% Collected	98.28%	98.57%

Trade Receivables	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(321)	532,183	2,638	10	521	535,031
Percentage	-0.1%	99.5%	0.5%	0.0%	0.1%	
Allowance for impairment of receivables						0
<b>Total receivables general outstanding</b>						<b>535,031</b>
Amounts shown above include GST (where applicable)						

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

**Note 8 - Payables**

Payables - general	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Sundry Creditors	504,508	2,496	0	244	507,248
Percentage	0.0%	0.0%	0.0%	0.0%	
<b>Balance per trial balance</b>					507,248
ATO liabilities	74,462				74,462
<b>Total payables general outstanding</b>					<b>581,710</b>
Amounts shown above include GST (where applicable)					

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the period that are unpaid and arise when the City becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**Note 9 - Borrowings**

	Budget				Actual			
	Principal 01/07/2024	Principal Repayments	Principal 30/06/2025	Interest Repayments	Principal 01/07/2024	Principal Repayments	Principal 30/06/2024	Interest Repayments
Loan 1 Administration Building	785,095	102,201	682,894	28,526	785,095	50,713	734,382	13,448
	<b>785,095</b>	<b>102,201</b>	<b>682,894</b>	<b>28,526</b>	<b>785,095</b>	<b>50,713</b>	<b>734,382</b>	<b>13,448</b>

**KEY INFORMATION**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 31 March 2025

**Note 10 - Rate Revenue**

<b>Rate Type</b>	<b>Rate in \$</b>	<b>Number of properties</b>	<b>Rateable Value</b>	<b>Budgeted Rate Revenue</b>	<b>Actual Rate Revenue</b>
<b>General Rate</b>					
Gross Rental Value					
Residential	0.111592	136	1,371,293	153,025	153,092
Industrial	0.111592	12	115,443	12,883	12,882
Commercial	0.111592	28	435,496	48,598	48,235
Rural	0.111592	11	102,750	11,466	13,062
Unimproved Value					
Rural	0.005757	342	386,562,685	2,225,442	2,226,065
Mining	0.005757	0		-	-
<b>Sub-total</b>		<b>529</b>	<b>388,587,667</b>	<b>2,451,414</b>	<b>2,453,336</b>
<b>Minimum Payment</b>					
Gross Rental Value					
Residential	540.77	9	11,173	4,867	5,898
Industrial	540.77	5	11,452	2,704	2,704
Commercial	540.77	4	8,282	2,163	2,163
Rural	540.77	7	8,127	3,785	3,785
Unimproved Value					
Rural	540.77	20	1,098,515	10,815	10,815
Mining	540.77	32	224,144	17,305	18,651
		<b>77</b>	<b>1,361,693</b>	<b>41,639</b>	<b>44,017</b>
		<b>606</b>	<b>389,949,360</b>	<b>2,493,053</b>	<b>2,497,353</b>
Discount				(108,489)	(102,138)
Concessions/Write-offs				(11,259)	(10,825)
<b>Total raised from general rates</b>				<b>2,373,305</b>	<b>2,384,390</b>
Ex-Gratia Rates				28,324	28,324
<b>Total Rates</b>				<b>2,401,629</b>	<b>2,412,714</b>

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2022/23 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2025**

**Note 11 - Grants**

**Operating Grants**

<b>Grant Source</b>	<b>Purpose</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>YTD Budget</b>	<b>YTD Actual</b>
Grants Commission	Federal financial assistance grants	455,277	380,277	285,208	287,201
DFES	Emergency Services Levy Operating Grant	45,000	45,000	33,750	28,646
DFES	ESL Admin Contribution	-	-	-	4,000
Community Childcare Fund Grant	KCCC Operations	145,962	145,962	145,962	72,981
Department of Training & Workforce Development	KCCC Staff Training Grant	-	-	-	22,278
Water Corporation	Contribution to Cemetery Toilets project due to no available potable water on site	-	-	-	7,365
Main Roads	State Direct Grant (Untied Road Funding)	327,614	327,614	327,614	327,614
Department of Primary Industries & Regional Development	Community Resource Centre Funding	114,000	114,000	85,500	119,428
CRC Community Christmas Party Grant	Community Christmas Party	-	-	-	4,700
Other CRC Grants & Contributions	Kulin Triathlon & Other sponsorships	1,500	1,500	1,125	1,255
		<b>1,089,353</b>	<b>1,014,353</b>	<b>879,159</b>	<b>875,467</b>

**Capital Grants**

<b>Grant Source</b>	<b>Purpose</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>YTD Budget</b>	<b>YTD Actual (Income recognised)</b>	<b>Grant income received</b>
Local Roads & Community Infrastructure Program	Federal Government Stimulus to deliver priority local roads and community infrastructure projects	662,774	662,774	571,720	295,486	540,900
Kulin Bowling Club	Bowling Green Lights	5,000	5,000	5,000	-	-
Community Night Lights Program	Bowling Green Lights	13,333	13,333	13,333	-	-
Kulin Junior Basketball Club	FRC Court Fans	5,000	5,000	5,000	-	-
Kulin Netball Club	FRC Court Fans	5,000	5,000	5,000	-	-
Kulin Sporting Clubs	FRC Electronic Honour Board	3,000	3,000	3,000	-	-
Kulin Tennis Club	Tennis Court Resurfacing	30,000	30,000	30,000	43,301	43,301
Kulin Bush Races	Tennis Court Resurfacing	80,000	80,000	80,000	72,727	72,728
Colts Carnival	FRC Changeroom Upgrades	40,000	40,000	-	-	-
Main Roads - Regional Road Group	Road Construction	521,194	521,194	40,647	337,874	416,956
Federal - Wheatbelt Secondary Freight Network	Road Construction	1,730,792	1,930,792	1,010,000	1,075,942	1,557,899
Federal - Remote Roads Upgrade Pilot Program	Road Construction	573,886	573,886	-	567,733	614,400
Federal - Roads to Recovery	Road Construction	695,360	695,360	521,520	516,391	522,877
Federal - Black Spot	Road Construction	-	-	-	7,860	7,860
		<b>4,365,339</b>	<b>4,565,339</b>	<b>2,285,220</b>	<b>2,917,314</b>	<b>3,776,921</b>

# Asset Transfer Deed

**Water Corporation**

and

**Shire of Kulin**



LEGAL SERVICES BUSINESS UNIT  
FINANCE GROUP  
WATER CORPORATION  
629 NEWCASTLE STREET  
LEEDERVILLE  
WESTERN AUSTRALIA 6007  
#191409633

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Inquiries should be addressed to General Counsel

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# ASSET TRANSFER DEED

## Parties

**WATER CORPORATION** (ABN: 28 003 434 917) a statutory body corporate established under the *Water Corporation Act 1995* (WA) of 629 Newcastle Street, Leederville, Western Australia 6007 ("**Corporation**")

AND

**SHIRE OF KULIN** (ABN: 54 830 263 951) of 38 Johnston Street, Kulin, Western Australia 6365 ("**Assignee**")

## Background

- A. The Corporation currently owns the Asset.
- B. The Corporation no longer requires the Asset and has agreed to transfer ownership of the Asset to the Assignee on the terms and conditions set out in this Deed.

## Operative provisions

### 1. Definitions and Interpretations

#### 1.1 Definitions

In this Deed, except where the context otherwise requires:

<b>Asset</b>	means the Water Storage Tank located within Reserve 18926, as shown on the attachment to this Deed.
<b>Encumbrance</b>	means <ol style="list-style-type: none"> <li>(a) every caveat, mortgage, pledge, charge, lien, assignment, hypothecation, security interest, title retention, hire, hire purchase agreement, bill of sale, chattel lease, chattel security, preferential right or trust arrangement; and</li> <li>(b) every other security agreement or arrangement of any kind given or created, in each case, by way of security.</li> </ol>
<b>GST</b>	Has the same meaning as in the <i>A New Tax System (Goods and Services Tax) Act 1999</i> (Cth).
<b>Transfer Date</b>	means the date the last party executes this Deed.

#### 1.2 Interpretation

In the Deed the following rules apply unless the context expressly requires otherwise:

- (a) a reference to a person includes a company, partnership, joint venture, association, corporation or other body corporate and any governmental agency and includes that person's successors, permitted assigns, substitutes, executors, administrators and any person claiming under or through the party;
- (b) specifying anything in this Deed after the words 'including', 'includes' or 'for example' or similar expressions does not limit what else is included unless there is express wording to the contrary;

- (c) if a word is defined, another part of speech or grammatical form of that word has a corresponding meaning;
- (d) words in the singular include the plural and words in the plural include the singular, according to the requirements of the context;
- (e) the clause headings in the Deed are for convenience only and do not affect interpretation of the Deed;
- (f) if the time for giving any notice, making any payment or doing any other act required or permitted by the Deed, falls on a day which is not a Business Day, then the time for giving the notice, making the payment or doing the other act shall be deemed to be on the next Business Day;
- (g) unless otherwise provided, prices are in Australian dollars;
- (h) communications between the Corporation and the Assignee shall be in the English language;
- (i) the Corporation may exercise the rights conferred by the Deed in addition to any other rights or remedies that the Corporation is or may be entitled to against the Assignee, whether at law or under the Deed;
- (j) the rights, duties and remedies granted or imposed under the terms of the Deed operate to the extent not excluded by law;
- (k) in the interpretation of the Deed, no rule of construction applies to the disadvantage of one Party on the basis that that Party put forward or drafted the Deed or any provision in it; and
- (l) a reference to a part, clause, party, schedule or annexure is a reference to a part, clause, party, schedule or annexure to the Deed and a reference to the Deed includes any schedule or annexure.

## 2. Corporation's obligations

- (a) The Corporation must own and operate the Asset until the Transfer Date.
- (b) The Corporation agrees and acknowledges that prior to the Transfer Date, the Assignee has no responsibility for:
  - (i) the operation, repair or maintenance of the Asset; or
  - (ii) any liability to any person that arises as a result of any failure to operate, repair or maintain the Asset.
- (c) Immediately upon execution of this Deed, the Corporation must grant to the Assignee full use of and, to the extent possible, access to the Asset.

## 3. Assignee's obligations

- (a) On and from the Transfer Date, the Assignee will be responsible for the operation, maintenance and repair of the Asset.
- (b) On and from the Transfer Date, the Assignee will be responsible for arranging for access or tenure arrangements with the owner of the land on which the Asset is located.
- (c) For the avoidance of doubt, the Assignee acknowledges that on and from the Transfer Date, the Corporation will have no responsibility for, or liability arising from, the operation, maintenance and repair of the Asset.

## 4. Transfer of Asset

### 4.1. Disengagement notice

In consideration of the payment of \$1 (including GST) by the Assignee to the Corporation (receipt of which is acknowledged by the Corporation), the Corporation agrees to transfer and assign, and the Assignee agrees to accept such transfer and assignment, the Asset free of all Encumbrances and other third party rights with effect from the Transfer Date and on the terms and conditions of this Deed.

### 4.2. Title and risk

Title to and risk in respect of the Asset passes to the Assignee on the relevant Transfer Date.

### 4.3. Further assistance

the Assignee must (at no cost to the Corporation) execute or deliver to the Corporation any document reasonably required by the Corporation to transfer the Asset to the Assignee.

## 5. Warranties

### 5.1. Corporation's warranties

- (a) The Corporation gives the following warranties in favour of the Assignee as at the date of this Deed and on each day up to and including the relevant Transfer Date:
  - (i) The Corporation is the legal and beneficial owner of the Asset;
  - (ii) The Asset is free and clear of all Encumbrances; and
  - (iii) The Corporation has not granted or created or agreed to grant or create any Encumbrance or third-party interest in respect of the Asset.
- (b) The Corporation gives the following warranties in favour of the Assignee as at the date of this Deed:
  - (i) the execution, delivery and performance by the Corporation of this Deed does not constitute a breach of any law or obligation, or cause or result in a default under any agreement, or Encumbrance, by which it is bound and which would prevent it from entering into and performing its obligations under this Deed; and
  - (ii) the Corporation has full power and authority to enter into and perform its obligations under this Deed.
- (c) Except as otherwise expressly stated in this Deed, the Asset is transferred, assigned or delivered to the Assignee by the Corporation on an 'as is,' 'where is' basis and the Corporation makes no representation, warranty or promise of any kind in relation to the Asset.

### 5.2. Assignee's warranties

The Assignee gives the following warranties in favour of the Corporation as at the date of this Deed:

- (a) The execution, delivery and performance by the Assignee of this Deed does not constitute a breach of any law or obligation, or cause or result in a default under any agreement, or Encumbrance, by which it is bound and which would prevent it from entering into and performing its obligations under this Deed;
- (b) the Assignee has full power and authority to enter into and perform its obligations under this Deed;

- (c) the Assignee acknowledges that it has inspected the Asset and agrees to take the Asset on an 'as is,' 'where is' basis;
- (d) the Assignee warrants that it has not entered into this Deed in reliance on any express or implied representation, warranty, promise or statement made by the Corporation.

## 6. Indemnities

On and from the Transfer Date, the Assignee indemnifies and releases and must keep indemnified the Corporation against any loss, damage or claim arising on or after the Transfer Date that the Corporation may pay, suffer or incur, or that may be made against the Corporation arising from or in connection with the use, operation, maintenance and/or repair of the Asset, except to the extent any loss, damage or claim arises (directly or indirectly) as a result of any negligent or unlawful act or omission or default of the Corporation, its servants, agents, contactors or consultants.

## 7. General

### 7.1. Costs and duty

Each party must pay its own costs and expenses in respect of the negotiation, preparation, execution and delivery of this Deed.

### 7.2. Notices

A notice or other communication including, but not limited to, a request, demand, claim, consent, approval or authority, to or by a party under this Deed must be in writing and addressed as shown at the beginning of this Deed or to any other address specified by any party to the sender by notice.

### 7.3. Governing law and jurisdiction

- (a) This Deed is governed by the laws of Western Australia.
- (b) Each party irrevocably submits to the exclusive jurisdiction of the courts of Western Australia.

### 7.4. Severance

Where a clause in this Deed is void, illegal or unenforceable, it may be severed without affecting the enforceability of the other provisions in this Deed.

### 7.5. Variation

A variation of any term of this Deed must be in writing and executed by the parties.

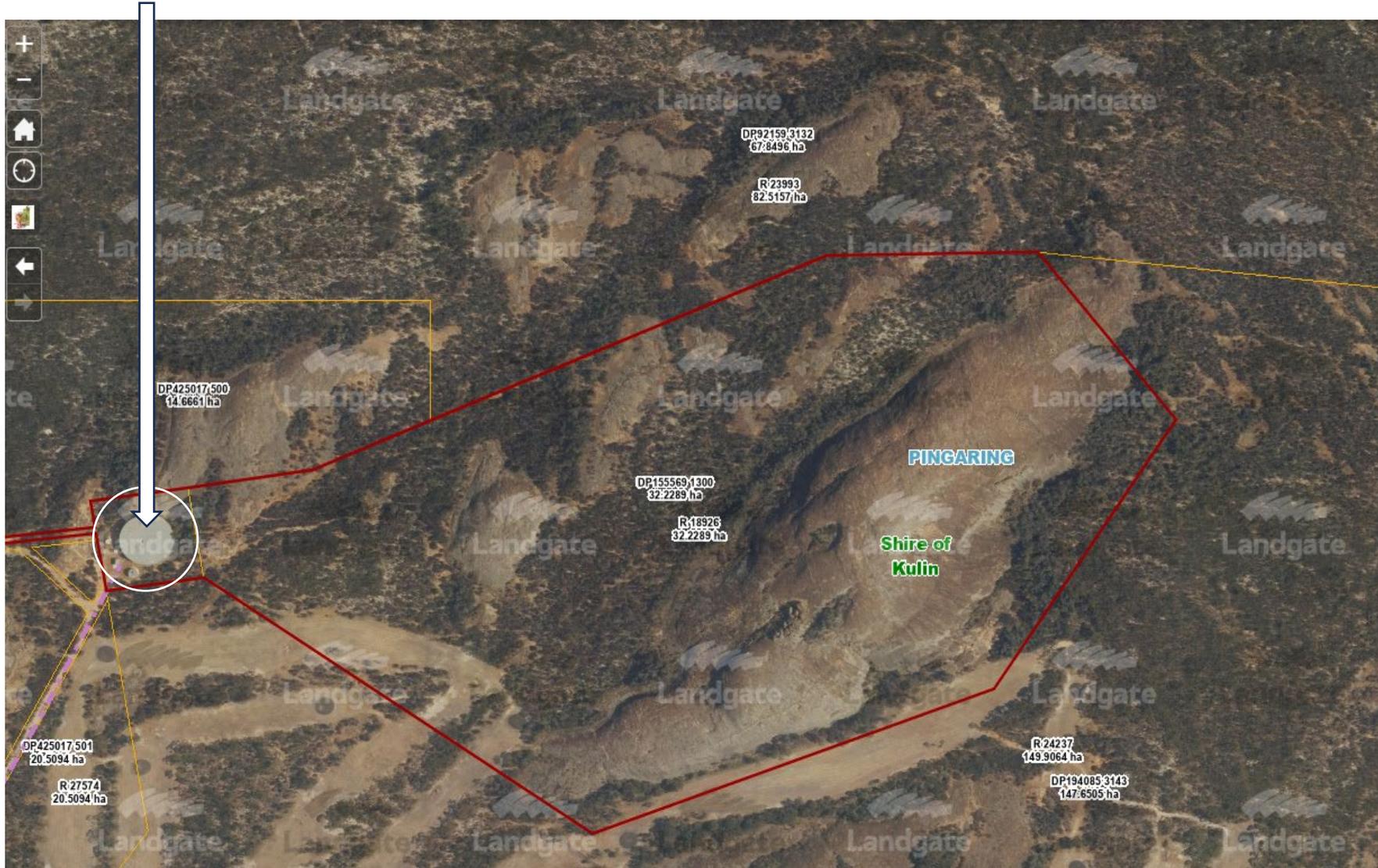
### 7.6. Assignment

Neither party can assign its rights and obligations under this Deed without the other party's prior written consent.

### 7.7. Entire agreement

This Deed replaces all previous agreements in respect of its subject matter and contains the entire agreement between the parties.

Attachment: Water Storage Tank located within Reserve 18926:



## Executed as a Deed

Signed for and on behalf of the  
**WATER CORPORATION (ABN: 28 003 434 917)**  
by its duly authorised representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Witness's Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Signed, sealed and delivered for and on behalf of  
**SHIRE OF KULIN (ABN:54 830 263 951)**  
by its duly authorised representative

\_\_\_\_\_  
Signature of Authorised  
Representative

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Witness's Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



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# Pingaring Rock Water Tank



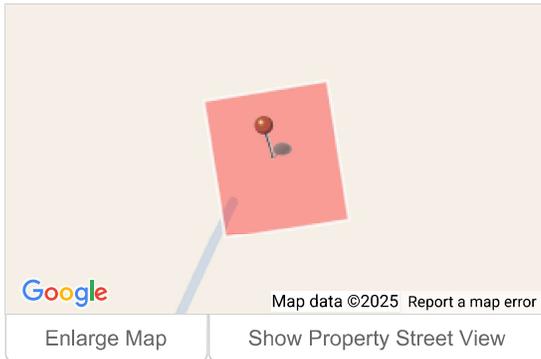
Our heritage places

### Links

- [Feedback Form](#)

**AUTHOR** Shire of Kulin

**PLACE NUMBER** 06949



### LOCATION

Pingaring

### LOCATION DETAILS

east of the siding

### LOCAL GOVERNMENT

Kulin

### REGION

Wheatbelt

### CONSTRUCTION DATE

Constructed from 1931 to 1932

### DEMOLITION YEAR

## Statutory Heritage Listings

TYPE	STATUS	DATE	DOCUMENTS	MORE INFORMATION
(no listings)				

## Heritage Council Decisions and Deliberations

TYPE	STATUS	DATE	DOCUMENTS
RHP - Does not warrant assessment	Current	26 Jun 2020	

## Other Heritage Listings and Surveys

TYPE	STATUS	DATE	GRADING/MANAGEMENT		MORE INFORMATION
			CATEGORY	DESCRIPTION	
Municipal Inventory	Adopted	19 Mar 1997	Category 4	<a href="#">more</a>	

### Statement of Significance [more](#)

The place represents the beginnings of settlement and the railway line in Pingaring. It represents the ongoing sustainability of the town and district. It demonstrates associations with developments in the broader history of settlement

### Physical Description [more](#)

Concrete tank 2 million gallon capacity. The timber framed corrugated iron roof was replaced in 1969 with a floating foam roof which was shattered when the Meckering earthquake

### History [more](#)

The water catchment potential and provision for the reliable source of water for workers, settlers and the train, made Pingaring Rock a point on the proposed railway spur line from Lake Grace to Hyden via

### Integrity/Authenticity [more](#)

Integrity: intact  
Authenticity: high degree

**Condition**

Good

[more](#)

[show categories](#)

**Creation Date** 22 May 1997

**Last Update** 01 Jan  
2017

**Publish place record online (inHerit):** Approved

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## Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants

### Project Scope Form

#### 1. Project Title

**Pingaring Rock Reserve Drought Resilience Project**

#### 2. Applicant Information:

<b>Name:</b>	Alan Leeson
<b>Organisation:</b>	Shire of Kulin
<b>Address:</b>	38 Johnston Street, Kulin WA 6365
<b>Phone Number:</b>	0497 801 204
<b>Email:</b>	ceo@kulin.wa.gov.au

#### 3. Provide a project overview, including the key problem it will address.

##### 1. Project Name: Pingaring Rock Reserve Drought Resilience Project

Construction of a 360,000 Litre Rainwater Catchment Tank & Standpipe

##### 2. Project Location:

Luke Price Street, Pingaring

##### 3. Project Objective:

To construct a 360,000 litre rainwater harvesting tank to ensure a reliable, sustainable, and cost-effective water supply for community use, including installing of standpipe and electronic reader to manage access and sustainable use of the catchment water.

##### 4. Scope of Work:

- **Site Preparation:** Clearing, leveling, and excavation.
- **Foundation Construction:** 15 metre radius sand base.
- **Tank Construction:**
  - **Material:** prefabricated steel.
  - **Design:** Cylindrical with appropriate structural reinforcements.
  - **Cover & Access:** Secure lid, access points for cleaning.

- **Rainwater Collection System:**
  - **Catchment Area:** Pingaring Reserve 18926 vested to the Shire of Kulin for the designated purpose of “Water Supply”
- **Plumbing & Distribution:**
  - Connected via 80mm PVC blue line to a 9,000,000 concrete tank
  - Tap outlets and piping for water access – including card reading electronic standpipe

#### **5. Expected Benefits:**

- Sustainable water source for local farming community.
- Reduced dependency on scheme water (Water Corporation).
- Cost savings on water bills and improved water security.
- Support for broadacre agricultural farming activity and livestock watering.

#### **4. Who will benefit from the project?**

Constructing a **360,000-litre water tank and standpipe** for rainfall catchment offers several benefits, including:

##### **1. Water Security & Sustainability**

- Ensures a reliable water supply during dry seasons or droughts.
- Reduces dependence on scheme water.
- Provides a sustainable and eco-friendly water solution.

##### **2. Cost Savings**

- Lowers water bills by utilizing free rainwater.
- Reduces expenses on water trucking or purchasing during shortages.

##### **3. Agricultural & Irrigation Support**

- Provides consistent water supply, complementing broad acre farming activities.
- Supports livestock watering, reducing stress during dry periods.

##### **4. Community & Household Benefits**

- Can serve multiple households in district for non-potable water use.

##### **5. Environmental Benefits**

- Reduces soil erosion and flooding by capturing excess rainwater.
- Limits reliance on groundwater, helping prevent depletion.
- Encourages sustainable land use practices.

##### **6. Emergency Preparedness**

- Provides backup water in case of natural disasters or supply disruptions.
- Useful for firefighting, especially in rural or dry areas.

## **5. What are the expected outcomes of the project?**

Upon successful completion of the project, the following key outcomes are expected:

### **1. Reliable & Sustainable Water Supply**

- Reduced dependence on scheme water.
- Improved water security, especially during dry seasons or droughts.
- Increased storage capacity will increase capacity & catchment of rainfall

### **2. Cost Savings & Economic Benefits**

- Significant reduction in water expenses for rural land owners farms.
- Lower costs for water transportation and storage.
- Enhanced economic productivity in agriculture and livestock farming.

### **3. Agricultural & Livestock Benefits**

- Increased storage and access to water associated with broad acre farming activities.
- Improved water supply for livestock drinking, improving animal health and productivity.

### **5. Environmental Conservation**

- Reduction of soil erosion and flooding by capturing excess rainwater.
- Conservation of groundwater resources by reducing over-extraction.
- Lower environmental footprint due to sustainable water usage.

### **6. Community Benefits**

- Strengthened community resilience to water shortages.
- Potential for future expansion or replication in other areas.

### **7. Capacity Building & Knowledge Transfer**

- Increased knowledge and awareness of sustainable water use, water conservation, management, tank & catchment maintenance.
- Community members gain knowledge of rainwater harvesting systems.

## 5. Alignment to the Southern Wheatbelt Regional Drought Resilience Plan

How does this project align to the interventions outlined in the Southern Wheatbelt Regional Drought Resilience Plan? Check as many boxes that apply.

Resilient Water	
<input type="checkbox"/>	Future looking and coordinated total water management planning
<input type="checkbox"/>	Better water data to support better regional development outcomes
<input type="checkbox"/>	Improving the uptake of on farm and household water supply
<input type="checkbox"/>	Alternative non potable water source investigation and development
<input checked="" type="checkbox"/>	Optimising use of water in communities
<input checked="" type="checkbox"/>	Southern Wheatbelt small water infrastructure projects
Resilient communities	
<input type="checkbox"/>	Community health and wellbeing
<input type="checkbox"/>	Events and green open spaces to support community connection
<input type="checkbox"/>	Access to educational opportunities closer to home
<input checked="" type="checkbox"/>	Resilience in vulnerable cohorts
<input checked="" type="checkbox"/>	Development of local leadership capacity and enhancing social capital
<input checked="" type="checkbox"/>	Increasing community capacity to understand, plan and manage for drought
Resilient Agricultural Systems	
<input type="checkbox"/>	WA Drought Indicators Platform and longitudinal monitoring program
<input type="checkbox"/>	Better understanding of risk
<input checked="" type="checkbox"/>	Connection and collaboration for identifying, prioritising and implementing research and development needs for the region
<input type="checkbox"/>	Building drought, climate and carbon literacy to support risk management planning

Resilient Landscapes	
<input type="checkbox"/>	Natural resource condition report card and natural capital accounting for the region
<input type="checkbox"/>	Building regional capacity to manage natural resources
<input type="checkbox"/>	Wheatbelt revegetation for carbon plan
<input type="checkbox"/>	Best bet land and infrastructure design uses to support natural resource functioning
<input type="checkbox"/>	Quantifying the impacts of regenerative agriculture practices during and post drought
Resilient Regional Communities	
<input checked="" type="checkbox"/>	Addressing constraining enabling infrastructure to support industry growth and regional resilience to climate change
<input checked="" type="checkbox"/>	Supporting economic diversification and business development in the region to capitalise on growing agriculture, renewable energy and mining sectors and the region's unique features

## 6. Project Activities:

Outline the main activities that will be undertaken to achieve the project objectives, including any approvals or endorsements required.

Activity	Description	Timeline
Construction of sand / gravel pad	Labour & Machinery – 2 days	June 2025
Erection of Tank	Contract labour & materials – 5 days work	June/July 2025
Supply & Installation of Standpipe	Contract labour & materials – 2 days	June/July 2025

## 7. Budget:

Outline the proposed budget, including other funding or in-kind contributions for the project. (e.g. materials, labour, project management)

Item	Funding source	Cash or in kind	Amount
Purchase of Tank	SWRDRP - DPIRD	Cash	\$32,714
Standpipe Installation	SWRDRP - DPIRD	Cash	\$26,036
Concrete pad - standpipe – 1.5m x 1.5 m	SWRDRP - DPIRD	Cash	\$1,250
Earthworks – Tank foundation	Shire of Kulin	In-kind	\$5,000
<b>Total</b>			<b>\$65,000</b>

## 8. Timeline:

Indicate key milestones and completion dates. \*Note projects need to be delivered by June 2025.

Milestone	Description	Estimated completion date
Planning & Design	Land tenure/site mark out/approvals	30 April 2025
Site Preparation	Bring in material – level & compact	30 May 2025
Tank construction	Erect framework/walls /roof	30 June 2025
Standpipe Installation	Install standpipe equipment & plumbing	15 July 2025
Commission tank & Standpipe	Ensure proper water flow / test tank structural integrity	17 July 2025

## 9. Monitoring & Evaluation:

How will the project be monitored and evaluated to ensure objectives are met.

## Monitoring Elements

Monitoring involves continuous data collection to track infrastructure performance and impact.

### A. Technical Performance Monitoring

- **Water Supply Availability (%)** – Measures how often water is available during drought periods.
- **Infrastructure Functionality (%)** – Percentage of operational tanks, pipes, and standpipes.
- **Storage Capacity Utilization (%)** – Measures how much of the designed water storage is used.
- **Water Loss Rate (%)** – Tracks leakage and system inefficiencies.

### B. Community & Social Monitoring

- **Household Water Access (Liters per Capita per Day)** – Tracks whether people receive sufficient water.
- **Average Distance to Water Source (km)** – Measures improvement in accessibility.
- **Time Saved in Water Collection (Minutes per Household per Day)** – Reduction in time spent carting water.
- **Community Satisfaction Surveys (%)** – Measures user experience and system reliability.

### C. Financial & Institutional Monitoring

- **Maintenance Cost per Year (\$/Infrastructure Unit)** – Tracks financial sustainability.
- **Local Governance & Volunteer Development** – Ensures capacity building for local management of infrastructure .

---

## 2. Evaluation Elements

Evaluation is conducted periodically to assess overall effectiveness, efficiency, and sustainability.

### A. Effectiveness

- **Resilience to Drought (%)** – Compares water availability before and after project implementation.
- **Reduction in Water Shortages (# of Days Without Water per Year)** – Measures impact.

**10. Sustainability:**

*How will the project outcomes will be sustained after the grant funding ends?*

## Sustainability Outcomes for Drought Resilience Water Infrastructure

### 1. Environmental Sustainability Outcomes

- **Efficient Water Use:** Implementation of demand management strategies to prevent wastage.
  - **Climate Resilience:** Improved capacity to store and supply water during extended droughts.
  - **Energy Efficiency:** Use of renewable energy sources (solar pumps) to reduce carbon footprint.
- 

### 2. Economic Sustainability Outcomes

- **Cost-Effective Water Supply:** Reduced cost per liter of water supplied over time.
  - **Reduced Economic Losses:** Increased agricultural productivity and reduced income loss during drought periods.
  - **Infrastructure Longevity:** Increased lifespan of water tanks, standpipes, and pipelines with proper maintenance.
- 

### 3. Social Sustainability Outcomes

- **Reliable Water Access:** Consistent water supply for non water households and agricultural properties
  - **Community Ownership & Participation:** Strengthened local governance, with trained community members managing the system.
  - **Conflict Reduction:** Reduced tensions over water scarcity and equitable distribution of resources.
- 

### 4. Institutional & Governance Sustainability Outcomes

- **Local Capacity Building:** Training of community members and local authorities to manage and maintain infrastructure.
  - **Integrated Water Management:** Coordination with agricultural & community stakeholders for holistic resilience.
  - **Transparency & Accountability:** Clear governance structures ensuring fair and efficient resource management.
-

## **11. Additional Information:**

Provide any additional information that you think is of benefit.

### **Enhancing Broad Community Benefits in Drought Resilience Water Infrastructure**

To maximize the impact of drought resilience water infrastructure, it is important to integrate social, economic, environmental, and governance factors that extend beyond just water supply. Below are some additional areas of focus for ensuring broad community benefits:

#### **Community Benefits**

- **Community Empowerment & Awareness:**
  - Increased awareness of importance of water conservation and sustainable use.
  - Better engagement with key community stakeholders on importance of sustainable water use practices
  - Encouraging behavioural change toward drought preparedness and water-saving practices.

**From:** [Maree Dougall](#)  
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**Cc:** [Renee Manning](#)  
**Subject:** SW RDRP Implementation Plan- Project Pilot Submitted to DPIRD  
**Date:** Wednesday, 9 April 2025 11:50:10 AM  
**Attachments:** [image001.jpg](#)  
[image002.png](#)  
[Southern Wheatbelt RDRP Implementation Plan - Project Pilot \(07 April 2025\).docx](#)

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OFFICIAL

Hello everyone,

Thank you all for meeting with me recently to discuss the project, and for submitting your respective shire project plans to help us prepare our project plan for submission to DPIRD for DAFF's review. Once approved, the final plan, including all the projects, will be sent to the Minister for approval, after which we can proceed with agreements with each of you. Please bear with us throughout this process before on ground work can begin.

We thought sharing an overview of each other's projects within the attached project plan to the PAG group will allow you to identify potential similarities in projects, which could lead to opportunities for aligning contractors and/or suppliers for better deals once we have the green light to proceed.

Additionally, I'd like to flag that the Community Water Supplies Partnership (CWSP) program is now open for applications—likely something you've already been notified of [CWSP WISER R5 2025 - Department of Water and Environmental Regulation](#) as a potential funding opportunity.

Regarding Activity 6 in the project plan and the recent suggestion to change the scope of this section, we will work with all of you to progress this change. This will involve engaging a consultant, who will need to be appointed through the DPIRD procurement process.

Thank you again and if you have any questions in the meantime please don't hesitate to reach out.

Speak soon, Maree

**Maree Dougall | Regional Development Officer**

**Wheatbelt Development Commission | Wheatbelt South**

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Primary Industries and  
Regional Development



Wheatbelt  
Development  
Commission

# Regional Drought Resilience Plan – Implementation Plan

## Southern Wheatbelt Pilot Region

## Contact Details

Wheatbelt Development Commission Contact		
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Executive Support	Maree Dougall	0460 944 652 maree.dougall@wheatbelt.wa.gov.au

Department of Primary Industry & Regional Development Contact		
Project Manager	Francois Sauzier	0429 683 975 Francois.Sauzier@dpird.wa.gov.au

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## Dictionary

Acronyms	Description
DAFF	Department of Agriculture, Forestry and Fisheries
DPIRD	Department of Primary Industries and Regional Development
DVA	Drought Vulnerability Assessment
FDF	Future Drought Fund
LGA	Local Government Area
MER	Monitoring, Evaluation, & Reporting
PMP	Project Management Plan
PAG	Project Advisory Group
RDC	Regional Development Commissions
RDR	Regional Drought Resilience
RDRP	Regional Drought Resilience Plan
WDC	Wheatbelt Development Commission

## 1. Regional Drought Resilience Planning Program Background

The Regional Drought Resilience Program (RDRP) is co-funded by the Commonwealth Governments Future Drought Fund and the Western Australian Government.

## 2. Purpose of implementation plan

The Wheatbelt Development Commission (WDC) will lead the implementation of the Southern Wheatbelt Regional Drought Resilience Plan (SW RDRP). Approved by the Commonwealth Minister for Agriculture in December 2023, the plan includes the area covered by the Shires of Dumbleyung, Lake Grace, Kulin, Kondinin and Wagin.

\$300,000 has been allocated towards implementation of the SW RDRP. An additional \$125,000 is underspent from the pilot year and will be allocated towards projects that support planning for drought resilience in the Southern Wheatbelt region.

This project will deliver regional drought resilience projects to be undertaken in the Southern Wheatbelt region. Projects will be prioritised and endorsed by the SW RDRP Project Advisory Group (PAG).

## 3. Regional Details

The Southern Wheatbelt region was one of three regions that developed RDRPs in WA in the Pilot years of the program. The Southern Wheatbelt covers an area of 28,512km<sup>2</sup>, across the five local government areas of Dumbleyung, Lake Grace, Kulin, Kondinin and Wagin.

The region has an economic output of \$1.506 billion, with 2818 jobs. Agriculture accounts for 36% of economic output, and 45% of direct employment. Broadacre crops dominate agricultural production across all Shires except Wagin, where livestock makes a larger contribution. The reliance on the region to agriculture exposes the region to the impacts of prolonged dry conditions and drought.

## 4. Governance/Project Team

DPIRD will oversee the administration of this program in WA supported operationally at the regional level by the RDCs.

An overarching DPIRD FDF Steering Committee (FDF SC) will oversee the WA RDRP Program and Farm Business Resilience program and includes representatives from DPIRD and the RDCs.

WDC will be responsible for coordinating a Project Advisory Group (PAG) at which the Local Government and the WDC will be represented. The PAG will provide Governance and Project Management oversight for the SW RDRP Pilot Implementation. The PAG is proposed to include:

- Ms Renee Manning, Director, WDC.
- Mr Gavin Treasure, CEO, Shire of Dumbleyung.
- Mr Kenneth Parker, CEO, Shire of Wagin.
- Mr Alan George, CEO & Craig Elefsen, Manager Infrastructure, Shire of Lake Grace.
- Mr Alan Leeson, CEO, Shire of Kulin.
- Mr David Burton, CEO & Tory Young, Manager of Planning and Assets, Shire of Kondinin.
- Mrs Maree Dougall, Regional Development Officer, WDC (Executive Support).

Members of the PAG will be eligible to submit expressions of interest for projects aligned with the SW RDRP and meet the requirements of the Federal RDRP Implementation Grant Guidelines.

The PAG will consider project concepts and endorse high priority projects, prior to their submission to DPIRD and DAFF for consideration of alignment to national projects, and then the FDF WA Steering Committee for endorsement.

DPIRD will submit the projects to the Minister for Agriculture WA for final approval prior to the development and execution of grant agreements.

In addition to the individual local government project concepts, an additional project will be undertaken, led by WDC to undertake a water supply and demand assessment and infrastructure investment plan. Key stakeholders will be engaged as a key step in the delivery of this project. Procurement will follow State Government Procurement policy to ensure principles of probity, transparency and accountability guide the allocation and expenditure of funds.

## 5. Needs Assessment

The WDC’s approach to the SW RDRP Implementation will be delivered in 5 phases, with the steps outlined below. Following completion of the RDRP, an Implementation process will follow.



- **Phase 1:** Regional Governance established
- **Phase 2:** EOI for Projects: call for expressions of interest for projects from the SW PAG members.
- **Phase 3:** Prioritisation of Projects: SW PAG prioritises projects and submits to the WDC Board for endorsement. DPIRD and DAFF consulted prior to final approval.
- **Phase 4:** Delivery of projects: Minister for Ag WA approval, grant agreements developed, projects executed and acquitted.

- **Phase 5:** Monitoring and evaluation: WDC monitors impact of the project.

## **5.1 SW RDRP Implementation Project Outputs and Outcomes**

Key outputs and outcomes of the SW RDRP Implementation program are as follows:

**Table 1 SW RDRP Outputs and Outcomes**

Outputs	Activities	Outcome	Completion date
<p>Output 1</p> <p>PAG re-established and governance in place</p>	<p>Re-establish PAG and establish governance framework.</p> <p>Complete project planning, stakeholder engagement framework, monitoring, evaluation and learning plan.</p> <p>Agree on and establish process for grant allocations including criteria.</p>	<p>PAG re-established.</p> <p>Project plan and engagement strategy developed.</p> <p>Grant agreement process in place.</p>	<p>May-June 2024</p>
<p>Output 2</p> <p>EOI process developed and executed</p>	<p>Meetings held to assess, prioritise and endorse projects.</p> <p>Project agreements developed and executed.</p>	<p>List of projects with regional endorsement identified and prioritised.</p>	<p>April-May 2025</p>
<p>Output 3</p> <p>Regional Drought Resilience projects executed.</p>	<p>Oversight of consultants and organisations delivering regional drought resilience projects in region.</p>	<p>Projects delivered on time and on budget and have impact on building regional drought resilience.</p>	<p>June - November 2025</p>

## 6. Leverage

For this project all LGA's are providing project management on an in-kind basis for each individual shire project with the majority committing to ongoing maintenance of infrastructure.

With regards to the Southern Wheatbelt Strategic Water Security Assessment & Infrastructure Development Project this report will be able to be used as a decision making guide for future funding applications as it will specifically outline water infrastructure needs for Southern Wheatbelt communities.

## 7. Summary of Total Implementation Spend

The budget provided is subject to change and is dependent on projects being endorsed by the PAG and the WDC.

The budget indicates estimated in-kind contributions from WDC, though does not include cash and in-kind contributions that may be identified during stakeholder engagement processes with endorsed projects.

The budget for the Wheatbelt RDRP Implementation plan is \$300,000, with \$150,000 from State Government and \$150,000 from the Australian Government.

\$125,000 remains in under-spent funds from the Pilot year of the program that will be put towards a water security assessment and infrastructure development plan related costs, including project support.

This is a total project cost of \$455,000. In-kind contributions are identified below.

Budget allocation is as follows:

1. Grants	\$300,000 (Implementation funds)
2. Regional Personnel	\$30,000 (Pilot under-spend)
3. Planning related costs	\$95,000 (Pilot under-spend)
4. Comms and engagement	\$10,000 (in-kind WDC/LGAs)
5. Program administration	\$20,000 (in-kind WDC/LGAs)

Milestone payments are to occur as per the following;

1. Project Plan DPIRD approved (April) \$300,000
2. Delivery and acceptance of progress report (April) \$125,234

## 8. Activity Details

Eligibility Check	Response
Jurisdiction	Western Australia
Region	Southern Wheatbelt Pilot Region
Total Amount of Funding	\$425,234
Anticipated Start Date	May 2025
Anticipated Completion Date	November 2025

<b>Activity 1 - Dumbleyung townsite water drainage reinstatement project</b>	
<b>Summary of Activity</b>	The project aims to clean-up and remove existing debris located within the Dumbleyung Townsite drainage system to increase water capture, flow and retention.
<b>Entity</b>	Shire of Dumbleyung
<b>Funding Amount</b>	\$60,000
<b>Estimated Activity Start Date</b>	May 2025
<b>Estimated Activity Completion Date</b>	October 2025 (Note – on ground works could be halted/delayed due to weather therefore could be delays until Dec 2025).
<b>Is the activity in the region's regional drought resilience plan?</b>	<p><b>Resilient Water</b></p> <ul style="list-style-type: none"> <li>- Optimising use of water in communities.</li> <li>- Southern Wheatbelt small water infrastructure projects.</li> </ul> <p><b>Resilient communities</b></p> <ul style="list-style-type: none"> <li>- Events and green open spaces to support community connection.</li> <li>- Increasing community capacity to understand, plan and manage for drought.</li> </ul> <p><b>Resilient Landscapes</b></p> <ul style="list-style-type: none"> <li>- Building regional capacity to manage natural resources.</li> <li>- Best bet land and infrastructure design uses to support natural resource functioning.</li> </ul> <p><b>Resilient Regional Communities</b></p> <ul style="list-style-type: none"> <li>- Addressing constraining enabling infrastructure to support industry growth and regional resilience to climate change.</li> </ul>
<b>Will the activity take place within, or apply to, the relevant region?</b>	Yes, within the Dumbleyung townsite. -33.313019, 117.740191
<b>How is the activity proposed to improve drought resilience in the region?</b>	Clearing existing drainage channels will create a better flow of captured rainfall into existing dam catchment areas located in the Dumbleyung townsite. This will increase yield resulting in a higher level of retained water being collected and retained for community access use.
<b>What is the expected public benefit of the activity?</b>	Project beneficiaries include farmers (emergency stock feed), Volunteer Bush Fire Brigades (firefighting), Shire of Dumbleyung (roadworks) and Sporting Clubs (Stubbs Park Oval reticulation).

<b>Will the activity also receive funding from other sources?</b>	Yes – the Shire of Dumbleyung will invest ~\$2000 towards contract work costs. Plus, also providing ongoing asset management and maintenance.
<b>Have appropriate monitoring and evaluation processes been proposed for the activity?</b>	Contract oversight to be managed by Shire Director of Infrastructure.  Before and after photos of the works. Photos of channels in operation during rainfall events.  Observations by Shire staff of additional volumes of water captured due to the clearing of existing drains.
<b>Have linkages with any other FDF programs or delivery partners been identified?</b>	Currently unaware of any linkages as this project is location and community need specific but will look for linkage opportunities if they present themselves.
<b>Notes (If Applicable)</b>	

<b>Activity 2 - Implementation of Wagin Water Security Strategy Projects</b>	
<b>Summary of Activity</b>	<p>The Shire of Wagin is preparing a Wagin Water Security Strategy to guide investment in capital projects and enhancements to the Shire's water capture, storage and deployment.</p> <p>The Southern Wheatbelt Regional Drought Resilience Plan Implementation Grants will be used to fund capital projects and enhancements prioritised in the Wagin Water Security Strategy.</p> <p>While the Strategy is being prepared, initial shortlisted projects involve enhancements to Badgarning Dam, expansion of desalination efforts, and seed funding to enable water recycling.</p> <p>The Shire secured funding for the Strategy in 2024 and the final report is being prepared by an independent expert with a May 2025 deadline.</p>
<b>Entity</b>	Shire of Wagin
<b>Funding Amount</b>	\$60,000
<b>Estimated Activity Start Date</b>	May 2025
<b>Estimated Activity Completion Date</b>	<p>October 2025**</p> <p>** (Note depending on the decided project output following the Wagin Water Security Strategy report this will likely change the completion date out until June 2026).</p>
<b>Is the activity in the region's regional drought resilience plan?</b>	<p><b>Resilient Water</b></p> <ul style="list-style-type: none"> <li>- Future looking and coordinated total water management planning.</li> <li>- Alternative non potable water source investigation and development.</li> <li>- Optimising use of water in communities</li> </ul>

	<ul style="list-style-type: none"> <li>- Southern Wheatbelt small water infrastructure projects.</li> </ul> <p><b>Resilient communities</b></p> <ul style="list-style-type: none"> <li>- Community health and wellbeing.</li> </ul> <p><b>Resilient Landscapes</b></p> <ul style="list-style-type: none"> <li>- Building regional capacity to manage natural resources.</li> </ul> <p><b>Resilient Regional Communities</b></p> <ul style="list-style-type: none"> <li>- Addressing constraining enabling infrastructure to support industry growth and regional resilience to climate change.</li> <li>- Supporting economic diversification and business development in the region to capitalise on growing agriculture, renewable energy and mining sectors and the region's unique features.</li> </ul>
<b>Will the activity take place within, or apply to, the relevant region?</b>	Yes, this project will occur within the Shire of Wagin, WA.
<b>How is the activity proposed to improve drought resilience in the region?</b>	The expected outcome of the project is a greater water yield. The water security strategy will prioritise water investment options based on yield. Improvements at Badgarring Dam for example may yield an extra 3.7 million litres annually, desalination 1.5m litres and water recycling more than 50 million litres annually.
<b>What is the expected public benefit of the activity?</b>	Water secured as part of efforts is used for a combination of town purposes including bush fire response and parks and gardens. In that sense, the benefits of greater water harvesting and storage resonate across the community with a considerable public benefit.
<b>Will the activity also receive funding from other sources?</b>	<p>Depending on the outcomes of the report and costs involved in the selected project activity but if required co-contributions will be determined by the Wagin Shire Council.</p> <p>Following the completion of the project the capital investment will be supported by the Shire in future years as part of annual budgets processes to ensure that the project benefits continue to be experienced by the community.</p>
<b>Have appropriate monitoring and evaluation processes been proposed for the activity?</b>	<p>The project is anticipated to be a Chief Executive Officer Key Performance Indicator in 2025-26 and will be monitored and evaluated by Council as part of the CEO Performance Evaluation.</p> <p>In terms of MEL of the on ground project activities the MEL will be adapted to suit for example if it is an infrastructure project that is selected before and after photos completed, and measurement/observations of additional water volume available for community and emergency use post project completion.</p>

<b>Have linkages with any other FDF programs or delivery partners been identified?</b>	Currently unaware of any linkages as this project is location and community need specific but will look for linkage opportunities if they present themselves.
<b>Notes (If Applicable)</b>	

<b>Activity 3 - Pingaring Drought Resilience Project</b>	
<b>Summary of Activity</b>	A 360,000-litre rainwater harvesting tank will be installed at Reserve 24387, Luke Price Street, Pingaring. This will provide a reliable, sustainable, and cost-effective water supply for the community. A standpipe will also be installed and it will include an electronic reader to regulate access and ensure the sustainable and appropriate use of the catchment water.
<b>Entity</b>	Shire of Kulin
<b>Funding Amount</b>	\$60,000
<b>Estimated Activity Start Date</b>	May 2025
<b>Estimated Activity Completion Date</b>	October 2025
<b>Is the activity in the region's regional drought resilience plan?</b>	<p><b>Resilient Water</b></p> <ul style="list-style-type: none"> <li>- Optimising use of water in communities.</li> <li>- Southern Wheatbelt small water infrastructure projects.</li> </ul> <p><b>Resilient communities</b></p> <ul style="list-style-type: none"> <li>- Resilience in vulnerable cohorts.</li> <li>- Development of local leadership capacity and enhancing social capital.</li> <li>- Increasing community capacity to understand, plan and manage for drought.</li> </ul> <p><b>Resilient Agricultural Systems</b></p> <ul style="list-style-type: none"> <li>- Connection and collaboration for identifying, prioritising and implementing research and development needs for the region.</li> </ul> <p><b>Resilient Regional Communities</b></p> <ul style="list-style-type: none"> <li>- Addressing constraining enabling infrastructure to support industry growth and regional resilience to climate change.</li> <li>- Supporting economic diversification and business development in the region to capitalise on growing agriculture, renewable energy and mining sectors and the region's unique features.</li> </ul>
<b>Will the activity take place within, or apply to, the relevant region?</b>	Yes it will occur in Pingaring WA.

<b>How is the activity proposed to improve drought resilience in the region?</b>	Through the installation of new infrastructure the water capture and storage capacity will be increased significantly. The extra storage will improve access to water in dry times for community and farming needs. Whilst providing a key resource in the preparedness against fire.
<b>What is the expected public benefit of the activity?</b>	<ul style="list-style-type: none"> <li>• Sustainable water source for a regional community.</li> <li>• Reduced dependency on scheme water (Water Corporation).</li> <li>• Cost savings on water bills and improved water security.</li> <li>• Firefighting resource.</li> </ul>
<b>Will the activity also receive funding from other sources?</b>	Yes, the Shire of Kulin will provide project management plus also site works and will maintain the infrastructure into the future.
<b>Have appropriate monitoring and evaluation processes been proposed for the activity?</b>	Before and after project site photos will be installed and the standpipe will have an electronic reader to monitor usage and all tanks will be fitted with remote water level monitors.
<b>Have linkages with any other FDF programs or delivery partners been identified?</b>	Currently unaware of any linkages as this project is location and community need specific but will look for linkage opportunities if they present themselves.
<b>Notes (If Applicable)</b>	

#### **Activity 4 - Increase storage capacity at Bendering community water supply site.**

<b>Summary of Activity</b>	<p>This project comprises the purchase and installation of two (2) x 275KL water tanks at the existing community water supply site at Bendering supplied by scheme. This site is located 15km north of the Kondinin town site on the corner of the Kondinin-Narembeen Road and Bendering Road. The site currently provides a water supply to local farmers for emergency situations and for stock in this north-western section of the Shire.</p> <p>Currently the site comprises a relatively new swipe card controller that draws water from two existing tanks, comprising one 110KL corrugated iron tank in good working condition, and a smaller 60KL fibro tank which is old and in poor condition. These tanks are relatively small, and with one in a poor condition are not considered to maximise the potential for water storage at this community water supply site.</p> <p>The Shire has a number of community water supplies distributed across its local government area, with this community water supply one of the highest used. In recent years the Shire has been actively expanding on the storage capacity of its community water supplies sites by installing new water tanks and community swipe card controller systems, generally to the east and south of its local government area to improve drought resilience across the Shire.</p>
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	This project provides the opportunity to expand the storage capacity at an existing community water supply with a relatively new swipe card controller system that services this north-western section of the Shire and address the water needs of local farmers and other users on a daily basis and in the case of an emergency.
<b>Entity</b>	Shire of Kondinin
<b>Funding Amount</b>	\$60,000
<b>Estimated Activity Start Date</b>	June 2025
<b>Estimated Activity Completion Date</b>	October 2025
<b>Is the activity in the region's regional drought resilience plan?</b>	<p><b>Resilient Water</b></p> <ul style="list-style-type: none"> <li>- Future looking and coordinated total water management planning.</li> <li>- Optimising use of water in communities.</li> <li>- Southern Wheatbelt small water infrastructure projects.</li> </ul> <p><b>Resilient Communities</b></p> <ul style="list-style-type: none"> <li>- Community Health and wellbeing.</li> <li>- Increasing community capacity to understand, plan and manage for drought.</li> </ul> <p><b>Resilient Agricultural Systems</b></p> <ul style="list-style-type: none"> <li>- WA Drought Indicators Platform and longitudinal monitoring program.</li> <li>- Better understanding of risk.</li> <li>- Connection &amp; collaboration for identifying, prioritising and implementing research and development needs for the region.</li> </ul> <p><b>Resilient landscapes</b></p> <ul style="list-style-type: none"> <li>- Building regional capacity to manage natural resources'.</li> </ul> <p><b>Resilient Regional Communities</b></p> <ul style="list-style-type: none"> <li>- Addressing constraining enabling infrastructure to support industry growth and regional resilience to climate change.</li> </ul>
<b>Will the activity take place within, or apply to, the relevant region?</b>	Yes, 15km north of the Kondinin townsite at Bendering on the corner of the Kondinin-Narembreen rd. and Bendering rd. -32.392666, 118.302740
<b>How is the activity proposed to improve drought resilience in the region?</b>	<p>Increased water storage capacity and availability at this site will alleviate pressure at other local sites.</p> <p>Firefighting preparedness with more water storage and access point across the region</p> <p>Access to water in drought for stock watering purposes</p>

<b>What is the expected public benefit of the activity?</b>	The broader community of the Shire of Kondinin will benefit as it assists in ensuring that there is a more even distribution of community water supplies across the shire. Whilst also providing increased storage for firefighting requirements as this site is also located near a waste management transfer station therefore increasing the mitigation of fire within the area.
<b>Will the activity also receive funding from other sources?</b>	Yes – the Shire of Kondinin will provide \$10,000 of in-kind site works and will maintain the infrastructure into the future.
<b>Have appropriate monitoring and evaluation processes been proposed for the activity?</b>	Photos of the before and after of the project site.  An automated swipe card system will monitor the usage of the water source and reports would be available to demonstrate the additional use of the water source in times of need.
<b>Have linkages with any other FDF programs or delivery partners been identified?</b>	Currently unaware of any linkages as this project is location and community need specific but will look for linkage opportunities if they present themselves.
<b>Notes (If Applicable)</b>	

<b>Activity 5 – Water Tanks installed in Newdegate and Lake King for increased community water supply</b>	
<b>Summary of Activity</b>	Installation of 2 x 250KL steel water tanks in Newdegate and Lake King (1 in each town) to allow additional storage capacity for emergency stock water and firefighting.
<b>Entity</b>	Shire of Lake Grace
<b>Funding Amount</b>	\$60,000
<b>Estimated Activity Start Date</b>	May 2025
<b>Estimated Activity Completion Date</b>	October 2025
<b>Is the activity in the region's regional drought resilience plan?</b>	<b>Resilient Water</b> - Optimising use of water in communities.
<b>Will the activity take place within, or apply to, the relevant region?</b>	Yes, the project will be completed within the Shire of Lake Grace.
<b>How is the activity proposed to improve drought resilience in the region?</b>	Through the increased storage capacity of water at both sites access to water in dry times will be greatly enhanced for the local communities improving the drought resilience of the local community and farming entities.
<b>What is the expected public benefit of the activity?</b>	Provide a reliable user-friendly emergency stock water and firefighting water supply in Newdegate and Lake King.

<b>Will the activity also receive funding from other sources?</b>	The Shire of Lake Grace will provide in-kind the site works and preparation and will carry out regular inspections and monitor the usage whilst covering the ongoing maintenance costs.
<b>Have appropriate monitoring and evaluation processes been proposed for the activity?</b>	<p>Before and after photos of the project sites where the tanks will be installed.</p> <p>The Shire of Lake Grace will also complete regular site inspections to monitor the usage and regular community communication/feed back will be sought on the resources.</p>
<b>Have linkages with any other FDF programs or delivery partners been identified?</b>	Currently unaware of any linkages as this project is location and community need specific but will look for linkage opportunities if they present themselves.
<b>Notes (If Applicable)</b>	

<b>Activity 6 - Southern Wheatbelt LGA Strategic Water Project/s</b>	
<b>Summary of Activity</b>	<p>The local governments of the southern wheatbelt of Lake Grace, Kondinin, Kulin, Dumbleyung and Wagin will work with consultant who will be appointed via the DPIRD procurement process.</p> <p>Following further group PAG discussions and voting on the course of action around the potential below outcomes of this project potentially could be:</p> <ul style="list-style-type: none"> <li>- Completion of a Southern Wheatbelt Strategic Water Security Assessment and Infrastructure Development Project of all five LGA's combined.</li> <li>- Work with each LGA to complete a locally specific water infrastructure business plan ready to utilise for future funding opportunities.</li> </ul>
<b>Entity</b>	All LGAs within the PAG
<b>Funding Amount</b>	\$95,000
<b>Estimated Activity Start Date</b>	June 2025
<b>Estimated Activity Completion Date</b>	October 2025
<b>Is the activity in the region's regional drought resilience plan?</b>	<p><b>Resilient Water</b></p> <ul style="list-style-type: none"> <li>- Future looking and coordinated total water management planning.</li> <li>- Better water data to support better regional development outcomes.</li> <li>- Improving the uptake of on farm and household water supply.</li> <li>- Alternative non potable water source investigation and development.</li> <li>- Optimising use of water in communities.</li> </ul> <p><b>Resilient Landscapes</b></p>

	<ul style="list-style-type: none"> <li>- Building regional capacity to manage natural resources.</li> </ul> <p><b>Resilient Regional Communities</b></p> <ul style="list-style-type: none"> <li>- Addressing constraining enabling infrastructure to support industry growth and regional resilience to climate change.</li> <li>- Supporting economic diversification and business development in the region to capitalise on growing agriculture, renewable energy and mining sectors and the region's unique features.</li> </ul>
<b>Will the activity take place within, or apply to, the relevant region?</b>	Yes, The Southern Wheatbelt region was one of three regions that developed RDRPs in WA in the Pilot years of the program. The Southern Wheatbelt covers an area of 28,512km <sup>2</sup> , across the five local government areas of Dumbleyung, Lake Grace, Kulin, Kondinin and Wagin.
<b>How is the activity proposed to improve drought resilience in the region?</b>	The project outcomes, regardless of the direction taken, will enable the LGAs to assess the current state of water security and infrastructure within each area. This will help prioritize future actions aimed at enhancing the drought preparedness of the LGAs.
<b>What is the expected public benefit of the activity?</b>	<p>The public benefit will be a clearer understanding of the specific needs within each LGA, highlighting where investment and attention are required to enhance water security for the regional communities. This is crucial for their survival and long-term success.</p> <p>When the projects are implemented in the future, there will be local economic benefits through the prioritization of infrastructure procurement from local wheatbelt businesses and services.</p>
<b>Will the activity also receive funding from other sources?</b>	Not currently, though will allow opportunity for LGA's etc to use this plan as evidence to support future funding applications to action the identified needs.
<b>Have appropriate monitoring and evaluation processes been proposed for the activity?</b>	<p>During the project monthly progress reports are to be submitted to the Project Advisory Group by the consultant made up of representatives from each of the five regional LGA's and the Wheatbelt Development Commission to ensure the progression of the report meets the requirements.</p> <p>Report/s available at the completion of the project.</p>
<b>Have linkages with any other FDF programs or delivery partners been identified?</b>	Currently unaware of any linkages as this project is location and community need specific but will look for linkage opportunities if they present themselves.
<b>Notes (If Applicable)</b>	

## 9. Declaration by State or Territory

The above activities have been assessed as consistent with the Regional Drought Resilience Planning Program Framework, Commonwealth and relevant State/Territory Implementation Grants Policy Guidance and the FDF Funding Plan 2022-2024

<b>Name, Title</b>	
<b>Date of Assessment Completed</b>	

# GENERAL COMPLIANCE CHECKLIST MARCH 2025

Class	Task	Date	Frequency	Detail	Yes/No
Governance	Budget submissions from Councillors	1/03/2024	Annual	Invite Budget submissions from Councillors	Yes
Governance	Bushfire Restricted Burning Period ends	15/03/2024	Annual	Provides the power to vary the closure of the restricted burning period or the associated prescribed conditions by up to 14 days	Yes
Governance	Landowners to be advised of requirement for a 3-metre firebreak		Annual	Shire will be enforcing this in 2025 - send letter and local notice	Yes
Governance	Policy Manual Review	April	Annual	Consider changing review date to April to alleviate June agenda	No
Governance/ CEO	Audit Committee to Meet 3 Time Year (June Dec After Audit with Auditor)	March	Quarterly	Include agenda for March Council Meeting	Yes
CEO	Annual Performance Review	April		Agenda Item	Yes
CEO/EMGR	Compliance Audit Return	1/02/2024		Due 31 March	Yes
EMGR	Budget Review - required between 1 January to 28 February. Submit by 31 March	1/01/2024	Annual	The review must be submitted to the council within 30 days and the review and the determination (council's decision on the review) submitted to the Department within 30 days.	Yes
EMGR	Budget submissions from public	1/03/2024	Annual	Invite Budget submissions from public - advertise in Update. Due 31 March to go into Corporate Business Plan	No
EMGR	Annual Building Inspections	31/03/2024	Annual	Arrange for April properties inspection	Yes
EMFS	Fuel Facility	March	Annual	Review Fuel Facility Fee's & Charges and provide an update on the price	Yes
EMFS	ICT Disaster Recovery Plan	March	Annual	Review and Testing of ICT Disaster Recovery Plan	April / May
TO	Flu Vaccines for Staff	31/03/2024	Annual	Book through LGIS for annual flu injections	Yes
TO/EMW	Spraying of Council buildings	31/03/2024	Bi annual	Memorial Hall, Hostel Camp Kulin, Public Toilets, Playground, Holt Rock Depot	Yes
EMW	Roads Inspection	1/03/2024	Annual	Arrange for April roads inspection for Budget input	Yes
EMW	Road Construction & Maintenance Review	01/03/24	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise EMFS of invoices required for MRD and private works recovery - complete report to CEO/Council	Yes
EMW	Planting of trees along Kulin West Road at Proudview Estate	01/03/25	Once off	List of species provided by Jean Sloan - on Foop's pin up board.	Commenced
EMW	Spray caltrop golf course	Summer rain			Yes
EMW	Occupational Health Safety Review	31/03/24	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget	Yes
EMW	Occupational Health Safety Co-ordination	31/03/24	Annual	Audit completion of hazardous substance/chemical review for each building/storage location to be completed for OHS meeting next month	Yes
EMW	Varley Airstrip	30/11/2024	Monthly	Is the strip in good condition? Note last date it was checked and report.	Yes
OHS	Administration Building Monthly Inspection	31/03/2024	Monthly	Trish	Yes
EMCS	Wreath for Anzac Day service April 25th	April	Annual	Purchase wreaths and determine who representing Council Kulin and Holt Rock Services	Yes
EMCS	Phone Book completed and ready for distribution	31/03/24	Annual		Yes
EHO	Health Fees & Charges Review	31/03/2024	Annual	EHO Review fees and charges for Gazette or inclusion in Shire Annual review next month	Yes