

# Notice of Meeting

Councillors: Please be advised that the next meeting of the

## Kulin Shire Council

will be held on **Wednesday 21<sup>st</sup> April 2021**

Annual Electors Meeting	11:00am
Lunch	12:00pm
Council Meeting	1.00pm
Afternoon Tea	3.30pm
<i>Concept Forum to follow</i>	
Dinner	6.30pm



**Garrick Yandle**  
Chief Executive Officer  
14 April 2021



**DISCLAIMER:** The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used. Please note this agenda contains recommendations, which have not yet been adopted by Council.

## ORDER OF BUSINESS

- 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS - COUNCIL CHAMBERS**
- 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
- 3 PUBLIC QUESTION TIME**
- 4. DECLARATIONS OF INTEREST BY MEMBERS**
  - 4.1 Declarations of Financial Interest
  - 4.2 Declarations of Proximity Interest
  - 4.3 Declarations of Impartiality Interest
- 5. APPLICATIONS FOR APPROVED LEAVE OF ABSENCE**
- 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
  - 6.1 Shire of Kulin – Ordinary Meeting
  - 6.2 RoeRoc Council Meeting – 18 February 2021 Attachment 1
- 7 MATTERS REQUIRING DECISION**
  - 7.1 List of Accounts – March 2021 Attachment 2
  - 7.2 Financial Reports – March 2021 Attachment 3
  - 7.3 Wheatbelt Secondary Freight Network – Formalisation of Commitment to Priority 1 – 5 Year Delivery Plan Attachment 4
  - 7.4 Development Application – Proposed New Addition to Existing Farm Shed and Proposed New Fertiliser Storage Shed on Lot 15089 (No.42) Bull Road, Walyurin Attachment 5
  - 7.5 All Ages Precinct Construction - Tender review Attachment 6
  - 7.6 2020-21 Annual Budget Review Attachment 6
- 8 COMPLIANCE**
  - 8.1 Compliance Reporting - General Compliance March 2021 Attachment 7
  - 8.2 Compliance Reporting – Delegations Exercised March 2021
- 9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
- 10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**
- 12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**
- 13 DATE AND TIME OF NEXT MEETING**
- 14 CLOSURE OF MEETING**

## 1 DECLARATION OF OPENING

The President declares the meeting open

## 2 RECORD OF ATTENDANCE

### Attendance

BD West	President	West Ward
G Robins	Deputy President	Town Ward
R Bowey	Councillor	Town Ward
L Varone	Councillor	East Ward
B Smoker	Councillor	West Ward
MS Lucchesi	Councillor	Central Ward
JK Noble	Councillor	Town Ward
RD Duckworth	Councillor	West Ward
G Yandle	CEO	
C Vandenberg	DCEO	
J Hobson	Works Manager	
T Scadding	Community Service Manager	
F Jasper	Executive Support Officer	

### Apologies

Nil

### Leave of Absence

Nil

## 3 PUBLIC QUESTION TIME

Nil

## 4 DECLARATION OF INTEREST BY MEMBERS

Nil

## 5 APPLICATIONS FOR APPROVED LEAVE OF ABSENCE

Nil

## 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

- 6.1 Shire of Kulin – Ordinary Meeting – 21 March 2021
- 6.2 RoeRoc Council Meeting – 18 February 2021

## 7 MATTERS REQUIRING COUNCIL DECISION

### 7.1 List of Accounts – March 2021

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**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.06  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:** 12.01  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached is the list of accounts paid during the month of March 2021, for Council's consideration.

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That March payments being cheque no.'s 267 - 270 (Trip), 456 (Trust), 37320 – 37332; EFT No's 17534 - 17663, DD7653.1 – DD7677.17 (Municipal), credit card payments, creditor payments, payroll and other vouchers from the Municipal Fund totalling \$795,049.69 be received.

**VOTING REQUIREMENTS:**

Simple majority required.

Attachment 2

## **7.2 Financial Reports – March 2021**

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**RESPONSIBLE OFFICER:** DCEO  
**FILE REFERENCE:** 12.01  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:** 12.01  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Attached are the financial reports for the periods ending 31 March 2021.

**BACKGROUND & COMMENT:**

Nil

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND PLANNING IMPLICATIONS:**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare each month a statement of financial activity reporting on the revenue and expenditure of funds for the month in question.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council endorse the monthly financial statements for the periods ending 31 March 2021.

**VOTING REQUIREMENTS:**

Simple majority required.

Attachment 3

## 7.3 Wheatbelt Secondary Freight Network – formalisation of commitment to Priority 1 – 5 Year Delivery Plan

**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 28.19  
**AUTHOR:** CEO  
**STRATEGIC REFERENCE/S:**  
**DISCLOSURE OF INTEREST:** Nil

### SUMMARY:

It is requested by the Wheatbelt Secondary Freight Network (WSFN) Steering Committee that the relevant Local Governments with WSFN Priority 1 Routes and identified projects formalise their commitment to delivering Council's identified projects in the WSFN Priority 1 – 5-Year Delivery Plan.

### BACKGROUND & COMMENT:

The WSFN in the Main Roads WA Wheatbelt Region comprises some 4,400km of Local Government managed roads across 53 routes that connect with State and National highways to provide access for heavy vehicles into the region. It consists of 42 LGs of the Wheatbelt region who have worked collaboratively for over 4 years to identify to secure \$187M of Federal, State and Local Government funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt.

In 2019 the WSFN established a Steering Committee is to provide oversight and governance to the program.

An approved Multiple Criteria Analysis (MCA) determined prioritisation of the routes for Priority 1 funding and associated projects over a 5-year delivery plan. This MCA provided a priority ranking of the 53 WSFN routes. The Priority 1 Proposed Routes were endorsed by Wheatbelt South and Wheatbelt North Regional Road Groups at their July 2020 Meetings as follows.

Route	Priority 1 - Budget
Lancelin to Meckering	\$ 26,000,000
Dumbleyung to Nyabing	\$ 3,900,000
Cuballing to Wickelup	\$ 4,800,000
Dowerin to Dalwallinu	\$ 25,000,000
Merredin to Kondinin	\$ 15,300,000
Jurien Bay to Dalwallinu	\$ 25,600,000
Corrigin to Katanning	\$ 16,400,000
Cunderdin to Quairading (Pilot)	\$ 1,600,000
<b>PRIORITY 1 TOTAL</b>	<b>\$ 118,600,000</b>

Capital works for projects along these routes commenced in the 2021/22 financial year. Over the course of the 2020/21 financial year the respective Councils developed a WSFN Priority 1 - 5 Year Delivery Plan (the Plan) of specific projects each year for the total project duration of 5 years along their nominated route. The overall WSFN Priority 1 - 5 Year Delivery Plan and each Council's suite of projects was endorsed by WSFN Steering Committee and approved by the RRG in March 2021.

The specific routes, roads and individual projects approved for funding under the WSFN 5-Year Delivery Plan are included as **Attachment 1 WSFN Priority 1 - 5 Year Delivery Plan**.

The WSFN Steering Committee is in the process of presenting this information to Main Roads WA for inclusion in the WSFN Project Planning Report (PPR) due for update for projects commencing 1<sup>st</sup> July 2021. The Plan envisages completion of Priority 1 Routes by end 2024 / 25 Financial Year.

Moving forward the WSFN Steering Committee is working with the relevant individual Councils verifying their commitment to the **WSFN Priority 1 – 5 Year Delivery Plan** for incorporation within their future capital works

budgets. The funding break-down for each project is 80% Federal Government, 13.3% State Government and 6.7% Local Government. Claims are to be submitted to Main Roads WA Wheatbelt Region in a similar manner to RRG claims on a 40:40:20 basis. The final 20% claim will only be approved following WSFN Project Manager sign off.

It should be noted that as per RRG projects there is no process for variations, however any savings made in any individual year may be carried over as contingency for future years.

Further work is currently being undertaken with relevant LGs to determine routes for Priority 2 funding. This includes development of individual projects with detailed scope of works and budgets for inclusion in **WSFN Priority 2 - 5 Year Delivery Plan**. It is envisaged this will be presented to Steering Committee and RRG in July 2021, with works commencing in the financial year 2022/23 and completion 2026/27. The Priority 2 Routes would entail the remaining approximately \$67M of the \$187M. The nominal Priority 2 Routes have been identified in **Attachment 2 WSFN MCA Priority 2 Route Commentary**. The initial total cost estimate of Priority 1 and 2 Routes is \$184M, however the Steering Committee believe it prudent to determine detailed project budgets before ultimately approved Priority 2 Routes.

**STATUTORY ENVIRONMENT:**

Local Government Act 1995  
Section 3.18 Performing Executive Functions

**POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

Local Governments with projects approved over the course of the WSFN program will be required to contribute approximately 7% of each individual project's total cost. The remaining funding will be provided by Federal Government 80% and State Government 13%.

- Councils are to incorporate the relevant projects from **WSFN Priority 1 - 5 Year Delivery Plan** into their LTFP.
- Individual Councils to incorporate into Council Budgets Annually.
- Funding will be distributed to LGs via MRWA in accordance with Governance Plan.





**COMMUNITY CONSULTATION:**

WSFN Steering Committee  
WSFN Technical Committee  
WSFN Project Technical Director  
WSFN Project Manager  
WS and WN RRG

**WORKFORCE IMPLICATIONS:**

Officers from LGs with prioritised projects will be essential to ensure successful delivery of individual projects. This will provide a great opportunity for knowledge sharing and collaboration across the region. It will allow members of the PTT to undertake both informal and formal training of LGA staff to upskill and improve their technical capacity. Where possible neighbouring LGs will be encouraged to share technical, workforce and plant resources to assist in the efficient on-ground delivery of individual projects.

- Individual Shires have already provided the following to the Steering Committee for approval before any funding will be released:
  - Scope
  - Budget
  - Methodology

**OFFICER'S RECOMMENDATION:**

That Council in accordance with previously endorsed WSFN Governance Plan:

1. Receives the WSFN Priority 1 – 5-Year Delivery Plan Program.
2. Formalise their commitment to delivering Council's identified projects in the WSFN Priority 1 – 5-Year Delivery Plan.
3. Commit to considering Council's identified projects in their future Capital Works Budgets as outlined in the WSFN Priority 1 – 5-Year Delivery Plan as part of annual budget development and adoption processes.

**VOTING REQUIREMENTS:**

Simple Majority

Attachment 4

## **7.4 Development Application – Proposed Addition to Existing Farm Shed and Proposed New Fertiliser Storage Shed on Lot 15089 (No.42) Bull Road, Walyurin**

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**APPLICANT:** Wheatbelt Steel Pty Ltd on behalf of Mr Adrian Tyson (Landowner)  
**FILE REF:** 07.02  
**AUTHOR:** Mr Joe Douglas - Consultant Town Planner (Exurban Rural & Regional Planning)

### **SUMMARY:**

This report recommends that a development application submitted by Wheatbelt Steel Pty Ltd on behalf of Mr Adrian Tyson (Landowner) for:

- a) the construction of a new 450m<sup>2</sup> steel framed and zincalume clad extension to an existing 450m<sup>2</sup> farm shed on Lot 15089 (No.42) Bull Road, Walyurin for workshop and machinery storage purposes; and
  - b) the construction of a new 180m<sup>2</sup> concrete and steel framed fertiliser storage shed with zincalume cladding, including an additional 180m<sup>2</sup> loading area immediately adjacent framed by 1.85-metre-high concrete walls,
- be approved by Council subject to conditions.

### **BACKGROUND:**

The applicant has submitted a development application seeking Council's approval for the construction of a new 450m<sup>2</sup> steel framed and zincalume clad extension to an existing 450m<sup>2</sup> farm shed on Lot 15089 (No.42) Bull Road, Walyurin for workshop and machinery storage purposes, including all associated earthworks and stormwater drainage infrastructure (i.e. a 165,000-litre rainwater tank).

The applicant is also seeking Council's development approval for the construction of a new 180m<sup>2</sup> concrete and steel framed fertiliser storage shed on the land with zincalume cladding, including an additional 180m<sup>2</sup> loading area immediately adjacent framed with 1.85-metre-high concrete walls, all associated earthworks and stormwater drainage infrastructure (i.e. a 45,000-litre rainwater tank).

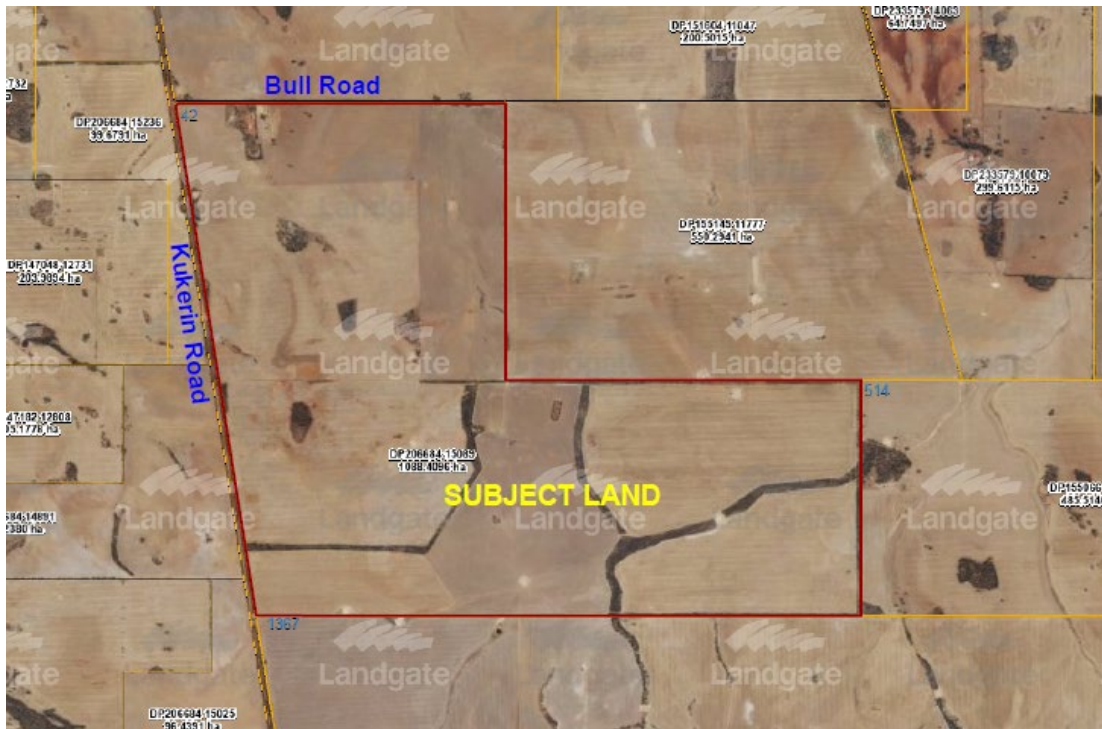
Full details of the application, including supporting documentation and plans, are provided in Attachment 1.

Lot 15089 is located approximately 11 kilometres east of the Jitarning townsite in the locality of Walyurin. The subject land comprises a total area of approximately 1,088.41 hectares and has direct frontage and access to Kukerin Road along its western boundary and Bull Road along its northern boundary, both of which are unsealed local roads under the care, control and management of the Shire of Kulin.

Lot 15089 has been extensively cleared and is currently used for broadacre agricultural purposes (i.e. cropping & grazing). The land is gently sloping throughout and contains small stands of native vegetation in various locations for environmental management purposes.

Lot 15089 contains two (2) approved single houses in its north-western portion in close proximity to Bull Road, both of which are currently occupied and used for farm management purposes. The subject land also contains a number of other physical improvements associated with its current rural use including sheds, grain storage silos, dams and associated catchments, internal access roads/tracks, firebreaks and fencing.

Those portions of the land where the development is proposed to be undertaken have been extensively cleared of all native vegetation, do not contain any sites of Aboriginal heritage significance, are not subject to inundation or flooding during extreme storm events and have not been designated by the Fire and Emergency Services Commissioner of Western Australia as being bushfire prone.



Location & Lot Configuration Plan (Source: Landgate)

Immediately adjoining and other nearby land uses are predominantly rural in nature (i.e. broadacre cropping and grazing) on lots of varying size.

**COMMENT:**

Lot 15089 is classified 'Rural' zone under the Shire of Kulin Local Planning Scheme No.2 (LPS2).

The proposed development forms part of the existing approved 'Extensive Agriculture' use of the land which is listed in the Zoning Table of LPS2 as being permitted (i.e. a 'P' use). Notwithstanding this fact, Council's development approval is still required given the proposed development involves works that are not expressly exempt from the need for approval.

The application for Lot 15089 has been assessed with due regard for all relevant elements of the Shire's local planning framework including LPS2 and the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This assessment has confirmed the proposal is consistent with the objectives of the land's current 'Rural' zoning classification in LPS2 and is generally compliant or capable of compliance with the following requirements:

- Land capability and suitability;
- Lot boundary setbacks;
- Continuation of agricultural activity;
- Clearing of native vegetation;
- Amenity of the locality including potential environmental, visual and social impacts;
- On-site vehicle access and parking; and
- Flood, stormwater drainage and bushfire risk management.

In light of the above findings, it is concluded the proposal for Lot 15089 is consistent with the aims, objectives and standards of the Shire's local planning framework and is therefore unlikely to have any negative impact on the general amenity, character, functionality and safety of the immediate locality subject to compliance with a number of conditions. As such, it is recommended Council exercise its discretion and approve the application subject to conditions.

**STATUTORY ENVIRONMENT**

- Planning and Development Act 2005 (as amended)
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Kulin Local Planning Scheme No.2

**POLICY IMPLICATIONS:**

- State Planning Policy 2.5 – Rural Planning

**COMMUNITY CONSULTATION:**

Not required or deemed necessary.

**FINANCIAL IMPLICATIONS**

Nil immediate financial implications for the Shire aside from the administrative costs associated with processing the application which are provided for in Council's annual budget. All costs associated with the proposed development will be met by the landowner.

It is significant to note that should the applicant/landowner be aggrieved by Council's final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered highly unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

**STRATEGIC IMPLICATIONS**

The proposal for Lot 15089 is considered to be consistent with the aims and objectives of the Shire's Strategic Community Plan 2013-2023 (as amended) as it applies to the following:

- Economic
  - *Continue to support existing established businesses within the Shire.*
- Environment
  - *Implement best practice stormwater reuse, water catchment, drainage and harvesting.*

**RECOMMENDATION:**

That the development application submitted by Wheatbelt Steel Pty Ltd on behalf of Mr Adrian Tyson (Landowner) for:

- a) the construction of a new 450m<sup>2</sup> steel framed and zincalume clad extension to an existing 450m<sup>2</sup> farm shed on Lot 15089 (No.42) Bull Road, Walyurin for workshop and machinery storage purposes, including all associated earthworks and stormwater drainage infrastructure (i.e. a 165,000-litre rainwater tank); and
- b) the construction of a new 180m<sup>2</sup> concrete and steel framed fertiliser storage shed on the land with zincalume cladding, including an additional 180m<sup>2</sup> loading area immediately adjacent framed with 1.85-metre-high concrete walls, all associated earthworks and stormwater drainage infrastructure (i.e. a 45,000-litre rainwater tank),

be **APPROVED** subject to the following conditions and advice notes:

**CONDITIONS:**

1. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the development shall not be carried out without the further approval of Council having first being sought and obtained.
2. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by Council.
3. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of Council.
4. All external surfaces of the proposed new structures shall be clad with new materials only.
5. All existing driveways where the proposed new structures are proposed to be constructed shall be modified to ensure the safe and convenient movement of all vehicle types to / from those structures.

**ADVICE NOTES:**

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development,

regardless of whether or not it has been drawn to the Shire's attention.

2. This is a development approval of the Shire of Kulin under its Local Planning Scheme No.2. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant / landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the Building Act 2011 and Building Regulations 2012, a suitable building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed new structures are required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
5. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Kulin Local Planning Scheme No.2 and may result in legal action being initiated by the local government.
6. If the applicant or landowner owner are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

**VOTING REQUIREMENTS:**

Simple majority required.

Attachment 5

## 7.5 All Ages Precinct Construction – Tender Review

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<b>RESPONSIBLE OFFICER:</b>	CEO
<b>FILE REFERENCE:</b>	21.02 Parks and Reserves / Design and Construction
<b>AUTHOR:</b>	CEO
<b>STRATEGIC REFERENCE/S:</b>	1.4 A liveable and safe community 1.4.3 Provide a variety of sport, recreation and leisure services and facilities for all life stages. 1.4.5 Opportunities for development and participation of young people (e.g. Youth Services Group). 2.2 A positive visitor experience 2.2.1 The Shire's capacity for tourism is grown, founded on iconic major events and distinct local attractions

**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

For Council to consider submissions from Invited Tender for Kulin All Ages Precinct Construction

**BACKGROUND & COMMENT:**

The following provides an overview and update of the procurement process undertaken with regarding the Kulin All Ages Precinct project.

- 30<sup>th</sup> January 2021.
  - EOI advertised to short list suppliers.
- 15<sup>th</sup> February 2021.
  - EOI submissions closed with submissions received from.
    - Convic
    - Environmental Industries
    - Landscape Australia
    - Ligna Construction
    - Phase 3 Construction
    - Skate Sculpture
- 24<sup>th</sup> February 2021.
  - Short Listed Suppliers notified as follows:
    - Convic
    - Landscape Australia
    - Ligna Construction
    - Phase 3 Construction
- 10<sup>th</sup> March 2021.
  - Project Briefing and Site Visit for Short Listed Suppliers held.
- 19<sup>th</sup> March 2021.
  - Invited Tender Documentation issued.
- 12<sup>th</sup> April 2021.
  - Invited Tender submissions closed with submissions received from.
    - Landscape Australia
    - Ligna Construction
    - Phase 3 Construction

The following selection criteria were included as part of the Invited Tender Documentation.

**A. Tendered Price**

Weighting <40%>

- a) Tendered Price – Lump Sum.
- b) Provisional Sums.
- c) Schedule of Rates.
- d) Points of Clarification / Inclusions / Exclusions.

**B. Delivery Model in Collaboration with Shire Personnel**

Weighting <25%>

- a) The Tenderer's role in the performance of the Contract.
- b) Outline how Tenderer proposes to work in collaboration with Shire Personnel.
- c) Quantify savings via joint delivery model.

**C. Ability to Achieve Programme**

Weighting <25%>

- a) A project schedule/timeline (where applicable).
- b) The process for the delivery of the Goods/Services.
- c) Demonstrated understanding of the Scope of Work.
- d) Any contingency measures or backup of resources including personnel (where applicable).

**D. Occupational Safety and Health Management System**

Weighting <10%>

- a) OHS Survey.
- b) Safety Record.
- c) Resources Schedule.

The following provides an overview of the Tender Assessment against Criteria and Budget.

- All Tender submissions currently exceed budget.
- Initial conversations have been held with Phase 3 indicating their submission is over budget, articulating what the budget is and could they tailor their submission to the budget.
- Feedback from contractor is that skate zone and pump track designs can be refined to improve safety, provide a better experience and reduce construction costs with regard to concrete and asphalt areas, as well as hangout zone.

AGENDA OF ORDINARY MEETING TO BE HELD 16 MAY 2018

**Kulin All Ages Precinct - Invited Tender Submission 01/2021**

	Separable A	Separable B	Ligna Construction	Separable A	Separable B	Phase 3	Separable A	Separable B	Landscape Australia Construction
<b>Separable Costings</b>	-	-							
Preliminaries	\$46,740	\$25,980		\$1,998	\$2,119		\$19,129	\$13,706	
OHS Compliance	\$8,370	\$7,098		\$2,340	\$2,168		\$3,835	\$3,835	TMP \$3,8K also included in A & B, do we need both?
Site Works	\$34,080	\$17,790	Removal of Waste \$12K for Seperable A & \$8.4K for Seperable B is the required as site is basically a blank canvas and Shire would remove soil as required	\$5,209	\$3,293		\$5,015	\$3,823	
Earthworks and Grading	\$21,448	\$6,640		\$8,646	\$3,189		\$14,142	\$9,090	
Walls and Steps	\$88,336	\$17,297	Walls & Steps \$85K	\$47,611	\$14,928	Walls & Steps \$47K	\$45,048	\$16,452	Walls & Steps \$50K
Structures	\$13,328	\$11,528		\$15,621	\$15,494		\$14,315	\$14,315	
Pump Track	\$46,268	\$0	Pump Track \$46K	\$128,070	\$0	Pump Track \$130K	\$100,079	\$0	Pump Track \$100K
Skate Zone	\$202,860	\$0	Skate Zone is \$202K	\$208,047	\$0	Skate Zone \$208K	\$62,263	\$0	Skate Zone \$65K
Paving	\$21,342	\$22,675		\$9,662	\$13,024		\$29,694	\$25,386	
Site Furniture	\$20,795	\$19,279	Drink Fountain \$7.3K can source directly from Woodlands for \$4.5K, Remove Bin cover \$4.25K on both sections	\$30,314	\$24,636	Drink Fountain \$10.4K source directly from Woodlands for \$4.5K, Remove Bin cover \$4.25K for both sections	\$18,868	\$23,375	Drink Fountain \$6.9K source directly from Woodlands for \$4.5, Remove Bin Cover \$2.5K for each section, Solar Light 3 each??
Play Equipment	\$0	\$331,626	Play Equipment \$196K no alternative design or saving offered	\$0	\$314,254	Play equipment \$202K no alternative design offered	\$0	\$313,738	Play equipment \$213K no alternative design or saving offered
Soft Landing Works	\$12,500	\$9,461		\$14,644	\$6,160		\$10,193	\$4,097	
Miscellaneous	\$3,697	\$3,464		\$2,722	\$2,550		\$1,886	\$1,950	
Irrigation	\$3,960	\$2,640		\$1,519	\$1,519		\$649	\$649	
Inspection/ Certification	\$8,520	\$8,520		\$0	\$0		\$3,068	\$3,068	
Contingency	\$10,000	\$10,000		\$10,000	\$10,000		\$10,000	\$10,000	
Other items	\$0	\$0		\$0	\$0		\$0	\$0	
<b>Total Tendered</b>	<b>\$542,245</b>	<b>\$493,998</b>	Pricing over recommended price by \$240K Separable A and over recommended price by \$200K in Separable B	<b>\$486,403</b>	<b>\$413,334</b>	Pricing over recommended price by \$186K on Separable A and \$113K in Separable B	<b>\$338,182</b>	<b>\$443,485</b>	Pricing over recommended price by \$40K on Separable A and \$150K on Separable B
GST	\$54,224	\$49,400		\$48,640	\$41,333		\$33,818	\$44,349	
<b>Grand Total</b>	<b>\$596,469</b>	<b>\$543,398</b>		<b>\$535,043</b>	<b>\$454,668</b>		<b>\$372,000</b>	<b>\$487,834</b>	
<b>Qualitative Criteria</b>	-	-							
Delivery Model			Utilise Shire staff, but no specifics identified. Concrete assumes from Shire, but there was no clarification during tender period, like no contractors. No Local sub-contractors identified.			Utilise Shire staff, with specific tasks identified. Concrete assumes from Shire, but there was no clarification during tender period, like other contractors. No Local Sub-contractors identified.			Utilise Shire staff, but no specifics identified. Savings \$285K. Concrete assumes \$220K from Shire, but there was no clarification during tender period. No local Sub-contractors identified. Very supportive of the Shire's Collaborative approach to complete this project, by sharing resources, personnel and skill. We believe the benefit to both Shire and LAC will last long after the project is complete.
Sub-Contractors			Castle Contracting - Laterite Block retaining and Seating Walls, SnR Decorative Concrete - Installation of Concrete seating walls and footpaths			Exposed Decorative Concrete, Skate Sculpture - Skate Park, Prestige Jointing and Electrical, CommonGround Trails - Pump Track, Retch Rubber - Rubber Softfall, Jark Construction - Block Walls			Ascon Survey and Drafting - Survey, Ironclad Metalwork - Manufacture of Steel Elements, J & M Asphalt - Pumptrack, Scapism - Linemarking and Concrete, Downings Electrical - Lighting and Electrical, Foreshore Rehabilitation and Fencing - Chain Link Fencing, Retch Rubber - Rubber Softfall
Ability to Achieve Program			Not Provided			Commence Early May - Finish late August/September.			Commence Early May - Finish Mid-September
Lead Times			Expecting Delays on Structures and Furniture			12-week lead time on play equipment that has a risk of delaying the project if not ordered early.			14-week lead time on play equipment that has a risk of delaying the project if not ordered early.
OHS Credentials			Yes - Basic documents included			Yes - Comprehensive documents included			Yes - Comprehensive documents included
<b>Other Information</b>	-	-							
Company Profile and Financial Capacity			Yes			Yes			Yes
Plant & Equipment			Skid-Steer Loader (Bobcat) , Truck Hiab, 8 Wheel Truck, Mini Excavator, Mini Loader, Water Cart, Pressure Cleaner, Plate Compactor, General Tools & Equipment			8 Wheel Truck, 6 Wheel Truck, Backhoe Loader, Wheel Loader, Roller, Truck Hiab, Water Cart (1800L) Water Cart (900L), Mini Excavator, Midi Excavator, Large Excavator, Skid-steer Loader (Bobcat), Plate Compactor, Stump Grinder, Other plant and Equipment			8 Wheel Truck, 6 Wheel Truck, Backhoe Loader, Wheel Loader, Roller, Truck Hiab, Water Cart (1800L) Water Cart (900L), Mini Excavator, Midi Excavator, Large Excavator, Skid-steer Loader (Bobcat), Plate Compactor, Stump Grinder, Other plant and Equipment
Relevant Experience			Yes			Yes			Yes
Regional Experience			Dalwallinu, Kellerberrin, Pingelly, Merredin, Jurien Bay, Northam & Albany			Shire of Harvey & City of Busselton			
<b>References</b>	-	-	Lockyer RCF - Albany - Landscape and irrigation, Merredin Health Centre - Soft Landscape, Centenary Park Kellerberrin - New Playground and Richardson Park Dalwallinu - New Nature Playground			City of Vincent - Banks Reserve, Shire of Harvey - Ridley Place Playscape, Town of Victoria Oark - John Mactivation, Metropolitan redevelopment Authority - Scarborough Foreshore, City of Busselton - Busselton Foreshore.			Emerge Associates - Zac Fried, Josh Byrne & Associates - Morgan Gillham, Peet - Gemma Davies
<b>Key Personnel Contact</b>	-	-	Mike Jones & Emma Graham			Andrew Rydings			Fiona Ferriera



**STATUTORY ENVIRONMENT:**

Section 11 Local Government (Functions & General) Regulations 1996 – When tenders have to be publicly invited.

**POLICY IMPLICATIONS:**

A11 Procurement, Purchasing and Tenders.

**FINANCIAL IMPLICATIONS:**

The All Ages Activity Precinct project is funded within 2020/21 Budget for \$300K to undertake construction of Stage 1, as well as staff hours to assist with bulk earthworks and site preparation. This is funded by the following sources:

- Local Roads and Community Infrastructure Program (LRCIP) \$150K.
- Cultivating Kulin Committee \$100K.
- Council \$50K.

Council has received a further \$400K of LRCIP Extension funding from 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021. This additional available funding could be utilised to construct Stage 2.

The All Ages Activity Precinct estimated budget for external contracts is as follows:

Total Budget	\$600,000
Stage 1 - Separable Portion A (Wheeled Zone)	\$300,000
Stage 2 - Separable Portion B (Obstacle Zone)	\$300,000

The following is a summary of the Tender Evaluation and the process recommended by Shire Staff, based upon the submissions received against the total budget.

**Tender Evaluation**

- A transparent EOI and Tender process has been undertaken in line with Purchasing Policy and Local Government Act requirements.
- All Tender submissions currently exceed budget.
- Clarifications have been sought from tenderers regarding specific components of their relevant tenders.
- Ligna Construction's Tender be rejected due to it not providing sufficient information to meet the Selection Criteria.

**Recommended Process**

- Engage in open conversations with both Landscape Australia and Phase 3 regarding their submissions to negotiate a revised tender submission as follows:
  - Total Contract Budget \$600,000 with indicative prices for each Separable Portion as:
    - Separable Portion A \$300,000
    - Separable Portion B \$300,000
  - Shire to provide specific in-kind personnel, plant and materials as previously articulated.
  - Contractor to provide an indication of what they can deliver for the articulated budget.
  - Refined Skate Area and Pump Track.
  - Hangout Area connecting both zones be refined to reduce costs, as costs for this are currently budgeted across both areas which is complicated budget for contractors.
  - Obstacle Zone bespoke equipment at reduced price.
- Revised submission brought to Council for Award.

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Council works staff to be involved in bulk earthworks and site preparation, with hours already allocated within Council's 20/21 and 21/22 budgets.

**OFFICER'S RECOMMENDATION:**

That Council:

- Reject Ligna Construction tender due to non-compliance.
- Do not award any tender due to all tenders exceeding budget.
- Instruct the CEO Engage in open conversations with both Landscape Australia and Phase 3 regarding their submissions to negotiate a revised tender submission as follows:
  - Total Contract Budget \$600,000 with indicative prices for each Separable Portion as:
    - Separable Portion A \$300,000
    - Separable Portion B \$300,000
  - Shire to provide specific in-kind personnel, plant and materials as previously articulated.
  - Contractor to provide an indication of what they can deliver for the articulated budget with refined design of the following to reduce costs:
    - Refined Skate Area and Pump Track.

AGENDA OF ORDINARY MEETING TO BE HELD 21 APRIL 2021

- Hangout Area connecting both zones be refined to reduce costs, as costs for this are currently budgeted across both areas which is complicated budget for contractors.
- Obstacle Zone bespoke equipment at reduced price.
- Request the revised submission be brought to Council for final decision.

**VOTING REQUIREMENTS:**

Simple Majority

## 7.6 2020 - 2021 Annual Budget Review

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**NAME OF APPLICANT:** DCEO  
**FILE REFERENCE:** 12.04  
**AUTHOR:** DCEO  
**STRATEGIC REFERENCE/S:** 4.1 Strategic Community Plan – leadership  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

Regulation 33A of the *Local Government (Financial Management) Regulations 1996* requires local governments to carry out, between the 1 January and 31 March in each financial year, a review of its annual budget for that year.

**BACKGROUND:**

Local Governments are required to conduct a budget review between 1 January and 31 March each year. This is mandatory under Regulation 33A of the *Local Government (Financial Management) Regulations 1996*. The thrust of the legislation is to ensure local governments conduct at least a single budget review after the half way mark of the financial year and before the completion of the ninth month.

A budget review comprises a detailed examination of year to date actual results with Council's adopted budget. Regulation 33A (2) and (3) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to give consideration to adopting the review (or part of) and associated recommendations.

Regulations 33A (4) states that within 30 days after Council has conducted its review, a copy and recommendations are to be provided to the Department of Local Government.

**COMMENT:**

The review is presented in the attached report. The Report seeks to identify and quantify:

- i) the forecast year-end major variances from the adopted budget;
- ii) matters arising not currently included in the adopted budget but which are recommended for consideration of inclusion in the budget;

The review process has been undertaken having regard for:

- i) actual revenues and expenditures for the first 9 months of the financial year, a necessary indicator to informed forecasts for the remainder of the year;
- ii) forecast revenue and expenditure levels for the remaining 3 months of the year;
- iii) the more significant (in \$ terms) variances to budget rather than the many minor 'unders and overs' which, history has shown, will largely balance out;

How to read the attachments:

- Page one of attachment 8 is a summary overview of the adjustments made to the budget and how these affect the opening adopted surplus and present a forecast of the amended budget surplus at 30 June 2020. Each amendment is referenced with a letter which can be followed through the rest of the budget review document.
- Page two of attachment 8 is the Rate Setting Statement which shows the adopted budget in column one, YTD budget in column two and YTD actuals in column three. The amendments as per the summary page have been made in column five. These amendments have been worked through to last column which describes the proposed amended annual budget and closing surplus position.
- Pages three to seven describe all material variances across Council's operating and capital accounts. The rows highlighted in green represent an account which has been amended.

Please feel free to call and discuss and questions you may have, I am happy to take these prior to the meeting.

**FINANCIAL IMPLICATIONS:**

Nil

**STATUTORY AND TOWN PLANNING IMPLICATIONS:**

Local Government Act 1995 Section 6.2 Municipal Budget  
 Local Government (Financial Management) Regulations 1996 Regulation 33A

Regulation 33A Review of Budget;

1. Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
2. Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.

AGENDA OF ORDINARY MEETING TO BE HELD 21 APRIL 2021

3. A council is to consider a review submitted to it and is to determine whether or not to adopt the review, any parts of the review or any recommendations made in the review.
4. Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

**POLICY IMPLICATIONS:**

Nil

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**RECOMMENDATION:**

That Council accept the recommendations as contained in the *Review of Budget for the period ending 31 March 2021* and adopt the report as presented.

**VOTING REQUIREMENTS:**

Absolute majority required.

Attachment 6

## 8 COMPLIANCE

### 8.1 Compliance Reporting – General Compliance March 2021

**NAME OF APPLICANT:** CEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 12.05 Compliance 12.06 – Accounting Compliance  
**STRATEGIC REFERENCE/S:** CBP 4.1 Civic Leadership, 4.1.8 Compliance methods  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

#### SUMMARY:

This report addresses General and Financial Compliance matters for March 2021. This process is not definitive, each month additional items and/or actions may be identified that are then added to the monthly checklist. Items not completed each month e.g. quarterly action - will be notations.

The report provides a guide to the compliance requirements being addressed as part of staff workloads and demonstrates the degree of internal audit being completed.

#### BACKGROUND & COMMENT:

The Compliance team and works staff commence the monthly compliance effort immediately after the Shire meeting each month. At that time, the Executive Support Officer will email the assigned staff member their compliance requirements for the coming month. As the month progresses, staff in conjunction with their manager, the CEO or DCEO will determine the extent of work/action needed to complete items. During Agenda week, the Compliance Team again meets to ensure the monthly report/list is reviewed and that compliance items are completed. In preparing the Agenda report, the CEO or DCEO will sign off on completed items.

Prior month items not completed previously will be reported in the following month so Council remains aware.

#### Outstanding

Bush Fire AGM – *Moved to August*

Flu Vaccinations for Staff – *In progress*

Occupational Health Safety Co-ordination - *Ongoing*

#### Outstanding February

Advertise Annual Bushfire Meeting Pingaring – *Moved to August*

#### Outstanding January

Budget Review – *being presented in April*

Review Agreement with KDHS – *in progress*

#### FINANCIAL IMPLICATIONS:

In terms of meeting compliance - normal administration expense. There may be items that require additional administrative effort to complete or require external assistance to resolve. In those cases, individual financial implications will be reported.

#### STATUTORY AND PLANNING IMPLICATIONS:

Nil

#### POLICY IMPLICATIONS:

Identified as necessary – this report Nil

#### COMMUNITY CONSULTATION:

Nil

#### WORKFORCE IMPLICATIONS:

Nil

#### OFFICER'S RECOMMENDATION:

That Council receive the General & Financial Compliance Report for March 2021 and note the matters of non-compliance.

#### VOTING REQUIREMENTS:

Simple majority required.

Attachment 7

## 8.2 Compliance Reporting – Delegations Exercised – March 2021

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**NAME OF APPLICANT:** CEO  
**RESPONSIBLE OFFICER:** CEO  
**FILE REFERENCE:** 12.05 - Compliance  
**STRATEGIC REFERENCE/S:** CBP 4.1 Civic Leadership, 4.1.8 Compliance methods  
**AUTHOR:** CEO  
**DISCLOSURE OF INTEREST:** Nil

**SUMMARY:**

To report back to Council actions performed under delegated authority for the periods ending 31 March 2021.  
 To provide a comprehensive report listing of the delegations able to be exercised following adoption of a more substantial array of delegations in June 2017.

**BACKGROUND & COMMENT:**

This report is prepared for Council detailing actions performed under delegated authority by the respective officers under each of the delegation headings:

**ADMINISTRATION**

<b>Policy</b>	<b>Delegation</b>	<b>Officers</b>
A1	Acting Chief Executive Officer	(CEO)
A2	Agreements for Payments of Debts to Council	(CEO/DCEO)
A3	Casual Hirer's Liability	(CEO)
A4	Complaint Handling	(CEO)
A5	Fees & Charges – Discounts	(CEO/DCEO/MW/MLS/CRC)
A6	Investment of Surplus Funds	(CEO/DCEO)
A7	IT & Social Media – Use of	(CEO)
A8	Legal Advice, Representation & Cost Reimbursement	(CEO)
A9	Payments from Municipal and Trust Funds	(CEO-to numerous staff – purchase orders)
A10	Use of Common Seal	(CEO)
A11	Writing Off Debts	(CEO)
A12	Housing	(CEO)
A13	Procedure for Unpaid Rates Finance	(CEO)

**GOVERNANCE**

G1	Applications for Planning Consent	(CEO)
G2	Building Licences and Swimming Pools	(EHO/Building Surveyor)
G3	Cemeteries Act 1986	(CEO)
G4	Health Act 1911 Provisions	(EHO)

**HUMAN RESOURCES**

H1	Grievance Procedures	(CEO)
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**COMMUNITY SERVICES**

CS1	Bushfire Control – Shire Plant for Use of	(CEO)
CS2	Bushfire Control – Plant Use for Adjoining Shires	(CEO)
CS3	Bushfire Prohibited / Restricted Burning Periods – Changes	(Shire President/CEO)
CS4	Bushfire Training Administration	(CEO)
CS5	Cat Ownership Limit – Cat Control	(CEO)
CS6	Dog Control – Attacks	(CEO)
CS7	Dog Ownership Limit – Dog Control	(CEO)
CS8	Sea Containers Use of – Town Planning	(CEO)
CS9	Second Hand Dwellings	(CEO)
CS10	Temporary Accommodation	(CEO)
CS11	Unauthorised Structures – Building Control	(CEO)
CS13	Freebairn Recreation Club Committee	(FRC Club Committee)
CS14	Kulin Child Care Centre Management Committee	(KCCC Mgmt. Committee)
CS15	General – Community Services Practices	(CEO)
CS20	Seed Collection	(CEO)

**WORKS**

W1	Gravel Supplies	(MW)
W2	Roads – Clearing	(CEO)
W3	Roads – Damage to	(MW)
W4	Roads – Roadside Markers – Management of	(MW)

W5	Stormwater Drainage	(MW)
W6	Street Trees	(CEO)
W7	Streetscape – Improvements	(CEO)
W8	Roadside Burning	(MW)
W9	Temporary Road Closures	(MW)
W10	General – Works Practices Approvals	

**A1 Acting Chief Executive Officer**

CEO appointed Cassi Vandenberg Acting Chief Executive Officer for the Shire of Kulin for the period commencing Thursday 1<sup>st</sup> April 2021 until the commencement of business on the Monday 11<sup>th</sup> April 2021, via written letter.

**A13 Procedure for Unpaid Rates Finance**

Process commenced for acquisition of property on Day Street as per legal advice due to unpaid rates over 3 years.

**CS8 Sea Containers Use of – Town Planning**

Temporary approval grant for Sea Container on Johnston St whilst house under construction.

**G1 Applications for Planning Consent**

Various submission and consultation with Joe Douglas (ExUrban) as required.

**G2 Building Licences and Swimming Pools**

Grant & Samantha Jenks – Shed – 23 Bull Street Kulin WA

**COMMENT:**

The following details the delegations exercised within the Shire relative to the delegated authority for the month of October 2019 and are submitted to Council for information (excluding delegations under A9, Payments – refer to individual order and payment listed in Accounts paid).

**STATUTORY ENVIRONMENT:**

*Building Act 2011*  
*Bushfires Act 1954*  
*Cemeteries Act 1986*  
*Health (Asbestos) Regulations 1992;*  
*Health (Miscellaneous Provisions) Act 1911;*  
*Local Government Act 1995*  
*Public Health Act 2016*  
*Shire of Kulin TPS2*  
*Town Planning Development Act*  
*Town Planning Scheme*  
*Trustees Act, Part III,*  
*Criminal Procedure Act 2004;*

**FINANCIAL IMPLICATIONS:**

Nil in terms of exercising delegation and reporting to Council though there may be financial implications in the case of each delegation exercised.

**STATUTORY AND PLANNING IMPLICATIONS:**

Sections 5.18 and 5.46 of the Local Government Act 1995

**POLICY IMPLICATIONS:**

There are no known policy implications relating to this report.

**COMMUNITY CONSULTATION:**

Nil

**WORKFORCE IMPLICATIONS:**

Nil

**OFFICER'S RECOMMENDATION:**

That Council receive the Delegation Exercised Report for March 2021.

**VOTING REQUIREMENTS:**

Simple majority required.

**9 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**10 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Meeting may adjourn to move into Concept Forum.

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING**

**12 MATTERS FOR WHICH THE MEETING IS CLOSED TO THE PUBLIC**

Nil

**13 DATE AND TIME OF NEXT MEETING**

Wednesday 19 May 2021 at 1:00pm

**14 CLOSURE OF MEETING**

There being no further business the President declared the meeting closed.



# **RoeROC**

*Roe Regional Organisation of Councils  
Corrigin – Kondinin – Kulin - Narembeen*

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## **COUNCIL MINUTES**

**Shire of Kondinin  
Council Chambers  
Thursday 18 February 2021**

**12.30pm – Light Lunch**

**1.00pm Meeting Commences**

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## 1. Opening and Announcements

RoeROC Chair, Cr Kellie Mortimore opened the meeting at 12.56pm.

## 2. Record of Attendance

Lucia Varone	Councillor, Shire of Kulin
Kellie Mortimore	Councillor, Shire of Narembeen
Des Hickey	President, Shire of Corrigin
Mia Maxfield	CEO, Shire of Kondinin
Garrick Yandle	CEO, Shire of Kulin
Natalie Manton	CEO, Shire of Corrigin
David Blurton	Acting CEO, Shire of Narembeen
Brendon Gerrard	Roe EHO
Lauren Pitman	Roe EHO
Hannah Repacholi	Executive Support Officer (Minutes)

## 3. Apologies

Cr Sue Meeking – President, Shire of Kondinin  
Alan George – CEO, Lake Grace  
Grant Robbins – Councillor, Shire of Kulin  
Rhonda Cole – President, Shire of Narembeen  
Barry West – President, Shire of Kulin  
Mike Weguelin – Councillor, Shire of Corrigin

## 4. Guests

Nil

## 5. Minutes of Meetings

### RoeROC Council Meeting – 17<sup>th</sup> September 2020

#### COMMENT:

Minutes of the RoeROC Meeting held 17<sup>th</sup> Sept 2020 are attached.

#### RESOLUTION

**Moved Garrick Yandle      Seconded Natalie Manton**

That the Minutes of the RoeROC Meeting held on 17<sup>th</sup> Sept 2020 be confirmed as a true and correct record.

**CARRIED**

## Business Arising from the Minutes

Nil

## 6. Presentations

Nil

## 7. Matters for Decision

### 7.1 Finances – presented by Shire of Corrigin Financial Report

Financial Report is presented by Natalie Manton.

*Cr Mortimore- Can you tell me what the skip bin charges are on the report?*

*Natalie Manton- Its income from businesses who have emptied the bins.*

#### RESOLUTION

**Moved Cr Des Hickey                      Seconded Natalie Manton**

That the Financial Report presented by the Shire of Corrigin be accepted.

**CARRIED**

## 8. Other Matters

### 8.1 Support for Eastern Wheatbelt Biosecurity Group – concerns for future funding.

*Garrick Yandle – At the moment Kulin and Kondinin are both providing funding to Eastern Wheatbelt Biosecurity Group. One of our councillors came to us with concerns that the funding wasn't going to be continued by Royalties for Regions.*

*Mia Maxfield – Is it better if we take the matter to our respective zones to lobby?*

*Garrick Yandle – Can we can get approval for each Shire to raise it at our zone meetings on behalf of RoeROC?*

*Garrick will provide information to supply to zones.*

#### RESOLUTION

**Move Garrick Yandle                      Seconded Cr Des Hickey**

That the issue of continued funding of Eastern Wheatbelt Biosecurity Group be raised at each Shire's respective Zone meetings on behalf of RoeROC.

**CARRIED**

### 8.2 Bending Tip Management Plan – Presented by Shire of Corrigin

#### RESOLUTION

**Moved Garrick Yandle                      Seconded Cr Des Hickey**

That

- 1) the quote from Talis be endorsed and;
- 2) we proceed with the development of a Bending Tip Management Plan

**CARRIED**

### 8.3 Asbestos from other Shires –

*Natalie – Corrigin have been receiving calls from different shires to dispose of asbestos. CBH looking to redo a lot of their accommodation blocks so will have a lot of asbestos to get rid of. Could be a good source of income for us. There is an issue with regulations and potential licensing. Once we have management plan we would know more about our capacity and where we can put it. We either make the extra income or keep capacity for our own shires.*

David – Does asbestos get counted separately or included in our capacity?

Lauren – It is included in our tonnage.

Mia- What are implications and cost involved if we have to get a license?

Lauren- I will have to ask Dept. They will look at our facility more closely and will expect an annual report from us. They will come up with conditions for us to abide by.

Mia – I think it is a good idea in terms of revenue, but if we go down that path we will have to know a bit more about what is required of us with the license.

Natalie – We have saved some capacity with the container deposit scheme

Mia – Under the regs is there an allowance for a one off exemption to go over capacity?

Lauren- No not that I could see.

Natalie – We need to know our annual tonnage. Avon waste need to supply us with those amounts as part of their contract.

Subject deferred until we have more information about the figures and license.

## **8.4 Potential Joint Projects**

At the last RoeRoc Meeting it was discussed that there was a need for more joint projects. Natalie Manton has proposed the following projects:

### **1. Tyre Stewardship Research or Demonstration Fund**

Provides funding for projects that take ideas and research about tyre derived products (TDP) and demonstrating their use in real applications to provide the concept and viability of the product. Ideas include using TDP in footpaths, roads, matting in playgrounds etc. Eligible activities include infrastructure to take the TPD and manufacture it into a product, personnel costs, project management, materials etc.

### **2. Summer Festival**

Series of concerts across Roe ROC towns.

Could be outdoor concerts or at town halls – maybe a different genre to the normal rock concert. Eg Perth Symphony Orchestra, Youth Orchestra, Pipe Band or Brass Band

A Day on the Green type event with numerous acts in an outdoor location such as Kulin Bush Races site, Wave Rock

### **3. Artist in Residence**

Art/ Sculpture/ Waste Avoidance across four towns

**The Creative Communities – Collaboration** category provides for significant partnerships that connect professional artists and arts organisations with community participants and other key partners to deliver a co-designed artist-in-residency project. This program may fund up to 80% of your total project cost. Collaboration grants are up to \$80,000 each. Projects should be of a scope and scale that reflect an investment of significant value. The project must be completed within 12 months of receiving the funds and must demonstrate at least 20% income (including in-kind income), or your application will be deemed ineligible.

The objectives of the program are to:

- engage children and their families, and young people in arts activity that delivers artistic, cultural and social outcomes for that community
- increase participation in, access to, and connection with arts and culture activities for Western Australian communities
- increase the activation of key community cultural facilities (such as performing arts centres, galleries and libraries)
- provide opportunities for communities affected by COVID-19 to engage with and express their culture and experiences
- create authentic, distinctive and valued creative artworks that help tell Western Australian stories
- support local collaborative partnerships to ensure an enduring legacy of arts engagement and participation in the community
- increase employment opportunities for Western Australian artists and creative practitioners.

#### **4. Trails and Hiking**

##### **Objectives**

- Increase entry level opportunities to engage new participants of all ages, cultures, and demographic backgrounds in hiking pursuits.
- Expand the skill development opportunities for participants to develop towards independence.
- Grow the leadership base of hiking (including guides, coaches, instructors and assistants).
- Grow and support the volunteer base of hiking activities.

##### **Funding available**

- Grants between \$5000 and \$25,000 are available via a competitive funding round.
- Organisations are encouraged to contribute cash and/or in-kind support to the total project.

##### **Eligible projects/initiatives**

The WA Hiking Participation Grants are aimed at growing participation in hiking in Western Australia through the provision of opportunities for:

- participation; and/or
- skill development in participants and/or leaders (including guides, coaches, instructors and assistants).

Applicants are encouraged to be creative and innovative in the development of their projects.

- Projects must be new or an expansion of an existing project. Funding will not be provided to deliver activities that the organisation has previously delivered, unless it expands the reach (e.g. into new regions or different target markets).
- Projects must not commence prior to funding approval.

Projects may include, but are not limited to:

- hosting “have-a-go” activities for bushwalking and/or trail running
- engaging Aboriginal people with training opportunities in hiking leadership
- delivering hiking expedition activities to CaLD communities
- delivering training in navigation, bushcraft, trail maintenance, first aid etc
- establishing new hiking clubs and groups in regional areas
- designing and delivering hiking programs of increasing levels of self-reliance
- developing training products for hiking leaders.

##### **Funding may be used for**

- personnel costs (e.g. employment of trainer etc.)
- training of volunteers (e.g. attainment of skills/qualifications, Working with Children Checks, first aid training)
- venue and equipment hire (not owned or occupied by applicant)
- training and workshops
- marketing/communication costs that are directly related to the project
- administration (e.g. telephone, postage, stationary etc.)
- catering
- provision of interpreting and translating services
- transport/travel (e.g. participant bus transport, facilitator travel to regional locations etc.)

- insurance (for applications not greater than \$5000 only).

The WA Hiking Participation Grants closes 10 February 2021 and projects are to be completed by 30 June 2022.

## 5. Waste Infrastructure

State Government Waste Infrastructure Plan to encourage reduction in waste, reuse and recycling. Opportunity for government contracts, social enterprise and increasing local content.

*Cr K Mortimore – We currently don't have any combined projects for all the Shires.*

*Garrick Yandle – Cr Robbins has made enquiries about the tyres that we receive at our facility and if we could sell them on to companies to recycle.*

*Kellie- No reason that we start a joint project even if RoeROC isn't at the forefront of the project.*

*Each member Shire will be given portfolio. Natalie Manton is going to bring historical information to next meeting.*

*Cr K Mortimore- We should keep items on the agenda for next month and decide what we are going to do with them then once Natalie has provided the portfolios.*

*Mia Maxfield– Kondinin currently has two Community Development Officers so we probably have enough resources for one of them to coordinate a joint project if you wanted*

## 8.5 Fees and Charges

Natalie Manton presented a copy of the Fees and Charges proposed for Bendering Tip.

### **RESOLUTION**

**Moved Mia Maxfield                      Seconded Cr Des Hickey**

That the Schedule of Fees and Charges presented for the Bendering Tip be accepted.

**CARRIED**

*Mia Maxfield- Animal welfare in Emergencies plan. Caroline Robinson is going to undertake consultation. Will be in touch with each council for two councillors from each to attend workshops. The plan is for the workshops to be held in Corrigin.*

*Mia Maxfield- The land tenure for Bendering expired in 2019. Lauren had a few things she wanted to change in there. Have contacted Mcleod's Barristers and Solicitors and they haven't replied. Will try and chase them up again.*

*Natalie Manton – The Terms of Reference have been presented for comment. Have printed out copies, still needs editing. Change over dates between each Shire will need amended to March to coincide with LG elections, I will need to change the dates that Lake Grace and Avon Waste come to meeting and edit the agreements that are coming up for expiry. Will bring back to next meeting.*

## 8.6 Meeting Dates 2021

### **RESOLUTION**

**Moved Mia Maxfield                      Seconded Garrick Yandle**

That the following dates for Roe ROC Meetings be endorsed for 2021:  
1pm on third Thursday

22<sup>nd</sup> April, 2021

22<sup>nd</sup> July, 2021

21<sup>st</sup> October, 2021

17<sup>th</sup> Feb, 2022

**CARRIED**

*Lauren Pitman – Regarding the pit that the Manager of Works from Kondinin filled in, have we got somewhere that Kondinin is going to be funding new pit?*

*Mia Maxfield- I will email you confirming that we have agreed to fund a new pit so that you have it in writing.*

## **9. Closure**

**9.1 Next Meeting** 22<sup>nd</sup> April, 2021

Meeting closed at 2.27pm.



**CREDIT CARD**  
**Statement Summary 31 March 2021**

Transaction Date	Officer	Creditor	Amount
6/03/2021	CASSI VANDENBERG	BP FUEL Fuel	\$84.10
5/03/2021	JUDD HOBSON	DWER, WATER PERTH Clearing Permit Application	\$2,400.00
8/03/2021	GARRICK YANDLE	DOME NORTHAM WSFN Technical Committee Meeting - Meal	\$19.40
10/03/2021	GARRICK YANDLE	ACRES OF TASTE Meals	\$44.00
12/03/2021	CASSI VANDENBERG	ADOBE SYSTEMS PTY LTD Software	\$263.87
14/03/2021	CASSI VANDENBERG	UNITED PETROLEUM Fuel	\$76.63
16/03/2021	GARRICK YANDLE	SIMPLEINOUT Monthly Subscription	\$26.66
18/03/2021	CASSI VANDENBERG	CALTEX Fuel	\$87.40
18/03/2021	GARRICK YANDLE	CHILD AUSTRALIA KCCC On-demand Training Modules	\$114.00
18/03/2021	GARRICK YANDLE	TELSTRA Oval Retic	\$70.00
20/03/2021	CASSI VANDENBERG	TELSTRA Aquatic Centre Internet	\$115.95
24/03/2021	CASS VANDENBERG	CALTEX Fuel	\$24.99
25/03/2021	JUDD HOBSON	BEYOND BRICK WA Paving Bricks	\$2,850.42
	GARRICK YANDLE	BENDIGO BANK Card Fee	\$20.00
			<b>\$6,197.42</b>

## Business Credit Card

Date	Transaction	Withdrawals	Payments	Balance
<b>Opening balance</b>				<b>\$69.42</b>
6 Mar 21	BP ALLWAY MOTORS 186 2, ALBANY AUS RETAIL PURCHASE 04/03 CARD NUMBER 552638XXXXXXXX823 1	84.10		153.52
6 Mar 21	DWER - WATER, PERTH AUS RETAIL PURCHASE 04/03 CARD NUMBER 552638XXXXXXXX405 1	2,400.00		2,553.52
10 Mar 21	DOME NORTHAM, NORTHAM AUS RETAIL PURCHASE 08/03 CARD NUMBER 552638XXXXXXXX405 1	19.40		2,572.92
12 Mar 21	SQ *ACRES OF TASTE, Kulin AUS RETAIL PURCHASE 10/03 CARD NUMBER 552638XXXXXXXX405 1	44.00		2,616.92
13 Mar 21	Adobe Systems Pty Lt d, Sydney AUS RETAIL PURCHASE 12/03 CARD NUMBER 552638XXXXXXXX706 1	263.87		2,880.79
14 Mar 21	PERIODIC TFR 00074214151201 00000000000		69.42	2,811.37
14 Mar 21	GULL BEACHWAY, ALBAN Y AUS RETAIL PURCHASE 11/03 CARD NUMBER 552638XXXXXXXX823 1	76.63		2,888.00
16 Mar 21	SIMPLEINOUT.COM, FAR GO US RETAIL PURCHASE-INTERNATIONAL 15/03 19.99 U.S. DOLLAR CARD NUMBER 552638XXXXXXXX405 1	25.88		2,913.88
16 Mar 21	INTERNATIONAL TRANSACTION FEE	0.78		2,914.66

072BH102 / E-O / S-216 / I-216 / 0007421415000858

Date Paid \_\_\_ / \_\_\_ / \_\_\_ Amount \$ \_\_\_\_\_

## Business Credit Card - Payment options



**Pay in person:** Visit any Bendigo Bank branch to make your payment.



**Internet banking:** Pay your credit card using ebanking 24 hours a day, 7 days a week.  
[www.bendigobank.com.au](http://www.bendigobank.com.au)



Register for Internet or Phone Banking call 1300 BENDIGO (1300 236 344). This service enables you to make payments conveniently between your Bendigo Bank accounts 24/7.



**Pay by post:** Mail this slip with your cheque to -  
 PO Box 480  
 Bendigo VIC 3552.  
 If paying by cheque please complete the details below.



**Billers code:** 342949  
**Ref:** 691211254

**Bank@Post™** Pay at any Post Office by Agency Banking **Bank@Post<sup>®</sup>** using your credit card.



## Business Credit Card

<b>BSB number</b>	633-000
<b>Account number</b>	691211254
<b>Customer name</b>	SHIRE OF KULIN
<b>Minimum payment required</b>	\$185.92
<b>Closing Balance on 31 Mar 2021</b>	\$6,197.42
<b>Payment due</b>	14 Apr 2021
<b>Date</b>	<b>Payment amount</b>

Drawer	Chq No	BSB	Account No	\$	¢

\*Fees will apply for payments made using Bank@Post. Refer to Bendigo Bank Schedule of Fees & Charges and Transaction Account Rebates.

**Business Credit Card** *(continued)*

Date	Transaction	Withdrawals	Payments	Balance
18 Mar 21	CALTEX ALBANY, ALBAN Y AUS RETAIL PURCHASE 15/03 CARD NUMBER 552638XXXXXX823 1	87.40		3,002.06
18 Mar 21	CHILD AUSTRALIA, BEL MONT AUS RETAIL PURCHASE 17/03 CARD NUMBER 552638XXXXXX405 1	114.00		3,116.06
19 Mar 21	TELSTRA, MELBOURNE AUS RETAIL PURCHASE 18/03 CARD NUMBER 552638XXXXXX405 1	70.00		3,186.06
20 Mar 21	Telstra Direct Debit ,AUSTRALIA AUS RETAIL PURCHASE 18/03 CARD NUMBER 552638XXXXXX823 1	115.95		3,302.01
24 Mar 21	CALTEX ALBANY NORTH RD, ALBANY AUS RETAIL PURCHASE 21/03 CARD NUMBER 552638XXXXXX823 1	24.99		3,327.00
25 Mar 21	BEYOND BRICKS WA, EA ST BUNBURY AUS RETAIL PURCHASE 24/03 CARD NUMBER 552638XXXXXX706 1	2,850.42		6,177.42
30 Mar 21	CARD FEE 5 @ \$4.00	20.00		6,197.42
<b>Transaction totals / Closing balance</b>		<b>\$6,197.42</b>	<b>\$69.42</b>	<b>\$6,197.42</b>

AUTOMATIC PAYMENTS HAVE BEEN SPECIFIED  
FOR YOUR ACCOUNT.

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
- If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
- Don't tell anyone your PIN, not even friends, family or a bank representative.
- Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
- Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.

Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](http://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](http://mybusinesscard).

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

#### Card Security

For information on how to securely use your card and account please visit [bendigobank.com.au/mycard](http://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](http://mybusinesscard).

# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
<b>TRIP</b>			
267	09/03/2021	JEREMY DAVID MEIKLE	\$220.00
		Refund Request From Trip Fund	
268	09/03/2021	MELINA MCBOW	\$2,000.00
		Refund Request From Trip Fund	
269	19/03/2021	SARAH READER	\$1,000.00
		Refund Request From Trip Fund	
270	29/03/2021	TARYN SCADDING	\$8,500.00
		Refund Request From Trip Fund	
<b>TRUST</b>			
456	19/03/2021	SARAH READER	\$1,000.00
		Refund Request From Trust Fund	
<b>MUNICIPAL</b>			
EFT17534	11/03/2021	AVON WASTE	\$12,551.74
		Refuse Service	
EFT17535	11/03/2021	AIR LIQUIDE WA	\$19.60
		Cylinder Rent	
EFT17536	11/03/2021	CHILD SUPPORT AGENCY	\$212.12
		Payroll Deductions	
EFT17537	11/03/2021	AUSTRALIAN TAXATION OFFICE	\$13,543.00
		BAS Statement	
EFT17538	11/03/2021	ATC WORK SMART	\$263.16
		Trainee, CRC	
EFT17539	11/03/2021	BOC GASES	\$42.00
		Cylinder Rent	
EFT17540	11/03/2021	BEST OFFICE SYSTEMS	\$60.64
		Photocopying Fee	
EFT17541	11/03/2021	BLACKWOODS	\$85.42
		Parts	
EFT17542	11/03/2021	BCE SURVEYING PTY LTD	\$3,814.35
		Drainage Setout, High Street, 2ND Interim Feb 21	
EFT17543	11/03/2021	COUNTRY WIDE FRIDGE LINES PTY TLD	\$276.08
		Freight on Bar Purchase	
EFT17544	11/03/2021	COURIER AUSTRALIA	\$213.00
		Freight	
EFT17545	11/03/2021	CORRIGIN PHARMACY	\$14.99
		Asmol, Child Care Centre	
EFT17546	11/03/2021	C R INDUSTRIES	\$192.50
		Parts	
EFT17547	11/03/2021	CS LEGAL	\$357.50
		Bad Debt Expense	
EFT17548	11/03/2021	JULIE DALL	\$63.00
		Embroidery, Staff Uniforms , Child Care Centre	
EFT17549	11/03/2021	DANTHONIA DESIGNS	\$7,885.57
		Cemetery Signage	
EFT17550	11/03/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION AND	\$1,413.50
		Building Services Levy	
EFT17551	11/03/2021	EASIFLEET MANAGEMENT	\$1,522.67
		Staff Novated Lease Payment	
EFT17552	11/03/2021	EMERGE ASSOCIATES	\$7,700.00
		Youth Precinct Aquatic Centre	
EFT17553	11/03/2021	EDONA HEARTLAND	\$300.00
		Australia Day Entertainment, Aquatic Centre	
EFT17554	11/03/2021	FORPARK AUSTRALIA	\$283.80
		Toddle Swing Seats	
EFT17555	11/03/2021	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	\$14,537.25
		ESLB 3RD QTR Contribution	
EFT17556	11/03/2021	FEGAN BUILDING SURVEYING	\$222.75
		Contract Building Surveying	

# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17557	11/03/2021	GREAT SOUTHERN FUEL SUPPLIES	\$157.04
		Fuel	
EFT17558	11/03/2021	GARPEN PTY LTD	\$950.00
		Parts	
EFT17559	11/03/2021	JR & A HERSEY PTY LTD	\$2,838.00
		Guide Posts, Red/White Delineator	
EFT17560	11/03/2021	ITR WESTERN AUSTRALIA	\$552.12
		Parts	
EFT17561	11/03/2021	KLEENHEAT GAS	\$392.38
		Gas & Yearly Facility Fees	
EFT17562	11/03/2021	KULIN SOCIAL CLUB	\$200.00
		Payroll Deductions	
EFT17563	11/03/2021	KULIN SHIRE TRIP FUND	\$1,070.00
		Payroll Deductions	
EFT17564	11/03/2021	KULIN SHIRE TRUST FUND	\$1,035.00
		Payroll Deductions	
EFT17565	11/03/2021	KULIN IGA	\$591.62
		Statement February 2021, Office	
EFT17566	11/03/2021	KULIN TYRE SERVICE	\$10,036.40
		Tyres, Tubes & Batteries	
EFT17567	11/03/2021	KULIN LIBRARY, POST OFFICE AND MAIL	\$1,323.30
		Library Service Fee	
EFT17568	11/03/2021	LAKE GRACE TRANSPORT	\$117.78
		Freight	
EFT17569	11/03/2021	TRINITEQ INTERNATIONAL PTY LTD	\$363.00
		IT Support, FRC	
EFT17570	11/03/2021	MARKETFORCE	\$502.75
		Advertising	
EFT17571	11/03/2021	MOORE AUSTRALIA (WA) PTY LTD	\$1,705.00
		Budget & FBT Workshop, Cassi Vandenberg	
EFT17572	11/03/2021	NARROGIN CARPETS & CURTAINS	\$1,848.00
		Laminated Floor, Holt Rock Depot	
EFT17573	11/03/2021	NARROGIN FURNISHINGS	\$7,000.00
		Laminated Floor, 5 Bowey Way	
EFT17574	11/03/2021	NEWDEGATE STOCK & TRADING CO	\$47,041.80
		Distillate & Unleaded Fuel	
EFT17575	11/03/2021	NEWGROUND WATER SERVICES PTY LTD	\$4,961.00
		Hydrolink Rapid, 1,000LTRS	
EFT17576	11/03/2021	PLAYMASTER PTY LTD	\$7,140.10
		Dudin Tennis Club Playground Equipment, Final Payment	
EFT17577	11/03/2021	PORTER CONSULTING ENGINEERS	\$1,746.25
		Claim For Work Completed 26 February 2021	
EFT17578	11/03/2021	THE ROYAL LIFE SAVING SOCIETY WA	\$59.40
		Bronze Medallion Training	
EFT17579	11/03/2021	ROADS 2000 PTY LTD	\$13,388.76
		Supply & Lay Hand Laid Asphalt	
EFT17580	11/03/2021	REPCO	\$355.55
		Parts	
EFT17581	11/03/2021	SWAN BREWERY COMPANY PTY LTD	\$3,305.05
		Bar Purchase	
EFT17582	11/03/2021	SYRED MECHANICAL SERVICES	\$4,681.16
		Oils & Grease	
EFT17583	11/03/2021	STATEWIDE BEARINGS	\$46.20
		Depot Supplies	
EFT17584	11/03/2021	SPYKER BUSINESS SOLUTIONS	\$4,936.91
		IT Support	
EFT17585	11/03/2021	SOUTH WEST FIRE	\$935.00
		Hazard Siren System 24V	
EFT17586	11/03/2021	TRUCKLINE	\$174.44
		Parts	
EFT17587	11/03/2021	TOURISM COUNCIL WESTERN AUSTRALIA LTD	\$1,328.00
		Visitor Centre Renewal & Accreditation Fee 20/21	

# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17588	11/03/2021	TAMORA PLUMBING AND GAS	\$3,467.20
		Remove, Supply & Install New Hot Water System, 5 Bowey	
EFT17589	11/03/2021	UNIFORMS AT WORK AUSTRALIA PTY LTD	\$15.35
		Freight, Staff Uniforms	
EFT17590	11/03/2021	CONPLANT - AMMANN AUSTRALIA	\$244.75
		Parts	
EFT17591	11/03/2021	WESTRAC PTY LTD	\$316.02
		Parts	
EFT17592	18/03/2021	AUSTRALIA POST- MAILWEST	\$132.00
		PO Box Renewals, 124 & 125	
EFT17593	18/03/2021	BGC QUARRIES	\$18,611.38
		10MM & 14MM Washed Granite	
EFT17594	18/03/2021	COUNTRY WIDE FRIDGE LINES PTY TLD	\$181.17
		Freight on Bar Purchase	
EFT17595	18/03/2021	COURIER AUSTRALIA	\$849.71
		Freight	
EFT17596	18/03/2021	COUNTRY PAINT SUPPLIES PTY LTD	\$112.60
		Parts	
EFT17597	18/03/2021	LANDGATE	\$40.60
		Mining Tenements Chargeable	
EFT17598	18/03/2021	DALWALLINU CONCRETE	\$6,461.40
		Culverts & Base Slab	
EFT17599	18/03/2021	EDWARDS MOTORS PTY LTD	\$229.25
		Parts	
EFT17600	18/03/2021	EMERGE ASSOCIATES	\$8,800.00
		Youth Precinct Aquatic Centre, Stage 2 Progress Payment	
EFT17601	18/03/2021	EDGE EQUIPMENT	\$8,608.30
		Setup Machine Control on Cat Grader	
EFT17602	18/03/2021	GANGELLS AGSOLUTIONS	\$9,059.37
		Various Buildings, Depot & Road Maintenance Supplies	
EFT17603	18/03/2021	GLOBAL SYNTHETICS	\$1,047.20
		Profab Nonwoven AS180P	
EFT17604	18/03/2021	PETER & REBECCA HALL	\$912.89
		Reimbursement, Mobile Phone, Laptop Ram Mount, Batt Box	
EFT17605	18/03/2021	KULIN TRANSPORT	\$17,702.12
		Freight, Granite	
EFT17606	18/03/2021	KULIN HARDWARE & RURAL	\$6,656.41
		Various Buildings, Depot & Road Maintenance Supplies	
EFT17607	18/03/2021	KULIN COMMUNITY HUB PTY LTD	\$880.00
		Accommodation, Spyker	
EFT17608	18/03/2021	KULIN IGA	\$682.38
		Statement February 2021, FRC	
EFT17609	18/03/2021	K & L LANDSCAPING	\$13,794.00
		Reinstate Paving Along High Street	
EFT17610	18/03/2021	NEU-TECH AUTO ELECTRICS	\$953.04
		Parts & Repairs	
EFT17611	18/03/2021	OIL TECH FUEL	\$45,781.88
		Distillate & Unleaded Fuel	
EFT17612	18/03/2021	TAMORA PLUMBING AND GAS	\$1,111.00
		Standpipe maintenance, Changing of Meters	
EFT17613	18/03/2021	ULTIMO PARTNERS PTY LTD	\$935.00
		Plant Hire	
EFT17614	18/03/2021	CONPLANT - AMMANN AUSTRALIA	\$244.75
		Parts	
EFT17615	18/03/2021	SYNERGY	\$124.93
		Electricity	
EFT17616	18/03/2021	WESTRAC PTY LTD	\$1,878.05
		SIS Web (Cat) Subscription	
EFT17617	18/03/2021	WEST COAST ASBESTOS REGISTERS	\$1,495.00
		Removal Asbestos Fence & Disposal, 5 Bowey Way	
EFT17618	18/03/2021	WA DISTRIBUTORS PTY LTD	\$300.50
		Bar Purchase	

# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17619	26/03/2021	A.R.M SECURITY Alarm Monitoring, FRC	\$100.10
EFT17620	26/03/2021	CHILD SUPPORT AGENCY Payroll Deductions	\$212.12
EFT17621	26/03/2021	ACRES OF TASTE Council March Meeting Catering	\$866.50
EFT17622	26/03/2021	ATC WORK SMART Trainee, CRC & Child Care Centre	\$744.56
EFT17623	26/03/2021	BLACKWOODS Parts	\$287.12
EFT17624	26/03/2021	COCA-COLA AMATIL (AUST) PTY LTD Bar Purchase	\$882.53
EFT17625	26/03/2021	COURIER AUSTRALIA Freight	\$175.20
EFT17626	26/03/2021	D E ENGINEERS Water Tanks	\$38,357.00
EFT17627	26/03/2021	PETER & REBECCA HALL Reimbursement, Fuel, Meals & Accommodation	\$338.21
EFT17628	26/03/2021	KLEENHEAT GAS Yearly Facility Fee	\$940.13
EFT17629	26/03/2021	KULIN SOCIAL CLUB Payroll Deductions	\$200.00
EFT17630	26/03/2021	KULIN SHIRE TRIP FUND Payroll Deductions	\$1,070.00
EFT17631	26/03/2021	KULIN SHIRE TRUST FUND Payroll Deductions	\$1,035.00
EFT17632	26/03/2021	KEY CIVIL PTY LTD New Fence 5 Bowey Way, Replace Fencing 9 Rankin St,	\$22,927.30
EFT17633	26/03/2021	LOMBARDI PTY LTD Parts	\$192.72
EFT17634	26/03/2021	LAWN DOCTOR Vertidrainning Football & Hockey Field	\$4,818.00
EFT17635	26/03/2021	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA Staff Training, Cassi Vandenberg	\$910.00
EFT17636	26/03/2021	MCPEST PEST CONTROL Spider & White Ants Treatment	\$1,980.00
EFT17637	26/03/2021	NARROGIN TOYOTA Parts	\$431.93
EFT17638	26/03/2021	OFFICE OF THE AUDITOR GENERAL Certification of Roads to Recovery 30 June 2020	\$990.00
EFT17639	26/03/2021	PARKER BLACK & FORREST Keys	\$318.45
EFT17640	26/03/2021	EXURBAN RURAL & REGIONAL PLANNING Town Planning Consulting Services	\$1,369.70
EFT17641	26/03/2021	SWAN BREWERY COMPANY PTY LTD Bar Purchase	\$3,216.59
EFT17642	26/03/2021	SPYKER BUSINESS SOLUTIONS Adobe Indesign & Acrobat PRO DC Licence, CRC	\$784.39
EFT17643	26/03/2021	OFFICEWORKS BUSINESS DIRECT Stationery	\$182.59
EFT17644	26/03/2021	WESTRAC PTY LTD Parts	\$438.69
EFT17645	26/03/2021	WA CONTRACT RANGER SERVICES Ranger Service	\$561.00
EFT17646	26/03/2021	WA DISTRIBUTORS PTY LTD Hand Sanitiser, Child Care Centre	\$627.60
EFT17647	31/03/2021	ASHDOWN INGRAM Parts	\$89.10
EFT17648	31/03/2021	BOC GASES Cylinder Rent	\$46.51
EFT17649	31/03/2021	BEST OFFICE SYSTEMS Photocopying Fee	\$2,981.75

# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
EFT17650	31/03/2021	BCE SURVEYING PTY LTD Drainage Setout, High Street	\$3,422.10
EFT17651	31/03/2021	CS LEGAL Bad Debt Expense	\$716.20
EFT17652	31/03/2021	DAVID WILLS & ASSOCIATES Certification of Water Slide	\$1,650.00
EFT17653	31/03/2021	LANDGATE DLI Invoices	\$53.40
EFT17654	31/03/2021	JULIE DALL Embroidery, Staff Uniform Judd Hobson	\$7.00
EFT17655	31/03/2021	ENGINE PROTECTION EQUIPMENT PTY LTD Parts	\$24.97
EFT17656	31/03/2021	GHD PTY LTD Consultancy, Kulin Woolshed	\$13,043.80
EFT17657	31/03/2021	ILICH HARDWARE & RURAL Hire of Water Truck	\$1,056.00
EFT17658	31/03/2021	KLEENHEAT GAS Gas	\$576.45
EFT17659	31/03/2021	KEY CIVIL PTY LTD Claim NO 4	\$58,814.80
EFT17660	31/03/2021	MOORE AUSTRALIA (WA) PTY LTD Staff Training, Cassi Vandenberg & Fiona Murphy	\$4,664.00
EFT17661	31/03/2021	RURAL TRAFFIC SERVICES PTY LTD Rural Traffic Services	\$21,895.92
EFT17662	31/03/2021	TRAKA RESOURCES LIMITED Rates Refunded, A1509	\$63.31
EFT17663	31/03/2021	WA DISTRIBUTORS PTY LTD Cleaning Supplies	\$255.35
37320	11/03/2021	KULIN MUSEUM SOCIETY INC Refuse Site Maintenance	\$2,750.00
37321	11/03/2021	ASHLEY BLYTH TREE LOPPING Tree Lopping	\$1,320.00
37322	11/03/2021	TELSTRA Westnet Service	\$63.96
37323	11/03/2021	WATER CORPORATION Water Usage & Rates	\$2,203.95
37324	11/03/2021	WEST, BARRY Sitting, Travel & President's Fee July/December 2020	\$6,262.08
37325	18/03/2021	TELSTRA Phone Usage & Equipment Rent	\$1,762.85
37326	26/03/2021	DEPARTMENT OF TRANSPORT Registration Renewal 1KU	\$386.10
37327	26/03/2021	TELSTRA Mobile Phone Usage	\$249.12
37328	26/03/2021	WATER CORPORATION Water Usage & Rates	\$23,605.00
37329	31/03/2021	DEPARTMENT OF TRANSPORT Registration Trailer, 12 Months	\$24.00
37330	31/03/2021	LIONS CLUB OF KULIN Refuse Site Maintenance	\$1,870.00
37331	31/03/2021	SHIRE OF WICKEPIN Local Govt Bowls Day Fee	\$160.00
37332	31/03/2021	WATER CORPORATION Water Usage & Rates	\$4,673.41
DD7653.1	07/03/2021	REST SUPERANNUATION Superannuation Contributions	\$460.37
DD7653.2	07/03/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESAL Superannuation Contributions	\$822.76
DD7653.3	07/03/2021	WA LOCAL GOVT SUPERANNUATION PLAN Superannuation Contributions	\$3,685.82
DD7653.4	07/03/2021	AWARE SUPER Superannuation Contributions	\$8,307.90



# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD7653.5	07/03/2021	AUSTRALIAN SUPERANNUATION	\$553.50
		Superannuation Contributions	
DD7653.6	07/03/2021	BT SUPER FOR LIFE	\$549.89
		Superannuation Contributions	
DD7653.7	07/03/2021	MLC MASTERKEY SUPERANNUATION	\$276.67
		Superannuation Contributions	
DD7653.8	07/03/2021	DALHALL HOLDINGS PTY LTD	\$438.47
		Superannuation Contributions	
DD7653.9	07/03/2021	PRIME SUPERANNUATION	\$197.91
		Superannuation Contributions	
DD7658.1	01/03/2021	CREDIT CARD - MASTER CARD	\$69.42
		Statement February 2021	
DD7668.1	21/03/2021	REST SUPERANNUATION	\$538.25
		Superannuation Contributions	
DD7668.2	21/03/2021	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE	\$822.76
		Superannuation Contributions	
DD7668.3	21/03/2021	AWARE SUPER	\$12,471.71
		Superannuation Contributions	
DD7668.4	21/03/2021	AUSTRALIAN SUPERANNUATION	\$566.69
		Superannuation Contributions	
DD7668.5	21/03/2021	BT SUPER FOR LIFE	\$561.23
		Superannuation Contributions	
DD7668.6	21/03/2021	MLC MASTERKEY SUPERANNUATION	\$280.02
		Superannuation Contributions	
DD7668.7	21/03/2021	DALHALL HOLDINGS PTY LTD	\$438.47
		Superannuation Contributions	
DD7668.8	21/03/2021	PRIME SUPERANNUATION	\$198.55
		Superannuation Contributions	
DD7668.9	21/03/2021	BENDIGO SUPERANNUATION PLAN	\$101.06
		Superannuation Contributions	
DD7674.1	02/03/2021	BENDIGO BANK	\$119.25
		Merchant Fees	
DD7677.1	18/03/2021	CARLTON UNITED BREWERIES PTY LTD	\$2,072.49
		Bar Purchase	
DD7677.2	18/03/2021	SYNERGY	\$6,730.89
		Electricity	
DD7677.3	15/03/2021	AUSTRALIAN LIQUOR MARKETERS PTY LTD - METCASH	\$1,483.32
		Bar Purchase	
DD7677.4	12/03/2021	BENDIGO BANK	\$8.70
		Bank Charges	
DD7677.5	10/03/2021	BENDIGO BANK	\$9.45
		Bank Charges	
DD7677.6	18/03/2021	BENDIGO BANK	\$4.05
		Bank Charges	
DD7677.7	09/03/2021	SYNERGY	\$498.04
		Electricity	
DD7677.8	04/03/2021	CARLTON UNITED BREWERIES PTY LTD	\$1,024.51
		Bar Purchase	
DD7677.9	03/03/2021	SYNERGY	\$6,469.31
		Electricity	
DD7653.10	07/03/2021	BENDIGO SUPERANNUATION PLAN	\$110.52
		Superannuation Contributions	
DD7653.11	07/03/2021	CBUS SUPER	\$200.95
		Superannuation Contributions	
DD7668.10	21/03/2021	CBUS SUPER	\$201.58
		Superannuation Contributions	
DD7677.10	02/03/2021	BENDIGO BANK	\$139.11
		Bank Charges	
DD7677.11	01/03/2021	WESTNET INTERNET SERVICES	\$393.90
		Westnet Service	
DD7677.12	01/03/2021	FIRST DATA MERCHANT SOLUTIONS AUSTRALIA PTY LTD	\$264.81
		Bank Charges	

# Shire of Kulin

EFT & Chq Listing for period ended 31 March 2021

CHQ / EFT No.	DATE	DESCRIPTION	AMOUNT
DD7677.13	01/03/2021	BENDIGO BANK	\$5.57
		Bank Charges	
DD7677.14	26/03/2021	SYNERGY	\$100.12
		Electricity	
DD7677.15	30/03/2021	SYNERGY	\$6,554.05
		Electricity	
DD7677.16	24/03/2021	BENDIGO BANK	\$9.45
		Bank Charges	
DD7677.17	25/03/2021	SYNERGY	\$1,690.10
		Electricity	
6407820	10/03/2021	BENDIGO BANK	\$71,816.19
		Payroll	
6433201	24/03/2021	BENDIGO BANK	\$73,448.42
		Payroll	
Sub-total: EFT & Chq Payments			\$795,049.69
TOTAL PAYMENTS FOR MONTH ENDING 31 March 2021			\$795,049.69



## **Shire of Kulin**

### **MONTHLY FINANCIAL REPORT**

**For the period ended 31 March 2021**

**Presented to Ordinary Council Meeting**

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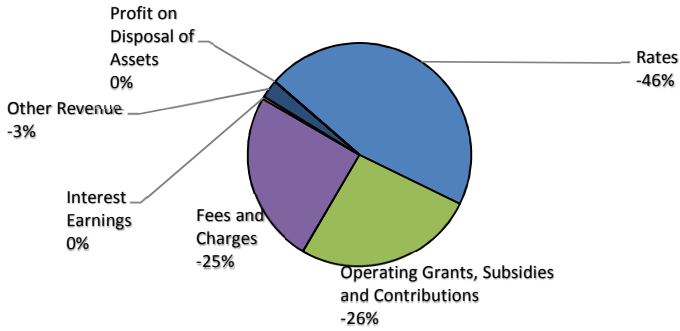
Note 7 Major Variances

**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

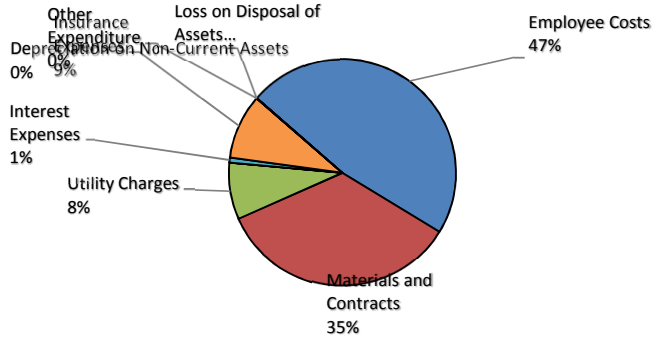
**Shire of Kulin**  
**SUMMARY INFORMATION - GRAPHS**  
 For the period ended 31 March 2021

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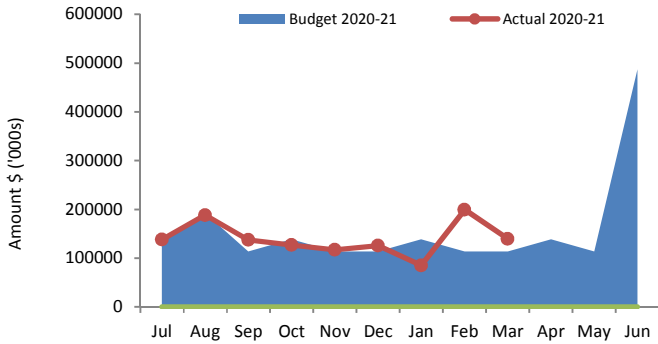
**OPERATING REVENUE**



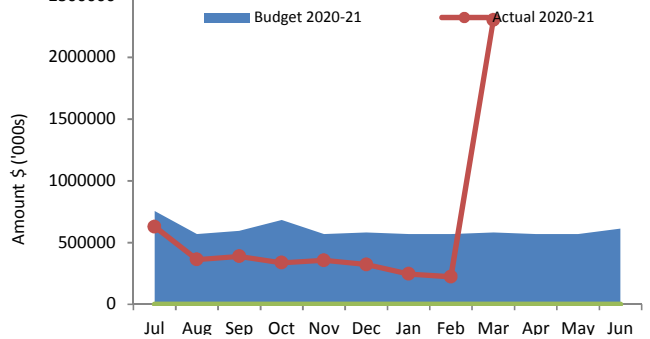
**OPERATING EXPENSES**



**Budget Operating Revenues -v- Actual**

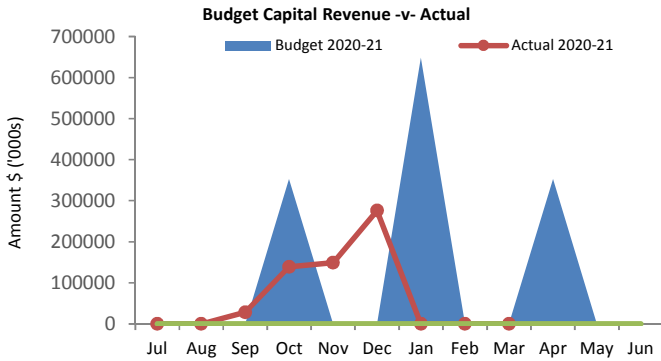


**Budget Operating Expenses -v-YTD Actual**

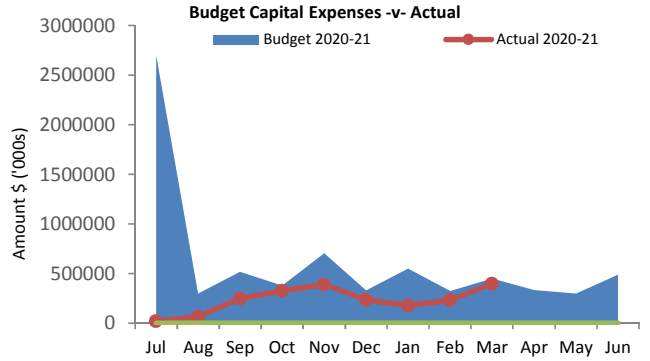


**INVESTING ACTIVITIES**

**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**Shire of Kulin**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the period ended 31 March 2021**

Ref Note	Annual Budget \$	YTD Budget \$	YTD Actual \$	Var. \$	Var. %	
<b>Opening Funding Surplus(Deficit)</b>	1(a) 1,671,941	1,671,941	1,657,227	(14,714)	(1%)	
<b>Operating Revenues</b>						
General Purpose Funding	1,717,020	1,280,737	1,112,080	(168,657)	(15%)	▼
General Purpose Funding - Rates	2 2,028,931	2,028,931	2,035,251	6,320	0%	
Governance	17,970	13,464	46,139	32,675	71%	▲
Law, Order and Public Safety	33,400	19,776	21,881	2,105	10%	
Health	0	0	354	354	100%	
Education and Welfare	270,440	215,940	172,278	(43,662)	(25%)	▼
Housing	108,282	81,198	73,009	(8,189)	(11%)	▼
Community Amenities	101,224	99,415	102,416	3,001	3%	
Recreation and Culture	214,449	167,910	183,958	16,048	9%	
Transport	257,681	246,487	236,610	(9,877)	0%	
Economic Services	1,235,800	846,757	626,912	(219,845)	(35%)	▼
Other Property and Services	120,864	86,877	126,783	39,906	31%	▲
<b>Total (Excluding Rates)</b>	<b>6,106,061</b>	<b>5,087,492</b>	<b>4,737,670</b>	<b>(349,822)</b>		
<b>Operating Expense</b>						
General Purpose Funding	(96,808)	(66,078)	(52,715)	(13,363)	(25%)	▼
Governance	(219,077)	(160,633)	(193,791)	33,158	17%	▲
Law, Order and Public Safety	(151,392)	(125,816)	(119,657)	(6,159)	(5%)	
Health	(120,039)	(89,958)	(42,620)	(47,338)	(111%)	▼
Education and Welfare	(323,674)	(242,658)	(234,617)	(8,041)	(3%)	
Housing	(263,405)	(197,451)	(201,295)	3,844	2%	
Community Amenities	(377,752)	(275,643)	(244,791)	(30,852)	(13%)	▼
Recreation and Culture	(1,231,739)	(929,588)	(875,225)	(54,363)	(6%)	
Transport	(3,382,226)	(2,530,890)	(2,515,788)	(15,102)	(1%)	
Economic Services	(1,101,998)	(829,392)	(830,535)	1,143	0%	
Other Property and Services	(93,007)	(107,635)	40,929	(148,564)	363%	
<b>Total</b>	<b>(7,361,116)</b>	<b>(5,555,742)</b>	<b>(5,270,103)</b>	<b>(285,639)</b>		
<b>Funding Balance Adjustment</b>						
Add back Depreciation	3(c) 3,175,584	2,381,688	2,024,123	(357,565)	-18%	▼
Adjust (Profit)/Loss on Asset Disposal	3(b) (43,746)	0	0	0		
<b>Total Adjustments</b>	<b>3,131,838</b>	<b>2,381,688</b>	<b>2,024,123</b>	<b>(993,026)</b>		
<b>Investing Activities</b>						
Proceeds from Capital Grants	5 1,504,000	1,060,500	564,632	(495,868)	-88%	▼
Proceeds from disposal of assets	3(b) 171,000	42,750	92,127	49,377	54%	▲
Payments for property, plant and equipment and infrastructure	3(a) (4,991,340)	(2,701,051)	(2,595,296)	(105,755)	-4%	
	(3,316,340)	(1,597,801)	(1,938,538)			
<b>Financing Activities</b>						
Transfer from reserves	4 218,327	109,164	58,723	50,441	0%	
Repayment of debentures	6 (90,511)	(45,256)	(44,912)	(344)	0%	
Transfer to reserves	4 (316,263)	(158,132)	(309,523)	151,392	0%	
	(188,447)	(94,224)	(295,712)			
<b>Closing Funding Surplus(Deficit)</b>	1(a) 43,937	1,893,354	914,667			

**Shire of Kulin**  
**STATEMENT OF FINANCIAL POSITION**  
For the period ended 31 March 2021

Description	Balance 30 June 2020 \$	Movement \$	Total Actual 31-Mar-21 \$
<b>CURRENT ASSETS</b>			
Cash at Bank	1,983,660	258,270	2,241,931
Cash at Bank Reserves & Restricted Funds	1,871,837	249,812	2,122,637
Sundry Debtors	265,734	(140,232)	125,502
Sundry Debtors - Rates	54,423	14,984	69,407
Accrued Interest	3,007	(3,007)	0
Stock on hand	52,446	15,605	68,051
<b>TOTAL CURRENT ASSETS</b>	<b>4,231,106</b>	<b>395,432</b>	<b>4,627,526</b>
<b>CURRENT LIABILITIES</b>			
Contract Liabilities	0		(851,884)
Sundry Creditors	(196,709)	(85,557)	(284,926)
Accruals	(276,683)	71,654	(205,029)
LSL - Current	(217,364)	0	(217,364)
GST Clearing Account	(11,443)	(20,486)	(31,929)
Loan Commitment - Current	(90,511)	44,912	(45,599)
ESL Collection	3,937	(4,717)	(780)
Rates Paid in Advance	(3,781)	2,810	(971)
<b>TOTAL CURRENT LIABILITIES</b>	<b>(792,554)</b>	<b>8,615</b>	<b>(1,638,481)</b>
<b>NET CURRENT ASSETS</b>	<b>3,438,553</b>	<b>404,048</b>	<b>2,989,045</b>
<b>NON-CURRENT ASSETS</b>			
Land & Buildings	21,065,490	(286,427)	20,810,459
Construction other than Buildings	325,900	(3,386)	408,637
Plant & Equipment	3,070,738	(52,284)	3,018,454
Furniture & Equipment	141,596	(6,068)	139,888
Motor Vehicles	1,465,714	2,073	1,467,787
Infrastructure	107,273,928	(562,606)	107,973,887
Shares - Kulin (Bendigo) Bank	5,000	0	5,000
Units Held - Local Government House Trust	71,221	0	71,221
<b>TOTAL NON-CURRENT ASSETS</b>	<b>133,419,587</b>	<b>(908,258)</b>	<b>133,895,773</b>
<b>NON CURRENT LIABILITIES</b>			
Loan Liability Non Current	(1,073,183)	0	(1,073,183)
Lsl Accrual - Non Current	(74,878)	0	(74,878)
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>(1,148,061)</b>	<b>2,220</b>	<b>(1,145,841)</b>
<b>NET ASSETS</b>	<b>135,710,078</b>	<b>(501,990)</b>	<b>135,738,977</b>
<b>TOTAL ACCUMULATED RESERVES</b>			
	<b>1,871,837</b>	<b>250,800</b>	<b>2,122,637</b>
Asset Revaluation - Infrastructure	80,027,800	0	80,027,800
Asset Revaluation - Property, Plant & Equipment	1,851,617	0	1,851,617
Asset Revaluation - Land & Buildings	11,639,170	0	11,639,170
Accumulated Surplus	40,319,655	32,198	40,351,854
<b>TOTAL ACCUMULATED SURPLUS</b>	<b>133,838,241</b>	<b>(250,800)</b>	<b>133,619,640</b>
<b>TOTAL EQUITY</b>	<b>135,710,078</b>	<b>0</b>	<b>135,742,277</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 31 March 2021

**Note 1(a) - Net Current Assets Composition**

	<b>Budget Last Year Closing 30-Jun-20</b>	<b>Actual Last Year Closing 30-Jun-20</b>	<b>Year to Date 31-Mar-21</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	4,010,595	3,855,497	4,364,567
Accounts Receivable - Rates	69,220	54,579	67,656
Accounts Receivable - Sundry	271,384	265,734	125,502
Inventories	59,377	52,446	68,051
Other	3,007	3,007	0
<b>Less: Current Liabilities</b>			
Contract Liabilities	0	0	(851,884)
Sundry Creditors	(372,755)	(197,359)	(317,412)
Payroll Accruals	(86,562)	(106,150)	0
Provision for Annual Leave	(169,883)	(169,883)	(169,883)
Provision for Long Service Leave (Current)	(217,364)	(217,364)	(217,364)
ATO Liability	(17,828)	(11,443)	(31,929)
Borrowings (Current)	(90,511)	(90,511)	(45,599)
<b>Adjustments to Current Assets</b>			
Less: Reserves (Restricted Cash)	(1,871,837)	(1,871,837)	(2,122,637)
Add: Borrowings (Current)	90,511	90,511	45,599
<b>Closing funding surplus/(deficit)</b>	<b>1,677,353</b>	<b>1,657,227</b>	<b>914,667</b>

Current And Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**Note 1(b) - Banking Information**

	<b>General Ledger Balance 31-Mar-21</b>	<b>Bank Statement Balance 31-Mar-21</b>
<b>Cash at Bank - Unrestricted</b>		
Municipal Funds	1,092,756	1,113,496
Freebairn Recreation Centre	126,656	126,816
Investments	1,018,923	1,018,923
Till Float	3,095	3,415
Petty Cash	500	500
	<b>2,241,931</b>	<b>2,263,150</b>
<b>Cash at Bank - Restricted</b>		
Reserve Funds	2,122,637	2,122,637
	<b>2,122,637</b>	<b>2,122,637</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2021**

**Note 2 - Rating information**

Rate Type	Rate in \$	Number of properties	Rateable Value	Budgeted Rate Revenue	Actual Rate Revenue
<b>General Rate</b>					
Gross Rental Value					
Residential	0.10187	134	1,189,708	121,196	121,146
Industrial	0.10187	13	116,376	11,855	11,855
Commercial	0.10187	28	447,448	45,582	45,582
Rural	0.10187	11	88,608	9,026	9,026
Unimproved Value					
Rural	0.01049	347	180,837,500	1,896,713	1,898,686
Mining	0.01049	0	-	-	-
<b>Sub-total</b>		<b>533</b>	<b>182,679,640</b>	<b>2,084,371</b>	<b>2,086,294</b>
<b>Minimum Payment</b>					
Gross Rental Value					
Residential	443.89	10	4,160	4,439	4,439
Industrial	443.89	5	9,736	2,219	2,219
Commercial	443.89	4	8,600	1,776	1,776
Rural	443.89	7	12,795	3,107	3,107
Unimproved Value					
Rural	443.89	9	235,700	3,995	3,995
Mining	443.89	21	213,553	9,322	9,322
<b>Sub-total</b>		<b>56</b>	<b>484,544</b>	<b>24,858</b>	<b>24,858</b>
		<b>589</b>	<b>183,164,184</b>	<b>2,109,229</b>	<b>2,111,152</b>
Discount				(91,000)	(89,721)
Concessions/Write-offs				(13,000)	(9,882)
<b>Total raised from general rates</b>				<b>2,005,229</b>	<b>2,011,550</b>
Ex-Gratia Rates				23,701	23,701
<b>Total Rates</b>				<b>2,028,930</b>	<b>2,035,251</b>

All land (other than exempt land) in the Shire of Kulin is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Kulin.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.



**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 31 March 2021

**Note 3 - Asset information**

**Note 3(a) - Asset Acquisitions**

Description	YTD			Category	Renewal/	
	Budget	Budget	YTD Actual		Replace	New Asset
Server Equipment Replacement	47,732	-	-	F&E	Y	
Old Administration Building	13,500	-	-	F&E	Y	
Main Street CCTV	75,000	-	73,549	OC		Y
KCCC Shade Sail	-	-	4,360	F&E	Y	
Cemetery Entrance Upgrade	15,098	-	12,443	OC	Y	
Aquatic Centre Recreation Improvements	135,000	-	-	Inf	Y	
Aquatic Centre Infr & Equip Improvements	83,000	83,000	66,200	Inf	Y	
Freebairn Rec Centre Surface Replacement	250,000	-	-	L&B	Y	
Freebairn Rec Centre Equip Improvements	30,000	15,000	-	P&E		Y
Oval Irrigation Upgrade	160,000	160,000	153,260	Inf	Y	
Town Playground Sofffall Replacement	50,000	-	-	L&B	Y	
Lowloader	125,000	-	-	P&E	Y	
Side Tipper Trailer	120,000	120,000	98,145	P&E	Y	
Tractor	55,000	55,000	55,000	P&E	Y	
Mini Excavator	45,000	-	47,570	P&E		Y
Plant Trailer	11,000	11,000	8,330	P&E		Y
Miscellaneous Plant (inc EWP trial)	20,000	15,000	-	P&E		Y
Toyota Prado (CEO)	55,000	-	-	MV	Y	
Toyota Prado (WM)	55,000	55,000	58,757	MV	Y	
Isuzu 3T Tipper	66,000	-	-	MV	Y	
4x2 Utility (No Trade)	25,000	25,000	32,832	MV		Y
Holt Rock Depot Improvements	24,706	18,530	3,300	L&B	Y	
RRG Road Construction	626,271	469,703	569,598	Inf	Y	
R2R Road Construction	426,344	319,758	499,057	Inf	Y	
BS Road Construction	802,786	602,090	61,379	Inf	Y	
WSFN Road Construction	-	-	72,670	Inf	Y	
HSVPP Road Construction	-	-	428,954		Y	
Own Resource Road Construction	890,628	667,971	254,710	Inf	Y	
Drainage Improvements (High Street)	147,884	-	-	Inf	Y	
Footpath Construction	150,891	-	42,425	Inf		Y
Pingaring Dam	30,500	15,000	18,476	Inf		Y
Youth Precinct	330,000	-	30,957	L&B		Y
Water Infrastructure	92,000	69,000	2,886	Inf		Y
Caravan Park Disabled Ablutions	33,000	-	440	L&B	Y	
	<b>4,991,340</b>	<b>2,701,051</b>	<b>2,595,296</b>			

**Note 3(b) - Disposal of Assets**

Asset Description	Budget			YTD Actual		
	Net Book Value	Proceeds on Sale	Profit/Loss on Sale	Net Book Value	Proceeds on Sale	Profit/Loss on Sale
PPE74 - Roadwest Lowloader	10,000	25,000	(15,000)	-	-	-
PPE114 - Haulmore S/Tipper	8,502	20,000	(11,498)	-	-	-
PPE18 - New Holland Tractor	12,752	20,000	(7,248)	-	-	-
PMV37 - Isuzu 3T Tipper	6,000	16,000	(10,000)	-	-	-
PMV27 - Toyota Prado (CEO)	44,000	45,000	(1,000)	-	-	-
PMV30 - Toyota Prado (WM)	46,000	45,000	1,000	-	-	-
	<b>127,254</b>	<b>171,000</b>	<b>(43,746)</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Note 3(c) - Depreciation**

	Depreciation Expense			Asset Sustainability Ratio	
	YTD			Budget	Actual
	Budget	Budget	YTD Actual		
Furniture & Equipment	9,942	7,457	0	-	0
Land & Buildings	461,285	345,964	0	0.05	0
Motor Vehicles	72,100	54,075	0	1.02	0
Construction Other than Buildings	15,205	11,404	0	-	0
Plant & Equipment	366,115	274,586	0	0.64	0
Infrastructure	2,250,937	1,688,203	0	1.36	0
	<b>3,175,584</b>	<b>2,381,688</b>	<b>-</b>	<b>1.13</b>	<b>-</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2021**

**Note 4 - Cash Backed Reserves**

Reserve	Budget				Actual				
	Opening Balance	Transfer to	Transfer from	Closing Balance	Opening Balance	Transfer to	Transfer from	Closing Balance	
Leave	361,521	28,150	-	389,671	361,521	26,788	-	388,309	
Plant	397,979	53,600	-	451,579	397,979	151,997	-	549,976	
Building	248,034	87,250	-	335,284	248,034	86,245	-	334,279	
Admin Equipment	76,640	675	47,732	29,583	76,640	385	47,723	29,302	
Natural Disaster	142,362	1,260	20,000	123,622	142,362	714	-	143,076	
Joint Venture Housing	75,946	675	-	76,621	75,946	381	-	76,327	
FRC Surface & Equipment	141,595	600	139,595	2,600	141,595	40,865	-	182,460	
Medical Services	114,998	1,035	-	116,033	114,998	586	-	115,584	
Fuel Facility	81,814	720	-	82,534	81,814	402	-	82,216	
Sportsperson Scholarship	13,625	108	-	13,733	13,625	68	-	13,693	
Freebairn Rec Centre	217,323	1,935	11,000	208,258	217,323	1,091	11,000	207,414	
Short Stay Accommodation	-	140,255	-	140,255	-	-	-	-	
	<b>1,871,837</b>	<b>316,263</b>	<b>218,327</b>	<b>1,969,773</b>	<b>1,871,837</b>	<b>309,523</b>	<b>-</b>	<b>58,723</b>	<b>2,122,637</b>

Reserve Details	Reserve Details	Anticipated Use Date	Informal Min.	Informal Max.
Leave	To fund employee long service and annual leave entitlements	-	-	As req
Plant	To fund the purchase of major plant. On average plant replacement cost approx. \$450k annually, on years where we spend less than this the difference is banked in to reserve. In years where we spend more we draw from the reserve.	-	350,000	-
Building	To fund the development of future housing	-	-	-
Admin Equipment	To fund the replacement of administration equipment.	-	50,000	100,000
Natural Disaster	To fund the LG contribution as specified through the WANDRRA guidelines and other natural disaster recovery expenditure.	-	100,000	-
Joint Venture Housing	A maintenance reserve to fund the long term maintenance of each Joint Venture Housing arrangement.	-	-	-
FRC Surface & Equipment	To fund the replacement of equipment and sports surfaces at the Freebairn Recreation Facility as necessary.	-	-	-
Medical Services	To fund the recruitment and provision of medical services in the future. Difference between the budgeted and actual expenditure is	-	100,000	150,000
Fuel Facility	To fund the replacement of the equipment at the fuel facility. Net profit from the sale of fuel is transferred to this reserve.	-	75,000	200,000
Sportsperson Scholarship	To fund the development of local sportspersons.	-	-	15,000
Freebairn Rec Centre	To fund maintenance and replacement of land and building assets at the FRC	-	100,000	-
Short Stay Accommodation	To fund the construction of short stay accommodation	30/06/2022	-	250,000

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2021**

**Note 5 - Operating Grants**

<b>Grant Source</b>	<b>Purpose</b>	<b>YTD</b>		<b>YTD Actual</b>
		<b>Budget</b>	<b>Budget</b>	
Grants Commission	Federal financial assistance grants	1,070,000	802,500	812,309
Local Roads & Community Infrastructure Program	Federal Government Stimulus	601,000	450,750	277,694
Department of Primary Industries & Regional Development	Regional Economic Development (RED)	30,000	-	-
Fire & Emergency Services	Emergency Services Levy Operating Grant	25,000	12,500	14,028
KCCC Sustainability Grant	Childcare Sustainability Grant	52,500	52,500	50,000
Main Roads	State Direct Grant (Untied Road Funding)	212,935	212,935	206,610
Department of Primary Industries & Regional Development	Community Resource Centre Funding	100,000	75,000	80,470
Department of Water	Drought Communities	590,000	295,000	-
		<b>2,091,435</b>	<b>1,606,185</b>	<b>1,441,110</b>

**Capital Grants**

<b>Grant Source</b>	<b>Purpose</b>	<b>YTD</b>		<b>YTD Actual</b>
		<b>Budget</b>	<b>Budget</b>	
Main Roads	Regional Road Group Road Construction	365,000	273,750	471,735
Department of Infrastructure	Roads to Recovery Road Construction	525,000	393,750	92,896
Main Roads	Black Spot Road Construction	524,000	393,000	-
Department of Water	Community Water Supply	90,000	-	-
		<b>1,504,000</b>	<b>1,060,500</b>	<b>564,631</b>

Shire of Kulin  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the period ended 31 March 2021

**Note 6 - Borrowings**

	Budget				Actual			
	Principal		Interest		Principal		Interest	
	Principal 01/07/2020	Repayment s	Principal 30/06/2020	Repayment s	Principal 01/07/2020	Repayment s	Principal 30/06/2020	Repayment s
Loan 1 Administration Building	1,164,231	90,511	1,073,720	42,895	1,164,231	44,912	1,119,319	21,902
	<b>1,164,231</b>	<b>90,511</b>	<b>1,073,720</b>	<b>42,895</b>	<b>1,164,231</b>	<b>44,912</b>	<b>1,119,319</b>	<b>21,902</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2021**

**Note 7 - Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 10.00% whichever is the greater.

<b>Revenue from operating activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
General purpose funding - other	(168,657)	-15%	Timing issue, income recognised as projects completed.
General purpose funding - rates	6,320	0%	Below 10% threshold
Governance	32,675	71%	Insurance rebate (29k) not budgeted for
Law, order and public safety	2,105	10%	Below \$5,000 & 10% threshold
Health	354	100%	Below \$5,000 & 10% threshold
Education and welfare	(43,662)	-25%	Childcare centre fees below what was budgeted (39k)
Housing	(8,189)	-11%	Rental income down (8k) due to higher than expected vacancy rates. Budget prepared based on fully rented houses however this has not been the case throughout the year.
Community amenities	3,001	3%	Below \$5,000 & 10% threshold
Recreation and culture	16,048	9%	Below 10% threshold.
Transport	(9,877)	0%	Below 10% threshold
Economic services	(219,845)	-35%	\$250k of Drought communities income has been received however not recognised in financials until progress milestones achieved (budgeted to recognise \$295k in March). Fuel facility income is \$60k above budget.
Other property and services	39,906	31%	Private works income higher than budgeted for (\$50k) Rental income lower than budgeted as rental income for staff in JV housing allocated to other accounts (18k).
<b>Expenditure from operating activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
General purpose funding	(13,363)	-25%	Admin allocations lower than budgeted.
Governance	33,158	17%	Admin allocations lower than budgeted & conference expenditure lower than budgeted. (10k)
Law, order and public safety	(6,159)	-5%	Below 10% threshold.
Health	(47,338)	-111%	Expenditure on EHO (10k) medical centre (32k), mosquito control (2k)
Education and welfare	(8,041)	-3%	Below 10% threshold
Housing	3,844	2%	Below \$5,000 & 10% threshold
Community amenities	(30,852)	-13%	
Recreation and culture	(54,363)	-6%	Below 10% threshold
Transport	(15,102)	-1%	Below 10% threshold
Economic services	1,143	0%	Below \$5,000 & 10% threshold
Other property and services	(148,564)	363%	Depreciation expense for plant is lower than the depreciation expense allocated through the plant system. Work is currently being completed on depreciation rates and allocations.
<b>Investing activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>
Proceeds from non-operating grants, subsidies and contributions	(495,868)	0	Road grants not yet received as projects not yet started or not progressed far enough to recognise the associated income.
Proceeds from disposal of assets	49,377	0	Budget timing differences relating to sale of plant, vehicles which have been traded have not had their disposals processed as asset transactions cannot take place until audit finalised.
Payments for property, plant and equipment and infrastructure	(105,755)	-4%	Below 10% threshold
<b>Financing activities</b>	<b>Var \$</b>	<b>Var %</b>	<b>Explanation</b>

**Shire of Kulin**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the period ended 31 March 2021**

**Note 7 - Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 10.00% whichever is the greater.

Transfer from reserves	50,441	0%	Budgeted transfers have taken place, YTD budget figures behind, timing issue.
Repayment of debentures	(344)	0%	Below \$5,000 & 10% threshold
Transfer to reserves	151,392	0%	Budgeted transfers have taken place, YTD budget figures behind, timing issue.



24 March 2021

Shire of Kulin  
38 Johnston Street  
KULIN WA 6365

Attention – Shire President / RRG Delegate / CEO / Works Manager

**RE: WHEATBELT SECONDARY FREIGHT NETWORK – 5-YEAR DELIVERY PLAN  
PRIORITY 1 ROUTES**

The Wheatbelt Secondary Freight Network (WSFN) in the Main Roads WA Wheatbelt region comprises some 4,400km of Local Government managed roads across 53 routes that connect with State and National highways to provide access for heavy vehicles into the region. It consists of 42 LGs of the Wheatbelt region who have worked collaboratively for over 4 years to identify to secure \$187M of Federal, State and Local Government funding to improve secondary freight network routes on Local Government Roads in the Wheatbelt. In 2019 the WSFN established a Steering Committee is to provide oversight and governance to the program.

An approved Multiple Criteria Analysis determined prioritisation of the routes for Priority 1 funding and associated projects over a 5-year delivery plan. This MCA provided a priority ranking of the 53 WSFN routes. The Priority 1 Proposed Routes were endorsed by Wheatbelt South and Wheatbelt North Regional Road Groups at their July 2020 Meetings as follows.

<b>Route</b>	<b>Priority 1-Budget</b>
1. Lancelin to Meckering	\$ 26,000,000
2. Dumbleyung to Nyabing	\$ 3,900,000
3. Cuballing to Wickepin	\$ 4,800,000
4. Dowerin to Dalwallinu	\$ 25,000,000
5. Merredin to Kondinin	\$ 15,300,000
6. Jurien Bay to Dalwallinu	\$ 25,600,000
7. Corrigin to Katanning	\$ 16,400,000
8. Cunderdin to Quairading (Pilot)	\$ 1,600,000
<b>PRIORITY 1 TOTAL</b>	<b>\$ 118,600,000</b>

Capital works for projects along these routes commenced in the 2021/22 financial year. Over the course of the 2020/21 financial year the respective Councils developed a WSFN 5-Year Delivery Plan of specific projects each year for the next 5 years along their nominated route. The overall WSFN 5-Year Delivery Plan and each Council's suite of projects was endorsed by WSFN Steering Committee and approved by the RRG in March 2021.

The specific routes, roads and individual projects approved for funding under the WSFN 5-Year Delivery Program are included as **Appendix 1 Kulin 5 Year Delivery Plan**.

Moving forward the WSFN Steering Committee requires a resolution of Council verifying your commitment to the **Kulin 5 Year Delivery Plan** for incorporation within future capital works budgets. The funding break-down for each project is 80% Federal Government, 13.3% State Government and 6.7% Local Government. Claims are to be submitted to Main Roads WA Wheatbelt Region in a similar manner to RRG claims on a 40:40:20 basis. The final 20% claim will only be approved following WSFN Project Manager sign off. Please note as per RRG projects there is no process for variations, however any savings made in any individual year may be carried over as contingency for future years.

The following provides an outline of key communication contacts and processes with WSFN representatives:

Executive Officer – Fiona Jasper  
[executiveofficer@wsfn.wa.gov.au](mailto:executiveofficer@wsfn.wa.gov.au)  
08 9880 1204

- Administration
- General WSFN Enquiries
- Correspondence
- Progress Certificates, Invoices
- Project Updates
- Main Roads liaison

Project Manager – Peter Hall  
[projectmanager@wsfn.wa.gov.au](mailto:projectmanager@wsfn.wa.gov.au)  
0417 936 755

- Technical Committee issues
- Project delivery
- Technical design queries
- Completion Certificates and Final Claims
- Project Updates

Project Technical Director – Garrick Yandle  
[technicaldirector@wsfn.wa.gov.au](mailto:technicaldirector@wsfn.wa.gov.au)  
0408 945 011

- Steering Committee issues

Should you require more detailed information regarding WSFN project delivery requirements please contact the Executive Support Officer directly, who can then disseminate the queries appropriately.

Yours sincerely



**Garrick Yandle**  
WSFN – Project Technical Director  
Shire of Kulin - Chief Executive Officer  
[ceo@kulin.wa.gov.au](mailto:ceo@kulin.wa.gov.au)



**Katrina Crute**  
WSFN – Steering Committee Chairperson  
Shire of Brookton – President  
[sp@brookton.wa.gov.au](mailto:sp@brookton.wa.gov.au)





BENCHMARKING QUALITY

A 98 Byfield Street, Northam WA 6401

P 1800 800 909

F 1800 800 910

[www.wheatbeltsteel.com.au](http://www.wheatbeltsteel.com.au)

25/03/2021

Shire of Kulin,  
PO Box 125,  
Kulin, WA, 6365  
[admin@kulin.wa.gov.au](mailto:admin@kulin.wa.gov.au)

Dear Shire of Kulin,

PLANNING APPLICATION – Jobs 2902 and 2903 – Adrian Tyson – 42 Bull Road, Kulin, WA, 6365

Please find attached documents to submit for a Planning Permit application for the above property.

Project 2902- Structural Steel Extension Shed (30m x 15m x 5.5m).  
450 m2 - Class 10  
Final Value \$89,540.00 inc GST.

The shed will be a Custom Orb Zincalume, extension to an existing shed.

The existing shed floor area is 450m2 with a ridge height of 7.6m.

The pad for the earthworks will be built up 750mm in the North East corner and 200mm in the South East Corner.

Storm water will be directed by gutters and PVC pipe to an existing water tank with a capacity of 250,000Litres, with another water tank of 165,000Litres to be added.

Project 2903- Structural Fertiliser Steel Shed (18m x 10m x 4.8m).  
180 m2 - Class 10  
Final Value \$94,050.00 inc GST.

The shed will be a Trimdek Zincalume, rolling roof Fert Shed with a floor area of 180m2.

The pad for the earthworks will be built up 500mm on the westside, the drive way does not need to be change as it is already adequate.

Storm water will be directed by gutters and PVC pipe to a 45,000Litre Beige Fibreglass water tank which will be located in the Northeast corner.



BENCHMARKING QUALITY

A 98 Byfield Street, Northam WA 6401

P 1800 800 909

F 1800 800 910

[www.wheatbeltsteel.com.au](http://www.wheatbeltsteel.com.au)

Our Client will be paying the Planning fees so please advise Adrian of the amount and he will organise a Credit Card payment?

If you require any further information please do not hesitate to contact me on 08 9622 6622.

Kind Regards,

A handwritten signature in black ink, appearing to read 'Steph Laughton', is written over a light grey background.

**Steph Laughton**

Customer Service Administrator



**Ahrens**

## SHIRE OF KULIN LOCAL PLANNING SCHEME NO.2



## FORM 1 - APPLICATION FOR DEVELOPMENT APPROVAL

**Owner Details**

Name/s: AD RIAN Tyson

ABN (if applicable): 70252836509

Postal Address: PO Box 180 Kulin, WA

Postcode: 6365

Work Phone:

Fax:

E-mail: bull.42@bigpond.com

Home Phone:

Mobile Phone: 0427 999 123

Contact Person for Correspondence: Adrian Tyson

Signature:

Date:

26-3-21

Signature:

Date:

**NOTES:**

- i) Use and attach a separate copy of this page where there are more than two (2) landowners.
- ii) The signature/s of all registered owner(s) as listed on the land's Certificate of Title is required. This application cannot proceed without the required signature/s. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2). Land owned by an incorporated body (i.e. a company) must be signed by:
  - 1 director of the company, accompanied by the company seal; or
  - 2 directors of the company; or
  - 1 director and 1 secretary of the company; or
  - 1 director if a sole proprietorship company.
 Print the full names and positions of company signatories underneath the signatures.
- iii) A copy of the Certificate of Title for all land the subject of this application must be provided and can be purchased through Landgate directly if required.
- iv) Development Applications relating to Unallocated Crown Land, Unmanaged Crown Reserves, land under management order to the Shire of Kulin where the development is not consistent with the reserve's purpose, or is used for commercial purposes, or land which is subject to a lease issued under the Land Administration Act 1997 need to be referred to the Lands Division of the Department of Planning, Lands and Heritage for consideration and signing.

**Applicant Details (if different from owner)**

Name/s: Wheatbelt Steel Pty Ltd

Address: 98 Byfield Street, Northam, WA

Postcode: 6401

Work Phone: 08 9622 6622	Fax:	E-mail: stephanie.laughton@wbsgroup.com.au
Home Phone:		
Mobile Phone:		
Contact Person for Correspondence: Stephanie Laughton		
Signature: <i>S M Laughton</i>		Date: 16.03.2021
<p><b>NOTES:</b></p> <p>i) Failure to provide a suitably completed development application form, a copy of the relevant Certificate/s of Title, sufficient plans and other supporting information and/or the correct application fee may result in the application being returned or placed on hold.</p> <p>ii) The application fee payable will be confirmed by the local government following receipt of the application. Processing of the application will not commence until the fee is paid in full.</p> <p>iii) As per Schedule 2 clause 64 of the Planning and Development (Local Planning Schemes) Regulations 2015 the information and plans provided with this application may be made available by the local government for public viewing in connection with the application.</p> <p>iv) If public advertising of the application is required by the local government an additional fee in accordance with the local government's adopted schedule of fees and charges will be payable by the applicant. Further processing of the application following completion of public advertising will not proceed until the additional fee is paid in full.</p> <p>v) The original of this application and supporting information and plans will be retained by the local government for its records and will not be returned to the applicant/landowner following final determination.</p>		
<p><b>Property Details</b></p> <p>NOTE: The details provided must match those shown on the relevant Certificate/s of Title.</p>		
Lot No: 15089	House/Street No: 42	Location No: 15089
Survey Diagram or Plan No: 206684	Certificate of Title Volume No: 1591	Certificate of Title Folio No: 725
Title encumbrances (e.g. easements, restrictive covenants etc. as listed on the Second Schedule of the relevant Certificate/s of Title):		
Street name: Bulls Road	Suburb: Walyarin	
Nearest street intersection: Bull Road and Kukerin Road		
<p><b>Proposed Development:</b></p> <p>Nature of development: <input checked="" type="checkbox"/> Works (New construction works with no change of land use)  <input type="checkbox"/> Use (Change of use of land with no construction works)  <input type="checkbox"/> Works and Use</p> <p>NOTE: If the proposal involves advertising signage the Additional Information for Development Approval for Advertisements form (i.e. Form 2) must be completed and submitted with this application.</p>		
Is an exemption from development claimed for part of the development? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use		

Description of proposed works and/or land use: 2902 - Shed extension to existing workshop and machinery shed, water will be pumped into existing 120,000L tank for on farm use. 2903 - Fertiliser Shed, water will be downpipped into water tanks for on farm use.
Description of exemption claimed (if relevant):
Nature of any existing buildings and/or land use: 2902 - Farming, existing workshop and machinery shed. 2903 - Farmland used for cropping no sheds nearby. Dwelling is 174m away
Approximate cost of proposed development (excluding GST): \$81,400.00
<b>OFFICE USE ONLY</b>
Date application received: Received by: Application reference number: Application fee payable: \$ Date of receipt of application fee from applicant: Receipt number for application fee:

WESTERN



AUSTRALIA

REGISTER NUMBER	
<b>15089/DP206684</b>	
DUPLICATE EDITION	DATE DUPLICATE ISSUED
<b>1</b>	<b>17/5/2012</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 1591 FOLIO 725

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

*BGRoberts*  
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 15089 ON DEPOSITED PLAN 206684

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

ADRIAN DAVID EDWARD TYSON OF POST OFFICE BOX 180, KULIN

(T K472009 ) REGISTERED 11/1/2008

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

1. \*G481210 MEMORIAL. SOIL AND LAND CONSERVATION ACT 1945 EXPIRING 17.6.2025. AS TO PORTION ONLY. REGISTERED 21/5/1997.
2. \*G610776 MEMORIAL. SOIL AND LAND CONSERVATION ACT 1945 EXPIRING 2.4.2026. AS TO PORTION ONLY. REGISTERED 16/10/1997.
3. L926438 MORTGAGE TO RURAL BANK LTD REGISTERED 4/5/2012.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1591-725 (15089/DP206684)  
PREVIOUS TITLE: 1591-725  
PROPERTY STREET ADDRESS: 42 BULL RD, WALYURIN.  
LOCAL GOVERNMENT AUTHORITY: SHIRE OF KULIN

- NOTE 1: A000001A LAND PARCEL IDENTIFIER OF WILLIAMS LOCATION 15089 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 15089 ON DEPOSITED PLAN 206684 ON 19-JUL-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
- NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.



Imagery ©2021 CNES / Airbus, imagery ©2021 CNES / Airbus, Maxar Technologies, Map data ©2021 50 m

## General Notes

Design Criteria:- Non-Cyclonic Region A1 , Terrain category 2.0, Importance 2 to AS 1170.2, AS 1170.1, AS1170.4

Site Conditions:- Class M to AS2870. If it does not satisfy either condition refer to the engineer. The site shall be compacted to 96% MDD which corresponds to a minimum of 7 blows per 300mm to a depth of 1050mm using PSP Test. Footings and Slabs have been designed using an allowable bearing pressure of 200 kPa. with an estimated ground movements up to 40mm.

Concrete: Footings 20 MPa, 20 agg. 80 slump, supplied and laid to AS 3600 (SUPPLY BY CLIENT).

Steelwork:  
 UB = 235 - 345 MPa  
 SHS / RHS = 235 - 450 MPa  
 PLATES = 235 - 345 MPa  
 Purlins & Girts = 450 - 500 MPa  
 Supplied and installed to AS 4100 and AS 4600.

Steelwork Treatment: HOT DIP GALVANISED (HDG)

Welding:- All Welding to AS 1554 SP 6CFW or FSBW E48xx/W50xx electrodes/wire u.n.o., purlin and girts cleats to 6CFW.

Bolting:- Structural Bolts M16 Grd 8.8s galvanized uno, HD Bolts 4.6 Grade galv, purlin bolts Grd 4.6 ep. Cleats 6 thk Plates, min 2 bolts per connection.All bolts to have thread outside the connected bearing area.

Cladding:- CUSTOM ORB (or equiv.) 0.42 BMT fixed as per manufacturers specifications for non-cyclonic conditions u.n.o.

Wall Cladding Finish = ZINCALUME  
 Roof Cladding Finish = ZINCALUME  
 Gutter Type = 200mm Tapered to North End (ZINCALUME)  
 Downpipe = PVC STORMWATER PIPE

## STEEL SCHEDULE

C1	250UB26 COLUMN
C2	200UB22 COLUMN
R1	310UB32 RAFTER
DC1	250UB26 DROPPER COLUMN
ST1	100x3.0 SHS STRUT
BR1	50x2.5 CA DURAGAL BRACING
FB1	50x2.5 CA FLYBRACING
FP1	C20019 FASCIA PURLIN
P1	Z20015 PURLINS @ MAX 1700ctrs BRIDGE CENTRALLY
G1	Z20015 GIRTS @ MAX 2000ctrs BRIDGE CENTRALLY
G2	Z15012 GIRTS @ MAX 2000ctrs SINGLE SPAN, NO BRIDGING
F1	Ø600 x 1200 DEEP PILE FOOTING
F2	Ø600 x 900 DEEP PILE FOOTING

NOTE: ALL PURLINS TO BE LAPPED 900mm (UNLESS OTHERWISE NOTED)



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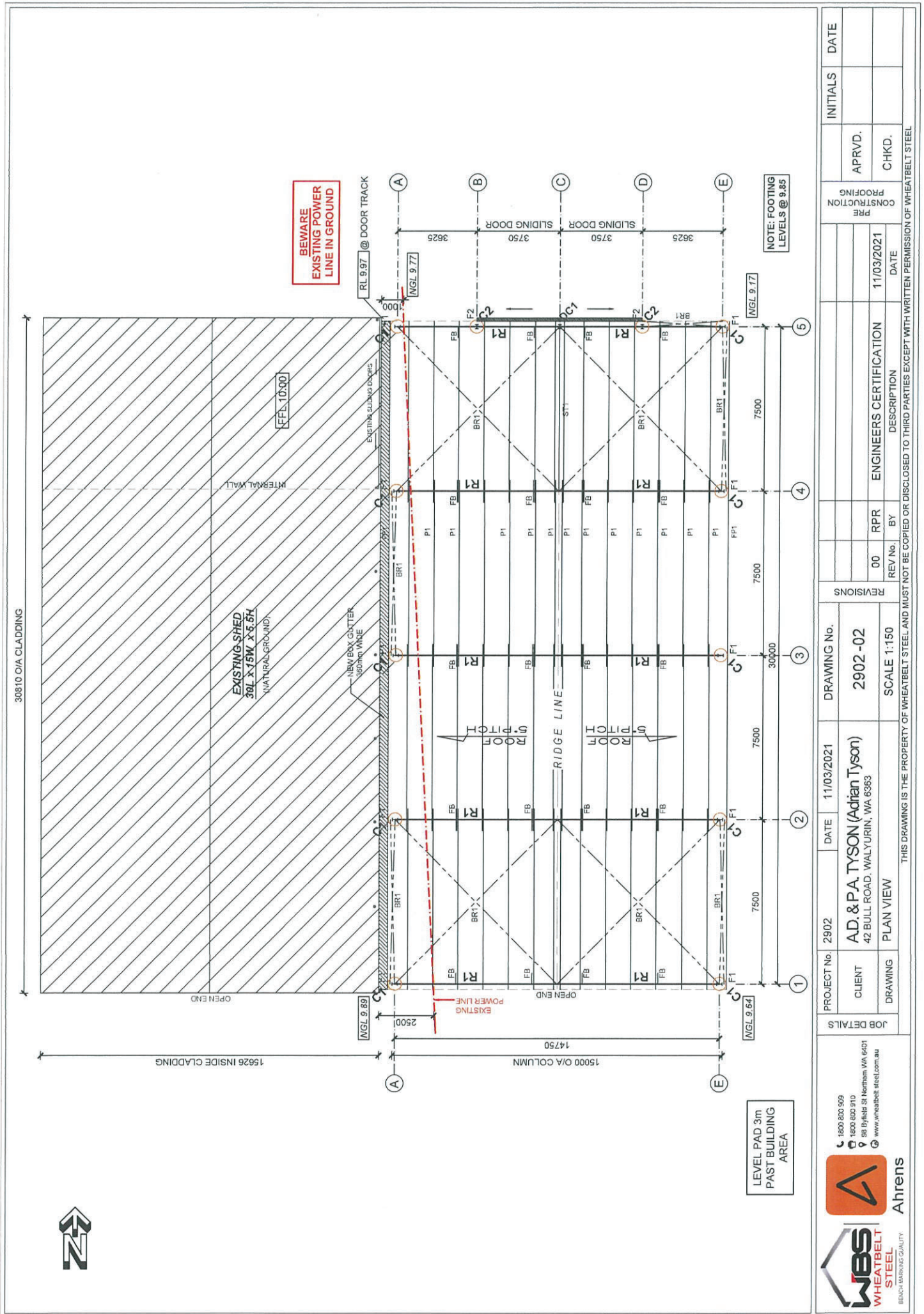


**Ahrens**  
 BENCH MARKING QUALITY

JOB DETAILS		PROJECT No. 2902	DATE 11/03/2021	DRAWING No. 2902 -01
CLIENT		AD. & PA. TYSON (Adrian Tyson) 42 BULL ROAD, WALYURIN, WA 6363		
DRAWING		GENERAL NOTES		
REV NO.		00	RPR	BY
DESCRIPTION		ENGINEERS CERTIFICATION		
DATE		11/03/2021		
CONSTRUCTION		PRF		
APRVD.		INITIALS		
CHKD.		DATE		

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INITIALS	DATE
APRVD.	
CONSTRUCTION	
PRE	

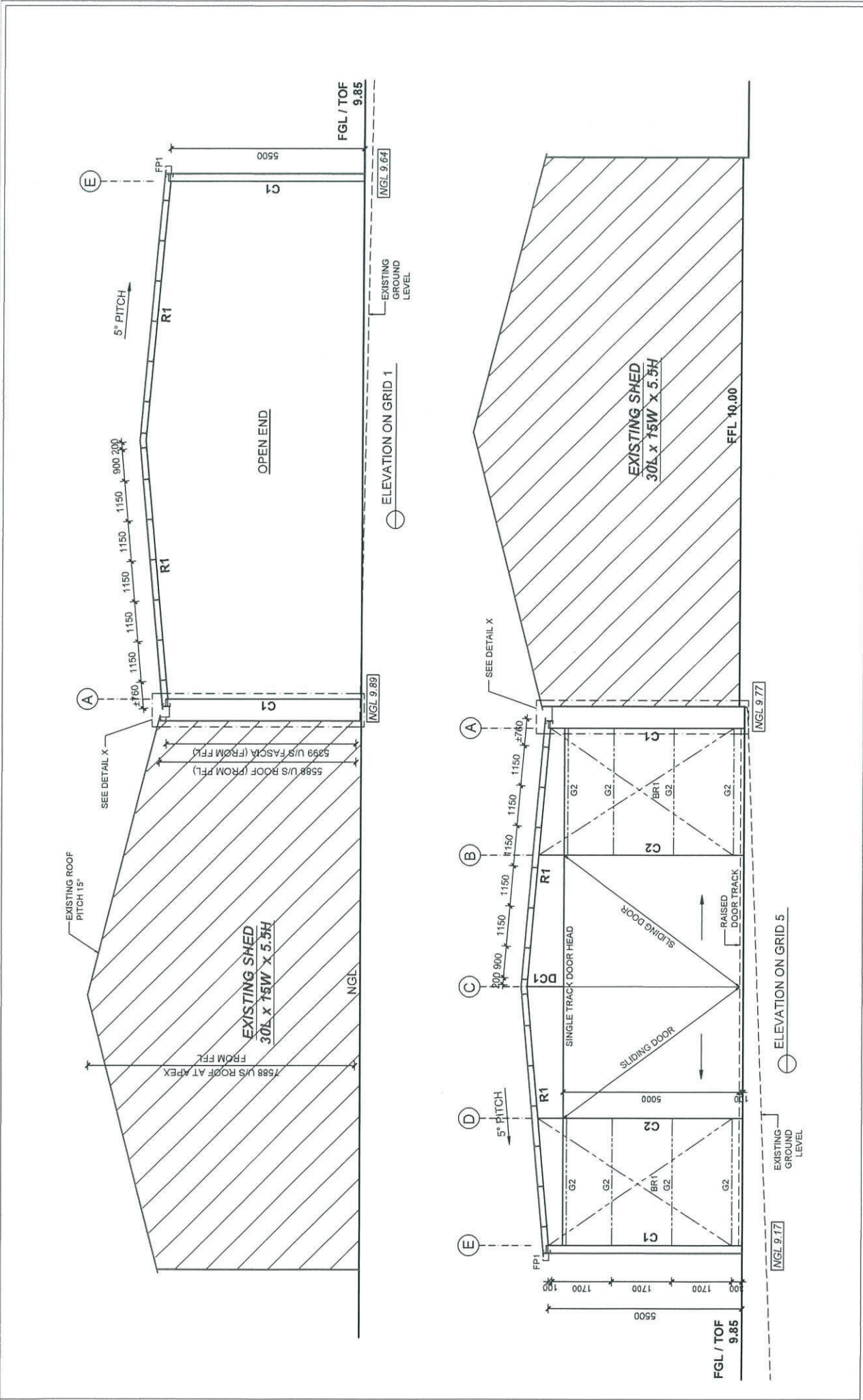
REVISIONS	DESCRIPTION	DATE
00	ENGINEERS CERTIFICATION	11/03/2021
RPR	BY	

PROJECT No.	2902	DATE	11/03/2021	DRAWING No.	2902 -02
CLIENT	AD. & P.A. TYSON (Adrian Tyson)			SCALE	1:150
DRAWING	PLAN VIEW				

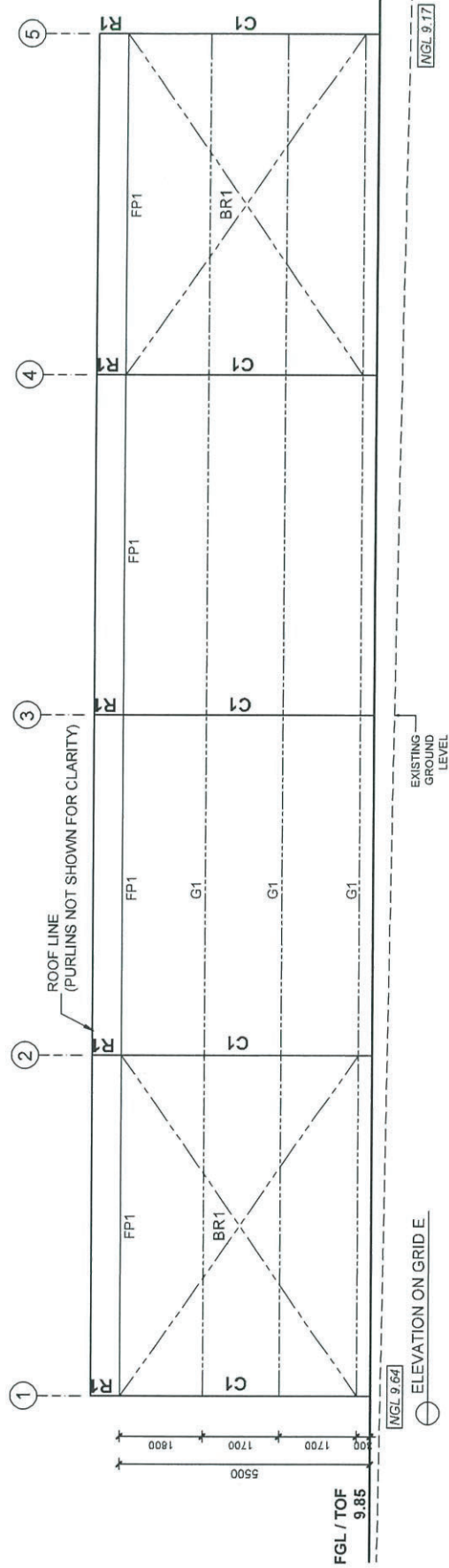
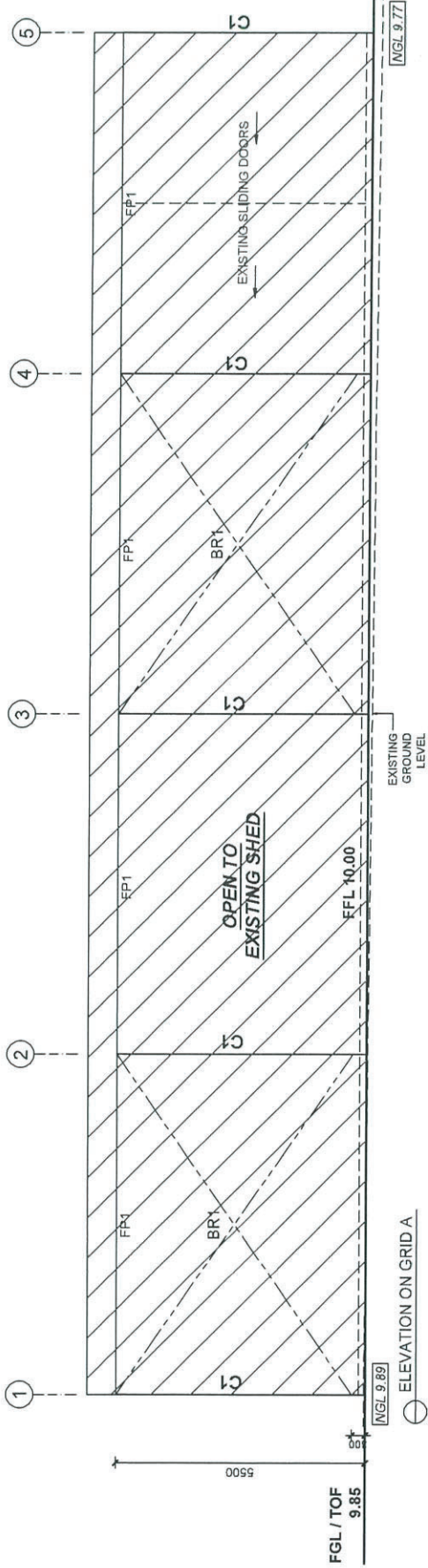



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 <b>Wheatbelt Steel</b> BENCH MARKING QUALITY			 <b>Ahrens</b>		
1800 800 909 1800 800 910 98 Byfield St Northam WA 6401 www.wheatbeltsteel.com.au	<b>PROJECT No.</b> 2902 <b>CLIENT</b> AD. & PA. TYSON (Adrian Tyson) 42 BULL ROAD, WALYURIN, WA 6363		<b>DATE</b> 11/03/2021 <b>DRAWING No.</b> 2902-03		<b>DATE</b>
<b>DRAWING</b> ELEVATIONS SHEET 1 <b>SCALE</b> 1:100		<b>REVISIONS</b>		<b>APRVD.</b>	<b>INITIALS</b>
<b>JOB DETAILS</b>		<b>ENGINEERS CERTIFICATION</b>		<b>PRE CONSTRUCTION</b>	
<b>DESCRIPTION</b>		<b>DATE</b> 11/03/2021		<b>CHKD.</b>	
<b>RAISED DOOR TRACK</b>		<b>REV No.</b> 00		<b>BY</b>	
<b>SINGLE TRACK DOOR HEAD</b>		<b>DESCRIPTION</b>		<b>DATE</b>	
<b>SLIDING DOOR</b>		<b>REVISIONS</b>		<b>DATE</b>	
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1800 800 869 1800 800 910 98 Field St Norman WA 6401 www.wheatbeltsteel.com.au		PROJECT No. 2902 CLIENT AD. & PA. TYSON (Adrian Tyson) 42 BULL ROAD, WALYURIN, WA 6363 DRAWING ELEVATIONS SHEET 2	
DATE 11/03/2021 DRAWING No. 2902-04 SCALE 1:100		REVISIONS	
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RPR 00 REV No. BY	ENGINEERS CERTIFICATION DESCRIPTION	DATE 11/03/2021	PRE CONSTRUCTION
INITIALS	APRVD.	CHKD.	DATE



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50 m

# General Notes

Design Criteria:- Non-Cyclonic Region A1 , Terrain category 2.0,  
Importance 2 to AS 1170.2, AS 1170.1, AS1170.4

Site Conditions:- Class M to AS2870. If it does not satisfy either condition refer to the engineer. The site shall be compacted to 96% MDD which corresponds to a minimum of 7 blows per 300mm to a depth of 1050mm using PSP Test. Footings and Slabs have been designed using an allowable bearing pressure of 200 kPa. with an estimated ground movements up to 40mm.

Concrete:-Strip Footing 20 MPa, Footings 20 MPa,  
20 agg. 80 slump, supplied and laid to AS 3600. **(BY WBS)**  
Precast 32 MPa, Slab 32 MPa,  
20 agg. 60 slump, supplied and laid to AS 3600.**(BY CLIENT)**

**Steelwork:**

UB = 300PLUS MPa  
SHS / RHS = 235 - 450 MPa  
PLATES = 250 MPa  
Purlins & Girts = 350 - 450 MPa  
Supplied and installed to AS 4100 and AS 4600.

Steelwork Treatment: HOT DIP GALVANISED

Welding:- All Welding to AS 1554 SP 6CFW or  
FSBW E48xx/W50xx electrodes/wire u.n.o., purlin  
and girts cleats to 6CFW.

Bolting:- Structural Bolts M16 Grd 8.8s galvanized uno,  
HD Bolts 4.6 Grade galv, purlin bolts Grd 4.6 ep. Cleats 6 thk Plates,  
min 2 bolts per connection.All bolts to have thread outside the connected bearing  
area.

Cladding:- TRIMDEK (or equiv.) 0.42 BMT fixed as per  
manufacturers specifications for non-cyclonic conditions u.n.o.

Wall Cladding Finish = ZINCALUME  
Roof Cladding Finish = ZINCALUME  
Gutter Type = SQUARELINE GUTTER (ZINCALUME)  
Downpipe = 100 x 75 DOWNPIPE (ZINCALUME)

# Steel Schedule

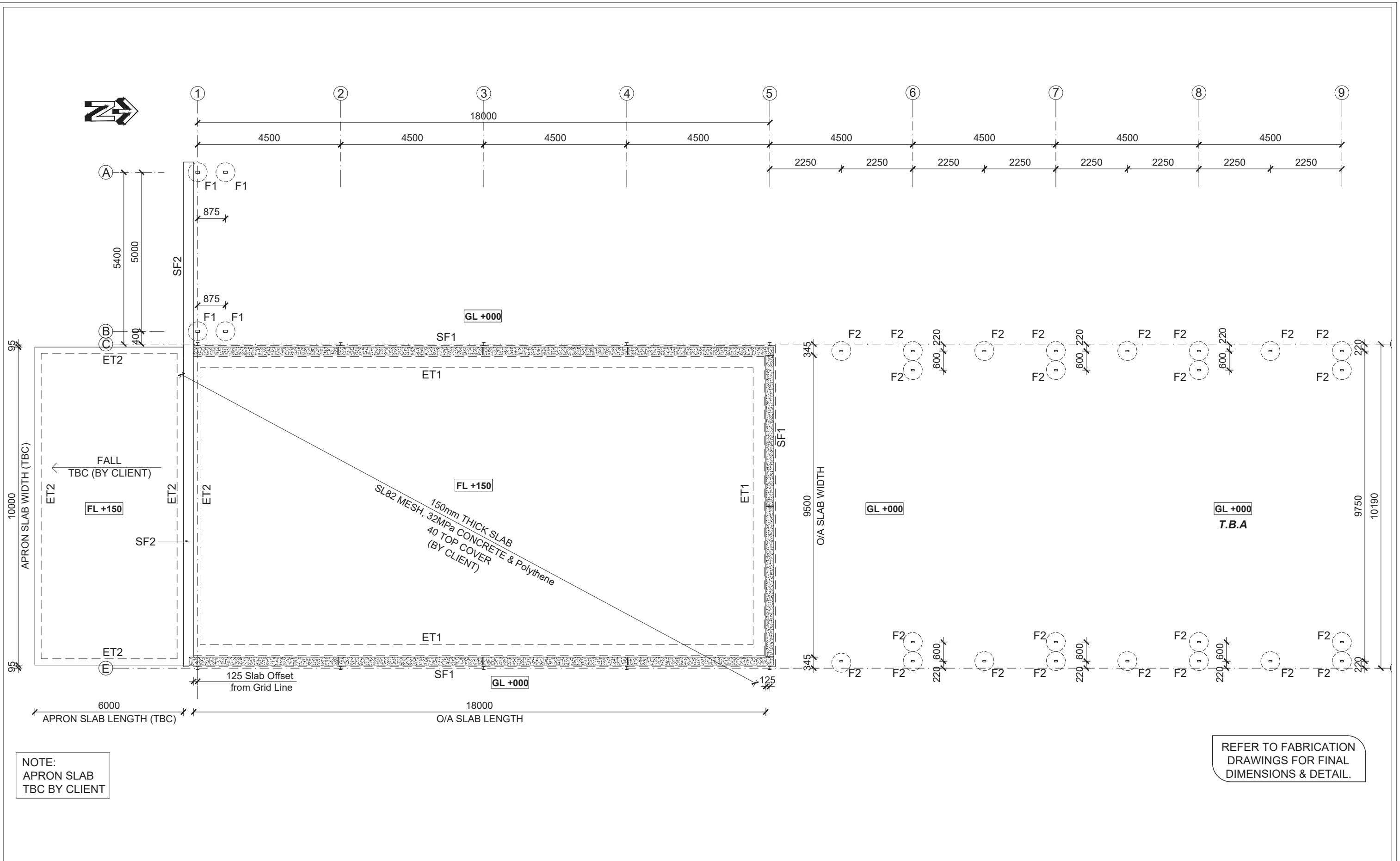
- C1 100UC15 COLUMN
- DC1 100UC15 DROPPER COLUMN
- R1 200UB18 RAFTER
- DB1 125x75x3.0 RHS DOORBEAM
- OT1 OUTRIGGER  
125x75x3.0 RHS - CHORDS  
50x3.0 SHS - WEBS
- RT1 TFB125x13 RAIL TRACK
- TS1 TRACK SUPPORT COLUMNS  
2x100x50x3.0 RHS
- TS2 TRACK SUPPORT COLUMN (INTERMEDIATE)  
100x50x3.0 RHS
- RS1 65x4.0 RHS RAKING STRUT
- BR1 50x2.5 EA DURAGAL BRACING
  
- FP1 C10015 FASCIA PURLIN
- P1 Z10015 PURLINS @ MAX 1700ctrs BRIDGE CENTRALLY
- G1 Z10015 GIRTS @ MAX 1700ctrs BRIDGE CENTRALLY
- G2 Z10015 GIRTS @ MAX 1700ctrs BRIDGE CENTRALLY
  
- WP1 2200 HIGH CONCRETE WALL 250mm THICK  
2 LAYERS OF SL82 MESH (30mm COVER)  
2-N16 PERIMETER BARS
  
- F1 600Ø x 1000 DEEP FOOTING
- F2 600Ø x 800 DEEP FOOTING
- SF1 400w x 400 DEEP STRIP FOOTING W/ 3L11TM TRENCH MESH
- SF2 350w x 250 DEEP STRIP FOOTING W/ 3L11TM TRENCH MESH

NOTE: ALL PURLINS AND GIRTS TO BE LAPPED 900mm  
(UNLESS OTHERWISE NOTED)




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JOB DETAILS	PROJECT No.	2903	DATE	22/03/2021	DRAWING No.		REVISIONS				PRE CONSTRUCTION PROOFING	INITIALS	DATE
	CLIENT	A.D & P. TYSON 42 BULL ROAD, WALYURIN, WA 6363			DRAWING	2903 -01		REV No.	BY	DESCRIPTION		DATE	APRVD.
							00	AAR	ENGINEERS CERTIFICATION	22/03/2021			
											CHKD.		



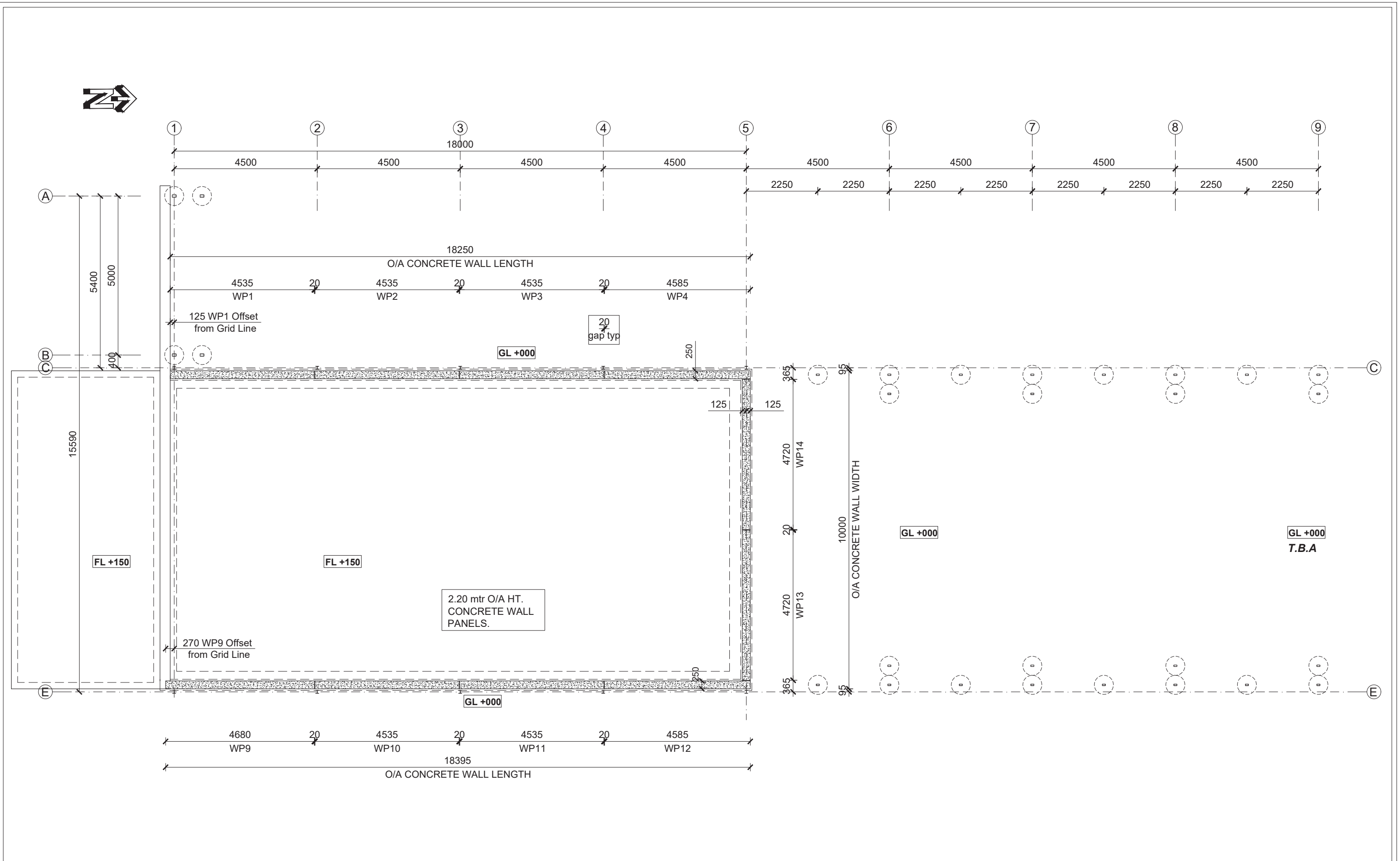
NOTE:  
APRON SLAB  
TBC BY CLIENT

REFER TO FABRICATION  
DRAWINGS FOR FINAL  
DIMENSIONS & DETAIL.

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JOB DETAILS	PROJECT No.	2903	DATE	22/03/2021	DRAWING No.				PRE CONSTRUCTION PROOFING	INITIALS	DATE
	CLIENT	AD & P. TYSON 42 BULL ROAD, WALYURIN, WA 6363			2903-02					APRVD.	
	DRAWING	FOOTING & SLAB LAYOUT			SCALE 1:110	00	AAR	ENGINEERS CERTIFICATION		22/03/2021	CHKD.
					REV No.	BY	DESCRIPTION	DATE			

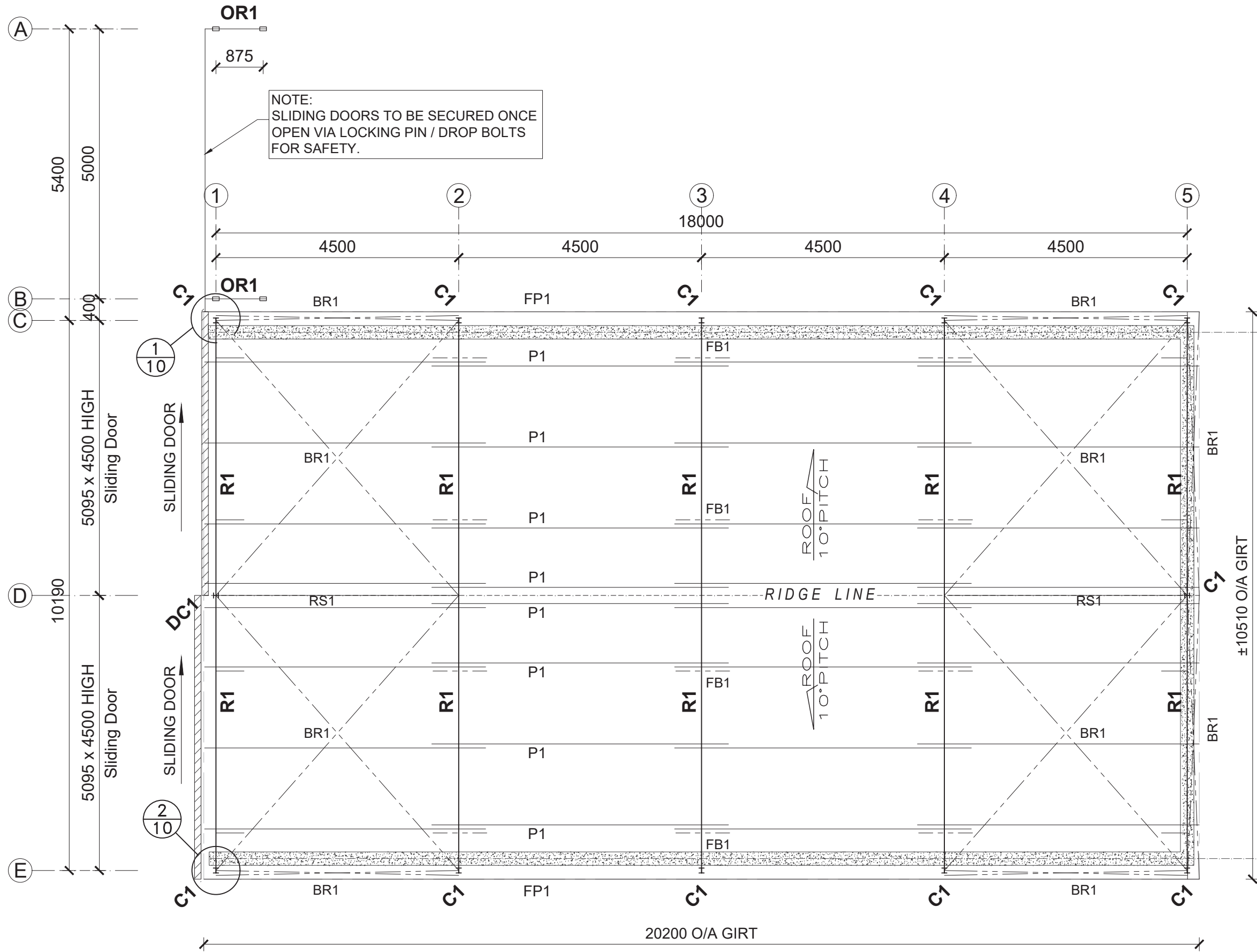
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JOB DETAILS	PROJECT No.	2903	DATE	22/03/2021	DRAWING No.				PRE CONSTRUCTION PROOFING	INITIALS	DATE
	CLIENT	AD & P. TYSON 42 BULL ROAD, WALYURIN, WA 6363			2903-03					APRVD.	
	DRAWING	PANEL LAYOUT			SCALE 1:110	REV No.	BY	DESCRIPTION		DATE	CHKD.
						00	AAR	ENGINEERS CERTIFICATION	22/03/2021		

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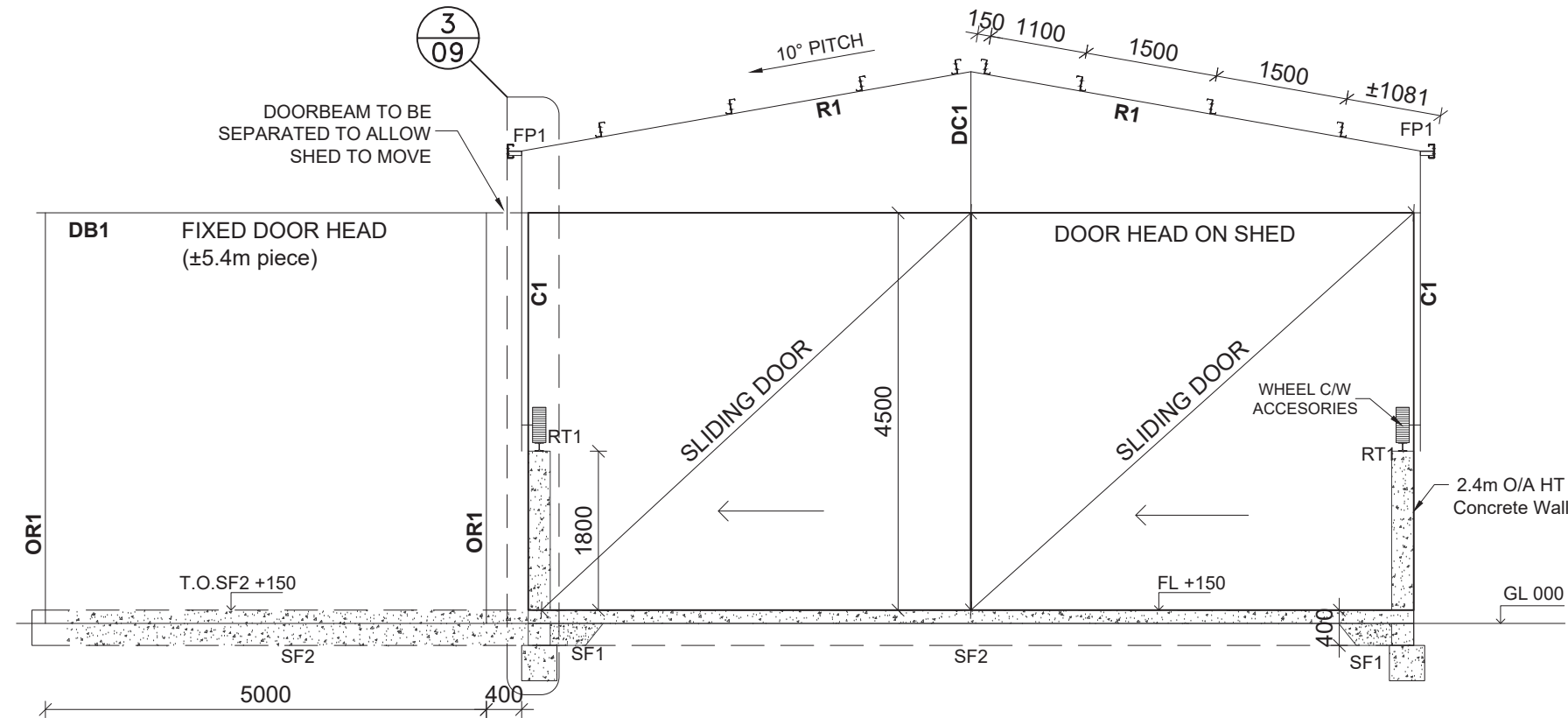


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JOB DETAILS	PROJECT No.	2903	DATE	22/03/2021	DRAWING No.				PRE CONSTRUCTION PROOFING	INITIALS	DATE
	CLIENT	AD & P. TYSON 42 BULL ROAD, WALYURIN, WA 6363			2903-05					APRVD.	
	DRAWING	PLAN VIEW			SCALE 1:75	00	AAR	ENGINEERS CERTIFICATION		22/03/2021	CHKD.
					REV No.	BY	DESCRIPTION	DATE			

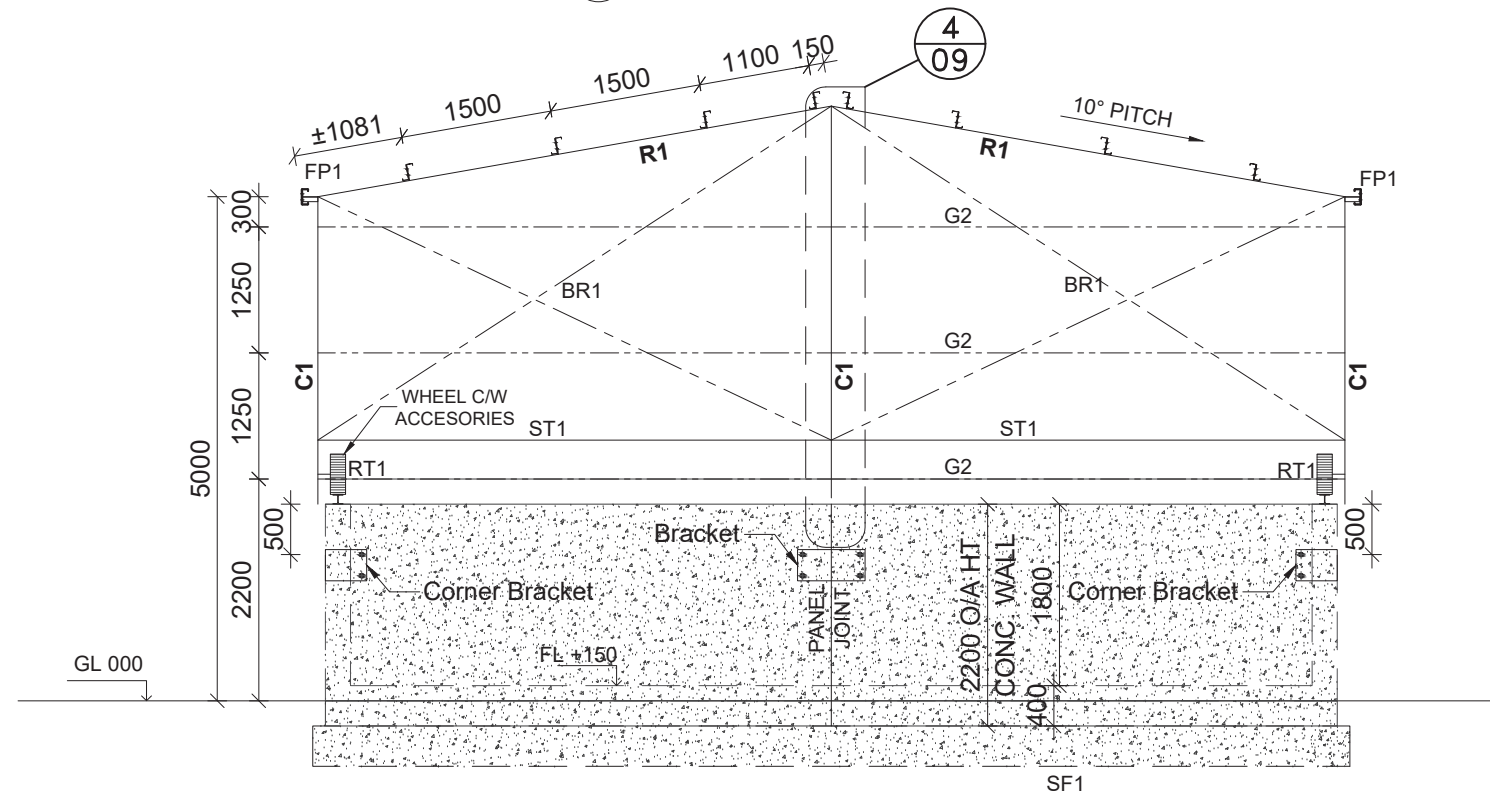
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NOTE:  
SLIDING DOORS TO BE SECURED ONCE OPEN VIA LOCKING PIN / DROP BOLTS FOR SAFETY.

ELEVATION GRID 1



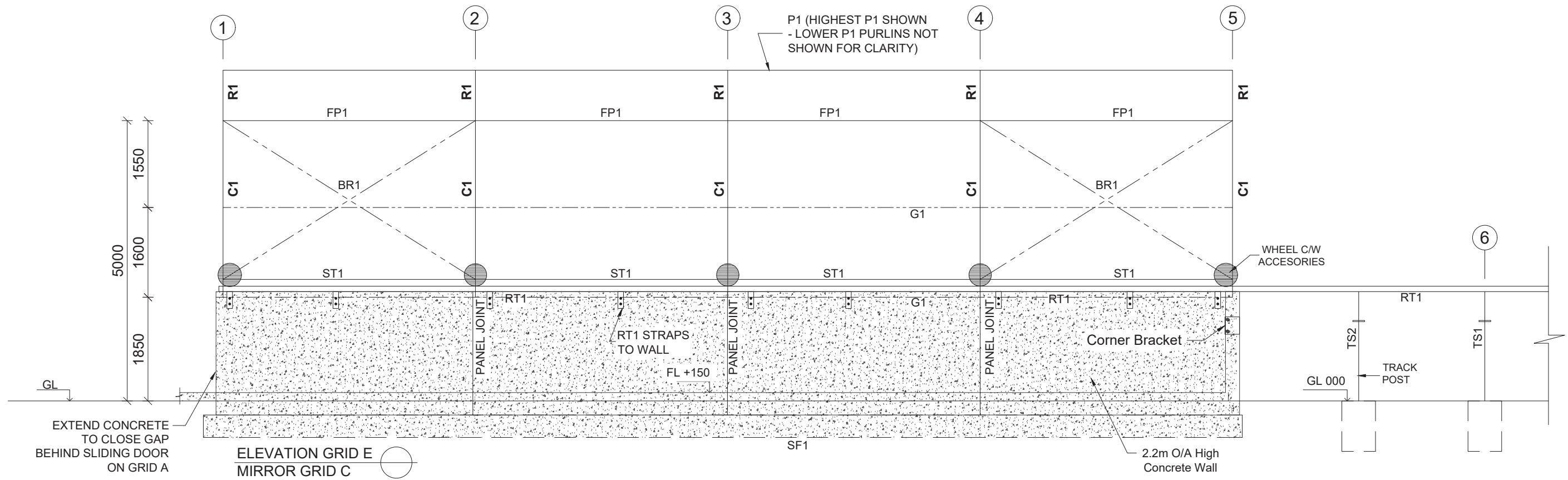
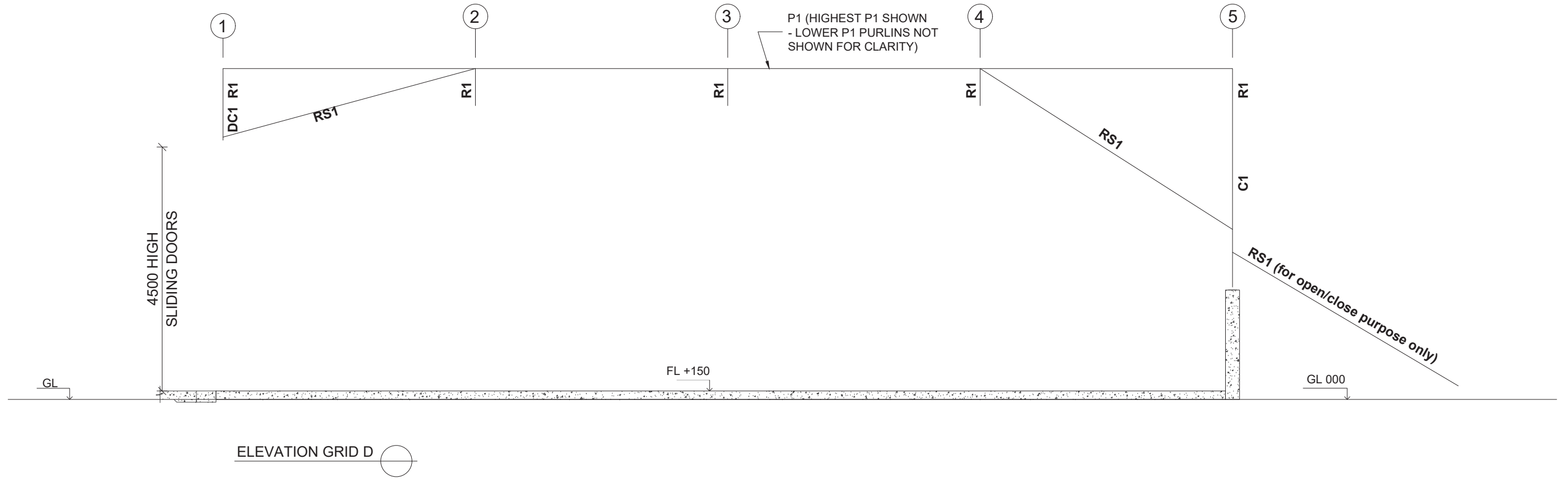
ELEVATION GRID 5



  
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JOB DETAILS	PROJECT No.	2903	DATE	22/03/2021	DRAWING No.				PRE CONSTRUCTION PROOFING	INITIALS	DATE
	CLIENT	AD & P. TYSON 42 BULL ROAD, WALYURIN, WA 6363			2903-06					APRVD.	
	DRAWING	ELEVATIONS SHEET 1			SCALE 1:75	REV No.	BY	DESCRIPTION		DATE	CHKD.
					00	AAR	ENGINEERS CERTIFICATION	22/03/2021			

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JOB DETAILS		PROJECT No.	2903	DATE	22/03/2021	DRAWING No.	2903-07	REVISIONS			PRE CONSTRUCTION PROOFING	INITIALS	DATE
CLIENT	AD & P. TYSON 42 BULL ROAD, WALYURIN, WA 6363										APRVD.		
DRAWING	ELEVATIONS SHEET 2				SCALE 1:75		00	AAR	ENGINEERS CERTIFICATION	22/03/2021	CHKD.		
		REV No.	BY	DESCRIPTION		DATE							

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# GENERAL COMPLIANCE CHECKLIST MARCH 2021

Class	Task	Date	Frequency	Detail	Yes/No
Governance	IntPlan - Corporate Business Plan Quarterly Report	31/08/2021	Quarterly	Review CPB actions and report to Council meeting	In progress
Governance	Budget submissions from Councillors	1/03/2021	Annual	Invite Budget submissions from Councillors	Discussed at March Meeting
Governance	Integrated Planning Quarterly review	1/02/2021	Annual	Integrated Planning review MUST be completed this month to Council	In Progress
Governance	Bushfire Restricted Burning Period ends	15/03/2021	Annual	Provides the power to vary the closure of the restricted burning period or the associated prescribed conditions by up to 14 days (or further periods of up to 14 days) and prescribes advertising requirements.	Done
Governance/SAO	Policy Manual Review		Annual	Consider changing review date to April to alleviate June agenda	Remain May
Governance/CEO	Compliance Audit Return	1/02/2021	Annual	Submit Compliance Audit Return to Council - to DLG by 31st March	Done
Governance/CEO	Audit Committee to Meet 3 Time Year (June Dec After Audit with Auditor)	March	Quarterly	Include agenda for March Council Meeting	Done
CEO	Bush Fire AGM	1/04/2021	Annual	Finalise meeting day arrangements and hold meeting - Pingaring Hall - prepare Minutes and items for Council meeting	Date Changed to August
Governance/DCEO	Budget Review must be completed by end of month	31/03/2021	Annual	Budget review report for Agenda - must be completed this month and sent to Dept. LG	Done, Presented April
DCEO	FBT return	31/03/2021	Annual	DCEO	In Progress
DCEO	Insurance	April May	Annual	Insurance - Salary Continuance Policy Review Annual advice MIBS of salary reviews for Salary Continuance Policy	Done
DCEO	Budget submissions from public	1/03/2021	Annual	Invite Budget submissions from public - advertise in Update. Due 31 March to go into Corporate Business Plan	Done
DCEO	Annual Building Inspections	31/03/2021	Annual	Arrange for April properties inspection	Done
Finance	Budget Preparation Early requests	28/02/2021	Annual	Staff and Council - requests for Budget - Items not currently included in strategic or annual plans	Done
SAO	Restock First Aid Kits	31/03/2021	Annual	Glen Bradbury Northam St John Ambulance 0426 594 527 can restock kits when servicing defibs (profits back to local St Johns)	Done
SAO/WM	Flu Vaccines for Staff	31/03/2021	Annual	Investigate ordering flu vac's through Dr Mackie instead of LGIS - money/stats back to Shire?	In progress with LGIS
SAO/WM	Spraying of Council buildings	31/03/2021	Bi annual	Memorial Hall, Hostel Camp Kulin, Public Toilets, Playground, Holt Rock Depot	Completed
WM	Roads Inspection	1/03/2021	Annual	Arrange for April roads inspection for Budget input	-
WM	Road Construction & Maintenance Review	1/03/2021	Monthly	Review previous month road construction and maintenance - complete recoups, MRD line marking requests, MRD Form 8 etc. as required - Advise DCEO of invoices required for MRD and private works recovery - complete report to CEO/Council	Done

# GENERAL COMPLIANCE CHECKLIST MARCH 2021

WM	Spray caltrop golf course		Summer rain		Completed
WM	Occupational Health Safety Review	31/03/21	Quarterly	Occ Health Safety Committee meeting - review all incidents accidents and commence 1/2 yearly inspections - make recommendations for Budget	Done
WM	Occupational Health Safety Co-ordination	31/03/21	Annual	Audit completion of hazardous substance/chemical review for each building/storage location to be completed for OHS meeting next month	Ongoing
CRC	Updating of Town Notice Board/Website		Weekly		Done
SPM	Swimming Pool Water Sampling		Oct>Apr	due once a month in opening season	Done
FRC	Monthly Stock on Hand		Monthly	Report to DCEO	
WM/Oval Mtce	Waste Water Recycling Scheme water samples		Monthly	Start-up test, beginning of month tests (no more than 4 weeks apart), keep record of residual chlorine and PH on Form	N/A
EHO	Health Fees & Charges Review	31/03/2021	Annual	EHO Review fees and charges for Gazette or inclusion in Shire Annual review next month	Done – In April Council Meeting