



Shire of Kulin – Request for Tender RFT 04-22/23

Culvert Installation / Minor Civil Works

Fence Rd South, Shire of Kulin



Enquires To:

**Judd Hobson
Manager of Works
0427 801 241
works@kulin.wa.gov.au**

Closing On:

Thursday 21st July 2022

@ 2pm



Introduction

The Shire of Kulin requires a suitable qualified contractor for the installation on culvert pipes along Fence Rd South from SLK 9.0 to 20.0 in various locations.

Other minor works will be required as organised by the Manager of Works at stages as works arises during council's road construction budget delivery occurs.

To comply with the Minor Civil Works component of the tender, tenderers may submit a schedule of rates for items of plant on an hourly basis, or day rates including plant. Labour, accommodation, mob, and demob to site of plant and machinery.

Culvert Installation Requirements

The Contractor will be required to undertake the following,

- Install pipes in locations supplied by Shire along Fence Rd South in various locations to replace existing pipes.
- 20 complete pipes to be installed throughout the job approx. 3 locations being doubles.
- 5 Floodway's to be reconstructed including concrete aprins.
- Box Culvert to be installed at one location.
- ALL pipes must be laid on a bed of aggregate. Aggregate supply be Shire.
- All pipes must be backfilled with stabilised sand supplied by the Shire.
- Backfill must be to the level of the existing road level and must be set before open to traffic.
- Level and Screed stabilised back to cover entire length of pipe to headwall.
- Install headwalls to each pipe supplied by Shire.
- Patching of each headwall around pipe to form a watertight seal.
- Spoil must be removed and disposed of in site designated by the Shire.
- Clear inlet and outlet of each pipe to allow water to flow freely.

Additional Information

- Traffic management to be supplied by the Shire.
- Shire to supply pipes and headwalls.
- Pipes are 6m lengths and 375mm in diameter.
- Headwalls are concrete.
- Pipes are black corrugated from Enviropipes.
- Contractor may choose to work in more than one location if Traffic Management permit.
- Site Visit recommended.

Job Safety Requirements

Prior to commencing any work, the Contractor shall demonstrate, to the satisfaction of the Client, its commitment to safety by having in place an OSH Risk Management Plan or equivalent Job Safety Analysis (JSA)/Safe Method Working Statement.

Selection Criteria

The tender will be awarded on the basis of value for money that it offers to the Shire of Kulin. The tenderer must submit a completed price schedule as shown below and provide details requested.

All quotations will be assessed on the following criteria. The quotation will be awarded to the company who has provided the most beneficial service/product to Council based on the assessment criteria, the lowest quote may not always be successful.

Price:	20%
Delivery Schedule:	40%
Previous Experience:	40%

The Shire of Kulin reserves the right to withdraw a tender at any stage if the arrangement is not suitable for the Shire.

Tender closes at 2pm Friday 23rd July 2021

Further details may be obtained from Judd Hobson via email: works@kulin.wa.gov.au

ATTACHMENT 1 - OFFER FORM

The Chief Executive Officer
Shire of Kulin
24 Johnston Street
KULIN WA 6365

I / We: _____
(BLOCK LETTERS)

of: _____

(ADDRESS)

ABN / GST Status: _____ ACN (if any): _____

Telephone No: _____ Facsimile No: _____

Email (if any): _____

In response to Invitation to Tender: Culvert Installation / Minor Civil Works

I / We agree that I am / We are bound by and will comply with this Invitation and its associated schedules, attachments, all in accordance with the Conditions contained in this Invitation signed and completed.

The quoted price is valid up to ninety (90) calendar days from the date of the submission, unless extended on mutual agreement between the Principal and the Vendor in writing.

I / We agree that there shall be no cost payable by the Principal towards the preparation or submission of this Quote irrespective of its outcome.

The quoted consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Quote.

Dated this _____ day of _____ 2021

Signature of authorised
signatory of
Respondent: _____

Name of authorised
signatory:
(BLOCK LETTERS) _____

Position: _____

ATTACHMENT 2 – SELECTION CRITERIA

PRICE SCHEDULE

All items in this Schedule shall be priced and extended by the Contractor and the schedule of rates accepted by the Client shall equal the **TOTAL AMOUNT GST INCLUSIVE**. Any errors in the rates or prices entered in this Schedule shall be corrected by agreement between the Client and the Contractor. Where no agreement can be reached, any errors shall be corrected as determined by the Client so that the total amount of tender for all items in this Schedule continues to equal the tender amount accepted by the Client.

DELIVERY SCHEDULE

Works will need to commence the week of October 10th, 2022, or close to due to Traffic Plan implementation. Exact dates can be finalised with the successful tender.

PREVIOUS EXPERIENCE

Complete the following details and submit with your Tender labelled as “Previous Experience”.

Name of Project	Value (approx.)	Date Started	Date Completed	Client	Referees Name	Telephone Number



ATTACHMENT 4 - CONDITIONS OF TENDER

1. Lodgement of Tender

Tenders are to be submitted to:

The Chief Executive Officer
Shire of Kulin
Johnston Street
Kulin WA 6365

and are to be lodged in the Tender Box at the Shire Office in Johnston St Kulin **or** emailed no later than 2.00 pm on Thursday 21st July 2021.

Email: tenders@kulin.wa.gov.au

Late tenders will not be accepted.

2. Opening and Registration of Tenders

All tenders lodged before closing time will be opened and registered at the closing date and time as listed. Any tenderer may be present at the opening and record the prices submitted only.

3. Acceptance of Tenders

The lowest or any tender is not necessarily accepted and canvassing of Councillors or staff will disqualify.

Council will award tenders at their Council meeting of Wednesday 27th 2022 and notice will be given by Thursday 28th July. Acceptance of tender will be affected only by written acceptance after the closing date. This tender and written acceptance thereof shall form the binding contract. A Council Work Order Form will be issued for this purpose.

4. Payment

Payment shall be made within 30 days from the end of the month of delivery of the purchased item. Cash payments will not be made. Goods and Services Tax is applicable to this tender. The tenderer must specify whether the cost per item is inclusive or exclusive of GST.

5. Annulment of Contract

Failure by the contractor to meet the agreed delivery time or any of the technical specifications will constitute grounds for the cancellation of the contract at the discretion of the Shire of Kulin.

Garrick Yandle
CEO
Shire of Kulin